



NOTICE

of

SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD VIA ELECTRONIC MEANS

ON

TUESDAY, 21 APRIL 2020 AT 7:00PM

THIS MEETING WILL BE VIEWABLE AT

<https://www.youtube.com/user/CityOfPlayford>

SAM GREEN
CHIEF EXECUTIVE OFFICER

Issue Date: Thursday, 16 April 2020

MEMBERSHIP

PRESIDING MEMBER – CR ANDREW CRAIG

Mayor Glenn Docherty	Cr Akram Arifi	Cr Marilyn Baker
Cr Stephen Coppins	Cr Veronica Gossink	Cr Shirley Halls
Cr David Kerrison	Cr Clint Marsh	Cr Misty Norris
Cr Jane Onuzans	Cr Peter Rentoulis	Cr Dennis Ryan
Cr Gay Smallwood-Smith	Cr Katrina Stroet	Cr Cathy-Jo Tame

**City of Playford
Services Committee Meeting**

AGENDA
TUESDAY, 21 APRIL 2020 AT 7:00PM

1 ATTENDANCE RECORD

- 1.1 Present
- 1.2 Apologies
- 1.3 Not Present

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Services Committee Meeting held 17 March 2020 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

- 5.1 Gawler River Floodplain Management Authority - Draft Business Plan
and Budget 2020/21 (Attachments)6

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

- 5.2 Community Development and Event Grant - 2019/20 Round 2
(Attachments)31

6 INFORMAL DISCUSSION

- 6.1 Update on ICAC Implementation59

7 INFORMAL ACTIONS

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9 CLOSURE

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

***Matters which cannot be
delegated to a Committee or
Staff.***

5.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY - DRAFT BUSINESS PLAN AND BUDGET 2020/21

Responsible Executive Manager : Ms Grace Pelle

Report Author : Mr Braden Austin

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments :

- 1 [Download](#) Draft GRFMA Business Plan 2020-21
- 2 [Download](#) Draft GRFMA Budget 2020-21
- 3 [Download](#) Letter to Council

PURPOSE

To note the Gawler River Floodplain Management Authority (GRFMA) Business Plan (2020 – 2021), incorporating the draft GRFMA budget (2020/21). This includes Council's operating contribution of \$41,769 to the GRFMA for FY 2020/21.

STAFF RECOMMENDATION

That Council endorse the attached GRFMA Business Plan (2020-21) and draft GRFMA budget (2020/21).

EXECUTIVE SUMMARY

The GRFMA is a Regional Subsidiary under the Local Government Act 1999 and the City of Playford is one of six GRFMA Constituent Councils. The GRFMA Executive Officer has written to council seeking approval on their 2020/21 draft budget and Business Plan 2020-2021.

1. BACKGROUND

Council is one of six Constituent Councils and a signatory to the GRFMA Charter. The GRFMA was formed in 2002 and is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. In order to enable the GRFMA to function, following a consultation process, Council is obliged to support the operation of the GRFMA by paying funds.

The GRFMA is required to have a rolling Business Plan for the ensuing 3 years. Prior to setting the draft budget each year the authority must review the business plan in conjunction with constituent councils. A requirement of the GRFMA charter is to provide the draft Business Plan and Annual Budget to Constituent Councils by 31 March. The GRFMA budget must not be adopted by the Authority until after 31 May but before 30 September.

The documentation forwarded to Councils consists of:

1. Draft GRFMA 2020-2021 Business Plan.
2. Draft 2020-21 GRFMA Budget (as of 28 February 2020).
3. Letter to Council.

These documents are attached to this report and the contents discussed below.

2. RELEVANCE TO STRATEGIC PLAN

2: Smart Living Program

Outcome 2.1 Smart development and urban renewal

3. PUBLIC CONSULTATION

This item does not require community consultation in line with Council's Public Consultation Policy.

4. DISCUSSION

- 4.1** The Draft GRFMA 2020-2021 Business Plan is attached and sets out the program of the GRFMA for the next three years.
- 4.2** Key elements of the Draft GRFMA 2020-2021 Business Plan include:
- Continue to advocate for funding of the Northern Floodway project.
 - Progress the second stage of the GRFMA Charter and Governance Review.
 - Establish new management framework and plans per the amended Charter.
 - Establishment of a Dam Emergency Management Plan.
 - Implement the revised (2020) Operations and Maintenance Manual.
 - Establish a revegetation program around the Bruce Eastick Dam.
 - Undertake scheduled inspections and environmental management of land around the Bruce Eastick Dam.
- 4.3** The Draft 2020-21 GRFMA Budget attached proposes a total contribution from Council to the Authority of \$41,769 (down from \$53,751 in 2019/20). The reduction in contribution is due to the conclusion of the GRUMP (Gawler River UNHARMED Mitigation Project) project and a reduced expenditure forecast for property maintenance and capital works more than offsetting the budgeted 2.0% escalation to general expenses and other increases to administration costs (see also below) for 2020/21.
- 4.4** A net GRFMA operating loss of (\$233,081) is forecast for 2020/21 – which is the unfunded depreciation of the Bruce Eastick Dam. Council will reflect its share of this loss, being \$80,833 in the income statement for its 2020/21 budget.
- 4.5** Administration costs for the GRFMA are proposed to increase by 18% (\$14,150), due principally to Executive Officer Contract (\$5000 increase), Conference Attendance (\$2650 increase), Chairperson Honorarium (\$1500 increase) and New Admin Support (\$5,700 increase).
- 4.6** The GRFMA Balance Sheet provided (undated but assumed to be current at 28 February 2020 being the date of the cover letter) is attached and, as can be reasonably expected, shows:
- a modest current asset amount (considered sufficient to buffer budgeted cash flows),
 - a relatively large non-current asset amount (being dam infrastructure),

- no liabilities.

4.7 The Draft Business Plan and Budget are set to facilitate the Authorities current activity.

4.8 To ensure sustainable decision making the Authority must develop an Asset Management Plan and Long Term Financial Plan in order for Council to understand their long term commitment to the Authority.

5. OPTIONS

Recommendation

That Council endorse the attached GRFMA Business Plan (2020-21) and draft GRFMA budget (2020/21).

Option 2

Council requests that the GRFMA consider including the following items for consideration in the GRFMA Business Plan.

- _____
- _____
- _____

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The recommendations would fulfil Council's obligations as a Charter Signatory to the GRFMA. The recommendations will ensure the ongoing operation of the GRFMA and the positive impacts this can have on properties potentially affected by flooding and the community at large. Horticulture businesses around Virginia, residents of Virginia and future residents of northern Angle Vale are three groups particularly impacted.

6.1.2 Financial Implications

The financial implications of the recommendation are that Council would need to provide for operational funding of \$41,769 in 2020/21, down from \$53,751 in 2019/20.

Council has allocated \$17,100 in the recurrent budget in the draft 2020/21 Annual Business Plan towards its GRFMA contribution. This is less than the \$41,769 contribution that the GRFMA are seeking for 2020/21. The majority of the difference in contribution from Council is for extraordinary expenditure, being a mix of operational and maintenance items associated with the Bruce Eastick North Para Flood Mitigation Dam. A 2018 inspection of the dam identified some short term maintenance requirements.

On this basis, it is proposed that the difference, of \$24,669, be funded from operational savings during the 2020/21 year, rather than increasing rates to cover the expense. Should savings not materialise then the additional spend would be included during the Budget Review process.

Having recently established a new GRFMA Charter (adopted by Council in December 2019), the GRFMA has determined that that a transition program to establish the new management

framework will be undertaken, resulting in a Strategic Plan, Long-Term Financial Plan and Asset Management Plan. Once these GRFMA plans are in place Council will be in a position to revise its recurrent budget for GRFMA contribution as part of future Annual Business Plan processes.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Council may form the view that the GRFMA should be considering additional works or activities that are not incorporated in the current Draft Annual Business Plan. The GRFMA Board would need to consider these requests and determine if they were achievable and what the financial implications are. This option may delay the finalisation of the GRFMA Annual Business Plan as the other constituent Councils would need to consider any variation to the plan.

6.2.2 Financial Implications

The GRFMA Board would need to determine if there were any additional financial implications of this option.



GRFMA ANNUAL BUSINESS PLAN

2020-2021

Gawler River Floodplain Management Authority

Constituent Councils:

Adelaide Hills Council

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

City of Playford

Gawler



Business Plan 2020-2021

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$225 million.

History

The river is subject to periodic flood events.



Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615

Following the November 2005 flood, which flooded the Virginia district and township, a series of meetings of the major stakeholders led to the approval of \$20 million in funding from Federal, State and Local Governments to fund the Gawler River Flood Mitigation Scheme (Scheme Works).

The Scheme Works had three parts:

- One The construction of a flood control dam on the North Para River near Turretfield designed to control a 1 in 100-year flood.
- Two The modification of the South Para Reservoir dam wall and spillway to provide 1 in 100-year flood control storage on top of full reservoir storage (completed 2012).
- Three The formalisation of controlled flow paths for floodwaters along the lower reaches of the Gawler River.

Following successful construction of the flood control Dam on the North Para (Bruce Eastick North Para Flood Mitigation Dam) in 2007 and modification of the South Para Reservoir Dam and spillway in 2012, the Authority has progressed the Gawler River Flood Mitigation Scheme, elements which include:

- further development of the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and to develop a levee strategy for Virginia.
- establishment of a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required.
- to develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council.
- investigate opportunities for funding partners and grants to undertake the necessary assessments and designs.

Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the constituent council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more constituent councils pursuant to clause 12.4:
 - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the

- adjacent communities; and
- to enter into agreements with one or more of the constituent councils for the purpose of managing and developing the Gawler River.

Governance

The Authority has established a Charter which sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.

The Authority is governed by the Board of management

The Board comprises of

- one independent person, who is not an officer, employee or elected member of a constituent council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council

The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
Chairperson and Independent Member	Mr. Ian Baldwin	
Adelaide Hills Council	Cr Malcolm Herrmann Mr. Marc Salver	Cr Pauline Gill
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Mr Robert Veitch
The Barossa Council	Mayor Bim Lange Mr. Gary Mavrinac	Cr Russell Johnstone
Town of Gawler	Cr Paul Koch Mr. Sam Dilena	Cr Nathan Shanks Mr. Ben DeGilio
Light Regional Council	Cr William Close Mr. Brian Carr	Mr. Andrew Philpott
City of Playford	Cr Peter Rentoulis Mr. Greg Pattinson	Cr Clinton Marsh

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

Mr Ian Baldwin, Independent Chair
Ms Ingrid Franssen, Manager Flood Management,
DEWNR Dr Moji Kan, Principal Engineer Dams, SA
Water
Mr Matt Elding, Barossa
Council Mr Braden Austin,
Playford Council
Mr David Hitchcock Executive Officer
Mr Dino Musolino, Observer, Lower Gawler River representative

An Audit Committee has been appointed to review:

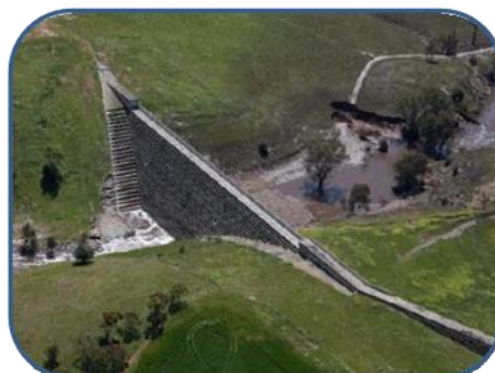
- the annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit Committee are:

- Mr. Peter Brass, Independent member and Chair
- Cr. Malcolm Herrmann, Adelaide Hills Council
- Mr. Greg Pattinson, City of Playford.

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Access to Meetings and Documents
- Internal Review of Decisions
- Procurement and Operations
- Dam Valuation
- Public Consultation
- Treasury Management



Further work will be undertaken to establish and adopt appropriate policy documents as required (Public Interest Disclose, Fraud and Corruption etc).

To meet the statutory and operational responsibilities the Authority will maintain appointment of a part time Executive Officer, and an Auditor, on a contract basis.

Dean Newbery and Partners have been appointed as the external auditor for the financial year period 2019/20 until 2023/24.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its constituent councils required by the Charter and Local Government 1999.

The Authority will conduct two reviews each year of its performance against the targets set in this Business Plan that will form part of the report to its constituent councils and will be included in its Annual Report.

Cost of Operations

The scope of the GRFMA annual budget and operations is small in comparison to the extensive undertakings by constituent councils.

Principally the budget revenue is sourced from predetermined “formulae based’ financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is principally budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Some costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

The contributions of the constituent councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10)

Constituent Council Shares for Contributions

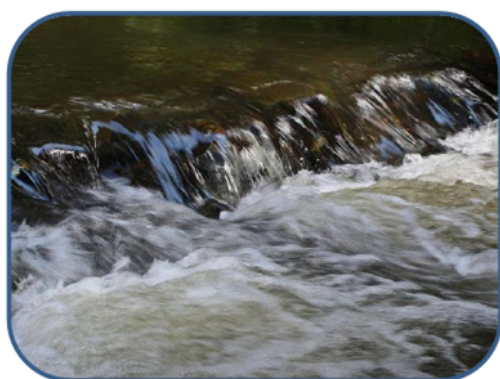
Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

Work Priorities 2020/2021

Previously in 2016/17 the Authority engaged:

- AECOM to provide a fatal flaw screening assessment for the potential raising of the North Para Dam by up to 10 metres to provide additional flood protection for a 1 in 100 Annual Event Probability (AEP) event to the township of Gawler and further downstream.
- Australian Water Environments to undertake the Gawler River 2016 Flood Review

Both reports have been subsequently completed and following consultation with constituent councils the Authority has resolved that decision on extending the height (10mtr) of the dam be on held over pending the initiatives recommended in the Gawler River 2016 Flood Review report are implemented and outcomes considered. Feasibility of raising of the North Para Dam will then subsequently be considered.



The Gawler River 2016 Flood Review report provides three recommendations for works to be undertaken and provides first stage indicative costs of \$27 million:

- a) proposed Gawler River northern floodway;
- b) upgrade and maintenance of the levee system; and
- c) management of silt and pest vegetation.

The Authority will continue to pursue endeavors to obtain State and Federal government funding for the project having an estimated \$27 million cost, on the basis of securing commitment from Federal and State Governments to fund in totality all capital costs, including the further design and development cost associated with the project.

During 2019 the Authority, in partnership with the University of Adelaide, via funding from the Federal and State Government National Disaster Resilience Program (NDRP) commenced development of decision support tool to explore how to manage flood risk into the future in an integrated and dynamic approach. The project is on schedule to conclude in June 2020 and findings provided by the final report will be further explored.

On 16/8/18 the Authority endorsed commencement of a GRFMA Charter and Governance Review to be undertaken in two phases consisting of:

1. A charter review to be undertaken as a shorter-term action; and
2. Following completion of the charter review a further process to scope and consider other contemporary governance arrangements be undertaken.

Phase 1, Charter Review has now been completed and key elements of changes to be effected in the new charter are.

Clause	Change
1.2	Provision of Definitions
3.1.4	New wording to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental and cultural considerations.
4.3.11	New options to identify Board and Deputy Board Members.
4.5.1	New process for appointment of Chairperson three-year term.
6.	Reworded and reorganised to reflect Role and Functions and provision for a new Code of Practice for Meeting Procedures
7.2	Clarifies obligations of the Authority in regards to Register of Interest and Related Party Disclosures
8.4.2	Sets limit of overdraft facility.
8.5.2	Provides direction on draw down of loan funds.
9.4.1 and 9.4.2	Establishment of Committees - Provides opportunity for more than one independent Audit Committee member and term of appointment.
11.1	Requires separate funding agreement with constituent councils where capital or maintenance cost exceed \$1 Million in any one year.
12	Provision for Annual Business Plan and Annual Budget - clarification that Council approve the Budget as a whole.
13	New Management Framework requiring a Long-Term Financial Plan, a Strategic Plan and an Asset Management plan as well as annual budget.
21	Clarifies dispute resolution process between Authority and one or more constituent councils.
23.3	No change to financial contributions by constituent councils. Depreciation falls within the scope of the Authorities operational costs.
24	New identification of non-derogation and Direction by constituent councils.

The new Charter (phase1) commenced from 28 January 2020 and a transition program will be undertaken to effect the new GRFMA Management Framework requiring a Long-Term Financial Plan, a Strategic Plan and an Asset Management plan as well as annual budget.

The Authority has now separately initiated Phase 2 of the Charter review so as to facilitate a process to scope and consider other contemporary governance arrangements that the GRFMA might, with constituent council support, adopt in seeking to deliver its purpose of coordinating the planning, construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.

This process is to also examine percentage rate contributions (subscriptions) pursuant to the current Charter (2015), Clause 10. Financial Contributions to the Authority (now Clause 11 in the proposed Charter, Stage 1, 2019).

A Charter Review (2) Working Group has been established to provide and manage the process and to facilitate conclusion of the Charter Review considerations and arrangements such that any resultant new charter will be operational and effective from 1 July 2021.

Maintenance and operations of the scheme during 2020to 2021 will include:

- Establishment of a Dam Emergency Management Plan.
- Implementation of requirement of the reviewed (2020) Operation and Maintenance Manual;
- Establishment of a revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate (annually), Comprehensive (every 5 years).



**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2020/2021**

STATEMENT OF COMPREHENSIVE INCOME

2019/2020 FULL YEAR REVISED ESTIMATE \$'000	INCOME	2020/2021 DRAFT BUDGET \$'000
230,300	Subscriptions	196,235
110,980	Grants Subsidies and Contributions	-
1,515	Investment Income	1,100
100	Other	15
<hr/>		<hr/>
342,895	TOTAL REVENUES	197,350
	EXPENSES	
342,895	Materials, Contracts and Other Expenses	197,350
-	Finance Costs	-
231,231	Depreciation, amortisation & impairment	233,081
<hr/>		<hr/>
574,126	Total Expenses	430,431
(231,231)	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(233,081)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
<hr/>		<hr/>
(231,231)	TOTAL COMPREHENSIVE INCOME	(233,081)

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2020/2021**

CASH FLOW STATEMENT

2019/2020 FULL YEAR REVISED ESTIMATE		2020/2021 DRAFT BUDGET
\$		\$
Inflows		Inflows
(Outflows)		(Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
341,380	Operating Receipts	196,250
1,515	Investment Receipts	1,100
	PAYMENTS	
(342,895)	Operating payments to suppliers & employees	(197,350)
-	Finance Payments	-
-	Net Cash provided by (or used in) Operating Activities	-
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	PAYMENTS	
-	Capital Expenditure on renewal/replacement of assets	-
-	Capital Expenditure on new/upgraded assets	-
-	Net Cash provided by (or used in) Investing Activities	-
	CASH FLOWS FROM FINANCING ACTIVITIES	
	RECEIPTS	
-	Proceeds from Borrowings	-
	PAYMENTS	
-	Repayment of Borrowings	-
-	NET CASH USED IN FINANCING ACTIVITIES	-
-	NET INCREASE (DECREASE) IN CASH HELD	-
66,902	CASH AT BEGINNING OF YEAR	66,902
<u>66,902</u>	CASH AT END OF YEAR	<u>66,902</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2020/2021**

BALANCE SHEET

**2019/2020
FULL YEAR
REVISED ESTIMATE**

**2020/2021
DRAFT
BUDGET**

\$	ASSETS	\$
	CURRENT ASSETS	
66,902	Cash and cash equivalents	66,902
1,958	Trade & other receivables	1,958
-	Inventories	-
<u>68,860</u>	TOTAL CURRENT ASSETS	<u>68,860</u>
	NON-CURRENT ASSETS	
-	Financial Assets	-
22,100,769	Infrastructure, Property, Plant & Equipment	21,867,688
<u>22,100,769</u>	TOTAL NON-CURRENT ASSETS	<u>21,867,688</u>
<u>22,169,629</u>	TOTAL ASSETS	<u>21,936,548</u>
	LIABILITIES	
	CURRENT LIABILITIES	
-	Trade & Other Payables	-
-	Borrowings	-
-	Short-term Provisions	-
<u>-</u>	TOTAL CURRENT LIABILITIES	<u>-</u>
	NON-CURRENT LIABILITIES	
-	Long-term Borrowings	-
-	Long-term Provisions	-
<u>-</u>	TOTAL NON-CURRENT LIABILITIES	<u>-</u>
<u>-</u>	TOTAL LIABILITIES	<u>-</u>
<u>22,169,629</u>	NET ASSETS	<u>21,936,548</u>
	EQUITY	
13,487,656	Accumulated Surplus	13,254,575
8,681,973	Asset Revaluation	8,681,973
-	Other Reserves	-
<u>22,169,629</u>	TOTAL EQUITY	<u>21,936,548</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2020/2021**

STATEMENT OF CHANGES IN EQUITY

2019/2020 FULL YEAR REVISED ESTIMATE \$		2020/2021 DRAFT BUDGET \$
	ACCUMULATED SURPLUS	
13,718,887	Balance at end of previous reporting period	13,487,656
(231,231)	Net Result for Year	(233,081)
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<u>13,487,656</u>	BALANCE AT END OF PERIOD	<u>13,254,575</u>
	ASSET REVALUATION RESERVE	
8,681,973	Balance at end of previous reporting period	8,681,973
0.00	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<u>8,681,973</u>	BALANCE AT END OF PERIOD	<u>8,681,973</u>
<u>22,169,629</u>	TOTAL EQUITY AT END OF REPORTING PERIOD	<u>21,936,548</u>

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
CONSOLIDATED DRAFT BUDGET 2020/2021**

UNIFORM PRESENTATION OF FINANCES

2019/2020 FULL YEAR REVISED ESTIMATE		2020/2021 DRAFT BUDGET
\$		\$
342,895	Operating Revenues	197,350
<u>(574,126)</u>	less Operating Expenses	<u>(430,431)</u>
(231,231)	Operating Surplus / (Deficit) before Capital Amounts	(233,081)
	Less Net Outlays in Existing Assets	
	Capital Expenditure on renewal and replacement of Existing Assets	-
-	less Depreciation, Amortisation and Impairment	(233,081)
<u>(231,231)</u>	less Proceeds from Sale of Replaced Assets	<u>-</u>
(231,231)		(233,081)
	Less Net Outlays on New and Upgraded Assets	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
<u>-</u>	less Proceeds from Sale of Surplus Assets	<u>-</u>
-		-
-	Net Lending / (Borrowing) for Financial Year	-

Gawler River Floodplain Management Authority
266 Seacombe Road, Seacliff Park, SA 5049
Telephone: 0407717368 Email: davidehitchcock@bigpond.com
Website: www.gawler.sa.gov.au/grfma

Mr. Sam Green
Chief Executive Officer
City of Playford
Playford Civic Centre, 10 Playford Boulevard
ELIZABETH SA 5112
By email playford@playford.sa.gov.au

28/2/2020

Dear Sam,

Draft 2020/2021 GRFMA Annual Business Plan and Draft Budget.

I am writing seeking Councils consideration of the draft 2020/2021 GRFMA Annual Business Plan and Draft Budget.

The newly amended GRFMA Charter (2020) now provides the Authority must prepare an Annual Business Plan and Budget for the forthcoming financial year.

The new Charter also provides requirement for establishment of a Strategic Plan, Long-Term Financial Plan and Asset Management Plan. The GRFMA Board has determined that a transition program to establish the new management framework will be undertaken.

Prior to setting the draft budget each year the Authority must review its Business Plan in conjunction with the constituent councils.

The annual Budget must be consistent with and account for activities and circumstances referred to in the Authority's Business Plan and must be submitted in *draft form to each constituent council before 31 March* for approval.

The draft Business Plan and Budget have now been considered at the 12/2/2020 GRFMA Audit Committee Meeting and the 27/2/20 GRFMA Meeting.

The budget must not be adopted by the Authority until after 31 May but before 30 September; and the Authority must then provide a copy of its budget to each constituent council within five business days after adoption.

GRFMA Annual Business Plan

Key elements of the 2020/2021 Annual Business Plan include:

- Continuation of the advocacy program to secure funding for the Northern Floodway project.
- Progress of the second stage of the GRFMA Charter and Governance Review to scope and consider other contemporary governance arrangements.
- Establishment of new management framework and plans now required as per the amended Charter(1).
- Establishment of a Dam Emergency Management Plan.
- Implementation of requirement of the revised (2020) Operation and Maintenance Manual.
- Establishment of a revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Scheduled inspections and environmental management of land associated with the Dam location to be undertaken in accordance with ANCOLD recommendations. Principally routine (monthly), intermediate(annually), comprehensive (every 5 years).

See attached for a copy of the draft 2020/2021 Annual Business Plan.

Draft Budget

The 2020/21 draft Budget has been prepared based on 2019/20 Budget estimates with an annual price escalator of 2% to other general expenses not identified above. Noting the (September 2019) Local Government Price Index) of 1.9%.

Constituent council contributions for 2020/21 total \$196,235 which is a budgeted reduction from \$230,300 in 2019/20. This is principally due to reduction in property maintenance and capital work costs and conclusion of the GRUMP project.

A net Operating Loss of (\$233,081) is forecast for 2020/21. This is the amount of unfunded depreciation.

Operational Contributions

Operational contributions are calculated from the costs reflective of Administration of the GRFMA and general costs for the Gawler River Scheme Mark 2 (does not include capital works or maintenance of Assets) less Bank and other income.

Determinations by the GRFMA Board have resulted in increase to Executive Officer consultancy costs and addition of new administration assistance. Provision has also been made for development of the new management framework requirement of a Long-Term Financial Plan, a Strategic Plan and Asset Management Plan as well as annual budget.

The Budget also includes provision for:

- Continuation of the advocacy program to secure funding for the Northern Floodway project
- Progress of the GRFMA Charter and Governance Review 2 to scope and consider other contemporary governance arrangements.

Appointment of a new External Auditor has resulted in reduction of external audit fees.

Maintenance Contributions

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for Construction North Para Works and Gawler River Scheme Mark 2 capital works.

Gawler River Scheme Mark 2

The Authority, from time to time, determines that additional modelling and analysis should be undertaken to assist the Board in considering the merits or otherwise of flood mitigation initiatives to be considered in implementation of the Gawler River Scheme Mark 2.

Additionally, external bodies (and constituent councils) periodically seek advice from the Authority on possible impacts their proposals might have on the Gawler River system and associated flood mitigation initiatives arising from implementation of the Gawler River Scheme Mark 2. Often this necessitates referral to consulting engineers to model and determine possible impacts and consequences. Capacity for this work is facilitated in the budget.

Maintenance and operations of the scheme during 2020 to 2021 will include:

- Establishment of a Dam Emergency Management Plan.
- Implementation of requirement of the reviewed (2020) Operation and Maintenance Manual.
- A revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Scheduled inspections and environmental management of land associated with the Dam location will be undertaken in accordance with ANCOLD recommendations. Principality Routine (monthly), Intermediate(annually), Comprehensive (every 5 years).
- Repairs and Maintenance - New signs/padlocks/Screens for Lower level Outlet Pipe(LLOP) and High Level Outlet Pipe(HLOP).
- Contingency for LLPO and Stilling Basin repair costs following into 2020/21(from budgeted 2019/20 works).

Depreciation of Assets

The Bruce Eastick North Para Flood Mitigation Dam can be expected to have a life of 80 years. On that basis the Bruce Eastick North Para Flood Mitigation Dam has been depreciated at the rate of 1.25% annually.

Following a revaluation review (2019) of the Dam, depreciation costs are now calculated as \$233,081pa . GRFMA Board Policy is currently to not fund depreciation within the GRFMA budget process.

The net equity share (of annual depreciation costs) of each constituent council is subsequently reflected in the (Financial Statements) Schedule of constituent councils interest in net assets as at 30 June each year.

See below Table 2 - Constituent Council Shares proposed as per draft 2020/21 GRFMA Budget and appendix 1 for copy of details of the GRFMA Budget functions which identifies the current 2019/20 Budget against Year to Date (31/1/20) income and expenditure and also the 2020/21 Draft Budget income and expenditure proposals.

See separate attachment copy of GRFMA 2020/21 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999.

Table 2

Constituent Council Shares proposed as per draft 2020/21 GRFMA Budget - Refer 1.1 Member Subscriptions (\$145,935) and 3.1 Council Subscriptions (50,300).

	2019/20	2019/20	2019/20	2020/21	2020/21	2020/21
Council	Operational	Maint	Total	Operational	Maint	TOTAL
Adelaide Plains Council	\$24,166	\$24,660	\$48,826	\$24,322	14,541	\$38,863
Adelaide Hills Council	\$24,166	\$1,476	\$25,642	\$24,322	871	25,193
The Barossa Council	\$24,166	\$7,396	\$31,562	\$24,322	4,361	28,683
Town of Gawler	\$24,166	\$14,791	\$38,957	\$24,322	8,722	33,044
Light Regional Council	\$24,166	\$7,396	\$31,562	\$24,322	4,361	28,683
City of Playford	\$24,170	\$29,581	\$53,751	\$24,325	17,444	41,769
Total	\$145,000	85,300	\$230,300	\$145,935	\$50,300	\$196,235

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

I would be pleased if this matter could be included in the next available Council Meeting Agenda and subsequent indication of Councils approval or otherwise of the draft 2020/2021 GRFMA Annual Business Plan and Draft Budget being provided to davidehitchcock@bigpond.com by 31 May 2020.

Yours Sincerely



David Hitchcock
Executive Officer

Gawler River Floodplain Management Authority

Budget - Functions & Items**2020-2021**

Code

2019-2020	
Budget	YTD Jan20

2020-2021	
Budget	Notes

REVENUE**Administration of the GRFMA**

1,1	Member Subscriptions	145,000	145,000	145,935	
1,3	Interest LGFA	1,500	604	1,000	
1,4	Interest BankSA	100	215	100	
1,5	Other	15		15	
	Total	146,615	145,819	147,050	

Operations Flood Mitigation Scheme

2,1	Member Subscriptions	0		0	
2,3	State Grant	110,980	26,725	0	
2,4	Commonwealth Grant	0		0	
2,5	Sale of Land	0		0	
2,6	Other	0		0	
	Total	110,980	26,725	0	

Maintenance Flood Mitigation Scheme

3,1	Council Subscriptions	85,300	85,300	50,300	
3,3	Other				
	Total	85,300	85,300	50,300	

Capital Revenue Flood Mitigation Scheme

4,1	Council Subscriptions	0		0	
4,3	State Grant	0		0	
4,4	Commonwealth Grant	0		0	
4,5	Sale of land	0		0	
4,6	Other	0		0	
	Total	0	0	0	

5,1	Surplus C/ Forward			0	
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Net

	GST on Income			0	
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	Debtors paid /Payable				
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TOTAL INCOME	342,895	257,844	197,350		
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APPENDIX 1

EXPENDITURE		2019-2020		2020-2021	
		Budget	YTD Jan20	Budget	Notes
Administration of the GRFMA					
6,1	Executive Officer Contract	50,000	26,400	55,000	Hourly rate now \$120
6,2	Advt, Print, Stat, Postage	1,270	139	1,295	
6,3	Travelling Expenses	1,350	1,400	4,000	Attendance FMA conference
6,4	Insurance - PL & PI	6,400	4,669	6,530	
6,41	Audit Committee	2,800	1,300	2,900	
6,5	Audit Fees	6,660	7,062	5,500	New external auditor
6,6	Bank Fees	120	27	125	
6,7	Legal Advice	2,000	0	2200	
6,8	Honorarium Chairperson	7,000	5,000	8,500	Revised from reappointment
6,9	Administration and Finance	300	749	6,000	New Admin support
	Total	77,900	46,746	92,050	
Gawler River Scheme Mark 2					
9,7	Consultancies	179,695	70,966	55,000	Management Framework
9,8					
	Total	179,695	70,966	55,000	
Maintenance Flood Mitigation Scheme					
10,2	Maintenance Works Contractors	85,000	1,351	50,000	Maintenance operations
10,3	Property Maintenance				
10,31	Rates -Levies	300	122	300	
10,4	Depreciation Dam	231,231		233,081	Revaluation
	Total	316,531	1,473	283,381	
ALL EXPENDITURE		574,126	119,185	430,431	
SURPLUS/DEFICIT			138,658	233,081	

APPENDIX 1

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

***Matters which can be delegated
to a Committee or Staff but the
Council has decided not to
delegate them.***

5.2 COMMUNITY DEVELOPMENT AND EVENT GRANT - 2019/20 ROUND 2

Responsible Executive Manager : Ms Tina Hudson

Report Author : Ms Amy Matthews

Delegated Authority : Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

Attachments :

1. [Grants Applications Recommended for Funding](#)
2. [Grant Applications Not Recommended for Funding](#)
3. [Community Development Grants Policy](#)
4. [Community Development and Event Grant Guidelines](#)
5. [Proposed Quick Turnaround Community Wellbeing Grant Guidelines](#)

PURPOSE

This report is to provide a summary of the applications for round 2 of the 2019/20 Community Development and Event Grants, and to seek the approval of grants to community organisations. Furthermore this report proposes utilising the 2019/20 Community Grants underspent budget allocation to establish a new Community Wellbeing Quick Turnaround Community Grants category in direct response to Covid-19.

STAFF RECOMMENDATION

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as follows and include an additional condition that activities provided with the funding are to follow all government-directed Covid-19 orders and guidelines while administering their project, program or event:
2. Utilise the Community Development Grants 2019/20 budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

Applicant	Amount Requested	Amount Recommended
Recommended for Funding:		
Angle Vale Scout Group	\$1,000	\$1,000
Australia Youth Engagement National	\$2,123.76	\$2,123.76
Burundian Women's Association of SA Inc.	\$5,000	\$5,000
City of Elizabeth Pipe Band	\$3,000	\$3,000
Eastern Park Football Club	\$1,000	\$1,000
Elizabeth Pistol and Shooting Club Inc.	\$5,000	\$5,000
Midway Road Community House	\$4,946	\$4,946
Multicultural United Stars Football Club	\$5,000	\$5,000
One Tree Hill Progress Association	\$990	\$990
Playford Christmas Pageant	\$5,000	\$5,000
Playford Men's Shed	\$1,257.80	\$918.80
South Sudanese Equatoria Communities in SA	\$5,000	\$5,000
Not Recommended for Funding:		
Amazing Northern Multicultural Services	\$5,000	NIL
Anglicare SA – Northern Men's Wellbeing Network	\$5,000	NIL
Burundi Intamba Gasimbo Association of SA Inc.	\$4,998.01	NIL
Elizabeth Netball Association Inc. (withdrew application)	\$5,000	NIL

National Seniors SA Northern Branch	\$803	NIL
Punya Foundation Inc	\$5,000	NIL
Rugby Union SA	\$8,000	NIL
Second Chances	\$5,000	NIL
Uleybury and Peachey Partnership ACEO Group	\$2,500	NIL
Vedic Bhumi Australia Inc.	\$1,000	NIL
	\$81,618.57	\$38,978.56

EXECUTIVE SUMMARY

The aims of the Community Development and Event Grant program is to encourage and develop local community projects and to assist a range of community groups to participate and make a positive contribution to community and cultural life in the City of Playford. The Community Development and Event Grant program has a number of specific eligibility criteria against which applications are assessed (see Attachments 3 and 4).

Community Development and Event Grants offer financial support to non-profit community organisations, local groups and incorporated associations and are assessed twice per year.

1. BACKGROUND

In accordance with the current Community Development Grant Policy and the Community Development and Event Grant guidelines (see Attachments 3 and 4), staff conducted the second round grant process for 2019/20 between January and March 2020.

Applicants were afforded an opportunity to familiarise themselves with the eligibility criteria and grant application process by attending one of four public information sessions (conducted on 21 January and 3, 5 and 19 February 2020) and were invited to contact the Grants Officer at any time while the round was open. The Grants Officer was contacted by a number of organisations and provided assistance to a number of groups as outlined below.

A total of 9 people attended the public information sessions. The majority of these attendees were representing local sporting groups. In addition to this, 36 groups made direct contact with the grants officer for information about the available grants and 8 of these groups then met individually with the Grants officer to discuss their proposed project and the application process.

Of these groups that sought information and assistance in this round, 10 have submitted applications for consideration. A number of other groups indicated that they would apply in the next round.

At the closing of the grant round a number of applicants required assistance as their applications were incomplete. The Grants Officer contacted all applicants. This ensured that all applications were able to be considered. Subsequently after Covid-19 restrictions were announced by the State and Federal Governments, the grants officer contacted all applicants that have been recommended for funding to ensure that their projects were still able to go ahead either whilst the restrictions were in place or at a later date. Most groups indicated that their activities and events would go ahead at a later date. This information is further detailed in Attachment 1.

Should the Staff Recommendation for this Community Development and Event grant round be approved, staff are further recommending that that Council consider allocating unspent grant monies from the 2019/20 financial year to a newly developed grant category 'Quick Turnaround Community Wellbeing Grants' to support our community groups and

organisations through the Covid-19 pandemic. The proposed grant category would only be available under these circumstances and would form part of the ongoing grant categories.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Outcome 1.2 Improved service delivery

Outcome 1.3 Working smarter with our community

Outcome 1.4 Enhanced City presentation, community pride and reputation

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

There is no requirement to consult the community on this matter.

4. DISCUSSION

4.1 In accordance with the current guidelines, all of the applications were assessed by a panel of staff consisting of:

- Senior Manager, Community Services;
- Manager, Community Development;
- Manager, Finance;
- Acting Manager, Sport and Property;
- Senior Events and Activation Officer; and
- Community Grants and Administration Officer.

4.2 Of the 22 applications received, 9 applications were deemed ineligible by the panel. As detailed in Attachment 2. One application was withdrawn due to Covid-19 implications and they will consider re-applying during a future grant round

4.3 Only 2 of the 9 organisations deemed ineligible contacted the Grants Officer before submitting an application. The availability of the Grants Officer to answer questions and provide guidance during the application process will be reiterated in the feedback to applicants. These measures may assist to minimise the chance of these organisations submitting future ineligible applications. It is an organisation's responsibility to determine whether the Grants Officer's advice is taken into consideration when submitting an application.

4.4 The total amount of funding sought and recommended for approval in this round is detailed in the Criteria (Attachments 1 and 2).

4.5 The staff recommendation for Round 2 of the Community Development and Event grants category, along with other cumulative unspent grants funds from other allocated funds for the 2019/20 financial year will total \$23,092. Staff are recommending that Council play a leading role in supporting our community groups to respond to and support our local community throughout the Covid-19 pandemic through the establishment of a quick turnaround grants program.

4.6 The Quick Turnaround Community Wellbeing Grants program would provide up to \$1,000 for projects that directly respond to the impacts of Covid-19 including projects that allow existing groups to better and more responsively meet community needs along with creating vibrancy and celebrating resilience in our community. The draft guidelines for this program can be viewed in Attachment 5.

4.7 It is proposed that these quick turnaround grant applications be assessed in the same manner as the current equipment grants (also of \$1,000) which are assessed by the Councils grants officer with further assessment and approval by the Community Development Manager.

5. OPTIONS

Recommendation

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as follows and include an additional condition that activities provided with the funding are to follow all government-directed Covid-19 orders and guidelines while administering their project, program or event:
2. Utilise the Community Development Grants 2019/20 budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

Applicant	Amount Requested	Amount Recommended
Recommended for Funding:		
Angle Vale Scout Group	\$1,000	\$1,000
Australia Youth Engagement National	\$2,123.76	\$2,123.76
Burundian Women's Association of SA Inc.	\$5,000	\$5,000
City of Elizabeth Pipe Band	\$3,000	\$3,000
Eastern Park Football Club	\$1,000	\$1,000
Elizabeth Pistol and Shooting Club Inc.	\$5,000	\$5,000
Midway Road Community House	\$4,946	\$4,946
Multicultural United Stars Football Club	\$5,000	\$5,000
One Tree Hill Progress Association	\$990	\$990
Playford Christmas Pageant	\$5,000	\$5,000
Playford Men's Shed	\$1,257.80	\$918.80
South Sudanese Equatoria Communities in SA	\$5,000	\$5,000
Not Recommended for Funding:		
Amazing Northern Multicultural Services	\$5,000	NIL
Anglicare SA – Northern Men's Wellbeing Network	\$5,000	NIL
Burundi Intamba Gasimbo Association of SA Inc.	\$4,998.01	NIL
Elizabeth Netball Association Inc. (withdrew application)	\$5,000	NIL
National Seniors SA Northern Branch	\$803	NIL
Punya Foundation Inc	\$5,000	NIL
Rugby Union SA	\$8,000	NIL
Second Chances	\$5,000	NIL
Uleybury and Peachey Partnership ACEO Group	\$2,500	NIL
Vedic Bhumi Australia Inc.	\$1,000	NIL
	\$81,618.57	\$38,978.56

Option 1

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as follows and include an additional condition

that activities provided with the funding are to follow all government-directed Covid-19 orders and guidelines while administering their project, program or event:

2. Utilise the Community Development Grants 2019/20 total budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

Option 2

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as per above and include an additional condition that activities provided with the funding are to follow all government-directed Covid-19 orders and guidelines while administering their project, program or event:
2. **Do not** utilise the Community Development Grants 2019/20 budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

Option 3

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as per attachment 1, but with the following amendments:
 - _____
 - _____
 - _____
2. Utilise the Community Development Grants 2019/20 budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

Option 4

1. Council approve the provision of funding for Round 2 of the 2019/20 Community Development and Event Grant applications as per attachment 1, but with the following amendments:
 - _____
 - _____
 - _____
2. **Do not** utilise the Community Development Grants 19/20 budget underspends to establish the 'Quick Turnaround Community Wellbeing Grants' program in response to Covid-19.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Applications have been individually assessed by a panel of staff and recommendations made after thorough assessment and analysis against current criteria and guidelines. Where relevant, the expertise of other staff has also been sought.

The recommended applications align with the Community Development Grant policy and guidelines (Attachments 1 and 2).

The implementation of the Quick Turnaround Community Wellbeing Grants will allow Council to play a lead role in supporting community groups through Covid-19 and utilise underspent grant monies this financial year.

6.1.2 Financial Implications

There are no financial or resource implications as the total amount of funding recommended will be resourced within the current budget.

Unspent funds will not be carried over to the 2020/21 financial year.

There is a total of \$57,000 allocated to this grant category for the 2019/20 financial year and a maximum amount of \$47,275 to this round. A \$5,000 increase to the budget is included due to a previous successful recipient returning unspent grant funds as advised via a memo on 18/09/19.

The total amount of funding sought and recommended in the Community Development and Event Grant round, along with underspends is detailed below:

Community Dev and Event Grants	Total Budget Round 2	Budget deficit/surplus
Total Funding Recommended		
\$38,978.56	\$47,275	\$8,296.44 surplus
		\$14,796 surplus from other grant underspends
		Total surplus available for Covid-19 grants \$23,092

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

This option allows Council to support staff recommendation 1. that relates to the approval of the Community Development and Event Grant Round 2 only.

This recommendation would not include the establishment of the new grant category

6.3 Option 3 Analysis

6.3.1 Analysis & Implications of Option 3

This option provides Council the opportunity to make amendments to the grant recipient staff recommendations. However, it should be noted that the staff recommended applications align with the Community Development Grant policy and guidelines (Attachments 1 and 2). Any changes to the recommendation would potentially be inconsistent with the policy and guidelines as applied in this instance.

This option allows Council to establish a new grant category, supporting community groups through Covid-19 and utilise underspent grant monies this financial year.

6.4 Option 4 Analysis

6.4.1 Analysis & Implications of Option 4

This option provides Council the opportunity to make amendments to the grant recipient staff recommendations. However, it should be noted that the staff recommended applications align with the Community Development Grant policy and guidelines (Attachments 1 and 2). Any changes to the recommendation would potentially be inconsistent with the policy and guidelines as applied in this instance.

This recommendation would not include the establishment of the new grant category.

Grant Applications Recommended for Funding

	Name & Funding	Funding Requested	Details	Covid-19 Implications *
1	Angle Vale Scout Group: Celebrating Scouts in Angle Vale	Funding is requested for entertainment and promotional giveaways at their community event. Funding Requested: \$1,000 Funding Recommended: \$1,000	Volunteers of the Angle Vale Scout Group coordinate a range of activities that are designed to involve young people in the local community while instilling them with important life skills and leadership. There is currently a great opportunity to give back to the community while celebrating its 30 year anniversary through a community event to be held in June 2020 in the outside area of the Angle Vale Scout Hall. Project Outcomes: <ul style="list-style-type: none"> • Thank the community by bringing them together to showcase scouting and what it has to offer • Create opportunities for local families to try some of the activities provided by Scouts • Meet current and past members According to profit and loss statement, revenue is below \$250,000 annually.	Event organisers have decided to postpone the event to an unspecified date. Event may be held as late as 2021
2	Australia Youth Engagement National (AYEN) Youth Engagement Program	Funding is requested for venue hire, activity hire and facilitator costs. Funding Requested: \$2,123.76 Funding Recommended: \$2,123.76	AYEN strives to see Australia's multicultural youth reach their potential, reduce the current level of early school drop out, alcohol, drug use and street crime and support youth to socially and economically participate by developing skills and cultural competencies, to integrate into the wider Australian community and build resilience. The Program will be delivered over 3 days during July school holidays, providing 20 youth from African backgrounds aged 14-19 important information related to health and wellbeing. Sessions will include guest presenters from service related organisations and trained facilitators that will be hands on and interactive and a lunch break (an important way to encourage young people to attend). Day 1 - youth mental health awareness and cultural dance Day 2 - alcohol and drug awareness and self-defence Day 3 - SAPOL presentation and drumbeat session and certificate of completion presented Project Outcomes: <ul style="list-style-type: none"> • The youth in the community have not had an opportunity in the past to connect and engage with one another. AYEN aims to encourage positive relationships and communication between youth and the wider community and to keep our youth positively engaged. Getting youth involved is the first step to further engagement. We want to provide this program as a good way to connect the youth with service providers in a safe and friendly environment. They will develop knowledge, skills and referral pathways. We believe the program will increase youth confidence, respect for themselves and others, and promote cohesiveness. According to profit and loss statement, revenue is below \$250,000 annually.	Committee have decided to postpone their workshops to an unspecified date. The program may be held as late as 2021
3	Burundian Women's Association of SA Inc Womens and Childrens Cooking Development	Funding is requested for venue hire and cooking equipment. Funding Requested: \$5,000 Funding Recommended: \$5,000	This organisation endeavors to bring together Burundian Women and children in the playford community to learn and grow. There is a gap within our community, particularly lacking in traditional cooking skills. The Burundian Women's Cooking project will occur 2 days a week for 8 weeks with approximately 18 young people (9 people at each session). Burundian women will teach women and young people how to cook Burundian traditional food. Attendees will learn different methods of cooking traditional food and the importance of team work and communication. Project Outcomes: <ul style="list-style-type: none"> • Gain traditional cooking skills and teamwork to add to resumes • Youth will learn Burundian traditions • Connect with other young people • Have fun According to profit and loss statement, revenue is below \$250,000 annually.	Cooking was originally planned to start in Term 3 2020 but will be rescheduled to Term 4 2020 or later, in accordance with social distancing practices
4	City of Elizabeth Pipe Band Band Member Uniforms	Funding is requested to purchase 26 black wool barathea waist coats for band members. Funding Requested: \$3,000 Funding Recommended: \$3,000	The aims of the City of Elizabeth Pipe Band are to maintain a pipe band, foster an appreciation of pipe band music, play at various community functions as determined by the management committee, provide a quality recreational activity of our members, teach the next generation of Pipers and drummers and compete in Pipe Band competitions in South Australia and interstate. The band needs to continue to update and replace uniform items. The current waist coat supplier has passed away and the band are unable to purchase any further waist coats for new and current members as they are unable to match the current waist coat from another supplier. The current waist coats have been worn since 2011. Project Outcomes: <ul style="list-style-type: none"> • Smart and clean uniform during performances • Band that performs to a high standard, looks smart and that the Playford community can be proud of According to profit and loss statement, revenue is below \$250,000 annually.	Current government restrictions in relation to Covid-19 may slow the manufacturing and delivery time of the waist coats

	Name & Funding	Funding Requested	Details	Covid-19 Implications *
5	Eastern Park Football Club Community Fun Day	Funding is requested for hire of the popcorn, fairy floss and slushie machines and tea and coffee facilities. Funding Requested: \$1,000 Funding Recommended: \$1,000	Eastern Park Football Club aims to give all people the chance to be involved in a community that is welcoming, family oriented and respectful. A community fun day is being planned in June 2020 at Dwight Reserve, Craigmore. There will be a sausage sizzle, entertainment, market stalls and activities for members and the community. Project Outcomes: • Bring players together socially • Include local community in club event According to profit and loss statement, revenue is below \$250,000 annually.	Event may be rescheduled based on the directions established by State/Federal government. Some of the planned activities will be changed in accordance with social distancing practices (ie they will no longer hire a bouncy castle but will replace with another type of activity to be decided). Event may be held as late as 2021
6	Elizabeth Pistol and shooting Club Inc Replacement of existing air pistol target changers	Funding is requested to replace 12 existing air pistol target changers. Funding Requested: \$5,000 Funding Recommended: \$5,000	Elizabeth Pistol and Shooting Club aims to promote and educate members in the safe and competent handling of all types of legal firearms, to promote, control and foster competitive and social target pistol shooting among its members and to actively promote a positive public attitude towards the responsible ownership and storage of all types of legal firearms. The current target changers were manufactured by club members approximately 30 years ago and are now outdated, slow and not up to current standards. Upgrading these target changers will ensure club members are on an equal footing with other club members. Project Outcomes: • Competitions are hosted through the state association which are open to all competitors. These competitions can and have included state championships. To have all competitors on equal footing the equipment should be of a much higher standard to what we currently use, as used by [unclear] According to profit and loss statement, revenue is below \$250,000 annually.	Current government restrictions will not impact on the purchasing of the equipment, however the club is currently unable to use the equipment due to social distancing practices
7	Midway Road Community House Sustainable Living	Funding is requested for materials associated with the cost of becoming sustainable long term at the centre (rainwater tank, gardening tools and refrigerator). Funding Requested: \$4,946 Funding Recommended: \$4,946	Midway Road Community House is gradually moving towards a more sustainable future for the centre. In doing so, they have identified the following: • Rainwater tank to provide clean water for the community garden, which is now in place at the centre. This garden is primarily used to grow vegetables which are used both in the centre and distributed to a range of centre users. It is also used to educate both children and adults on a sustainable approach to food production, which can be adapted to their home environments, thus assisting in improving both their physical and economic health. The tank will also allow the centre to be less reliant on tap water for these activities and will, therefore, reduce cost to the centre. • Additional gardening tools such as a blower/vac and a whipper snipper will allow the site to be kept clean and free from weeds and debris, which can be mulched. An electric mulcher will then assist in reducing green/tree waste and this will be used as support for the community garden and a Grow Cart, which has also been established. As an addendum to these actions, MRCH is also running a sustainability course in the first half of 2020, with hopes this can be continued thereafter. One of our senior volunteers is also currently undertaking a formal sustainability qualification, to allow her to contribute to our initiative at a higher level. • Replacement of the current, old and inefficient refrigerator. This has been in use for many years and has required repair during the last year. The centre has a huge level of through traffic (2855 volunteer hours and 8957 attendances - 2017/18, as an example), so an efficient refrigerator is an essential requirement. A more electrically efficient unit will also be in line with the centre's sustainability direction. These items will assist our volunteer cohort in providing relevant levels of support to the centre and its users. Project Outcomes: • Improved use of mulching to support community garden • Reduced cost of water around that project via use of rainwater from tank • Reduced electricity costs from use of more electrically efficient unit • Learning around sustainability for our clientele According to profit and loss statement, revenue is below \$250,000 annually.	This program was originally planned to start in May 2020 but will be rescheduled to either later in the year or sometime in 2021, in accordance with government directions
8	Multicultural United Stars Football Club Promotion of valuable fitness and fair-play for kids of refugees and migrants	Funding is requested for soccer jerseys and associated equipment such as balls, nets, bibs, cones, flags etc). Funding Requested: \$5,000 Funding Recommended: \$5,000	Multicultural United Stars Football Club aims at promoting the multicultural heritage among the migrants and refugees by breaking the isolation chains among our members, facilitating our members' integration in the Australia society by bringing people together through sport by: providing opportunities for migrants and refugees to be active, fit and healthy, Removing sedentary behaviour, which is attributed to obesity, removing economic barriers to participate in sport, bringing our youth closer together through interests in sportmanship and competition and encouraging the players to have respect for the game, others and themselves. The project aims at providing opportunity to the kids of migrants and refugees who mostly spend their time in front of televisions and electronic devices because their parent can't afford the fees for them to be able to participate in sport. The club will provide an opportunity for them to participate in sport, encourage healthy lifestyles while being active, improve their wellbeing and interact with the broader community.	Current government restrictions will not impact on the purchasing of the equipment, however the club is currently unable to meet and play due to social distancing practices

			<p>Project Outcomes:</p> <ul style="list-style-type: none"> • Migrants and refugees adapt easily into their new home country, and within Playford so that they can feel less isolated, display their culture, soccer talent and interact with the broader community. The club sees these migrants and refugees' children as a leading club in Playford City Council and surrounding areas and want to set an example for the rest of Northern Adelaide. <p>According to profit and loss statement, revenue is below \$250,000 annually.</p>	
	Name & Funding	Funding Requested	Details	Covid-19 Implications *
9	<p>One Tree Hill Progress Association</p> <p>2021 ANZAC Day Dawn Service</p>	<p>Funding is requested for traffic control costs at their community event.</p> <p>Funding Requested: \$990 Funding Recommended: \$990</p>	<p>The One Tree Hill Progress Association is a group of community volunteers that was formed to foster community spirit and promote the welfare of the One Tree Hill and surrounding area community, promote and assist the expansion, improvement and maintenance of educational, sporting and other facilities for the benefit of the community and stimulate and maintain an active interest in all district matters.</p> <p>One Tree Hill Progress Association provide an ANZAC Day Dawn Service for the One Tree Hill and surrounding areas residents on 25 April 2021. The service will follow a traditional format with assistance from the Australian Defence Force in the form of a Catafalque Party and other key service roles. It will include the Last Post, a formal address, placement of floral tributes at the Institute memorial and 1 minutes' reverent silence. The service will be followed by a public display of military memorabilia and a BBQ for attendees.</p> <p>Project Outcomes:</p> <ul style="list-style-type: none"> • Foster and grow community belonging and spirit by bringing together residents, visitors and dignitaries to commemorate a solemn day of public remembrance on the first anniversary of the ANZAC landings of 25th April 1915 <p>According to profit and loss statement, revenue is below \$250,000 annually.</p>	The Committee's long term intention is to hold this event in April 2021 unless they're otherwise directed by state or federal government
10	<p>Playford Christmas Pageant</p> <p>2020 Playford Community Christmas Pageant</p>	<p>Funding is requested for traffic control costs at their community event.</p> <p>Funding Requested: \$5,000 Funding Recommended: \$5,000</p>	<p>Playford Christmas Pageant Inc aims to provide a parade heralding Santa Claus to the Playford community providing the children and families of the City of Playford with hope, laughter, happiness and festive spirit, via a colorful vibrant and active parade of community groups - allow local businesses, community groups, schools, service clubs and residents to be involved by joining together and who enjoy the smiles that they put on peoples faces each year.</p> <p>The volunteers of the Pageant committee spend 12 months planning, booking groups/bands/business, finding sponsors and donations, liaising with City of Playford Council, SAPOL, SAAS, RAW - Traffic Control Team and the Munno Para Shopping City management, assessing the risks and ensuring that the Traffic Management plan provides a safe environment for the event.</p> <p>The pageant, to be held in November 2020, involves engaging over 50 community groups [around 1,000 people from local businesses, community groups, schools and residents] who provide a colourful and vibrant active parade for children and families in the centre of City of Playford Council at Smithfield:</p> <p>- Staging in Gardiner Street, Smithfield to Queen Street to Anderson Walk.</p> <p>Parade official start at the corner of Queen Street & Anderson Walk. Smithfield via Smithfield Private Woods Drive to Unkemptes Drive to the</p> <p>Project Outcomes:</p> <ul style="list-style-type: none"> • Provide a successful event that will give the resident community of the City of Playford - excitement, pleasure, raise the hopes and dreams of children and families, and put a smile on their faces and to allow local businesses, community groups, schools, service clubs and residents to be involved in giving back to the community of the city of Playford <p>According to profit and loss statement, revenue is below \$250,000 annually.</p>	Currently the event is continuing as planned but will be continually assessed. Event may be deferred to 2021
11	<p>Playford Men's Shed</p> <p>Walking Fitness Group</p>	<p>Funding is requested to purchase wide brim hats, cooling neck ties, hi visibility vests, glasses and sunscreen.</p> <p>Funding Requested: \$1,257.80 Funding Recommended: \$918.80</p> <p>Funding recommended is less than requested as single use shoe inserts for personal use cannot be funded</p>	<p>Playford Men's Shed provides support for men who have lost loved ones, reconnect with the community and provide social interaction and men's health information.</p> <p>To encourage men's health by forming a walking and exercise group, currently running 1 day per week.</p> <p>Project Outcomes:</p> <ul style="list-style-type: none"> • Participants to have better health, fitter and feeling better about themselves in a controlled environment • Becoming sun smart while walking <p>According to profit and loss statement, revenue is below \$250,000 annually.</p>	The walking group will not proceed until the Men's Shed re-opens which will be when government restrictions have been lifted in relation to social distancing and numbers of people congregating in one space

	Name & Funding	Funding Requested	Details	Covid-19 Implications *
12	<p>South Sudanese Equatoria Communities in SA (SSECASA)</p> <p>Healthy Eating Community Garden</p>	<p>Funding is requested to purchase a worm farm, water tank and pumps and portable irrigation system (excluding the shade sail) to increase community garden capacity and usage.</p> <p>Funding Requested: \$5,000 Funding Recommended: \$5,000</p>	<p>This organisation is committed to empowering disadvantaged and vulnerable people, including unemployed/unsilled women and men from culturally and linguistically diverse backgrounds, within the Playford area since 2009.</p> <p>SSECASA is seeking funding to increase the capacity of the community garden located at The Precinct to promote conversation, build and develop social networks and become a place where friendships and diversity are embraced. The Healthy Eating Healthy Families Program will promote environmental sustainability, food security, community art projects and workshops; help participants gain gardening experience and share ideas, plants and seeds; and will provide regular cooking workshops using garden produce.</p> <p>This project is planned to run from June 2020 to June 2021 and then thereafter to be sustained by the organisation. Numerous activities have been planned to ensure the project outcome are achieved including to providing regular cooking workshops using the garden produce, promoting the program within the local community, and managing family rotations. The project is designed to allow a family to use the one garden bed for four months and then another family takes over. In a year, one garden bed will be used by three different families or households. The project will be evaluated every four months to measure the level of impact of the project in terms of the numbers of participants, the nature and quality of the garden produce, and the feedbacks of the garden users.</p> <p>The target populations for this project will be CALD people who were settled in South Australia on permanent Humanitarian and Refugee Visas. Specifically, our target populations will be people from Sub-Saharan Africa including South Sudanese, Sudanese, Liberians, Sierra Leoneans, Congolese, Somalis, Ethiopians, and other CALD communities in the City of Playford.</p> <p>While the project has been developed to focus on CALD people's food security and social network and relationships building, it is mainly related to the idea of improving the local economy and making creating a sustainable environment. We do believe that this project can lead to developing a sustainable community that contributes to the local economy. The intended outcomes for the project include: (1) improved functioning and optimism, leading to increased resilience within the community, (2) increased engagement within the local community, (3) improved capacity to get involved in their community, (4) improved inclusion in community, and (5) increased people's resourcefulness in the community.</p> <p>The Precinct has allocated a new land location, which requires portable irrigation system, installation of rain water tank with the pump. They would also like to purchase a composting worm farm to utilize waste from the Healthy Food Co and teach people the value of composting.</p> <p>SSECASA will continue to involve the interested individuals to have access to cultural significance vegetables. Hence other members outside SSECASA will be educated and learn how our cultural specific and other general veggies are grown and cared for. This means more multicultural community members in the northern suburbs will be able to grow their own vegetables and will be eating healthily.</p> <p>We would also like to have a African lunch event as part of the project where will invite key stakeholders and community to come and enjoy the produce.</p> <p>Project Outcomes:</p> <ul style="list-style-type: none"> • Within the City of Playford, the organisation is at the forefront of leading collaboration, partnerships, and integration of services to realise maximum benefits for vulnerable people in the community. Over the years, SSECASA has developed extensive networks with other service providers within the city of Playford and will be working closely with other service providers to ensure that they can refer their clients to this program to provide them with the opportunity to improve their social activities and social networks <p>According to profit and loss statement, revenue is below \$250,000 annually.</p>	<p>Current government restrictions will not impact on the purchasing of the equipment and the organisation has implemented social distancing practices and contactless delivery of produce for the foreseeable future</p>

* All applicants recommended for funding were contacted on 25 March 2020 for a status update on their project, program or event. In the event that their project, program or event is cancelled, they will be expected to return the funding as detailed in the guidelines

Grant Applications Not Recommended for Funding

Name & Funding	Funding Requested	Details	Rationale
1 Amazing Northern Multicultural Services Inc Promote Multicultural Services in Playford	Funding is requested to purchase photocopier. Funding Requested: \$5,000 Funding Recommended: NIL	Amazing Northern Multicultural Services is currently experiencing high demand from its clients wanting to print, photocopy or fax documents. The organisation also needs a printer for its ongoing daily office work. According to profit and loss statement, revenue is below \$250,000 annually.	Eligibility criteria in the guidelines state that proponents must demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community. The application does not address how the organisation will sustain the ongoing maintenance costs of a photocopier and has therefore been deemed ineligible. Grant guidelines also state that grants cannot be used to supplement the day to day operations of a group or facility.
2 Anglicare SA - Northern Mens Wellbeing Network 2 Public Events for Dads, Children and Families	Funding is requested. Funding Requested: \$5,000 Funding Recommended: NIL	Northern Mens Wellbeing Network plans to host multiple activities as follows: • Hosting 2 events for Dads, children and families in the Playford area (Mens Health EXPO at the Precinct and International Mens Days BBQ in the Park (venue TBC)) • 6 specialist speakers for ongoing meetings • Consultation with Dads in local area • Promotions for Dads and children	Eligibility criteria in the guidelines state that proponents must have a yearly income of no more than \$250,000. According to the applicants 2018/19 Annual Report, revenue is in excess of \$250,000 annually.
3 Burundi Intamba Gasimbo Association of SA Inc Makombora Soccer Team Project & Equipment	Funding is requested to purchase soccer equipment such as safety markers, jerseys etc. Funding Requested: \$4,998.01 Funding Recommended: NIL	The soccer team is one of the activities of the Burundi Intamba Gasimbo Association that helps to promote culture and acknowledge and strengthen diversity for the Burundian community settling in playford and other areas of South Australia.	Applicant uses Mofflin Reserve but they do not have a formal agreement to use the grounds, nor do they pay a nominal ground hire fee. Eligibility criteria in the guidelines state that proponents must demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community. Without a ground to use, this proposal is not achievable and has therefore been deemed ineligible.
4 Elizabeth Netball Association Inc Brenda Heramman Annual Carnival	Funding is requested for event running costs. Funding Requested: \$5,000 Funding Recommended: NIL	Elizabeth Netball Association's annual carnival is open to all netball payers and has expanded to a 2 day event with a projected increase in participation by 10% to 20%.	Application has been withdrawn due to current Covid-19 restrictions to events. Elizabeth Netball Association will re-apply in a future grant round.
5 National Seniors SA Northern Branch River Murray Cruise on the Captain Proud	Funding is requested for bus hire. Funding Requested: \$803 Funding Recommended: NIL	Members of the National Seniors SA Northern Branch will travel by bus from Elizabeth to Murray Bridge, board a river cruise and share lunch and then return to Elizabeth.	Eligibility criteria in the guidelines state that funding will not be provided for events such as organisation's birthday or anniversary celebrations or other events that are exclusive to group members and are not open to the general public.
6 Punya Foundation Celebration of 10 Years' Progress and Academic Excellence	Funding is requested for event running costs. Funding Requested: \$5,000 Funding Recommended: NIL	The project intends to review the progress made by the resettled Bhutanese community over the last 10 years. The objectives are to: • Recognise academic achievements made by the youths. • Explore financial sustainability and engagement of the resettled Bhutanese in the labour market. • Analyse strengths and or bottlenecks regarding objectives 1 and 2 post resettlement and identify possible context specific solutions. • Engage the disadvantaged community in community events	Eligibility criteria in the guidelines state that funding will not be provided for events such as organisation's birthday or anniversary celebrations or other events that are exclusive to group members and are not open to the general public. Eligibility criteria also state that proponents must demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community. More detail around this project is required.
7 Rugby Union SA Elizabeth 7s	Funding is requested for event running costs. Funding Requested: \$8,000 Funding Recommended: NIL	This event runs at Elizabeth Rugby Club and is open to clubs from all over Australia and historically have also had international teams in attendance.	Eligibility criteria in the guidelines state that funding will not be provided for proposals which have already commenced or have been completed, or for costs that have already been incurred and proponents must have a yearly income of no more than \$250,000. This event was scheduled for 7 March 2020 and according to profit and loss statement, revenue is in excess of \$250,000 annually.
8 Second Chances SA			Second Chances submitted a blank application and after speaking with Council decided to withdraw their application based on not meeting the criteria outlined in the guidelines regarding revenue being required to be less than \$250,000

	Name & Funding	Funding Requested	Details	Rationale for Ineligibility
9	Uleybury and Peachey Partnership ACEO Group Uleybury and Peachey Partnership ACEO's	Funding is requested for event running costs. Funding Requested: \$2,500 Funding Recommended: NIL	The working group of Aboriginal Communities Education Officers across the Uleybury and Peachey Partnership work across eleven local schools to help support students and families and work towards closing the gap. This working group plan to run 2 events as follows: • A Reconciliation Expo which will be an ideal opportunity to work towards building strong, trustful and respectful relationships between Aboriginal and Torres Strait Islanders and other members within our Playford Community • A Joint Aboriginal and Torres Strait Islander Graduation event for our students and families	Eligibility criteria in the guidelines state that funding will not be provided to public or private educational institutions. Aboriginal Communities Education Officers are employed by the Department of Education to work with schools.
10	Vedic Bhumi Australia Inc Durga Puja	Funding is requested for event running costs. Funding Requested: \$1,000 Funding Recommended: NIL	Durga Puja is a socio-religious and socio-cultural event celebrated to pay homage to Durga, a Hindu goddess. It is one of the most auspicious festivals celebrated by Hindus of Bhutanese diaspora. The puja is participated by all age groups and gender of the Vedic community, who come together in celebration. The celebration consists of a blend of cultural, spiritual and religious activities such as songs and dances, scripture recitations, worship, prayers and offerings. It encourages community engagement, promotes social networking and contribute towards improving emotional and mental health and wellbeing of the the elderly in particular.	Eligibility criteria in the guidelines state that funding will not be provided for events such as organisation's birthday or anniversary celebrations or other events that are exclusive to group members and are not open to the general public. Eligibility criteria also state that proponents must demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community. More detail around this project is required.



COMMUNITY DEVELOPMENT GRANTS

playford.sa.gov.au



Community Development Grants

This policy is set by Council for use by the community and council administration

ECM Document Set No.: 3024459

Version No.: 2

Date of Current Version 1 May 2019

Responsible Team Community Development

Other Key Internal Stakeholders Marketing, Sports & Recreation

Initial Date of Adoption 17 April 2018

Last Reviewed N/A

Authorised By Ordinary Council

Resolution No.: 3132

Legal Requirement No

Date of Next Review 2023

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1. Purpose

A policy to outline the assessment and approval tools used to assess applications for the City of Playford Community Development grants program.

2. Scope

Applicants can apply for funding from one of the following categories using the relevant application form:

- Community Development and Event Grant (minimum \$500; maximum \$5,000)
- Equipment Grant (maximum \$1,000)
- Outstanding Achievement Grant (maximum \$400)
- Club Participation Sponsorship Grant (maximum \$200)

All amounts are exclusive of GST.

3. Legislation and References

There is no legislative requirement for Council to have a policy relating to this area.

The following legislation applies to this Policy:

- Local Government Act 1999 – Section 137 states that subject to this or another Act, a Council may expend its funds as the Council thinks fit in the exercise, performance or discharge of its powers, functions or duties under this or other Acts.
- Local Government Act 1999 – Section 7 subsections c and h state that the functions of a council include:
 - To provide for the welfare, wellbeing and interests of individuals and groups within its community
 - To establish or support organisations or programs that benefit people in its area or local government generally

Other References:

- Council's Strategic Plan

4. Definitions

Councillor is a person appointed or elected by the electors of a particular ward, as a representative of the ward in the City of Playford.

Employee is a person employed by the Organisation on an ongoing or fixed term full time, part time and/or long-term casual basis

Mayor is the person elected as the Principal Member of the Council to represent the local government area as a whole.

Organisation is the local government entity known as City of Playford.

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5. Policy

City of Playford Community Development Grants Program offers financial support to non-profit community organisations, groups and associations for projects, events, exhibitions and/or performances which contribute to the City as a vibrant and stimulating place for people to live, work or visit. Grants are also offered to individuals who are residents of the City of Playford who have made an outstanding achievement in their chosen field of endeavour and young people who find cost a barrier to participating in club or organised sport to encourage sport and social recreation.

Within the Community Development Grants program, *Community Development and Event* grants offer financial support to non-profit community organisations, local groups and associations for proposals which:

- Activate community spaces
- Deliver innovative, creative or new opportunities for the Playford community to become involved in their local community
- Encourage and support Arts, Cultural Development, physical activity, health and wellbeing
- Demonstrate collaboration between organisations and the local community and maximise community benefit
- Develop and initiate locally based events, exhibitions and/or performances open to the whole community, which make a positive contribution to community and cultural life in the City of Playford

Equipment Funding grants are available to community organisations, groups and associations to build upon and support current projects, programs and activities.

Outstanding Achievement grants offers financial support to assist residents who have been selected to represent the State, Country or appropriate peak body to achieve their goals in national or international academic, sporting and cultural competitions and national and international leadership and personal development opportunities.

Club Participation Sponsorship grants are available to assist young people up to the age of 17 years to receive a one-off discount on the direct costs associated with joining a City of Playford club (eg membership fees, registration fees, uniforms and/or equipment etc). The purpose of this program is to reduce the cost of initial joining fees of clubs to young people who find cost a barrier to participation.

Community Development and Event, and *Equipment* grants must be a not for profit community group or organisation and legally constituted or can demonstrate that they are auspiced by an legally constituted organisation such as an incorporated organisation who will agree to take legal and financial responsibility for any Grant monies received from the City of Playford. City of Playford may at its discretion provide direct support to suppliers or equivalent for grassroots community projects in order to assist in the facilitation of local projects.

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Community Development and Event grants, and *Equipment* grants offer financial support to non-profit community organisations, local groups and incorporated associations. Groups can consist of as little as 2 people to larger, non-profit organisations and must involve the local community, including residents, shops, businesses etc.

All applications will be assessed against the eligibility criteria detailed in the guidelines for each grant category as published on the City of Playford website.

Applications will be viewed as incomplete and will be ineligible for funding if applicants fail to submit all relevant information as detailed in the guidelines.

The provision of Community Development Grant funding remains at the absolute discretion of the City of Playford.

Community Development and Event grant applications will be assessed by a Grant Panel of staff and approved via a Council report.

Equipment grant applications, *Outstanding Achievement* grant applications and *Club Participation Sponsorship* grant applications will be assessed and approved by the City of Playford's Grants Officer and Manager Community Development.

City of Playford is to be formally acknowledged as a sponsor on all publicity and promotional material. Successfully funded organisations will be provided with a copy of the logo and a style guide to ensure appropriate application.

Grant Categories

Community Development and Event Grant (Minimum \$500; Maximum \$5,000)

- Applications up to the value of \$5,000 can be submitted; however City of Playford will endeavour to support as many proposals as possible. Applications must be for a minimum of \$500. Funding provided to applicants for one-off community events will be calculated on predicted attendance numbers as follows:
 - 0 – 200: \$500 (maximum)
 - 201 – 1,000: \$1,000 (maximum)
 - Over 1,001: \$2,000 (maximum)
- Groups can consist of as little as two people to larger, non-profit organisations and must involve the local community (eg residents, community groups and organisations, shops, businesses etc)
- Applications can be submitted throughout the year but will be assessed twice a year during the assessment round process;
 - Round 1 will formally open in July and is assessed by Council at the October Services and Council meetings or a meeting prior to caretaker period (in Council election years)
 - Round 2 will formally open in January for 6 weeks and is assessed by Council at the April Services and Council meetings
- Applications must be submitted using the application form published by the City of Playford on its website or by such other means as detailed in the guidelines published on the website

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- Funding is available every second year in any category i.e. if an organisation received funding in Round 1 of 2016 they will be eligible for funding in Round 1 of 2018. Council may decide in exceptional circumstances to fund the same project, activity or event over 2 consecutive years if after the first year an acquittal has been returned and that the original application was for a new, pilot program, activity or event and requires additional funding to make it sustainable into the future. Applicants must contact Council before submitting an application in the subsequent year
- Projects or initiatives provided funding under the *Community Development and Event* grants must be completed and funding acquitted within 12 months. Any funding that has not been acquitted within the allocated timeframe will make that group or organisation ineligible for any future funding in any grant category

Equipment Grant (maximum \$1,000)

- Applications up to the value of \$1,000 can be submitted; however City of Playford will endeavour to support as many proposals as possible
- The aim of these grant is to provide support for the purchase of equipment and to build and support current projects, programs and activities
- Funding is available every second year in any category i.e. if an organisation received funding in Round 1 of 2016 they will be eligible for funding in Round 1 of 2018
- This grant category is open all year and is assessed by the Grants Officer and Manager Community Development within 4 weeks of the application form being received by the City of Playford
- Projects or initiatives provided funding under the *Equipment* grants must be completed and funding acquitted within 6 months. Any funding that has not been acquitted within the allocated timeframe will make that group or organisation ineligible for any future funding in any grant category

Outstanding Achievement Grant (maximum \$400)

- There are 2 streams of grants available to individuals who are residents of the City of Playford within the Outstanding Achievement category:
 - Competition grants are provided to individual applicants that have been selected to represent the State or Country or when appropriate the peak body in academic, sporting and artistic or cultural competitions such as spelling, english, writing, mathematics, science singing, art and sports including football, netball, baseball, hockey, bowling, dancing, , gymnastics etc There is no age limit.
 - Leadership and personal development grants are provided to individual applicants who have been selected to develop their leadership/personal development skills such as youth parliament, debating teams, club leadership, scout leadership etc. There is no age limit.
- Grant category is open all year and assessed by the Grants Officer and Manager Community Development within 4 weeks of the application form being received by the City of Playford

Club Participation Sponsorship Grant (maximum \$200)

- One-off payment of up to \$200 per individual for initial costs of joining a City of Playford club. These costs may include membership fees, registration fees, uniforms and/or mandatory equipment
- Clubs include but are not limited to sporting clubs, cheerleading and dance clubs, scouts etc
- Grant category is open all year and assessed by the Grants Officer and Manager Community Development within 4 weeks of the application form being received by the City of Playford

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Caretaker Period

Council will not approve any Community Development grants requiring Council assessment during this period.

6. Responsibilities

Community Development team will be responsible for implementing the policy.

7. Relevance to Strategic Plan**1: Smart Service Delivery Program**

Outcome 1.1 High quality services and amenities

Outcome 1.2 Improved service delivery

Outcome 1.3 Working smarter with our community

Outcome 1.4 Enhanced City presentation, community pride and reputation

8. Accessibility

This policy and supporting documentation can be found on ECM and the City of Playford website.

9. Feedback

We invite your feedback on this policy which can be directed to Manager Community Development at playford@playford.sa.gov.au

10. Approval and Change History

Version	Approval Date	Approval by	Change
1	17 April 2018	Ordinary Council	New Policy
2			

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CITY OF PLAYFORD COMMUNITY DEVELOPMENT GRANTS PROGRAM



NEXT GREAT CITY

Community Development and Event Guidelines

- To apply please complete and submit the Community Development and Event Grant application form (available [on our website](#)) and all attachments
- Either complete application on your computer, or fill the form out clearly in black or blue pen
- Only one application will be accepted per organisation
- All correspondence will be emailed in the first instance
- City of Playford Community Grants Program is very popular, and meeting the eligibility and priority criteria does not necessarily guarantee success due to funding limits
- Grant offers by Council in no way implies any ongoing funding commitment or obligation by Council
- Contact the Grants Officer on 8256 0230 or grants@playford.sa.gov.au for more information on any of the Community Development grants



Not-for-profit community groups and organisations can greatly benefit from Community Development and Event Grants, as they are a great way of boosting your event, function or program.

Purpose

City of Playford Community Development and Event Grants offer financial support to non-profit community organisations, local groups and associations for proposals which:

- Activate community spaces
- Deliver innovative, creative or new opportunities for Playford residents to become involved in their local community
- Encourage and support arts, cultural development, physical activity, health and wellbeing
- Demonstrate collaboration between organisations and the local community, and maximise community benefit
- Develop and initiate locally-based events, exhibitions or performances open to the whole community, which make a positive contribution to community and cultural life in the City of Playford

Category Information

- Applications up to the value of \$5,000 can be submitted - however, City of Playford will endeavour to support as many proposals as possible. Applications must be for a minimum of \$500 and one-off community events will be calculated on predicted attendance numbers as follows:

0-200: \$500 (maximum)	201-1,000: \$1,000 (maximum)	Over 1,001: \$2,000 (maximum)
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- Groups can consist of as little as two people, to larger, non-profit organisations, and must involve the local community (eg, residents, community groups and organisations, shops, businesses, etc)
- Applications can be submitted throughout the year, but will be assessed twice a year
- Funding is available every second year in any category, ie, if an organisation received funding in October 2016 they will be eligible for funding in October 2018
- There will be two funding rounds per financial year:
 - Round 1 opens on the third Monday in July for six weeks, and is assessed by Council at the October Services and Council meetings
 - Round 2 opens on the third Monday in January for six weeks, and is assessed by Council at the April Services and Council meetings
- Community Development and Event grants must be completed and funding acquitted within 12 months

Priorities

Proposals will be assessed against the following priorities:

- Will be initiated by, or rely on considerable involvement, of stakeholders (ie, residents, businesses, key visitors, community groups and organisations)
- Will be innovative and have the capacity to engage the Playford community
- Activate and increase participation in the use of community spaces and open space
- Support and strengthen community groups and organisations and encourage volunteering
- Encourage partnerships that build a safe community
- Deliver significant community benefit and create vitality within the City of Playford
- Generate a positive image of Playford to residents of the City and South Australia, interstate and overseas visitors
- Attract new projects, activities and events to be staged in the City of Playford
- Ensure equity of access to projects, activities and events by residents and visitors
- Facilitate and encourage community involvement and participation in free or low-cost Community projects, activities and events
- Projects, activities or events held in publically accessible spaces



Eligibility Criteria

Proponents must meet the following eligibility criteria:

1. Be a not-for-profit, non-government community group or organisation, or a newly-formed group consisting of a minimum of two people
2. Be legally constituted, or can demonstrate that they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Playford
3. Based within the City of Playford, or proposing an activity that will take place within the Playford City Council boundary (priority will be given to organisations and community groups located within the City of Playford boundary)
4. Have the appropriate management structure to effectively manage financial and accounting requirements
5. Have limited capacity to raise funds
6. Have limited funding sources and a relatively high volunteer-to-paid-staff ratio
7. Have a yearly income of no more than \$250,000
8. Do not duplicate an existing project, activity, event or service. Grants can be used to increase or enhance a current project, activity or event (priority will be given to applications which are new, one-off projects, activities or events)
9. The proponent can demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community
10. Complies with key principles of access and equity, diversity, participation and innovation
11. Attracts new projects, activities and/or events to the City of Playford
12. Demonstrate own contribution and match the amount of the grant with cash, material, volunteer hours or other in-kind support
13. Demonstrate capability, ability and expertise in delivering the project, activity or event

Ineligible Applications

Funding will **not** be provided for:

1. Proposals which have already commenced or have been completed, or for costs that have already been incurred
2. Organisational operational costs such as utility bills, rent or ongoing salary costs. Grants are not intended to supplement the day to day operations of a group or facility such as consumables or facility maintenance
3. Application for funds to upgrade the interior of a privately-owned building, or minor capital works such as installing fences, air conditioning, fixed pergolas, fixed shade structures, etc
4. Application for funds to purchase a vehicle
5. Applications from public or private educational institutions
6. Applications from organisations which receive significant funding from a State or Federal Government source
7. Applications to fund regular maintenance or repairs to property where the responsibility is with a private entity or local Council, State or Commonwealth Department
8. Applications for interstate or overseas travel
9. Applications for academic research or conference costs
10. Applications for gift vouchers or purchase of items which are then donated to a third party
11. Applications for funding to be used for sponsorship or fundraising
12. Applications from organisations that have not acquitted previous grants from the City of Playford
13. Events such as organisation's birthday or anniversary celebrations or other events that are exclusive to group members and are not open to the general public
14. Proposals that limit or restrict accessibility or use of public spaces
15. Applicants that have any outstanding debt owing to the City of Playford
16. Applications from organisations that have received a grant in the previous 12 months. Grants are available every second calendar year in any category (ie, if your organisation received funding in October 2016 you will be eligible for funding in October 2018)
17. Applications from groups or organisations that receive poker machine revenue

Auspicings

If you are not incorporated, you have not been audited, or you are unable to submit a copy of your most recent audit, certified financial statement, or a copy of the minutes of your last AGM together with a copy of your treasurer's report, you will need to be auspiced by an incorporated body who will take legal and financial responsibility for any grant monies received from the City of Playford.

An auspice organisation will agree to take on the responsibility to acquit the grant on behalf of your group. This means that the other organisation would agree to act as a 'banker' for the grant. The organisation will need to complete part of the application form and sign an agreement confirming that the grant will be used for the purposes that you have stated in the application. This needs to be completed before you lodge your application.

Please note that Council are not able to find an auspice organisation on your behalf.

Submission of Application

Your application will be viewed as incomplete, and will be ineligible for funding, if you fail to submit all information as detailed below with your application:

1. All sections of the application form must be filled in (including auspicings arrangements, if applicable)
2. Copy of the most recent audit or certified financial statement, or a copy of the minutes of the last AGM, together with a copy of the Treasurer's report

Proposal must be submitted via one of the following portals outlining the request for funding.

Email: grants@playford.sa.gov.au

Post: Grants Officer
City of Playford
12 Bishopstone Road
DAVOREN PARK SA 5113

Notification of Outcome

All proponents will be informed of outcome within one week of Council's resolution.

Once an application has been approved your organisation (or your auspice organisation) will be required to submit the following:

1. Declaration by Applicant Organisation
2. Tax Invoice
3. Copy of public liability insurance or certificate of currency
4. Copy of proof of incorporation or providing corporation number or registered business number
5. Copy of completed Australian Taxation Office 'Statement by a Supplier' form (ONLY if you do not have an ABN)
6. Letter of support from auspicings body (ONLY if you are not incorporated, or you have not been audited due to being a new group formed for less than a 12 month period)

Failure to submit this information in a timely manner will cause Council to withdraw approval.

City of Playford is to be formally acknowledged as a sponsor on all publicity and promotional material for the project, activity or event. Successfully-funded organisations will be provided with a copy of the logo and a style guide to ensure appropriate application.

Acquittal and Evaluation of Grants

On completion of the project, activity or event recipients will be required to:

- Expend the grant monies on the approved project, activity or event as outlined in the successful proposal. The organisation must seek prior authorisation from Council for any modification to the original grant purposes. Any unspent funds must be returned to Council at the end of the grant period unless prior approval has been sought to redirect funds related to the funded project, activity or event
- Complete and submit a City of Playford Community Grant acquittal and evaluation form and return to the Grants Officer. Please note you will need to provide approved documentation (ie, receipts) specifying that the grant was spent for the purpose for which it was received
- Any equipment purchased through the Grant program valued at \$300 or over remains the property of the City of Playford and must be returned to the Council should the group become non-functional

CONTACT

Grants Officer
(08) 8256 0230
grants@playford.sa.gov.au

CALL

(08) 8256 0333

VISIT

Playford Civic Centre
10 Playford Boulevard
Elizabeth SA 5112

Stretton Centre
307 Peachey Road
Munno Para SA 5115

POST

12 Bishopstone Road
Davoren Park SA 5113

EMAIL

playford@playford.sa.gov.au



Quick Turnaround Community Wellbeing Grants:

Program purpose

The Quick Turnaround Community Wellbeing Grants program will provide up to \$1,000 for projects that directly respond to the impacts of Covid-19.

All applicant organisations must be open and inclusive, actively engaged in community activity, and be significantly comprised of people who live, work or volunteer in the City of Playford.

These are rolling grants that are open for application until 30 June 2020 or until the budget has been fully expended. Projects will need to be completed by 31 December 2020.

We will fund community projects that:

- Deliver, practical, creative and innovative solutions to emerging challenges in the community
- Are capacity building activities that provide whole-of-community benefit
- Are feasible, achievable and ready to begin quickly
- Strengthen the diverse communities of the City of Playford
- Can be delivered within Covid-19 State guidelines.

Target Activity for Funding

Grants of up to \$1,000 are available to support projects responding to Covid-19, which assist people in the City of Playford. Priority will be given to projects that demonstrate:

- 1. Developing Community and Organisational Resilience and Capacity** (e.g. projects that strengthen local not-for profit organisations', facilitate community connectedness, support and develop volunteer groups, upgrading of equipment to improve and diversify service delivery (e.g. development of digital content,).
- 2. Fostering Cultural Vibrancy** (e.g. projects that celebrate, preserve and promote local culture and identity, creative projects that foster resilience and connection).

Eligibility for funding

Applicants must be organisations and community groups that:

- Are located in or provide services to residents of the City of Playford
- Are not-for-profit or community-based organisations
- Are incorporated or auspiced by another incorporated organisation
- Demonstrate capability, and expertise in delivering the project
- Have annual income of less than \$250,000

What will not be funded?

Funding is not available for:

- Projects that take place outside of the City of Playford
- Recurrent operational and administration costs
- 'For Profit' organisations
- Completed projects, capital works, assets (other than minor equipment)
- Duplication of an existing private or public program
- Funding for organisations that have outstanding grant acquittals or outstanding debts owing to Council
- Applications from public or private educational institutions

Submission of Application

As we aim for these grants to have a quick turnaround time, we encourage interested parties to discuss their project idea with our grants officer Karen Coe on 8256 0230 before applying to ensure eligibility.

Proposal must be submitted via one of the following portals outlining the request for funding.

Email: grants@playford.sa.gov.au

Post: Grants Officer City of Playford
12 Bishopstone Road
DAVOREN PARK SA 5113

Acquittal and Evaluation of Grants

On completion of the project, activity or event, recipients will be required to:

- Expend the grant monies on the approved project, activity or event as outlined in the successful proposal. The organisation must seek prior authorisation from Council for any modification to the original grant purposes. Any unspent funds must be returned to Council at the end of the grant period unless prior approval has been sought to redirect funds related to the funded project, activity or event
- Complete and submit a City of Playford Community Grant acquittal and evaluation form and return to the Grants Officer. Please note you will need to provide approved documentation (i.e., receipts) specifying that the grant was spent for the purpose for which it was received

INFORMAL DISCUSSION

6.1 Update on ICAC Implementation

Presenter: Ms Grace Pelle

Purpose: To provide Council with an update on the process of implementation of ICAC recommendations

Duration: 20 Minutes

CONFIDENTIAL MATTERS

8.1 REPURPOSING ASSETS

Contact Person: Mr Simon Blom

Why is this matter before the Council or Committee?

Informal Discussion.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Capital Works & Assets;
- Acting Senior Manager Corporate Services;
- Manager Governance, Risk & WHS;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operator

in order to consider in confidence agenda item 8.1 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information contained within the presentation could reasonably be expected to convey a commercial advantage.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 8.1

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

Purpose

To resolve how long agenda item 8.1 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (b) of the Local Government Act 1999:

- Presentation for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

8.2 NAWMA 20/21 BUDGET BRIEFING

Contact Person: Ms Tina Hudson

Why is this matter before the Council or Committee?

Informal Discussion.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Health, Environment and Regulatory Services;
- Manager Environment and Waste;
- Acting Senior Manager Corporate Services;
- Manager Governance, Risk & WHS;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operator;
- CEO of NAWMA;
- Chair of the NAWMA Board;
- Finance Manager of NAWMA;

in order to consider in confidence agenda item 8.2 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because, specifically, item 8.2 relates to a draft budget position for Council's Regional Subsidiary, NAWMA (Northern Adelaide Waste Management Authority), which will be publicly released once finalised.

The disclosure of this information could reasonably be expected to prejudice the commercial position of the Council because at the draft stage there may still be changes and these should not be in the public sphere to avoid confusion and potential misinformation. Once finalised, the NAWMA budget will be included in Council's Annual Business Plan and Budget

processes.

The Council has considered the public interest in relation to whether to make this order. There is a public interest in Council meetings being conducted in a place open to the public. However the Council considers that the prevailing public interest in these circumstances is to ensure that the draft NAWMA budget discussion does not pre-empt nor prejudice the Council's Annual Business and Budget planning process.

The Council considers that, on balance, disclosure would be contrary to the prevailing public interest because to discuss the matter publicly may create confusion or misinformation on both NAWMA's budget and Council's Annual Business Plan process.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 8.2

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE

Purpose

To resolve how long agenda item 8.2 is to be kept confidential.

STAFF RECOMMENDATION

No retention order is required.