NOTICE

of

STRATEGIC PLANNING COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

TO BE HELD IN

COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 11 JUNE 2019 AT 7:00PM

SAM GREEN
ACTING CHIEF EXECUTIVE OFFICER
Issue Date: Thursday, 6 June 2019

MEMBERSHIP

PRESIDING MEMBER - CR PETER RENTOULIS

Mayor Glenn Docherty  Cr Akram Arifi  Cr Marilyn Baker
Cr Stephen Coppins  Cr Andrew Craig  Cr Veronica Gossink
Cr Shirley Halls  Cr David Kerrison  Cr Clint Marsh
Cr Misty Norris  Cr Jane Onuzans  Cr Dennis Ryan
Cr Gay Smallwood-Smith  Cr Katrina Stroet  Cr Cathy-Jo Tame
## CITY OF PLAYFORD STRATEGIC PLAN

1. **Smart Service Delivery Program**

   This program is about continuing to provide for the changing needs and expectations of our diverse community, delivering the services they require. It means making the most of our community's existing strengths, talents and diversity, and working smarter to connect our community with each other to contribute to overall wellbeing and the economic life of the City.

   **Outcomes**
   - 1.1 High quality services and amenities
   - 1.2 Improved service delivery
   - 1.3 Working smarter with our community
   - 1.4 Enhanced City presentation, community pride and reputation

2. **Smart Living Program**

   This program is about Council playing its part to make the City more liveable and connected. As our older suburbs age and our population and urban footprint expands, we will find innovative ways to renew and ‘future proof’ the liveability of our neighbourhoods. It also means ensuring our community has access to smart technologies.

   **Outcomes**
   - 2.1 Smart development and urban renewal
   - 2.2 Enhanced City presentation, community pride and reputation
   - 2.3 Liveable neighbourhoods

3. **Smart Jobs & Education Program**

   This program is about Council leading by example and advocating to other organisations to support the diversification of our local economy and improve the employment prospects for our community. This includes providing the right environment for investment and business attraction and connecting our community up with the right skills and education for the transitioning economy.

   **Outcomes**
   - 3.1 Growth and diversification of local jobs matched with relevant education and training
   - 3.2 Commercial and industrial growth
   - 3.3 Sustainable economic transformation
   - 3.4 International market connections

4. **Smart CBD Program**

   This program relates to Council’s long term strategy for the redevelopment and expansion of the Elizabeth Regional Centre. In the longer term Elizabeth can expect to be home to a number of facilities and services such as hospitals, a university, significant retail services, medium to high density commercial offices, peak business organisations and high density housing.

   **Outcomes**
   - 4.1 Expanded range of local services
   - 4.2 Growth and diversification of local jobs in the CBD
   - 4.3 Greater housing choice
   - 4.4 Increased social connections
   - 4.5 Commercial growth

5. **Smart Sport Program**

   This program is about Council’s long term vision to create the Playford City Sports Precinct providing local community, state and national level sporting facilities. It will create a focus on healthy communities and promote greater participation in sport and physical activity. It will also support the renewal of adjoining suburbs.

   **Outcomes**
   - 5.1 Enhanced community pride and reputation
   - 5.2 Healthy and socially connected community
   - 5.3 Access to elite sporting facilities

6. **Smart Health**

   In the longer term the Playford will see expansion of the area around the Lyell McEwin Hospital into a key precinct with tertiary training, research, allied health facilities and residential accommodation. It will have potential links to advanced manufacturing in assistive devices in health, aged and disability. This program is about raising the profile and amenity of the precinct and facilitating new investment.

   **Outcomes**
   - 6.1 Access to quality, local health services
   - 6.2 Increased employment opportunities in health, disability and aged sectors
STRATEGIC PLANNING COMMITTEE CHARTER

1 Role

1.1 The Committee’s role is to:

1.1.1 Act in an advisory capacity to the Council regarding all high level strategy.

1.1.2 Act as per the requirements legislated by the Development Act.

1.1.3 Monitor the performance of the Council.

2 Terms of Reference

2.1 The Committee’s terms of reference are to consider all matters relating to Council’s strategic planning and performance.

2.1.1 To provide advice to the Council in relation to the extent to which the Council’s strategic planning and development policies accord with the Planning Strategy.

2.1.2 To assist the Council in undertaking strategic planning and monitoring directed at achieving the following as per section 101A2(b) of the Development Act:

   a. orderly and efficient development within the area of the council; and

   b. high levels of integration of transport and land-use planning; and

   c. relevant targets set out in the Planning Strategy within the area of the Council; and

   d. the implementation of affordable housing policies set out in the Planning Strategy within the area of the council.

2.1.3 To act as Council’s delegate in all matters relating to -

   a. Strategic Directions Report;

   b. Council-initiated Development Plan Amendment; or

   c. Ministerial initiated Development Plan Amendment.

2.1.4 To develop the Playford Plan, Annual Business Plan and Budget, Long Term Financial Plan and Asset Management Plans for Council consideration.

2.1.5 To consider on a regular basis reports on the performance of the Council.

2.1.6 Review and approve relevant policies where delegation permits.
3 Definitions

**Act** for the purpose of this policy means the *Local Government Act 1999*.

**Chief Executive Officer** (CEO) means the Chief Executive Officer of a council and includes a deputy or other person acting in the officer of Chief Executive Officer.

**Committee** includes Section 41 Committees, other Committees and Panels established by Council.

**Elected Member** means the principal member or a councillor of the Council.

**Development Act 1993** is an Act to provide for planning and regulate development in the State; to regulate the use and management of land and buildings, and the design and construction of buildings; to make provision for the maintenance and conservation of land and buildings where appropriate; and for other purposes.

**Executive Officer** is a staff member appointed by the Chief Executive Officer to support a Section 41 Committee, other committee or advisory group.

**Independent Members** are members on a committee or panel who are not elected but have been appointed by the Council to undertake a similar role as Councillors on Council’s Section 41 Committees or the Council Development Assessment Panel. They are external appointees.

**Mayor** is the person elected as the Principal Member of the Council to represent the local government area as a whole.

**Staff** includes Council staff, contractors, volunteers and all others who perform work on behalf of Council.

4 Delegations

4.1 The Committee has delegation for the following:

4.1.1 Approve Committee’s Minutes as a true and accurate record of proceedings.

4.1.2 Develop and approve the Committee’s Work Plan.

4.1.3 Appoint a Presiding Member from within the Committee

4.1.4 Committee has the power pursuant to Section 87 (1) of the Act to determine the months of the year that the Committee meets.

4.1.5 Consider and provide a response to LGA Circulars or other business of a strategic nature, in line with the Committee’s role.

4.1.6 Determine all matters relating to Development Plan Amendments and Strategic Directions Reports as required by Section 25, 26 and 30 of the Development Act 1993.

4.1.7 Provide direction on Council responses to Ministerial correspondence in line with the Committee’s Role, Terms of Reference and delegations as required.
4.1.8 Provide direction on Council submissions to the State Planning Commission in line with the Committee’s Role, Terms of Reference and delegations as required

4.1.9 Determine the Playford Position on Notices of Motion for ALGA and LGA Meetings, in the case that timing of the release of the ALGA or LGA Agenda falls outside a Council Meeting.

4.1.10 Consider and approve relevant policies submitted to the Committee in line with the Committee’s Role and Terms of Reference. Nothing in this clause prevents the Committee from referring the policy to Council for consideration.

4.1.11 Hold Public Hearings associated with Development Plan Amendments.

4.2 Any other business referred to the Committee in accordance with its Role and Terms of Reference, or where the Committee does not hold the delegated authority, this business may be debated with a recommendation referred to the next Ordinary Council Meeting for consideration.

4.3 The Executive Officer in consultation with the Presiding Member may approve a deputation request for business that falls in-line with the Committee’s Role and Terms of Reference. The Committee may resolve to seek further information on the business of a deputation, although no further resolution may be passed for the business of a deputation at the meeting the deputation was provided.

4.4 Petitions are not delegated to the Committee and are only to be presented to Council.

5 Meetings

5.1 The Committee Meeting will be held on the 2nd Tuesday of the month, starting at 7:00pm, with the months of the year to be determined and reviewed by the Committee.

5.2 The Committee Meeting will be held in Council Chambers at the Playford Civic Centre, 10 Playford Boulevard, Elizabeth, unless otherwise determined by the Committee prior to the meeting.

5.3 Committee Meetings may be called, amended or cancelled by the Committee’s Executive Officer of the Committee, in consultation with the Presiding Member.

5.4 The agenda will be prepared and distributed to all Committee Members on the Thursday prior to the meeting, with the preference being to distribute electronically.

5.5 Special Meetings of the Committee may be necessary from time to time and may be called in accordance with Section 82 of the Local Government Act 1999. Notice of a Special Committee Meeting may be at a minimum of four (4) hours notice, due to the urgency of the matters on the agenda.

6 Membership

6.1 The Committee shall comprise the Mayor and all Elected Members.

6.2 The Presiding Member will be determined by the Committee.
6.3 The term of the Presiding Member will be one (1) year, after which they may stand for re-election.

6.4 The term of the Council Committee Members’ appointment will be for a period not exceeding the next General Election.

7 Role of the Presiding Member

7.1 Oversee the conduct of Committee Meetings in accordance with the Local Government Act 1999 and Code of Practice for Council, Special and Committee Meetings.

7.2 Ensure all Committee Members have the opportunity to participate in debate and discussions in an open and encouraging manner.

7.3 Where a matter has been debated significantly and no new information is being discussed the Presiding Member may call the meeting to order and ask for the debate to be finalised and a motion be put forward.

8 Role of Committee Members

8.1 Actively participate in debate and discussion in a professional manner at all times.

8.2 Ensure the Member is prepared and informed of Committee Meeting matters prior to the meeting.

8.3 Utilise the skills and experience of the Committee Members to effectively carry out the Committee’s role.

9 Role of the Executive Officer and Administrative Support

9.1 The Executive Officer is appointed by the CEO to support the administration and operation of the Committee.

9.2 The Executive Officer and relevant staff may provide advice during the meeting in order to aid informed decision making.

9.3 The Committee is appointed a Minute Taker.

10 Reporting and Review

10.1 Council will assess the on-going role and effectiveness of the Committee as part of the Committee Review following a General Election or as required by Council.

10.2 As determined by the Committee, it may communicate with Council Members and staff on issues of importance to the Council. This communication may be delivered by the Presiding Member or Executive Officer in the form of a presentation to Council Members, a communiqué, a written memo or report to Council.
11 Supporting Documentation

- Local Government Act 1999
- Code of Practice for Council and Committee Meetings
- Code of Practice for Public Access to Meetings and Associated Meeting Documents
- Code of Conduct for Council Members
- Development Act 1993
- State Planning Strategy

12 Approval and Change History

<table>
<thead>
<tr>
<th>Approval Date</th>
<th>Approval by</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Nov 2014</td>
<td>Council Resolution No. 1995</td>
<td>Alignment to Council Elections 2014, change to common format, meeting day changed to second Tuesday of month and other minor amendments; Presiding Member will no longer be Deputy Mayor and will be elected for a period of 12 months.</td>
</tr>
<tr>
<td>28 Jun 2016</td>
<td>Council Resolution No. 2604</td>
<td>Template &amp; Committee Structure Review</td>
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</table>
| 18 Dec 2018   | Council Resolution No. 3361 | Alignment to Council Elections 2018, and review of clause 2.1.4 and 2.1.5 with the inclusion of clauses 4.1.4 and 4.1.8
Terminology changed – Council Member replaced with Elected Member
Definition of Elected Member updated
Committee now delegated to determine meeting schedule |
City of Playford
Strategic Planning Committee Meeting

AGENDA
TUESDAY, 11 JUNE 2019 AT 7:00PM

1 ATTENDANCE RECORD
   1.1 Present
   1.2 Apologies
   1.3 Not Present

2 CONFIRMATION OF MINUTES

   RECOMMENDATION
   The Minutes of the Strategic Planning Committee Meeting held 14 May 2019 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 DEPUTATION / REPRESENTATIONS
   Nil

5 STAFF REPORTS
Matters to be considered by the Committee and referred to Council
Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.
   5.1 Risk Management - Risk Appetite (Attachment) .........................................................12

Matters for Information.
   5.2 Civic Precinct Public Transport Services and Bus Shelter Replacement (Attachments) .................................................................19

6 INFORMAL DISCUSSION
   Nil

7 INFORMAL ACTIONS


8 COMMITTEE WORKPLAN
   8.1 Strategic Planning Committee Work Plan (Attachment)..........................31

9 CONFIDENTIAL MATTERS
   Nil

10 CLOSURE
STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.
5.1 RISK MANAGEMENT - RISK APPETITE

Responsible Executive Manager: Mr Greg Pattinson

Report Author: Mrs Rosemary Munslow

Delegated Authority: Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

Attachments: 1⇩. Risk Appetite Statement

PURPOSE

To provide the Risk Appetite Statement (Statement) for Council’s consideration and endorsement.

STAFF RECOMMENDATION

That Council endorse the Risk Appetite Statement as outlined in attachment 1.

EXECUTIVE SUMMARY

The Risk Appetite Statement is part of the Risk Management Framework. The Statement is important in providing guidance to decision makers on Council’s level of and willingness to accept risk when considering business decisions. The Statement considers the appetite for six types of risks; Financial Sustainability, Service Delivery, Regulatory Compliance, Reputation, Environmental Impact and Work Health & Safety.

The presence of a Risk Appetite Statement sets the tone for the organisation that supports and encourages an environment of innovation and creativity through risk-based decision making.

1. BACKGROUND

Council endorsed the Risk Management Policy at the meeting of 23 October 2018 following a recommendation from the Corporate Governance Committee.

The Corporate Governance Committee considered and endorsed the Risk Appetite Statement in the months of October and December 2018.

An overview of the Risk Appetite Statement was provided at the Strategic Planning Committee meeting on the 14 May 2019.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program
Outcome 1.2 Improved service delivery

The development of a Risk Appetite Statement provides guidance for both Council and Administration when delivery on the Strategic Plan.
3. **PUBLIC CONSULTATION**

There is no requirement to consult with the public on the Risk Appetite Statement.

4. **DISCUSSION**

4.1 The Risk Management Policy was reviewed and endorsed by Council in October 2018. The Risk Appetite Statement is part of a suite of documents that make up the Risk Management Framework. The City of Playford adopts an integrated and proactive approach to risk management. The management of risk and opportunity is integrated into strategic planning, project management and other activities across the organisation.

4.2 The Risk Appetite Statement (the willingness to accept risk) has been developed with a view to providing guidance on where the City of Playford is willing to engage with higher levels of risk for a greater opportunity and benefit in achieving its strategic objectives.

4.3 The Risk Appetite Statement (Statement) should be considered in all business activities and at all stages of work. The Statement is important in stimulating debate, providing guidance and clarity on the acceptable levels of risk-taking in day to day decision making and supporting a consistent approach to risk management across the organisation.

4.4 The Statement has been developed in consultation with the Executive, Senior Management and the Corporate Governance Committee. The Statement rates City of Playford’s risk appetite across six major risk types: Financial Sustainability, Service Delivery, Regulatory Compliance, Reputation, Environmental Impact and Work Health & Safety. Each of the six risk types have been categorised in relation to the willingness to accept risk from Controlled (zero tolerance) to Open (high).

4.5 The presence of a Risk Appetite Statement and a risk aware culture supports an environment where innovation and creativity is encouraged through risk-based decision making.

4.6 Once Council have endorsed the Statement it will be incorporated into the organisation’s decision making frameworks.

5. **OPTIONS**

**Recommendation**

That Council endorse the Risk Appetite Statement as outlined in attachment 1.

**Option 2**

That Council endorse the Risk Appetite Statement as outlined in attachment 1 with the following amendments:

1. ____________________________
2. ____________________________
3. ____________________________
6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The endorsement of the Risk Appetite Statement provides clear guidance and direction to management in what the Council’s appetite and willingness to take risk is. The benefit of introducing the Statement into the decision making frameworks of Council encourages and empowers a culture to be innovative and progressive when considering opportunities that present.

6.1.2 Financial Implications

There are no financial or resource implications with the endorsement of the Risk Appetite Statement.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Option 2 provides the benefits as outlined above by endorsing the Statement, however also allows Council to consider if they wish to reduce or increase the risk profile by amending the rating for specific risk types. If there is a desire to change the ratings Council will need to consider the impact on the overall risk appetite, in particular service delivery, the financial sustainability of the Council or reputation.

6.2.2 Financial Implications

Depending on the changes made to any risk type ratings, there is the potential for future decision making to have a positive or negative impact on the financial sustainability of the Council.
# Risk Appetite

## Benefits of Risk Appetite

The City of Playford (CP) Risk Appetite (willingness to accept risk) provides guidance on where the COP is willing to engage with higher levels of risk for a greater opportunity and benefit and to achieve its strategic objectives. The International standard for Risk Management - Guidelines (ISO 31000:2018) describes risk as: "...the effect of uncertainty (either positive, negative or both) on objectives...". Understanding risk appetite stimulates debate; provides guidance and clarity on the acceptable levels of risk-taking in day-to-day decision making; supports a consistent approach across the organisation; and provides the basis for consistent communication to different stakeholders (e.g. community, customers, employees, external regulators and business partners).

## Engagement is Key

The COP expects all employees to understand risk appetite and appropriately manage risks. A risk aware culture provides an environment where innovation and creativity is encouraged through risk-based decision making to support the achievement of strategic objectives. Risk Appetite should be considered in all business activities and at all stages of work. All COP employees are responsible for having regular risk conversations that are open and transparent; achieve set outcomes; are held at all levels of the organisation; and result in effective decision making.

## Risk Appetite

The COP faces a range of risks arising from its core operational activities as well as risks inherent in the delivery of its strategic and major growth projects. In general, the COP’s appetite for risk reflects a commitment to:

- **Long Term Financial Sustainability** that supports delivering services, maintaining assets and achieving its strategic objectives in a financially sustainable manner.
- **Service Delivery** including enhancing existing services and programs to improve the social, recreation and health and wellbeing outcomes for residents and meet the needs of the community.
- **Protecting its Reputation** for integrity and competence, including maintaining public confidence in the achievement of the long term vision (Community Vision 2043) and strategic objectives; and working collaboratively with the State Government, industry, community and neighbouring councils.
- **Compliance with applicable laws and regulations**, including Work Health and Safety and environmental protection.

The COP accepts there is a certain level of inherent risk in working to drive social and economic transformation that is needed to revitalise Playford through a number of investments, major projects and Council initiatives, a commitment to the delivery of infrastructure and looking more broadly for opportunities to grow and develop the community. The COP acknowledges that effectively identifying and managing those emerging risks is integral to maintaining its status as a progressive and major growth Council.

## Risk Appetite Scale

<table>
<thead>
<tr>
<th>CONTROLLED (Zero Tolerance)</th>
<th>CAUTIOUS (Low)</th>
<th>ACCEPTING (Moderate)</th>
<th>OPEN (High)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Willingness to accept no risk at all</td>
<td>Willingness to accept very little risk (risk averse) with little risk aversion</td>
<td>Willingness to accept some reasonable risk (risk seeking) with some risk aversion</td>
<td>Willingness to accept a high level of risk (risk seeker)</td>
</tr>
</tbody>
</table>

**No risk appetite**

There is zero tolerance for any form of risk, complexity and uncertainty as a key organisational objective. The COP accepts only safe and secure operations, service delivery and investment options.

**Risk-averse position**

There is avoidance of any form of risk, complexity and uncertainty as a key organisational objective. The COP's preference is for safe and certainties in core operations, service delivery and investment options.

**Accepting approach to risk**

The COP accepts a moderate degree of complexity and uncertainty in its core operations, service delivery and investment options. It seeks sustainable, efficient and effective options that have a low degree of inherent risk.

**Risk-seeking position**

The COP is innovative and enterprising in its strategy and delivery of business objectives and diseases core operations, service delivery and investment options offering higher customer satisfaction / service quality / return on investment, despite greater inherent risk, complexity and uncertainty in these activities.
Risk Appetite Ratings

The City of Playford has rated its risk appetite across the six major risk types set out below.

<table>
<thead>
<tr>
<th>Risk Type</th>
<th>Willingness to accept risk</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CONTROLLED (Zero Tolerance)</td>
</tr>
<tr>
<td>Service Delivery</td>
<td></td>
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<tr>
<td>Financial Sustainability</td>
<td></td>
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<tr>
<td>Reputation</td>
<td></td>
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<tr>
<td>Environmental Impact</td>
<td></td>
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<tr>
<td>Regulatory Compliance</td>
<td></td>
</tr>
<tr>
<td>Work Health &amp; Safety</td>
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</tbody>
</table>

Service Delivery

The COP has a MODERATE appetite for supporting and enhancing existing services and programs to improve the social, recreation and health and wellbeing outcomes for residents and driving social and economic transformation through a number of major projects and Council initiatives, which will create jobs and act as a catalyst for private investment into Northern Adelaide to support the growing population. The COP will increasingly use innovative problem solving approaches and smart technological solutions to ensure it makes best use of available resources to meet stakeholder and community demands and improve performance. The COP will adhere to its Customer Guarantee (five guiding statements) that outlines how it communicates better with customers, strengthens customer service, and supports the delivery of customer-focused services. The COP will implement Service Standards that articulate the level of service Council delivers; the expected community outcome & benefit; community cost / investment made; and community measures.

Financial Sustainability

The COP has a LOW appetite for short-term financial risk that adversely impacts on the delivery of the Long Term Financial Plan (LTFP) and the COP’s overall financial stability and sustainability. The LTFP ensures Council can deliver services, maintain assets and achieve its strategic objectives in a financially sustainable manner.

Reputation

The COP has a LOW appetite for negative perceptions that compromise its credibility and reputation, achievement of its long term vision (Playford Community Vision 2043) and strategic objectives, or ability to maintain its status as a progressive and major growth Council. The COP’s reputation for integrity and competence, and maintaining public confidence should not be compromised with key stakeholders, the community and the Government. The COP will plan for proactive media advice and management and be prepared for reputation and crisis management advice and support.
Environmental Impact

<table>
<thead>
<tr>
<th>CONTROLLED (Zero Tolerance)</th>
<th>CAUTIONOUS (Moderate)</th>
<th>ACCEPTABLE (Minimal)</th>
<th>OPEN MIND</th>
<th>Risk Appetite Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAUTIONOUS (Low)</td>
<td>Prefer safe options with little risk of adverse exposure</td>
<td>Acceptable outcomes with minimal risk of adverse exposure</td>
<td>OPEN MIND</td>
<td>Risk Appetite Statement</td>
</tr>
</tbody>
</table>

The COP has a LOW appetite for discretionary environmental impacts that may arise from its business strategies and operations. The COP is committed to managing the environmental impacts of its activities by seeking to develop solutions that reduce both environmental impacts and costs. The COP will promote the principles of ecologically sustainable development* that incorporate avoiding, remediating or mitigating adverse effects of activities on the environment. As far as is reasonably practicable, appropriate measures will be taken: (1) Protect, restore and enhance the quality of the environment; and (2) Prevent, reduce, minimise and where practicable, eliminate harm to the environment.

*Ecologically sustainable development can be defined as: ‘using, conserving and enhancing the community’s resources so that ecological processes, on which life depends, are maintained, and the overall quality of life, now and in the future, can be increased’.

Regulatory Compliance

<table>
<thead>
<tr>
<th>CONTROLLED (Zero Tolerance)</th>
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<th>ACCEPTABLE (Minimal)</th>
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<td>OPEN MIND</td>
<td>Risk Appetite Statement</td>
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</table>

The COP has ZERO TOLERANCE for non-compliance with applicable legislation including but not limited to: Local Government Act (LGA) 1999; Independent Commissioner Against Corruption (ICAC) Act 2012; Work Health & Safety (WHS) Act 2012; Environment Protection Act (EPA) 1993; Development Act 1993; Equal Employment Opportunity legislation; and Public Consultation legislation.

Work Health & Safety

<table>
<thead>
<tr>
<th>CONTROLLED (Zero Tolerance)</th>
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<td>Risk Appetite Statement</td>
</tr>
</tbody>
</table>

The COP has ZERO TOLERANCE for risks that jeopardise compliance with Work Health and Safety (WHS) laws and put the physical and mental health of people in danger. The COP is committed to creating a safe working environment for all employees, contractors, volunteers, visitors and members of the public. The COP is committed to the highest standards of WHS through leadership, empowerment, team work, individual commitment, and accountability, so that no one’s health and safety is at risk by what the business does. The COP’s Safety Goals will incorporate: (1) Reduced incidence of work-related injury or illness; (2) Reduced exposure to hazards and risks; (3) Improved hazard controls; and (4) Improved work health and safety infrastructure.
STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

Matters for Information.
5.2 CIVIC PRECINCT PUBLIC TRANSPORT SERVICES AND BUS SHELTER REPLACEMENT

Responsible Executive Manager: Mr Greg Pattinson

Report Author: Mr Jeremy Lim

Delegated Authority: Matters for Information.

Attachments:
1. Attachment 1 - Traffic Movement Diagram for the Grenville Community Hub
2. Attachment 2 - Elizabeth Train Station & Gawler Line Network
3. Attachment 3 - Adelaide Metro Bus Stops and Routes
4. Attachment 4 - Example of a Higher Quality Bus Shelter

Purpose

The purpose of this report is to respond to motions regarding the provision of public transport services in the Civic Precinct and installation of a bus shelter on Playford Boulevard.

STAFF RECOMMENDATION

Council notes the information related to public transport services across the Civic Precinct.

EXECUTIVE SUMMARY

This report aims to respond to the motions from Cr Stroet, which covers Civic Precinct public transport services and bus shelters.

The report and attachments highlight that the new Grenville Centre and broader Civic Precinct is adequately serviced by public transport services owned and operated by the State Government through Adelaide Metro.

The bus stops located on Playford Boulevard provide for patrons accessing the Elizabeth Shopping Centre, Civic Centre, Library, new Grenville Centre and other services surrounding Council’s Plaza development.

The capital cost of installing two new basic bus shelters on Playford Boulevard is approximately $13,000 ($6,500 each). The cost of installing two higher quality shelters is estimated at $50,000 ($25,000 each). Council’s current position is that bus shelters are not a Council service, as such it is recommend that Council writes to the Minister of Transport to request the installation of the bus shelters.

1. BACKGROUND

At the Ordinary Council Meeting on 26 March 2019 Cr Stroet moved the following motion:

Staff provide a report on the current public transport routes around the Civic Precinct and options for future public transport maximising access to the precinct

This was followed up with a related motion at the Ordinary Council Meeting on 23 April 2019:
As part of the report on Public Transport around the Civic Centre Precinct consideration be given to the best location on Playford Boulevard for a DDA compliant bus shelter. That the report also consider the cost associated with the bus shelter.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program
Outcome 1.1 High quality services and amenities

3. PUBLIC CONSULTATION

There is no requirement to consult with the community on this issue.

4. DISCUSSION

4.1 Grenville Centre community bus bay

The new Grenville Centre design incorporates a dedicated drop off/pick up bus bay for Council’s community buses. The location is directly adjacent the new building on Prince Charles Boulevard (refer to Attachment 1 – Traffic Movement Diagram for the Grenville Centre).

Prince Charles Boulevard was constructed in 2016/17 as part of Council’s Northern CBD sub division project and is designed to service the newly created allotments. The internal road supports local traffic access and is designed to accommodate access for community buses and MRVs (Medium Rigid Vehicles – i.e. 8.8m long garbage collecting vehicles).

Prince Charles Boulevard is not designed to accommodate access for Adelaide Metro Buses (Public Transport) on the basis that the State Government has no plans to run bus services through this road. Playford Boulevard is the preferred Adelaide Metro bus route as it provides a direct connection to the Elizabeth City Centre Interchange on Oxenham Drive.

4.2 Public bus stops on Playford Boulevard

There are two public bus stops on the east and west side of Playford Boulevard (stop 64B) with indented bus bays.

Bus stop locations are determined by the State Government through the Department of Planning, Transport and Infrastructure (DPTI). The location of stop 64B services passengers accessing the Elizabeth Shopping Centre, Civic Centre, Library, Grenville Centre and other services surrounding Council’s Plaza development. Stop 64B is located approximately 120 metres from the new Grenville Centre entrance which is considered adequate for Grenville Centre patrons using Adelaide Metro buses.

4.3 Public transport services available across the Civic Precinct

The public transport system in South Australia is managed by the State Government through Adelaide Metro. Train and bus services operate in and around the Civic Precinct. All routes maps and timetables for bus and train services can be accessed and downloaded via https://adelaidemetro.com.au/.
4.3.1 Train Services

Train services can be accessed via the Elizabeth Railway Station, located adjacent the Elizabeth Interchange on Mountbatten Square. The Elizabeth Station is a high-frequency train station with trains arriving every 15 minutes from 7.30 am to 6.30 pm weekdays.

The Gawler Railway Line is currently undergoing an electrification upgrade. The upgrade is expected to deliver a faster, cleaner and more reliable service. Once complete, the electrified line will support increased capacity and future growth. The project is scheduled for completion in late 2020. A map that shows Elizabeth Railway Station and the Gawler line network is provided in Attachment 2 – Elizabeth Train Station & Gawler Line Network.

4.3.2 Bus Services

Bus services can be accessed from the Elizabeth Interchange on Mountbatten Square and Elizabeth City Interchange on Oxenham Drive. A map of bus services across the Civic Precinct is provided in Attachment 3 – Bus Stops and Bus Routes across the Civic Precinct.

4.4 Bus shelters

Through the 2019/20 Annual Business Planning process Council was presented with information relating to bus stops and shelters. The information provided the potential opportunity for Council to alter the existing Council position and fund a new ‘bus shelter’ service through the 2019/20 Annual Business Plan.

Bus stops include two distinct parts – the pad (concrete and tactile markers) and shelter as illustrated below.

In 2011 the State Government established a requirement for Councils in South Australia to make all bus pads fully compliant with the Disability Standards for Accessible Public Transport (DSAPT) by 31 December 2022. The City of Playford achieved this milestone in 2018, with funding allocated to the ‘DDA Program’ over successive budgets.

A separate issue is the replacement of existing and installation of new DDA compliant bus shelters. Bus shelters are not owned by Council and are therefore not depreciated in Council’s Asset Management Plan. There is therefore no renewal funding available for their replacement at the end of their useful life.
Council’s current position is to not fund the replacement of bus shelters unless there is external funding available. From 2011-2014 the State Government provided Councils with an annual allocation of funding to replace non-DDA compliant shelters. This funding allocation ceased in 2014. Council has an ongoing position that the provision of bus shelters is not a Council service. Hence, once an existing ‘non-compliant’ bus shelter has reached the end of its useful life, it is removed permanently.

A ‘Bus Shelter Program’ was discussed by Council as part of the 2019/20 Annual Business Planning process. Council provided feedback to not include the ‘Bus Shelter Program’ submission in the draft 2019/20 Annual Business Plan.

Council can still reconsider this position. However, due to timing of the budget process it is recommended to consider this item as part of the 2020/21 Annual Business Plan.

4.5 Playford Boulevard bus shelter

The motion requests staff to consider the best location for a bus shelter on Playford Boulevard and the subsequent cost of installing a new shelter.

As previously discussed bus stop locations are determined by the State Government through DPTI. Council could give direction to install two new shelters at the existing bus stops on Playford Boulevard. However, this decision would go against Council’s current position and is likely to create community expectation for Council to install bus shelters at other locations throughout the city.

Staff have estimated the cost of installing two DDA bus shelters (as pictured on the previous page) on Playford Boulevard to be $13,000 ($6,500) each. However an alternative option is to install two higher quality shelters that match the high quality built form around the Civic Plaza (an example is in Attachment 4). These shelters are typically installed at high use bus stops and in locations where there is a higher quality public realm. The cost of these is approximately $50,000 ($25,000 each).

5 OPTIONS

Recommendation

Council notes the information related to public transport services across the Civic Precinct.

Option 2

1. Council notes the information related to public transport services across the Civic Precinct.

2. Council considers funding two bus shelters on Playford Boulevard as part of the 2020/21 Annual Business Planning process.
6 ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Public Transport Services

Public Transport Services are provided by the State Government through Adelaide Metro. Staff believe that the current level of transport services across the Civic Precinct is adequate, but do regularly liaise with staff at DPTI on changes to existing routes and addition of new routes based on user demand.

Bus Shelters

Council’s current position is to not fund the replacement/provision of bus shelters. This position was only recently discussed by Council as part of planning for the 2019/20 Annual Business Plan. On this basis, it is recommended that the provision of two new bus shelters on Playford Boulevard be not supported.

6.1.2 Financial Implications

There are no financial or resource implications with the staff recommendation.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Public Transport Services

Public Transport Services are provided by the State Government through Adelaide Metro. Staff believe that the current level of transport services across the Civic Precinct is adequate, but do regularly liaise with staff at DPTI on changes to existing routes and addition of new routes based on user demand.

Bus Shelters

Council could reconsider this position as part of planning for the 2020/21 Annual Business Plan. The financial impact of the change in service level would require public consultation via the Annual Business Planning process. This will ensure the community is engaged on a variation to services provided by Council.

6.2.2 Financial Implications

The capital cost of installing two basic bus shelters on Playford Boulevard is $13,000 ($6,500 each) or $50,000 ($25,000 each) for higher quality shelters. Given the time to construct the Grenville Centre, allocating the funds through the 2020/21 Annual Business Plan would enable the construction of shelters prior to the completion of the centre.
Attachment 2- Elizabeth Train Station & Gawler Line Network

Disclaimer

This map is a representation of the information currently held by The City of Playford. Cadastre, roads, suburbs, wards and local government areas are supplied by the Department for Environment and Water. Aerial Photography is supplied by Near Map Pty Ltd. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Any feedback on omissions or errors would be appreciated. No part of this map may be copied or reproduced in any form.
Attachment 3:
Figure 1 – Adelaide Metro Bus Stops across the Civic Precinct
Figure 2 – Adelaide Metro Bus Routes across the City of Playford
Figure 3 – Adelaide Metro Interchange Maps (Elizabeth City Centre and Elizabeth Station)
Attachment 4: Example of a higher standard bus shelter
8.1 Strategic Planning Committee Work Plan

Attachments: 1. Committee Work Plan

Presenter: Mr Greg Pattinson

Purpose: Committee to review the Strategic Planning Committee Work Plan.

Duration: 5 Minutes
## City of Playford Strategic Planning Committee

### WORK PLAN

Note: This Work Plan is subject to change.

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<th>Topic</th>
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<td>Curtis Road – Submission to Local Roads Advisory Committee</td>
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<td>13 August 2019</td>
<td>Flying of Flags Under Council’s Care and Control Policy</td>
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