



# NOTICE

of

## STRATEGY AND SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 88(1) of the Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

MEMBERS MAY PARTICIPATE BY ELECTRONIC MEANS

ON

**TUESDAY, 12 MAY 2026 AT 7:00 PM**

THIS MEETING WILL ALSO BE VIEWABLE AT  
<https://www.youtube.com/user/CityOfPlayford>

**SAM GREEN  
CHIEF EXECUTIVE OFFICER**

Issue Date: Thursday, 7 May 2026

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### MEMBERSHIP

#### **CR REBECCA VANDEPEAR – PRESIDING MEMBER**

Cr Akram Arifi

Cr Marilyn Baker

Cr Zahra Bayani

Cr Andrew Craig

Mayor Glenn Docherty

Cr Shirley Halls

Cr Chantelle Karlsen

Cr David Kerrison

Cr Clint Marsh

Cr Misty Norris

Cr Jane Onuzans

Cr Peter Rentoulis

Cr Gay Smallwood-Smith

Cr Tanya Smiljanic



**City of Playford**  
**Strategy and Services Committee Meeting**

**AGENDA**

**TUESDAY, 12 MAY 2026 AT 7:00 PM**

**1 ATTENDANCE RECORD**

- 1.1 Present
- 1.2 Apologies
- 1.3 Not Present

**2 CONFIRMATION OF MINUTES**

**RECOMMENDATION**

The Minutes of the Strategy and Services Committee Meeting held 14 April 2026 be confirmed as a true and accurate record of proceedings.

**3 DECLARATIONS OF INTEREST**

**4 DEPUTATION / REPRESENTATIONS**

Nil

**5 STAFF REPORTS**

**Matters to be considered by the Committee and referred to Council**

*Matters which cannot be delegated to a Committee or Staff*

- 5.1 Amendment to Delegations Register (Attachments).....6

*Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them*

- 5.2 Community Support and Grant Program - 2025/26 Community Development Grant (Round 2) (Attachments).....41

**6 INFORMAL DISCUSSION**

- 6.1 Events and Activation Update .....74

**7 INFORMAL ACTIONS**

**8 CONFIDENTIAL MATTERS****STAFF REPORTS**

*Matters which cannot be delegated to a Committee or Staff*

8.1 2026/27 Rate Rebates (Attachments) .....76

8.2 NAWMA Draft Annual Plan and Budget 2026-2027 and Cash Advance  
Debenture Facility (Attachments).....78

*Includes presentation by NAWMA*

**INFORMAL DISCUSSION**

8.3 Repurposing Assets Update .....81

**9 CLOSURE**

## **STAFF REPORTS**

### **MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL**

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***Matters which cannot be  
delegated to a Committee or Staff***

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## 5.1 AMENDMENT TO DELEGATIONS REGISTER

**Responsible Executive Manager :** Sam Green

**Report Author :** Skye Burbidge

**Delegated Authority :** Matters which cannot be delegated to a Committee or Staff

**Attachments :**

1. Dog and Cat Management Act 1995
2. Instrument A - Instrument of Delegation under the Planning, Development and Infrastructure Act 2016
3. Local Government (Elections) Act 1999
4. Local Government (Member Allowances and Benefits) Regulations 2025
5. Local Government Act 1999

### PURPOSE

To provide Council with an opportunity to review new delegations and updates to existing delegations to ensure they align with legislative amendments and requirements under the relevant Acts and regulations.

### STAFF RECOMMENDATION

Council makes the following amendments to its Delegations Register:

1. Delegations made under the *Dog and Cat Management Act 1995*, the *Local Government (Elections) Act 1999*, *Local Government (Members Allowances and Benefits) Regulations 2025* and *Local Government Act 1999*.

1.1. In accordance with Section 44(1) of the *Local Government Act 1999*, Council endorse the following variations to Council's delegations made to the person occupying the position of Chief Executive Officer:

- *Dog and Cat Management Act 1995* (Attachment 1)
- *Local Government (Elections) Act 1999* (Attachment 3)
- *Local Government (Member Allowances and Benefits) Regulations 2025* (Attachment 4)
- *Local Government Act 1999* (Attachment 5)

In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the above Acts, and as specified in Attachments 1, 3, 4 and 5 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day, 26 May 2026, to the person occupying the position of Chief Executive Officer (or person(s) acting in the above mentioned position) except where otherwise indicated herein or within Attachments 1, 3, 4 and 5, subject to the conditions and/or limitations specified herein or within Attachments 1, 3, 4 and 5.

- 1.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in Attachments 1, 3, 4 and 5.
2. Delegations made under the *Planning, Development and Infrastructure Act 2016*.
  - 2.1. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* as specified in Attachment 2 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day 26 May 2026, to the person occupying the position of Chief Executive Officer (or person acting in the above mentioned position) except where otherwise indicated herein or within Attachment 2, subject to the conditions and/or limitations specified herein or within Attachment 2.
    - Instrument A - Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016* (Attachment 2)
  - 2.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or within Attachment 2.
  - 2.3. That the Instruments of Delegation marked Attachment 2 be included in the Delegations Register.

## EXECUTIVE SUMMARY

Amendments to the delegations provided for in the relevant Acts applicable to local government are released through the Local Government Association (LGA). The attachments provided are the latest amendments received from the LGA.

A review of delegations is required to be undertaken by Council in accordance with Section 44(6a) of the *Local Government Act 1999* (the Act) where there have been changes to relevant legislation. Amendments to the Delegations Register cannot be delegated to the Chief Executive Officer (CEO).

## 1. BACKGROUND

Councils delegate their powers and functions under Section 44 of the Act to enable nominated positions to act on behalf of Council in relation to the specific matters delegated. Delegating powers facilitates the effective and efficient day to day operations and decision-making processes of the Council. Delegations do not remove the power of the Council as an elected and governing body to make decisions on the matters they choose to delegate.

While Council may choose to review its delegations at any time, from time-to-time legislation upon which Council's delegations are based on may change. In turn, this requires Council to review its relevant delegations. This report covers the latest amendments that have been released through the LGA since the previous review of delegations in February 2026.

## 2. RELEVANCE TO STRATEGIC PLAN

Decision-making filter: We will ensure we meet our legislative requirements and legal obligations.

The review and amendment of Council's Delegations Register will ensure the effective management of delegations and authorisations ensuring legislative compliance.

## 3. PUBLIC CONSULTATION

There is no requirement to consult the public on this matter.

## 4. DISCUSSION

### 4.1 Instrument A - Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016* (Attachment 2)

Instrument A Delegations under the *Planning, Development and Infrastructure Act 2016* (PDI Act) has 16 new provisions added, and two (2) changed provisions.

- Sections 163A(1), 163A(2), 163A(3), 163A(4), and 163(3)(a)(ii) all relate to Initiation of Scheme - Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area.
- Section 167A(2)(a)(i) - The power pursuant to Section 167A(2)(a)(i) of the PDI Act to make submissions on the proposed variation specified by the scheme coordinator.
- Section 169(8)(a)(ii) - The power pursuant to Section 169(8)(a)(ii) of the PDI Act in relation to a funding arrangement that provides for or includes the collection of contributions under Part 13 Division 1, Subdivision 8 of the PDI Act in relation to prescribed infrastructure, consult with the Coordinator General's Office or the Chief Executive.
- Sections 245A(1), 245A(2), 245A(3), 245A(4), 245A(5), 245A(7) and 245A(8) all address the local area plans.
- Sections r116A(2) and r116A(3) both speak to access of documents.
- The two (2) changed provisions are minor numerical and grammatical changes for Section 153 under the PDI Act & Cl 9 of the Urban Tree Canopy Off-set Scheme.

### 4.2 *Dog and Cat Management Act 1995* (Attachment 1)

The *Dog and Cat Management Act 1995* has the following seven (7) new provisions added:

- Section 26A(2) - Notify Board on preparing or amending a plan of management.
- Section 48(6) - Authorise a person to take any action required under the direction.
- Section 48(7) - Recover reasonable costs and expenses as a debt.

- Section 51(2) - Make an order under Division 3, Part 5, *Dog and Cat Management Act 1995*:
  - Whether or not a person has been charged with an offence; or
  - In circumstances where a person has been charged with an offence and found not guilty.
- Section 73(2) - Provide information and documents to another person or body.
- Section 73(3) - Provide information or documents that do not directly or indirectly disclose the identity of any person to another person or body.
- Section 91(3) - Prescribe fees for the purpose of the *Dog and Cat Management Act 1995*.

#### 4.3 *Local Government (Elections) Act 1999* (Attachment 3)

The *Local Government (Elections) Act 1999* has three (3) new provisions Under Section 91B and one (1) changed provision – Section 13A(2)(a).

- Section 91B(1) Hold at least one (1) meeting involving candidates and members of the public.
- Section 91B(2) Hold a meeting remotely using audio visual technology or any other means determined appropriate by the delegate.
- Section 91B(4) Provide in the caretaker policy that a public meeting will not be held and include a statement certified by the principal member setting out the Council's reasons.
- Section 13A(2)(a) - grammatical change.

#### 4.4 *Local Government (Members Allowances and Benefits) Regulations 2025* (Attachment 4)

- Regulation 5(3) has one (1) changed provision. The delegation source has been updated from the *Local Government (Members Allowances and Benefits) Regulations 2010* to 2025.

#### 4.5 *Local Government Act 1999* (the Act) (Attachment 5)

The Act has 13 new provisions that have been added, and 20 changed provisions.

- Sections 50A(1), 50A(2), 50A(4), 50A(5), and 50A(6) are all new provisions which relate to public consultation and/or the community engagement policy.
- Section 55B(6) Apply to SACAT for an order disqualifying a member of the council from the office of member under the Act.
- Section 76(12a)(b) Determine requirements of the Council.
- Section 148(1) Assess rates against any piece or section of land or any aggregation of contiguous land.

- Section 152(3) To be satisfied the relevant land constitutes a single farm enterprise.
- Section 156 Attribute a land use to land.
- Section 197(1) Undertake public consultation.
- Section 232(b) Undertake public consultation.
- Section 246(4) Give public notice of altercation.

The 20 changed provisions in the Act are all various Sections of the Act with minor grammatical and numerical changes.

## 5. OPTIONS

### Recommendation

Council makes the following amendments to its Delegations Register:

1. Delegations made under the *Dog and Cat Management Act 1995*, the *Local Government (Elections) Act 1999*, *Local Government (Members Allowances and Benefits) Regulations 2025* and *Local Government Act 1999*.

1.1. In accordance with Section 44(1) of the *Local Government Act 1999*, Council endorse the following variations to Council's delegations made to the person occupying the position of Chief Executive Officer:

- *Dog and Cat Management Act 1995* (Attachment 1)
- *Local Government (Elections) Act 1999* (Attachment 3)
- *Local Government (Member Allowances and Benefits) Regulations 2025* (Attachment 4)
- *Local Government Act 1999* (Attachment 5)

In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the above Acts, and as specified in Attachments 1,3,4 and 5 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day, 26 May 2026, to the person occupying the position of Chief Executive Officer (or person acting in the above mentioned position) except where otherwise indicated herein or within Attachments 1, 3, 4 and 5, subject to the conditions and/or limitations specified in Attachments 1, 3, 4 and 5.

- 1.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in Attachments 1, 3, 4 and 5.

## 2. Delegations made under the *Planning, Development and Infrastructure Act 2016*.

2.1. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under *the Planning, Development and Infrastructure Act 2016* and Attachment 2 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day 26 May 2026, to the position of Chief Executive Officer (or person acting in the above mentioned position) except where otherwise indicated herein or within Attachment 2, subject to the conditions and/or limitations specified herein or within Attachment 2.

- Instrument A - Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016* (Attachment 2)

2.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or within Attachment 2.

2.3. That the Instruments of Delegation marked Attachment 2 be included in the Delegations Register.

### Option 2

Council makes the following amendments to its Delegations Register:

1. Delegations made under the *Dog and Cat Management Act 1995*, the *Local Government (Elections) Act 1999*, *Local Government (Members Allowances and Benefits) Regulations 2025* and *Local Government Act 1999*.

1.1. In accordance with Section 44(1) of the *Local Government Act 1999*, Council endorses the following variations to Council's delegations made to the person occupying the Office of Chief Executive Officer with the following amendments:

- *Dog and Cat Management Act 1995* (Attachment 1)

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- \_\_\_\_\_
- \_\_\_\_\_

- *Local Government (Elections) Act 1999* (Attachment 3)

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- \_\_\_\_\_
- \_\_\_\_\_

- *Local Government (Member Allowances and Benefits) Regulations 2025* (Attachment 4)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- *Local Government Act 1999* (Attachment 5)
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the above Acts as amended and specified in Attachments 1, 3, 4 and 5 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day 26 May 2026, to the person occupying the position of Chief Executive Officer, (or person acting in the above mentioned position) except where otherwise indicated herein or within Attachments 1, 3, 4, and 5.

- 1.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44(4)(b) and 101 of the *Local Government Act 1999*, as the Chief Executive Officer sees fit, unless otherwise indicated herein or within Attachments 1,3,4 and 5.

## 2. Delegations made under the *Planning, Development and Infrastructure Act 2016*.

- 2.1. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* or specified in Attachment 2 of the report titled 'Amendment to Delegations Register' are hereby delegated on this day 26 May 2026, to the person occupying the position of Chief Executive Officer (or person(s) acting in the above mentioned position) except where otherwise indicated herein or within Attachment 2, subject to the conditions and/or limitations specified herein or within Attachment 2.

- Instrument A - Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016* (Attachment 2)
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

- 2.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or within in Attachment 2.

- 2.3. That the Instruments of Delegation marked Attachment 2 be included in the Delegations Register.

## 6. ANALYSIS OF OPTIONS

### 6.1 Recommendation Analysis

#### 6.1.1 Analysis & Implications of the Recommendation

Council may delegate powers conferred under legislation, except where delegation is expressly prohibited. Section 44(3) of the Act identifies those decisions that cannot be delegated.

The recommendation seeks Council approval to delegate relevant powers to the CEO. Where powers are delegated, it is standard practice for the CEO to sub-delegate relevant powers to positions that are responsible for the day-to-day operations of these areas.

## **Risk Appetite**

### Regulatory Compliance

*Council has a zero tolerance for non-compliance with applicable legislation including but not limited to: Local Government Act (LGA) 1999; Independent Commissioner Against Corruption (ICAC) Act 2012; Work Health & Safety (WHS) Act 2012; Environment Protection Act (EPA) 1993; Development Act 1993; Equal Employment Opportunity legislation; and Public Consultation legislation.*

This decision supports Council's zero tolerance approach to non-compliance with applicable legislation by ensuring the effective management of delegations and authorisation processes, and by clearly articulating staff responsibilities when exercising statutory powers.

#### 6.1.2 Financial Implications

There are no financial or resource implications.

## **6.2 Option 2 Analysis**

### 6.2.1 Analysis & Implications of Option 2

This option provides Council the ability to adopt changes to the Delegations Register with amendments as Council deems appropriate. Any provisions that are not delegated to the CEO must be brought before Council for decision.

#### 6.2.2 Financial Implications

It is unlikely that there will be financial or resource implications with a varied resolution, however this is unknown dependent on the amendments made.

## DOG AND CAT MANAGEMENT ACT 1995

Note - Exported provisions are separated into NEW and CHANGED groupings, sorted by Delegation Source and Section.

### 23 MARCH 2026

### NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
822193	Dog and Cat Management Act 1995	section 26A(2)	Notify Board on preparing or amending a plan of management	Chief Executive Officer		council
822194	Dog and Cat Management Act 1995	section 48(6)	Authorise a person to take any action required under the direction	Chief Executive Officer		council
822195	Dog and Cat Management Act 1995	section 48(7)	Recover reasonable costs and expenses as a debt	Chief Executive Officer		council
822196	Dog and Cat Management	section 51(2)	Make an order under Division 3, Part 5, Dog and Cat Management Act:	Chief Executive Officer		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
	Act 1995		<ul style="list-style-type: none"> <li>•whether or not a person has been charged with an offence; or</li> <li>•in circumstances where a person has been charged with an offence and found not guilty</li> </ul>			
822197	Dog and Cat Management Act 1995	section 73(2)	Provide information and documents to another person or body	Chief Executive Officer		council
822198	Dog and Cat Management Act 1995	section 73(3)	Provide information or documents that do not directly or indirectly disclose the identity of any person to another person or body	Chief Executive Officer		council
822199	Dog and Cat Management Act 1995	section 91(3)	Prescribe fees for the purposes of the Dog and Cat Management Act	Chief Executive Officer		council

## INSTRUMENT A - INSTRUMENT OF D ELEGATION UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016

Note - Exported provisions are separated into NEW and CHANGED groupings, sorted by Delegation Source and Section.

**23 MARCH 2026**

### NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
821315	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a	s163A(1)	35.Initiation of Scheme – Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area 35.1 The power pursuant to Section 163A(1) of the PDI Act to initiate a scheme in relation to the provision of primary infrastructure in a declared project area or designated growth area.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Authority; a Designated Entity (Instrument A)				
821316	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s163A(2)	<p>35.Initiation of Scheme – Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area</p> <p>35.2The power pursuant to Section 163A(2) of the PDI Act to initiate a scheme by preparing a draft outline of the scheme that:</p> <p>35.2.1provides detailed information about the nature and intended scope of the primary infrastructure; and</p> <p>35.2.2identifies the proposed declared project area or designated growth area (as the case requires), being the area or areas that will benefit from the primary infrastructure to be provided under the proposed scheme; and</p> <p>35.2.3provides information about the proposed timing or staging of the various elements of the scheme (to the extent such information is known); and</p> <p>35.2.4outlines, so far as is reasonably practicable, a funding arrangement for the scheme, including whether it is proposed to impose a charge under Subdivision 7, Division 1, Part 13 of the PDI Act; and</p> <p>35.2.5in the case of a scheme relating to a declared project—identifies any proposed amendments to the Planning and Design Code that may be made in connection with the declared project (including the provision of primary infrastructure under the scheme); and</p> <p>43.35.2.6identifies (to the extent possible) any primary infrastructure that might be transferred to another entity when the scheme has been completed; and</p> <p>35.2.7provides such other information as the Minister, CGO or proponent thinks fit (as the case requires).</p>	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
821317	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s163A(3)	35.Initiation of Scheme – Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area 35.3The power pursuant to Section 163A(3) of the PDI Act to: 35.3.1in all cases—take reasonable steps to consult on the draft outline with: 35.3.1.1the owners of land within the proposed declared project area or designated growth area (as the case requires), except: (a)in a case where that area is the subject of a precinct master plan under the Urban Renewal Act 1995; or (b)in prescribed circumstances; and 35.3.1.2if the scheme relates to a declared project – the person undertaking the declared project, and any other person or body the delegate thinks fit; and 35.3.2submit the draft outline to the Minister or CGO (as determined by the Minister) for approval, together with: 35.3.2.1a report to the Minister or CGO (as the case requires) setting out the outcome of the consultation required under paragraph (a); and 35.3.2.2any other information required by the Minister or CGO (as the case requires).	Chief Executive Officer	
821318	Instrument of Delegation under the Planning, Development and	s163A(3)(a)(ii)	35.Initiation of Scheme – Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area 35.4The power pursuant to Section 163A(3)(a)(iii) of the PDI Act for the delegate to consult with the person or body responsible for preparing a draft outline.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
821319	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a	s163A(4)	35.Initiation of Scheme – Primary Infrastructure in Relation to Declared Project Area or Designated Growth Area 35.5The power pursuant to Section 163A(4) of the PDI Act, to after approval of a draft outline: 35.5.1publish it in the Gazette; and 35.5.2arrange for its publication on the SA planning portal.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
821320	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s167A(2)(a)(i)	39.Variation of Basic Infrastructure Scheme to Include Primary Infrastructure 39.1The power pursuant to Section 167A(2)(a)(i) of the PDI Act to make submissions on the proposed variation within a period specified by the scheme coordinator.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
821321	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s169(8)(a)(ii)	40.Funding Arrangements 40.2The power pursuant to Section 169(8)(a)(ii) of the PDI Act to, in relation to a funding arrangement that provides for or includes the collection of contributions under Part 13 Division 1 Subdivision 8 of the PDI Act in relation to prescribed infrastructure, consult with the Coordinator General's Office or the Chief Executive.	Chief Executive Officer	
821322	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016,	s245A(1)	64.Local Area Plans 64.1The power pursuant to Section 245A(1) of the PDI Act, to, in accordance with the requirements of this section, prepare a report (a Local Area Plan) that: 64.1.1addresses the strategic planning issues within the area of the Council, with particular reference to: any regional plan that applies in respect of the area of the Council (a relevant regional plan); and 64.1.1.2any other policy or document prescribed by the regulations; and	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)		64.1.2addresses appropriate amendments to the Planning Rules as they apply within the area of the Council; and 64.1.3contains such other material as may be: 64.1.3.1prescribed by the Regulations; or 64.1.3.2required by the Minister.		
821323	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a	s245(a)(2)	64. Local Area Plans 64.2The power pursuant to Section 245(A)(2) of the PDI Act, to review a Local Area Plan: 64.2.1within 12 months of being directed to do so by the Minister following an amendment to a relevant regional plan; and 64.2.2in any event, within 5 years after the completion or review of the last Local Area Plan under this section, and following a review to vary the Local Area Plan.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Authority; a Designated Entity (Instrument A)				
821324	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s245A(3)	64.Local Area Plans 64.3The power pursuant to Section 245A(3) of the PDI Act, to in connection with the preparation of a Local Area Plan, or a review under Section 245A(2) of the PDI Act: 64.3.1consult with its community in accordance with any requirements prescribed by the regulations; and 64.3.2consult with any prescribed authority or body in the manner specified by the Regulations.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
821325	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s245A(4)	64.Local Area Plans 64.4The power pursuant to Section 245A(4) of the PDI Act, to furnish a Local Area Plan prepared, or varied, under Section 245A of the PDI Act to the Minister for Approval.	Chief Executive Officer	
821326	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016,	s245A(5)	64.Local Area Plans 64.5The power pursuant to Section 245A(5) of the PDI Act, to request the Minister exempt the Council: 64.5.1from a requirement to prepare, or review, a Local Area Plan under Section 245A of the PDI Act ; or 64.5.2from a particular requirement with respect to a Local Area Plan under Section 245A of the PDI Act.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
821327	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a	s245A(7)	64. Local Area Plans 64.6 The power pursuant to Section 245A(7) of the PDI Act, to once approved by the Minister, publish the Council's Local Area Plan on a website maintained by the Council.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Authority; a Designated Entity (Instrument A)				
821328	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s245A(8)	64.Local Area Plans 64.7The power pursuant to Section 245A(8) of the PDI Act to act jointly with another Council under Section 245A of the PDI Act and to act on behalf of or with the agreement of the other Council or Councils in undertaking any process or procedure under Section 245A of the PDI Act.	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
821330	Planning, Development and Infrastructure (General) Regulations 2017	r116A(2)	<p>91.Access to Documents</p> <p>91.1 The power pursuant to Regulation 116A(2) of the General Regulations, to not make available any plans, drawings, specifications or other documents or information referred to in Regulation 116A(1) of the General Regulations for inspection or copying if to do so would:</p> <p>91.1.1in the opinion of the delegate, unreasonably jeopardise the present or future security of a building; or</p> <p>91.1.2involve an infringement of copyright in matter contained in a document; or</p> <p>91.1.3constitute a breach of any other law.</p>	Chief Executive Officer	
821329	Planning, Development and Infrastructure (General) Regulations 2017	r116A(3)	<p>91.Access to Documents</p> <p>91.2The power pursuant to Regulation 116A(3) of the General Regulations to charge a reasonable fee for providing copies of documents or information, unless the Minister sets a fee for that purpose by fee notice made for the purposes of the PDI Act..Access to Documents</p>	Chief Executive Officer	

### CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
313209	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s153(2)	<p>31. Temporary Occupation</p> <p>31.2 The power pursuant to Section 153(2) of the PDI Act to grant an approval under Section 153(1) of the PDI Act:</p> <p>31.2.1 only if the delegate is satisfied that the relevant building complies with any requirements prescribed by a practice direction issued for the purposes of Section 153(2)(a) of the PDI Act;</p> <p>31.2.2 on such conditions (if any) as the delegate thinks fit to impose.</p>	Chief Executive Officer	Subject to having a minimum Building Level 2 accreditation.
503616	Urban Tree Canopy Set-Off Scheme	cl 9	<p>107. Use of Money</p> <p>107.1 The power pursuant to clause 9 of the Urban Tree Canopy Off-set Scheme (UTCOS) to use money distributed from the fund for any of the following purposes (and for no other</p>	Chief Executive Officer	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>purpose):</p> <p>107.1.1 to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>107.1.2 the purchase of land within a designated local government area to ensure:</p> <p>107.1.2.1 the preservation of trees; or</p> <p>107.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p>		

## LOCAL GOVERNMENT (ELECTIONS) ACT 1999

Note - Exported provisions are separated into NEW and CHANGED groupings, sorted by Delegation Source and Section.

23 March 2026

### NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
823186	Local Government (Elections) Act 1999	section 91B(1)	Hold at least 1 meeting involving candidates and members of the public	Chief Executive Officer		council
823187	Local Government (Elections) Act 1999	section 91B(2)	Hold a meeting remotely using audio visual technology or any other means determined appropriate by the delegate	Chief Executive Officer		council
823188	Local Government (Elections) Act 1999	Section 91B(4)	Provide in the caretaker policy that a public meeting will not be held and include a statement certified by the principal member setting out the Council's reasons	Chief Executive Officer		council

**CHANGED Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
413720	Local Government (Elections) Act 1999	section 13A(2)(a)	Inform potential electors in the council area of the requirements to be enrolled on the voters roll in accordance with the community engagement charter	Chief Executive Officer		council

## LOCAL GOVERNMENT (MEMBERS ALLOWANCES AND BENEFITS) REGULATIONS 2025

Note - Exported provisions are separated into NEW and CHANGED groupings, sorted by Delegation Source and Section.

23 March 2026

### CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
413747	Local Government (Members Allowances and Benefits) Regulations 2025	regulation 5(3)	Aggregate claims for reimbursement of expenses and pay the claim on a quarterly or monthly basis	Chief Executive Officer		council

## LOCAL GOVERNMENT ACT 1999

Note - Exported provisions are separated into NEW and CHANGED groupings, sorted by Delegation Source and Section.

23 MARCH 2026

### NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
822610	Local Government Act 1999	section 50A(1)	Prepare and adopt a community engagement policy	Chief Executive Officer		council
822611	Local Government Act 1999	section 50A(2)	Make additional provision not inconsistent with the charter and provide for community consultation and participation in relation to any other decision, activity or process	Chief Executive Officer		council
822612	Local Government Act 1999	section 50A(4)	Adopt a community engagement policy that: <ul style="list-style-type: none"> <li>•is of general or limited application; and</li> <li>•varies in operation; and</li> <li>•provides for or for the granting of exemptions</li> </ul>	Chief Executive Officer		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
822613	Local Government Act 1999	section 50A(5)	Alter a community engagement policy or substitute a new policy	Chief Executive Officer		council
822614	Local Government Act 1999	section 50A(6)	Undertake public consultation before adopting, altering or substituting a community engagement plan	Chief Executive Officer		council
822615	Local Government Act 1999	section 55B(6)	Apply to SACAT for an order disqualifying a member of the council from the office of member under the Local Government Act	Chief Executive Officer		council
822616	Local Government Act 1999	section 76(12a)(b)	Determine requirements of the council	Chief Executive Officer		council
822617	Local Government Act 1999	section 148(1)	Assess rates against any piece or section of land or any aggregation of contiguous land	Chief Executive Officer		council
822618	Local Government Act 1999	section 152(3)	To be satisfied the relevant land constitutes a single farm enterprise	Chief Executive Officer		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
822619	Local Government Act 1999	section 156	Attribute a land use to land	Chief Executive Officer		council
822620	Local Government Act 1999	section 197(1)	Undertake public consultation	Chief Executive Officer		council
822621	Local Government Act 1999	section 232(b)	Undertake public consultation	Chief Executive Officer		council
822622	Local Government Act 1999	section 246(4)	Give public notice of alteration	Chief Executive Officer		council

## CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
413813	Local Government Act 1999	section 45(3)	Undertake public consultation regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements	Chief Executive Officer		council
413821	Local Government Act 1999	section 48(6)	Take steps to prevent the disclosure of specific information in a report under section 48(1) of the Local Government Act in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council)	Chief Executive Officer		council
413833	Local Government Act 1999	section 50(8)	Comply with any mandatory requirement and have regard to and see to achieve relevant principles or performance outcomes	Chief Executive Officer		council
413888	Local Government Act 1999	section 122(6)	Undertake public consultation in relation to the development and review of the council's strategic management plans	Chief Executive Officer		council
413891	Local Government Act 1999	section 123(3)(b)	Undertake public consultation policy in regard to the draft annual business plan	Chief Executive Officer		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
413938	Local Government Act 1999	section 151(5)(e)	Undertake public consultation	Chief Executive Officer		council
413944	Local Government Act 1999	section 156(14a)(b)	Undertake public consultation	Chief Executive Officer		council
413969	Local Government Act 1999	section 170	Give public notice of the declaration of a rate or service charge	Chief Executive Officer		council
414008	Local Government Act 1999	section 184(4)(c)	Give public notice of the notice	Chief Executive Officer		council
414040	Local Government Act 1999	section 193(2)	Undertake public consultation in respect of a proposal to exclude land from classification as community land	Chief Executive Officer		council
414042	Local Government Act 1999	section 193(6)	Give public notice of a resolution to exclude land from classification as community land or to classify land as community land	Chief Executive Officer Delivery		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
414044	Local Government Act 1999	section 194(2)(b)	Undertake public consultation on the proposal	Chief Executive Officer		council
414062	Local Government Act 1999	section 202(2)	Undertake public consultation in regard to granting a lease or licence relating to community land	Chief Executive Officer		council
414107	Local Government Act 1999	section 219(7)	Give public notice of the adopting or altering of a policy	Chief Executive Officer		council
414117	Local Government Act 1999	section 223(1)	Undertake public consultation	Chief Executive Officer		council
414144	Local Government Act 1999	section 237(4)(b)	Notify the owner of a vehicle of the removal of the vehicle by public notice	Chief Executive Officer		council
414155	Local Government Act 1999	section 246(4a)	Give public notice of a determination under section 246(3)(e)	Chief Executive Officer		council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
414162	Local Government Act 1999	section 249(7)	Give public notice of making a by-law	Chief Executive Officer		council
414164	Local Government Act 1999	section 250(7)	Give public notice of the adoption of a model by-law	Chief Executive Officer		council
414188	Local Government Act 1999	section 259(2)(b)	Undertake public consultation	Chief Executive Officer		council

## STAFF REPORTS

### MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

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***Matters which can be delegated  
to a Committee or Staff but the  
Council has decided not to  
delegate them***

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## 5.2 COMMUNITY SUPPORT AND GRANT PROGRAM - 2025/26 COMMUNITY DEVELOPMENT GRANT (ROUND TWO)

**Responsible Executive Manager :** Tina Hudson

**Report Author :** Amy Godfrey

**Delegated Authority :** Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them

**Attachments :**

1. Community Support and Grant Program Policy
2. Community Support and Grant Program Procedure - Community Development Grant
3. Community Support and Grant Program - Community Development Grant Guidelines
4. Grant Applications Recommended for Funding
5. Grant Applications Not Recommended for Funding

### PURPOSE

This report seeks approval for the allocation of funding to the successful applicants for Round Two of the 2025/26 Community Development Grant.

### STAFF RECOMMENDATION

Council approves the provision of funding for Round Two of the 2025/26 Community Development Grant applications as follows:

Applicant	Amount Requested	Amount Recommended
<b>Recommended for funding:</b>		
Elizabeth South Community Centre	\$5,000	\$5,000
FC Fizi Soccer Club Inc	\$3,750	\$3,750
Golgotha Uniting Church	\$5,000	\$5,000
Northern Wolves Soccer Club	\$2,900	\$2,000
Playford Tennis Club Inc	\$3,924	\$3,924
Streetlight Community	\$5,000	\$5,000
<b>Not recommended for funding:</b>		
Chess Minds United	\$4,500	NIL
Emma Pevreall	\$4,000	NIL
Playford Community Fund Inc	\$5,000	NIL
Ray of Hope Church SA Inc	\$5,000	NIL
The Palms Residential Park Social Club	\$5,000	NIL
Vietnam Veterans Association of Australia	\$5,000	NIL
	<b>\$54,074</b>	<b>\$24,674</b>

## EXECUTIVE SUMMARY

The Community Development Grant category within the Community Support and Grant Program aims to encourage and develop local community projects and assists a range of community groups to make a positive contribution to community and cultural life in the City of Playford. The Community Development Grant offers financial support to non-profit community organisations, local groups, and incorporated associations, and are assessed by a cross-functional staff panel.

There are two (2) rounds of the Community Development Grant available in each financial year. There is \$37,802 of funding available in this round, for a maximum of \$5,000 available per application. There are specific eligibility and priority criteria against which applications are assessed by the Grant Assessment Panel as outlined in the Community Support and Grant Program Policy (Attachment 1) (the Policy), Community Support and Grant Program Procedure - Community Development Grant (Attachment 2) (the Procedure) and Community Support and Grant Program - Community Development Grant Guidelines (Attachment 3) (the Guidelines).

Round Two of the 2025/26 Community Development Grant opened on Monday 9 February 2026 and closed on Friday 20 March 2026. A total of 12 grant applications were received.

The Grant Assessment Panel have recommended six (6) successful grant applications, with a reduction on some of the requested funding. This recommendation has been made with the aim to support as many applications as possible that meet eligibility and priority criteria within the available budget.

This report outlines the Grant Assessment Panel's recommendation for successful applicants for Round Two of the 2025/26 Community Development Grant, for Council's approval.

### 1. BACKGROUND

There are two (2) rounds of the Community Development Grant program available in each financial year and there are specific eligibility and priority criteria against which applications are assessed as contained in the Policy, the Procedure and the Guidelines (attached).

There is \$37,802 of funding available in this round, for a maximum of \$5,000 available per application.

Council's Grants Officer offers one-on-one sessions to community groups to discuss their project proposal and to assist in the application process. The Grants Officer took a proactive approach to supporting the groups in preparing their applications by offering support at every stage of the application process.

In accordance with the current Procedure and Guidelines, all applications were assessed by a panel of staff consisting of:

- Senior Manager - Ageing and Inclusion;
- Manager - Connection and Inclusion;
- Manager - Youth;
- Acting Manager - Child and Family Wellbeing; and
- Finance Partner.

## 2. RELEVANCE TO STRATEGIC PLAN

Community Theme 3: Fostering collaboration and connection to each other.

The Community Development Grant offers financial support to community organisations, groups or associations to deliver activities, programs and events across the Playford region that increase social inclusion, build community capacity and strengthen connections.

Community Theme 4: Activating and facilitating welcoming community spaces and events.

Through the Community Development Grant, community organisations, groups or associations are supported in activating venues and spaces in Playford.

## 3. PUBLIC CONSULTATION

There is no requirement to consult the community on this matter.

## 4. DISCUSSION

- 4.1 The Connection and Inclusion team works in partnership with the Sport and Property, Marketing and Communications and Events teams to promote the availability of the Community Development Grants throughout the course of each year.

A targeted marketing approach included the following:

- An email to nearly 300 Playford community groups and sporting clubs;
- Facebook social media posts; and
- Information available on Council's website.

- 4.2 Council's Grants Officer was available to answer questions and provide support and guidance during the application process. It is an organisation's responsibility to determine whether the Grants Officer's advice is taken into consideration when applying. To support groups to receive robust support and advice throughout this round, the Grants Officer offered the following support:

- Meetings to discuss project ideas and provide targeted advice to support a strong application that meets the eligibility and priority criteria of the grant. Individual support sessions were provided to five (5) community groups. Three (3) of those groups applied and two (2) are being recommended for funding.
- An email was sent to applicants who had submitted their application early with an invitation to meet with the Grants Officer to receive advice and feedback on their application, and an opportunity to make any adjustments to strengthen their application prior to the panel assessment. This included Northern Wolves Soccer Club, Playford Community Fund and Ray of Hope Church. Northern Wolves Soccer Club were the only group to respond and accept the offer of support and subsequently re-submitted their application, strengthening their application in meeting the grant priorities and criteria and have subsequently been recommended for funding.

- 12 community groups had started an application in SmartyGrants, however did not finalise and submit their application prior to the cut off in this round. In an effort to expend the full budget of the grant due to the lower number of projects meeting criteria this round, these community groups were contacted via email and asked to share feedback on what prevented them from applying and were provided an opportunity to finalise their applications prior to the Grant Assessment Panel's final recommendation. Two (2) groups utilised this opportunity and submitted an application after the round had closed (Streetlight Community and Chess Club United).

- 4.3 Twelve applications totalling \$54,074 was received by Council.
- 4.4 The Grant Assessment Panel's recommendation for allocation of funding to six (6) applicants is detailed in the Grant Applications Recommended for Funding (Attachment 4), including justification for recommending a reduction in awarded funding where relevant.
- 4.5 The remaining six (6) applications have been documented in the Grant Applications Not Recommended for Funding (Attachment 5), including the Grant Assessment Panel's comments as to why they have not been recommended and what alternate options are available to these applicants in the future.
- 4.6 From the applications received that were not recommended to be funded, there were a number that have the potential to deliver strong community development outcomes. However, these applications did not provide evidence to demonstrate key eligibility requirements and therefore could not be recommended for funding this round. The Grant Assessment Panel suggested the Grants Officer provide clear feedback on missing information and recommend these community groups reapply in the next available funding round implementing the feedback provided.
- 4.7 The total funding available in this grant round is \$37,802. The staff recommendation would see \$24,674 allocated to successful grant recipients in this round, leaving \$13,128 which can be utilised amongst other grant categories throughout the remainder of the 2025/26 financial year, including the Equipment Grant category which is currently fully expended.

## 5. OPTIONS

### Recommendation

Council approves the provision of funding for Round Two of the 2025/26 Community Development Grant applications as follows:

<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
<b>Recommended for funding:</b>		
Elizabeth South Community Centre	\$5,000	\$5,000
FC Fizi Soccer Club Inc	\$3,750	\$3,750
Golgotha Uniting Church	\$5,000	\$5,000
Northern Wolves Soccer Club	\$2,900	\$2,000
Playford Tennis Club Inc	\$3,924	\$3,924
Streetlight Community	\$5,000	\$5,000
<b>Not recommended for funding:</b>		
Chess Minds United	\$4,500	NIL
Emma Pevreal	\$4,000	NIL

Playford Community Fund Inc	\$5,000	NIL
Ray of Hope Church SA Inc	\$5,000	NIL
The Palms Residential Park Social Club	\$5,000	NIL
Vietnam Veterans Association of Australia	\$5,000	NIL
	<b>\$54,074</b>	<b>\$24,674</b>

## Option 2

Council approves the provision of funding for Round Two of the 2025/26 Community Development Grant applications as per Grant Applications Recommended for Funding (Attachment 4), with the following amendments:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## 6. ANALYSIS OF OPTIONS

### 6.1 Recommendation Analysis

#### 6.1.1 Analysis & Implications of the Recommendation

Applications have been individually assessed by a panel of staff, with recommendations made after thorough assessment and analysis against current criteria and guidelines. Where relevant, the knowledge and expertise of other staff have also been sought.

The recommended applications align with the endorsed Policy, Procedure, and Guidelines.

#### **Risk Appetite**

##### Financial Sustainability

*Council has a low appetite for short-term financial risk that adversely impacts on the delivery of the long term financial plan and the Council's overall stability and sustainability.*

This decision will alleviate financial risk associated with the funding decisions as the recommendation aligns with the associated Policy, Procedure and Guidelines.

#### 6.1.2 Financial Implications

There are no financial or resource implications as the total amount of funding recommended will be resourced within the current budget.

There is a total of \$64,452 allocated to this grant category for the 2025/26 financial year, with \$26,650 awarded in Round One of this grant category in November 2025, leaving a maximum amount of \$37,802 available this round.

The total amount of funding sought and recommended in the Community Development Grant round is detailed below:

<b>Total Budget (current round)</b>	<b>Total Funding Recommended</b>	<b>Budget Deficit / Surplus</b>
\$37,802	\$24,674	\$13,128 surplus

Endorsement of the recommendation will leave a total of \$13,128 available in this category to be utilised amongst other grant categories throughout the remainder of the 2025/26 financial year.

## **6.2 Option 2 Analysis**

### **6.2.1 Analysis & Implications of Option 2**

This option provides Council the opportunity to make amendments to the staff recommendation. However, it should be noted that the staff recommended applications align with the associated Policy, Procedure and Guidelines.

Any changes to the recommendation would potentially be inconsistent with the Policy, Procedure and Guidelines as applied in this instance.

### **6.2.2 Financial Implications**

Increasing an applicant's funding or including additional recipients could create a deficit in the 2025/26 budget which could leave less funding available in other grant categories.

# Community Support and Grant Program Policy



Policy Author	General Manager City Services
Date of next review	April 2027

## 1. Statement of Intent

The Council is committed to delivering a Community Support and Grant Program that ensures fairness, transparency and consistency when assessing, recommending, and approving applications using defined criteria as set out in the guidelines.

The Community Support and Grant Program offers financial and in-kind support, partnership opportunities and subsidized or no cost accommodation in an identified Council community facility to community organisations, groups and associations which contribute to creating a vibrant and stimulating place for people to live, work or visit. Grants are also offered to individuals who are residents and who have made an outstanding achievement in their chosen field of endeavour, and young people who find cost a barrier to participating in club or organised sport to encourage sport and social recreation.

## 2. Scope

This Policy applies to eligible incorporated community groups and individuals who are residents.

## 3. Legislation and References

This Policy is to be read in conjunction with the Community Development Support Grant Procedure.

Related documents include:

- *Local Government Act 1999* – Section 137, 7(c) and 7(h)
- Community Support Grant Program Procedure – Community Development Grant
- Community Support Grant Program Procedure – Individual and Equipment Grant
- Community Support Grant Program Procedure – Building Spaces Support
- Community Support Grant Program Procedure – Financial Support
- Community Support Grant Program Procedure – Program and Event Support
- Building Spaces Support Program Guidelines
- Club Participation Sponsorship Grant Guidelines
- Community Development and Event Grant Guidelines
- Equipment Grant Guidelines
- Outstanding Achievement Grant Guidelines
- Program and Event Sponsorship Guidelines
- Program and Event Sponsorship Tracking Tool
- City of Playford Strategic Plan

- City of Playford Global Glossary

This Policy should not be considered as the only document that may relate to community development grants, other tiers of government, agencies or organisations may have legislation or policies that also apply.

#### 4. Application

Council Members	Ensure the Policy and Procedure are adhered to when endorsing Community Development and Event Grants and Building Spaces and Financial Support applications.
Chief Executive Officer	Delegate to appropriate staff to ensure compliance with this Policy.
General Manager City Services	Approve requests from Grants Officers to reallocate budgeted funds from an undersubscribed grant category into an oversubscribed grant category to provide flexibility across categories based on community need.
Senior Manager Ageing and Inclusion	Ensure the Policy and Procedure are adhered to across the application of the Community Support Grant Program.
Manager Connection and Inclusion	Ensure the Policy and Procedure are adhered to in the assessment of Council's Community Development and Event Grant, Equipment Grant, Outstanding Achievement Grant and Club Participation Sponsorship applications.
Grants Officer	Implement the Policy and ensure it is adhered to when supporting applicants in the assessment of Community Development and Event Grant, Equipment Grant, Outstanding Achievement Grant and Club Participation Sponsorship applications.  Council Members be invited to attend a celebration to recognise successful Community Development and Event Grant recipients.
Grant Assessment Panel Members	Ensure the Policy and Procedure are adhered to in the assessment of the Community Development and Event Grant, Financial Support Program, Building Spaces Support Program and relevant Programs and Events Support applications.
Employees	May be requested to assist the assessment panel on an as-needs basis and offer specialised knowledge in relation to a particular topic or applicant.

## 5. Relevance to Risk Appetite Statement

### Financial Sustainability

The City of Playford has a **LOW** appetite for short-term financial risk that adversely impacts on the delivery of the Long Term Financial Plan (LTFP) and the City of Playford's overall financial stability and sustainability, as such, this Policy will try to enforce consistency on funding allocations and predetermining the maximum amount of funding an organisation can receive per grant application.

### Reputation

The City of Playford has a **LOW** appetite for negative perceptions that compromise its credibility and reputation, and as such, this Policy outlines the parameters for administering the Community Development Grant Program to ensure it is fair, transparent and consistent.

## 6. Feedback

Your feedback on this Policy is invited and can be directed to the Manager Governance via email to [governance@playford.sa.gov.au](mailto:governance@playford.sa.gov.au) or by calling the Customer Contact Team on 8256 0333.

### Administration use only

ECM document set no.	3948694
Version no.	4
Procedure link	Community Support Grant Program Procedure
Policy author	General Manager City Services
Endorsed by	Council
Resolution no.	5868
Legal requirement	N/A
Review schedule	3 Years - per Grant Review Cycle
Date of current version	May 2024
Date of next review	May 2027

### Version history

Version no.	Approval date	Approval by	Change
1	17 April 2018	Ordinary Council Resolution No. 3132	New Policy
2	28 May 2019	Ordinary Council Resolution No. 3575	Amended Policy
3	27 April 2021	Ordinary Council Resolution No 4535	Procedural content removed and added to separate procedure.



			New policy statement outlines City of Playford commitment to a Community Development Grants Program.
4	28 May 2024	Ordinary Council Resolution No 5868	Amended Policy

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Procedure Author	General Manager – City Services
Date of next review	May 2027

### 1. Purpose

Council recognises that community funding and partnerships can provide a significant opportunity to work collaboratively with community groups, organisations and individuals to deliver activities that increase social inclusion, build community capacity and strengthen connections within the community.

This Procedure details the Community Development Grant category of the Community Support and Grant Program offered by the City of Playford and references the tools used to assess and approve applications for this category.

### 2. References and Supporting Documentation

This Procedure is to be read in conjunction with the Community Support and Grant Program Policy and relevant documents referenced.

### 3. Application

Council Members	Adoption of the Procedure. Endorse successful applicants in adherence with the Procedure and associated documents.
Mayor	Acknowledge and recognise successful grant recipients by attending a celebration and providing a certificate of achievement.
Chief Executive Officer	Ensure the Procedure is implemented and subject to periodic evaluation and review. Approval of changes to the associated Guidelines.
General Manager City Services	Approve requests from the Grants Officer to reallocate budgeted funds from an undersubscribed grant category into an oversubscribed grant category to provide flexibility across categories based on community need.
Manager Connection and Inclusion	Prepare a Council Decision Report with recommendation from Grant Assessment Panel on successful applicants for Council Member consideration and endorsement.

Grants Officer	Provide guidance to applicants to support their understanding in meeting eligibility criteria in the Procedure and associated documents.  Ensure Council Members are invited to attend a celebration to recognise successful grant recipients.
Grant Assessment Panel Members	Assess applications in accordance with the Procedure and associated documents and make a recommendation on successful applicants to Council Members.
Employees	Other employees may be requested to assist the assessment panel on an as needs basis and offer specialised knowledge in relation to a particular topic or applicant.

## 4. Procedure

### 4.1 Category Description

The Community Development Grant offers financial support to community organisations, local groups and associations for proposals which:

- Deliver innovative, creative or new opportunities for the Playford community to become involved in their local community.
- Encourage and support arts, cultural development, physical activity, health and wellbeing.
- Demonstrate collaboration between organisations and the local community to maximise community benefit.
- Develop and initiate locally based events, exhibitions and/or performances which make a positive contribution to community and cultural life in Playford.

### 4.2 Assessment and Endorsement

Applications can be submitted throughout the year but will be assessed twice a year during the assessment round process.

- Round One will formally open in August and is assessed by Council at the November Strategy and Services Committee and Ordinary Council meetings, or a meeting prior to caretaker period (in Council election years).
- Round Two will formally open in February and is assessed by Council at the May Services Committee and Ordinary Council meetings.

Groups can consist of as little as two people to larger, community organisations and must involve the local community (e.g. residents, community groups and organisations, shops, businesses, etc.).

Applications must be submitted using the application form published by the Council on its website or by such other means as detailed in the associated Guidelines.

Applications will be assessed against detailed criteria outlined in the associated Guideline by a Grant Assessment Panel of employees within the Ageing and Inclusion, Child and Family Wellbeing, Sport and Property and Finance Departments. and other relevant Departments as required. Other employees may be requested to assist on the Grant Assessment Panel on an as needs basis and offer specialised knowledge.

Final endorsement of successful applicants will occur via a Council Decision Report which will include the Grant Assessment Panel members and justification for recommendation to Council.

Successful applicants in this category will be ineligible if they have also received support within the Program and Event Support category for the same event in the same year.

To meet eligibility criteria, applicants must contact Council before submitting an application in the subsequent year. This is to support applicants in reducing their risk of not meeting eligibility criteria prior to submitting their application.

Council will endeavour to support as many eligible proposals as possible within available budget.

#### **4.3 Auspicing**

Community Development Grant applicants must be a community group or organisation and legally constituted or can demonstrate that they are auspiced by a legally constituted organisation, such as an incorporated organisation, who will agree to take legal and financial responsibility for any grant monies received from the Council.

#### **4.4 Acknowledgements**

City of Playford is to be formally recognised as a sponsor/partner on all publicity and promotional material. Successfully funded organisations will be provided with a copy of the logo and Brand Guidelines to ensure appropriate application.

#### **4.5 Reporting and Acquittals**

Projects or initiatives funded under the Community Development Grant category must be completed and funding acquitted within twelve months of completion.

#### **4.6 Debt Collection Process**

Any funding that has not been successfully acquitted within the allocated timeframe (either outstanding or incomplete acquittals) will be invoiced for the return of funds.

If the funds are not returned within 90 days, Council will begin debt recovery proceedings.

Entities that have been through the debt recovery process in any Community Support and Grant category will be ineligible until funds are returned.

#### **4.7 Caretaker Period**

Council will not endorse any Decision Reports requiring Council assessment during a caretaker period.

Any assessments for the Community Development Grant category will be assessed by Council at a meeting prior to a caretaker period (in Council election years).

### **5. Feedback**

Your feedback on this Procedure is invited and can be directed to the Manager Governance via email to [governance@playford.sa.gov.au](mailto:governance@playford.sa.gov.au) or by calling the Customer Contact Team on 8256 0333.

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#### **Administration use only**

ECM document set no.	4449306
Version no.	2
Policy link	Community Support and Grant Program Policy

Procedure author	General Manager – City Services
Endorsed by	Council
Resolution no.	5868
Legal requirement	N/A
Review schedule	3 Years – per Grant Review Cycle
Date of current version	May 2024
Date of next review	May 2027

**Version history**

Version no.	Approval date	Approval by	Change
1	27 May 2021	Ordinary Council (Resolution 4535)	New Procedure
2	28 May 2024	Ordinary Council (Resolution 5868)	Amended Procedure



# Community Support and Grant Program

## Community Development Grant Guidelines

### Purpose

The Community Development Grant offers financial support to community organisations, local groups and associations for proposals which:

- deliver innovative, creative or new opportunities for the Playford community to become involved in their local community.
- encourage and support arts, cultural development, physical activity, health and wellbeing.
- demonstrate collaboration between organisations and the local community to maximise community benefit.
- develop and initiate locally based events, exhibitions and/or performances which make a positive contribution to community and cultural life in Playford.

### Timeline

#### Round 1 2024/25

For projects, programs, activities and community events scheduled after 30 November 2024:

Action	Dates
Grant Round Opens	Monday, 12 August 2024 at 9am
Grant Round Closes	Friday, 20 September 2024 at 5pm
Acknowledgement of Outcome	Friday, 29 November 2024

Endorsement will usually occur at the November 2024 Ordinary Council Meeting.

#### Round 2 2024/25

For projects, programs, activities and community events scheduled after 31 May 2025:

Action	Dates
Grant Round Opens	Monday, 10 February 2025 at 9am
Grant Round Closes	Friday, 21 March 2025 at 5pm
Acknowledgement of Outcome	Friday, 30 May 2025

Endorsement will usually occur at the May 2025 Ordinary Council Meeting.

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## Application Process

Two funding rounds are offered each financial year.

Applications can be submitted at any time throughout the year but will be assessed twice a year.

Grants are available to an organisation every second year within this category, i.e., if an organisation received funding in Round 1 of 2024, they will be eligible for funding again in Round 1 of 2026.

Applications will initially be assessed by a Grant Assessment Panel of Council staff against weighted criteria in conjunction with current Policy, Procedure and Guidelines. The Grant Assessment Panel will make a recommendation, and the final decision on the successful applications will be determined by Council at the Ordinary Council meetings outlined above.

To apply, complete and submit the application form with required attachments available on Council's [website](#). Other options for submitting applications may be available upon discussion with Council's Grants Officer. All applicants should contact Council's Grants Officer to discuss their application prior to submission to support applicants in reducing their risk of not meeting eligibility criteria. The Grants Officer can provide support and advice on applications received prior to grant round closing.

Your application will be viewed as incomplete, and will be ineligible for funding, if you fail to submit all information as requested within the application form.

One application per organisation will be accepted.

All correspondence from Council, including confirmation of outcome, will be emailed in the first instance.

## Funding

Applications for funding up to the value of \$5,000 (excluding GST) can be submitted. Council will endeavour to support as many eligible proposals as possible within available budget.

This funding program is very popular, and meeting the eligibility and priority criteria does not necessarily guarantee success due to funding limits. The grant amount awarded to a successful applicant may also vary from the amount requested on the application form during the grant assessment process.

Grant offers by Council in no way implies any ongoing funding commitment or obligation by Council.

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## Criteria

### Priorities

If proposals meet the eligibility criteria they will then be assessed against the following priorities:

- will be initiated by, or rely on, considerable involvement of stakeholders (i.e., residents, businesses, key visitors, community groups and organisations);
- will be innovative and have the capacity to engage the Playford community;
- activate and increase participation in the use of community spaces and open space;
- support and strengthen community groups and organisations and encourage volunteering;
- encourage partnerships that build a safe community;
- deliver significant community benefit and create vitality within the City of Playford.
- generate a positive image of Playford to residents of the City and South Australia, interstate and overseas visitors;
- attract new projects, activities and/or events to be staged in the City of Playford;
- ensure equity of access to projects, activities and events by residents and visitors.
- facilitate and encourage community involvement and participation in free or low-cost community projects, activities and events;
- projects, activities or events held in publicly accessible spaces; and
- entities who have received limited or no support through Councils Community Support and Grant Program.

### Eligibility

Proponents must meet the following eligibility criteria:

- be a not-for-profit, non-government community group or organisation, or a newly-formed group consisting of a minimum of two people;
- be legally constituted, or can demonstrate that they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Playford;
- based within the City of Playford, or proposing an activity that will take place within the City of Playford boundary (priority will be given to organisations and community groups located within the City of Playford boundary);
- have the appropriate management structure to effectively manage financial and accounting requirements;
- have limited capacity to raise funds;

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- have a relatively high volunteer-to-paid-staff ratio;
- attracts new projects, activities and/or events to the City of Playford;
- does not duplicate an existing project, activity, event or service. Grants can be used to increase or enhance a current project, activity or event (priority will be given to applications which are new, one-off projects, activities or events);
- can demonstrate that the project, activity or event has clear aims and objectives, is achievable and will benefit the community;
- complies with key principles of access and equality, diversity, participation and innovation;
- can demonstrate own contribution and match the amount of the grant with cash, material, volunteer hours or other in-kind support; and
- can demonstrate capability, ability and expertise in delivering the project, activity or event.

#### Ineligibility

Funding will **not** be provided for:

- proposals which have already commenced or have been completed, or for costs that have already been incurred.
- organisational operational costs such as utility bills, rent or ongoing salary costs. Grants are not intended to supplement the day to day operations of a group or facility such as consumables or facility maintenance.
- application for funds to upgrade the interior of a privately-owned building, or minor capital works such as installing fences, air conditioning, fixed pergolas, fixed shade structures, etc.
- application for funds to purchase a vehicle.
- applications from public or private educational institutions.
- applications from organisations which receive significant funding from a State or Federal Government source.
- applications to fund regular maintenance or repairs to property where the responsibility is with a private entity or local Council, State or Commonwealth Department.
- applications for interstate or overseas travel.
- applications for academic research or conference costs.
- applications for gift vouchers or the purchase of items which are then donated to a third party.
- applications for funding to be used for sponsorship or fundraising.

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- events such as an organisation's birthday or anniversary celebrations, or other events that are exclusive to group members and are not open to the general public.
- proposals that limit or restrict accessibility or use of public spaces.
- applicants who are yet to acquit a grant, complete and submit an outcomes report or who have been through the debt recovery process in any City of Playford Community Support and Grant category.
- applications from organisations that have received a grant in the previous 12 months. Grants are available every second calendar year within this category (if an organisation received funding in Round 1 of 2024, they will be eligible for funding in Round 1 of 2026).
- applicants in this category will be ineligible if they have also received support within the Program and Event Support category for the same event in the same year.
- applications from groups or organisations that receive poker machine revenue.
- applications to purchase tobacco or alcohol as part of their project, program or community event.

### Auspicing Arrangements

If you are not incorporated, you have not been audited, or you are unable to submit a copy of your most recent audit, certified financial statement, or a copy of the minutes of your last AGM together with a copy of your treasurer's report, you will need to be auspiced by an incorporated body who will take legal and financial responsibility for any grant monies received from the City of Playford.

An auspice organisation will agree to take on the responsibility to acquit the grant on behalf of your group. This means that the other organisation would agree to act as a 'banker' for the grant. The organisation will need to complete part of the application form and sign an agreement confirming that the grant will be used for the purposes that you have stated in the application. This needs to be completed before you lodge your application.

Please note that Council is not able to find an auspice organisation on your behalf.

### Acknowledgement of Outcome

All proponents will be informed of the outcome within one week of Council's resolution.

Once an application has been approved, your organisation (or your auspice organisation) will be required to submit the following:

- declaration by Auspice Organisation (if applicable);
- tax invoice;
- copy of public liability insurance or certificate of currency;

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- copy of completed Australian Taxation Office 'Statement by a Supplier' form (only if you do not have an ABN); and
- letter of support from auspicing body (only if you are not incorporated or you have not been audited due to being a new group formed for less than a 12 month period).

Failure to submit this information in a timely manner will cause Council to withdraw approval.

City of Playford is to be formally acknowledged as a sponsor on all publicity and promotional material for the project, activity or event. Successfully funded organisations will be provided with a copy of the logo and Brand Guidelines to ensure appropriate application.

### Acquittal and Evaluation of Grants

The program, project or community event must commence after successful notification has been received and be completed and funding acquitted within 12 months of Council endorsement of funding.

Applicants will be asked to return funds if the program/activity does not eventuate or meet the conditions of funding.

On completion of the project, activity or event recipients will be required to:

- expend the grant monies on the approved project, activity or event as outlined in the successful proposal. The organisation must seek prior authorisation from Council for any modification to the original grant purposes. Any unspent funds must be returned to Council at the end of the grant period unless prior approval has been sought to redirect funds related to the funded project, activity or event.
- complete and submit a grant acquittal and outcomes report. Please note, you will need to provide approved documentation (i.e., receipts) specifying that the grant was spent for the purpose for which it was received.

Failure to successfully complete the grant acquittal and outcomes report or return unspent funds in accordance with agreed terms and conditions may jeopardise future funding applications.

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## Grant Applications Recommended for Funding



Total Funding Available \$37,802

	Amount requested	Amount recommended
Elizabeth South Community Centre	\$5,000	\$5,000
FC Fizi Soccer Club	\$3,750	\$3,750
Golgotha Uniting Church	\$5,000	\$5,000
Northern Wolves Soccer Club	\$2,900	\$2,000
Playford Tennis Club Inc	\$3,924	\$3,924
Streetlight Community	\$5,000	\$5,000
<b>Total</b>	<b>\$25,574</b>	<b>\$24,674</b>
Difference	\$12,228	\$13,128

Applicant	Elizabeth South Community Centre		
Amount requested	\$5,000	Amount recommended	\$5,000
Project and expected outcomes	<p>Elizabeth South Community Fest</p> <p>Elizabeth South Community Fest is a community fun day to be held in August 2026 at the Elizabeth South Shopping Centre and will feature entertainment, games, competitions, and a free sausage sizzle, while highlighting local businesses and services.</p> <p>The project will target families, children and residents within Elizabeth South and surrounds. The event will be held in a publicly accessible space and will offer low or no-cost activities for the community.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• Increase social inclusion and community cohesion.</li> <li>• Promote community spirit and connection.</li> <li>• Highlight the role of community in wellbeing.</li> <li>• Provide free/low cost accessible activities.</li> <li>• Increase awareness of local businesses and services.</li> </ul>		
% of current membership in Playford (approx)	95%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	500		
Additional panel comments	Application clearly meets priorities and provides value for money.		

<b>Applicant</b>	<b>FC Fizi Soccer Club Inc</b>		
<b>Amount requested</b>	<b>\$3,750</b>	<b>Amount recommended</b>	<b>\$3,750</b>
Project and expected outcomes	<p>Connect Through Sport</p> <p>Annual youth soccer tournament will be held in December 2026 at Uley Reserve. This event is open to the wider community and held annually, with its main purpose being to help enable youth engagement in the community and to promote enjoyment and fair competition through sport. FC Fizi Soccer Club are keen for the community to stay active in summer as well as winter.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• build a safe community.</li> <li>• bring youth together and help them learn from each other, through sport.</li> <li>• develop mental and physical health by creating a fun and safe learning environment for participants (players, coaches and parents).</li> </ul>		
% of current membership in Playford (approx)	90%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	150		
Additional Panel comments	Application clearly meets priorities and provides value for money.		

<b>Applicant</b>	<b>Golgotha Uniting Church</b>		
<b>Amount requested</b>	<b>\$5,000</b>	<b>Amount recommended</b>	<b>\$5,000</b>
<b>Project and expected outcomes</b>	<p>From Broken to Becoming: Youth Mental Health and Hope Summit</p> <p>This free, youth-focused mental health and suicide prevention initiative will be delivered at Playford Uniting Church in September 2026 for young people aged 15–25.</p> <p>This event has been developed in response to growing concerns identified through the church's ongoing youth engagement, where many young people have expressed challenges related to mental health, identity, emotional wellbeing and life pressures.</p> <p>The event will provide a safe, supportive and inclusive space where young people can openly engage in conversations around mental health, hear from lived-experience speakers, and participate in interactive sessions designed to build resilience, self-awareness and coping strategies.</p> <p>A key focus of the initiative is early intervention and reducing stigma, encouraging young people to seek support and equipping them with practical tools to navigate challenges. Participants will benefit from structured workshops, guided discussions and access resource packs.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• address the growing mental health challenges faced by young people within the City of Playford.</li> <li>• contribute to reducing stigma around mental health and suicide, while encouraging young people to seek support when needed, through early intervention and open conversations.</li> <li>• participants gain increased awareness and understanding of mental health, along with practical coping strategies to manage stress, anxiety and emotional challenges.</li> <li>• foster a sense of belonging, connection and reassurance, particularly for young people who may feel isolated or unheard by creating a safe and supportive environment.</li> <li>• strengthen community capacity by equipping young people, peers and youth leaders with the knowledge and confidence to support one another.</li> <li>• promote help-seeking behaviours and provide access to local support services.</li> <li>• long term outcomes include building resilience, support positive identity development and contribute to a more connected, informed and mentally healthy community.</li> </ul>		
<b>% of current membership in Playford (approx)</b>	95%	<b>% of current services delivered in Playford (approx)</b>	100%
<b>No of Playford residents who will benefit (approx)</b>	300		
<b>Additional panel comments</b>	Application clearly meets priorities and provides value for money.		

<b>Applicant</b>	<b>Northern Wolves Soccer Club</b>		
Amount requested	\$2,900	Amount recommended	\$2,000
Project and expected outcomes	<p><b>Bogan Bingo Night</b></p> <p>The Bogan Bingo Night is a community-focused social event designed to support the Northern Wolves Soccer Club. The primary purpose of the event is to strengthen social and community connections among players, families, and the wider community while raising funds for club development.</p> <p>The Bogan Bingo Night encourages broader community participation, attracting people who may not typically attend sporting or club-based events. The project supports strengthening social connections and promotes inclusion, which are key aspects of community wellbeing. It also indirectly encourages physical activity by raising funds to support player development and participation in sport.</p> <p>Collaboration is central to the event's success, with the Northern Wolves Soccer Club working alongside local businesses, volunteers, and community members. This partnership approach maximises community benefit through shared resources, sponsorships, and increased local engagement.</p> <p>Finally, the Bogan Bingo Night will deliver a locally based, themed event that is both entertaining and inclusive. It creates a sense of belonging, celebrates Australian culture in a light-hearted way, and establishes an opportunity for ongoing community events in the future.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• Strengthens community ties.</li> <li>• Raises necessary funding to support club development.</li> <li>• Supports struggling families, making the club more inclusive and accessible</li> <li>• Reinforces the club as a welcoming, community-focused organisation.</li> </ul>		
% of current membership in Playford (approx)	80%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	60		
Additional panel comments	<p>While benefit to residents appears low, their program outcome is to increase club development and membership through fundraising through the event.</p> <p>Applicant requested \$2,900 to fund the bingo hosts and raffle prizes but raffle prizes cannot be funded as stated within the current guidelines. The amount of funding recommended was reduced accordingly.</p>		

<b>Applicant</b>	<b>Playford Tennis Club Inc</b>		
<b>Amount requested</b>	<b>\$3,924</b>	<b>Amount recommended</b>	<b>\$3,924</b>
Project and expected outcomes	<p>Introducing and Improving Tennis</p> <p>The club is seeking to introduce tennis to new and existing residents of Playford, with the aim to increase awareness of tennis, increase membership, and activate and increase the daytime utilisation of Playford Tennis Centre beyond the current evening usage. The project will include the purchase of a tennis ball machine, second battery and tennis balls. This will provide the opportunity for new and potential players to 'come and try tennis' using the tennis ball machine to learn and improve their skills without outlaying significant expenses for professional tennis coaching sessions, and existing players to increase tennis skills.</p> <p>Tennis ball machines are a versatile training tool that allows players to practice strokes, improve timing and simulate match conditions without a partner, designed for players of all skill levels to practice consistently and suitable for beginners, intermediate or advanced players. The machine allows for customisation of ball speed and trajectory making it ideal for new players and enable the advancement of more complex tennis skills for medium and experienced players. A second battery will enable club volunteers to ensure that the tennis ball machine is always available without having to wait for battery charging and ensuring that the machine has the ability to be used consistently and over longer periods of time.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• Skill development leading to improved player ability.</li> <li>• Introduction of simplistic tennis skills to potential new players of all ages and capabilities.</li> <li>• Increase membership of Playford Tennis Club.</li> <li>• Increase usage of the Playford Tennis Centre.</li> <li>• Create an opportunity for volunteers to interact with new players, potentially leading to new volunteers.</li> <li>• Provide an opportunity for parents to increase interaction with their children and other family members through simple tennis skill development.</li> </ul>		
% of current membership in Playford (approx)	80%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	400		
Additional panel comments	Project targets key priorities listed in the guidelines with the potential to increase usage of the tennis centre and membership of the tennis club within the wider community.		

<b>Applicant</b>	<b>Streetlight Community</b>		
<b>Amount requested</b>	<b>\$5,000</b>	<b>Amount recommended</b>	<b>\$5,000</b>
Project and expected outcomes	<p>Drive Forward</p> <p>Funding will be used to directly deliver the Drive Forward program within the Playford community. The project will assist young people in Adelaide's northern suburbs who have limited support available, to obtain their provisional driver's licence.</p> <p>The program aims to remove employment barriers for young people by providing mentoring and on-road driving experience. The initial project will support up to 10 Playford young people by providing up to 4 driving lessons with a qualified driving instructor, the remainder of the project is being funded by the organisation for ongoing access to a volunteer-led learner driver program similar to Council's Wheels in Motion program.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• create practical, lasting impact in the Playford community by helping disadvantaged young people overcome a key barrier to independence and employment.</li> <li>• driving support by trained volunteer mentors enables participants to build confidence, responsibility and real-world skills. This leads to increased access to employment, education and training opportunities, whilst also promoting safer driving behaviour.</li> <li>• Beyond the outcomes of attaining a driver's licence, Drive Forward also strengthens social connections and provides positive mentor relationships, helping to reduce isolation and disengagement.</li> <li>• As an early intervention initiative, it supports young people to make constructive life choices and contributes to a safer, more connected community.</li> </ul>		
% of current membership in Playford (approx)	40%	% of current services delivered in Playford (approx)	25%
No of Playford residents who will benefit (approx)	10		
Additional panel comments	<p>While only benefiting a small number of residents, their program targets a substantial gap for community in obtaining their learner driver hours which can support employment and education goals for young residents. Council's Wheels in Motion program provides a similar service to the Drive Forward program, however can only service a small number of community members at one time so having the Drive Forward program set up locally will support a wider number of young people. Steetlight are funding a significant amount towards this program, grant funding from Council will specifically fund 4 qualified driving lessons for 10 young people which isn't accessible through other local services, including Council's Wheels in Motion program, where participants are required to self-fund these sessions to be eligible to commence in the program.</p>		



	<p>responsibility for any grant monies received from the City of Playford.</p> <p>Chess Minds United is not eligible for funding for the above reasons as the business is registered as a sole trader entity, is not incorporated and has not sought an auspice for their application.</p>
Feedback	<p>Grants Officer to connect the group with Council's Youth team to discuss potential partnership opportunities and share information on the availability of alternative support through the Program and Event Support category, subject to availability and standard Council processes.</p>

<b>Applicant</b>	<b>Emma Pevreall</b>		
<b>Amount requested</b>	<b>\$4,000</b>		
Project and expected outcomes	<p>Linedancing workshop and social</p> <p>This project will deliver a one-off, inclusive community line dancing workshop and social event at Uley Road Hall, hosted by nationally recognised interstate choreographer Simon Ward.</p> <p>The event will provide a fun, accessible opportunity for residents of all ages and abilities to participate in physical activity, improve wellbeing and strengthen social connection. Open to the general public and held in a publicly accessible venue, the workshop will encourage community participation while attracting visitors from outside the region. The event will be widely promoted through local networks and social media, generating positive economic and cultural benefits for the City of Playford.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• Foster stronger community connections, providing inclusive opportunities for people of all ages and backgrounds to engage, participate and feel a sense of belonging</li> <li>• Promote physical and mental wellbeing, encourage skill development and create social spaces where individuals can build friendships and support networks</li> <li>• Offer accessible, high-quality activities, empowering local residents, particularly youth and families, to engage actively in their community</li> <li>• Over time, contribute to a more connected, vibrant, and resilient Playford, where participation, collaboration, and enjoyment are at the heart of community life</li> </ul>		
% of current membership in Playford (approx)	90%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	300		
Panel comments	<p>Eligibility criteria in the guidelines has not been met in this instance. Proponents must meet the following eligibility criteria:</p> <ul style="list-style-type: none"> <li>• be a not-for-profit, non-government community group or organisation, or a newlyformed group consisting of a minimum of two people;</li> <li>• be legally constituted, or can demonstrate that they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Playford.</li> </ul> <p>Emma Pevreall is not eligible for funding for the above reasons as the business is registered as a sole trader entity, is not incorporated and has not sought an auspice for their application.</p>		
Feedback	Council may also consider a request for support through the Program and Event Support category, subject to availability and standard Council processes.		

<b>Applicant</b>	<b>Playford Community Fund Inc</b>		
<b>Amount requested</b>	<b>\$5,000</b>		
Project and expected outcomes	<p>Playford Choice and Care Food Vouchers</p> <p>The project aims to support Playford community members facing short-term hardship by providing 200 \$25 food vouchers that offer choice, dignity and immediate relief. Vouchers would allow clients to supplement the food parcels provided by Playford Community Fund and purchase non-perishable food such as meat, fruit and vegetables, which, although essential, are unable to be stored at the office.</p> <p>Food vouchers also support domestic violence and homeless clients in purchasing prepacked items that require no preparation or cooking.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• Positive effect on families and others who are at their lowest point and struggling with the rising cost of living.</li> <li>• Opportunity to purchase fresh fruit and vegetables, something they may not be able to afford.</li> <li>• 200 families will benefit, including but not limited too; First Nations people, refugees, families in conflict, homeless people, families suffering from domestic violence, children at risk, sole parent families and unemployed people.</li> </ul>		
% of current membership in Playford (approx)	100%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	200		
Panel comments	<p>Eligibility criteria in the guidelines has not been met in this instance. Funding will not be provided for:</p> <ul style="list-style-type: none"> <li>• applications for gift vouchers or the purchase of items which are then donated to a third party.</li> </ul>		
Feedback	Feedback will be provided and the group will be encouraged to apply for eligible programs, projects, activities or community events in future rounds.		

<b>Applicant</b>	<b>Ray of Hope Church SA Inc</b>		
<b>Amount requested</b>	<b>\$5,000</b>		
Project and expected outcomes	<p>Christmas Celebration of 2026</p> <p>The Christmas Celebration to be held on 25 December 2026 is a community gathering designed to honour the birth of Jesus Christ and create a joyful, welcoming environment for people of all ages. The event aims to blend worship, fellowship, cultural expression and acts of generosity, reflecting the heart of the Christmas message; hope, peace, and God's love revealed through Christ.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• increase sense of belonging and unity.</li> <li>• strengthen faith and renew joy.</li> <li>• positive community engagement.</li> <li>• opportunity for ministry follow-up.</li> <li>• a memorable celebration that honours Christ.</li> </ul>		
% of current membership in Playford (approx)	100%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	30		
Panel comments	<p>The submitted application requires further detail to have met eligibility criteria and to be considered achievable or a benefit to the community. In particular, the applicant needs to provide the following:</p> <ul style="list-style-type: none"> <li>• quotes for requested funding.</li> <li>• evidence of booked venue and that it is open to the broader community.</li> <li>• demonstrated in-kind support.</li> </ul>		
Feedback	The group will be encouraged to re-apply once their application has addressed the issues noted, with support available from Council's Grants Officer.		

<b>Applicant</b>	<b>The Palms Residential Park Social Club</b>		
<b>Amount requested</b>	<b>\$5,000</b>		
Project and expected outcomes	<p>Active Living for Retirees: Community Gym Enhancement Project Stage 1</p> <p>The residential village's current community spaces are underutilised, and residents have expressed a strong interest in opportunities that promote healthy ageing, physical mobility, and social engagement. Many retirees face barriers to mainstream fitness centres, including cost, accessibility, and transport limitations.</p> <p>This project aims to activate and significantly increase participation in the use of a shared community space within the residential village by purchasing and installing new gym equipment specifically designed for older adults. By improving access to safe, age-appropriate fitness facilities, the project will encourage regular physical activity, enhance social connection, and support the wellbeing of residents living in the retirement community.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>• easy-to-use gym equipment available.</li> <li>• help older residents move more, feel better, and meet people.</li> <li>• ensure space is safe, welcoming, and used regularly.</li> </ul>		

% of current membership in Playford (approx)	100%	% of current services delivered in Playford (approx)	100%
No of Playford residents who will benefit (approx)	340		
Panel comments	<p>Eligibility criteria in the guidelines has not been met in this instance for the following reasons:</p> <ul style="list-style-type: none"> <li>The equipment would not be broadly open to or available to the general public, only accessible to residents of the Palms Residential Park.</li> </ul> <p>This request better fits under the Equipment Grant category.</p>		
Feedback	<p>Feedback will be provided and the group can be approved for an Equipment Grant of up to \$1,000 for the purchase of equipment as detailed in their Community Development Grant application.</p> <p>The group will also be provided with information on Grenville based health and fitness programs that may be available.</p>		

<b>Applicant</b>	<b>Vietnam Veterans Association of Australia</b>		
Amount requested	\$5,000		
Project and expected outcomes	<p>Health and Safety</p> <p>Replacement of three door drinks fridge that holds the cold drinks for members and to fit an electric step fitted to their 12 seater bus.</p> <p>The current fridge was second hand when the new clubrooms were started 20 years ago. It has been repaired on numerous occasions. The electronic step will assist with the safety for our older members when getting in and out of the bus.</p> <p>Expected outcomes:</p> <ul style="list-style-type: none"> <li>cold drinks will be available on arrival for members.</li> <li>cease using an unsafe portable step and will make it easier for members to attend both meetings and outings.</li> </ul>		
% of current membership in Playford (approx)	30%	% of current services delivered in Playford (approx)	30%
No of Playford residents who will benefit (approx)	75		
Panel comments	<p>Eligibility criteria in the guidelines has not been met in this instance for the following reasons:</p> <ul style="list-style-type: none"> <li>The purchase of equipment is not related to a project, program, activity or community event.</li> <li>The equipment would not be broadly utilised or available within the community, but used primarily by the group only.</li> </ul> <p>This request better fits under the Equipment Grant category.</p>		
Feedback	<p>Feedback will be provided and the group can be approved for an Equipment Grant of up to \$1,000 for the purchase of equipment as detailed in their Community Development Grant application.</p>		

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# **INFORMAL DISCUSSION**

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## **6.1 Events and Activation Update**

**Presenter:** Mr Tom Madigan, Senior Manager - Business & Activation  
Ms Elena Casciano, Senior Manager - Families & Young People

**Purpose:** To provide council with an update on events

**Duration:** 30 Minutes

## **STAFF REPORTS**

### **MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL**

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***Matters which cannot be  
delegated to a Committee or Staff***

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**8.1 2026/27 RATE REBATES**

Contact Person: Luke Culhane

**Why is this matter before the Council or Committee?**

Matters which cannot be delegated to a Committee or Staff

**Purpose**

For the Committee to make a determination on whether to deal with this matter in confidence.

**A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE****STAFF RECOMMENDATION**

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager City Assets;
- General Manager City Services;
- General Manager Corporate Services;
- Senior Manager Financial Services;
- Senior Manager City Property;
- Senior Manager Development Services;
- Senior Manager Families & Young People;
- Governance Support;
- ICT Support;
- Minute Taker;

in order to consider in confidence agenda item 8.1 under Section 90(3)(b) of the *Local Government Act 1999* on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is confidential because rate rebates are financial information regarding specific community groups and organisations.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

*Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.*

**B. The Matters as per item 8.1**

**C. COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE****Purpose**

To resolve how long agenda item 8.1 is to be kept confidential.

**STAFF RECOMMENDATION**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Report for Item 8.1
- Attachments 1, 2 and 3 for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by the Committee, at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates to the Chief Executive Officer the power to revoke in whole or in part this order at any time and the Chief Executive Officer must advise the Committee of the revocation of this order as soon as possible after such revocation has occurred.

## 8.2 NAWMA DRAFT ANNUAL PLAN AND BUDGET 2026-2027 AND CASH ADVANCE DEBENTURE FACILITY

Contact Person: Sam Green

### Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff

### Purpose

For the Committee to make a determination on whether to deal with this matter in confidence.

### A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

#### STAFF RECOMMENDATION

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager City Assets;
- General Manager City Services;
- General Manager Corporate Services;
- Acting Executive Strategic Advisor
- Senior Manager Financial Services
- Dr Craig Heidenreich, Chief Executive Officer, NAWMA;
- Sid Jain, Chief Financial Officer, NAWMA;
- Environmental Planner
- Governance Support;
- ICT Support;
- Minute Taker;

in order to consider in confidence agenda item 8.2 under Section 90(3)(g) of the *Local Government Act 1999* on the basis that:

- (g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

This matter is confidential because Council is required by the relevant provisions in the NAWMA Charter 2024 to keep the NAWMA Budget confidential (unless the NAWMA Board resolves otherwise).

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

*Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.*

### B. The Matters as per item 8.2

**C. COMMITTEE TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE****Purpose**

To resolve how long agenda item 8.2 is to be kept confidential.

**STAFF RECOMMENDATION**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(g) of the *Local Government Act 1999*:

- Report for Item 8.2
- Attachment 1 for Item 8.2
- Minutes for Item 8.2

This order shall operate until the next scheduled annual review of confidential items by the Committee at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

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# **INFORMAL DISCUSSION**

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### 8.3 REPURPOSING ASSETS UPDATE

Contact Person: Dale Welsh

#### Why is this matter before the Council or Committee?

Informal Discussion

#### Purpose

For the Committee to make a determination on whether to deal with this matter in confidence.

#### A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

##### STAFF RECOMMENDATION

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager City Assets;
- General Manager City Services;
- General Manager Corporate Services;
- Acting Executive Strategic Advisor;
- Senior Manager City Property;
- Acting Senior Manager Community Engagement & Experience;
- Senior Manager Development Services;
- Senior Manager Financial Services;
- Acting Manager Marketing & Communications;
- Program Manager Repurposing Assets;
- Property Specialist Repurposing Assets;
- Business Support Officer Repurposing Assets;
- Governance Support;
- ICT Support;
- Minute Taker;

in order to consider in confidence agenda item 8.3 under Section 90(3)(b) of the *Local Government Act 1999* on the basis that:

- (b) information the disclosure of which -
- i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii) would, on balance, be contrary to the public interest.

This matter is confidential because the provision of this information is contrary to the public interest as the information contained within the presentation can reasonably be expected to convey a commercial advantage.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

*Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.*

**B. The Matters as per item 8.3**

**C. COMMITTEE TO DECIDE HOW LONG ITEM 8.3 IS TO BE KEPT IN CONFIDENCE**

**Purpose**

To resolve how long agenda item 8.3 is to be kept confidential.

**STAFF RECOMMENDATION**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.3 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Presentation for Item 8.3

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates to the Chief Executive Officer the power to revoke this order or parts thereof at any time, and the Chief Executive Officer must advise the Committee of the revocation of this order as soon as possible after such revocation has occurred.