



NOTICE

of

SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

TUESDAY, 19 FEBRUARY 2019 AT 7:00PM

SAM GREEN
ACTING CHIEF EXECUTIVE OFFICER
Issue Date: Thursday, 14 February 2019

MEMBERSHIP

PRESIDING MEMBER – VACANT

Mayor Glenn Docherty

Cr Akram Arifi

Cr Andrew Craig

Cr David Kerrison

Cr Jane Onuzans

Cr Gay Smallwood-Smith

Cr Marilyn Baker

Cr Veronica Gossink

Cr Clint Marsh

Cr Peter Rentoulis

Cr Katrina Stroet

Cr Stephen Coppins

Cr Shirley Halls

Cr Misty Norris

Cr Dennis Ryan

Cr Cathy-Jo Tame

CITY OF PLAYFORD STRATEGIC PLAN

1. Smart Service Delivery Program	
<p>This program is about continuing to provide for the changing needs and expectations of our diverse community, delivering the services they require. It means making the most of our community's existing strengths, talents and diversity, and working smarter to connect our community with each other to contribute to overall wellbeing and the economic life of the City.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 1.1 High quality services and amenities 1.2 Improved service delivery 1.3 Working smarter with our community 1.4 Enhanced City presentation, community pride and reputation
2. Smart Living Program	
<p>This program is about Council playing its part to make the City more liveable and connected. As our older suburbs age and our population and urban footprint expands, we will find innovative ways to renew and 'future proof' the liveability of our neighbourhoods. It also means ensuring our community has access to smart technologies.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 2.1 Smart development and urban renewal 2.2 Enhanced City presentation, community pride and reputation 2.3 Liveable neighbourhoods
3. Smart Jobs & Education Program	
<p>This program is about Council leading by example and advocating to other organisations to support the diversification of our local economy and improve the employment prospects for our community. This includes providing the right environment for investment and business attraction and connecting our community up with the right skills and education for the transitioning economy.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 3.1 Growth and diversification of local jobs matched with relevant education and training 3.2 Commercial and industrial growth 3.3 Sustainable economic transformation 3.4 International market connections
4. Smart CBD Program	
<p>This program relates to Council's long term strategy for the redevelopment and expansion of the Elizabeth Regional Centre. In the longer term Elizabeth can expect to be home to a number of facilities and services such as hospitals, a university, significant retail services, medium to high density commercial offices, peak business organisations and high density housing.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 4.1 Expanded range of local services 4.2 Growth and diversification of local jobs in the CBD 4.3 Greater housing choice 4.4 Increased social connections 4.5 Commercial growth
5. Smart Sport Program	
<p>This program is about Council's long term vision to create the Playford City Sports Precinct providing local community, state and national level sporting facilities. It will create a focus on healthy communities and promote greater participation in sport and physical activity. It will also support the renewal of adjoining suburbs.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 5.1 Enhanced community pride and reputation 5.2 Healthy and socially connected community 5.3 Access to elite sporting facilities
6. Smart Health	
<p>In the longer term the Playford will see expansion of the area around the Lyell McEwin Hospital into a key precinct with tertiary training, research, allied health facilities and residential accommodation. It will have potential links to advanced manufacturing in assistive devices in health, aged and disability. This program is about raising the profile and amenity of the precinct and facilitating new investment.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 6.1 Access to quality, local health services 6.2 Increased employment opportunities in health, disability and aged sectors



SERVICES COMMITTEE CHARTER

1 Role

1.1 The Committee's role is to:

- 1.1.1 Act in an advisory capacity to the Council regarding all high level operations.
- 1.1.2 Monitor the Operational performance of the Council as it relates to the delivery of services to standards.

2 Terms of Reference

2.1 The Committee's terms of reference are to consider all matters relating to the:

- 2.1.1 Review and develop operational aspects of Council business.
- 2.1.2 Review and develop the delivery of Council services.
- 2.1.3 Review and develop Council service standards assessed against community need.
- 2.1.4 Review and approve relevant policies where delegation permits.
- 2.1.5 To consider on a regular basis reports on the performance of the Council.

3 Definitions

Act for the purpose of this policy means the *Local Government Act 1999*.

Chief Executive Officer (CEO) means the Chief Executive Officer of a council and includes a deputy or other person acting in the officer of Chief Executive Officer.

Committee includes Section 41 Committees, other Committees and Panels established by Council.

Elected Member means the principal member or a councillor of the Council

Executive Officer is a staff member appointed by the Chief Executive Officer to support a Section 41 Committee, other committee or advisory group.

Independent Members are members on a committee or panel who are not elected but have been appointed by the Council to undertake a similar role as Councillors on Council's Section 41 Committees or the Council Development Assessment Panel. They are external appointees.

Mayor is the person elected as the Principal Member of the Council to represent the local government area as a whole.

Staff includes Council staff, contractors, volunteers and all others who perform work on behalf of Council.

4 Delegations

- 4.1** The Committee has delegation for the following:
- 4.1.1 Approve Committee's Minutes as a true and accurate record of proceedings.
 - 4.1.2 Develop and approve the Committee's Work Plan.
 - 4.1.3 Appoint a Presiding Member from within the Committee.
 - 4.1.4 Consider and provide a response to LGA Circulars, or other business of an operational nature, in line with the Committee's role.
 - 4.1.5 Consider and approve relevant policies submitted to the Committee in line with the Committee's Role and Terms of Reference. Nothing in this clause prevents the Committee from referring the policy to Council for consideration.
 - 4.1.6 The Committee has the power pursuant to Section 87 (1) of the Act to determine the months of the year that the Committee meets.
- 4.2** Any other business referred to the Committee in accordance with its Role and Terms of Reference, or where the Committee does not hold the delegated authority, this business may be debated with a recommendation referred to the next Ordinary Council Meeting for consideration.
- 4.3** The Executive Officer in consultation with the Presiding Member may approve a deputation request for business that falls in-line with the Committee's Role and Terms of Reference. The Committee may resolve to seek further information on the business of a deputation, although no further resolution may be passed for the business of a deputation at the meeting the deputation was provided.
- 4.4** Petitions are not delegated to the Committee and are only to be presented to Council.

5 Meetings

- 5.1** The Committee Meeting will be held on the 3rd Tuesday of the month, starting at 7:00pm, with the months of the year to be determined and reviewed by the Committee.
- 5.2** The Committee Meeting will be held in Council Chambers at the Playford Civic Centre, 10 Playford Boulevard, Elizabeth, unless otherwise determined by the Committee prior to the meeting.
- 5.3** Committee Meetings may be called, amended or cancelled by the Committee's Executive Officer of the Committee, in consultation with the Presiding Member.
- 5.4** The agenda will be prepared and distributed to all Committee Members on the Thursday prior to the meeting, with the preference being to distribute electronically.

5.5 Special Meetings of the Committee may be necessary from time to time and may be called in accordance with Section 82 of the Local Government Act 1999. Notice of a Special Committee Meeting may be at a minimum of four (4) hours notice, due to the urgency of the matters on the agenda.

6 Membership

6.1 The Committee shall comprise the Mayor and all Elected Members.

6.2 The Presiding Member will be determined by the Committee.

6.3 The Term of the Presiding Member will be one (1) year, after which they may stand for re-election.

6.4 The term of the Council Committee Members' appointment will be for a period not exceeding the next General Election.

7 Role of the Presiding Member

7.1 Oversee the conduct of Committee Meetings in accordance with the Local Government Act 1999 and Code of Practice for Council, Special and Committee Meetings.

7.2 Ensure all Committee Members have the opportunity to participate in debate and discussions in an open and encouraging manner.

7.3 Where a matter has been debated significantly and no new information is being discussed the Presiding Member may call the meeting to order and ask for the debate to be finalised and a motion be put forward.

8 Role of Committee Members

8.1 Actively participate in debate and discussion in a professional manner at all times.

8.2 Ensure the Member is prepared and informed of meeting matters prior to the meeting.

8.3 Utilise the skills and experience of the Committee Members to effectively carry out the Committee's role.

9 Role of the Executive Officer and Administrative Support

9.1 The Executive Officer is appointed by the CEO to support the administration and operation of the Committee.

9.2 The Executive Officer and relevant staff may provide advice during the meeting in order to aid informed decision making.

9.3 The Committee is appointed a Minute Taker.

10 Reporting and Review

10.1 Council will assess the on-going role and effectiveness of the Committee as part of the Committee Review following a General Election or as required by Council.

10.2 As determined by the Committee, it may communicate with Elected Members and staff on issues of importance to the Council. This communication may be delivered by the Presiding Member or Executive Officer in the form of a presentation to Elected Members, a communiqué, a written memo or a report to Council.

11 Supporting Documentation

- [Local Government Act 1999](#)
- [Code of Practice for Council and Committee Meetings](#)
- [Code of Practice for Public Access to Meetings and Associated Meeting Documents](#)
- [Code of Conduct for Council Members](#)

12 Approval and Change History

Approval Date	Approval by	Change
27 Nov 2012	Council Resolution	Scheduled review.
16 Dec 2014	Council Resolution No. 2008	Alignment to Council Elections 2014, Name change from Assets & Services to Services Committee, change to common format, meeting day changed to second Tuesday of month and other minor amendments
28 Jun 2016	Council Resolution No. 2604	Template & Committee Structure Review
18 Dec 2018	Council Resolution No. 3362	Alignment to Council Elections 2018 and the inclusion of clause 2.1.5 Terminology changed – Council Member replaced with Elected Member Definition of Elected Member updated Committee now delegated to determine meeting schedule

**City of Playford
Services Committee Meeting**

AGENDA

TUESDAY, 19 FEBRUARY 2019 AT 7:00PM

1 ATTENDANCE RECORD

- 1.1 Present
- 1.2 Apologies
- 1.3 Not Present

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Services Committee Meeting held 18 September 2018 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

- 5.1 Revoking of Control of Election Signs Policy (Attachments)10

Matters to be considered by the Committee Only

Matters delegated to the Committee.

- 5.2 Appointment of Presiding Member (Attachment)32
- 5.3 Determination of Meeting Schedule.....39

Matters for Information.

- 5.4 2018/19 Quarterly Organisational Performance Report - Quarter 2
(Attachment).....42

6 INFORMAL DISCUSSION

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7 INFORMAL ACTIONS

8 COMMITTEE WORKPLAN

8.1 Services Committee Work Plan (Attachment) 163

9 CONFIDENTIAL MATTERS

Nil

10 CLOSURE

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

***Matters which cannot be
delegated to a Committee or
Staff.***

5.1 REVOKING OF CONTROL OF ELECTION SIGNS POLICY

Responsible Executive Manager : Mr Greg Pattinson

Report Author : Ms Susie Reichstein

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1↓. Control of Election Signs Policy
 2↓. Election Signs - General Approval Guidelines

PURPOSE

To seek Council's approval to revoke the Control of Election Signs Policy.

STAFF RECOMMENDATION

Council revokes the Control of Election Signs Policy (Attachment 1) acknowledging it is no longer required.

EXECUTIVE SUMMARY

A review of all Council policies was conducted in 2018. The review identified that the Council policy Control of Election Signs Policy is no longer required as existing legislation, Council by-laws and the Local Government Association (LGA) Election Signs – General Approval Guidelines (Attachment 2) are sufficient to manage and regulate election signage. It is recommended that the Control of Election Signs policy be revoked.

This report seeks the approval of Council to revoke the Control of Election Signs Policy as it was initially adopted by Council.

1. BACKGROUND

The City of Playford maintains a number of Council endorsed policies that provide direction to administration and the community.

In 2018, an extensive review of Council policies was undertaken to ensure policies are current and relevant to service delivery and legislation. The review identified that the Council policy Control of Election Signs Policy is no longer required as existing legislation, Council by-laws and the Local Government Association (LGA) Election Signs – General Approval Guidelines (Attachment 2) are sufficient to manage and regulate election signage.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.2 Improved service delivery

Having current and relevant policies will allow the administration to perform their duties consistently and enable the community to be well-informed of Council's expectations, roles and responsibilities in certain areas of service delivery.

3. PUBLIC CONSULTATION

No public consultation is required on this matter.

4. DISCUSSION

- 4.1** The Election Signs – General Approval Guidelines provided by the LGA removes the needs for Council to maintain its own Control of Election Signs Policy. Referencing the LGA Election Signs – General Approval Guidelines will remove duplication and provide a consistent framework for staff and the community.
- 4.2** The existing Council policy was developed in response to the growing need to regulate the use of election signs for Federal, State and Local Government elections. The LGA's Election Signs – General Approval Guidelines have been developed to address all election signage.
- 4.3** The LGA developed the Guidelines in consultation with the Electoral Commission South Australia (ECSA), Department of Planning, Transport and Infrastructure (DPTI) and SA Power Networks.
- 4.4** Following a review of the existing Council policy, the LGA Council administration have confirmed that legislation and the Election Signs - General Approval Guidelines are sufficient for Council as they provide the legal framework required. The LGA have confirmed that councils do not need to adopt a Policy to manage election signs.
- 4.5** The City of Playford currently manages compliance in relation to election signage by utilising the legislation and by-law provisions. A Council policy does not provide any additional powers.

5. OPTIONS

Recommendation

Council revokes the Control of Election Signs Policy (Attachment 1) acknowledging it is no longer required.

Option 2

Council retains the Control of Election Signs Policy and request it be reviewed by administration.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

A thorough assessment of the existing Council policy, LGA's Election Signs – General Approval Guidelines, and the legislation has been undertaken and it has been determined that the Council policy is no longer required. Utilising a document that applies to all councils as a reference for Council administration and the community avoids having multiple documents duplicating the same information and removes the need for a separate policy to be maintained.

Advice from the LGA supports the position that there is no longer a need for the Policy and that existing legislation, Council by-laws, and Election Signs – General Approval Guidelines are sufficient to manage and regulate election signage.

It is recommended that this policy is revoked.

6.1.2 Financial Implications

There are no financial or resource implications with revoking the Control of Elections Signs policy.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Option 2 allows Council to determine whether they would like to retain the policy and a seek an additional review to incorporate elements that Council considers is absent in legislation, by-laws or the guidelines.

6.2.2 Financial Implications

A review of the policy can be managed within existing budget and resources.

2. BACKGROUND

This Policy was developed in response to the growing need to regulate the use of election signs for Federal, State and Local Government elections.

3. POLICY OBJECTIVES

The Objectives of this Policy is to ensure that all candidates of elections are provided with a fair opportunity to promote themselves within the Council Area through the use of election sign. This opportunity should be equal to all candidates and should follow the guidelines outlined in this policy.

4. LEGISLATION AND REFERENCES

4.1 LOCAL GOVERNMENT ACT 1999

All public roads within the Council's area are vested in the Council.¹ All trees on public roads and signs and other objects put in or on roads by the Council belong to the Council, but only where the Council is the owner of the infrastructure.

All fixtures and equipment installed in, on, across, under or over a public road by the provider of public infrastructure remain the property of the provider of that infrastructure². This means the provider of the infrastructure may not be Council. Some fixtures and equipment installed in, on, across, under or over a public road may be owned by the Council (or a third party), but may be under the care, control and management of DTEI (through the Commissioner of Highways) or ETSA Utilities.

All fixtures and equipment installed in, on, across, under or over a public road under an authorisation or permit from the Council remain, subject to the conditions of the authorisation or permit, the property of the holder of the authorisation or permit.³

4.1.1 Permanent (i.e. non-moveable) signs

It is an offence to erect or install a structure ("structure" includes pipes, poles, fixtures, fitting or other objects) in, on, across, over or under a public road without authorisation from Council.⁴ A maximum penalty of \$5,000 applies.

A Council may remove and dispose of any structure or object (which includes an election sign) which has been erected, placed or deposited on a public road without authorisation, and recover the cost of doing so from the person who erected, placed or deposited the structure or object.⁵

4.1.2 Moveable signs

A Council can make a by-law to regulate moveable signs. This is a separate power that Council's can exercise subject to the adoption of the appropriate by-law. Such by-laws may prohibit the posting of bills, advertisements or other

¹ Local Government Act 1999 s 208

² Local Government Act 1999 s 209(1)

³ Local Government Act 1999

⁴ Local Government Act 1999 s 221(d)

⁵ Local Government Act 1999 s 234

papers or items on a building or structure on a road, other Local Government land or other public place, without the permission of the Council.⁶

By-laws which implement controls for signs **other than moveable signs** on roads ordinarily provide exemptions for election signs authorised by a candidate during a Commonwealth, State or Local Government election and when a referendum is being held.

It is an offence to interfere with any structure on a public road ("structure" includes pipes, poles, fixtures, fitting or other objects),⁷ without approval from the Council.

However, a person may place and maintain a free-standing, moveable election sign on a road without authorisation provided:

- the sign is related to a State or Commonwealth election and is displayed during the period commencing with the issuing of the writ(s) for the election and ending at the close of polls on polling day, or
- the sign is related to a Local Government election and is displayed during the period commencing 4 weeks before the date set for polling day and ending at the close of voting on polling day.

Where a moveable sign fails to satisfy these requirements, a person authorised by Council may order the owner to remove the sign, or if the owner is unknown or fails to comply immediately with the order, may remove and dispose of the sign.⁸

Council is also authorised by DTEI and ETSA Utilities to regulate the placement of signs on infrastructure which is owned by, or under the care, control and management of DTEI and ETSA Utilities.

4.2 LOCAL GOVERNMENT (ELECTIONS) ACT 1999 (Applicable to Local Government elections only)

A person who publishes electoral material must include the name and address of the person who authorises the publication and in the case of printed material, the name and address of the printer or other person responsible for its production. A maximum fine of \$2,500 applies.⁹

It is an offence to publish electoral material that purports to be a statement of fact and yet is inaccurate and misleading to a material extent. A maximum fine of \$5,000 applies.¹⁰

⁶ Local Government Act 1999 s 240

⁷ Local Government Act 1999 s 221(b)

⁸ Local Government Act 1999 s227

⁹ Local Government (Elections) Act 1999 s 27

¹⁰ Local Government (Elections) Act 1999 s 28

4.3 DEVELOPMENT ACT 1993

Signs may be "development" requiring approval under the *Development Act*. Signs will not be development if they fall within one of the exceptions to the definition of "development" contained in Schedule 2 or Schedule 3 of the *Development Regulations 2008*:

- signs which are "moveable signs" as defined in the Local Government Act are not development if they are placed on a public street, road or footpath.¹¹
- other signs, including moveable signs which are not placed on a public street, road or footpath (called "advertisements" and "advertising displays" in the Regulations) are not development if:
 1. they are displayed on a building or building in separate occupation (other than the side or rear walls of a building) used primarily for retail, commercial, office or business purposes, subject to the following conditions:
 - that the advertisement is not displayed or erected above any verandah or the fascia of a verandah or, in a case where there is no verandah, that no part of the advertisement is more than 3.7 metres above ground level; and
 - that the advertising display:
 - does not move; and
 - does not flash; and
 - does not reflect light so as to be undue distraction to motorists; and
 - is not internally illuminated;¹²
 2. for signs not displayed on commercial, office or business purpose buildings:
 - the total advertisement area of all advertisements of the same kind displayed on one building or site is not more than 2 square metres; and
 - that the advertising display:
 - does not move; and
 - does not flash; and
 - does not reflect light so as to be undue distraction to motorists; and
 - is not internally illuminated;¹³

All signs which do not fit within these exemptions must be approved under the Development Act before they are placed on roads or affixed to buildings or structures.

Further, where advertisements are not authorised under the Local Government Act, or the Local Government (Elections) Act, Council has the power to serve a notice on the owner or occupier or land on which a sign is located directing that person to remove or obliterate the sign where the advertisement or hoarding:

- disfigures the natural beauty of a locality;
- detracts from the amenity of a locality; or
- is contrary to the character desired from the locality under the Council's Development Plan.¹⁴

4.4 ELECTORAL ACT 1985 (STATE)

Councils do not have the power to regulate the content of electoral signs.

¹¹ *Development Regulations 2008* schedule 3, clause 1(h)

¹² *Development Regulations 2008* schedule 3 clause 1(e)

¹³ *Development Regulations 2008* schedule 3, clause 1(f)

¹⁴ *Development Act 1993* s 74

Queries in relation to the provisions of the Electoral Act 1985 should be directed to the Electoral Commission of South Australia, telephone (08) 7424 7400.

4.5 COMMONWEALTH ELECTORAL ACT

Queries in relation to the provisions of the Commonwealth Electoral Act should be directed to the Australian Electoral Commission, telephone (08) 8237 6555.

4.6 CRIMINAL LAW CONSOLIDATION ACT 1935

It is an offence under this Act to steal or deface an electoral sign or poster. Any alleged offence will be referred to the SA Police for their attention.

4.7 SUMMARY OFFENCES ACT 1953

It is an offence under this Act to:

- exhibit indecent or offensive material in a public place or so as to be visible from a public place; or
- deposit indecent or offensive material in a public place.¹⁵

Any alleged offence will be referred to the SA Police for their attention.

5. DEFINITIONS

References in this document to:

"Election" is to be interpreted to include periodic and general elections, by-elections and supplementary elections, referenda and polls as far as they relate to Federal, State or Local Government elections.

"Infrastructure" includes (but is not limited to) poles, light poles, traffic signs, traffic lights, traffic control boxes, and other traffic control devices, transformer boxes, trees, fences, bridges whether owned or under the care, control or management of ETSA Utilities, DTEI or the Council.

"Moveable sign" in this policy means a moveable election advertisement or election sign – i.e. one that can be moved or removed without causing any damage to the object or land upon which it is placed or attached, whether free-standing or not.

"Pole" is to be interpreted to include (but is not limited to) stobie poles, light poles and poles upon which traffic control devices or road name signs are affixed, whether owned or under the care, control or management of ETSA Utilities, DTEI or the Council.

"Public Place" is to be interpreted within the definition of *public place* under the *Local Government Act 1999* – i.e. a place (including a place on private land) to which the public has access, but does not include any part of a community parcel divided by a plan of community division under the *Community Titles Act 1996*.

"Public Road" is to be interpreted within the definition of *public road* under the *Local Government Act 1999* – i.e.

- (a) any road or land that was, immediately before 1 January 2000, a public street or road under a repealed Act;

¹⁵ *Summary Offences Act 1953* s33(2)(c) and (d)

- (b) any road –
 - (i) that is vested in a council under any Act; or
 - (ii) that is placed under a council's care, control and management as a public road from 1 January 2000 to the present, but not including an alley, laneway, walkway or other similar thoroughfare vested in a council; or
 - (c) any road or land owned by a council, or transferred or surrendered to a council and which, subject to the Local Government Act 1999 is declared by the council to be a public road; or
 - (d) any land shown as a street or road on a plan of division deposited in the Lands Titles Registration Office or the General Registry Office and which is declared by the council to be a public road; or
 - (e) any land transferred or surrendered to the Crown for use as a public road that was, immediately before the transfer, held by a person in fee simple or under a lease granted by the Crown,
- (and includes any such road which is within the boundaries of a public square)

“**Road**” is to be interpreted within the definition of *road* under the *Local Government Act 1999* – i.e. a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes -

- (a) a bridge, viaduct or subway; or
 - (b) an alley, laneway or walkway;
- and for the purposes of clarification extends from property boundary to property boundary.

“**Signs**” in this policy includes moveable election signs where appropriate and also includes election posters that comprise an advertisement for a candidate or party in an election, or for a referendum or poll.

6. PROCEDURES

6.1 Control of Election Signs

A person may place and maintain free-standing moveable signs (such as a-frames, sandwich boards, etc) on footpaths and road reserves within public roads (i.e. on the ground, and not attached to, or leaning against, any object in the road) without requiring prior authorisation from the Council, provided:

- the sign is related to a State or Commonwealth election and is displayed during the period commencing with the issuing of the writ(s) for the election and ending at the close of polls on polling day,¹⁶ or
- the sign is related to a Local Government election and is displayed during the period commencing 4 weeks before the date set for polling day and ending at the close of voting on polling day,¹⁷ or
- the design and structure, the positioning of the sign and any other relevant requirements of the Development Act and any applicable Council by-law are complied with.

¹⁶ Although this is the strict legal position, Councils acknowledge that this requirement is very onerous and accordingly, Council allows a period of 48 hours from the close of polling for the removal of election signs.

¹⁷ See above.

6.2 Election Signs in Public Places

This policy provides that prior to any signs (that are not freestanding moveable signs placed on a road) are posted, affixed or erected on infrastructure on a road that is under the care and control of Council, ETSA Utilities or DTEI for the purposes of candidate promotion in Federal, State or Local Government elections, Council consent **does not need to be obtained**. However, the following terms and conditions for signs must be complied with:

6.2.1 Signs must:

- not be more than 1 square metre in area and be limited to one sign per site/pole. A back to back sign facing two directions is considered to be one sign for this purpose. (For private fences a larger area is permissible – refer to point 4 below).

[Note: Places designated as polling booths/places for Federal and State Elections and Referenda will not be subject to this requirement on polling day only.];

- only be displayed, in the case of State and Commonwealth elections during the period commencing on the issue of the writ or writs for the election and ending at the close of polls on polling day. Should they not be removed within two days (48 hours of the close of voting) they will be considered illegal signs/posters and Council will implement the provisions of this policy (refer below to 6. ILLEGAL SIGNS);
- only be displayed, in the case of local government elections, during the period commencing 4 weeks immediately before the date set for polling day and ending at the close of voting on polling day. Should they not be removed within 2 days (48 hours of the close of voting) they will be considered illegal signs/posters and Council will implement the provisions of this Policy (refer below to 6. ILLEGAL SIGNS);
- be securely fixed or posted and maintained in good repair and condition at all times;
- be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter)
- contain clear and legible writing or symbols;
- contain the name and address of both the person authorising the promotional material (the publisher) and the printer of it; and
- be fastened securely so that they cannot become detached in high winds and endanger Council, ETSA Utilities or DTEI property or equipment or pose a danger to the public.

6.2.2 Signs must not:

- be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers;
- be self adhesive. All individual promotional material affixed under the terms of this consent may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar);
- be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause damage to Council, ETSA Utilities or DTEI property;
- be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, roundabout or pedestrian activated crossing, or on the South-Eastern Freeway, the Southern Expressway, the Port River Expressway or the Northern Expressway;
- be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users;
- be attached to any street name, traffic direction or parking sign or to the associated pole;
- be erected on poles or towers carrying electricity transmission lines (these are generally lines utilising greater span lengths with significantly taller poles or towers supporting electrical wires);
- be attached to ETSA Utilities pad-mounted transformers or switching cubicles;
- be attached to the fences of any fenced ETSA Utilities equipment including substations, transformer stations and regulator stations;
- be placed so as to cover any Council, ETSA Utilities or DTEI numbering, signs or other markings;
- be placed on DTEI structures with the exception of "gooseneck" light poles belonging to DTEI. Structures which belong to DTEI, include road bridges on arterial roads, traffic control boxes, traffic signal poles, signal boxes, traffic signs, directional and information signs, and other traffic control devices, guide posts, traffic barriers and pedestrian fences located within the road reserve;
- be placed in a location on a pole or fence so as to aid the climbing of the pole or fence;
- be placed so as to restrict the sight distance for road users and pedestrians crossing the road;
- compete with or reduce the effectiveness of other signs and traffic control devices;

- resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (must not be affixed on the diagonal); or;
 - advertise any organisation other than a registered political party or candidate.
- 6.2.3 Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs must not be lower than 2 metres and a maximum height of 3 metres from the ground with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.
- 6.2.4 Signs on private fences, including those adjoining Council land, shall have a total advertisement area of not more than 2 square metres and be limited to one sign per candidate/party per site/location.
- 6.2.5 The person or party responsible for the sign must maintain the sign. The person or party is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained or removed and no traffic disruption is to occur during the installation, maintenance or removal process.
- 6.2.6 This policy does not cover railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either TransAdelaide or the Australian Rail Track Corporation.
- 6.2.7 Where properties of Council are managed by others, Council may delegate to the Management Committee of that body the right to determine its own policy for election advertising, subject to relevant legislation. In such cases, written consent of that body is to be obtained.
- 6.2.8 The person(s) who erects the sign and any persons acting on their behalf, accept full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal or display of signs and acknowledge(s) that the Council, ETSA Utilities or DTEI have no liability or responsibility in relation to such matters whatsoever and such person(s) agree(s) to indemnify Council, ETSA Utilities and DTEI against any such personal injury or property damage or other loss incurred by the Council, ETSA Utilities or DTEI and against any third party claims arising out of or consequent upon the erection, removal or display of signs.
- 6.2.9 ETSA Utilities may direct the immediate removal of, any signs or remove or cause to be removed any signs without notice from any poles or structures and owned or managed by ETSA Utilities notwithstanding that consent to erection of such signs may have been previously given by Council.
- 6.2.10 If ETSA Utilities removes any signs under any condition of this policy, ETSA Utilities may dispose of the sign as it sees fit and may recover any costs of removal and/or disposal from the person or party responsible for the signs.
- 6.2.11 It is a condition to this policy that if any breach occurs which results in action by or on behalf of the Council to enforce the conditions of this policy and thereby results in costs and expenses for the Council, then such costs and expenses may be recovered

by the Council from the person(s) responsible. These costs will include removal and/or destruction of the offending material by an officer or agent of the Council.

- 6.2.12 Should the applicant propose to use property belonging to any party - other than Council, ETSA Utilities or DTEI - they must firstly obtain the written consent of that third party.
- 6.2.13 The person or party responsible for the sign must remove all parts of the sign and fixtures from the site within 48 hours from the close of voting in the relevant election.
- 6.2.14 Installing, maintaining and removing signs must not be carried out between 7.00am and 9.00am or between 4.00pm and 6.00pm Monday to Friday on a peak flow traffic lane.
- 6.2.15 A severe breach of, or non-compliance with, any of the conditions of this policy will invalidate the consent given by this policy and may result in a report being prepared for consideration by Council with a view to prosecuting the offender.

6.3 ILLEGAL SIGNS

6.3.1 Council is opposed to illegal signs as a form of advertising.

If advice is received that signs have been affixed that restrict the use of a road, endanger the safety of the public, or have been affixed without Council consent or remain in place after the deadline for removal, the following procedure will be followed by Council staff:

1. The relevant officer will notify the organisation/persons by phone/facsimile, requesting removal of the signs within 24 hours.
2. If the signs are not removed within 24 hours, instructions will be given to immediately remove the offending signs. Council will charge the resultant cost to the parties responsible.
3. If evidence can be obtained of persons affixing the offending sign, this information will be referred to the relevant officer for possible legal proceedings.

6.4 GRIEVANCES

Any grievances in relation to this policy should be forwarded in writing addressed to the Chief Executive Officer of Council.

7. ASSOCIATED DOCUMENTS

The Control of Election Signs Policy will be read in conjunction with any other State and Federal legislation and Council policies and procedures. The standards outlined in this policy are in addition to statutory requirements of the Local Government Act 1999 and any other relevant Act or Regulation.

8. REVIEW AND EVALUATION

The Control of Election Signs Policy will be reviewed once every four years from the last date of review.

9. PUBLIC ACCESS TO THE POLICY

The Control of Election Signs Policy is available upon request to Council's Customer Service Centres or on the City of Playford's website www.playford.sa.gov.au

10. FURTHER INFORMATION

For further information about the Policy please contact:

Legal and Policy Officer

12 Bishopstone Road , Davoren Park SA 5113

Telephone: 8256 0333, Fax:8256 0578

Hard copies of the Control of Election Signs Policy are available from the City of Playford's Customer Service Centres.



The voice of local government.

Election Signs – General Approval Guidelines

**For Federal, State and Local
Government Elections**

April 2018

The *Model Guidelines for the Control of Election Signs* has been prepared by the Local Government Association of SA (LGA) in consultation with ECSA, DPTI and SA Power Networks for the guidance of and use by member Councils. The LGA is the statutory peak body for Local Government in South Australia, representing all 68 Councils in the State. The Model Guidelines were first issued in 2009 and have been revised or updated:

- July 2010 – following Ministerial advice concerning infrastructure on a road
- July 2013 – minor machinery changes and renewal of agreements with Department of Planning Transport and Infrastructure and S A Power Networks.
- July 2014 - the Guidelines were substantially revised to include the General Approval
- July 2017 – amendment to section 226(3)(c).
- August 2017 – changes arising from section 23 of the Local Nuisance and Litter Control Act 2016 and section 226(3) of the Local Government Act 1999.

Enquiries regarding this publication should be directed to the LGA on 08 8224 2000.

General approval to place election signs on roads and road infrastructure

These Guidelines operate to provide a **General Approval** to authorise the placement or affixation of moveable signs, advertising candidates for election, on a road or onto infrastructure on a road owned by the Relevant Authorities. Provided that the requirements of these Guidelines are fully complied with, it is **not** necessary to make application to the Council or the Relevant Authorities for permission to display moveable election signs in this manner.¹

Objectives & Scope

SA Power Networks (SAPN) and the Department of Planning, Transport and Infrastructure (DPTI) (the Relevant Authorities) own the relevant infrastructure installed on roads (ie light poles, stobie poles). This means that, as above, the permission of the Relevant Authorities is required to display a moveable sign on their infrastructure.

The Relevant Authorities have, by way of adopting Instruments of General Approval, determined to grant their permission for moveable signs to be affixed to their infrastructure subject to various conditions. The Relevant Authorities have authorised SA Councils to regulate the display of moveable signs on their infrastructure (including by way of enforcing compliance with these conditions).

The objectives of these Guidelines are to:

- provide clarity regarding the legal position with respect to the placement of election signs on roads and road-related infrastructure in the Council's area and to provide a General Approval for the placement of election signs on roads and road infrastructure during an election period, provided the signs comply fully with all conditions;
- establish, with the relevant consents of SA Power Networks and Transport Services Division of the Department of Planning, Transport and Infrastructure (DPTI) conditions of General Approval for the display of such election signs on infrastructure on a road (provided that the conditions are fully met);
- ensure a consistent and equitable approach to the management of election signs for all parties and candidates in an election irrespective of political persuasion or other platform; and
- minimise any threat to public safety from the placement of the election signs.

The lawful display of signs & the operation of the guidelines

A **moveable sign** may be placed on a road at any time without the permission of the council provided that it complies with the council's by-laws (section 226(1) of the Local Government Act)

Signs such as corflutes that are advertising candidates for election and which do not comply with council's by-laws, may be placed on a road **without** the Council's permission provided that:

- the sign is related to a State or Commonwealth election and is displayed during the period **commencing at 5pm on the day before the day of** the issue of the writ or writs for the election and ending at the close of polls on polling day; or
- the moveable sign is related to an election held under this Act or the *Local Government (Elections) Act 1999* and is displayed during the period commencing 4 weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day –

and, the moveable sign does not unreasonably:

- restrict the use of the road; or
- endanger the safety of members of the public.²

If a moveable sign displayed on a road does not satisfy the above requirements, an authorised person of the Council may order the owner to remove the sign, or if the owner is unknown or fails to comply immediately with the order, may remove and dispose of the sign.

¹ All fixtures and equipment installed in, on, across, under or over a public road by the provider of public infrastructure are owned by the provider of that infrastructure, not by the Council (section 209(1) of the Local Government Act 1999).

² This is consistent with sections 226(3) and 227(1)(d) of the Local Government Act 1999.

An election sign **cannot** lawfully be placed on, or affixed to, infrastructure on a road without the permission of the owner of that infrastructure.

In general terms, a person does not have the right to interfere with another person's property. This extends to a person interfering with infrastructure (i.e. such as by affixing an election sign to it) that is owned by another person.

Date for the Erection of Election Signs for Local Government Elections

For the 2018 local government periodic election, the polling day (being the day of close of voting) is Friday 9 November 2018. Elections signs may be erected during the period commencing 4 weeks immediately before polling day.

This means that election signs can be erected at or after 12 October 2018.

The general approval for display of signs on road infrastructure

This **General Approval** is given for election signs to be posted, affixed to or erected on infrastructure that is owned by SAPN or DPTI and installed on a road owned by the Relevant Authorities; subject to compliance with the following conditions:

Election Signs must:

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.
 - a. *Note: Places designated as polling booths/places for Federal and State Elections and Referenda will not be subject to this requirement on polling day only;*
2. only be displayed, in the case of State and Commonwealth elections during the period commencing at 5pm on the day before the day of the issue of the writ or writs for the election and ending at the close of polls on polling day. Should they not be removed within two days (48 hours of the close of voting) they will be considered illegal signs/posters;
3. only be displayed, in the case of Local Government elections, during the period commencing 4 weeks immediately before the date set for polling day and ending at the close of voting on polling day. Should they not be removed within 2 days (48 hours of the close of voting) they will be considered illegal signs/posters;
4. comply with all legislative requirements relating to the publication of 'electoral material' as defined in relevant legislation;
5. be securely fixed or posted and maintained in good repair and condition at all times;
6. be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter);
7. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes;
8. contain on the face of the sign the name, phone/email and address of both the person authorising the promotional material (the publisher) and the printer of it; and
9. be fastened securely so that they cannot become detached in high winds and endanger Council, SAPN or DPTI property or equipment or pose a danger to the public.
10. be installed, maintained and removed in a safe manner without endangering personal and community safety.

Election Signs must not:

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers;
2. be self-adhesive. All individual promotional material affixed under the terms of this consent may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar);
3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause damage to Council, SAPN or DPTI property;
4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the

South-Eastern Freeway, the Southern Expressway, the Port River Expressway, the North-South Motorway (Superway) or the Northern Expressway;

5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users;
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole;
7. be erected on poles or towers carrying electricity transmission lines (these are generally lines utilising greater span lengths with significantly taller poles or towers supporting electrical wires);
8. be attached to SAPN pad-mounted transformers or switching cubicles;
9. be attached to the fences of any fenced SAPN equipment including substations, transformer stations and regulator stations;
10. be placed so as to cover any Council, SAPN or DPTI numbering, signs or other markings;
11. be placed on DPTI structures with the exception of "gooseneck" light poles belonging to DPTI. Structures which belong to DPTI, include road bridges on arterial roads, traffic control boxes, traffic signal poles, signal boxes, traffic signs, directional and information signs, and other traffic control devices, guide posts, traffic barriers and pedestrian fences located within the road reserve;
12. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence;
13. be placed so as to restrict the sight distance for road users and pedestrians crossing the road;
14. compete with or reduce the effectiveness of other signs and traffic control devices;
15. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (must not be affixed on the diagonal); or
16. advertise any organisation other than a registered political party or candidate.

Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs must not be lower than 2 metres and a maximum height of 3 metres from the ground with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

The person (including as necessary, the relevant political party) responsible for the sign must maintain the sign. The person or political party is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained or removed and no traffic disruption is to occur during the installation, maintenance or removal process.

This general approval does not extend to railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either the Public Transport Services Division or the Australian Rail Track Corporation.

The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed:

- accepts(s) that the display of the election sign must be in accordance with this General Approval and by displaying the sign, agrees to comply with the terms of this General Approval;
- accept(s) full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal or display of signs; and
- acknowledge(s) that the Council, SA Power Networks or DPTI have no liability or responsibility in relation to such matters whatsoever; and
- such person(s) agree(s) to indemnify the Council, SAPN and DPTI against any such personal injury or property damage or other loss incurred by the Council, SA Power Networks or DPTI and against any third party claims arising out of or consequent upon the erection, removal or display of signs.

SAPN may direct the immediate removal of any signs or remove or cause to be removed any signs without notice from any poles or structures owned or managed by SAPN.

DPTI may direct the immediate removal of any signs or remove or cause to be removed any signs without notice from any poles or structures owned or managed by DPTI.

If SAPN or DPTI removes any signs under the General Approval, SAPN and DPTI may dispose of the sign as it sees fit.

The person or party responsible for the sign must remove all parts of the sign and fixtures from the site within 48 hours from the close of voting in the relevant election;

Installing, maintaining and removing signs must **not** be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane; and

A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and will result in the removal of the sign.

Council owned land / private land

No election signs may be placed on Council-owned land or infrastructure or on private land or infrastructure without the permission of the Council or the private land owner, as the case may be.

Illegal signs

New penalties from 1 July 2017

Under section 23 of the Local Nuisance and Litter Control Act 2016, which commenced operation on 1 July 2017, it is an offence to 'post a bill' (erect an election sign) on property without the consent of the owner or occupier of the property. This offence applies to all election signs that are erected on roads or road infrastructure outside of the election period.

The 'consent of the owner' (ie Councils, DPTI, SAPN), under this General Approval, is limited to the period prescribed in section 226(3) of the Local Government Act 2016. Election signs erected outside of that period will be deemed to have been erected without the consent of the owner.

Max penalty - \$10,000, expiation fee \$315.

If an election sign is erected outside the election period provided for in section 226(3) of the Local Government Act, a person who distributed or authorised the distribution of the bill for posting is guilty of an offence.

Max penalty - \$2,000 for a body corporate, \$10,000 for an individual.

If the Council determines or suspects that an election sign:

- has been affixed or displayed in a manner that restricts the use of a road or endangers the safety of the public; or
- has been affixed or displayed contrary to the General Approval or otherwise without the Council's, DPTI's or SAPN's consent-

Council authorised employees may:

- Notify the organisation/persons responsible for the election sign by phone/facsimile and request the removal of the sign within 24 hours.
- If the election sign is not removed within 24 hours, cause the offending sign to be removed. If urgent action is required to avoid a risk to public safety the Council may remove the offending election sign without first requesting its removal.
- Under section 23 of the Local Nuisance and Litter Control Act, issue an expiation notice to any person who has erected an election sign without the permission of the owner
- Prosecute any person who has distributed or authorised the distribution of the bill (election sign) for posting.

The Relevant Road Authority (DPTI, Commissioner for Highways, Council) may:

- remove any sign that constitutes a hazard; and
- dispose of the sign. (See section 31(2) of *Road Traffic Act* and section 227 of the *Local Government Act*)

Annexure A

Dictionary

For the purposes of these Guidelines, the following definitions apply:

1. **Act** means the Local Government Act 1999;
2. **Election** means any elections, referenda and/or polls as they relate to Federal, State or Local Governments;
3. **Election sign includes a moveable sign as defined below and any other** election sign (whether moveable or not) that is intended to affect the result of an election referendum or poll;
4. **General Approval** means the approval or permission of the Relevant Authority that operates these Guidelines to allow moveable signs to be affixed to infrastructure installed on a road subject to the conditions stated therein.
5. **Infrastructure** means fixtures and equipment installed on roads and includes, without limitation, poles, light poles, traffic signs, traffic lights, traffic control boxes, and other traffic control devices, transformer boxes, trees, fences, bridges, whether owned or under the care, control or management of SA Power Networks, DPTI or the Council;
6. **Moveable sign** means a moveable election advertisement, notice or election sign which is intended to affect the result of an election or poll and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not;
7. **Pole** means a stobie pole or a light pole for the purposes of these Guidelines, whether owned or under the care, control or management of SA Power Networks or DPTI;
8. **Relevant Authority** means SA Power Networks (SAPN) or Department of Planning, Transport and Infrastructure (DPTI) or Commissioner for Highways;
9. **Road** has the same meaning as under the Act – being:
a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes
-
 - a bridge, viaduct or subway; or
 - an alley, laneway or walkway;
 - and for the purposes of clarification extends from property boundary to property boundary –

Note that this definition encompasses footpath areas.

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE ONLY

***Matters delegated to the
Committee.***

5.2 APPOINTMENT OF PRESIDING MEMBER

Responsible Executive Manager : Mr Greg Pattinson

Report Author : Ms Susie Reichstein

Delegated Authority : Matters delegated to the Committee.

Attachments : 1 [↓](#). Services Committee Charter

PURPOSE

For the Services Committee to appoint a Presiding Member for a one year term, commencing 19 February 2019 and concluding 19 February 2020.

STAFF RECOMMENDATION

1. The Committee appoint Mayor/Councillor _____ as Presiding Member of the Services Committee for the period commencing 19 February 2019 and concluding 19 February 2020.
2. That, if required, the Private Ballot process outlined in the Code of Practice for Council and Committee Meetings – Section 16, be utilised to elect a Presiding Member, with the results of the ballot becoming the outcome.

EXECUTIVE SUMMARY

Following the re-establishment of the Services Committee at the Ordinary Council meeting held on 18 December 2018, a Presiding Member is now required to be appointed to oversee the Committee. The term will be one year in accordance with the Services Committee Charter.

1. BACKGROUND

The Services Committee exists as a Section 41 Committee in accordance with the Local Government Act 1999 and the membership comprises of the Mayor and all Council Members.

The Committee has delegation to appoint its own Presiding Member for a term of one year.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.2 Improved service delivery

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

There is no requirement to consult the community on this matter.

4. DISCUSSION

- 4.1 As per the Services Committee Charter, the term of appointment for the Presiding Member will be one year, after which the Presiding Member may stand for re-election.
- 4.2 The term for this appointment will be effective for the period 19 February 2019 to 19 February 2020.
- 4.3 The Services Committee Charter outlines the role of the Presiding Member as follows:
- 7.1 *Oversee the conduct of Committee Meetings in accordance with the Local Government Act 1999 and Code of Practice for Council, Special and Committee Meetings.*
 - 7.2 *Ensure all Committee Members have the opportunity to participate in debate and discussions in an open and encouraging manner.*
 - 7.3 *Where a matter has been debated significantly and no new information is being discussed the Presiding Member may call the meeting to order and ask for the debate to be finalised and a motion be put forward.*

5. OPTIONS

Recommendation

1. The Committee appoint Mayor/Councillor _____ as Presiding Member of the Services Committee for the period commencing 19 February 2019 and concluding 19 February 2020.
2. That, if required, the Private Ballot process outlined in the Code of Practice for Council and Committee Meetings – Section 16, be utilised to elect a Presiding Member, with the results of the ballot becoming the outcome.

Option 2

1. The Committee appoint Mayor/Councillor _____ as Presiding Member of the Services Committee for _____.
2. That, if required, the Private Ballot process outlined in the Code of Practice for Council and Committee Meetings – Section 16, be utilised to elect a Presiding Member, with the results of the ballot becoming the outcome.
3. The Services Committee recommends to Council that the Charter be amended to reflect the appointment term determined for the Presiding Member with a report to be presented to Council for endorsement.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The recommendation ensures the Services Committee appoints a Presiding Member in accordance with the Committee Charter as adopted in December 2018 and Council's adopted Code of Practice for Council and Committee Meetings.

If only one nomination is received at the meeting for the position, the Committee will not need to conduct a private ballot process.

6.1.2 Financial Implications

In line with the Remuneration Tribunal Determination of Allowances for Members of Local Government Councils (6 of 2018), the Deputy Mayor or the Presiding Member of one or more Prescribed Committee(s) is entitled to receive one and a quarter (1.25) times the annual allowance for Council Members whilst they hold that position. The Services Committee meets the definition of a Prescribed Committee and the Presiding Member, if they are not the Deputy Mayor, is entitled to one and a quarter times the annual allowance.

The cost of the Presiding Member allowance is budgeted for within Council's current budget therefore there are no additional financial implications in appointing a Presiding Member for this Committee.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

The Committee could determine to alter the term of appointment of the Presiding Member, which would require the Charter to be amended accordingly. Council would need to endorse any changes to the Charter.

If only one nomination is received at the meeting for the position, the Committee will not need to conduct a private ballot process.

6.2.2 Financial Implications

In line with the Remuneration Tribunal Determination of Allowances for Members of Local Government Councils, the Deputy Mayor or the Presiding Member of one or more Prescribed Committee(s) is entitled to receive one and a quarter (1.25) times the annual allowance for Council Members whilst appointed to the position. The Strategic Planning Committee meets the definition of a Prescribed Committee and the Presiding Member, if they are not the Deputy Mayor, is entitled to one and a quarter times the annual allowance.

The cost of the Presiding Member allowance is budgeted for within Council's current budget therefore there are no additional financial implications in appointing a Presiding Member for this Committee.



SERVICES COMMITTEE CHARTER

1 Role

1.1 The Committee's role is to:

- 1.1.1 Act in an advisory capacity to the Council regarding all high level operations.
- 1.1.2 Monitor the Operational performance of the Council as it relates to the delivery of services to standards.

2 Terms of Reference

2.1 The Committee's terms of reference are to consider all matters relating to the:

- 2.1.1 Review and develop operational aspects of Council business.
- 2.1.2 Review and develop the delivery of Council services.
- 2.1.3 Review and develop Council service standards assessed against community need.
- 2.1.4 Review and approve relevant policies where delegation permits.
- 2.1.5 To consider on a regular basis reports on the performance of the Council.

3 Definitions

Act for the purpose of this policy means the *Local Government Act 1999*.


Chief Executive Officer (CEO) means the Chief Executive Officer of a council and includes a deputy or other person acting in the officer of Chief Executive Officer.

Committee includes Section 41 Committees, other Committees and Panels established by Council.

Elected Member means the principal member or a councillor of the Council

Executive Officer is a staff member appointed by the Chief Executive Officer to support a Section 41 Committee, other committee or advisory group.

Independent Members are members on a committee or panel who are not elected but have been appointed by the Council to undertake a similar role as Councillors on Council's Section 41 Committees or the Council Development Assessment Panel. They are external appointees.

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	Document Maintained by:	Corporate Services, Governance	Next Review Date:	Dec 2020

*Electronic version is the controlled version. Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

Mayor is the person elected as the Principal Member of the Council to represent the local government area as a whole.

Staff includes Council staff, contractors, volunteers and all others who perform work on behalf of Council.

4 Delegations

4.1 The Committee has delegation for the following:

- 4.1.1 Approve Committee's Minutes as a true and accurate record of proceedings.
- 4.1.2 Develop and approve the Committee's Work Plan.
- 4.1.3 Appoint a Presiding Member from within the Committee.
- 4.1.4 Consider and provide a response to LGA Circulars, or other business of an operational nature, in line with the Committee's role.
- 4.1.5 Consider and approve relevant policies submitted to the Committee in line with the Committee's Role and Terms of Reference. Nothing in this clause prevents the Committee from referring the policy to Council for consideration.
- 4.1.6 The Committee has the power pursuant to Section 87 (1) of the Act to determine the months of the year that the Committee meets.

4.2 Any other business referred to the Committee in accordance with its Role and Terms of Reference, or where the Committee does not hold the delegated authority, this business may be debated with a recommendation referred to the next Ordinary Council Meeting for consideration.

4.3 The Executive Officer in consultation with the Presiding Member may approve a deputation request for business that falls in-line with the Committee's Role and Terms of Reference. The Committee may resolve to seek further information on the business of a deputation, although no further resolution may be passed for the business of a deputation at the meeting the deputation was provided.

4.4 Petitions are not delegated to the Committee and are only to be presented to Council.

5 Meetings

5.1 The Committee Meeting will be held on the 3rd Tuesday of the month, starting at 7:00pm, with the months of the year to be determined and reviewed by the Committee.

5.2 The Committee Meeting will be held in Council Chambers at the Playford Civic Centre, 10 Playford Boulevard, Elizabeth, unless otherwise determined by the Committee prior to the meeting.

5.3 Committee Meetings may be called, amended or cancelled by the Committee's Executive Officer of the Committee, in consultation with the Presiding Member.

5.4 The agenda will be prepared and distributed to all Committee Members on the Thursday prior to the meeting, with the preference being to distribute electronically.

5.5 Special Meetings of the Committee may be necessary from time to time and may be called in accordance with Section 82 of the Local Government Act 1999. Notice of a Special Committee Meeting may be at a minimum of four (4) hours notice, due to the urgency of the matters on the agenda.

6 Membership

6.1 The Committee shall comprise the Mayor and all Elected Members.

6.2 The Presiding Member will be determined by the Committee.

6.3 The Term of the Presiding Member will be one (1) year, after which they may stand for re-election.

6.4 The term of the Council Committee Members' appointment will be for a period not exceeding the next General Election.

7 Role of the Presiding Member

7.1 Oversee the conduct of Committee Meetings in accordance with the Local Government Act 1999 and Code of Practice for Council, Special and Committee Meetings.

7.2 Ensure all Committee Members have the opportunity to participate in debate and discussions in an open and encouraging manner.

7.3 Where a matter has been debated significantly and no new information is being discussed the Presiding Member may call the meeting to order and ask for the debate to be finalised and a motion be put forward.

8 Role of Committee Members

8.1 Actively participate in debate and discussion in a professional manner at all times.

8.2 Ensure the Member is prepared and informed of meeting matters prior to the meeting.

8.3 Utilise the skills and experience of the Committee Members to effectively carry out the Committee's role.

9 Role of the Executive Officer and Administrative Support

9.1 The Executive Officer is appointed by the CEO to support the administration and operation of the Committee.

9.2 The Executive Officer and relevant staff may provide advice during the meeting in order to aid informed decision making.

9.3 The Committee is appointed a Minute Taker.

10 Reporting and Review

10.1 Council will assess the on-going role and effectiveness of the Committee as part of the Committee Review following a General Election or as required by Council.

10.2 As determined by the Committee, it may communicate with Elected Members and staff on issues of importance to the Council. This communication may be delivered by the Presiding Member or Executive Officer in the form of a presentation to Elected Members, a communiqué, a written memo or a report to Council.

11 Supporting Documentation

- [Local Government Act 1999](#)
- [Code of Practice for Council and Committee Meetings](#)
- [Code of Practice for Public Access to Meetings and Associated Meeting Documents](#)
- [Code of Conduct for Council Members](#)

12 Approval and Change History

Approval Date	Approval by	Change
27 Nov 2012	Council Resolution	Scheduled review.
16 Dec 2014	Council Resolution No. 2008	Alignment to Council Elections 2014, Name change from Assets & Services to Services Committee, change to common format, meeting day changed to second Tuesday of month and other minor amendments
28 Jun 2016	Council Resolution No. 2604	Template & Committee Structure Review
18 Dec 2018	Council Resolution No. 3362	Alignment to Council Elections 2018 and the inclusion of clause 2.1.5 Terminology changed – Council Member replaced with Elected Member Definition of Elected Member updated Committee now delegated to determine meeting schedule

5.3 DETERMINATION OF MEETING SCHEDULE

Responsible Executive Manager : Mr Greg Pattinson

Report Author : Ms Susie Reichstein

Delegated Authority : Matters delegated to the Committee.

PURPOSE

For the Committee to determine the monthly meeting schedule for the term of the Council.

STAFF RECOMMENDATION

The Services Committee will meet each month with any alterations to the schedule to be determined by the Committee via resolution during consideration of the monthly work plan.

EXECUTIVE SUMMARY

At the Ordinary Council meeting held 18 December 2018, the Council endorsed the Services Committee Charter. Section 5.1 of the Charter (Attachment 1) states:

The Committee Meeting will be held on the 3rd Tuesday of the month, starting at 7:00pm, with the months of the year to be determined and reviewed by the Committee.

This report is seeking the determination of the monthly schedule for the Committee.

1. BACKGROUND

Historically, the meeting schedule for the Services Committee has been determined by Council. Council has now given the Committee power to determine its own monthly meeting schedule and to vary the schedule if required to meet the demands of the Committee. As per the Charter endorsed by Council, the Committee meets on the 3rd Tuesday of the month, starting at 7:00pm. The Committee can determine which months of the year meetings are scheduled to occur.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.2 Improved service delivery

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

There is no requirement to consult the community on this matter.

4. DISCUSSION

- 4.1** The monthly meeting schedule for the Services Committee is to be determined by the Committee. As per the Charter, meetings are to be held on the third Tuesday of the month at 7:00pm, with the months of the year in which meetings are held to be determined by the Committee
- 4.2** Any future alterations to the Committee schedule will be determined by the Committee during consideration of the monthly work plan. This will include cancelling any upcoming meetings or scheduling extra meeting(s) should it be required.

5. OPTIONS

Recommendation

The Services Committee will meet each month with any alterations to the schedule to be determined by the Committee via resolution during consideration of the monthly work plan.

Option 2

The Services Committee will meet on the following months:

- _____
- _____
- _____

Any alterations to the schedule to be determined by the Committee via resolution during consideration of the monthly work plan.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Monthly meetings will ensure timely consideration of any reports being presented to the Committee.

6.1.2 Financial Implications

Monthly meetings are currently budgeted within the current budget as an operational cost.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

The Committee could determine to hold meetings more infrequently than on a monthly basis, specifying which months the Committee will meet. By extending the duration between meetings, the Committee runs the risk of being unable to consider matters in a timely manner.

6.2.2 Financial Implications

Holding less frequent meetings would result in budget savings due to reduced requirements for catering, security and administration relating to agendas and minutes.

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE ONLY

Matters for Information.

5.4 2018/19 QUARTERLY ORGANISATIONAL PERFORMANCE REPORT - QUARTER 2

Responsible Executive Manager : Mr Greg Pattinson

Report Author : Mr Luis Lafosse

Delegated Authority : Matters for Information.

Attachments : 1 [↓](#). 2018/19 Quarterly Organisational Performance Report - Quarter 2

Purpose

To inform Council of the organisation's performance against the Strategic Plan for the second quarter of 2018/19.

STAFF RECOMMENDATION

The "Quarterly Organisational Performance Report – 2018/19 Quarter 2" be received by Council.

Relevance to Strategic Plan

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Outcome 1.2 Improved service delivery

Outcome 1.3 Working smarter with our community

Outcome 1.4 Enhanced City presentation, community pride and reputation

2: Smart Living Program

Outcome 2.1 Smart development and urban renewal

Outcome 2.2 Enhanced City presentation, community pride and reputation

Outcome 2.3 Liveable neighbourhoods

3: Smart Jobs & Education Program

Outcome 3.1 Growth and diversification of local jobs matched with relevant education and training.

Outcome 3.2 Commercial and industrial growth

Outcome 3.3 Sustainable economic transformation

Outcome 3.4 International market connections

4: Smart CBD Program

Outcome 4.1 Expanded range of local services

Outcome 4.2 Growth and diversification of local jobs in the CBD

Outcome 4.3 Greater housing choice

Outcome 4.4 Increased social connections

Outcome 4.5 Commercial Growth

5: Smart Sport Program

Outcome 5.1 Enhanced community pride and reputation

Outcome 5.2 Healthy and socially connected community

Outcome 5.3 Access to elite sporting facilities

6: Smart Health

Outcome 6.1 Access to quality, local health services

Outcome 6.2 Increased employment opportunities in health, disability and aged sectors

Relevance to Public Consultation Policy

The Organisational Performance Report is principally for internal management purposes and there is no requirement to consult with the community.

Background

The *Local Government Act 1999* requires accountability to the community in terms of both financial management and service delivery. Monthly financial reports are produced separately to the Organisational Performance Reports. The City of the Playford therefore produces this Quarterly Organisational Performance Report to provide an update made in the applicable quarter towards the services and projects funded in the 2018/19 Annual Business Plan and the achievement of the strategic outcomes set out in the Strategic Plan.

Current Situation

Performance reporting assists with the continuous improvement of Council in the achievement of strategic goals and in the delivery of improved services to the community. It also assists business units in the achievement of specific performance targets which are set through organisational planning. The Organisational Performance Report is one of the primary means through which Councillors are provided with information pertaining to Council's strategic performance.

This report aligns our performance reporting to Council's 2016 Strategic Plan Update, adopted in July 2016.

The 2016 Strategic Plan Update incorporates the social and economic programs needed to transform the City of Playford into a Smart City, Connected Community. It details the work that needs to take place over the next four years, leveraging technology to help fulfil the community's vision for Playford to be prosperous, liveable and happy.

There are six programs that collectively build the future of the City:

- Smart Service Delivery.
- Smart Living.
- Smart Jobs and Education.
- Smart CBD.
- Smart Sport.
- Smart Health.

This Quarterly Performance Report is structured to give an update on the services and projects that are being undertaken by Council in support of each Strategy. Each service or project update includes the following information:

- Service / Project name.
- Community outcome / Project description.
- Links to strategic outcomes / lighthouse projects.
- The last quarter.

- Highlights.
- Issues and counter measures.
- Milestones (projects only).
- Senior Manager.

Service Standards have been developed as an articulation of a service Council delivers to the community as part of our Smart City, Connected Community strategy. It outlines the outcome the community receives as a result of the investment made, insight for improvement, and provides employees with the level of service they are expected to deliver. Service Standards are established and endorsed by the Council, and are monitored and reported through the corporate reporting framework. These standards are embedded in the organisation's performance, Annual Business Planning process, and Resident Satisfaction Survey and are driving a continuous improvement and customer oriented culture.

This is accomplished by ensuring all services are:

- Defined – every service has an appropriate community outcome statement.
- Measured – every service has performance measures.
- Completed to standard – services are delivered as per standard.
- Transparent - every service and Council's performance is reported to the community.
- Understood – the community has a good understanding of the services Council provides.
- Responsive - community feedback is incorporated through the Resident Satisfaction Survey and transactional surveys.
- Reviewed- every service is reviewed through a regular cycle or when the business need arises.

Included at the back of each Quarterly Performance Report is a summary of the status of the Strategic Projects portfolio for this year. This summary is provided to communicate any minor variations that have been made to the portfolio during the quarter, as well as summarise any major variations that Council have endorsed year to date.

Future Action

Council will continue to be presented with Quarterly Reports that give an update on the services and projects for the applicable quarter.



2018/19 QUARTERLY ORGANISATIONAL PERFORMANCE REPORTS QUARTER 2



Front Cover Picture:

Virtual Reality Project at Northern Sound System. Showcase event celebrating the conclusion of a collaborative pilot project between City of Playford's Northern Sound System, Mighty Kingdom, Northern Adelaide Senior College and the Department of Industry and Skills, December 2018.

Title	Quarterly Organisational Performance Report. Quarter 2 2018/19
Author	Strategy & Policy
Business Unit	Strategy & Corporate
Date	February 2019
Link to City of Playford's Strategic Plan	Smart Service Delivery, Smart Living, Smart Jobs & Education, Smart CBD, Smart Health, Smart Sports,
Link to Strategic Outcome	
Document Classification	
Link to other Document	Service Standards, Strategic Plan 2016-2020, Annual Business Plan 2018/19, Asset Management Plan 2018/19, Long-Term Financial Plan 2018/19 – 2026/27



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PURPOSE

The City of Playford produces this Quarterly Organisational Performance Report to provide an update of progress made in the applicable quarter towards the services and projects funded in the 2018/19 Annual Business Plan and the achievement of the strategic outcomes set out in the Strategic Plan.

Performance reporting assists with the continuous improvement of Council and the achievement of strategic goals and the delivery of improved services to the community. As such this report has a dual audience: our community and our Council Members.

As a public document, this report meets the City of Playford's objective of providing transparency in its operations to the community. The report gives details of how we are progressing as an organisation against the services that we have committed to deliver to the community and tracks the utilisation of these services by the community. It also provides an update on projects that are being undertaken in support of the Strategic Plan.

The *Local Government Act* identifies one of Council's roles as being "to keep the council's objectives and policies under review to ensure that they are appropriate and effective"¹. This Organisational Performance Report acts as the mechanism for Council Members to fulfil this obligation in terms of the performance monitoring of progression against our strategic goals.

Internally the report will be used to assist with decision making, planning and evaluation in relation to our progress against the Annual Business Plan and the Strategic Plan over the next four year period.

¹ Local Government Act 1999. Members of Council – Chapter 5. Role of members – part 3. Roles of members of councils (1) (ii)

ABOUT THIS REPORT

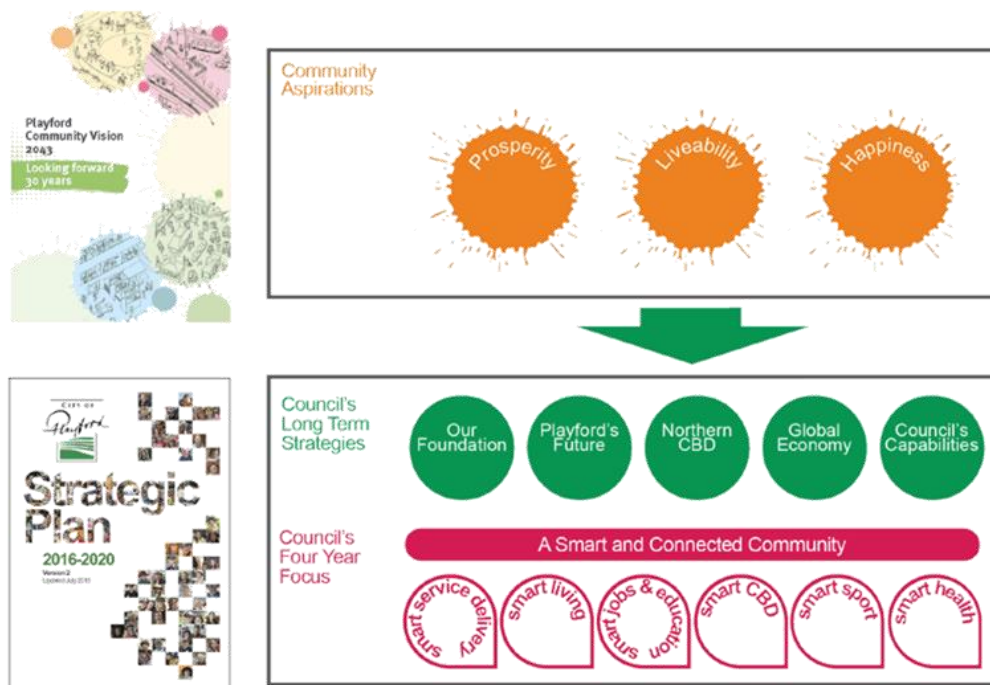
In January 2014, Council adopted a new Strategic Plan in response to the Playford Community Vision 2043 and to articulate Council's role in the achievement of a liveable, prosperous and happy City for our Community.

Five long term strategies were developed to describe Council's overarching direction and priorities:

- Strategy 1 – Our Foundations – services, city presentation and community pride
- Strategy 2 – Securing Playford's future and building value
- Strategy 3 – Elizabeth, Adelaide's Northern CBD
- Strategy 4 – Securing Playford's position in the global economy
- Strategy 5 – Building our capabilities

In June 2016, Council revisited its Strategic Plan and found these long term strategies to still be relevant, however endorsed a refreshed Strategic Plan to provide a more focused approach to delivering results against those long term strategies. The original "lighthouse projects" from the previous strategic plan have been refined and are now described in terms of six "smart programs", which identify where Council will focus its efforts in the next four years. These Smart Programs will build on Council's ongoing commitment to continuous improvement by looking for smarter, more innovative and efficient ways to meet our community needs. The six Smart Programs are:

- Smart Service Delivery
- Smart Living
- Smart Jobs & Education
- Smart CBD
- Smart Sport
- Smart Health



This quarterly report aligns our performance reporting to the refocused Strategic Plan, 2016-2020 and is structured to give an update on the services and projects that are being undertaken by Council in support of each Smart Program. Each service or project update includes the following information:

- Service / Project name
- Community outcome / Project description
- Links to strategic outcomes
- The last quarter
 - Highlights
 - Issues and counter measures
- Milestones (projects only)
- Senior Manager contact

The services that Council provides make up our core service delivery to the community and as such the majority are aligned to the Smart Service Delivery Program. This is reflected in this Quarterly Report with the Smart Service Delivery section containing the highest number of updates compared to other sections.

Services and Projects have been aligned to the Smart Program to which they most contribute; however their relevance to other Programs is noted in the Index on page 7 and in their respective update section.

Service Standard metrics have been developed to ensure that service levels are accurately defined, measured and reported on to enable managers and Council Members to provide a consistent and quality level of service to the community.

Rolling targets were introduced to the Service Standard Metrics from Quarter 1, 2016/17. Previously the targets were based on 2013/14 measures. The drawback with this is that the targets are sometimes set too high or low due to temporary variations (particularly if they are based on additional funding or grants).

With the introduction of rolling targets, you will now see a target (line) that will automatically adjust to the performance average based on the last three years of data which we believe will ensure the targets remain realistic, achievable and relevant.

INDEX

This Index provides an A-Z listing of all Services and Projects, and includes the page number of the respective update as well as the primary and secondary strategies that they relate to.

Page N°	SERVICES AND MEASURE	Primary Smart Program					
		Smart Service Delivery	Smart Living	Smart Jobs & Education	Smart CBD	Smart Sport	Smart Health
102	Business Support and Industry			◆			
15	Club and Sporting Governance	◆					
17	Community Development	◆					
19	Community Inclusion	◆					
21	Community Venues	◆					
23	Customer Contact	◆					
71	Development Services		◆				
24	Environmental Health	◆					
26	Environmental Sustainability	◆					
29	Event Management	◆					
30	Graffiti	◆					
33	Health Initiatives and Playford Community Food Cooperatives	◆					
35	Illegal Dumping	◆					
37	Immunisation	◆					
39	Kerbside Waste	◆					
42	Library	◆					
45	Parks and Reserves	◆					
47	Rapid Response	◆					
49	Regulatory Services	◆					
52	Rural Streetscape	◆					
55	Sportsfield Maintenance	◆					
73	Stormwater Network		◆				
57	Tree Services	◆					
59	Urban Streetscape	◆					
62	Volunteer Development	◆					

Page No	PROJECTS	Primary Smart Program					
		Smart Service Delivery	Smart Living	Smart Jobs & Education	Smart CBD	Smart Sport	Smart Health
64	112 Coventry Road Rejuvenation	◆					
76	Angle Vale Community Sports Centre - Female Change Rooms		◆				
66	Business Continuity - Phone, Touchpoint and Webchat	◆					
77	City-wide Smart City Infrastructure		◆				
78	City-wide Stormwater Management Planning		◆				
107	Creative Industries Precinct				◆		
79	DDA Program		◆				
80	Deed Delivery and Infrastructure Design for Playford Growth Areas		◆				
82	Footpath Upgrade Program		◆				
83	GEP Stormwater Trunk Outfall BBRF Bid		◆				
84	Gig City		◆				
85	Growing Council's Recycled Water Business		◆				
105	Hortex Partnership			◆			
67	ICT Minor Works	◆					
86	Kalara Reserve Clubrooms (home of Andrews Farm Soccer Club)		◆				
112	Lyell McEwin Hospital Strategic Investigations						◆
108	Northern CBD				◆		
87	Outstanding Liabilities - Developer Funded Assets		◆				
88	Playford Alive - Crittenden Road Bridge Crossing		◆				
89	Playford Alive		◆				
90	Playford Gateway Concept Planning		◆				
110	Playford Sports Precinct (Shared Path, Park Furniture, Signage)		◆			◆	
91	Public Lighting Upgrade		◆				
92	Road Safety Audits		◆				
93	Road Upgrade Program - Black Spot		◆				
94	Road Upgrade Program - Non-growth Areas		◆				
95	Road Upgrade Program Roads to Recovery and Supplementary Local Roads		◆				
96	Rural Road Sealing Program		◆				
97	School and Pedestrian Crossing Facilities		◆				

Page N ^o	PROJECTS	Primary Smart Program					
		Smart Service Delivery	Smart Living	Smart Jobs & Education	Smart CBD	Smart Sport	Smart Health
68	Smart Working Program	◆					
98	Sport and Recreation Minor Works		◆				
99	Stormwater Minor Works		◆				
100	Virginia Main Street		◆				

PERFORMANCE MEASURES

Organisational Performance Measures have been set by Council to monitor our achievements against our overall strategic goals and to provide focus areas for staff in their day-to-day service delivery. The measures relate to the areas of community interest, organisational accountability and key organisational priorities and fulfil our obligations under Section 123 of the *Local Government Act (1999)*.

The annual Resident Satisfaction Survey acts as the primary mechanism for gathering the results of our work in these areas.

Indicator	Measure	2018	2017	2016	2015	2014	2013	2012	2011
Overall Council satisfaction	Overall customer satisfaction with the City of Playford as an organisation	3.81▲	3.68	3.76▲	3.57▲	3.35	3.50	3.50	3.60
City wide presentation	Customer satisfaction with level of appearance of public realms	3.61	3.56	3.64	3.57	3.50	3.45	3.45	3.35
Customer Service	Satisfaction rating with the level of organisational wide customer service	4.18▲	3.83	3.95	3.76	3.90	3.90	4.00	3.80
Accountability	Satisfaction rating with Council being open and accountable to the community in its operations	3.38	3.36	3.25	3.32▲	3.00	3.25	3.20	3.30
Community Engagement	Satisfaction rating with how Council invites community participation in decision making	3.30	3.25	3.16	3.23▲	2.80	3.05	3.05	2.95
Managing growth	Customer rating for how Council plans for the future	3.65	3.55	3.56	3.55▲	3.30	3.45	3.45	3.50
Efficiency and Effectiveness	Customer satisfaction with value for money for rates paid	3.11	2.98	2.94	3.00▲	2.60	2.85	2.65	2.80

▲ = significantly higher level of satisfaction

EXECUTIVE SUMMARY

The Quarterly Organisational Performance Report aligns our performance reporting to Council's Strategic Plan 2016-2020, adopted in June 2016.

The second quarter of 2018/19 has seen the successful delivery of our core services, and progress made on a number of Council's significant projects. The Strategic Plan identifies six smart programs which collectively build the future of our City.

Our **Smart Service Delivery Program** is a solid foundation on which to rebuild and reposition our City. We strive to deliver our services and amenities to a high quality, to raise the profile of the area through enhanced city pride, improved reputation and make Playford a more attractive place for people to live, work and do business. This quarter saw significant improvements in many services, several of which are due to the implementation of new technologies. Community Development held an outdoor cinema with 600 attendees, and training and work opportunities continue to grow in comparison to the last two years. Community Venues continues to transition towards a creative industries approach with the implementation of several pilot projects creating opportunities for our youth. Customer Contact keeps improving after the introduction of Touch Point technology. Graffiti, Kerbside Waste, and Regulatory Services experienced an improvement in some of their measures. Parks and Reserves, Rural Streetscape, Sportsfield Maintenance and Urban Streetscape saw a combination of good performances in work orders within priority timeframe and a decrease in work orders generated from customer requests. This is a positive indicator of more programmed and less reactive work. The Healthy Food Co. moved to The Precinct as part of the 112 Coventry Road Rejuvenation project. Business Continuity project's Touch Point technology was successfully implemented while the Smart Working Program launched Council's new website and implemented a new content management system.

Our **Smart Living Program** supports the ongoing development and renewal cycle of the city, to improve the presentation and community pride in these areas, ensuring that our residential growth and renewal provide the liveable neighbourhoods and urban amenity required for a growing population. Development Services saw a decrease in the number of days involved to resolve compliance matters. Stormwater Network improved its work orders dealt with in priority timeframe, saw less work orders from customer requests and more programmed work. The construction of Angle Vale Sports Centre Female Change Rooms and Smith Creek Linear Path commenced. Deed Delivery and Infrastructure Design for Angle Vale North and South, Playford North Extension West and East and Virginia continue to progress. The detailed design for the Playford Alive – Crittenden Road Bridge is nearly completed. Two new lightings were installed on Bubner Road (Angle Vale) as part of the Public Lighting Upgrade.

Our **Smart Jobs and Education Program** ensures that our local workers have the right training and skills to take advantage of growth in new industries' jobs. Business Support facilitated the creation of 17 jobs and the investment of over \$530,000. HortEx Partnership progressed in the establishment and consolidation of the Adelaide Plains Food Cluster.

Our **Smart CBD Program** focuses on the redevelopment of the CBD to a smart city, as we provide an expanded and diversified range of local services, introduce greater housing choice and stimulate development in the City. The carpark on Main North Road construction is completed and retail tenancy construction has commenced. A showcase event held at the Creative Industries Precinct held celebrated the conclusion of a collaborative pilot project between the City of Playford's Northern Sound System, virtual reality company Mighty Kingdom, Northern Adelaide Senior College and the Department of Industry and Skills (front cover picture).

Our **Smart Sport Program** shines the light on Playford through high level sport and high quality sports facilities which have the ability to change perceptions about our City, leading to enhanced community pride and an improved reputation and profile. With increasing activity in the recently built Sports Precinct facilities, the focus this year was on building the shared path from the Tennis Centre to the Elizabeth Interchange, along with the installation of park furniture.

Our **Smart Health Program** ensures our growing and evolving community has access to quality, local health services. The health, disability and aged sectors are predicted to experience significant jobs growth, and this strategy enables us to be well-placed to create employment opportunities for our community. The Health Precinct Prospectus prepared by Deloitte was finalised. Currently a tender process for the bus superstop on western side of Haydown Road is under preparation. The driverless shuttle trial continues in the precinct until the end of April.

Strategic Projects are tracking well with only minor changes made to budget allocations.

Council has progressed in delivering the key services and projects outlined in the 2018/19 Annual Business Plan. Going forward we will focus on our core service delivery to ensure we are achieving the agreed community outcomes for our Service Standards. In addition key projects will be progressed to support the achievement of our Strategic Plan, ultimately working towards our Community's Vision for Playford to be liveable, prosperous and happy.

STRATEGIC UPDATE

Smart Service Delivery Program

The Smart Service Delivery Program is about continuing to provide for the changing needs and expectations of our diverse community, delivering the services that they require. It means making the most of our community's existing strengths, talents and diversity, as well as working smarter to connect our community with each other to contribute to overall community wellbeing and the economic life of the City.

Council will increasingly need to use innovative problem solving approaches and smart technological solutions to ensure we make the best use of our available resources to meet these demands.

Outcomes

- 1.1 High quality services and amenities
- 1.2 Improved service delivery
- 1.3 Working smarter with our community
- 1.4 Enhanced City presentation, community pride and reputation

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program.

The following **services** are undertaken in support of the Smart Service Delivery Program



SERVICES
Club and Sporting Governance
Community Development
Community Inclusion
Community Venues
Customer Contact
Environmental Health
Environmental Sustainability
Event Management
Graffiti Operations
Health Initiatives and Playford Community Food Cooperatives
Illegal Dumping
Immunisation
Kerbside Waste
Library
Parks and Reserves
Rapid Response
Regulatory Services

Rural Streetscape
Sportsfield Maintenance
Tree Services
Urban Streetscape
Volunteer Development

The following **projects** are undertaken in support of the Smart Service Delivery Program

PROJECTS
112 Coventry Road Rejuvenation
Business Continuity – Phone, Touchpoint and Webchat
ICT Minor Works
Smart Working Program

SERVICE
CLUB AND SPORTING GOVERNANCE

COMMUNITY OUTCOME
 Engage with clubs/user groups to maximise opportunities for effective management, administration, compliance and utilisation of Council's social capital assets for community access and benefit.

Strategic Outcome
 1.1. High quality services and amenities

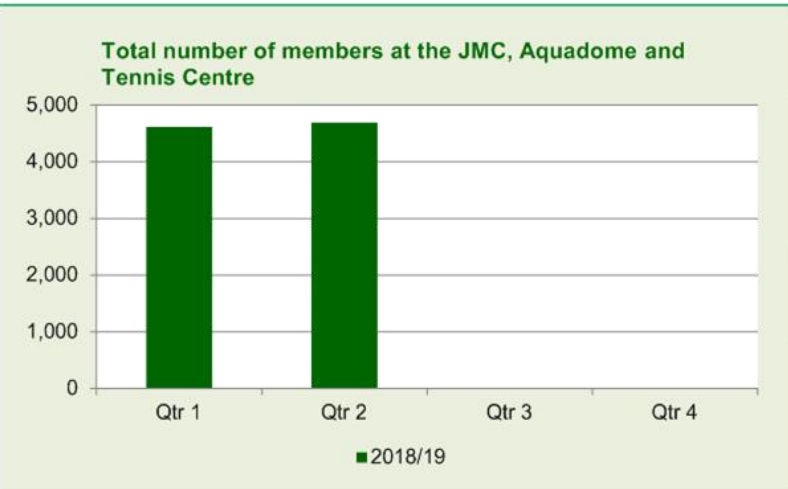
Community Measures

Outcome
 Utilisation of sporting facilities

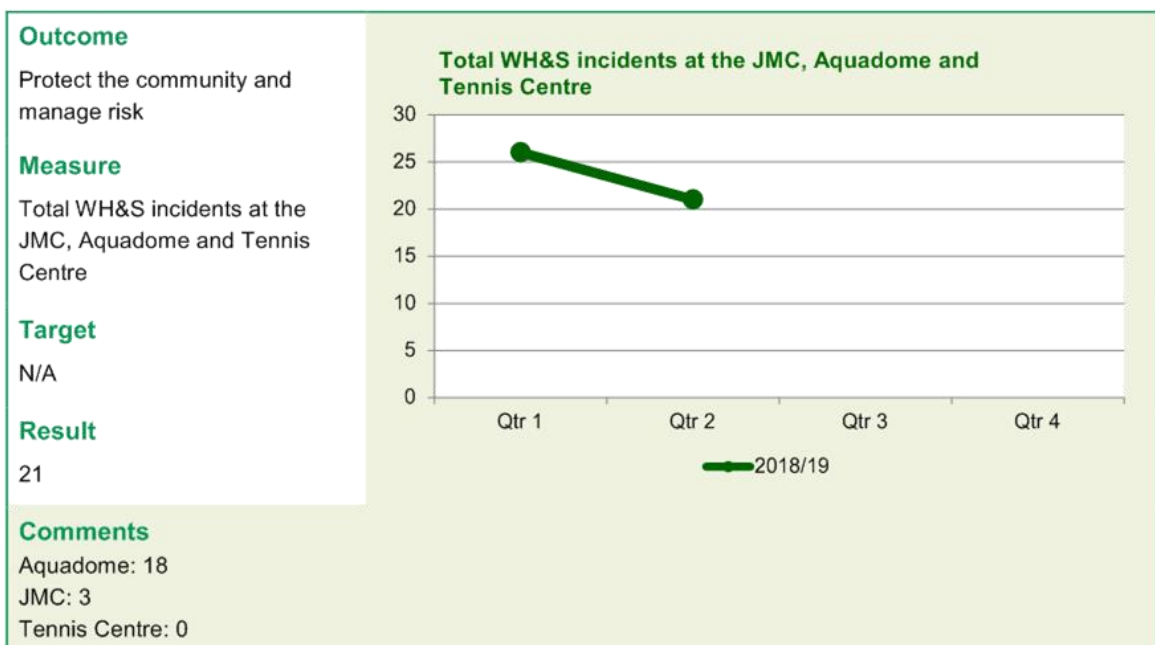
Measure
 Total number of members at the JMC, Aquadome and Tennis Centre

Target
 N/A

Result
 4691



Comments
Aquadome: Club Members: 2062
 Learn to Swim Members: 1595
JMC: Club Members: 697
Playford City Tennis Centre: Club Members: 337
 Due to the Tennis SA membership process, effectively all memberships start at zero on 1 November (start of their renewal period). This has resulted in a lower number than last quarter as renewals are still occurring.



Senior Manager Paul Alberton

SERVICE
COMMUNITY DEVELOPMENT

COMMUNITY OUTCOME
 Support knowledge and skills development of communities and families

Strategic Outcome
 1.1. High quality services and amenities; 6.2. Increased employment opportunities in health, disability and aged sectors

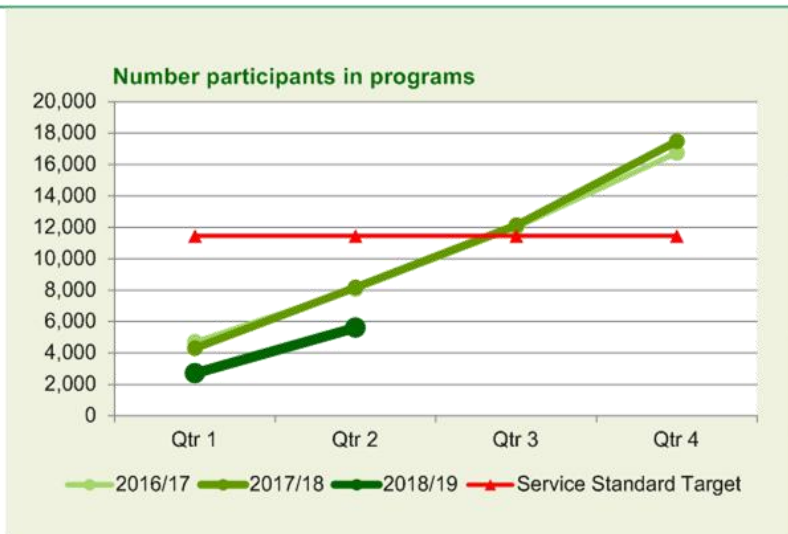
Community Measures

Outcome
 Community has access to community development programs

Measure
 Number of participants in community development programs

Target
 11,457

Result
 5608



Comments

Participation at community development activities and events are on track to meet the annual target.

A key highlight was the highest number of attendees at the outdoor cinema in the Playford Alive Town Park, with over 600 people viewing a Nightmare Before Christmas. Wheels in Motion volunteers provided over 460 driving hours to young people with nine participants gaining their Probationary license. This is the highest quarter on record for the program. A drivers' education course offered at Marni Waiendi assisted 11 young people to attain their learners driving permit.

Five members of Council's Youth Advisory Committee were invited to present the findings of a project at an education summit in Melbourne and facilitated an alternative education workshop for conference participants.

In addition to the regular programs at the Elizabeth Rise Community Centre several community events were held including a Community Open Day, a Christmas themed market and a shared community Christmas Lunch hosted for the first time.

Outcome

People gain knowledge, skills, experience and local employment by participating in training and employment programs

Measure

Number of training and employment opportunities taken up through interaction with council

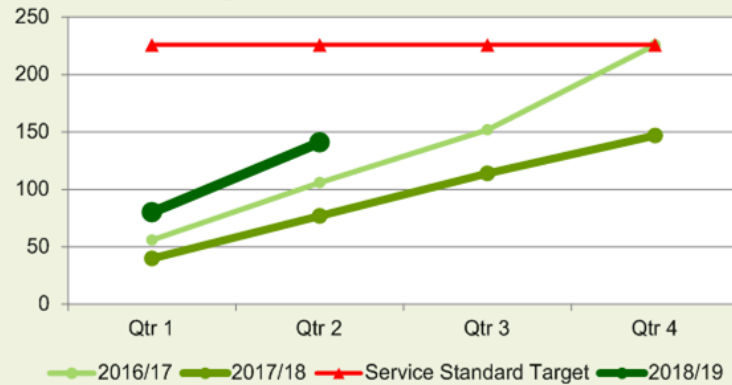
Target

226

Result

141

Number of training and employment opportunities taken up through interaction with Council



Comments

Council internal opportunities:

Work Experience total attendance hours are now being recorded to enable a better understanding of the commitment of Council and staff. Work experience placements a range from one to 12 week duration. Despite work experience being less in demand due to the short term four and end of year exams, Council provided over 1800 hours of work experience to 27 students. Upon completion of a Certificate III in Business Administration, one Council trainee commenced a six-month full time contact with Council. Six Council volunteers have secured employment outside of Council.

Council's Industry Participation Policy secured the following outcomes with four employers:

- Four work experience placements totaling 160 hours
- One civil construction traineeship
- One landscaping apprenticeship
- One undergraduate architect (short term contract)
- One labourer (short term contract)

Senior Manager **Karen Fullagar**

SERVICE
COMMUNITY INCLUSION

COMMUNITY OUTCOME
 Connecting older or vulnerable people to the community through community services and programs

Strategic Outcome
 1.1. High quality services and amenities

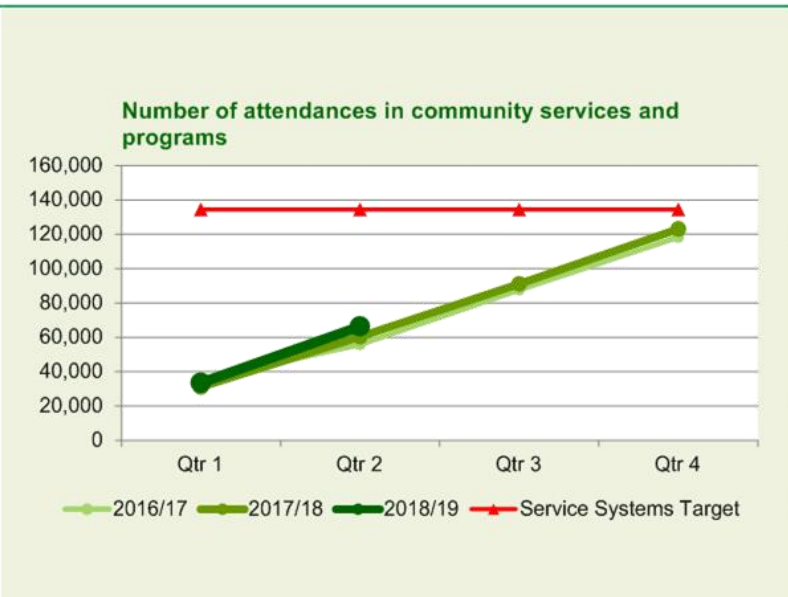
Community Measures

Outcome
 Community services and programs provide opportunities for connecting older or vulnerable people to the community

Measure
 Number of participants in community services and programs

Target
 134,506

Result
 66,340

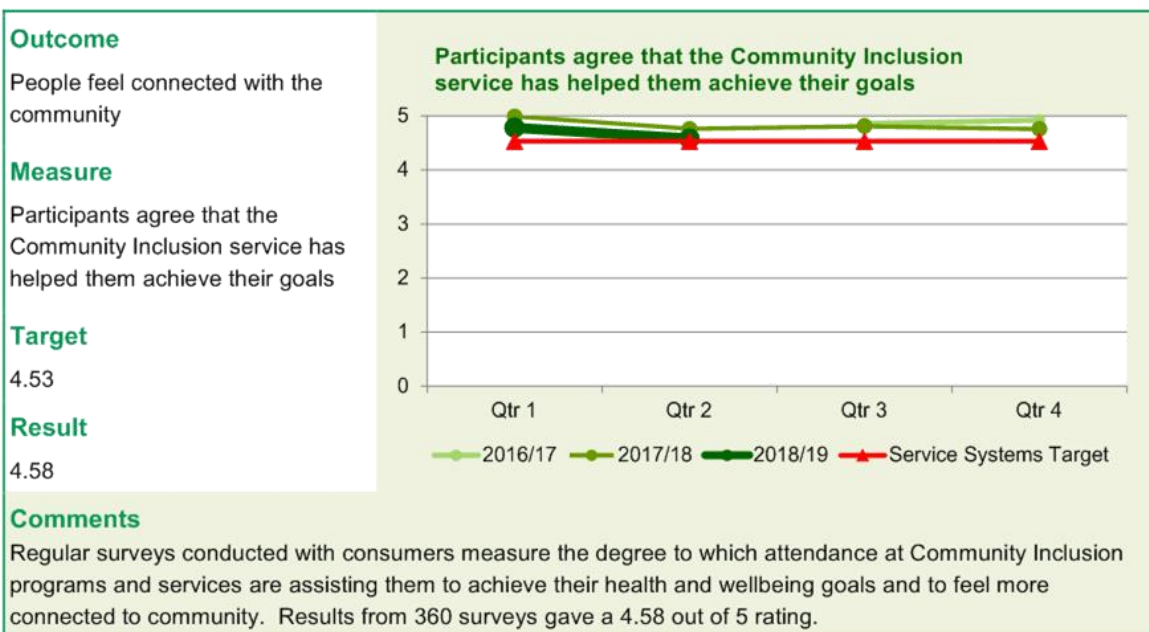
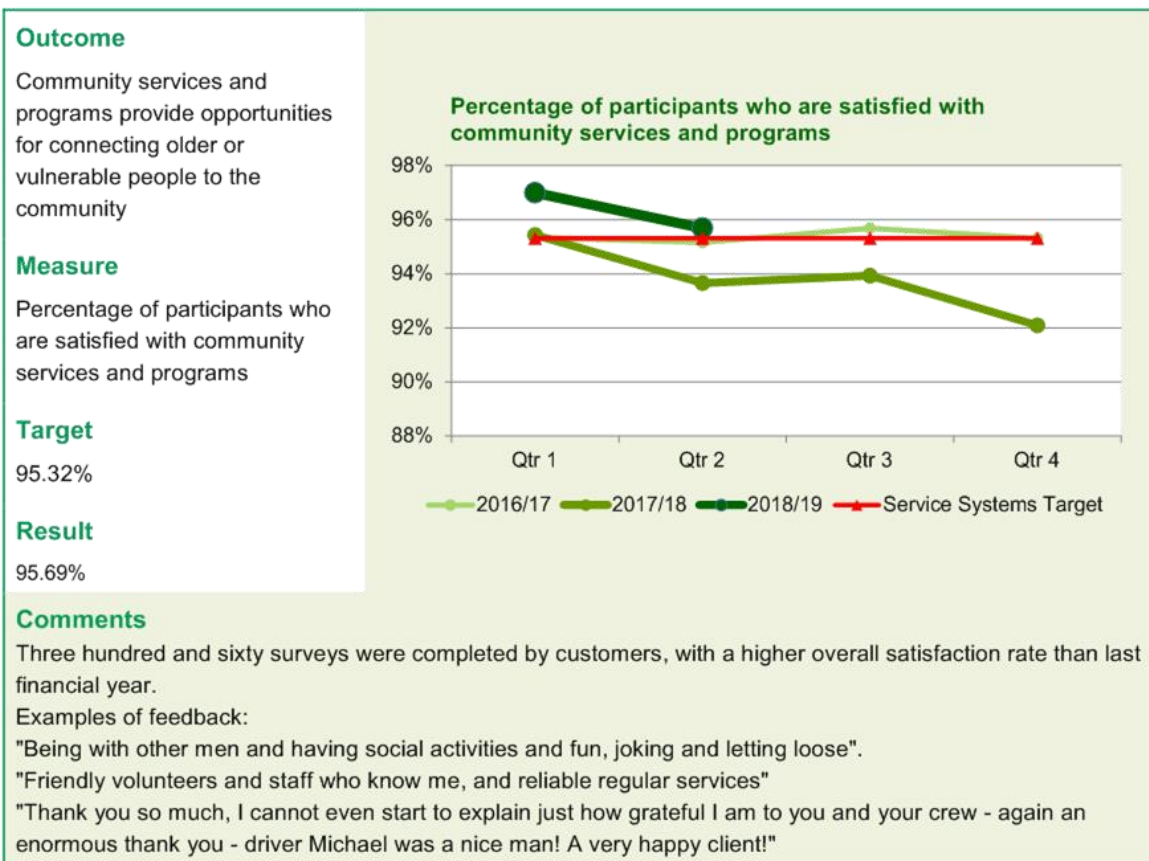


Comments

Attendances remain strong across all Community Inclusion programs and services with the total slightly above target despite most services being closed for the last two weeks of the quarter.

A Celebrate Grenville event in December was attended by over 1000 people who spent the day enjoying the facility and participating in special activities for the last time before the move to the temporary location at the Function Centre while awaiting the building of the new Grenville. Grenville again hosted a Christmas Day lunch for 90 vulnerable people of whom 21 were also provided transport by our dedicated team of volunteer drivers.

Two Social Inclusion events attracted high attendance. Carnival In The North Mental Health week event had 43 agencies involved in providing stalls and workshops and was attended by 450 community members. Celebration of Ability event for International Day of Disability was a sell out with 230 attendees enjoying a sit down dinner, entertainment and presentation of the outstanding achievement awards. The event attracted \$9500 in sponsorship from external partners including Barkuma, Bedford, Hender Care, and Community Business Services, which is a great reflection of the value and quality of this event and the reputation it has developed.



Senior Manager **Karen Fullagar**

SERVICE
COMMUNITY VENUES

COMMUNITY OUTCOME
 City of Playford's own community venues which are accessible to the community, are well equipped to cater for a diverse range of events and offer a high quality experience

Strategic Outcome
 1.1. High quality services and amenities

Community Measures

<p>Outcome The usage of Council owned community venues is maximised</p> <p>Measure Number of participants utilising the community venues</p> <p>Target 51,597</p> <p>Result 61,815</p>	<p>Number of participants utilising the community venues</p> <table border="1"> <caption>Data for Number of participants utilising the community venues</caption> <thead> <tr> <th>Quarter</th> <th>2016/17</th> <th>2017/18</th> <th>2018/19</th> <th>Service Systems Target</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>~15,000</td> <td>~15,000</td> <td>~30,000</td> <td>51,597</td> </tr> <tr> <td>Qtr 2</td> <td>~30,000</td> <td>~35,000</td> <td>~65,000</td> <td>51,597</td> </tr> <tr> <td>Qtr 3</td> <td>~40,000</td> <td>~45,000</td> <td>~50,000</td> <td>51,597</td> </tr> <tr> <td>Qtr 4</td> <td>~50,000</td> <td>~68,000</td> <td>~70,000</td> <td>51,597</td> </tr> </tbody> </table>	Quarter	2016/17	2017/18	2018/19	Service Systems Target	Qtr 1	~15,000	~15,000	~30,000	51,597	Qtr 2	~30,000	~35,000	~65,000	51,597	Qtr 3	~40,000	~45,000	~50,000	51,597	Qtr 4	~50,000	~68,000	~70,000	51,597
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Qtr 4	~50,000	~68,000	~70,000	51,597																						
<p>Comments</p> <p><u>Northern Sound System (NSS)</u> NSS is in a transition period with regards to program development and community engagement. A strategic lens focusing on developing other creative Industries, aside from music, has been developed with implementation of pilot projects alongside business as usual. The results demonstrate a consistent engagement in programming and facility utilisation.</p> <p>Two key pilot projects were delivered and completed with a creative industries focus: one being a virtual reality project developed with multiple external partners and the second a broadcast / podcasting project with a focus on young women. Both projects engaged with industry and support ongoing educational or employment opportunities.</p> <p><u>Playford Civic Centre (PCC)</u> A number of challenges were experienced, including our Catering business starting to ramp down due to the Grenville moving into the Function Centre in December. Future bookings also declined due to the uncertainty of an Executive Chef and staff being available.</p> <p>The changes to our business also resulted in a reduced financial outcome and meeting our forecast budget was a challenge.</p> <p>The Theatre also had its challenges with the commencement of the Retail Tenancy construction at the beginning of October. At times, this caused interruptions to our Theatre hirers in terms of access, venue cleanliness and overall presentation.</p>																										



Senior Manager **Gareth Dunne**

SERVICE
CUSTOMER CONTACT

COMMUNITY OUTCOME

Provision of efficient, prompt and accurate customer information and transactional services.

Strategic Outcome

1.1. High quality services and amenities

Community Measures

Outcome

Timely response to customers

Measure

Abandoned call rate

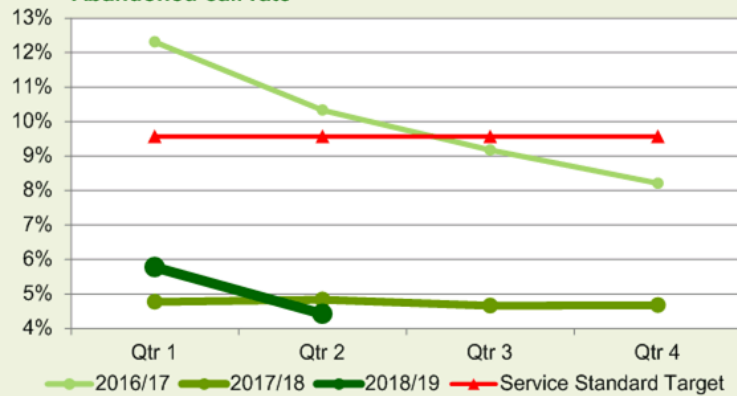
Target

9.57%

Result

4.42%

Abandoned call rate



Comments

Abandoned call rate continues to decrease with the implementation of Touch Point (new telephony system) and staff are being trained and learning the new system, which is an excellent achievement.

Outcome

Timely response to customers

Measure

Average queue time

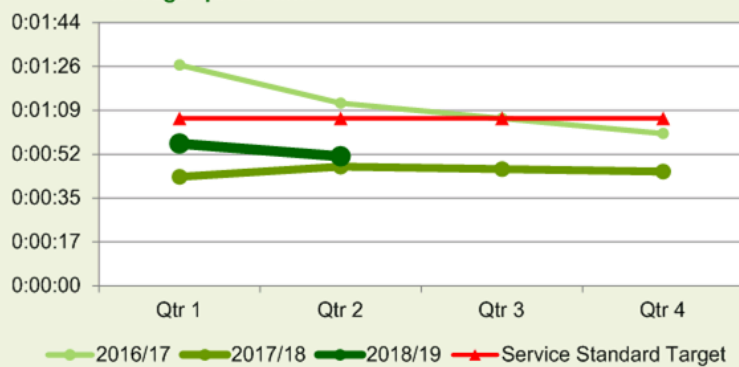
Target

0:01:06 minutes

Result

0:00:51 seconds

Average queue time



Comments

Average queue time decreased compared to the last quarter but remains around 50 seconds and below target. Again this is a great effort with the introduction of Touch Point.

Senior Manager **Gareth Dunne**

SERVICE ENVIRONMENTAL HEALTH

COMMUNITY OUTCOME

Enhance the quality of life of our community through the assessment, improvement and prevention of factors that pose a risk to human health. Three components to Environmental Health services: Public Health, Food Safety and Waste Water Compliance

Strategic Outcome

1.1. High quality services and amenities

Community Measures

Outcome

Food businesses comply with required standard of safety

Measure

Food business inspection compliance rate

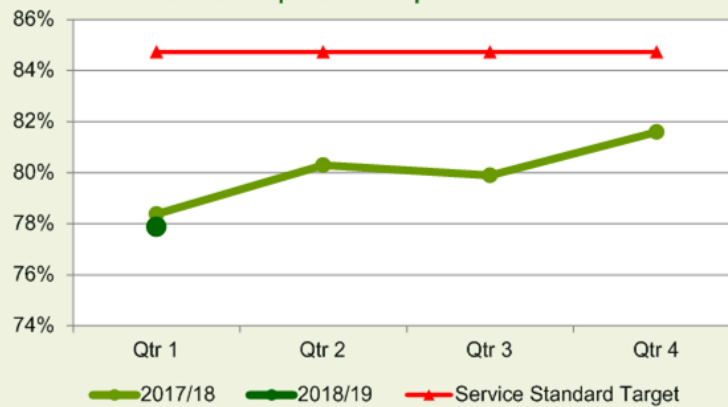
Target

84.73%

Result

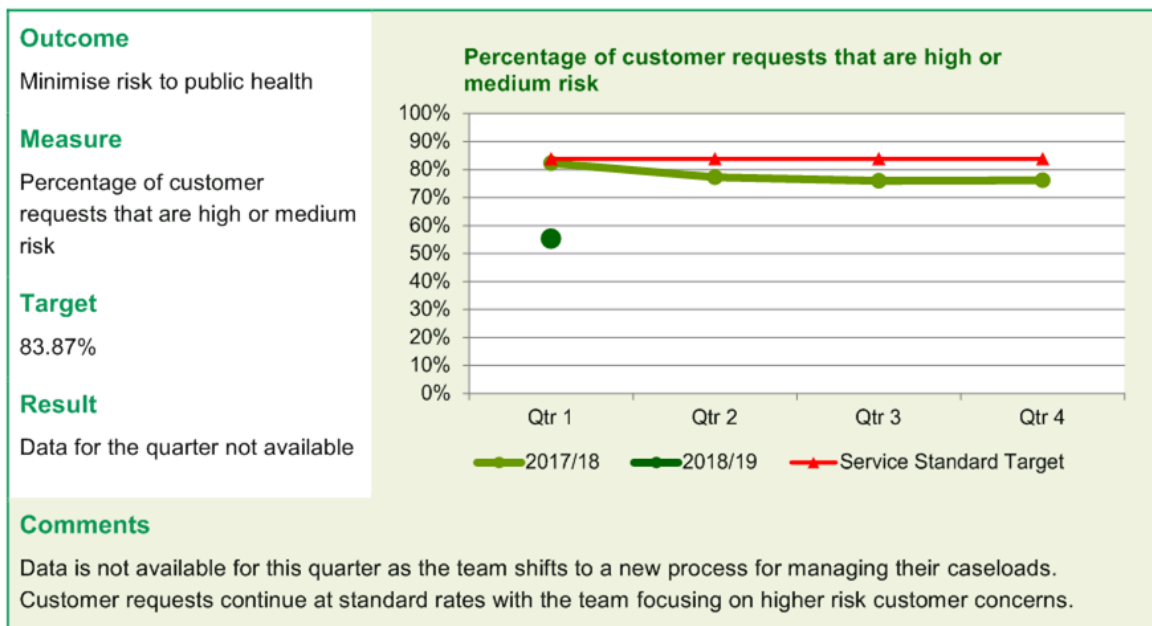
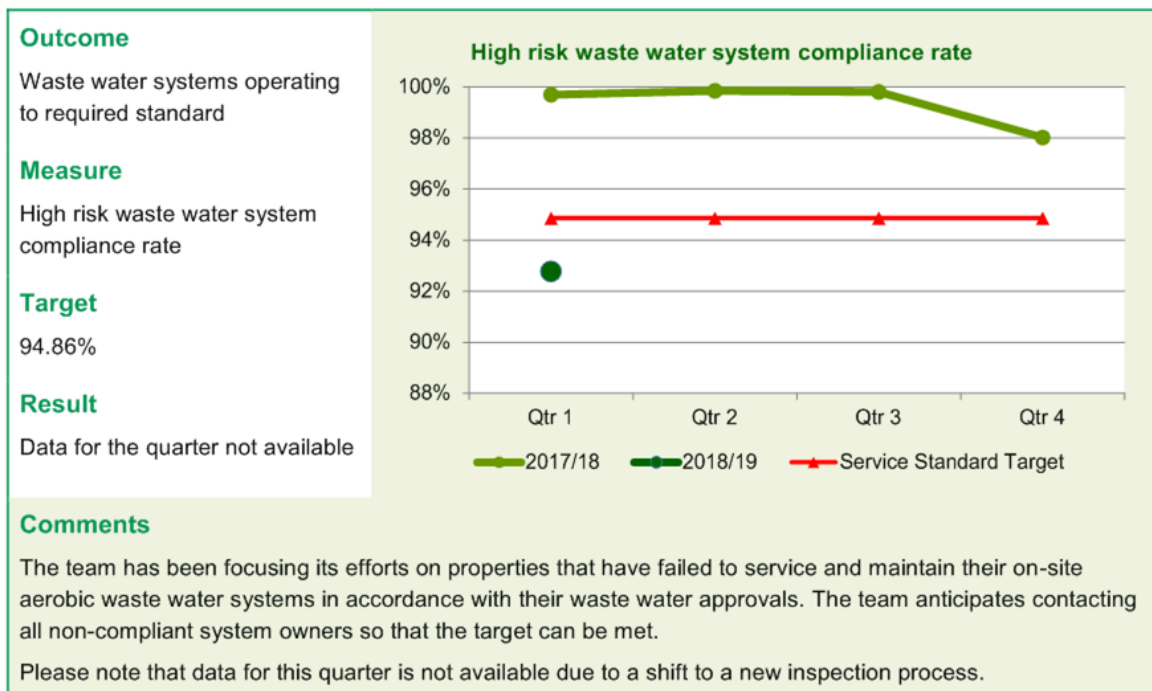
Data for the quarter not available

Food business inspection compliance rate



Comments

Compliance data is currently unavailable, due to a shift to a new mobility-focused system this quarter. The team has been heavily involved in the final testing and implementation of the new system with inspections occurring on-ground with positive results so far. The next quarter will see the new system embedded into business practice as Council shifts to a mobile-based platform to undertake compliance inspections.



Senior Manager **Kaarina Sarac**

SERVICE ENVIRONMENTAL SUSTAINABILITY

COMMUNITY OUTCOME

To enhance environmental outcomes and protect environmental assets in collaboration with our Community

Strategic Outcome

1.1. High quality services and amenities; 1.3. Working smarter with our community; 1.4. Enhanced city presentation, community pride and reputation; 2.3. Livable neighbourhoods

Community Measures

Outcome

Community is actively involved in enhancing the local environment

Measure

Total volunteering hours

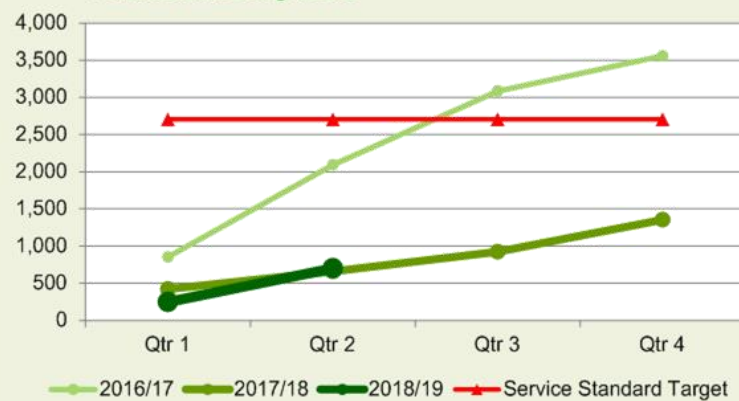
Target

2704

Result

699

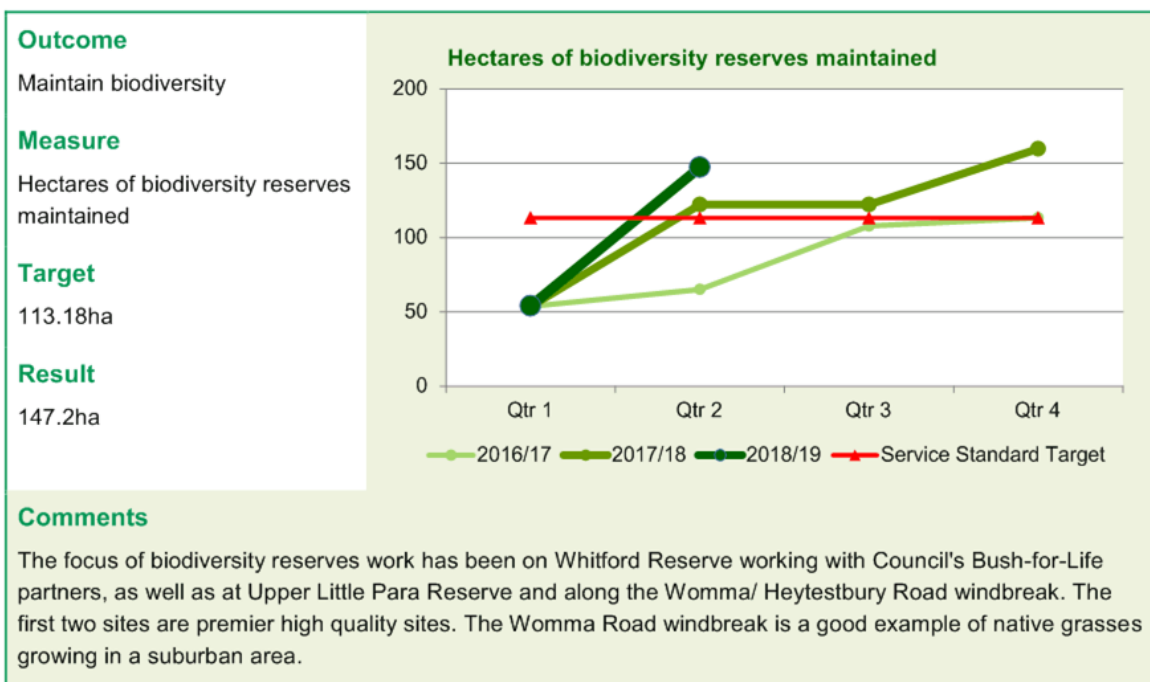
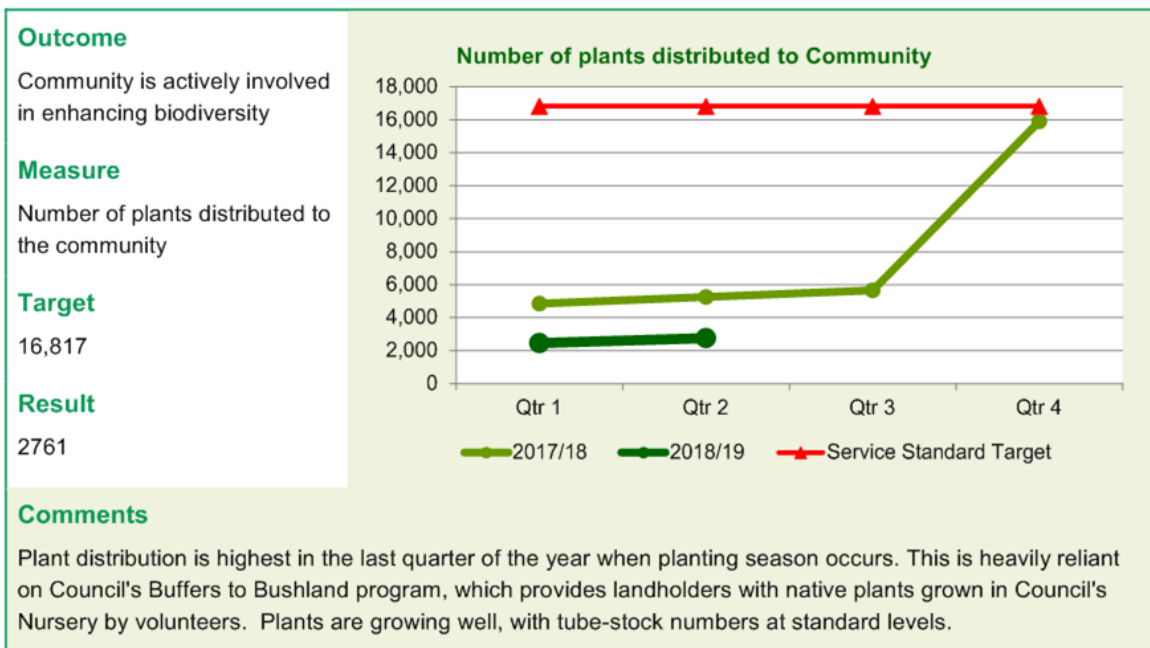
Total volunteering hours

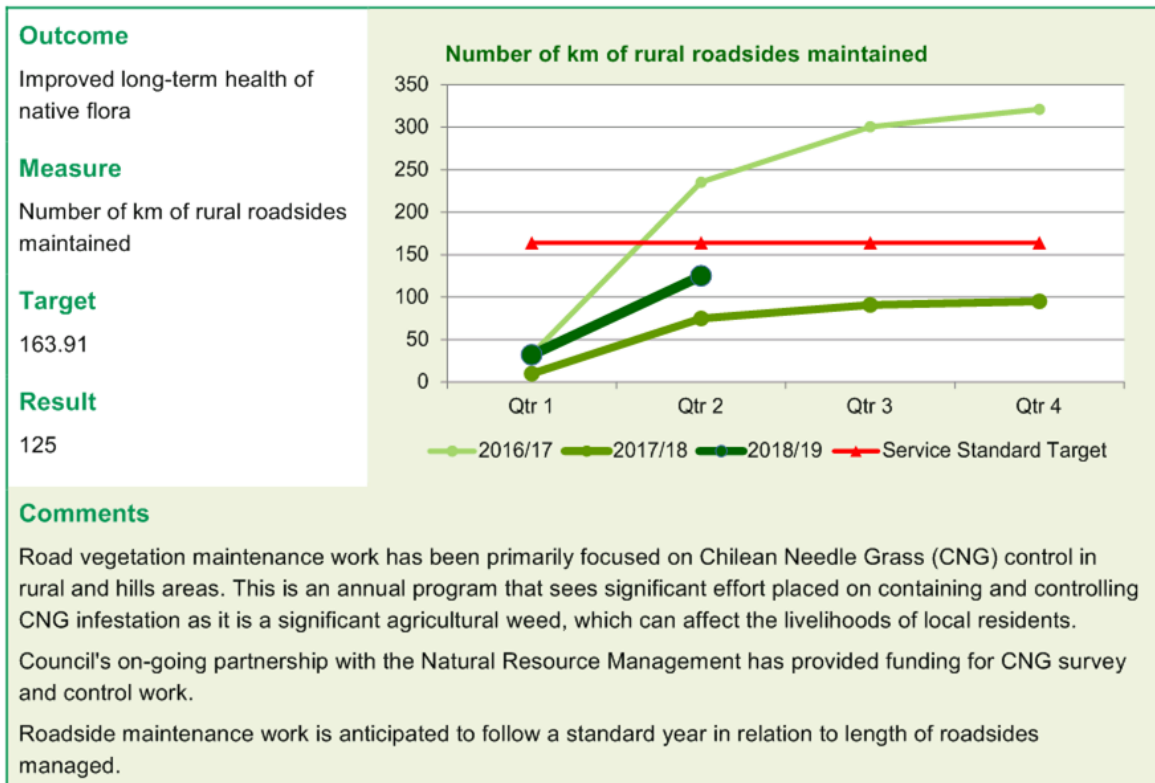


Comments

Volunteer involvement is tracking at par with last year where we anticipate total volunteering hours to reach approximately 1200 hours. The rolling target is overly influenced by an extremely high volunteer involvement due to a specific project that is complete.

Volunteers grow local native plants, collect seed and help manage Council's extensive seed bank. The volunteering program provides high quality experiences to community members, and has recently resulted in an employment offer to one of the volunteer alumni.





Senior Manager **Kaarina Sarac**

SERVICE
EVENT MANAGEMENT

COMMUNITY OUTCOME
 Provide event management services for events that celebrate and promote the sense of being part of the community

Strategic Outcome
 1.4. Enhanced city presentation, community pride and reputation; 5.1. Enhanced community pride and reputation

Community Measures

Outcome
 Community actively participates in events that celebrate and promote the city

Measure
 Total number of participants

Target
 12,238

Result
 250

Number of participants

Year	Qtr 1	Qtr 2	Qtr 3	Qtr 4
2016/17	0	7,000	12,500	16,000
2017/18	0	6,000	11,000	13,000
2018/19	4,500	0	11,000	13,000
Service Standard Target	12,238	12,238	12,238	12,238

Comments

Traditionally quarter two reflects significant community engagement with attendance at Council events reaching far greater numbers than demonstrated for 2018.

Unfortunately, the Playford Community Carols event for 2018 had to be abandoned due to extreme weather and this is reflected in lower attendance numbers.

Australian Citizenship events had a large number of conferees. The expectation is that Playford will see a significant increase in conferee numbers in the coming months/years. This will affect the number and size of citizenship events that we may need to host in the future.

Senior Manager **Lilly Bukva**

**SERVICE
GRAFFITI**

COMMUNITY OUTCOME

A clean and attractive city with a reduction in overall visible graffiti. This is achieved by proactively removing graffiti from Council assets and engaging community in graffiti reduction initiatives.

STRATEGIC OUTCOME

1.1. High quality services and amenities; 1.4. Enhanced city presentation, community pride and reputation; 5.1. Enhanced community pride and reputation

Community Measures

Outcome

Enhance City presentation, community pride and reputation

Measure

Total graffiti tag removals performed

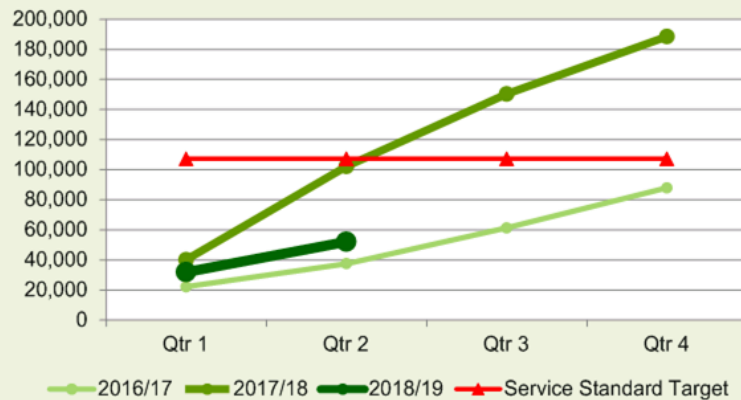
Target

107,338

Result

52,070

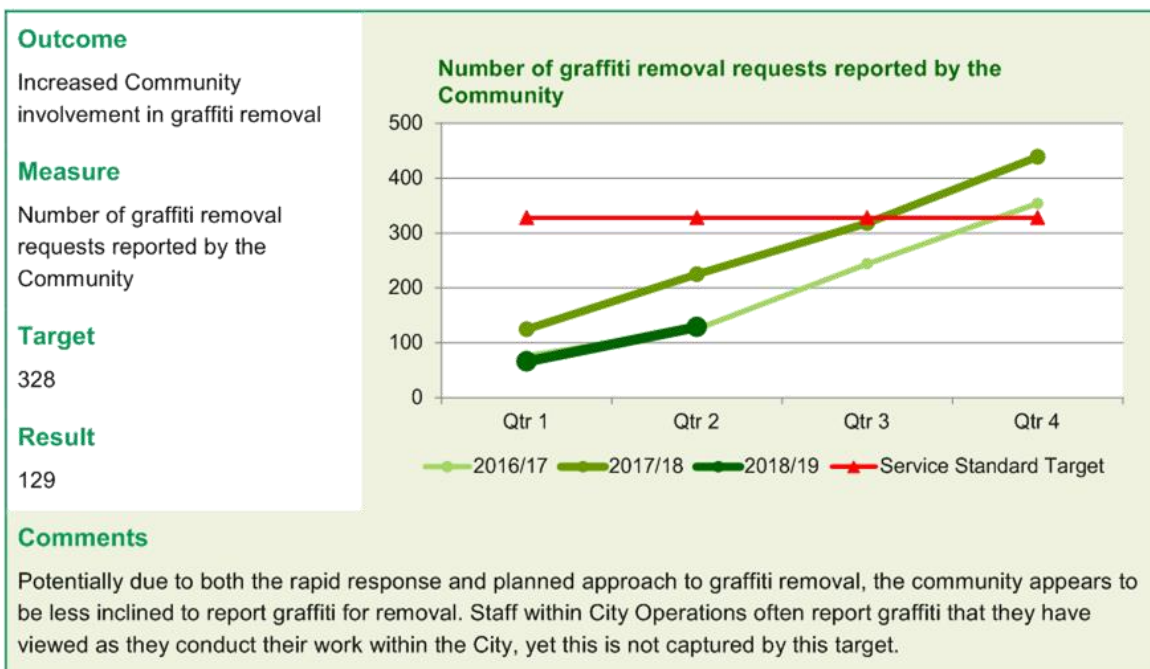
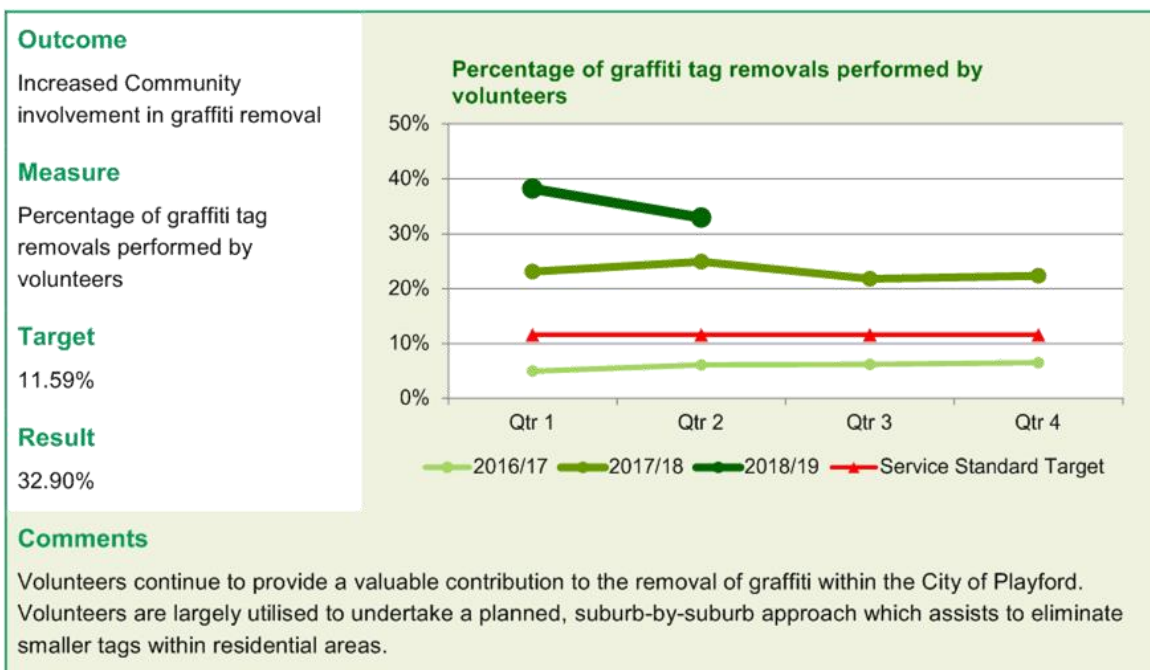
Total graffiti tag removals performed

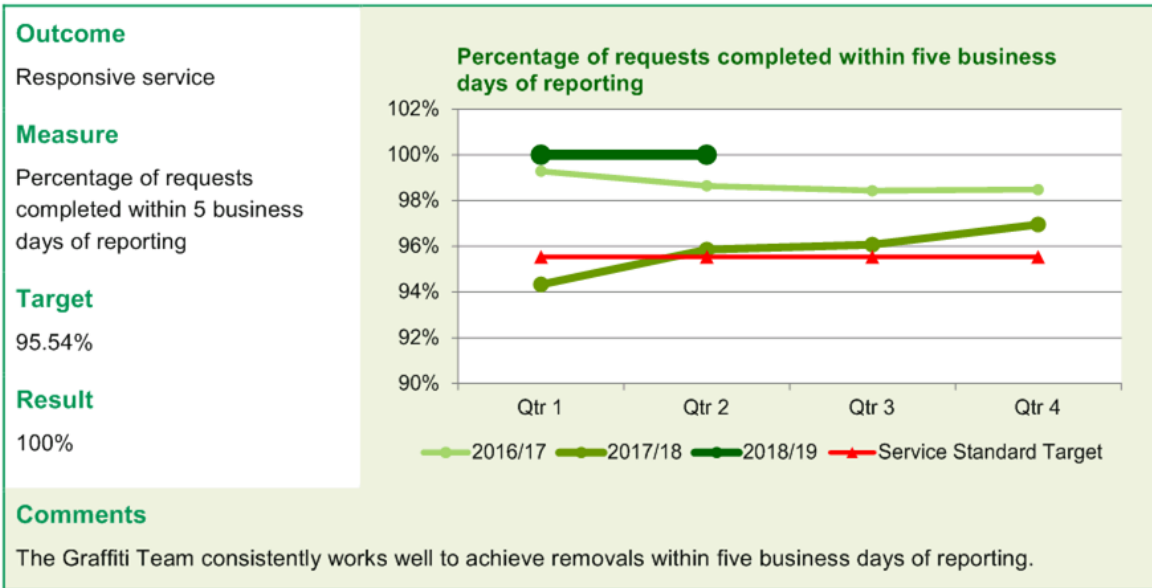


Comments

20,139 tags were removed and while this is lower than for the same period during the previous year, it is consistent with both 2015/2016 and 2016/2017. The team is responding to a similar number or tasks (or incidences) as previous years, which may suggest that the rapid response approach is assisting in keeping tag numbers lower this year.

In addition, the Graffiti team has also focused on respray work to improve the aesthetics and colour consistency of some selected main road fences. This proactive work is not reflected as a 'tag number' but is an important component of a strategic approach to graffiti management.





Senior Manager **Andy Slager**

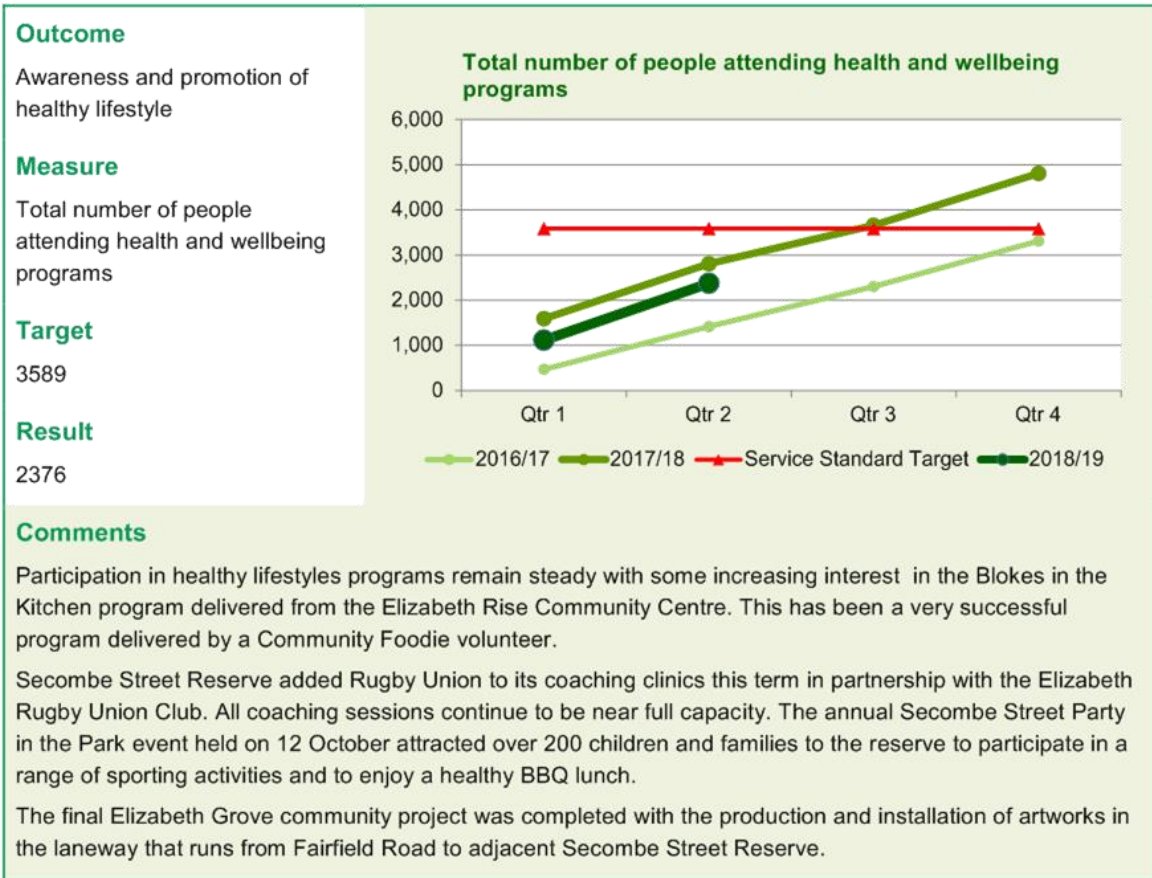
SERVICE
HEALTH INITIATIVES AND PLAYFORD COMMUNITY FOOD COOPERATIVES

COMMUNITY OUTCOME
 Support the community to actively participate in maintaining and improving their health and well-being by adopting healthy lifestyle with a focus on healthy eating and physical activity

Strategic Outcome
 1.1. High quality services and amenities

Community Measures

<p>Outcome Provide healthy and affordable food for the community</p> <p>Measure Total number food packs purchased by the community</p> <p>Target 27,401</p> <p>Result 9201</p>	<p>Total number of food packs purchased by the community</p> <table border="1"> <caption>Data for Total number of food packs purchased by the community</caption> <thead> <tr> <th>Quarter</th> <th>2016/17</th> <th>2017/18</th> <th>2018/19</th> <th>Service Standard Target</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>~10,000</td> <td>~8,000</td> <td>~5,000</td> <td>27,401</td> </tr> <tr> <td>Qtr 2</td> <td>~15,000</td> <td>~12,000</td> <td>~9,000</td> <td>27,401</td> </tr> <tr> <td>Qtr 3</td> <td>~25,000</td> <td>~22,000</td> <td>~18,000</td> <td>27,401</td> </tr> <tr> <td>Qtr 4</td> <td>~40,000</td> <td>~32,000</td> <td>~28,000</td> <td>27,401</td> </tr> </tbody> </table>	Quarter	2016/17	2017/18	2018/19	Service Standard Target	Qtr 1	~10,000	~8,000	~5,000	27,401	Qtr 2	~15,000	~12,000	~9,000	27,401	Qtr 3	~25,000	~22,000	~18,000	27,401	Qtr 4	~40,000	~32,000	~28,000	27,401
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Qtr 4	~40,000	~32,000	~28,000	27,401																						
<p>Comments</p> <p>The food cooperatives completed the changeover to our new image and brand 'The Healthy Food Co'. This coincided with the Smithfield Plains store relocating to The Precinct at 112 Coventry Road, Smithfield Plains. A community open day held on 11 October launched the new store and feedback from customers about the new location has been overwhelmingly positive. Several social media campaigns and competitions have followed and have brought new business to the store. Meal pack sales are marginally less due to the Smithfield Plains store being closed for eight trading days prior to the move and the Christmas closure of Council services.</p>																										



Senior Manager **Karen Fullagar**

SERVICE
ILLEGAL DUMPING

COMMUNITY OUTCOME

The collection and disposal of illegally dumped rubbish in urban and rural areas throughout the City

Strategic Outcome

1.1. High quality services and amenities

Community Measures

Outcome

Responsive Service

Measure

Percentage of illegally dumped rubbish work orders actioned within 10 business days

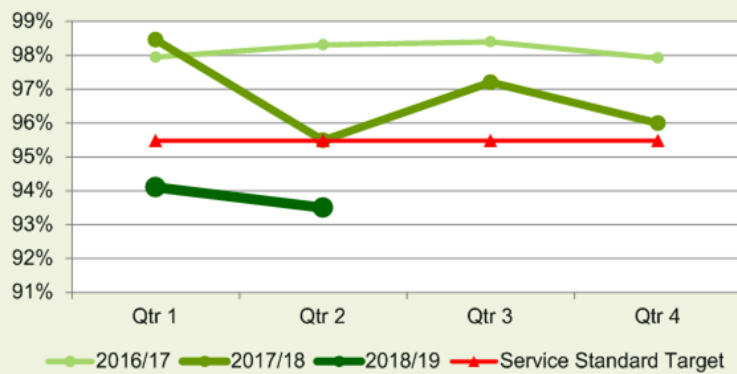
Target

95.48%

Result

93.50%

Percentage of illegally dumped rubbish work orders actioned within 10 business days



Comments

The team continues to make efforts to investigate and educate residents around the proper processes in rubbish disposal.

Outcome

Responsive Service

Measure

Percentage of work orders generated from a customer request

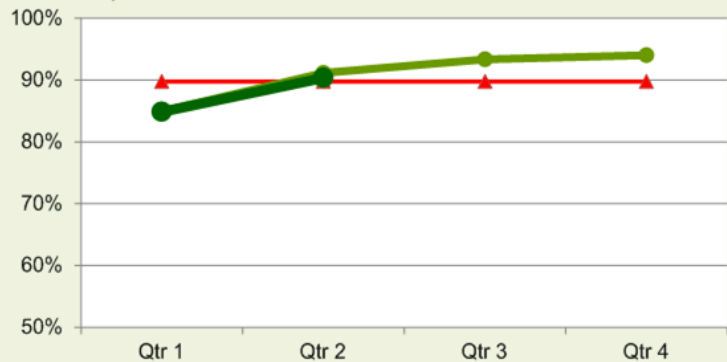
Target

89.80%

Result

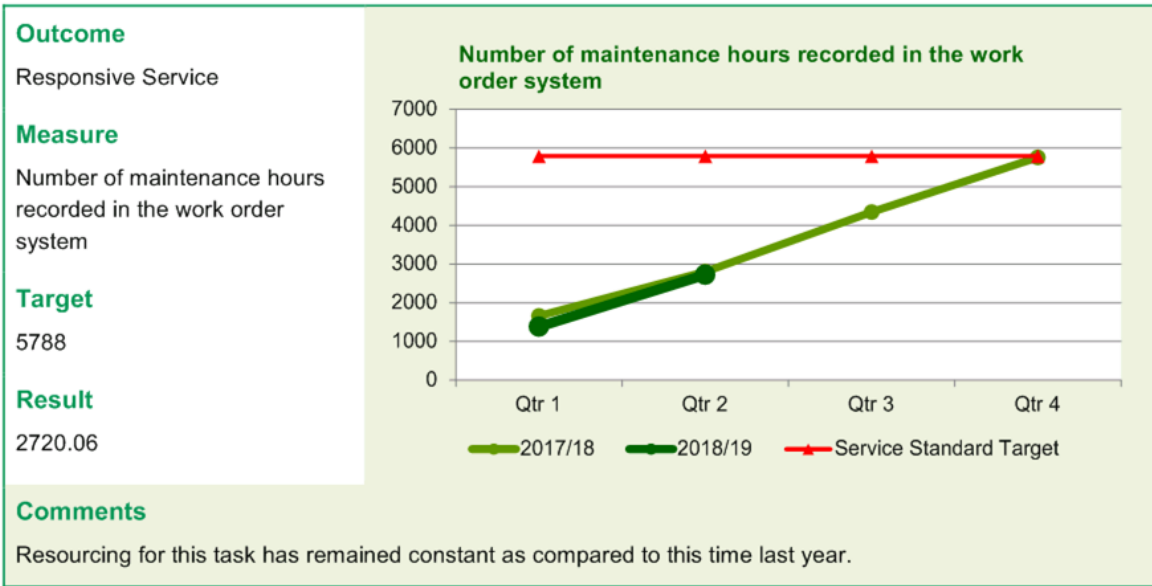
90.38%

Percentage of work orders generated from a customer request



Comments

Works originated by customer requests are performing at par with last year.



Senior Manager **Andy Slager**

SERVICE IMMUNISATION

COMMUNITY OUTCOME

Provision of immunisation services to minimise the incidence of vaccine preventable diseases. Four components for Immunisation: School, New Arrival Refugee Immunisation (NARI), Public and Business Services

Strategic Outcome

1.1. High quality services and amenities; 5.2. Healthy and socially connected community

Community Measures

Outcome
Reduce incidences of communicable disease

Measure
Number of outbreaks of immunisable communicable disease

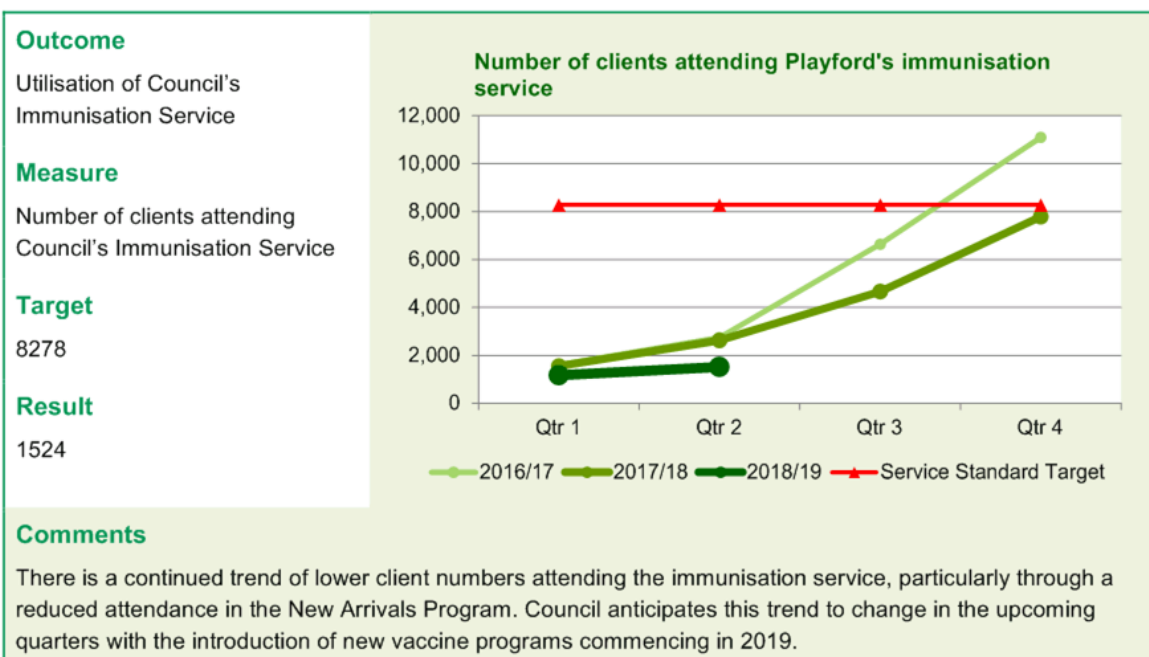
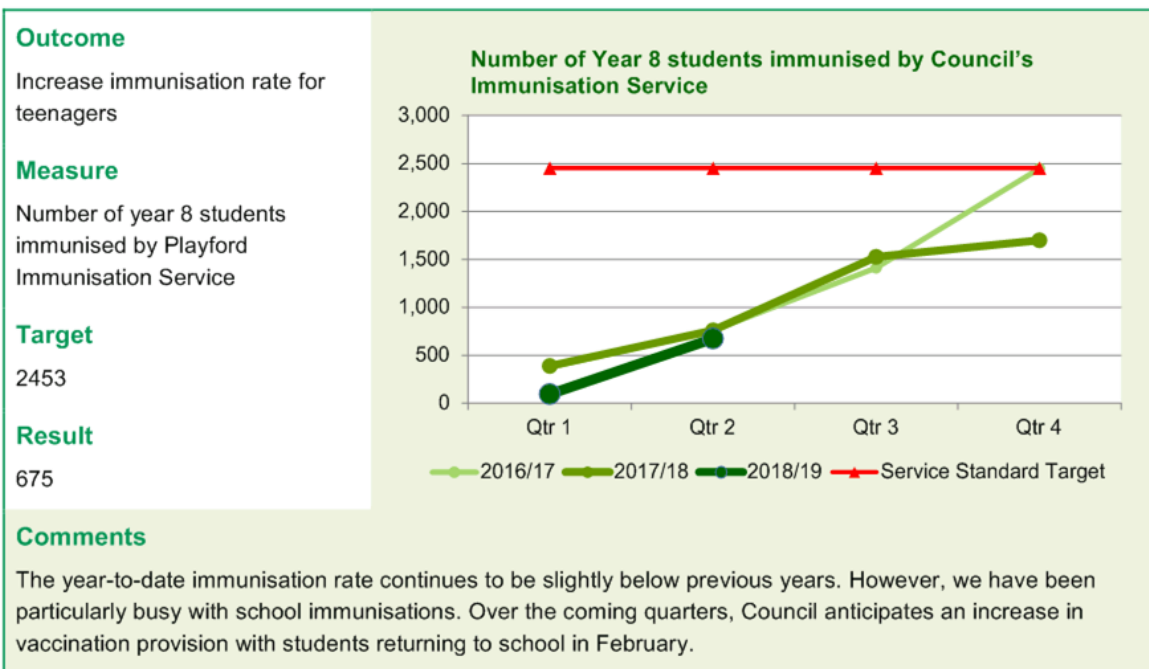
Target
802

Result
Data for the quarter not available

Comments
Data from SA Health continues to be unavailable for this year. As a result, Council is unable to report on outbreaks of immunisable communicable diseases.

Number of outbreaks of immunisable communicable disease

Year	Qtr 1	Qtr 2	Qtr 3	Qtr 4
2016/17	220	550	680	800
2017/18	1100	1350	1420	1480
2018/19	-	-	-	-
Service Standard Target	802	802	802	802



Senior Manager **Kaarina Sarac**

SERVICE
KERBSIDE WASTE

COMMUNITY OUTCOME

To maintain public health, we provide our community with the ability to dispose of waste in an environmentally responsible manner. The kerbside waste management service includes household waste, recycling, green organics and hard waste.

Strategic Outcome

2.2. Enhanced city presentation, community pride and reputation; 1.4. Enhanced city presentation, community pride and reputation; 1.1. High quality services and amenities; 5.1. Enhanced community pride and reputation

Community Measures

Outcome

Environmental Responsibility

Measure

Diversion rate away from landfill

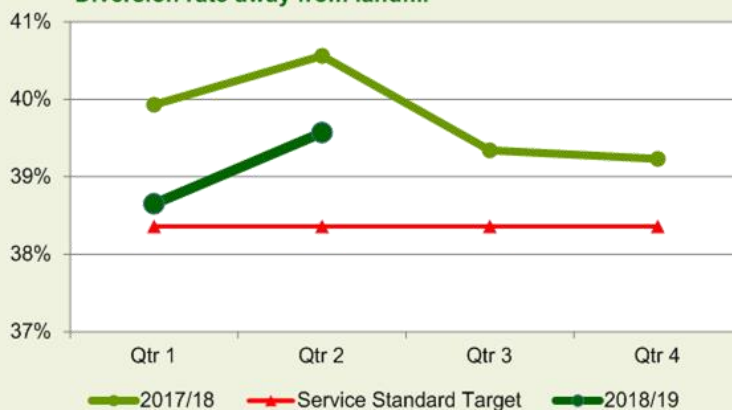
Target

38.36%

Result

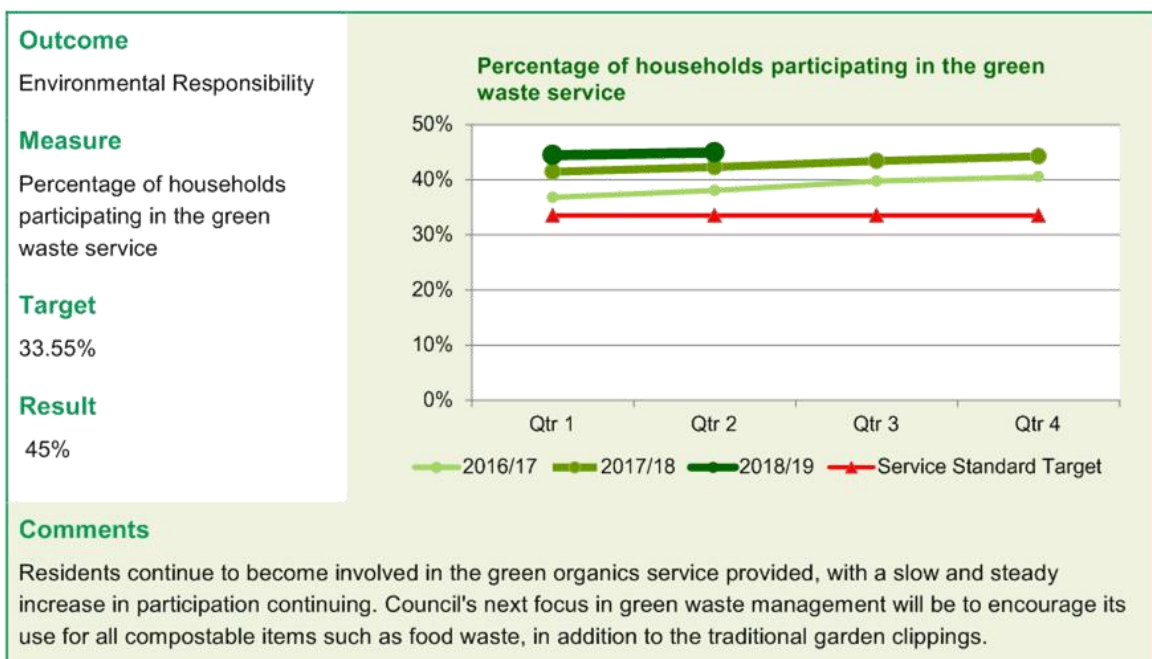
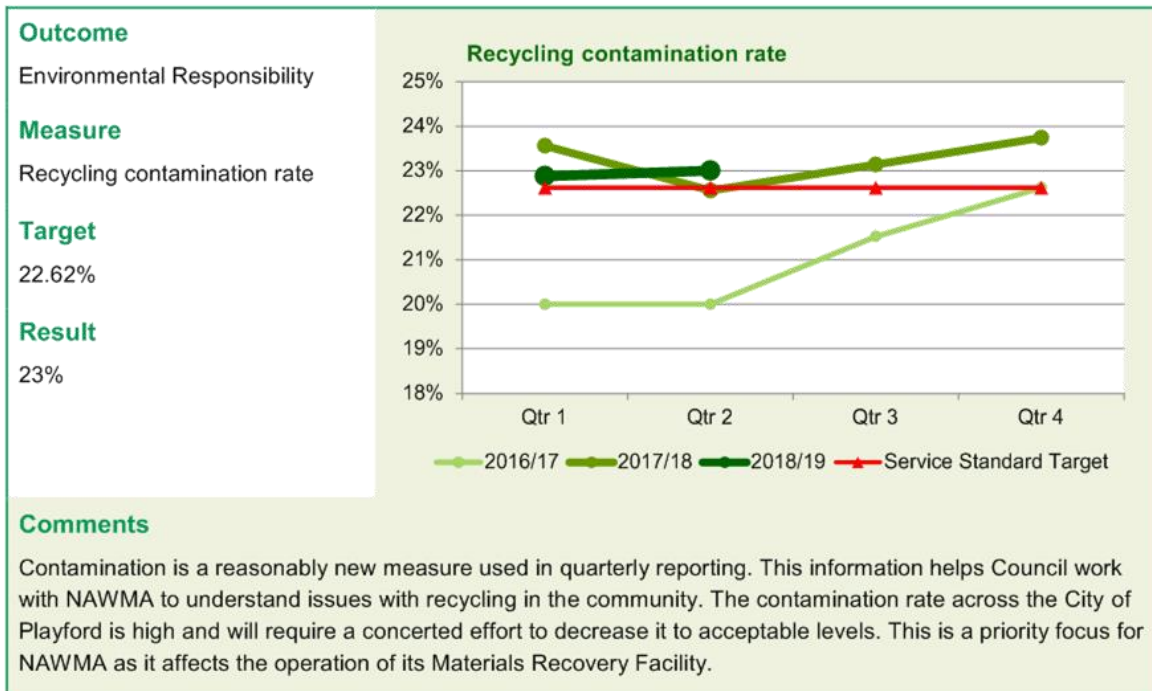
39.57%

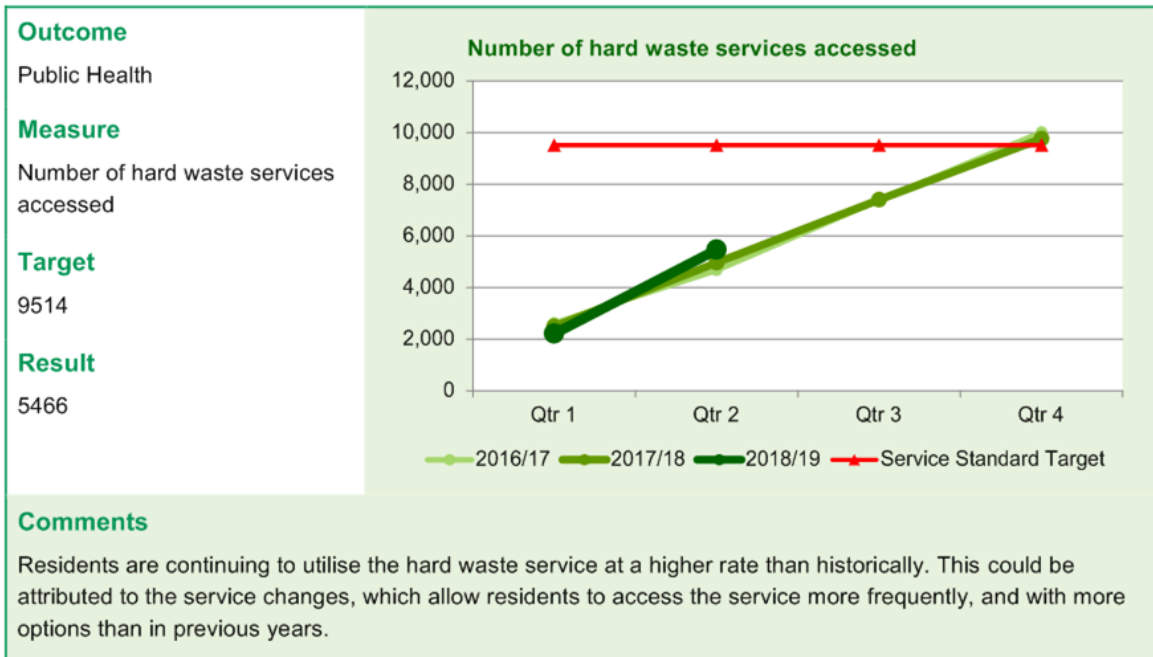
Diversion rate away from landfill



Comments

Diversion continues to be slightly higher than the target, but lower than the previous year. This is a continued impact of negative recycling messaging associated with the China Sword policy. NAWMA is developing communication material, which started to be publicly available in late November / early December. This proactive work aims to change the diversion rate in the longer term.





Senior Manager **Kaarina Sarac**

SERVICE LIBRARY

COMMUNITY OUTCOME

The Library Service provides access to information, technology, educational programs, cultural engagement, local history, social interactions, entertainment and leisure to the local and state communities.

Strategic Outcome

1.1. High quality services and amenities

Community Measures

Outcome

Access to information

Measure

Items borrowed

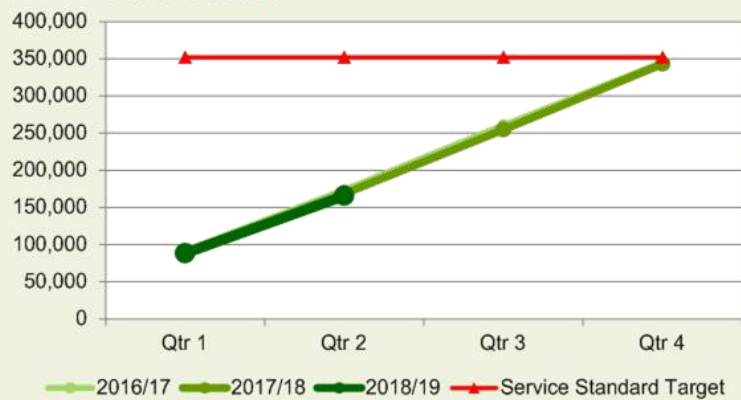
Target

352,006

Result

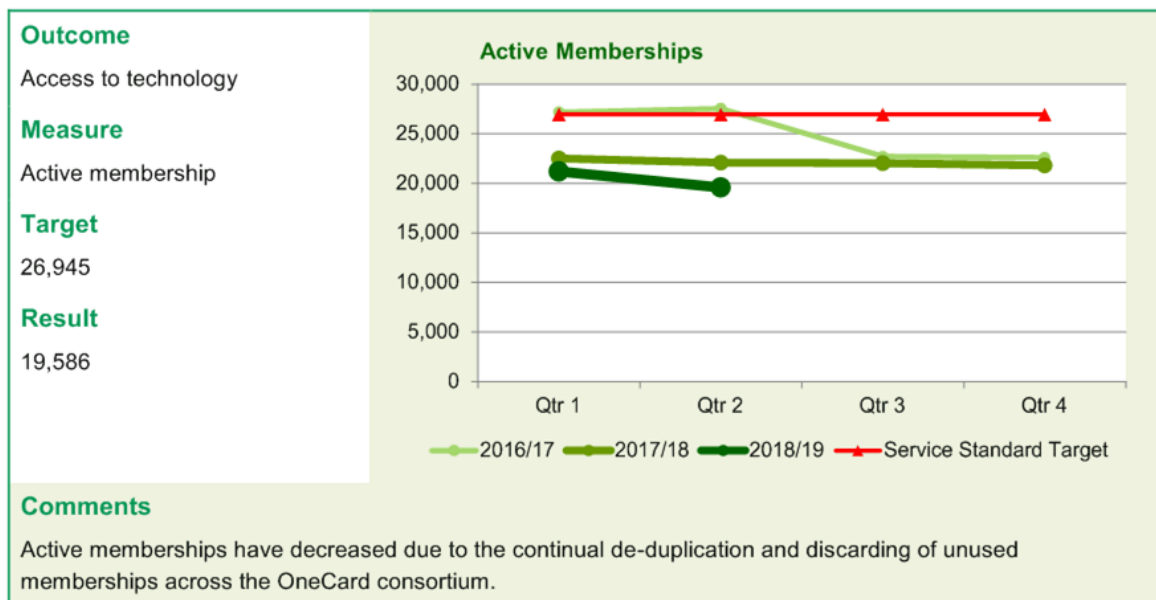
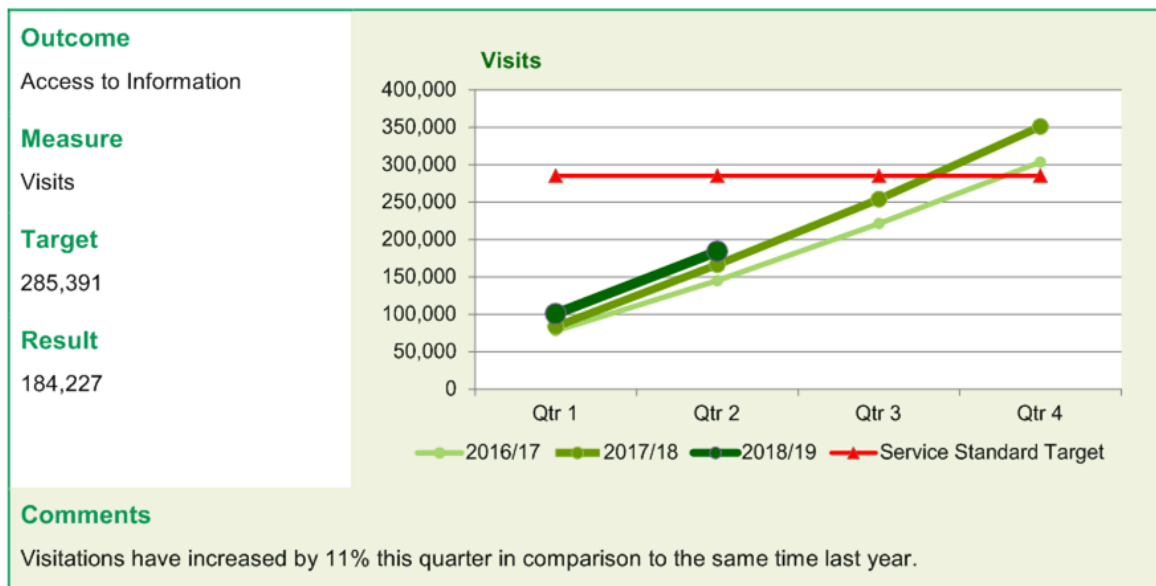
165,682

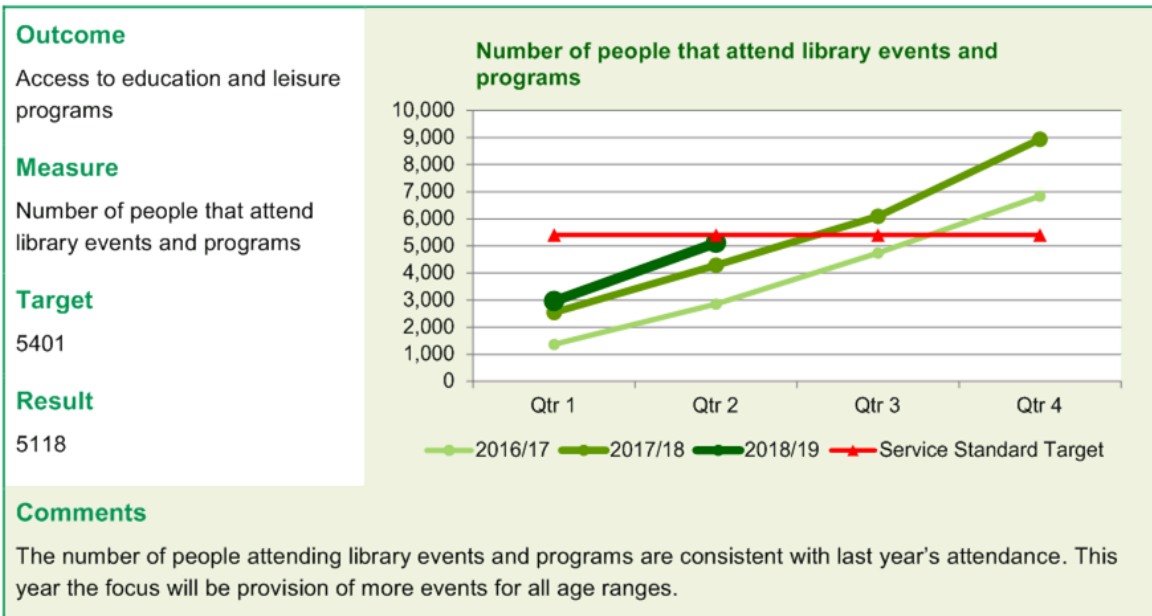
Items Borrowed



Comments

The number of items borrowed is on track to meet the service standard target. There has been an increase of 152% in e-book /e-audio and online magazine borrowing compared with the same time last year. This is partially due to the introduction and marketing of BorrowBox, which gives Playford Library customers more choice when it comes to borrowing e-audio and e-books.





Senior Manager **Gareth Dunne**

SERVICE
PARKS AND RESERVES

COMMUNITY OUTCOME

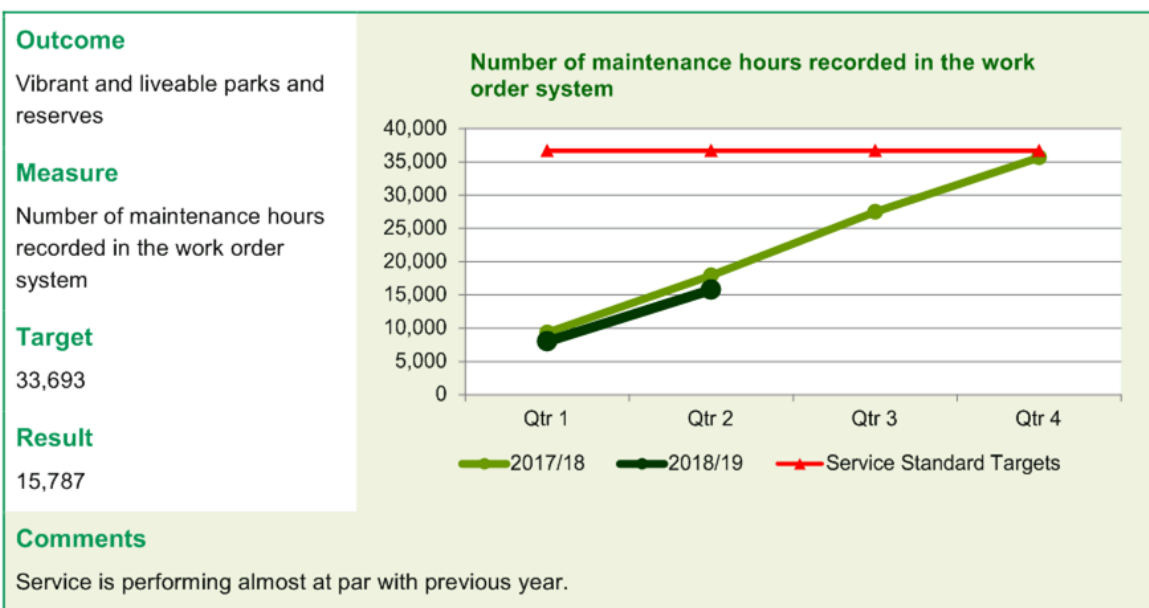
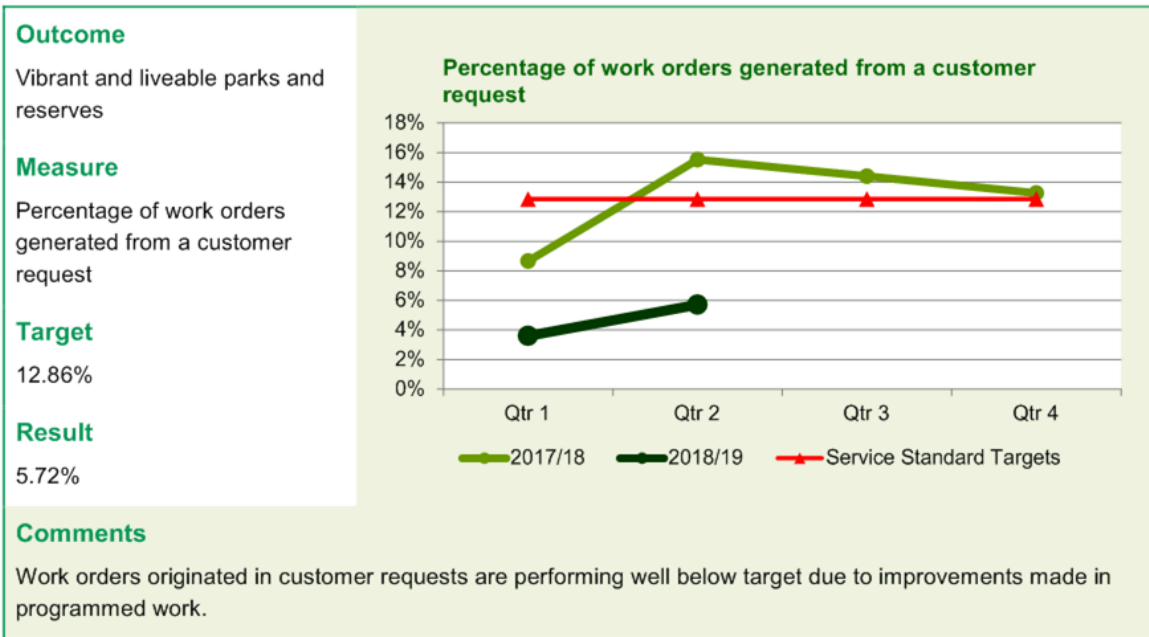
Parks and reserves provide opportunities for social interaction and physical activity, which contribute to mental and physical benefits and positively impacts on the health and wellbeing of Playford residents and visitors

Strategic Outcome

1.1. High quality services and amenities; 2.2. Enhanced city presentation, community pride and reputation

Community Measures

<p>Outcome</p> <p>Attractive and sustainable Open Space</p> <p>Measure</p> <p>Percentage of work orders within priority time frame</p> <p>Target</p> <p>97.51%</p> <p>Result</p> <p>97.60%</p>	<p>Percentage of work orders within priority time frame</p> <table border="1"> <caption>Data for Percentage of work orders within priority time frame</caption> <thead> <tr> <th>Quarter</th> <th>2017/18 (%)</th> <th>2018/19 (%)</th> <th>Service Standard Targets (%)</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>98.3</td> <td>98.9</td> <td>97.51</td> </tr> <tr> <td>Qtr 2</td> <td>96.4</td> <td>97.6</td> <td>97.51</td> </tr> <tr> <td>Qtr 3</td> <td>97.3</td> <td>97.3</td> <td>97.51</td> </tr> <tr> <td>Qtr 4</td> <td>97.4</td> <td>97.4</td> <td>97.51</td> </tr> </tbody> </table>	Quarter	2017/18 (%)	2018/19 (%)	Service Standard Targets (%)	Qtr 1	98.3	98.9	97.51	Qtr 2	96.4	97.6	97.51	Qtr 3	97.3	97.3	97.51	Qtr 4	97.4	97.4	97.51
Quarter	2017/18 (%)	2018/19 (%)	Service Standard Targets (%)																		
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Qtr 2	96.4	97.6	97.51																		
Qtr 3	97.3	97.3	97.51																		
Qtr 4	97.4	97.4	97.51																		
<p>Comments</p> <p>There was an increase from the same quarter last year and slightly above service standard target.</p>																					



Senior Manager **Andy Slager**

SERVICE RAPID RESPONSE

COMMUNITY OUTCOME

A rapid response to urgent situations that represent an immediate risk to our community in a public space. The primary objective is to make the situation safe. Work may then be referred to other teams to be completed.

Strategic Outcome

1.1. High quality services and amenities; 1.4. Enhanced city presentation, community pride and reputation

Community Measures

Outcome

Make safe in timely fashion

Measure

Percentage of work orders that are actioned to make safe within 24 hours

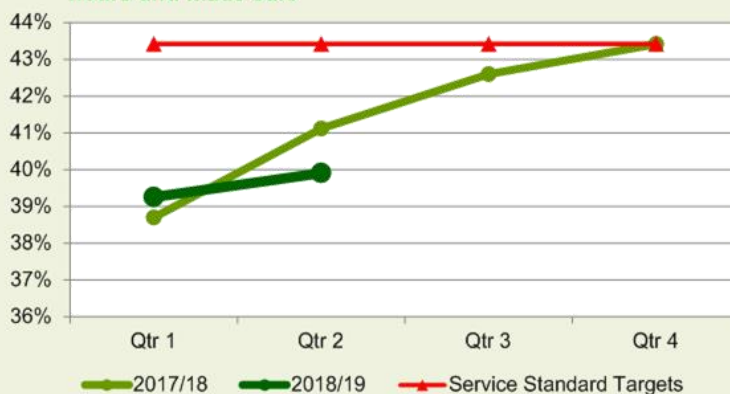
Target

43.42%

Result

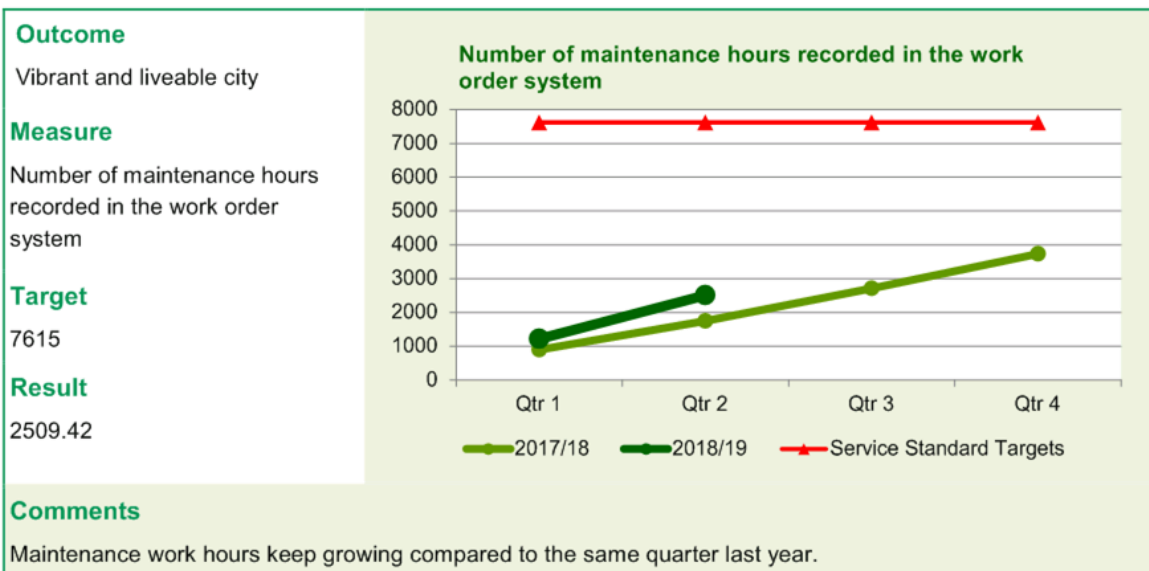
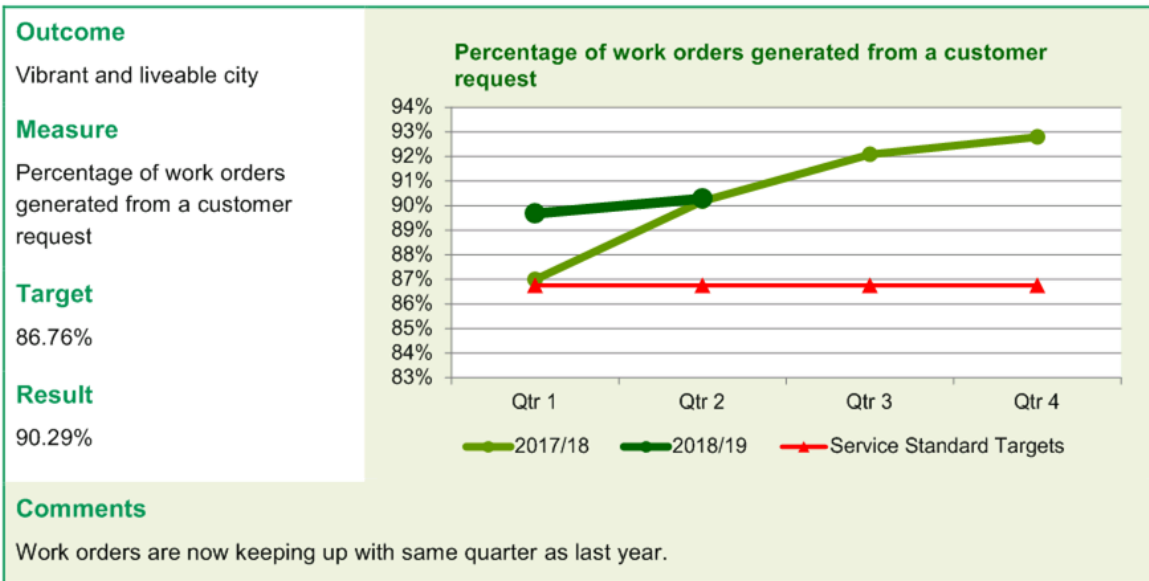
39.91%

Reported risks to residents are responded to within 24 hours and made safe



Comments

There was a decrease in the number of response to residents in comparison to same quarter last year..



Senior Manager **Andy Slager**

SERVICE REGULATORY SERVICES

COMMUNITY OUTCOME

Enhance the quality of life of our community by maintaining several key regulatory requirements to minimise the risk to public safety

Strategic Outcome

1.1. High quality services and amenities

Community Measures

Outcome

Responsible Management of animals by the community

Measure

Number of dog registrations

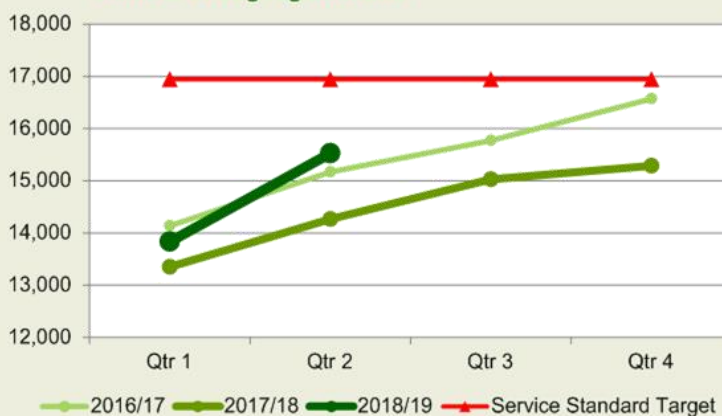
Target

16,943

Result

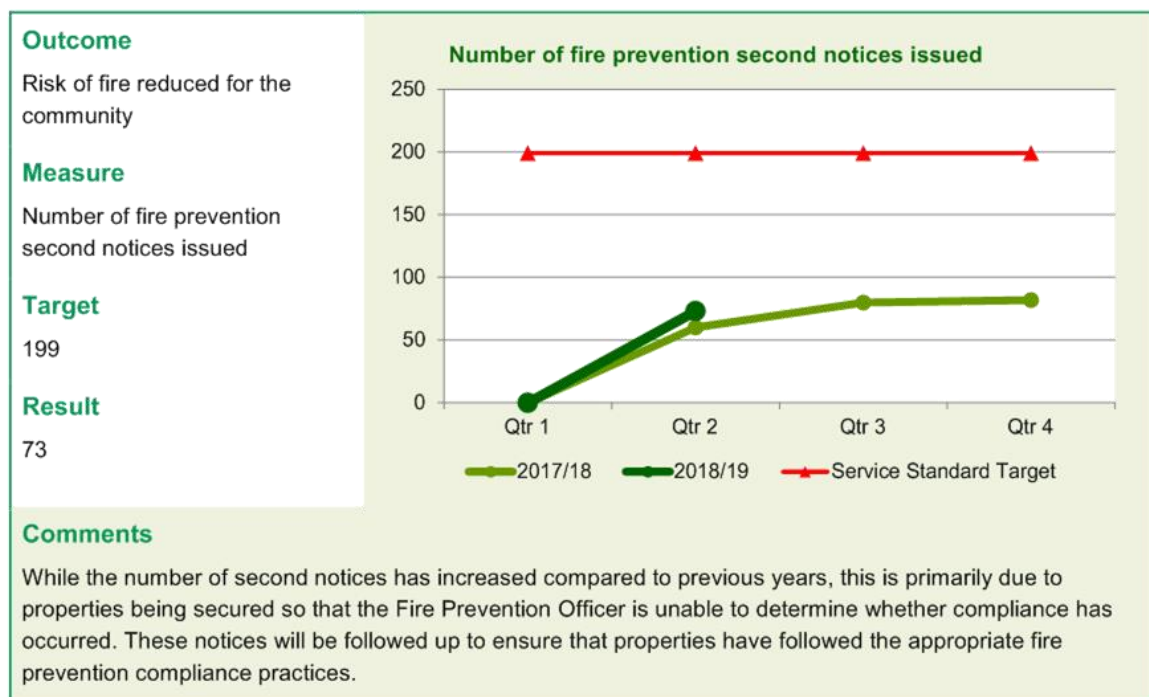
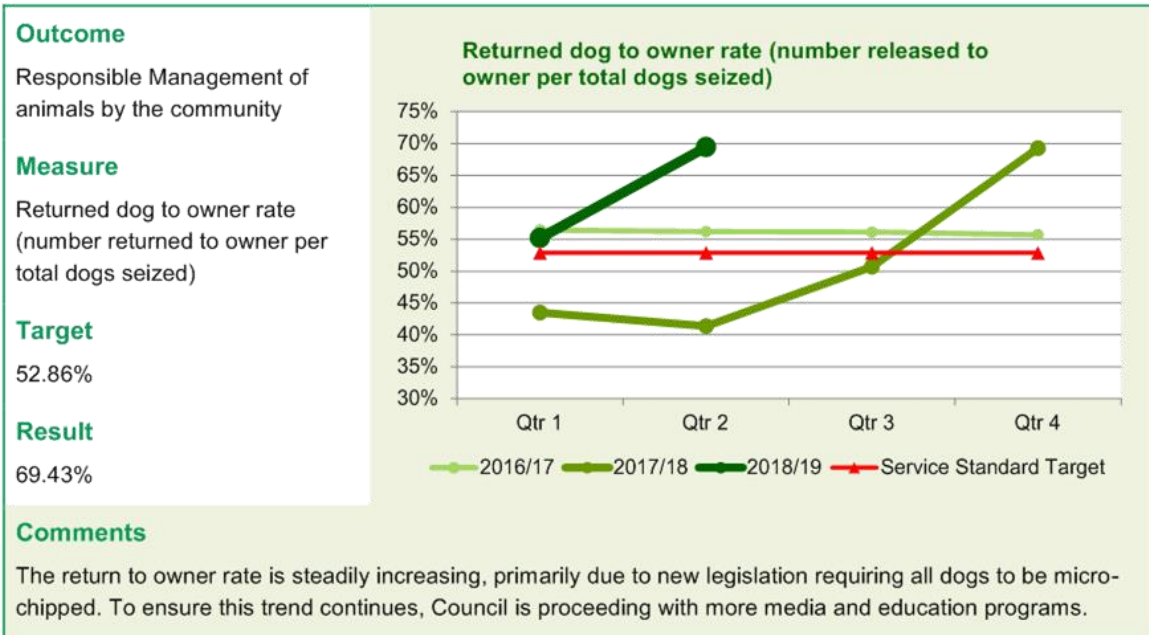
15,526

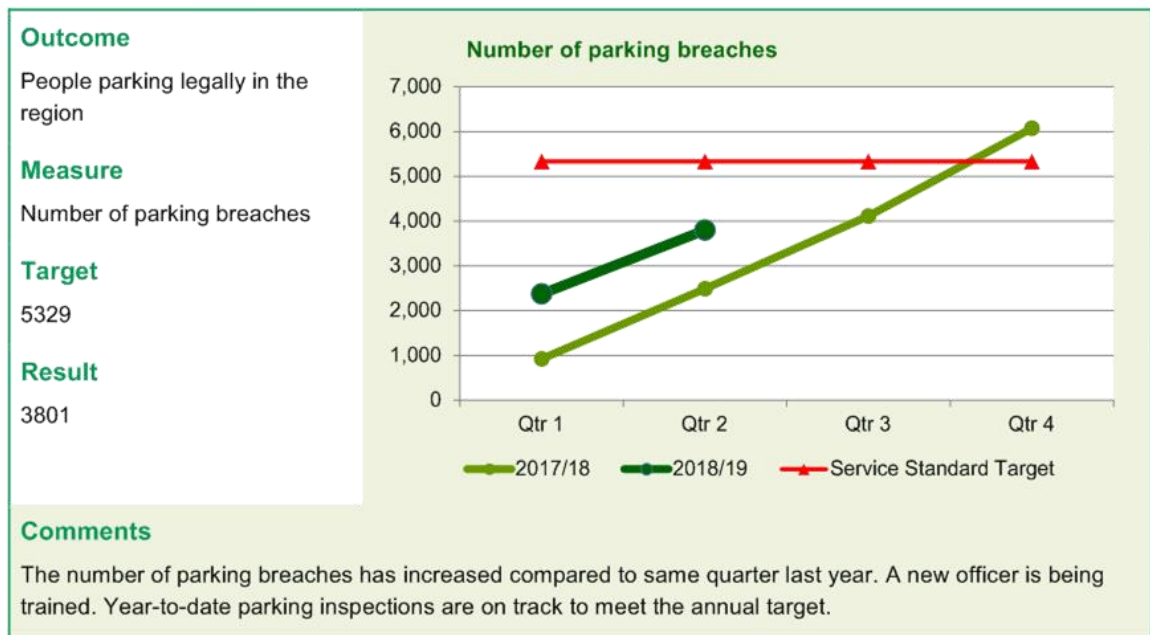
Number of dog registrations



Comments

The introduction of a new system has assisted dog owners to more easily register their dogs, resulting in an improved registration rate compared to previous years. The City of Playford has utilised several methods to educate and remind dog owners of their responsibilities, ranging from social media platforms, text messaging and shopping centre displays. Council also has a dedicated education and dog registration officer.





Senior Manager **Kaarina Sarac**

SERVICE
RURAL STREETSCAPE

COMMUNITY OUTCOME

A programmed, proactive approach to undertake regular road maintenance in rural areas, based on risk. This is to enable a safe and connected community.

Strategic Outcome

1.1. High quality services and amenities; 1.2. Improved service delivery; 1.4. Enhanced city presentation, community pride and reputation; 2.2. Enhanced city presentation, community pride and reputation

Community Measures

Outcome

Provide safe and suitable rural streetscape

Measure

Percentage of work orders within priority time frame

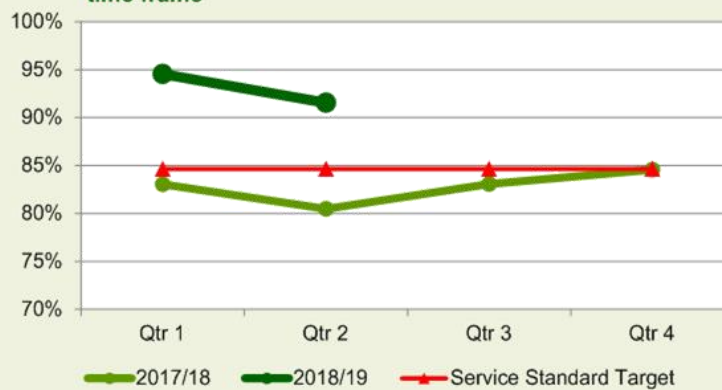
Target

84.66%

Result

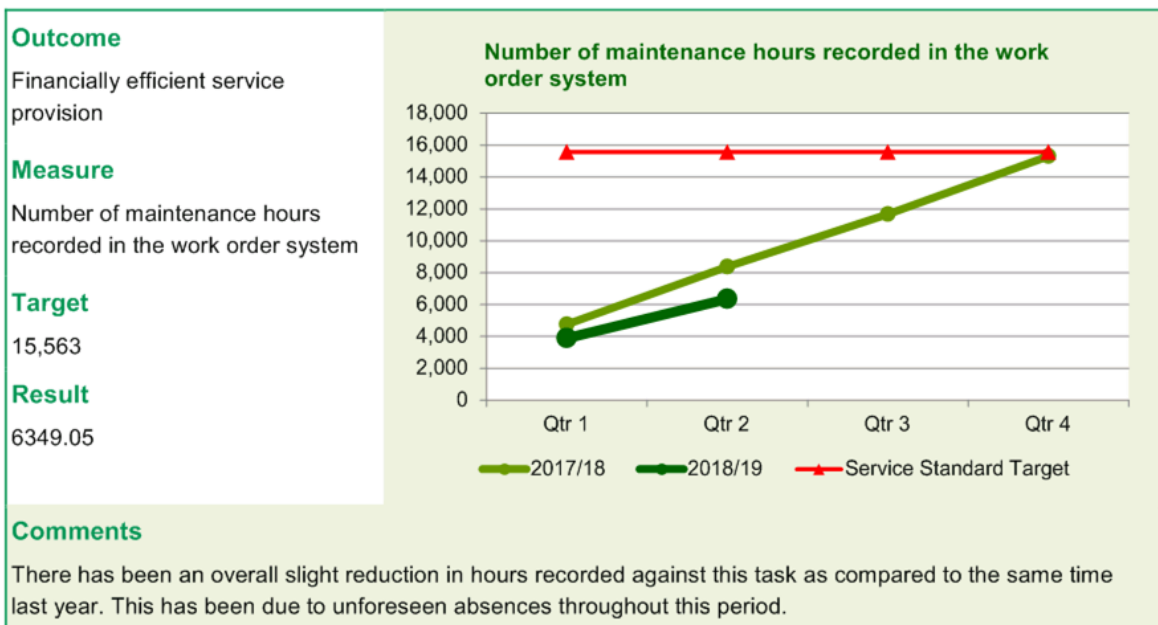
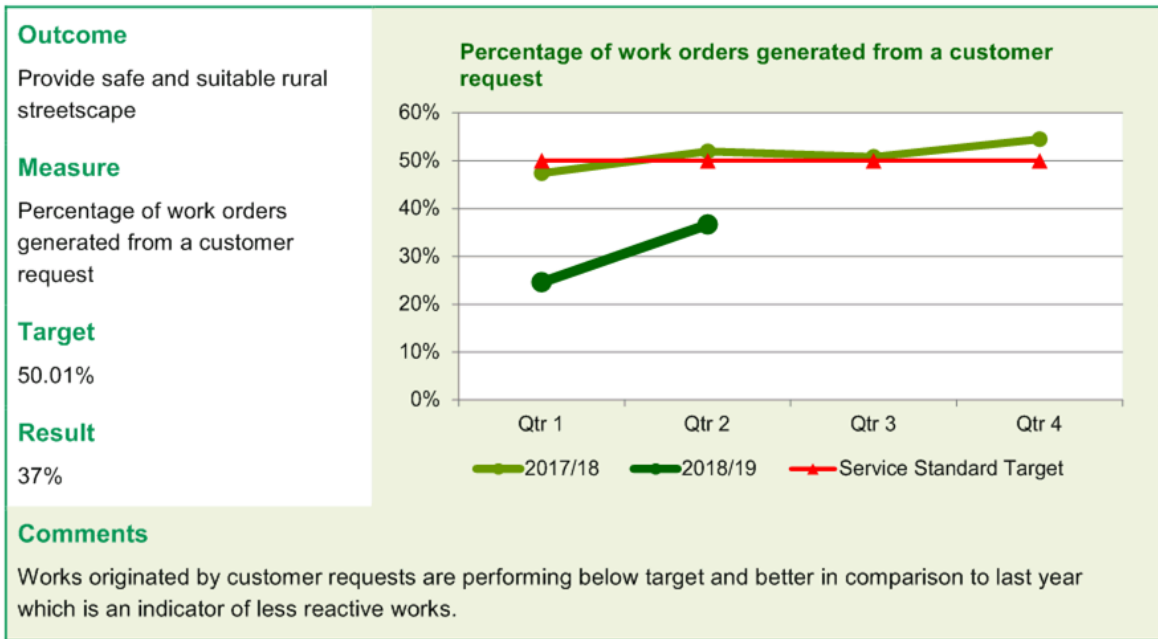
91.55%

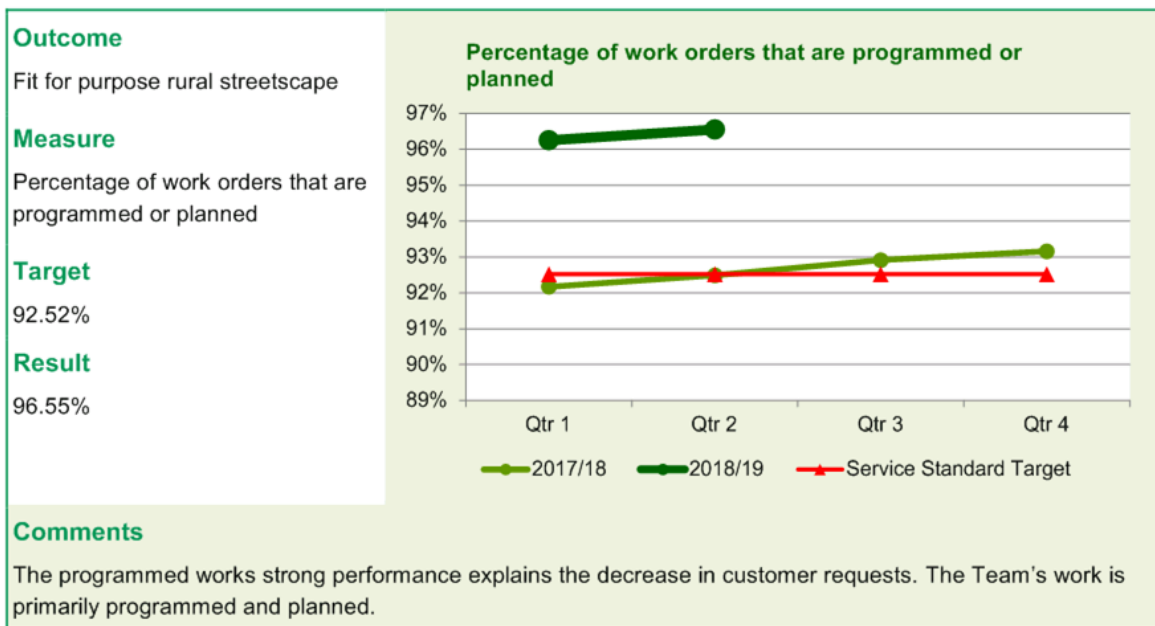
Percentage of work orders completed within priority time frame



Comments

There was an improvement in the works completed within the time frame. This performance is even better considering there have been more complex, larger works closed out in a timely manner.





Senior Manager **Andy Slager**

SERVICE
SPORTSFIELD MAINTENANCE

COMMUNITY OUTCOME

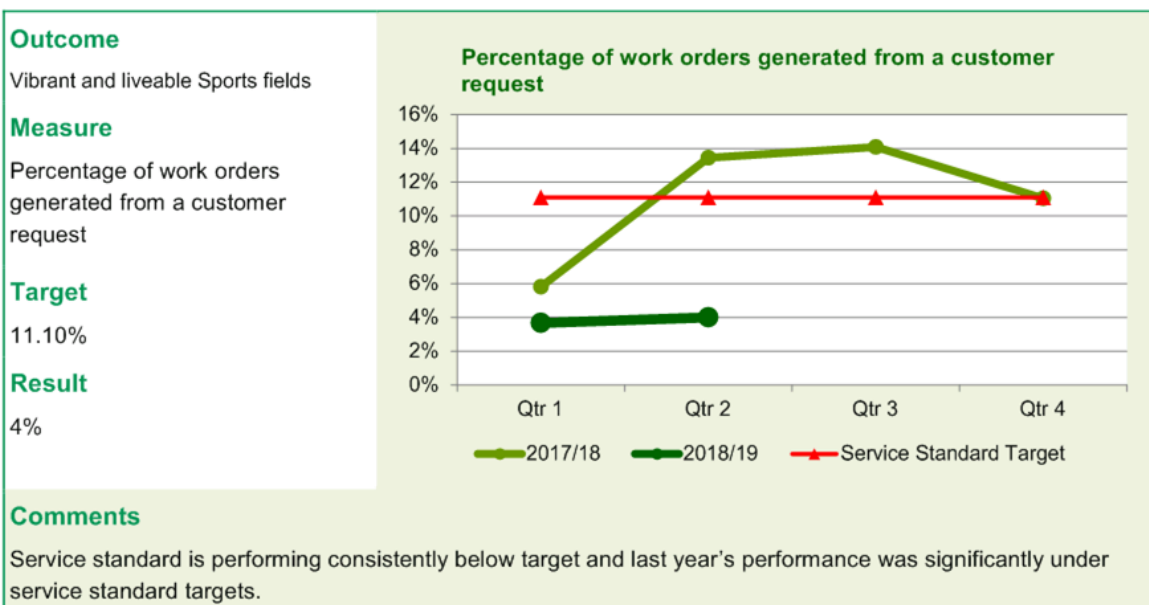
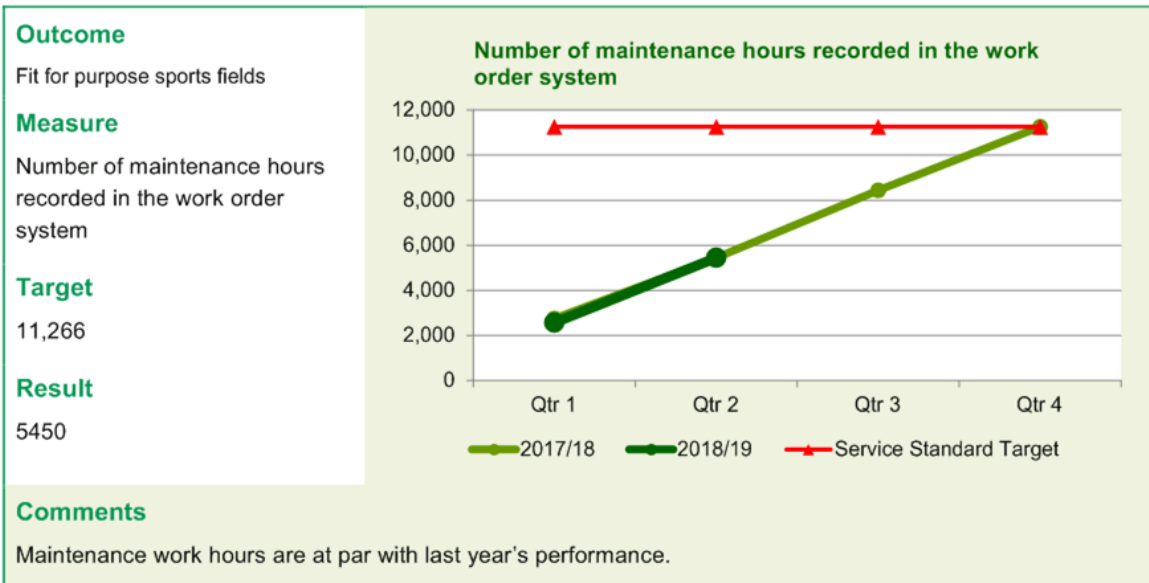
The service provides fit for purpose sportsfield and furnishings that offer an opportunity for the community to engage and participate in sporting activities and a healthy lifestyle.

Strategic Outcome

1.1. High quality services and amenities; 1.4. Enhanced city presentation, community pride and reputation; 5.3. Access to elite sporting facilities; 5.2. Healthy and socially connected community

Community Measures

<p>Outcome</p> <p>Fit for purpose sports fields</p> <p>Measure</p> <p>Percentage of work orders within priority time frame</p> <p>Target</p> <p>90.06%</p> <p>Result</p> <p>98.47%</p>	<p>Percentage of work orders within priority time frame</p> <p>The chart displays the percentage of work orders completed within the priority time frame. The 2018/19 performance (dark green line with circles) starts at 98% in Qtr 1 and remains at 98% in Qtr 2. The 2017/18 performance (light green line with circles) starts at 86% in Qtr 1, rises to 88% in Qtr 2, 94% in Qtr 3, and reaches 95% in Qtr 4. A red horizontal line with triangles represents the Service Standard Target at 90.06%.</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>2017/18</th> <th>2018/19</th> <th>Service Standard Target</th> </tr> </thead> <tbody> <tr> <td>Qtr 1</td> <td>86%</td> <td>98%</td> <td>90.06%</td> </tr> <tr> <td>Qtr 2</td> <td>88%</td> <td>98%</td> <td>90.06%</td> </tr> <tr> <td>Qtr 3</td> <td>94%</td> <td>98%</td> <td>90.06%</td> </tr> <tr> <td>Qtr 4</td> <td>95%</td> <td>98%</td> <td>90.06%</td> </tr> </tbody> </table>	Quarter	2017/18	2018/19	Service Standard Target	Qtr 1	86%	98%	90.06%	Qtr 2	88%	98%	90.06%	Qtr 3	94%	98%	90.06%	Qtr 4	95%	98%	90.06%
Quarter	2017/18	2018/19	Service Standard Target																		
Qtr 1	86%	98%	90.06%																		
Qtr 2	88%	98%	90.06%																		
Qtr 3	94%	98%	90.06%																		
Qtr 4	95%	98%	90.06%																		
<p>Comments</p> <p>This is a positive result with a slight change from the first quarter, and well above service standard target and last year's performance.</p>																					



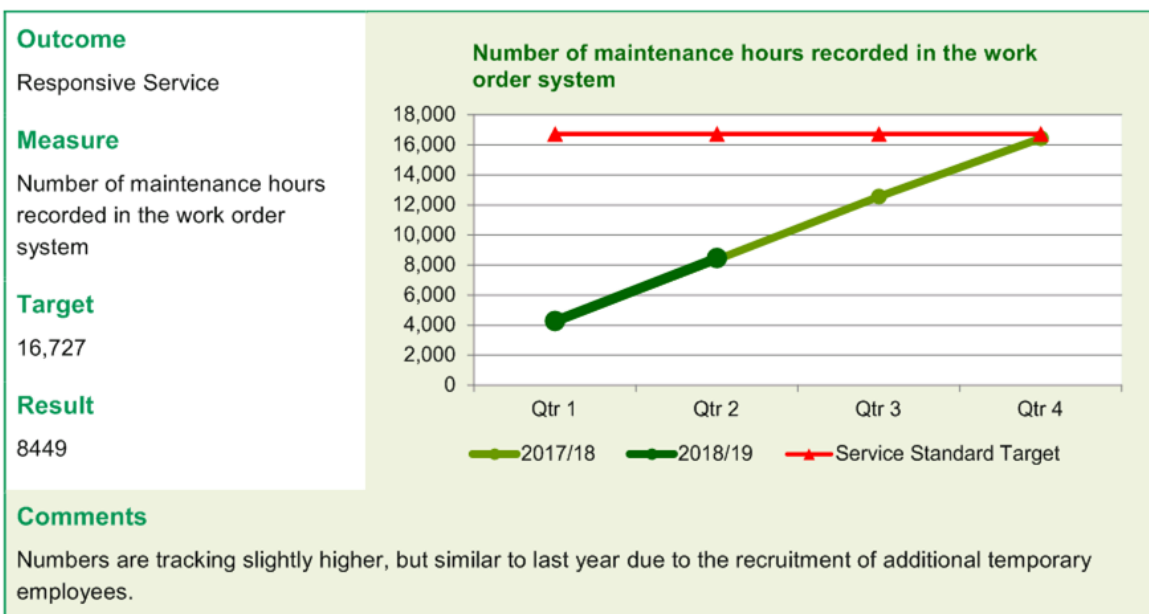
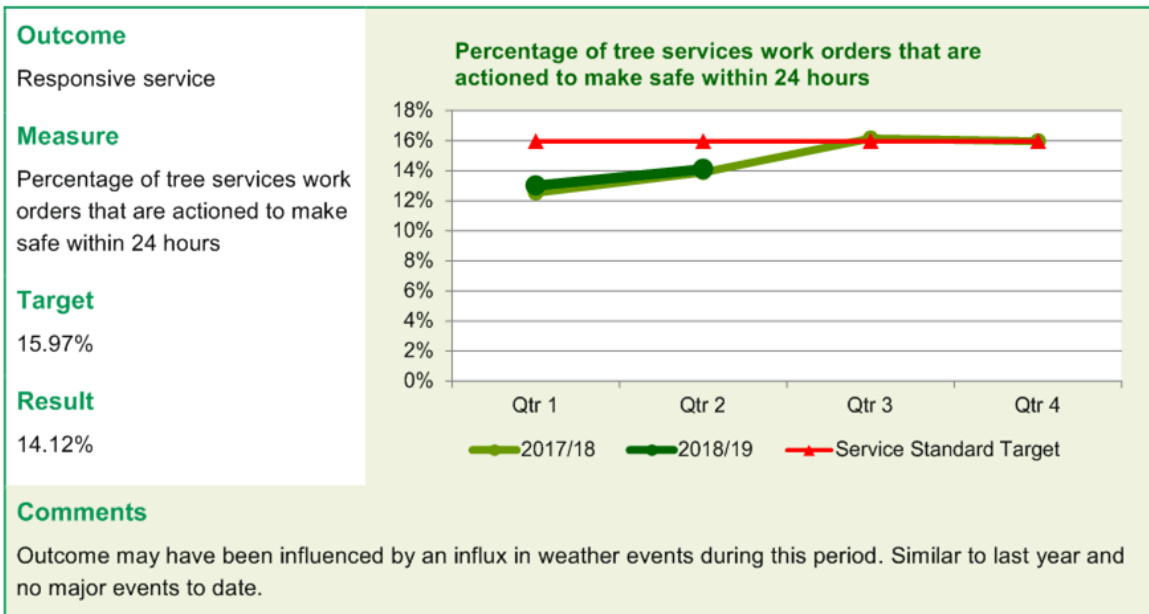
Senior Manager **Andy Slager**

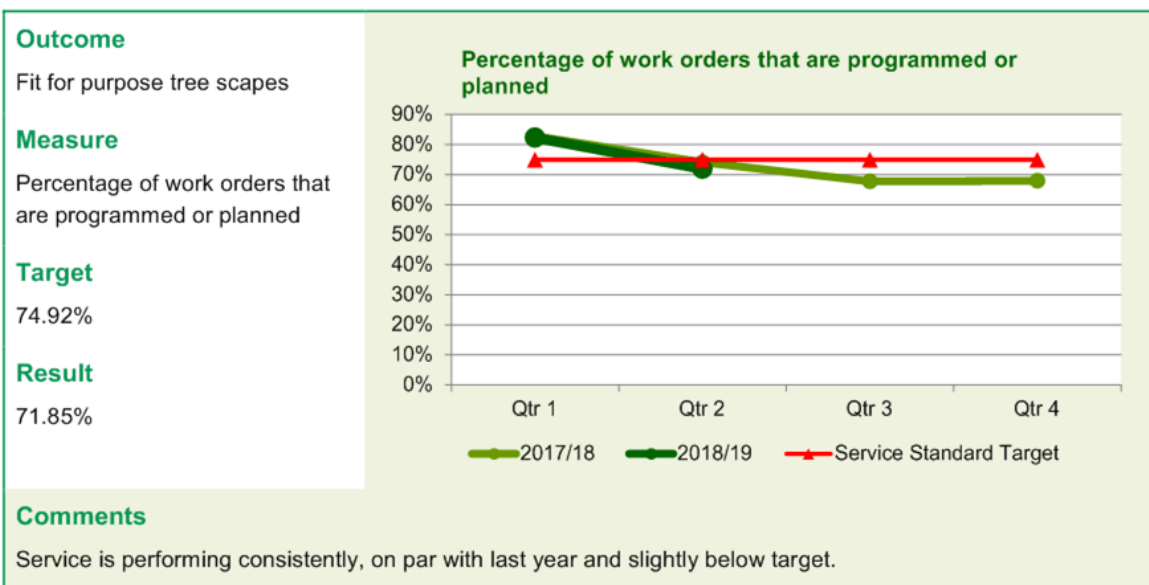
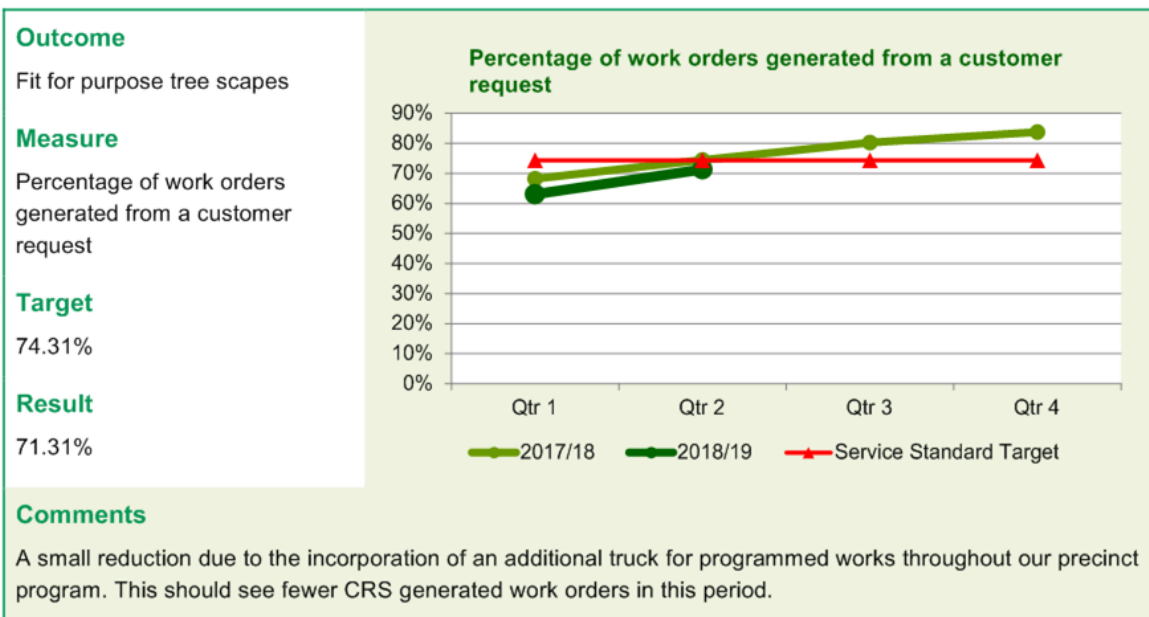
SERVICE
TREE SERVICES

COMMUNITY OUTCOME

Strategic Outcome

Community Measures





Senior Manager **Andy Slager**

SERVICE
URBAN STREETScape

COMMUNITY OUTCOME
 Streetscape is the term given to the collective appearance and usage of all footpaths, pedestrian zones, verges, kerbs, signage, roads, gardens and trees along a street. Safety and City presentation is achieved by providing safe pedestrian access, a safe orderly urban road network and improved appearance of street frontages.

Strategic Outcome
 1.1. High quality services and amenities; 1.2. Improved service delivery; 1.4. Enhanced city presentation, community pride and reputation; 2.2. Enhanced city presentation, community pride and reputation; 2.3. Livable neighbourhoods

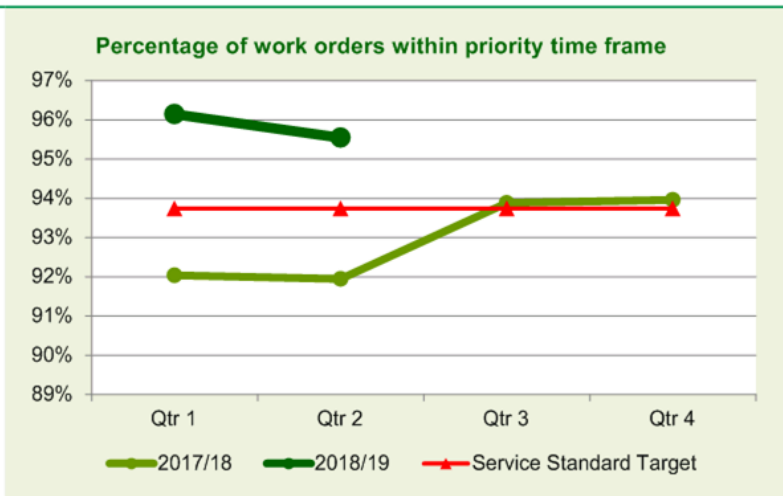
Community Measures

Outcome
 Provide safe and suitable urban streetscape

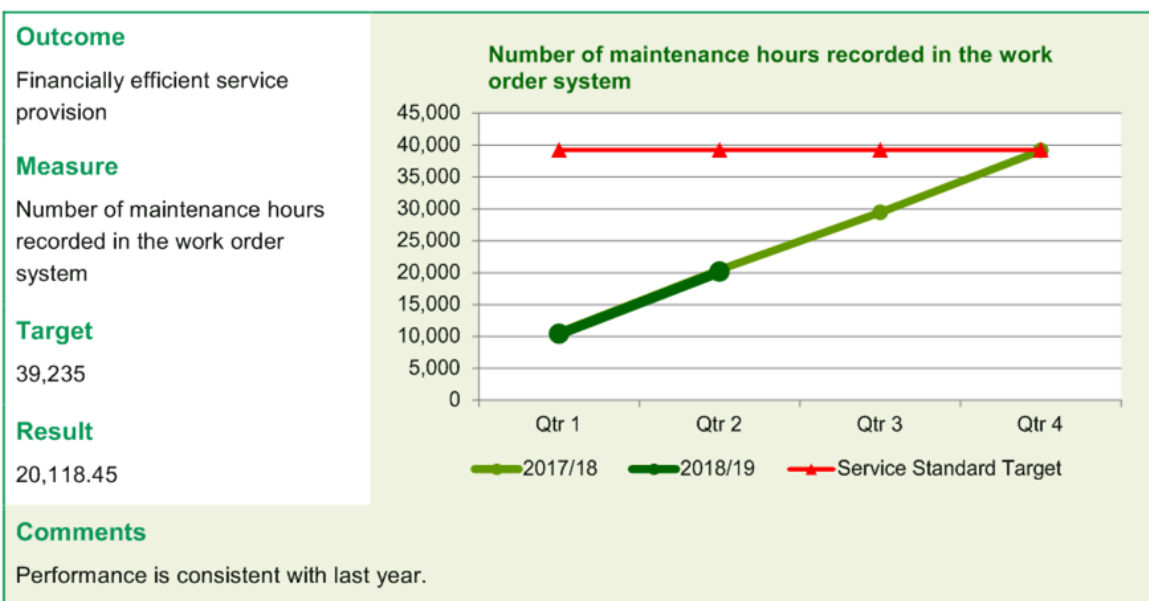
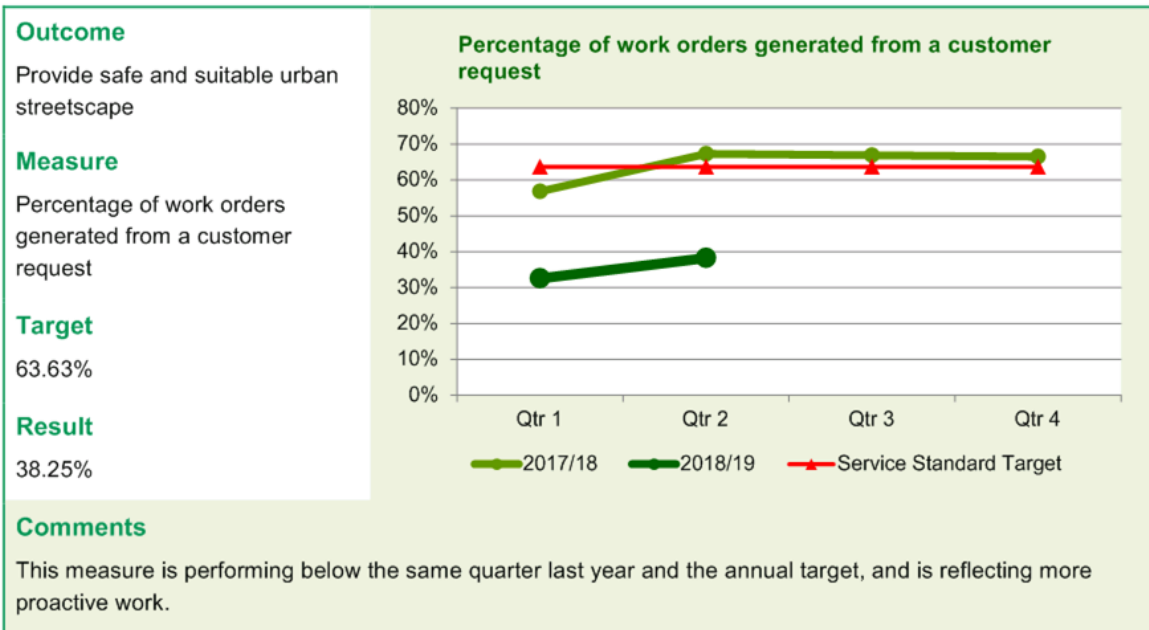
Measure
 Percentage of work orders within priority time frame

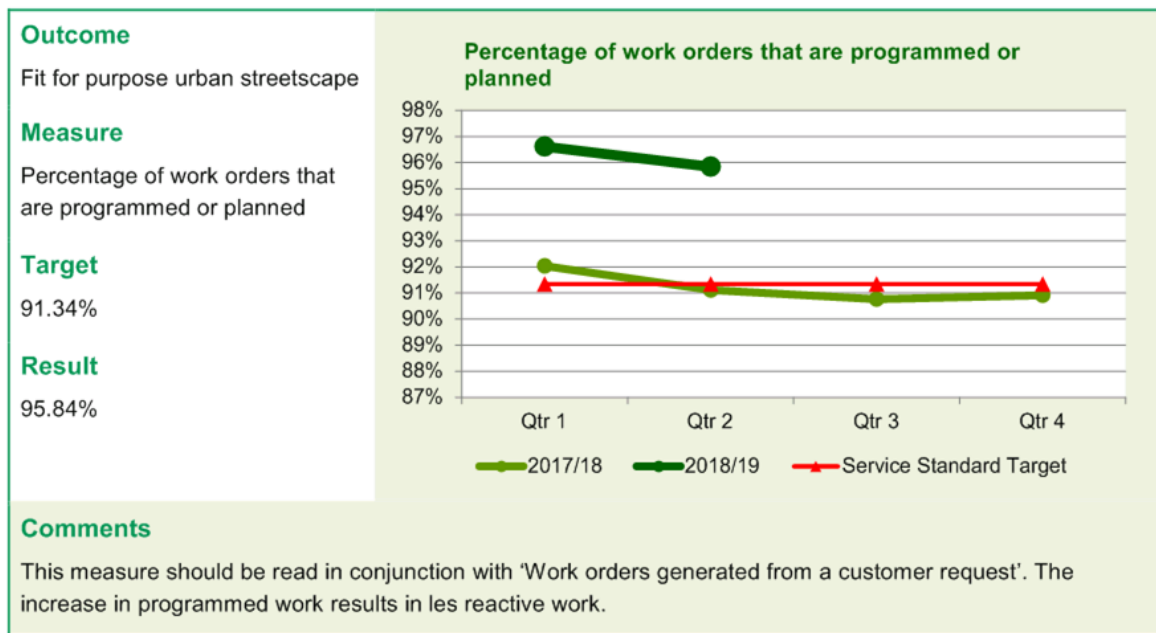
Target
 93.74%

Result
 95.54%



Comments
 The Team has seen consistent results in closing out tasks within the associated time frames. Performance in the current year reflects improvements against both target and the previous year.





Senior Manager **Andy Slager**

SERVICE
VOLUNTEER DEVELOPMENT

COMMUNITY OUTCOME

Building strong communities through volunteering and providing a range of resources and services to support volunteering activity

Strategic Outcome

5.1. Enhanced community pride and reputation; 5.2. Healthy and socially connected community; 1.1. High quality services and amenities; 1.2. Improved service delivery

Community Measures

Outcome

Community actively involved in volunteering

Measure

Total number of volunteers formally volunteering in Council

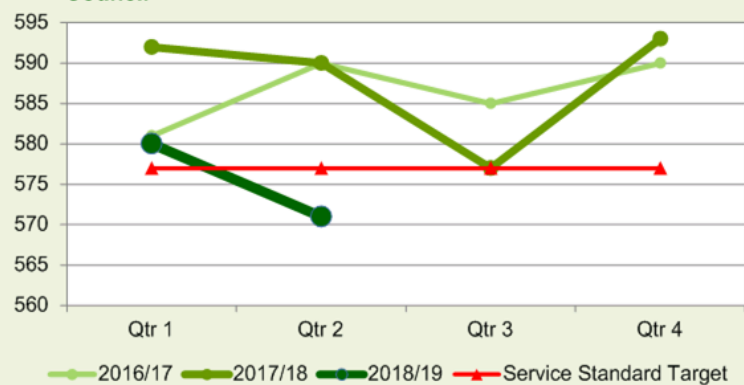
Target

577

Result

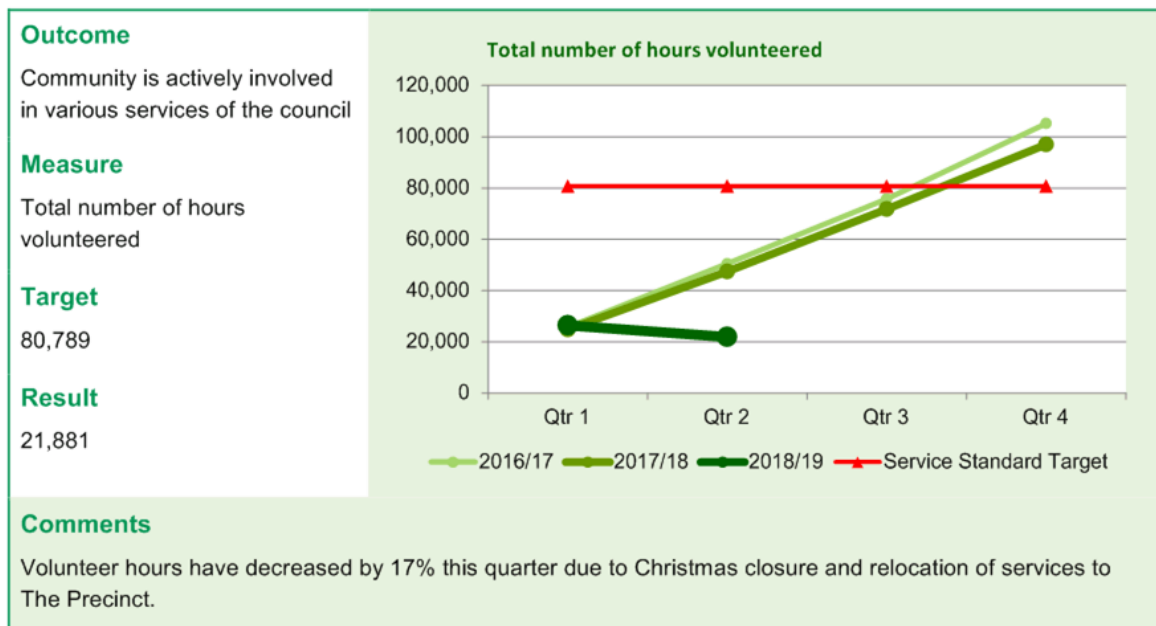
571

Total number of volunteers formally volunteering in Council



Comments

The focus was on recruitment of 25 volunteers to assist with the Playford International Tennis Tournament.



Senior Manager **Karen Fullagar**

PROJECT

112 COVENTRY ROAD REJUVENATION**Smart Strategy Program**

1. Smart Service Delivery

Strategic Outcome

1.3. Working smarter with our community; 1.4. Enhanced City presentation, community pride and reputation;

Project Description

The former Para WorkLinks site is being repurposed as a vibrant community hub, housing Council supported services along with social enterprises, government agencies and local businesses. The site will offer opportunities to engage local people, organisations and businesses to collaborate and actively participate in tackling social challenges, while stimulating the economy. DDA-compliant toilets will be installed to the site.

PROJECT OUTCOME

Capitalise on the training, jobs and economic benefits expected to be realised by the reforms through: the attraction of new disability and aged care and related service providers to Playford; and the facilitation of support for existing disability and aged care and related service providers to optimise their services to align with the consumer-driven environments created by the NDIS and My Aged Care (MAC) reforms.

Ensure members of the community have access to relevant information and services to enable them to access appropriate disability and/or aged care services, jobs and training opportunities within Playford as service providers move to a consumer-driven environment created by the NDIS and MAC reforms.

Ensure disability, aged care and related service providers have access to relevant information and services available within and across Playford to enable them to provide disability and aged care services, jobs and training to Playford residents aligned with the consumer-driven environments created by the NDIS and MAC reforms.

Optimise the use of Council assets available for disability, aged care and related services aligned with the consumer-driven environments created by the NDIS and MAC reform.

THE LAST QUARTER**Highlights**

Quote was received for emergency evacuation diagrams for the site.

Healthy Food Co. successfully moved over to The Precinct location which included an opening day well attended by the public and special guests.

Social Enterprise Cafe is now called Flourish on Coventry Cafe and is open to the public with business slowly gaining momentum.

Positive feedback received for the ACE training and booking has been requested for 2019.

Several EOI received for space and opportunities to run programs and services within The Precinct.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Capital upgrades to Main Hall completed.	Healthy Food Co relocation to The Precinct Capital upgrades to Cafe completed ACE training commenced on site Home Assist relocated into Business Centre Cafe commences operation Men's Shed relocated to The Precinct	Disability Hospitality training commenced One transportable tenanted Community garden project commenced Official opening with Community Market	Further transportable tenanted
✓	✗		

SENIOR MANAGER

Karen Fullagar

PROJECT
BUSINESS CONTINUITY - PHONE, TOUCHPOINT AND WEBCHAT

Smart Strategy Program
 1. Smart Service Delivery

Strategic Outcome
 1.2. Improved service delivery

Project Description
 This project will migrate the existing physical phone system to a cloud-based system allowing Council to run the contact centre from any physical location across the state, to mitigate any risks to our service delivery during emergency events such as fires and floods. It will ensure increased customer satisfaction and a more resilient service level.

PROJECT OUTCOME

Migration of the physical phone system to a cloud-based system, to increase customer satisfaction.

THE LAST QUARTER

Highlights

Touchpoint was successfully implemented in November and went live on 16 November. We have introduced new wrap up codes and wallboard and with training provided the team are comfortable with the new system and no issues have arisen. At this stage we have only implemented the telephony aspect of Touchpoint with Webchat to be implemented in the next quarter (subject to a phone upgrade by ICT in the coming weeks)..

Issues and counter-measures

ICT are investigating future phone system option. The current system contractually remains in place until December 2019. The Contact Centre risk is mitigated by the move to Oracle out of hours support and as needed back up.

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Budget for purchase	Pre-work required to ensure an implementation for phone calls only in Q2.	Installation and training for Touchpoint system, for phone call related channel management.	Installation of the Webchat component of the omni channel management, and associated staff training.	Refinement of reporting to enhance 'first call resolution' measurement for the customer.
	✓	✓		

SENIOR MANAGER

Gareth Dunne

PROJECT ICT MINOR WORKS
Smart Strategy Program 1. Smart Service Delivery
Strategic Outcome

Project Description
This includes additional capital for the provision of new computer hardware to support the operations of Council's service delivery.

PROJECT OUTCOME

Provision of computer hardware to support organisational growth.

THE LAST QUARTER

Highlights

The provision of Elected Member mobile devices, a screen for the CCTV monitoring and a smart scanner to capture attendance to an event.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Dependant on organisational growth	Dependant on organisational growth	Dependant on organisational growth	Dependant on organisational growth
✓	✓		

SENIOR MANAGER

Shayan De Silva

<p>PROJECT SMART WORKING PROGRAM</p>
<p>Smart Strategy Program 1. Smart Service Delivery</p>
<p>Strategic Outcome 1.4 Working smarter with our community</p>

Project Description
 The Program was created to transform operations within targeted City of Playford business areas. The objective is to achieve efficiencies and a more customer focused council through the creation of a customer-centric website, re-engineered operational processes, mobility and digitisation.

PROJECT OUTCOME

A council which is better prepared to proactively service and respond to the needs of its customers.

THE LAST QUARTER

Highlights

Digital Customer Interface: new content management system was successfully configured and implemented. Council's new website was launched which included the migration of new content, documents and Playford News articles.

Field Staff Mobility: an in depth review of operational processes and redesigned practices in preparation for field team members to undertake work on mobile devices has continued. Team is now following the process to procure a new mobile work order solution. Team also continued with assessment of current vendor requirements and assessment of new vendor proposals.

As part of the Environmental Health Officer (EHO) Mobility Project, EHOs are now conducting all their inspections on a mobile device.

Issues and counter-measures

Field Staff Mobility: The Asset Register Review, which is a dependency on the project, has become an issue. Resourcing and effort is currently being assessed to ensure the asset register is cleansed and structured ready for mobility to support programmed work schedules.

Environmental Health Officer Mobility Project: Reporting has proven to be more complex to automate than expected. Simplified reporting metrics were devised as a solution.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Implement upgrade to Council online service Undertake an in depth review of operational processes and redesigned practices in preparation for field team members to undertake work on mobile devices.	Implementation of the new corporate website and content management system Continuation of review of operational processes and practices in preparation for field team members to undertake work on mobile devices.	Implementation of customer portal Continuation of review of operational processes and practices, in preparation for building and testing new processes and practices into chosen software platform, allowing field team members to undertake work on mobile devices	Digitise identified customer facing transactions Continuation of review of operational processes and practices, in preparation for building and testing new processes and practices into chosen software platform, allowing field team members to undertake work on mobile devices
✓	✓		

SENIOR MANAGER

Anthony Vendittozzi

Smart Living Program

The Smart Living Program is about Council playing its part to make the City more liveable and more connected. This means that as our older suburbs age and our population and urban footprint expands, we will find innovative ways to renew and 'future proof' the liveability of our neighbourhoods. This also means ensuring our community has access to smart technologies that further add to their quality of life.



Outcomes

- 2.1 Smart development and urban renewal
- 2.2 Enhanced city presentation, community pride and reputation
- 2.3 Liveable neighbourhoods

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program.

The following **service** is currently undertaken in support of the Smart Living Program:

Development Services
Stormwater Network

The following **projects** are undertaken in support of Smart Living Program 2:

Angle Vale Community Sports Centre – Female Change Rooms
City-wide Smart City Infrastructure
City-wide Stormwater Management Planning
DDA Program
Deed Delivery & Infrastructure Design for Playford Growth Areas
Footpath Upgrade Program
GEP Stormwater Trunk Outfall BBRF Bid
Gig City
Growing Council's Recycled Water Business
Kalara Reserve Clubrooms (home of Andrews Farm Soccer Club)
Outstanding Liabilities – Developer Funded Assets
Playford Alive – Crittenden Road Bridge Crossing
Playford Alive
Playford Gateway Concept Planning

Playford Sports Precinct (Shared Path, park Furniture, Signage
Public Lighting Upgrade
Road Safety Audits
Road Upgrade Program – Non-growth Areas
Road Upgrade Program Roads to Recovery and Supplementary Local Roads
Rural Road Sealing Program
School and Pedestrian Crossing Facilities
Sport and Recreation Minor Works
Virginia Main Street

SERVICE
DEVELOPMENT SERVICES

COMMUNITY OUTCOME
 Responsive services that facilitate safe and desired city development by assessing development, providing advice and ensuring that development is compliant

Strategic Outcome
 2.2 Enhanced City presentation, community pride and reputation; 2.3 Liveable neighbourhoods; 4.3. Greater housing choice; 4.5. Commercial growth; 5.1. Enhanced community pride and reputation

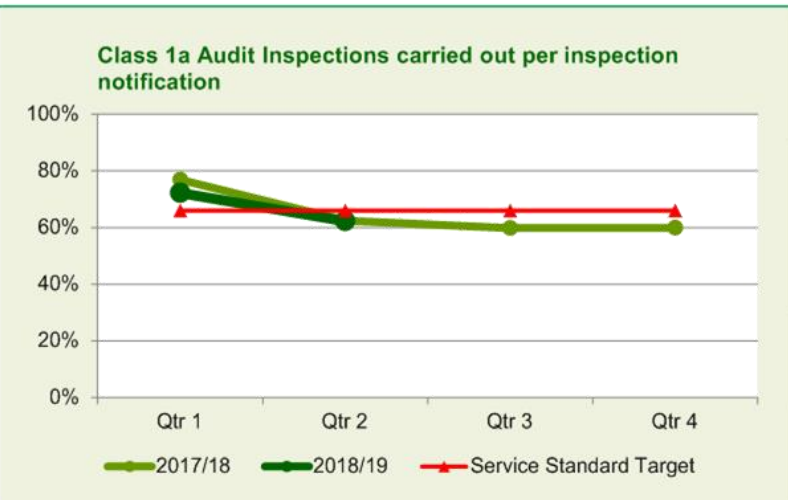
Community Measures

Outcome
 Safe buildings and structures for the community

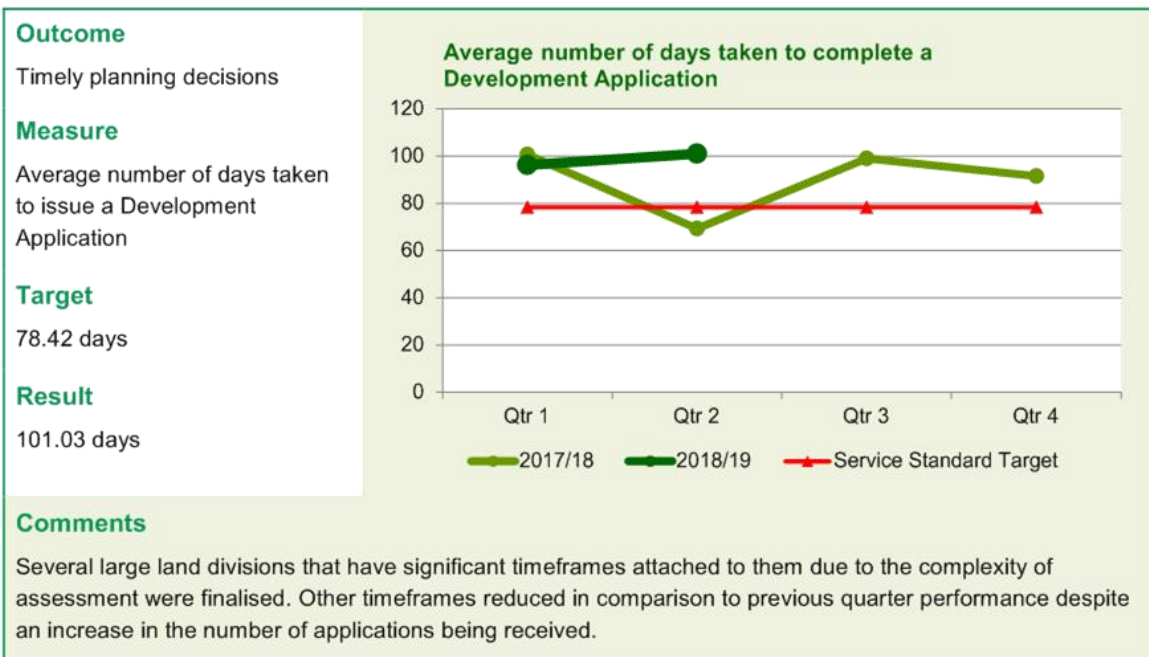
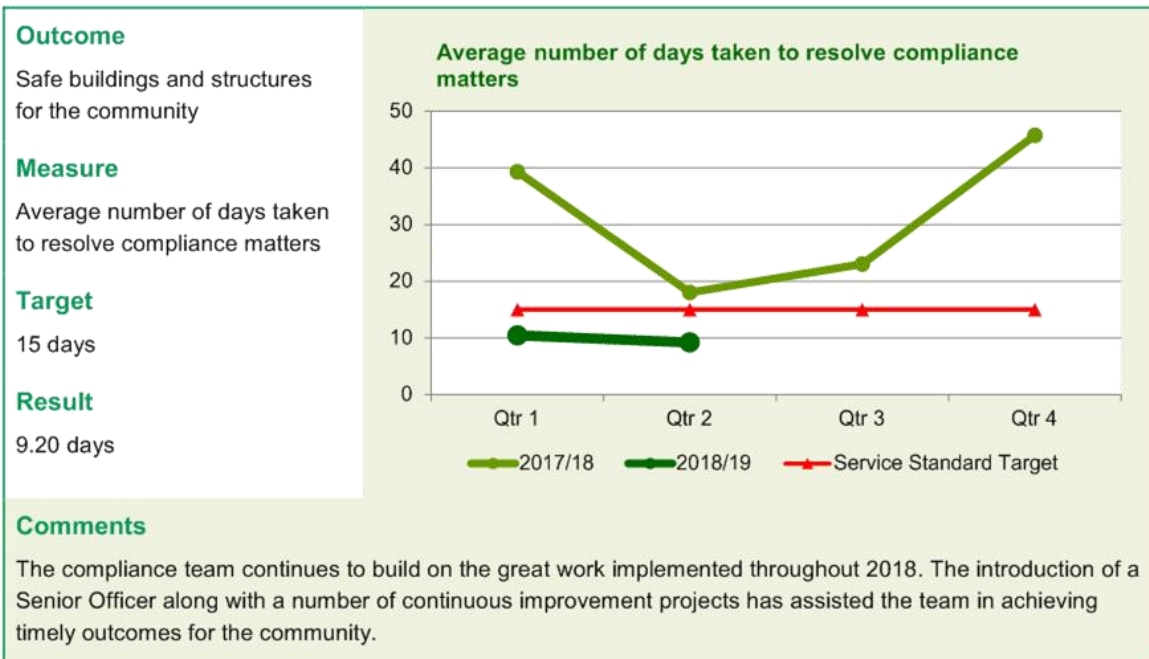
Measure
 Twelve month running average of required inspections visits compliance rate

Target
 66%

Result
 62.24%



Comments
 The building team maintained an appropriate level of inspections. The minor drop in inspections undertaken was a direct result of overall notifications received.



Senior Manager **Derek Langman**

SERVICE
STORMWATER NETWORK

COMMUNITY OUTCOME

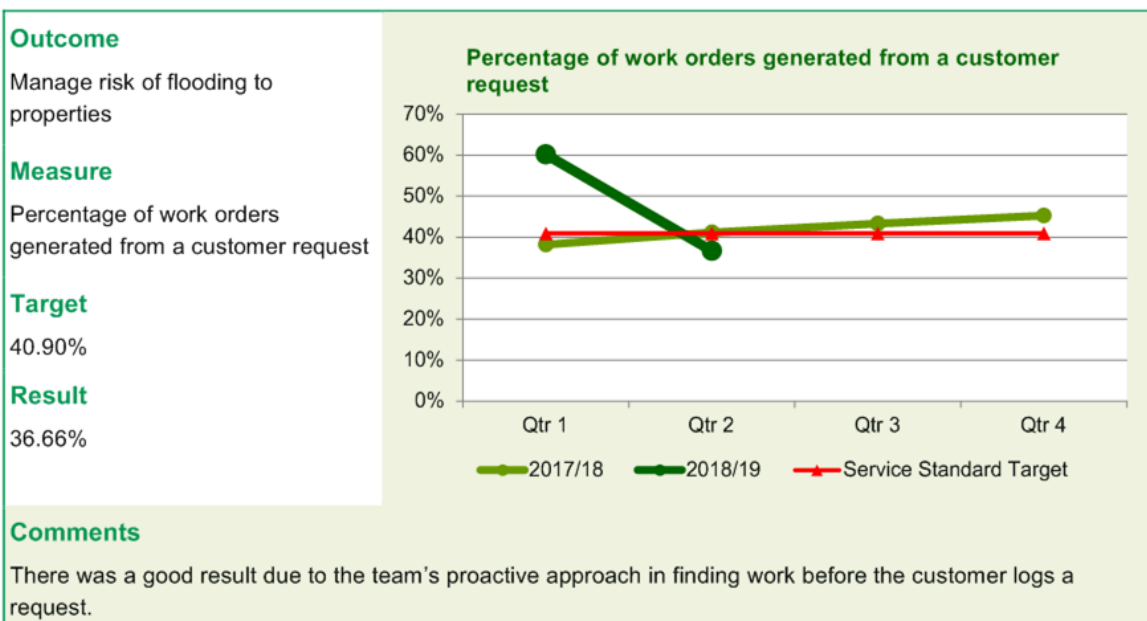
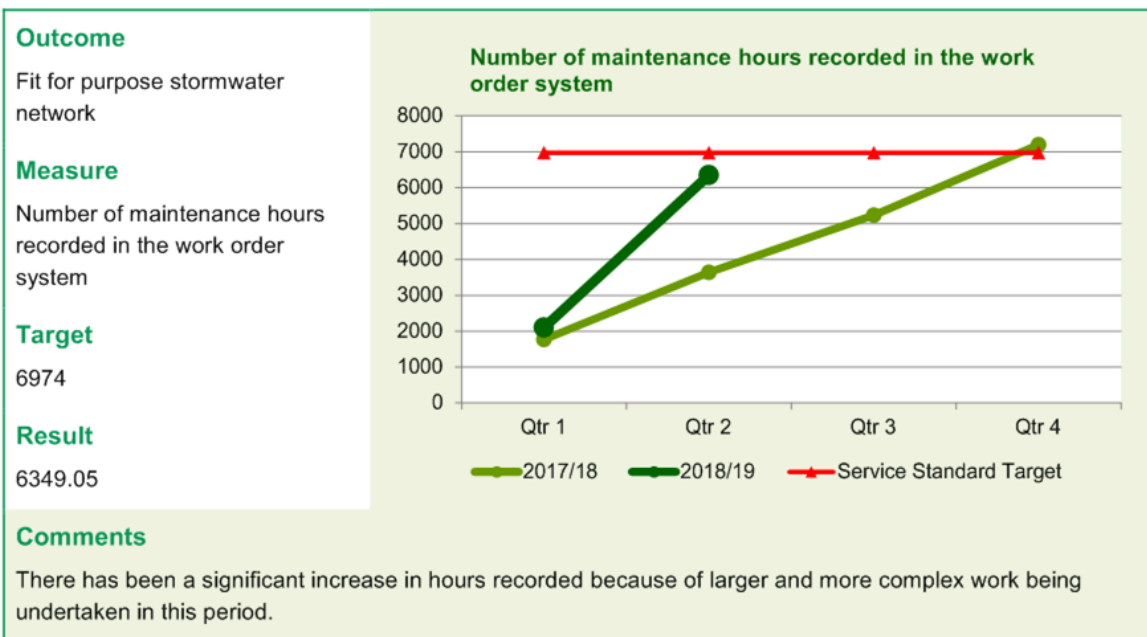
The stormwater network provides for the collection and transportation of stormwater throughout the City of Playford. Maintenance of the network mitigates the risk of flooding to properties; prevents localised flooding and property damage.

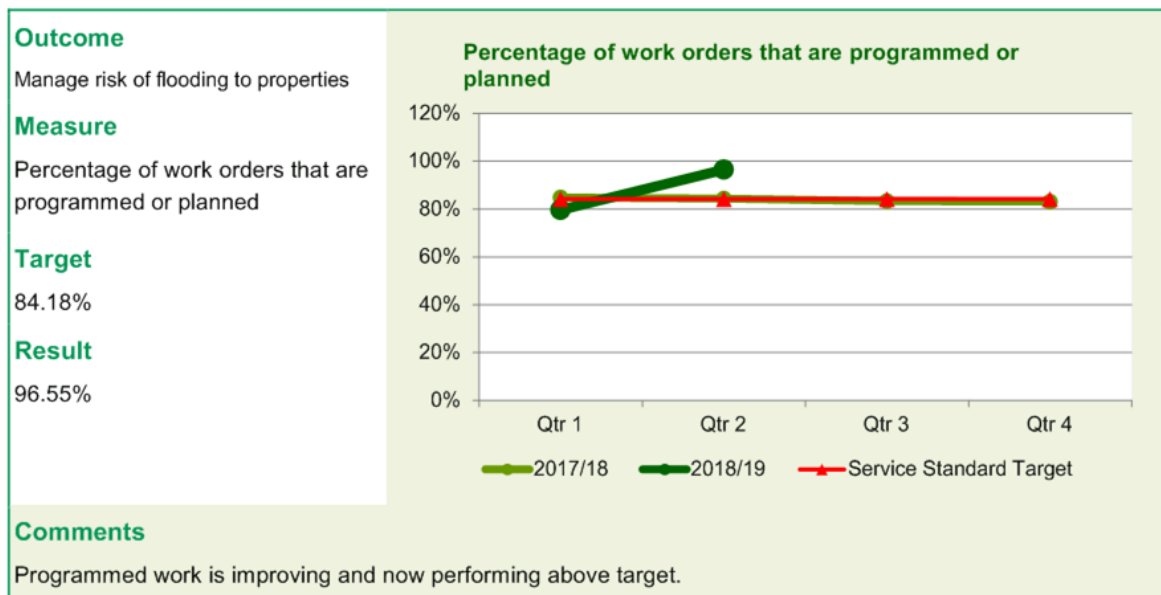
Strategic Outcome

1.1. High quality services and amenities; 2.2. Enhanced city presentation, community pride and reputation

Community Measures

<p>Outcome</p> <p>Fit for purpose stormwater network</p> <p>Measure</p> <p>Percentage of work orders within priority time frame</p> <p>Target</p> <p>51.26%</p> <p>Result</p> <p>91.55%</p>	<p>Percentage of work orders within priority time frame</p> <table border="1"> <caption>Data for Percentage of work orders within priority time frame</caption> <thead> <tr> <th>Year</th> <th>Qtr 1</th> <th>Qtr 2</th> <th>Qtr 3</th> <th>Qtr 4</th> </tr> </thead> <tbody> <tr> <td>2017/18</td> <td>42%</td> <td>52%</td> <td>55%</td> <td>60%</td> </tr> <tr> <td>2018/19</td> <td>80%</td> <td>91%</td> <td>-</td> <td>-</td> </tr> <tr> <td>Service Standard Target</td> <td>51.26%</td> <td>51.26%</td> <td>51.26%</td> <td>51.26%</td> </tr> </tbody> </table>	Year	Qtr 1	Qtr 2	Qtr 3	Qtr 4	2017/18	42%	52%	55%	60%	2018/19	80%	91%	-	-	Service Standard Target	51.26%	51.26%	51.26%	51.26%
Year	Qtr 1	Qtr 2	Qtr 3	Qtr 4																	
2017/18	42%	52%	55%	60%																	
2018/19	80%	91%	-	-																	
Service Standard Target	51.26%	51.26%	51.26%	51.26%																	
<p>Comments</p> <p>Service standard continues to achieve strong results. Team undertook larger and more complex works in this period and closed them out in a timely manner and well above target.</p>																					





Senior Manager **Andy Slager**

PROJECT
ANGLE VALE COMMUNITY SPORTS CENTRE - FEMALE CHANGE ROOMS

Smart Strategy Program
 1. Smart Service Delivery

Strategic Outcome
 2.3. Liveable neighbourhoods

Project Description
 This project will deliver change rooms to service the existing netball courts and planned junior oval at Angle Vale Community Sports Centre

PROJECT OUTCOME

New change rooms to facilitate female participation in sport and recreation.

THE LAST QUARTER

Highlights

Construction has commenced and major milestones include:

- the connection to existing services
- concrete slab pouring
- structural steel installation and
- civil works commencement between the change rooms and netball courts.

Issues and counter-measures

Nil

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Finalised detailed design	Commence construction	Continue construction	Achieve practical completion	Defects liability period
	✘	✔		

SENIOR MANAGER

Fred Pinxteren

<p>PROJECT CITY-WIDE SMART CITY INFRASTRUCTURE</p>
<p>Smart Strategy Program 2. Smart Living</p>
<p>Strategic Outcome 2.1. Smart development and urban renewal</p>

Project Description
 This project supports Council's Smart City, Connected Community Strategy. The development and implementation of key infrastructure projects will be undertaken based on community engagement and alignment of other capital works projects such as the expansion of 10 Giga Bit Playford, Public Wi-Fi, Smart City Lab and other projects highlighted in the Smart City Framework.

PROJECT OUTCOME

Smart City enabling infrastructure will be installed at strategic locations across the city.

THE LAST QUARTER

Highlights

The surveying of digital and physical infrastructure is complete and the contractor has provided an early report and map for further analysis and discussion with staff.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Physical and digital infrastructure audit begins. Complete tender process and preferred supplier selection.	IoT LoRaWan network implementation	Installation of different IoT sensors at Fremont Park and Playford Town Park	Report development and handover to operations
✓	✓		

SENIOR MANAGER

Lilly Bukva

PROJECT
CITY-WIDE STORMWATER MANAGEMENT PLANNING

Smart Strategy Program
 2. Smart Living

Strategic Outcome
 2.1. Smart development and urban renewal

Project Description
 A stormwater management plan (SMP) for each of the City’s catchments: the Smith Creek catchment and the Adams Creek and Greater Edinburgh Parks catchment will be developed to provide a comprehensive and defensible program of works and identify trigger points necessary to facilitate City growth, enhance the environment and reduce risk of flooding

PROJECT OUTCOME

Draft SMP documents for all three catchments by 30 June 2019.

THE LAST QUARTER

Highlights

Adams Creek and Helps Road drain biodiversity and condition inspections were undertaken during October 2018. Floodplain modelling work and identification of mitigation measures is now proceeding for all catchments. Report was completed on flow diversion around RAAF Edinburgh. Interim final levels of service and multi criteria assessment process were identified.

Issues and counter-measures

The requirements to follow new national guidelines and incorporate climate change has led to a significant challenge in re-establishing and running the revised floodplain model for the Smith Creek catchment. The consultant has applied considerable extra resource to resolve the issue and, although several months delay has occurred, work is progressing as fast as is practical with expenditure still expected to match the budget.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Ongoing development of Stormwater management strategies	Ongoing development of Stormwater management strategies	Stormwater management strategies developed	Draft SMP documents for all 3 catchments by 30 June 2019.
✓	✓		

SENIOR MANAGER

Dale Welsh

PROJECT DDA PROGRAM
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.3. Liveable neighbourhoods
Project Description Councils are legally required to progressively upgrade their infrastructure to ensure that 100% of all bus stops are DDA compliant by December 2022. This project will allow for a further 50-60 bus stop pads annually to be updated to DDA compliance, which keeps Council on track to reach 100% compliance by 2022. DDA reactionary work will also be undertaken.

PROJECT OUTCOME

This project will ensure that bus stops within the City of Playford have either a concrete DDA compliant pad or all weather pad in rural areas in accordance with the 2022 deadline. This program will also further compliment the DDA compliance of Council's streets, with non-compliant pram ramps being upgraded in unison with Council's renewal program.

THE LAST QUARTER

Highlights

All remaining concrete buspads have been installed, with some remaining rubble pads to be installed in Quarter 3.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Scoping undertaking and costing of remaining pads and non-compliant pram ramps associated with the renewal program.	Construction commencement	Construction continuation	Construction completion for the year.
✓	✓		

SENIOR MANAGER

Paul Alberton

PROJECT DEED DELIVERY & INFRASTRUCTURE DESIGN FOR PLAYFORD GROWTH AREAS

Smart Strategy Program

2. Smart Living

Strategic Outcome

2.1. Smart development and urban renewal

Project Description

As part of the 30-year Plan for Greater Adelaide, land known as the Playford Growth Areas was rezoned to permit residential and associated non-residential development. Council is required to undertake detailed and complex work to understand the nature and impact of flooding in the Council area and devise appropriate mitigation strategies. Those strategies will result in the preparation of Stormwater Management Plans (SMPs). This work is being undertaken in conjunction with landowners as they will ultimately sign on to Final Stormwater Deeds for the Growth Areas to replace existing interim deeds. The final deeds will outline the financial and works-in-kind contributions required for land parcels to be developed in the Growth Areas.

PROJECT OUTCOME

Following the completion of SMPs, this project will deliver Final Stormwater Deeds for Landholders and Council. The Final Deeds will establish the framework for the design and implementation of key pieces of infrastructure to unlock all of the Growth Areas for development into the future.

THE LAST QUARTER

Highlights

Angle Vale North (AVN): there continues to be strong interest from developers in undertaking land division on the remaining land in AVN. The first stage of engagement with existing developers, and land owners with land division approvals, will commence in late January. The finalisation of costings and the AVN SMP has resulted in a preliminary per hectare stormwater contribution rate which will be discussed with land holders.

Angle Vale South (AVS): the AVS SMP has been completed and the design parameters for drainage patterns in Frisby and Heaslip Roads have been finalised. Construction has commenced on the AVS regional stormwater infrastructure in Fradd Road (associated with the Burgundy Estate development). Overall infrastructure costings are being finalised and a per hectare stormwater contribution rate will be settled in late January in preparation for discussion with landowners.

Playford North Extension West (PNEW): meetings with DPTI in late 2018 have achieved in-principle support for a preferred PNEW SMP which eliminated the need for a large cross culvert beneath the NEXY. The new DRAINS stormwater model prepared for the NEXY stormwater system has now been adjusted to incorporate the latest rainfall data (ARR 2016). The nominated infrastructure is now being re-costed and will contribute to a clearer understanding of a likely per hectare stormwater contribution rate. Council's consultants have commenced detailed survey and design work of the western NEXY swale which will be the first project to commence to achieve the final PNEW SMP.

Playford North Extension East (PNEE): Council's consultants have commenced preliminary engineering design of key components of the PNEE SMP within the ElectraNet corridor, Nosworthy Road and the North Lakes Golf Course. Once completed, the PNEE SMP infrastructure components will be costed with the aim of settling a likely per hectare stormwater contribution rate. Council has met with Renewal SA to negotiate an 18 metre wide easement for drainage abutting Stebonheath Road which will continue in January 2019.

Virginia: A benchmark flow rate for stormwater discharge into Smith Creek via the Supple Road option to drain the Virginia Growth Area has now been identified, and Council's consultants are "working backwards" to model the implications to upstream infrastructure and stormwater design components within the SMP.

Issues and counter-measures

1. The uncertainty of obtaining a drainage easement over Renewal SA land is a concern as it provides a critical drainage connection between the PNEE Growth Area and the North Lakes Golf Course.
2. While in-principle agreement has been reached with DPTI regarding the PNEW SMP, the finer detail of agreements and cost sharing between Council and DPTI present some risks to the timely finalisation of the SMP and settling a Final Stormwater Deed – to which DPTI will be a party.

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Progress all Growth Area SMPs and Draft Deeds with a view to minimise long term financial impact to Council, facilitate orderly and economic development and secure safe, efficient and effective stormwater infrastructure solutions to cater for future growth	AVN flood levee concepts finalised and SMP updated. AVS external infrastructure concept finalised and costed. PNEW SMP preferred option and modelling presentation to DPTI for in-principle agreement PNEE investigation into alternate options (Golf course / ElectraNet easement / Nosworthy Road drain & swale / Policy Area 21 constraints) Virginia: Liaison with CoP Strategy & Policy regarding Smith Creek capacity and integration of CoP Regional SMPs with the Virginia Growth Area SMP	AVNh SMP and infrastructure costings finalisation Angle Vale North Landowner and Developer engagement with Final SMP and financial model for cost sharing. Commence drafting of Final Deed for Angle Vale North Angle Vale South SMP finalised PNEW agreement with DPTI regarding parameters for future development, asset protection and maintenance costs regarding NEXY drainage system and preferred option Final SMP PNEE revised concept design finalised (Golfcourse / ElectraNet easement / Nosworthy Road drain & swale / Policy Area 21 constraints) PNEE golf course preferred option and modelling finalised and internal CoP consultation undertaken and costings finalised Virginia SMP scope completed and consultants engaged to undertake Smith Creek / Supple Road concept feasibility (vs McEvoy Road)	AVN final deed signatures obtained AVS landowner and developer engagement with final SMP and financial model for cost sharing AVS final deed drafted PNEW MOU / Infrastructure Agreement with DPTI completed PNEW SMP Completed PNEE SMP concept finalisation and decision on appropriate direction for SMP given complexities of developing in this area. Preferred concept for utilisation of golf course finalised and consultation with all stakeholders finalised Virginia SMP external infrastructure concepts and feasibility determined and costs for external infrastructure determined	AVN Growth Area Project finalised. AVS final deed signatures obtained. PNEW final deed drafted and stakeholder consultation completed PNEE SMP finalised Virginia SMP incorporating external works updated and SMP finalisation ready for stakeholder engagement and cost share modelling
	✓	✓		

SENIOR MANAGER

Derek Langman

PROJECT FOOTPATH UPGRADE PROGRAM
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.3. Livable neighbourhoods
Project Description This ongoing program incorporates the old Missing Links Program, new footpaths, footpaths to be upgraded and shared path requirements identified in the City of Playford Cycling and Walking Strategy. The present rate of funding achieves construction of approximately 4.5km annually, subject to widths and construction types.

PROJECT OUTCOME

This project will deliver new paved footpaths at various locations throughout the city. The new infrastructure will allow pedestrians and cyclists to travel safely on the footpaths and shared use paths in lieu of walking on the road carriageway.

THE LAST QUARTER

Highlights

Construction has commenced on the Smith Creek linear path, with all projects having been scoped and priced for construction. Construction will continue through the rest of the year.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Review all prioritised proposed paths to ascertain delivery in 2018/2019	Scope paths and have them costed to enable construction commencements	Continue construction	Finalise construction
✓	✓		

SENIOR MANAGER

Paul Alberton

<p>PROJECT GEP STORMWATER TRUNK OUTFALL BBRF BID</p> <p>Smart Strategy Program 2. Smart Living</p> <p>Strategic Outcome 2.1. Smart development and urban renewal</p>

Project Description
 The project will deliver a 16 m³/s capacity drain from Port Wakefield Road to an ocean outfall near St Kilda, and provide the ability to re-zone portions of Greater Edinburgh Parks land for industrial development. A Building Better Regions Fund (BBRF) grant application was made in December 2017 to contribute to the costs of this project.

PROJECT OUTCOME

The Greater Edinburgh Parks precinct catchment has virtually no drainage infrastructure at present. The locality has been identified in the 30 Year Plan for Greater Adelaide as future employment lands (around 40,000 jobs). This will require a comprehensive regional drainage scheme. This project will see the delivery of the main stormwater trunk infrastructure that will facilitate the rezoning of the area for employment lands.

THE LAST QUARTER

Highlights

A concept design has been prepared for a trunk outfall of about one third capacity of the full sized drain proposed in the (unsuccessful) grant applications. The cost is estimated to be roughly half of the full sized drain, meaning Council's contribution would be about the same as for the full sized drain. Project revision and funding discussions have been initiated with City of Salisbury as the only other funding partner in this new scenario being considered involving no grant funding.

Issues and counter-measures

Federal grants were to have funded about half of the project, however three applications have been unsuccessful and it is considered further applications are unlikely to succeed. While it would be more efficient, a full scale outfall project funded only by City of Playford and City of Salisbury is considered unaffordable at this time. However demand will likely evolve slowly and so a staged approach may be justifiable. Consequently a reduced capacity outfall is now being considered as a first stage. Expansion of capacity could then occur in coming decades. A revised budget submission has been prepared for 2019/20 and onward.

A further issue is that, although considered imminent, we have yet to receive approval from the Department of Defence for the proposed drain through their Radar Road site. Once approval is granted the preliminary design and cost estimates will be updated to take account of the capacity reduction.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Identify outcome of December 2017 BBRF application and 2018 RGF application	Revise Concept Design to reduce the cost and working with the City of Salisbury on funding and Department of Defence on property rights.	Obtain works licence for outfall drain from Department of Defence, formally agree on funding model with City of Salisbury and commence revision of preliminary design	
✓	✓		

SENIOR MANAGER

Dale Welsh

PROJECT GIG CITY
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.1. Smart development and urban renewal

Project Description
Gig City is a superfast network connecting innovation precincts across the State. In addition to a connection to the Stretton Centre, the Northern Sound System (NSS) and the Advanced Materials Precinct have been approved to be connected as innovation precincts. To maximise these connections the sites must be curated to be able to support and develop the use of these networks.

PROJECT OUTCOME

Gig City, a 10gig network, is expanded to Northern Sound System and the Advanced Materials Precinct.

THE LAST QUARTER

Highlights

The Gig City network was installed and connected and switched on at NSS In October and at the Advanced Materials Precinct in December.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
NSS and Advanced Materials Precinct Gig City Agreements Executed.	NSS and Advanced Materials Precinct Gig City Connections activated and usable.	TBA	TBA
✓	✓		

SENIOR MANAGER

Lilly Bukva

PROJECT GROWING COUNCIL'S RECYCLED WATER BUSINESS
Smart Strategy Program 1. Smart Service Delivery
Strategic Outcome 2.1. Smart development and urban renewal
Project Description This project will enable Council to secure water sources for all existing customers, expand its commercial business and potentially supply recycled water to other reserves within Council and future external customers across the Managed Aquifer Recharge (MAR) scheme.

PROJECT OUTCOME

Secure groundwater and recycled water for the existing customers and grow the business by supplying recycled water to newly identified internal / external sites (total of 18 new sites).

THE LAST QUARTER

Highlights

Electrical design drawing was completed for the new Lucy T2 (second underlying Tertiary aquifer) Well, Yorktown Road pump station T1 (shallowest Tertiary aquifer) well addition, Olive Grove pump station retrofication and Ridley Reserve irrigation upgrade. Also, scientific hydraulic report/assessment was compiled for Karri Well located in Munno Para.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Complete mechanical site drawings and associated brief for pricing purposes. Drill new T1 (shallowest Tertiary aquifer) well at Yorktown site.	Complete electrical drawings with Sage Automation. Tank base at Olive Grove site, and award mechanical, electrical and civil works to contractor.	Tank constructed at Olive Grove. New T2 (second underlying Tertiary aquifer) Well drilled at Lucy Reserve and all associated piping and electrical infrastructure connected into the existing Samuel Street pump station. Customer connection to all 18 sites and approx 6km of new pipe work within the Playford community	New tanks and irrigation pump stations at Ridley Reserve to be operational. Yorktown T1 well to be connected into existing pump station and be fully operational
✓	✓		

SENIOR MANAGER

Jonathan Roberts

PROJECT
KALARA RESERVE CLUBROOMS
(HOME OF ANDREWS FARM SOCCER CLUB)

Smart Strategy Program
 2. Smart Living

Strategic Outcome
 2.3. Liveable neighbourhoods

Project Description
 This project will upgrade the existing facilities at Kalara Reserve, home to Andrews Farm Soccer Club. In addition to Asset Management Plan improvements this funding will assist in upgrading the kitchen, the installation of a new DDA-compliant toilet and construction of a new storage shed.

PROJECT OUTCOME
 Upgrade of existing facilities at Kalara Reserve.

THE LAST QUARTER
 Highlights

Kitchen and disabled toilet design is completed. Plumbing contractor has been engaged to supply and install a new gas meter and grease arrestor. Council's carpenters have begun to build the cabinets for the new proposed kitchen. A supplier has been engaged and has provided a quote to supply and install a new 6x6 metre shed along with electrical fittings and clear the trees on site as requested.

Issues and counter-measures
 Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Proposed design has been completed with consultation with club.	Contractor engaged to undertake works has been completed. Council staff undertaking the fit-out of kitchen which is 60% complete. New storage shed to be installed in readiness for upcoming winter season.	N/A	N/A
✓	✓		

SENIOR MANAGER
 Jonathan Roberts

PROJECT OUTSTANDING LIABILITIES - DEVELOPER FUNDED ASSETS
Smart Strategy Program 1. Smart Service Delivery
Strategic Outcome 2.1. Smart development and urban renewal
Project Description This project will complete the installation of outstanding assets in new development areas by delivering 6km of new concrete and block pave footpaths.

PROJECT OUTCOME

Installation of new footpaths within the Broadmeadows Estate (Rosewood Grove).

THE LAST QUARTER

Highlights

In order to provide efficient project management, we will prepare a draft public consultation letter for residents on Bressington Drive to seek feedback whether this project can be aligned with the residents driveway completion and Council's missing footpath program in 2018/2019 (scoping/scheduling the work).

Issues and counter-measures

The project for Bressington Drive can be differed depending on the residents schedule for their driveway completion, i.e. consultation result.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Scoping and timing definition	No works	Undertake construction works	No works, project should be completed
✓	✘		

SENIOR MANAGER

Derek Langman

PROJECT PLAYFORD ALIVE - CRITTENDEN ROAD BRIDGE CROSSING	
Smart Strategy Program 2. Smart Living	
Strategic Outcome 2.3. Liveable neighbourhoods	

Project Description
 This project will complete the connection between Andrews Farm and Smithfield Plains following an existing road reserve alignment across Smith Creek, to provide improved accessibility for the community to access services in the locality.

PROJECT OUTCOME

To deliver on the approved Playford Alive Master Plan and Council Annual Business Plan as funded.

THE LAST QUARTER

Highlights

Detailed design progressed with 95% documentation now complete. Design will be fully completed in January.

Issues and counter-measures

Construction will commence in Quarter 3 as State Government’s Special Local Roads Grant funding needs to be spent by June 2019.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Detailed design phase commencement	Detailed design phase completion and public tender for construction	Construction commencement	Construction completion
✓	✗		

SENIOR MANAGER

Fred Pinxteren

PROJECT PLAYFORD ALIVE
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.3. Liveable neighbourhoods

Project Description
The Playford Alive Urban Renewal Project will continue to deliver public realm works in association with Renewal SA staged development works in the critical mass areas. These works will provide improved streetscapes, footpaths, verge treatments, street trees and Council reserve upgrades in Precinct 2, including the completion of Webster Reserve.

PROJECT OUTCOME

To complete planned works as per Renewal SA construction schedule.

THE LAST QUARTER

Highlights

Webster Reserve’s public tender and Landscape Architect appointment was completed. Detailed design will commence and be completed in Quarter 3.

Verge and street tree upgrades will be scoped after dwelling constructions in Vincent Road, Smithfield Plains are completed. Works to be finalised in Quarter 3.

Issues and counter-measures

Nil

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Complete concept plans for Webster Reserve before proceeding to detailed design with construction to commence and be completed in this year, along with all other streetscape works (as described above) subject to market conditions.	Concept Design for Webster Rreserve	Commence detailed designs for Webster Reserve and scope out other streetscape works depending on dwelling construction completions.	Commence Webster Reserve construction and other streetscape works subject to residential dwelling construction completions.	Complete Webster Reserve construction and other streetscpae works subject to residential dwelling construction completions.
	✓	✓		

SENIOR MANAGER

Fred Pinxteren

PROJECT PLAYFORD GATEWAY CONCEPT PLANNING
Smart Strategy Program 2. Smart Living
Strategic Outcome 1.1. High quality services and amenities; 1.3. Working smarter with our community; 1.4. Enhanced City presentation, community pride and reputation; 2.1. Smart development and urban renewal; 2.2. Enhanced City presentation, community pride and reputation

Project Description

The project undertakes planning to vastly improve the appearance of the former 'windbreak' areas along Main North Road through new good quality landscaping and funds the development through new commercial and residential development, primarily in areas accessible to service roads.

PROJECT OUTCOME

The project should in the medium-to-long term help to lift the image of the City, and provide new employment opportunities. In the short term the desired outcome will be that Council will approve the concept plans prepared by Jensen Plus, approve commencement of community engagement and, dependent on the timing of Council approval, finalise the community engagement.

THE LAST QUARTER**Highlights**

Project continues to be on hold pending consideration of its priority by senior management / Council.

Issues and counter-measures**MILESTONES**

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2017/2018 Outcome – completed Concept Planning for the Gateway corridor	Project on hold pending elections	Undertake / or commence undertaking tender process to engage consultant.	Brief new Council on the Concept Planning, report to Council in order to obtain approval for the concept plans as a basis for consultation and obtain approval for consultation.	Finalise consultation if possible (dependent on the timing of Council / reporting and approval)
	✓	✗		

SENIOR MANAGER

Dale Welsh

<p>PROJECT PUBLIC LIGHTING UPGRADE</p>
<p>Smart Strategy Program 1. Smart Service Delivery</p>
<p>Strategic Outcome 1.1. High quality services and amenities; 1.2. Improved service delivery; 1.3. Working smarter with our community; 1.4. Enhanced City presentation, community pride and reputation</p>
<p>Project Description In conjunction with the Road Safety Audit and Local Area Traffic Management Plans, the existing public lighting may require upgrade. This is an ongoing program of works which allows for proactive and reactive lighting upgrades where required.</p>

PROJECT OUTCOME

Upgrade or remove the public lighting where road safety concerns are identified.

THE LAST QUARTER

Highlights

As per the SA Power Networks design, two new lights were installed on Bubner Road, Angle Vale. The Traffic Team engaged a qualified lighting engineer in order to determine potential future lighting upgrades where concerns had been identified

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
As part of reactive lighting upgrade requests on Bubner Road (Angle Vale) investigate and engage with SAPN for a lighting design	Engage a qualified lighting engineer to assess the public lighting upgrading needs. Engage with SAPN for design and construction	Engage a qualified lighting engineer to assess the public lighting upgrading needs Engage with SAPN for design and construction	Engage a qualified lighting engineer to assess the public lighting upgrading needs Engage with SAPN for design and construction
✓	✓		

SENIOR MANAGER

Derek Langman

<p>PROJECT ROAD SAFETY AUDITS (RSA)</p>
<p>Smart Strategy Program 1. Smart Service Delivery; 2. Smart Living</p>
<p>Strategic Outcome 1.1. High quality services and amenities; 1.2. Improved service delivery; 2.2. Enhanced City presentation, community pride and reputation</p>

Project Description

This project will provide Council with the appropriate data for managing our road safety risks and identify high risk locations for motorists and pedestrians. A number of Road Safety Audits on both urban and rural roads will be undertaken in the City based on road crash history and traffic count data.

PROJECT OUTCOME

Audits will be used to determine road infrastructure improvements, maintenance and road safety requirements across priority areas in the city. Additional capital or asset management funds can be identified to deliver infrastructure upgrades and subsequently improve safety for the community

THE LAST QUARTER

Highlights

Engagement with road safety auditor was arranged to undertake RSA studies. The first stage is estimated to be completed by mid February. Works include:

- Gawler One Tree Hill Road, Uley Road to Humbug Scrub Road
- Kinkaid Road, Midway Road to Black Top Road, Hillbank
- Medlow Road, Full length, Uleybury

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Desktop reviews on urban and rural road network. Identification of a list of RSA road links: <ul style="list-style-type: none"> • Gawler One Tree Hill Road, Uley Road to Humbug Scrub Road, One Tree Hill • Medlow Road, Full length, Uleybury • Kinkaid Road/ Willison Road, Midway Road to Black Top Road, Hillbank/Gould Creek • One Tree Hill Road, Shillabeer Road to Hannaford Hump Road, Gould Creek • Kettering Road/Hogarth Road, Full length, Elizabeth South/Elizabeth Grove • Midway Road, Main North Road to Yorktown Road, Elizabeth Park 	Engage a qualified road safety auditor and undertake RSA study. <ul style="list-style-type: none"> • Gawler One Tree Hill Road, Uley Road to Humbug Scrub Road • Kinkaid Road, Midway Road to Black Top Road, Hillbank • Medlow Road, Full length, Uleybury 	Engage a qualified road safety auditor and undertake RSA study. <ul style="list-style-type: none"> • One Tree Hill Road, Shillabeer Road to Hannaford Hump Road, Gould Creek • Kettering Road/ Hogarth Road, Full length, Elizabeth South/ Elizabeth Grove • Midway Road, Main North Road to Yorktown Road, Elizabeth Park 	Complete RSA studies and review all to determine both maintenance and road safety requirements, providing guidance of future budgeting for infrastructure.
✓	✓		

SENIOR MANAGER

Derek Langman

PROJECT
ROAD UPGRADE PROGRAM - BLACK SPOT

Smart Strategy Program
 2. Smart Living

Strategic Outcome
 2.2. Enhanced City presentation, community pride and reputation

Project Description
 The overall Road Upgrade Program progressively upgrades roads impacted by urban development, as well as provides for the installation of traffic safety devices and signage on a prioritised basis across the City. The priority Black Spot locations for 2018/19 include Robert/ King Road and Ryan/Tozer Road intersections..

PROJECT OUTCOME

Undertake design and construction of both Ryan/Tozer Road and Robert/King Road intersections.

THE LAST QUARTER

Highlights

Following competitive tendering, a design consultant has been engaged. Designs are due early in Quarter 3.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Undertake tendering for the provision of design services	Complete design for construction purposes	Undertake tendering for the construction of both intersections	Complete construction
✓	✗		

SENIOR MANAGER

Paul Alberton

PROJECT
ROAD UPGRADE PROGRAM - NON-GROWTH AREAS

Smart Strategy Program
 1. Smart Service Delivery; 2. Smart Living

Strategic Outcome
 1.1. High quality services and amenities; 1.2. Improved service delivery; 1.3. Working smarter with our community; 2.1. Smart development and urban renewal; 2.2. Enhanced City presentation, community pride and reputation; 2.3. Livable neighbourhoods

Project Description
 The program will design and deliver various traffic calming devices as per current technical guidelines. For example, traffic islands, traffic signs, line markings, speed humps, school zones, footpath/pram ramps and minor intersection changes. It will also deliver new street lighting where new traffic calming devices are proposed or road safety concerns are identified.

PROJECT OUTCOME

Provide infrastructure for our community to enable safe travel, traffic calming, on-street car parking controls and improved lighting within the local network.

THE LAST QUARTER

Highlights

A 30% of concept design for Chellaston Road has been completed. However, it is on hold associated with the proposed Stebonheath Road upgrading work which is likely to immediately impact on the existing local network in Munno Para West, e.g. two new roundabouts. Therefore we need to investigate a comprehensive local traffic management in Munno Para West. Options are being prepared by staff for preliminary consultation.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Traffic calming devices design: a 30% of concept design for Chellaston Road is completed. Based on residents requests and proactive monitoring by the Traffic Team, investigate and implement traffic management interventions where appropriate.	Undertake public consultation for the community in Munno Para West to identify existing local traffic issues and initiate a possible local area traffic management study. Based on daily basis traffic requests, review and implement traffic management interventions where appropriate.	Based on daily basis traffic requests, review and implement traffic management interventions where appropriate.	Based on daily basis traffic requests, review and implement traffic management interventions where appropriate
✓	✗		

SENIOR MANAGER

Derek Langman

PROJECT
ROAD UPGRADE PROGRAM - ROADS TO RECOVERY AND SUPPLEMENTARY LOCAL ROADS

Smart Strategy Program

2. Smart Living

Strategic Outcome

2.1. Smart development and urban renewal; 2.2. Enhanced City presentation, community pride and reputation

Project Description

The Road Upgrades Program progressively upgrades roads impacted by urban development, as well as providing for the installation of traffic safety devices and signage on a prioritised basis across the city. For 2018/19 the priority road in this category is Brandis and Valiant Road which will be delivered over two financial years.

Brandis Road and Valiant Road construction commenced in 2017/2018 and during that time, additional funding under the Roads Recovery Program has been made available to Council. That additional funding was directed to upgrade Olive Grove so the community may benefit from a wider road network upgrade to match the progressive urban and modern residential development in this vicinity.

PROJECT OUTCOME

To improve the level of service for all road users with newly constructed underground stormwater network, new kerb and footpaths, new road seals, lighting and compliant kerb ramps and bus pads.

THE LAST QUARTER

Highlights

Completion of services relocation.

Issues and counter-measures

Nil

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Design documentation completion for the construction of Brandis Road, Olive Grove and Valiant Road upgrade project.	Contractor engagement to complete the works	Construction commencement	Construction underway	Construction completion
	✓	✓		

SENIOR MANAGER

Dale Welsh

PROJECT RURAL ROAD SEALING PROGRAM
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.2. Enhanced City presentation, community pride and reputation
Project Description This ongoing project will meet the needs of present and future growth of rural areas of the City. Each year this includes the design and construction of unsealed roads/sections of road as identified on the rural road sealing priority list.

PROJECT OUTCOME

The road included in 2018/19 is Bassnet Road in Humbug Scrub.

THE LAST QUARTER**Highlights**

This project is currently on hold due to a Council motion 'that staff bring back a report for consideration by the Chamber outlining the total cost of resealing Bassnet Road, applying to clear approximately 2.5 hectares of land to facilitate the resealing, cost of clearing that land, the number of Playford residents on the unsealed portion of that road and the timeframe required in which to complete the project'.

Issues and counter-measures

Council staff will be presenting to Council in mid - 2019 regarding the current criteria of the Rural Road Sealing Program and the proposed draft Rural Road Sealing Policy. The outcome of this may change the current priorities of the program.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Undertake Native Vegetation consultation and application process. Issue construction drawings for tendering.	Commence construction of Bassnet Road. Design to be finalised, and issued for construction tendering.	Construction of Bassnet Road completion.	
✓	✘		

SENIOR MANAGER

Dale Welsh

<p>PROJECT SCHOOL AND PEDESTRIAN CROSSING FACILITIES</p> <p>Smart Strategy Program 1. Smart Service Delivery</p> <p>Strategic Outcome 2.3. Liveable neighbourhoods</p> <p>Project Description This project will deliver signalised facilities such as koala and wombat crossing dependent on the identified need.</p>
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PROJECT OUTCOME

This project will deliver an upgrade of existing pedestrian crossings to Koala Crossings. The crossings being upgraded in 2018/19 will be President Avenue and adjacent to Fremont High School.

THE LAST QUARTER

Highlights

Specialist liaised with the Asset & Projects Team to scope the proposals. A preliminary design for a Pedestrian Refuge Island on Uley Road was undertaken and a consultant’s brief document was reviewed.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Undertake a review of the two sites to understand site constraints	Engage design consultant to work through detailed design	Engage a civil contractor to undertake the works	Supervise and ensure that construction occurs as designed
✓	✓		

SENIOR MANAGER

Paul Alberton

PROJECT SPORT AND RECREATION MINOR WORKS
Smart Strategy Program 2. Smart Living
Strategic Outcome 2.3. Liveable neighbourhoods
Project Description This project will enable Council to respond to requests for minor improvements to our sporting clubs and sportsgrounds, and deliver four to five small infrastructure projects such as back stop nets and shelters

PROJECT OUTCOME

The proposed works include additional softball/baseball backstop nets at Ridley Park, and a new shed within Ridley Reserve.

THE LAST QUARTER

Highlights

Construction of the softball/baseball backstop nets have been completed, with the shed pad being laid. Shed structure will be installed early in Quarter 3.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Undertake tendering of works for construction purposes	Undertake construction	Complete construction	N/A
✓	✓		

SENIOR MANAGER

Paul Alberton

<p>PROJECT STORMWATER MINOR WORKS</p>
<p>Smart Strategy Program 2. Smart Living</p>
<p>Strategic Outcome 2.3. Liveable neighbourhoods</p>
<p>Project Description This project will address nuisance problems with stormwater at Quintrell Road and Andrews Road. Pipes, culverts and swale drains will be installed at the identified sites, as well as drainage solutions that solve the problem at each site and restore the service to an acceptable level.</p>

PROJECT OUTCOME

The project will address nuisance problems with stormwater across the City of Playford.

THE LAST QUARTER

Highlights

Quintrell Road: no easement was agreed for the drainage path yet. An alternative path is being considered and discussions were initiated with landowners.

Andrews Road: No easement was agreed for the drainage path yet, however Department of Defence informally advise that approval is imminent.

Issues and counter-measures

Gaining property rights for both of these projects has been difficult. An alternative is being explored for Quintrell Road and greater urgency being given in both cases.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Agree on easements for drainage paths.	Complete the detailed design and tender the physical works contracts.	Complete the detailed design and tender the physical works contracts.	Commission the new drainage systems and settle property matters.
✘	✘		

SENIOR MANAGER

Dale Welsh

<p>PROJECT VIRGINIA MAIN STREET</p>
<p>Smart Strategy Program 2. Smart Living</p>
<p>Strategic Outcome 2.1. Smart development and urban renewal; 2.2. Enhanced City presentation, community pride and reputation</p>

Project Description
This project will improve the pedestrian environment on Virginia Main Street by providing improved/safer footpaths, addressing localised drainage issues and uplifting the overall appearance and function of the street. Community and external stakeholder engagement will be involved in the delivery of this project.

PROJECT OUTCOME

To deliver a safe and welcoming pedestrian environment that encourages town centre vibrancy and provides a supportive business environment.

THE LAST QUARTER

Highlights

Consultants were engaged to undertake community engagement and refinement of the concept plan.

Issues and counter-measures

Commencement of community engagement has been pushed back from the original January 2019 start date in order for the new Council to be briefed on the project, more planning to be undertaken by the administration and to await the outcome of our application to the Power Lines Environment Commission to put the powerlines underground. A flexible start date has been negotiated with the consultants.

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Hold internal stakeholder workshop Prepare Project Scope document Establish internal Steering Committee and Project Team	Engage consultants to undertake community engagement and refinement of the concept plan.	Undertake engagement planning and commence engagement with the community.	Prepare an updated concept plan.
✓	✓		

SENIOR MANAGER

Dale Welsh

Smart Jobs and Education Program

Our Smart Jobs and Education Program is about Council leading by example and advocating to other organisations to support the diversification of our local economy and improve the employment prospects for our community – both in the immediate future as we face the closure of GM Holden and in the longer-term as the local industrial base transitions. This includes providing the right environment for investment and business attraction. It also means connecting our community up with the right skills and education they need to play their part in the transitioning economy.



Outcomes

- 3.1. Growth and diversification of local jobs matched with relevant education and training
- 3.2. Commercial and industrial growth
- 3.3. Sustainable economic transformation
- 3.4. International market connections

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program.

The following **service** is undertaken in support of the Smart Jobs and Education Program:

Business Support and Industry Development

The following **projects** are undertaken in support of the Smart Jobs and Education Program:

Hortex Partnership

Stretton Centre

SERVICE

BUSINESS SUPPORT AND INDUSTRY DEVELOPMENT

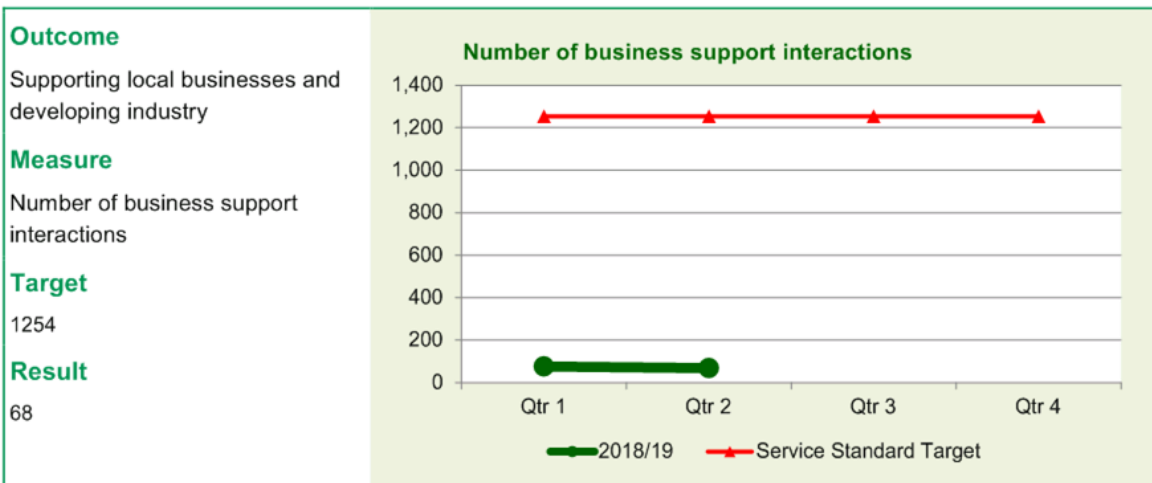
COMMUNITY OUTCOME

Facilitate business and industry development opportunities and liaise with other government and community supported agencies to generate local employment and to help businesses relocate or existing businesses to expand and prosper

Strategic Outcome

3.2. Commercial and industrial growth; 3.4. International market connections

Community Measures



Comments

Stretton supported local businesses to apply for funding and support, which resulted in investment and job creation.

A successful result from the now-finished Small Business Development Fund saw a local Disability Employment Services (DES) provider secure a grant of \$97,350 for the expansion of their business into Playford and surrounding regions, with a total investment of \$194,700 for the North. This expansion creates the need for nine new FTE jobs.

A local business was successful in the first round of the South Australian Export Accelerator Program, recently announced by the Department for Trade, Tourism and Investment. The business was granted \$11,000 to conduct export market development activities in South East Asia, with three new FTE jobs required for a total investment of \$44,193.

In addition, a Trade Waste Initiative Implementation Grant of \$300,000 was awarded to a local business to support the installation of energy efficient technologies.

Co-workers at Stretton created five new jobs due to business growth. The new Co-Worker Connect program continues to be rolled out for the co-workers to foster further growth, with two sessions being held so far.

A South East Asia Horticulture Buyers Mission hosted at the Stretton Centre engaged many local horticulture businesses and food producers. The businesses presented to the buyers and showcased their produce and products. Overall feedback was positive, and with further follow to be made to identify whether the event created business opportunities for participants.

The National Disability Insurance Scheme (NDIS) Business Support Program continues to progress, with 17 participating businesses. The businesses are receiving mentoring, workshops and business support that aims to help them improve their business acumen and facilitate growth. Eleven workshops delivered so far have included topics such as finance, marketing, hiring staff, grants, and sector-specific content.

Outcome

Supporting local jobs for the region

Measure

Number of jobs facilitated

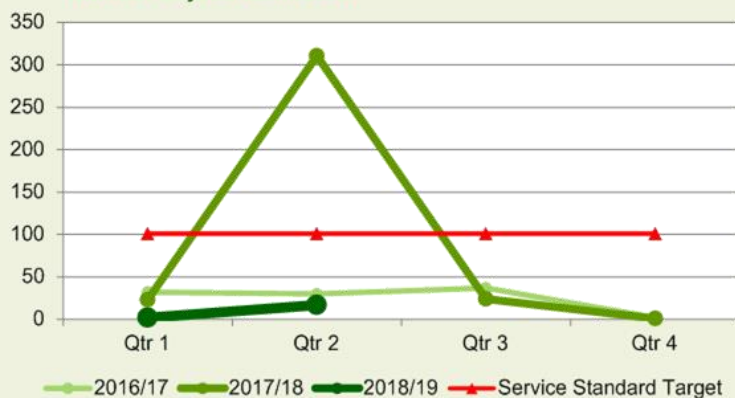
Target

101

Result

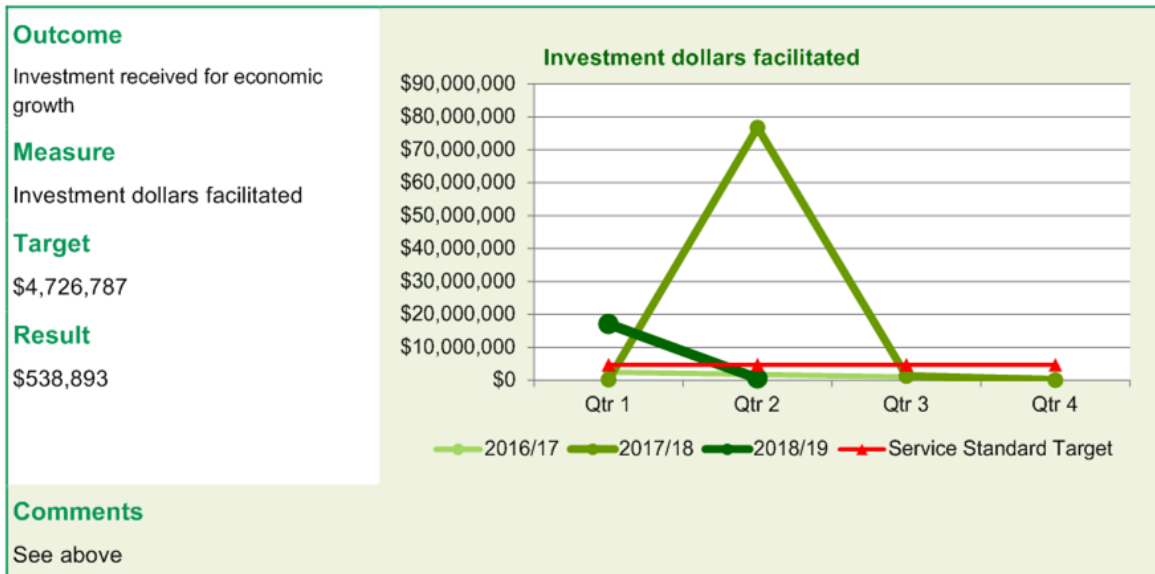
17

Number of jobs facilitated



Comments

See above



Senior Manager **Dermot Cussen**

PROJECT HORTEX PARTNERSHIP
Smart Strategy Program 3. Smart Jobs & Education
Strategic Outcome 3.3. Sustainable economic transformation; 3.4. International market connections
Project Description To support the horticulture industry the City of Playford will lease the Virginia Horticulture Centre to HortEx under a "pepper corn" rent arrangement. Additional funding will be provided to support HortEx in achieving the objectives of the partnership agreement as well as a commitment of additional funding to leverage private, Federal and/or State funding for agreed projects.

PROJECT OUTCOME

The City of Playford and HortEx partnership, through active engagement, will strive to drive the development and growth of the Horticultural Industry in the Northern Adelaide Plains by:

- strengthening the representation, marketing and promotion of the industry
- helping the industry to identify, consider and tackle future challenges
- engagement with all sectors of the industry to identifying constraints in the development of the industry and develop solutions to address these constraints
- provision of training and development
- collection and analysis of relevant data to help increase innovative capacity of the industry
- assisting the horticulture sector and other relevant stakeholders to increase innovation and adopt new technologies and address regional knowledge gaps relating to productivity and market access
- strengthening collaboration between the horticulture sector and government
- assisting the industry to improve land and waste management practices and high value add capture opportunities.

THE LAST QUARTER

Highlights

Significant progress has been established with a formal governance group established for the Northern Adelaide Plains Food Cluster. This industry-led group is referred to as the Northern Adelaide Plains Food Cluster Governing Council and it includes representation from industry, government (state and local), academia and training organisations. This represents a significant step in increasing collaboration in the region.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Quarterly report submitted	Quarterly report submitted	Quarterly report submitted	Final report to be submitted
✓	✓		

SENIOR MANAGER

Dermot Cussen

Smart CBD Program

The Smart CBD Program relates to Council's long term strategy for the re-development and expansion of the Elizabeth Regional Centre. In the longer term, Elizabeth can expect to be home to a number of facilities and services such as hospitals, specialist health services, a university, major art gallery, significant retail services, a medium to high density commercial offices, peak business organisations, the head offices for various organisations and high density housing in the form of multi-storey apartments. Over the next four years the first stages of this longer term plan will be realised.



Outcomes

- 4.1 Expanded range of local services
- 4.2 Growth and diversification of local jobs in the CBD
- 4.3 Greater housing choice
- 4.4 Increased social connections
- 4.5 Commercial Growth

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program

There are currently no **services** undertaken in support of the Smart CBD Program:

The following **projects** are undertaken in support of the Smart CBD Program:

Creative Industries Precinct
Northern CBD 2017/18

<p>PROJECT CREATIVE INDUSTRIES PRECINCT</p>
<p>Smart Strategy Program 4. Smart CBD</p>
<p>Strategic Outcome 4.2. Growth and diversification of local jobs in the CBD; 4.4 Increased social connections</p>
<p>Project Description This project will build a creative industries youth precinct and live training site to be globally competitive in creating employment pathways through collaboration with industry.</p>

PROJECT OUTCOME

The project will explore the opportunity to engage youth through creative pursuits and create pathways for meaningful training and employment outcomes.

THE LAST QUARTER

Highlights

Strategic relationship development with key stakeholders across government, education and industry was a strong focus. Ongoing negotiations with South Australian Department of Industry and Skills and Federal Department of Jobs and Skills alongside Visual Effects Industry leader Technicolor continue. The outcome of the relationship will be the implementation of an additional pilot project delivered on site at Northern Sound System engaging young people in entry level training alongside industry to facilitate a pathway into the VFX genre. It is expected this will see implementation during quarter four. During December the completion of two pilot projects were celebrated with a showcase event featuring both outputs from the Creative Industries gaming pilot (Mighty Kingdom and Northern Adelaide Senior College collaboration) and the broadcasting / podcasting project - Podmother. A strong representation of key stakeholders attended the event with significant networking opportunities realised which may facilitate the development of new initiatives. Northern Adelaide Senior College students engaged with industry and education specialists leading to work experience and further vocational training opportunities.

Issues and counter-measures

Nil

MILESTONES

Quarter 1	Quarter 2	Quarter 3	Quarter 4
Festival and Event Tech Pilot Complete		Digital Broadcasting - Podcasting Gaming, VR and App Development	
✓			

SENIOR MANAGER

Dale Welsh

PROJECT
NORTHERN CBD

Smart Strategy Program
 4. Smart CBD

Strategic Outcome
 4.2. Growth and diversification of local jobs in the CBD; 4.5. Commercial growth

Project Description
 Inclusive of:
 Northern CBD (continuing from 2015/16)
 Northern CBD Fremont Park
 Northern CBD Strategic Investigations

PROJECT OUTCOME

Grenville Hub: to complete detailed design of the new Grenville Hub and commence construction.

THE LAST QUARTER

Highlights

Carpark: construction was completed and facility is now operational.

Retail Tenancy: construction commenced.

Grenville Hub: detailed design documentation achieved 75% completion. Planning Consent was issued in October 2018.

Issues and counter-measures

Retail Tenancy: leaks in the fire main delayed relocation works causing the construction program to be delayed. A plumber was appointed to identify and repair leaks as quickly as possible to minimise the delay. The relocation works have now taken place with the delay totalling 14 days.

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Prince George Plaza and all service installations completed in preparation for further developments to commence.	Carpark: Continue with construction activity Retail Tenancy: Appoint construction contractor	Carpark: Complete construction and commence operation Retail Tenancy: Commence construction and continue with process to sign second tenant	Retail Tenancy: Continue with Construction and sign contract with Second Tenant	Grenville Hub: Continue with construction. Retail Tenancy: Complete construction and hand over to tenants for final fit out.
	✓	✓		

SENIOR MANAGER

Fred Pinxteren

Smart Sport Program

Council has a long term vision to create the Playford Sports Precinct, a fifty hectare development adjacent to the Elizabeth Regional Centre providing local community, state and national level sports facilities. The Smart Sport Program is about creating a focus on health communities and promoting greater participation in sport and physical activity. It will also support the renewal of adjoining suburbs.



Outcomes

- 5.1. Enhanced community pride and reputation
- 5.2. Health and socially connected community
- 5.3. Access to elite sporting facilities

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program.

There are currently no **services** undertaken in support of the Smart Sport Program:

The following **projects** are undertaken in support of the Smart Sport Program:

Playford Sports Precinct (Shared Path, Park Furniture, Signage)

PROJECT PLAYFORD SPORTS PRECINCT (SHARED PATH, PARK FURNITURE, SIGNAGE)
Smart Strategy Program 2. Smart Living; 5. Smart Sport
Strategic Outcome 2.2. Enhanced City presentation, community pride and reputation; 5.2. Healthy and socially connected community; 5.1. Enhanced community pride and reputation

Project Description This project will deliver a shared path from the Tennis Centre to the Elizabeth Interchange. It also includes the construction of a fitness loop path around Ridley Reserve (the Ridley Loop) which will run along Fairfield Road, Judd Road, Phillip Highway and Ridley Road. Park furniture such as bench seats, shelters, drink fountains, bike racks and a fitness station will be installed adjacent to the fitness loop to make the reserve more appealing for active recreation users (group fitness classes, dog walkers etc). The signage component includes the delivery of a signage plan that incorporates facility and wayfinding signage. Delivery will see the renewal of existing and installation of new signs throughout the Sports Precinct.
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PROJECT OUTCOME

- To transform Ridley Reserve into an active and passive recreation destination
- To provide a walking and cycling link to all facilities within the precinct, from the Elizabeth Interchange to Playford Tennis Centre
- To improve wayfinding across the Playford Sports Precinct and improve the profile of facilities

THE LAST QUARTER**Highlights**

Construction of the shared path and park furniture is complete and open for community use. Detailed design for precinct signage has commenced.

Issues and counter-measures

Nil

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Finalise detailed design (shared path and park furniture)	Commence construction of the shared path and park furniture	Finalise construction of the shared path and park furniture (practical completion) Commence the Sports Precinct Signage Plan	Install signs	Install signs
	✘	✔		

SENIOR MANAGER

Fred Pinxteren

Smart Health Program

In the longer term Playford will see the expansion of the area around the Lyell McEwin Hospital into a key precinct featuring tertiary training, research, allied health facilities and residential accommodation, serving the needs of not only northern Adelaide, but regional areas beyond. The precinct will have potential links to advanced manufacturing of assistive devices in health, aged and disability.

The Smart Health Program is about Council raising the profile and amenity of the precinct and facilitating new investment.



Outcomes

- 6.1 Access to quality, local health services
- 6.2 Increased employment opportunities in health, disability and aged sectors

The following section gives an update on the status of strategic or capital projects being undertaken as well as an update on the services that are undertaken in support of this Program.

There are currently no **services** undertaken in support of the Smart Health Program:

The following **project** is undertaken in support of the Smart Health Program:

Lyell McEwin Hospital Strategic Investigations

PROJECT LYELL MCEWIN HOSPITAL STRATEGIC INVESTIGATIONS

Smart Strategy Program

6. Smart Health

Strategic Outcome

6.1. Access to quality, local health services; 6.2. Increased employment opportunities in health disability and aged sectors

Project Description

This project will enable the development of facilities, infrastructure and services around the Lyell McEwin Hospital (LMH) featuring tertiary training, research, allied health facilities, private hospital, redeveloped shopping facilities and residential accommodation. Funding will allow for a DPA to occur across the precinct to facilitate greater development opportunities.

PROJECT OUTCOME

The project will, over the long-term, develop a health precinct of state and potentially national significance with a broad range of facilities serving the northern Adelaide region and beyond. The precinct will increase the already significant range of employment opportunities in the health and allied health fields. The precinct will attract private hospital, research and university facilities.

THE LAST QUARTER

Highlights

Deloitte report/prospectus was finalised. Work has been undertaken on preparing a report and Statement of Intent for Strategic Planning Committee consideration in February. A tender process will be undertaken in January through to 15 February for the bus superstop on the western side of Haydown Road. The driverless bus trial along Oldham Road will continue in the precinct through to end of April/early May.

Issues and counter-measures

Nil.

MILESTONES

2017/18 Outcome	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Streetscape and signage concept design for the project was finalised. Work was undertaken on the Master Plan review. Consideration by Council of public consultation of the Master Plan and rezoning were deferred to after the election. The Health Precinct forum was successfully held at SAMRI North terrace. Parking sensor trial in the precinct commenced.	Health Precinct Prospectus finalised. DPTI approval for re-routing of C1 service (to be called J1) and approved location of superstop on Haydown Road. SA Health has also agreed to bus superstop on Haydown Road.	Statement of Intent and report to Council for rezoning of Mark Road land prepared. Mark Road land – preliminary site investigations and tree audit to be undertaken. Negotiations to commence with DPTI to resolve design directions for bus superstop. Parking sensor trial to be completed.	Approval of Statement of Intent by Council and submission to State Planning Commission. Completion of the autonomous bus trial.	Expression of Interest released for the Mark Road land. Prepare parking review for Health Precinct
	✘	✔		

SENIOR MANAGER

Dale Welsh

2018/19 STRATEGIC PROJECTS. QUARTER TWO STATUS SUMMARY

Strategic Projects are fixed-term projects that are undertaken to implement Council's strategic direction. Progress reports against each of the Strategic Projects are included in the main body of this Quarterly Organisational Performance Report. The following status table is provided in line with Council Resolution 1679 (February 2014), and summarises any major variations to the Strategic Projects that have been endorsed by Council to date this year.

Project	Original Strategic Projects Budget Allocation	Amended Strategic Projects Budget Allocation	Project Report Page	Major Variations this Quarter
City-wide Stormwater Management Planning	(210,000)	(225,000)	78	Nil
HortEx Partnership	(75,000)	(75,000)	105	
Lyell McEwin Health Precinct Investigations	(120,000)	(80,000)	112	
Northern CBD Strategic Investigations	(100,000)	(100,000)	108	
Playford Gateway Concept Planning	(100,000)	(50,000)	90	
Road Safety Audits	(30,000)	(30,000)	92	
Creative Industries Precinct	(104,000)	(104,000)	107	
Virginia Main Street Upgrade	-	(75,000)	100	
TOTAL	(739,000)	(739,000)		

During Quarter 2, minor changes to the Strategic Projects budget allocation were made as follows.

Budgets for the following projects were decreased:

- Lyell McEwin Health Precinct Investigations – The project has been delayed due to the Council election caretaker and induction periods, and the current year budget reduced accordingly.
- Playford Gateway Concept Planning – The project has been delayed due to the Council election caretaker and induction periods, and the current year budget reduced accordingly.

Budgets for the following projects were increased:

- City-wide Stormwater Management Planning – Elements of this multi-year project have progressed more quickly than originally anticipated, and the current year budget has been increased accordingly.
- Virginia Main Street Upgrade – As per discussions with the previous Council, additional preliminary planning works (community consultation etc) will be required this financial year, and the current year budget has been increased accordingly.

There is nil net effect on the overall Strategic Projects budget allocation as a result of these adjustments.



INFORMAL DISCUSSION

6.1 Enforcement Policy briefing

Presenter: Mr Andrew Nesbitt

Purpose: To provide Committee with an introductory briefing on a draft Enforcement Policy that will be formally presented to Council in March.

Duration: 30 Minutes

6.2 Budget Presentation

Presenter: Ms Grace Pelle

Purpose: Provide Council with update on current financial position

Duration: 20 Minutes

Full report will be provided to Council in Ordinary Council meeting.

COMMITTEE WORKPLAN

8.1 Services Committee Work Plan**Attachments :** 1 [↓](#). Committee Work Plan**Presenter:** Mr Andrew Nesbitt**Purpose:** To provide notice of upcoming reports.**Duration:** 5 Minutes

City of Playford Services Committee WORK PLAN

Note: This Work Plan is subject to change.

Meeting Date	Topic	Report Type
19 March 2019	Enforcement Policy	Decision Report
	Revocation of Community Land Classification – Argent Street Reserve, Elizabeth Grove	Decision Report
	Revocation of Community Land Classification – Stratton Reserve, Elizabeth Downs	Decision Report
	Council Member Training and Development Policy and Guidelines	Decision Report
	Building Upgrade Finance	Decision Report
	Complaints Handling Policy and Procedure	Decision Report
	Budget Presentation	Informal Discussion

16 April 2019	Revocation of Community Land Classification – Commodore Reserve, Andrews Farm	Decision Report
	Revocation of Community Land Classification – Mildera Reserve, Craigmore	Decision Report
	Revocation of Community Land Classification – Arura Reserve, Davoren Park	Decision Report
	Community Development and Event Grant – 2018/19 Round 2	Decision Report
	Budget Presentation	Informal Discussion
21 May 2019	Revocation of Community Land Classification – Currawong Reserve, Craigmore	Decision Report
	Revocation of Community Land Classification – Gloaming Reserve, Hillbank	Decision Report
	Budget Presentation	Informal Discussion