



NOTICE

of

SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

MEMBERS MAY PARTICIPATE BY ELECTRONIC MEANS

ON

TUESDAY, 16 JUNE 2020 AT 7:00PM

THIS MEETING WILL ALSO BE VIEWABLE AT
<https://www.youtube.com/user/CityOfPlayford>

**SAM GREEN
CHIEF EXECUTIVE OFFICER**

Issue Date: Thursday, 11 June 2020

MEMBERSHIP

PRESIDING MEMBER – CR ANDREW CRAIG

Mayor Glenn Docherty	Cr Akram Arifi	Cr Marilyn Baker
Cr Stephen Coppins	Cr Veronica Gossink	Cr Shirley Halls
Cr David Kerrison	Cr Clint Marsh	Cr Misty Norris
Cr Jane Onuzans	Cr Peter Rentoulis	Cr Dennis Ryan
Cr Gay Smallwood-Smith	Cr Katrina Stroet	Cr Cathy-Jo Tame

**City of Playford
Services Committee Meeting**

AGENDA
TUESDAY, 16 JUNE 2020 AT 7:00PM

1 ATTENDANCE RECORD

- 1.1 Present
- 1.2 Apologies
- 1.3 Not Present

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Services Committee Meeting held 19 May 2020 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 DEPUTATION / REPRESENTATIONS

4.1 City of Playford 2020/21 Business Plans

On 8 April 2020 the Minister for Transport, Infrastructure and Local Government issued a notice pursuant to section 302B of the *Local Government Act 1999*, the *Public Access and Public Consultation Notice (No 2) 2020* (**Notice No 2**) varying or suspending the operation of the specified provisions of the *Local Government Act 1999* as set out in Schedule 1 to Notice No 2. Notice No 2 commenced operation on 8 April 2020.

The notice excused Councils from undertaking certain mandatory public meetings in respect of certain types of public consultation, however Council is retaining the public hearing to provide an opportunity for members of the public to make submissions on the draft plans.

Council is inviting submissions and deputations in relation to the Annual Business Plan, Long Term Financial Plan and Asset Management Plans.

Prior registration to speak at the public hearing, either in person or via Zoom, is essential by 5pm Friday 12 June.

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

- 5.1 Fees & Charges 2020 - 2021 (Attachments).....6
- 5.2 Commonwealth Home Support Program Funding Agreement 2020-2022
for signing under Council Seal (Attachment).....23

Matters for Information.

- 5.3 Response to 'Motion on Notice - Customer Requests' (Attachment).....34

Matters to be considered by the Committee Only

Matters delegated to the Committee.

- 5.4 Argana Park Infrastructure Review41

6 INFORMAL DISCUSSION

Nil

7 INFORMAL ACTIONS

8 CONFIDENTIAL MATTERS

- 8.1 Rate Rebate Report (Attachments).....58
- 8.2 Central District Football Club - Support Agreement61
- 8.3 Virginia Horticulture Centre EOI (Attachments).....63

9 CLOSURE

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

***Matters which cannot be
delegated to a Committee or
Staff.***

5.1 FEES & CHARGES 2020 - 2021

Responsible Executive Manager : Ms Grace Pelle

Report Author : Ms Elise Woolcock

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1[↓](#). FY21 Fees and Charges Attachment 1
 2[↓](#). FY21 Fees and Charges Attachment 2

PURPOSE

To endorse the Schedule of Council-approved fees and charges for 2020-21, as required under *Section 188 of the Local Government Act 1999*.

STAFF RECOMMENDATION

In accordance with *Section 188 of the Local Government Act*, Council adopts the schedule of Council-approved fees and charges for 2020-21 as listed in Attachment 1.

EXECUTIVE SUMMARY

Section 188 of the Local Government Act 1999 requires Council to keep a list of its fees and charges on public display during ordinary office hours at the principal office. Council is also required to take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of people who may be affected.

To satisfy these provisions of the Local Government Act the complete fees and charges schedule, once approved, will be placed on the Council website and will also be available at Council's customer service counters.

1. BACKGROUND

Council's fees and charges list contains three categories of fees:

- fees set by Council;
- fees set by the State Government under legislation; and
- fees set by the Chief Executive Officer under delegation.

This report considers the fees that can only be set by Council as required by *section 44(3)(j) of the Local Government Act 1999* and those set by the Chief Executive Officer.

Fees set by the State Government would usually be updated around the end of June. Fees set by State Government will remain the same for 2020-21 until the relevant report has been released by the State Government. Fees and charges will be released to the public as presented in this document. Once the updated State-set fees are received the revised list of fees will then be presented to the Mayor and Councillors by memo and will then be accessible by the public at customer service locations and on the Council's website in accordance with legislative requirements.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

Section 188 of the Local Government Act 1999 requires Council to keep a list of its fees and charges on public display during ordinary office hours at the principal office. Council is also required to take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of people who may be affected.

To satisfy these provisions of the Local Government Act the complete fees and charges schedule, once approved, will be placed on the Playford website and will also be available at Council's customer service counters.

4. DISCUSSION

4.1 The fees and charges included in Attachment 1 cover fees set by Council for the following services:

- 4.1.1 Providing information or materials, or copies of, or extracts from, Council records;
- 4.1.2 Applications to Council;
- 4.1.3 Authorisation, licence or permit granted by Council not already set under legislation;
- 4.1.4 Dog and Cat Management
- 4.1.5 Property Administration; and
- 4.1.6 Any other prescribed matter.

4.2 The fees and charges included in Attachment 2 cover fees set by State or under CEO delegation for the following services:

- 4.2.1 Hire of Council venues and equipment;
- 4.2.2 Library services;
- 4.2.3 Immunisation;
- 4.2.4 Reinstatement works & developer contributions; and
- 4.2.5 Other services.

4.3 It is proposed that the majority of fees and charges for 2020-21 are to remain the same as the current charge.

4.4 In some instances there have been some minor variations to a fee based either on independent reviews or to provide consistency of fee structure as advised by other associations. Some of the types of changes included for updating include:

- 4.4.1 New fees for new services being provided such as Co-Working at Northern Sound System.
- 4.4.2 Wording changes to make the description more relevant and easy to understand.
- 4.4.3 Some increases and decreases that relate directly to the cost of the service to Council.
- 4.4.4 Some changes to GST treatment on fees and charges. In October 2019 the South Australian Finance Management Group advised that the ATO had released the first GST Class Ruling for Local Government in South Australia. This Ruling set out the Commissioners opinion on the GST treatment for certain fees and charges imposed by South Australian Councils. Council has undertaken a review of its fees and charges against the Class Ruling. The required amendments have been included within the 2020/21 schedule.

5. OPTIONS

Recommendation

In accordance with *Section 188 of the Local Government Act*, Council adopts the schedule of Council-approved fees and charges for 2020-21 as listed in Attachment 1.

Option 2

In accordance with *Section 188 of the Local Government Act*, Council adopts the schedule of Council-approved fees and charges for 2020-21 as listed in Attachments 1, with the following amendments:

- 1. _____
- 2. _____
- 3. _____

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Council will be compliant with the requirements of the *Local Government Act 1999* and income would continue to be collected from the fees and charges in line with Council's budget.

6.1.2 Financial Implications

Option 1 will set fees and charges in line within expectations in the current Budget.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Council may decide to apply an alternative approach to the proposed rate for the schedule of fees and charges.

Should changes be requested, it is important to ensure that fees and charges still comply with legislation. Any fees for providing services must remain a reasonable estimate of the direct cost of providing the service.

6.2.2 Financial Implications

Should Option 2 be selected, depending on the proposed changes sought, there may be a positive or negative impact on budget. A reduction in fees and charges may result in a higher rate income contribution towards the service.



SCHEDULE OF FEES AND CHARGES 2020/21

SCHEDULE OF FEES AND CHARGES 2020/21									
Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)	
BY-LAW EXPIRATIONS									
BY-LAW EXPIRATIONS									
By-Law 1 - Permits and Penalties			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 2 - Moveable Signs			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 3 - Local Government Land			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 4 - Dogs			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 5 - Cats			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 6 - Bird Scaring Devices			No change	N	187.50	0.0%	187.50	0.00	187.50
By-Law 7 - Roads			No change	N	187.50	0.0%	187.50	0.00	187.50
Continuing breaches against Council's bylaw 1-7 as above			No change	N	12.50	0.0%	12.50	0.00	12.50
COUNCIL DOCUMENTS									
COUNCIL DOCUMENTS									
Assessment Record	Per Record		No change	N	4.80	0.0%	4.80	0.00	4.80
Council documents- General photocopying	Per Page		No change	N	0.60	0.0%	0.60	0.00	0.60
Register of Elected Members Allowances & Benefits	Per Page		No change	N	0.60	0.0%	0.60	0.00	0.60
Register of Employees' Salaries, Wages & Benefits	Per Register		No change	N	36.46	0.0%	36.46	0.00	36.46
Register of Public Streets and Roads	Per Register		No change	N	37.56	0.0%	37.56	0.00	37.56
Voters Roll			No change	N	40.75	0.0%	40.75	0.00	40.75
DEVELOPMENT SERVICES									
DEVELOPMENT - Planning & Building									
DEVELOPMENT - Planning & Building									
Administration cost - per half hour research fees after 1st half hour (charged if payable on completion)			No Change	N	27.60	0.0%	27.60	0.00	27.60
Application fees - Electronic Retrieval - documents provided electronically			No Change	N	10.96	0.0%	10.96	0.00	10.96
Application fees - Hard Copy Retrieval (non-refundable & payable upon application) includes 1st half hour and six photocopies			No Change	N	97.30	0.0%	97.30	0.00	97.30
Building Application Register - view online or at the front counter		This is available online for no charge and can be viewed at the front counter		N	No Charge	0.0%	No Charge	0.00	No Charge
Building Application Register			No Change	N	211.60	0.0%	211.60	0.00	211.60
Plans/Maps									
A3 size	Per Page		Taxable per max A30 milting	Y	0.85	0.0%	0.77	0.08	0.85
A4 size	Per Page		Taxable per max A30 milting	Y	0.60	0.0%	0.56	0.05	0.60
Larger sizes (Black & White)	Per Page		Taxable per max A30 milting	Y	4.35	0.0%	3.96	0.40	4.35
Larger sizes (Colour)	Per Page		Taxable per max A30 milting	Y	8.85	0.0%	8.06	0.80	8.85
DOG MANAGEMENT									
DOG MANAGEMENT									
Business Fee									
1 Dog		Services Committee Recommendation 4024	N	65.00	0.0%	65.00	0.00	65.00	
2 Dogs		Services Committee Recommendation 4024	N	130.00	0.0%	130.00	0.00	130.00	
3 Dogs		Services Committee Recommendation 4024	N	195.00	0.0%	195.00	0.00	195.00	
4 Dogs		Services Committee Recommendation 4024	N	260.00	0.0%	260.00	0.00	260.00	
5-10 Dogs		Services Committee Recommendation 4024	N	325.00	0.0%	325.00	0.00	325.00	
11-20 Dogs		Services Committee Recommendation 4024	N	700.00	0.0%	700.00	0.00	700.00	
21-30 Dogs		Services Committee Recommendation 4024	N	1,360.00	0.0%	1,360.00	0.00	1,360.00	
31+ Dogs		Services Committee Recommendation 4024	N	2,000.00	0.0%	2,000.00	0.00	2,000.00	
DOG MANAGEMENT									
Assistance dog		Services Committee Recommendation 4024	N	No Charge	0.0%	No Charge	0.00	No Charge	
Concession Desexed Non-Standard Dog		Services Committee Recommendation 4024	N	19.50	0.0%	19.50	0.00	19.50	
Concession Non-Standard Dog		Services Committee Recommendation 4024	N	32.50	0.0%	32.50	0.00	32.50	
Desexed/Trained Non-Standard Dog		Services Committee Recommendation 4024	N	32.50	0.0%	32.50	0.00	32.50	
Desexed/Trained/Concession Non-Standard Dog		Services Committee Recommendation 4024	N	16.25	0.0%	16.25	0.00	16.25	
Greyhound (registration paper is signed)		Services Committee Recommendation 4024	N	16.25	0.0%	16.25	0.00	16.25	
Guard Dog Desexed Microchipped		Services Committee Recommendation 4024	N	32.50	0.0%	32.50	0.00	32.50	
Guard Dog Desexed Microchipped Concession		Services Committee Recommendation 4024	N	16.25	0.0%	16.25	0.00	16.25	
Guard Dog Desexed Microchipped Trained		Services Committee Recommendation 4024	N	26.00	0.0%	26.00	0.00	26.00	
Guard Dog Desexed Microchipped Trained Concession		Services Committee Recommendation 4024	N	13.00	0.0%	13.00	0.00	13.00	
Guard Dog Microchipped		Services Committee Recommendation 4024	N	56.50	0.0%	56.50	0.00	56.50	
Impounding fee - dogs		Services Committee Recommendation 4024	N	45.00	0.0%	45.00	0.00	45.00	
Impounding Fee Per Day		Services Committee Recommendation 4024	N	15.00	0.0%	15.00	0.00	15.00	
Late Registration Renewal Fee		Services Committee Recommendation 4024	N	15.00	0.0%	15.00	0.00	15.00	
Microchipped Non-Standard Dog		Services Committee Recommendation 4024	N	56.50	0.0%	56.50	0.00	56.50	
Microchipped/Concession Non-Standard Dog		Services Committee Recommendation 4024	N	28.25	0.0%	28.25	0.00	28.25	
Microchipped/Trained/Concession Non-Standard Dog		Services Committee Recommendation 4024	N	26.00	0.0%	26.00	0.00	26.00	
Non-Standard Desexed Dog		Services Committee Recommendation 4024	N	38.00	0.0%	38.00	0.00	38.00	
Non-Standard Dog		Services Committee Recommendation 4024	N	65.00	0.0%	65.00	0.00	65.00	
Par year registration (after Jan 1) Non-Standard Dog		Services Committee Recommendation 4024	N	32.50	0.0%	32.50	0.00	32.50	
Permit fee to keep more than prescribed number of dogs		Services Committee Recommendation 4024	N	30.00	0.0%	30.00	0.00	30.00	
Replacement disc		Services Committee Recommendation 4024	N	5.00	0.0%	5.00	0.00	5.00	
Standard Dog		Services Committee Recommendation 4024	N	32.50	0.0%	32.50	0.00	32.50	



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
Standard Dog Concession		Services Committee Recommendation 4024	N	16.25	0.0%	16.25	0.0%	16.25
Standard Dog Trained		Services Committee Recommendation 4024	N	26.00	0.0%	26.00	0.0%	26.00
Standard Dog Trained Concession		Services Committee Recommendation 4024	N	13.00	0.0%	13.00	0.0%	13.00
Therapeutic dog		Services Committee Recommendation 4024	N	No Charge	0.0%	No Charge	0.0%	No Charge
Trained to Specifications Non-Standard Dog		Services Committee Recommendation 4024	N	\$6.50	0.0%	\$6.50	0.0%	\$6.50
Trained/Concession Non-Standard Dog		Services Committee Recommendation 4024	N	29.25	0.0%	29.25	0.0%	29.25
Trained/Microchipped Non-Standard Dog		Services Committee Recommendation 4024	N	\$2.00	0.0%	\$2.00	0.0%	\$2.00
Transfer of dog from another Council area		Services Committee Recommendation 4024	N	5.00	0.0%	5.00	0.0%	5.00
Working dog	One set fee	Services Committee Recommendation 4024	N	16.25	0.0%	16.25	0.0%	16.25
MULTI-DECK CAR PARKING								
Parking Fees								
0-2 hours		Services Committee Resolution 4029	Y	No Charge	Update fee structure	No Charge	0.0%	No Charge
2-3 hours		Services Committee Resolution 4029	Y	1.00	Update fee structure	0.91	0.09	1.00
3-4 hours		Services Committee Resolution 4029	Y	3.00	Update fee structure	2.73	0.27	3.00
4-5 hours		Services Committee Resolution 4029	Y	5.00	Update fee structure	4.56	0.46	5.00
5-6 hours		Services Committee Resolution 4029	Y	7.00	Update fee structure	6.36	0.64	7.00
7+ hours		Services Committee Resolution 4029	Y	8.00	Update fee structure	7.27	0.73	8.00
Early Bird/Park N Ride	Enter before 9.00 and exit before 16.00 and 18.30	Services Committee Resolution 4029	Y	5.00	Update fee structure	4.56	0.46	5.00
Groundle Patrons		Services Committee Resolution 4029	Y	No Charge	0.0%	No Charge	0.0%	No Charge
Maximum Day Rate		Services Committee Resolution 4029	Y	6.00	Update fee structure	7.27	0.73	6.00
Lost Ticket		Services Committee Resolution 4029	Y	15.00	Update fee structure	13.64	1.36	15.00
OTHER								
Advertising Fee For An Abandoned Vehicle		No change	Y	117.20	0.0%	106.56	10.65	117.20
Advertising Fee For Impounded Goods		No change	Y	115.00	0.0%	104.56	10.45	115.00
Infamable undergrowth - residential lot clearing	Per 1/4 Acre Block	No change	Y	406.00	0.0%	369.09	36.91	406.00
Fall to Protect Property from Fire Notice		Regulation	N	315.00	0.0%	315.00	0.0%	315.00
Storage of impounded goods	Minimum	No change	N	100.00	0.0%	100.00	0.0%	100.00
PERMITS/LICENCES								
Environment and Health								
Food vendors licence - ice cream van	Per Vehicle	No change	N	647.00	0.0%	647.00	0.0%	647.00
Other								
Replacement Residential Parking Permit	Each	O&T Exemption based on 81-102 b)	N	32.10	0.0%	32.10	0.0%	32.10
Street/Road closures-street parties, carnivals	Per Advertising	No Change	N	118.70	0.0%	118.70	0.0%	118.70
Section 221 Permit for alteration to a road (business & private use)								
Use of a road - permit up to 42 years	Per Permit p.a.	Revised Wording	Y	506.00	0.0%	502.73	53.27	506.00
Use of a road - application fee	Per Application	Revised Wording	Y	163.00	0.0%	148.18	14.82	163.00
Section 222 Permit to use a public road for business purposes								
Use of public road - permit up to 5 years	Per Permit p.a.	Revised Wording	Y	To be negotiated based on usage type & term	0.0%	To be negotiated based on usage type & term	10%	To be negotiated based on usage type & term
Use of public road - Application Fee	Per Application	Revised Wording	Y	266.00	0.0%	241.82	24.18	266.00
Section 202 Licence/Lease to use Community Land for business purposes								
Use of community land	Per Permit p.a.	Revised Wording	Y	To be negotiated based on usage type & term	0.0%	To be negotiated based on usage type & term	10%	To be negotiated based on usage type & term
Use of community land - Application Fee	Per Application	Revised Wording	Y	266.00	0.0%	241.82	24.18	266.00
Permit to use a public road (including road reserve) for mobile food vending								
Annual Licence per vehicle - Mobile food vending road only	Per Permit p.a.	O&T Exemption based on 81-102 b)	N	647.06	0.0%	647.06	0.0%	647.06
Daily Licence per vehicle - Mobile food vending road only		O&T Exemption based on 81-102 b)	N	50.96	0.0%	50.96	0.0%	50.96
Permit, Refer to Road Alteration, Encroachment, and Business Purposes Policy								
Mini-Slips/ Stripping Containers Application Fee	Each Application	No change	Y	31.10	0.0%	28.27	2.83	31.10
Mini-Slips/ Stripping Containers Placement Fee	Per Day	No change	Y	51.96	0.0%	47.23	4.73	51.96
Signs								
Advertising on Council owned signage	Per advertising signage p.a.	No change	Y	609.36	0.0%	563.06	56.30	609.36
Bus Shelter Advertising	Per sign p.a.	No change	Y	1,763.00	0.0%	1,620.91	162.09	1,763.00
Signage - 2sqm - 4 sqm	Per sign p.a.	No change	Y	2,910.25	0.0%	2,646.69	264.57	2,910.25
Signage - greater than 4sqm	Per sign p.a.	No change	Y	To be negotiated but not less than \$5,000 per sign per annum	0.0%	To be negotiated but not less than \$5,000 per sign per annum	10%	To be negotiated but not less than \$5,000 per sign per annum
Signage - less than 2sqm	Per sign p.a.	No change	Y	2,083.45	0.0%	1,875.98	197.56	2,083.45
Variable Mobile Signage	Per sign p.a.	No change	Y	To be negotiated based on usage type & term	0.0%	To be negotiated based on usage type & term	10%	To be negotiated based on usage type & term
PRIVATE WORKS								
PRIVATE WORKS								
150 mm Community Flag Sign + Pole + Spike Installed	Each	No change	Y	171.06	0.0%	156.50	15.56	171.06
150 mm Community Flag Sign Installed	Each	No change	Y	137.60	0.0%	125.09	12.51	137.60
200 mm Community Flag Sign + Pole + Spike Installed	Each	No change	Y	175.60	0.0%	162.27	16.23	175.60
200 mm Community Flag Sign Installed	Each	No change	Y	137.60	0.0%	125.09	12.51	137.60



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
PROPERTY ADMINISTRATION								
General Property Administration								
Consent Fee (signing & sealing) of property related documents	Per Consent	No change	Y	243.96	0.0%	221.77	22.18	243.96
Request for Easements on Council land	Per Easement	No change	Y	6,228.96	0.0%	5,662.32	566.23	6,228.96
Opening & Closing of Public Road (including Walkway Closures)								
Application fee payable by a business owner for staff to undertake requirements under the Roads (Opening and Closing) Act 1991	As per application	Exempt per LG fees & charges	N	1,824.00	0.0%	1,824.00	0.00	1,824.00
Application fee payable by a private home owner for staff to undertake requirements under the Roads (Opening and Closing) Act 1991	As per application	Exempt per LG fees & charges	N	866.96	0.0%	866.96	0.00	866.96
Process to undertake requirements under the Roads (Opening and Closing) Act 1991	Actual costs incurred	Exempt per LG fees & charges	N	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)	0.0%	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)	0.00	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)
Process to undertake requirements under Section 134 of the Local Govt Act 1999								
Application fee payable by a private home owner for staff to undertake requirements under Section 134 of the Local Government Act 1999	As per application	GST Exempt per s 81(6)	N	866.96	0.0%	866.96	0.00	866.96
Process to undertake requirements under the Roads (Opening and Closing) Act 1991								
Permanent closure of walkway (Application fee to gating of walkway)	Per attending owner per walkway	GST Exempt per s 81(6)	N	156.96	0.0%	156.96	0.00	156.96
Revocation of Community Land								
Application fee payable by a business owner for staff to undertake requirements under Section 134 of the Local Government Act 1999	As per application	No change	Y	1,824.00	0.0%	1,666.18	166.82	1,824.00
Process to undertake requirements under Section 134 of the Local Govt Act 1999	Actual costs incurred	No change	Y	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)	0.0%	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)	10%	Reimbursement of actual costs incurred (ie advertising, lodgement fees, etc)
REGULATORY FINES								
Australian Road Rules								
Double parking		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Failing to park on road (except in median strip parking area) in accordance with rule - parallel parking		Regulation	N	72.00	0.0%	72.00	0.00	72.00
Further Offence		Regulation	N	53.00	0.0%	53.00	0.00	53.00
Obstructing access to and from driveway, etc		Regulation	N	83.00	0.0%	83.00	0.00	83.00
Obstructing access to and from foot path ramp etc		Regulation	N	81.00	0.0%	81.00	0.00	81.00
Parking for longer than indicated where "permissive parking" sign applies		Regulation	N	56.00	0.0%	56.00	0.00	56.00
Prohibited parking certain public places		Regulation	N	69.00	0.0%	69.00	0.00	69.00
Stopping at or near a bus stop		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping heavy or long vehicle on road in built-up area for longer than permitted time		Regulation	N	123.00	0.0%	123.00	0.00	123.00
Stopping in a bus zone		Regulation	N	137.00	0.0%	137.00	0.00	137.00
Stopping in a loading zone		Regulation	N	72.00	0.0%	72.00	0.00	72.00
Stopping in a loading zone-exceeding time in a loading zone		Regulation	N	72.00	0.0%	72.00	0.00	72.00
Stopping in a parking area for people with disabilities		Regulation	N	380.00	0.0%	380.00	0.00	380.00
Stopping in a taxi zone		Regulation	N	137.00	0.0%	137.00	0.00	137.00
Stopping in a bicycle lane		Regulation	N	282.00	0.0%	282.00	0.00	282.00
Stopping in intersection		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping in mail zone		Regulation	N	69.00	0.0%	69.00	0.00	69.00
Stopping in permit zone		Regulation	N	69.00	0.0%	69.00	0.00	69.00
Stopping near a fire hydrant, etc		Regulation	N	83.00	0.0%	83.00	0.00	83.00
Stopping near post box		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping on clear way		Regulation	N	280.00	0.0%	280.00	0.00	280.00
Stopping on or near children's crossing		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping on or near level crossing		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping on or near pedestrian crossing (except at intersection)		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping on path, dividing strip or nature strip		Regulation	N	102.00	0.0%	102.00	0.00	102.00
Stopping on road with "motor vehicle parking" sign		Regulation	N	69.00	0.0%	69.00	0.00	69.00
Stopping on road with continuous yellow edge line		Regulation	N	102.00	0.0%	102.00	0.00	102.00
Stopping where "no parking" signs apply		Regulation	N	83.00	0.0%	83.00	0.00	83.00
Stopping where "no stopping" sign applies		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Stopping within 10m of intersection without traffic lights		Regulation	N	102.00	0.0%	102.00	0.00	102.00
Stopping within 20m of intersection with traffic lights		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Litter Burning/EPA								
Backyard burning - residential		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Backyard burning - rural area (without fire permit)		Regulation	N	300.00	0.0%	300.00	0.00	300.00
Disposal of litter on to land or into water - Above 50 litres of class B hazardous litter		Regulation	N	1,000.00	0.0%	1,000.00	0.00	1,000.00
Disposal of litter on to land or into water - Up to 50 litres of class B hazardous litter		Regulation	N	500.00	0.0%	500.00	0.00	500.00
Disposal of litter on to land or into water - Up to 30 litres of general litter		Regulation	N	210.00	0.0%	210.00	0.00	210.00
Person discharged Class 1 pollutant into waters		Regulation	N	300.00	0.0%	300.00	0.00	300.00
Person discharged Class 2 pollutant into waters		Regulation	N	300.00	0.0%	300.00	0.00	300.00
REGULATORY FINES								
Contravention of Barking Dog Order		No change	N	500.00	0.0%	500.00	0.00	500.00



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
Contravention or Destruction, Dangerous Dog or Menacing Dog Order		No change	N	75000	0.0%	750.00	0.00	75000
Contravention or Nuisance Dog Order		No change	N	60000	0.0%	600.00	0.00	60000
Dangerous dog signs		No change	Y	3000	0.0%	27.27	2.73	3000
Dogs and cats to be desexed		No change	N	17000	0.0%	170.00	0.00	17000
Dogs and cats to be desexed - Prescribed and Dangerous		No change	N	75000	0.0%	750.00	0.00	75000
Dog barking persistently or continues that it constitutes an offence		No change	N	31500	0.0%	315.00	0.00	31500
Dog defecates in a public place and person responsible does not remove faeces		No change	N	21000	0.0%	210.00	0.00	21000
Dog wandering at large		No change	N	21000	0.0%	210.00	0.00	21000
Dog wandering at large - Prescribed Breed/Dangerous		No change	N	75000	0.0%	750.00	0.00	75000
Dogs not to be allowed to attack		No change	N	31500	0.0%	315.00	0.00	31500
Failure of transfer of ownership of dog		No change	N	21000	0.0%	210.00	0.00	21000
Failure to notify new owner of any orders on a dog		No change	N	21000	0.0%	210.00	0.00	21000
Failure to notify to ensure Accuracy of Registers		No change	N	21000	0.0%	210.00	0.00	21000
Failing to microchip a dog - Prescribed breed, attack trained dog, guard dog or patrol dog		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Failing to microchip a dog - not Prescribed breed, attack trained dog, guard dog or patrol dog		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	170.00	0.00	17000
Failing to microchip a cat		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	170.00	0.00	17000
Further requirements relating to identification of certain dogs and cats		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	170.00	0.00	17000
Certain dogs and cats to be registered - prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Certain dogs and cats to be registered - not prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	170.00	0.00	17000
Further offences if certain dogs and cats not desexed following offence against section 42E - dangerous dog or a dog of a prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Further offences if certain dogs and cats not desexed following offence against section 42E - not a dog that is a dangerous dog or a dog of a prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	315.00	0.00	31500
Dogs not to be allowed to attack - if the dog is a dangerous dog or a dog of a prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Miscellaneous duties relating to dogs - if the dog is a dangerous dog or a dog of a prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Miscellaneous duties relating to dogs - not if the dog is a dangerous dog or a dog of a prescribed breed		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	315.00	0.00	31500
Provisions relating to certain breeds etc of dogs - Prescribed breeds		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Provisions relating to certain breeds etc of dogs - greyhounds		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	315.00	0.00	31500
Provisions relating to certain breeds etc of dogs - attack trained dogs, guard dogs and patrol dogs		Addition for 2021 this regulatory fee was not listed in 2019/20 schedule	N	000	100.0%	750.00	0.00	75000
Dogs and cats to be microchipped		No change	N	8000	0.0%	80.00	0.00	8000
Dogs and cats to be microchipped - Prescribed and Dangerous		No change	N	21000	0.0%	210.00	0.00	21000
Large Prescribed dog collars (Dangerous & Guard dogs)		No change	Y	3050	0.0%	27.73	2.77	3050
Medium Prescribed dog collars (Dangerous & Guard dogs)		No change	Y	2625	0.0%	23.98	2.39	2625
Small Prescribed dog collars (Dangerous & Guard dogs)		No change	Y	2110	0.0%	19.19	1.92	2110
Specific duties relating to dogs of Prescribed Breed		No change	N	75000	0.0%	750.00	0.00	75000
Specific duties relating to Greyhounds		No change	N	31500	0.0%	315.00	0.00	31500
Transporting unrestrained dogs in vehicles		No change	N	21000	0.0%	210.00	0.00	21000
Unregistered dog		No change	N	17000	0.0%	170.00	0.00	17000
Unregistered dog - Prescribed Breed/Dangerous		No change	N	75000	0.0%	750.00	0.00	75000



SCHEDULE OF FEES AND CHARGES 2020/21

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BUILDING UPGRADE FINANCE								
Amendment Fee		GST exempt - subsection 81-10(1)	N	50.00	0.0%	50.00	0.00	50.00
Annual Fee		GST exempt - subsection 81-10(1)	N	286.00	0.0%	286.00	0.00	286.00
Application Fee		GST exempt - subsection 81-10(1)	N	1,680.00	0.0%	1,680.00	0.00	1,680.00
Discharge Fee		GST exempt - subsection 81-10(1)	N	9.50	0.0%	9.50	0.00	9.50
Set-up Fee		GST exempt - subsection 81-10(1)	N	462.00	0.0%	462.00	0.00	462.00
CEMETERIES								
CEMETERIES								
30 year lease of niche wall - single interment	Each	Revised wording	Y	979.65	0.0%	979.77	98.09	979.65
Niche Wall - interment								
Interment of ashes in niche wall administration fee	Each	Revised wording	Y	156.35	0.0%	142.14	14.21	156.35
Burial Plot - Excavation Costs								
1st interment single depth	Per interment	Revised wording	Y	1,114.40	0.0%	1,013.09	101.31	1,114.40
1st interment double depth	Per interment	Revised wording	Y	1,317.60	0.0%	1,197.92	119.79	1,317.60
2nd interment single depth	Per interment	Fees decreased from \$1,317.60 to \$1,114.40 in line with costs for 1st interment	Y	1,317.60	-15.4%	1,013.09	101.31	1,114.40
Hire of additional excavation machinery and/or labour for difficult terrain and/or difficult access areas	Per excavation	Additional fees to cover actual costs incurred for hiring specialist equipment	Y	N/A	100.0%	Reimbursement of actual costs for additional hire/labour	10%	Reimbursement of actual costs for additional hire/labour
Interment of ashes in burial plot administration fee	Per interment	Revised wording	Y	156.35	0.0%	142.14	14.21	156.35
COMMUNITY BUILDINGS								
Commercial Hire - Library IT Suite								
Day Time - Mon-Fri	Day	No change	Y	50.00	0.0%	45.45	4.55	50.00
Day Time - Mon-Fri Half Day	Half Day	No change	Y	25.00	0.0%	22.73	2.27	25.00
LIBRARY								
3D Printing	Per gram	No change	Y	0.10	0.0%	0.09	0.01	0.10
Colour Photocopy-Colour A3	Per copy	No change	Y	1.20	0.0%	1.09	0.11	1.20
Colour Photocopy-Colour A4	Per copy	No change	Y	0.60	0.0%	0.55	0.05	0.60
Fax - "100"	Each	No change	Y	1.20	0.0%	1.09	0.11	1.20
Fax - Local	Per page	No change	Y	1.20	0.0%	1.09	0.11	1.20
Fax - Recalling charges	Each	No change	Y	0.20	0.0%	0.18	0.02	0.20
Fax - STD	Per page	No change	Y	2.70	0.0%	2.45	0.25	2.70
Headphones	Per	Non Service	Y	0.00	100.0%	2.27	0.23	2.90
Interstate Inter Library Loans	Per request	No change	Y	16.90	0.0%	15.27	1.63	16.90
Photocopying-Black & White A3	Per copy	No change	Y	0.30	0.0%	0.27	0.03	0.30
Photocopying-Black & White A4	Per copy	No change	Y	0.20	0.0%	0.18	0.02	0.20
Printing on PC - Public Black & White A3	Per page	No change	Y	0.30	0.0%	0.27	0.03	0.30
Printing on PC - Public Black & White A4	Per page	No change	Y	0.20	0.0%	0.18	0.02	0.20
Printing on PC - Public Colour A3	Per page	No change	Y	1.20	0.0%	1.09	0.11	1.20
Printing on PC - Public Colour A4	Per page	No change	Y	0.60	0.0%	0.55	0.05	0.60
Replacement fee - borrowers' cards	Each	No change	Y	2.50	0.0%	2.27	0.23	2.90
LOCAL HISTORY - Books for sale								
A Brief History (City of Playford)	Each	No change	Y	10.00	0.0%	9.09	0.91	10.00
From Dusty Pages to Royal Names (Elizabeth II)	Each	No change	Y	11.00	0.0%	10.00	1.00	11.00
Greeting Cards	Pack of 5	No change	Y	10.00	0.0%	9.09	0.91	10.00
Heritage Surveys - Elizabeth	Each	No change	Y	24.35	0.0%	21.23	3.12	24.35
Playford's Past: Annual History Journal	Each	No change	Y	5.00	0.0%	4.55	0.45	5.00
Research Fees	Per Half Hour	No change	Y	11.45	0.0%	10.41	1.04	11.45
Uleybury school visits	Each	No change	N	2.00	0.0%	2.00	0.00	2.00
Non-Profit Hire - Library IT Suite								
Day Time - Mon-Fri	Half Day / Day	No change	Y	No Charge	0.0%	No Charge	0.00	No Charge
Replacement costs for damaged/lost materials								
Adult Fiction	Each	No change	Y	30.00	0.0%	27.27	2.73	30.00
Adult Non-Fiction	Each	No change	Y	30.00	0.0%	27.27	2.73	30.00
CDs	Each	No change	Y	23.00	0.0%	20.91	2.09	23.00
Children's and Youth Fiction Collections	Each	No change	Y	30.00	0.0%	27.27	2.73	30.00
Children's and Youth Non-Fiction Collections	Each	No change	Y	30.00	0.0%	27.27	2.73	30.00
DVDs	Each	No change	Y	23.00	0.0%	20.91	2.09	23.00
Energy Kits	Each	No change	Y	200.00	0.0%	181.82	18.18	200.00
Healthy Sports Kit	Each	No change	Y	50.00	0.0%	45.45	4.55	50.00
iPad	Each	No change	Y	500.00	0.0%	500.00	50.00	560.00
iPad case	Each	No change	Y	50.00	0.0%	45.45	4.55	50.00
Luggage Kits	Each	No change	Y	80.00	0.0%	72.73	7.27	80.00
Laptop Kits	Each	No change	Y	200.00	0.0%	181.82	18.18	200.00
Laptop Print	Each	No change	Y	50.00	0.0%	45.45	4.55	50.00
Magazines	Each	No change	Y	12.00	0.0%	10.91	1.09	12.00
Paperbacks	Each	No change	Y	20.00	0.0%	18.18	1.82	20.00
Reader (Adult)	Each	No change	Y	15.00	0.0%	13.64	1.36	15.00



SCHEDULE OF FEES AND CHARGES 2020/21

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Reader (Children)	Each	No change	Y	10.00	0.0%	9.09	0.91	10.00
Talking Books	Each	No change	Y	80.00	0.0%	72.73	7.27	80.00
Spruce Hall								
Function	Per Function	No change	Y	374.40	0.0%	340.36	34.04	374.40
Hourly	Per Hour	No change	Y	32.75	0.0%	29.77	2.98	32.75
Long Term Hire	Per Day	No change	Y To Be Negotiated		0.0%	To Be Negotiated	10%	To Be Negotiated
Uxley Road Hall								
Function	Per Function	No change	Y	374.40	0.0%	340.36	34.04	374.40
Hourly	Per Hour	No change	Y	32.75	0.0%	29.77	2.98	32.75
Long Term Hire	Per Day	No change	Y To Be Negotiated		0.0%	To Be Negotiated	10%	To Be Negotiated
COMMUNITY PASSENGER NETWORK TRANSPORT								
Community Passenger Network Transport								
Community Passenger Network	Per each way trip	\$250 - \$20.00 per one way trip Depending on distance travelled PER ONE WAY TRIP 0-9 Kilometres \$2.50 10-30 Kilometres \$5.00 31-40 Kilometres \$10.00 41-50 Kilometres \$20.00	Y	\$2.50 - \$20.00 Depending on distance travelled and time of trip	0.0%	\$2.50 - \$20.00 Depending on distance travelled and time of trip	10%	\$2.50 - \$20.00 Depending on distance travelled and time of trip
DEVELOPER CONTRIBUTIONS								
DEVELOPER CONTRIBUTIONS								
Footpath Repair		No change	Y	8.96	0.0%	8.06	0.90	8.96
DEVELOPMENT SERVICES								
Building Assessment Fees								
Additional Lodgement Charges -- Lodgement fee = \$5,000 and Assessment Against Building Rules, other than development consisting solely of a swimming pool, spa pool or a safety fence or barrier for a swimming pool or spa		Regulation	N	75.90	0.0%	75.90	0.00	75.90
Additional Lodgement Charges -- Non-Complying (Other than Land Division)		Regulation	N	107.00	0.0%	107.00	0.00	107.00
Additional Lodgement Fee - if the development involves the construction of addition to, a swimming pool or spa pool, or a safety fence or barrier for a swimming pool or spa		Regulation	N	200.00	0.0%	200.00	0.00	200.00
Application for assignment of, or change in, classification of a building (Minimum fee)		Regulation	Y	71.90	0.0%	65.00	6.90	71.90
Certificate of Occupancy Fee		Regulation	Y	48.00	0.0%	43.64	4.36	48.00
Consent to development at variance with building rules		Regulation	Y	187.00	0.0%	161.82	15.18	187.00
Development (Schedule 1A) Fee		Regulation	N	56.60	0.0%	56.60	0.00	56.60
Essential Safety Provisions		Regulation	Y	103.00	0.0%	93.64	9.36	103.00
Extension of consent or approval		Regulation	N	107.00	0.0%	107.00	0.00	107.00
Lodgement fee - Base Amount (No Assessment Against Building Rules)		Regulation	N	67.00	0.0%	67.00	0.00	67.00
Minimum building assessment fee		Regulation	Y	73.00	0.0%	66.36	6.64	73.00
Shaped Concrete Fee		Regulation	N	67.00	0.0%	67.00	0.00	67.00
Building Rules Assessment Fee (Per Square Metre)								
Class 1,2,4	Per Square Metre	Regulation	Y	3.23	0.0%	2.94	0.29	3.23
Class 10	Per Square Metre	Regulation	Y	0.96	0.0%	0.87	0.09	0.96
Class 3,5,6	Per Square Metre	Regulation	Y	4.30	0.0%	3.91	0.39	4.30
Class 7,8	Per Square Metre	Regulation	Y	2.96	0.0%	2.69	0.26	2.96
Class 9a & 9c	Per Square Metre	Regulation	Y	4.98	0.0%	4.48	0.44	4.98
Class 9b	Per Square Metre	Regulation	Y	4.28	0.0%	3.89	0.39	4.28
Permanent System - Application to Install or Alter a System								
Additional charge per ZEP Capacity over 10EP		Regulation	N	24.90	0.0%	0.00	0.00	24.90
Min for up to 10EP capacity		Regulation	N	13.00	0.0%	0.00	0.00	13.00
Planning Assessment Fees								
Certificate of Title Procurement (LTC) fee		Variable Section 9-5	Y	56.80	0.0%	50.73	5.07	56.80
Certificate of Approval Fee (additional allotments)		Regulation	N	373.00	0.0%	373.00	0.00	373.00
Certificate of Approval Fee (boundary adjustment)		Regulation	N	111.00	0.0%	111.00	0.00	111.00
Land division fee (no of new lots = existing lots)		Regulation	N	77.50	0.0%	77.50	0.00	77.50
Land division fee (no of new lots > existing lots) - fixed charge	fixed charge	Regulation	N	169.00	0.0%	169.00	0.00	169.00
Land division fee (no of new lots > existing lots) - per allotment	per allotment charges	Regulation	N	16.00	0.0%	16.00	0.00	16.00
Non complying fee - if development cost do not exceed \$10,000		Regulation	N	57.00	0.0%	57.00	0.00	57.00
Non complying fee - if development cost exceed \$10,000 but does not exceed \$100,000		Regulation	N	137.00	0.0%	137.00	0.00	137.00
Non complying fee - if development cost exceed \$100,000		Regulation	N	0.125% of the cost of the development	0.0%	0.125% of the cost of the development	0.00	0.125% of the cost of the development
Non complying land division fee - if no. of lots = existing lots		Regulation	N	57.00	0.0%	57.00	0.00	57.00
Non complying land division fee - if no. of lots > existing no. of lots - fixed charge	fixed charge	Regulation	N	137.00	0.0%	137.00	0.00	137.00
Non complying land division fee - if no. of lots > existing no. of lots - per allotment	per allotment charges	Regulation	N	16.00	0.0%	16.00	0.00	16.00



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Non-complying Development Administration Fee		Regulation	N	137.00	0.0%	137.00	0.00	137.00
Planning fee for applications valued over \$100,000		Regulation	N	0.125% of the cost of the development	0.0%	0.125% of the cost of the development	0.00	0.125% of the cost of the development
Planning fee to \$100,000 where applicable		Regulation	N	4175	0.0%	4175	0.00	4175
Planning fee to \$100,000 where applicable		Regulation	N	134.00	0.0%	134.00	0.00	134.00
Statement of Requirements fee (additional document)		Regulation	N	447.00	0.0%	447.00	0.00	447.00
Statement of Requirements fee (boundary adjustment)		Regulation	N	316.00	0.0%	316.00	0.00	316.00
Public Notification Fees								
Category 2 Consultation		Regulation	N	134.00	0.0%	134.00	0.00	134.00
Category 3 Advertisement - Schedule 6 (7)		increase in line with increased cost by the supplier (Discount lost)	Y	606.70	55%	561.82	56.18	640.00
Referral Fees - Development Applications								
Coastal Protection Board		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Department of Environment and Land Management		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Department of Federal Airports Commission		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Department of Mines and Energy		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Department of Transport		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Development Assessment Commission		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Development Cost > \$1,000,000		Regulation	N	386.00	0.0%	386.00	0.00	386.00
Miscellaneous referral		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Referral under schedule 19, 20 or 21		Regulation	N	386.00	0.0%	386.00	0.00	386.00
Referral under schedule Clauses 1(6), 2(3), 2(7), 2(8), 2(10) or 3(3) of Schedule 22 for the referral to the EPA		Regulation	N	386.00	0.0%	386.00	0.00	386.00
SA Water		Regulation	N	238.00	0.0%	238.00	0.00	238.00
State Heritage Branch		Regulation	N	238.00	0.0%	238.00	0.00	238.00
Referral to the Building Rules Assessment Commission								
Referral to the Building Rules Assessment Commission (Schedule 6-1 (10))		Table Section 9-6	Y	336.00	0.0%	336.46	30.66	336.00
Referral to the Building Rules Assessment Commission (Class 2 to 9 buildings)		Table Section 9-6	Y	1,166.00	0.0%	1,080.91	106.09	1,166.00
Referral to the Building Rules Assessment Commission (Class 1 & 10 buildings)		Table Section 9-6	Y	627.00	0.0%	479.09	47.91	627.00
Registration of a Land Management Agreement (S.57(2)) or S.57A(7))		Regulation	N	14.90	0.0%	14.90	0.00	14.90
Registration of a Land Management Agreement (S.57 or S.57A)		Regulation	N	80.00	0.0%	80.00	0.00	80.00
Temporary System - Application to Install or Alter a System								
System sending more than 10 EP		Regulation	N	101.00	0.0%	101.00	0.00	101.00
System sending not more than 10 EP		Regulation	N	50.50	0.0%	50.50	0.00	50.50
Waste Control System Assessment Fees (eg. Septic Tanks, Aerobic Systems)								
Application for postponement of expiry of a wastewater works approval		Regulation	N	113.00	0.0%	113.00	0.00	113.00
Variation or revocation of condition of the wastewater approval		Regulation	N	113.00	0.0%	113.00	0.00	113.00
Waste Control System Inspection Fees (eg. Septic Tanks, Aerobic Systems)								
Council Inspection Fee		Regulation	N	126.00	0.0%	126.00	0.00	126.00
EVENT HIRE								
Commercial Hire								
Standard Area Reserve Hire - Large Events	per day / per area	No change	Y	370.00	0.0%	336.26	33.64	370.00
Standard Area Reserve Hire - Large Event - Bump In/Out	per day/per area	No change	Y	165.00	0.0%	165.18	16.82	165.00
Standard Area Reserve Hire - Group / Personal Tournaments - 24 week Period	per permit (based for 24 week period)	No change	Y	90.00	0.0%	46.48	4.56	90.00
Community / Not for Profit Hire								
Standard Area Reserve Hire	per day / per area	No change	Y	162.90	0.0%	166.27	16.43	162.90
Rounds Hire	Per Hire/week (max 4 hour hire period)	No change	Y	64.00	0.0%	56.19	5.62	64.00
Bonds								
Damage Bond - Non Profit - Low Impact Event	Each	No change	N	425.00	0.0%	425.00	0.00	425.00
Damage Bond - Commercial Event	Each	No change	N	A risk assessment would be completed upon application being received to determine an appropriate bond amount suitable for the event up to \$10,000 (depending on risk assessment of event)	0.0%	A risk assessment would be completed upon application being received to determine an appropriate bond amount suitable for the event up to \$10,000 (depending on risk assessment of event)	0.00	A risk assessment would be completed upon application being received to determine an appropriate bond amount suitable for the event up to \$10,000 (depending on risk assessment of event)
Damage Bond - Non Profit - High Impact Event	Each	No change	N	1,085.00	0.0%	1,085.00	0.00	1,085.00
FOOD PREMISES INSPECTION								
FOOD PREMISES INSPECTION								
Food Premises Inspection - Large Business (applies to Routine Inspections, or second and subsequent Follow-up Inspections)	More than 20 FTE food handlers	Regulation	N	315.00	0.0%	0.00	0.00	315.00
Food Premises Inspection - Small Business (applies to Routine Inspections, or second and subsequent Follow-up Inspections)	20 or less FTE food handlers	Regulation	N	127.00	0.0%	0.00	0.00	127.00
Food Premises Inspection (normal risk) - Large Business (applies to Routine Inspections, or second and subsequent Follow-up Inspections)	More than 20 FTE food handlers	Regulation	N	167.50	0.0%	0.00	0.00	167.50
Food Premises Inspection (normal risk) - Small Business (applies to Routine Inspections, or second and subsequent Follow-up Inspections)	20 or less FTE food handlers	Regulation	N	63.50	0.0%	0.00	0.00	63.50
FREEDOM OF INFORMATION								
FREEDOM OF INFORMATION								
- subsequent 15 minutes		Regulation	N	13.90	0.0%	13.90	0.00	13.90



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge (Inc. GST if Applicable)	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
- any other case, for each 15 minutes		Regulation	N	13.90	0.0%	13.90	0.00	13.90
- photocopy of document	Per Page	Regulation	N	0.20	0.0%	0.20	0.00	0.20
Access to agencies documents	Application Fee	Regulation	N	36.75	0.0%	36.75	0.00	36.75
Access to copy of photograph, x-ray, video tape, computer tape/disc		Regulation	Y	Actual Cost	0.0%	Actual Cost	10%	Actual Cost
Document concerning person affairs - first 2 hours		Regulation	N	No Charge	0.0%	No Charge	0.00	No Charge
Document to applicant by post		Regulation	Y	Actual Cost	0.0%	Actual Cost	10%	Actual Cost
Review by an agency		Regulation	N	36.75	0.0%	36.75	0.00	36.75
Written transcript of words recorded (per page)	Per Page	Regulation	N	8.25	0.0%	8.25	0.00	8.25
GRENVILLE								
Grenville activities								
Activities-Leisure, Recreation, Wellbeing, Learning, Fitness	Per session	No change	Y	\$2.00 - \$20.00	0.0%	\$2.00 - \$20.00	10%	\$2.00 - \$20.00
Day Trips, Weekend & Special Event Prices: As listed on flyer	Per outing	No change	Y	Dependent on venue	0.0%	Dependent on venue	10%	Dependent on venue
Handicrafting	Per session	\$ 10-\$25 pricing set by supplier - Grenville room hire	Y	\$20-\$25	Various - change of fee structure	\$ 10-\$25	10%	\$ 10-\$25
Nails & Manicure	Per session	\$ 15-\$25 pricing set by supplier - Grenville room hire	Y	\$20-\$25	Various - change of fee structure	\$ 15-\$25	10%	\$ 15-\$25
Grenville cafe and dining (With My Aged Care Referral)								
Frozen or Takeaway - Main meal, so up, or dessert	per item	No change	Y	\$3.00 - \$6.50	0.0%	\$3.00 - \$6.50	10%	\$3.00 - \$6.50
Main meals, soups, dessert or snacks	per meal	The lower price applies for sitting plain biscuits and some basic snacks to patron for their BYO coffee and tea. \$0.60 - \$6.50	Y	\$1.25 - \$6.50	Various - change of fee structure	\$0.60 - \$6.50	10%	\$0.60 - \$6.50
Grenville Meets - Member price								
Frozen or Takeaway - Main meal, so up, or dessert	per item	No change	Y	\$3.50 - \$6.00	0.0%	\$3.50 - \$6.00	10%	\$3.50 - \$6.00
Main meals, soups, dessert or snacks	per meal	The lower price applies for sitting plain biscuits and some basic snacks to patron for their BYO coffee and tea. \$0.60 - \$7.00	Y	\$1.25 - \$7.50	Various - change of fee structure	\$0.60 - \$7.50	10%	\$0.60 - \$7.50
Grenville Meets - Non Member								
Frozen or Takeaway - Main meal, so up, or dessert	per item	No change	Y	\$4.00 - \$7.00	0.0%	\$4.00 - \$7.00	10%	\$4.00 - \$7.00
Main meals, soups, dessert or snacks	per meal	The lower price applies for sitting plain biscuits and some basic snacks to patron for their BYO coffee and tea. \$0.60 - \$8.00	Y	\$1.25 - \$8.00	Various - change of fee structure	\$0.60 - \$8.00	10%	\$0.60 - \$8.00
Grenville Membership								
Grenville Member's trip	Per year	No change	Y	10.00	0.0%	9.09	0.91	10.00
Grenville Room Hire								
Assembly (stage) Fri - Sun	4 hours	No change	Y	110.00	0.0%	100.00	10.00	110.00
Assembly (stage) Mon - Thur	4 hours	No change	Y	80.00	0.0%	72.73	7.27	80.00
Dining Area Fri - Sun	4 hours	No change	Y	100.00	0.0%	90.91	9.09	100.00
Dining Area Mon - Thur	4 hours	No change	Y	80.00	0.0%	72.73	7.27	80.00
Meeting Room 2 Fri - Sun	4 hours	No change	Y	70.00	0.0%	63.64	6.36	70.00
Meeting Room 2 Mon - Thur	4 hours	No change	Y	50.00	0.0%	45.45	4.55	50.00
Small kitchen (cafe) Mon - Thur	4 hours	No change	Y	30.00	0.0%	27.27	2.73	30.00
Small kitchen (cafe) Fri - Sun	4 hours	No change	Y	60.00	0.0%	54.55	5.45	60.00
Therapy Room	4 hours	No change	Y	20.00	0.0%	18.18	1.82	20.00
HOME ASSIST								
Community Transport								
Home Assist Transport (Within City of Playford)	Per each way trip	No change	Y	2.90	0.0%	2.27	0.23	2.90
Home Assist								
Domestic Assistance:	per hour	No change	Y	10.00	0.0%	9.09	0.91	10.00
General gardening	per hour (max. of 4 x 1 hour services per year plus dumping fee)	No change	Y	20.00	0.0%	18.18	1.82	20.00
Gutter Cleaning	per hour (max 2 hours)	No change	Y	20.00	0.0%	18.18	1.82	20.00
Home Modifications	Free quotes	GST free per tax legislation (2019 division 38 schedule 3 (5))	N	Free quotes	0.0%	Free quotes	0.00	Free quotes
Minor Home Maintenance	per hour (plus cost of any material used)	No change	Y	10.00	0.0%	9.09	0.91	10.00
Window Cleaning	per hour (max 2 hours)	No change	Y	20.00	0.0%	18.18	1.82	20.00
IMMUNISATION								
Vaccination	Per Dose	Immunisation vaccines supplied at cost price per dose	N	Various	Various - change of fee structure	Actual Cost	0.00	Actual Cost
Administration Fee	Per Dose	Cost of administering each vaccination per dose	Y	0.00	100.0%	4.95	0.45	5.00
Delivery of vaccinations to Business	Per Hour / Part thereof	Charges to deliver vaccination to business premises: the quote will be on calculation: \$52 hourly rate + administration fee + vaccine cost per dose per person	Y	92.00	Various - change of fee structure	Charges to deliver vaccination to business premises By Quote - \$50/hour	10%	Charges to deliver vaccination to business premises By Quote - \$101.20/hour
NORTHERN SOUND SYSTEM								
Commercial Hire								
15" PA + Vox Pack	Session	No change	Y	254.35	0.0%	231.23	23.12	254.35
Bar Staff	Per hour	No change	Y	51.10	0.0%	46.45	4.65	51.10
Basic Rig, Guitar Amp	Session	No change	Y	114.6	0.0%	104.1	10.4	114.6
Cleaners	Per hour	No change	Y	62.56	0.0%	56.98	5.59	62.56
Computers - Day	Day	No change	Y	481.06	0.0%	437.32	43.73	481.06
Computers - Hourly	Per hour	No change	Y	67.75	0.0%	61.59	6.16	67.75
Full Lighting Rig	Session	No change	Y	396.15	0.0%	360.14	36.01	396.15
Full PA	Session	No change	Y	586.05	0.0%	534.59	51.46	586.05
General Hire - Mon-Sat (Day)	Day	No change	Y	733.90	0.0%	667.19	66.72	733.90
General Hire - Mon-Sat (Hourly)	Per hour	No change	Y	141.25	0.0%	128.41	12.84	141.25
General Hire - Sun (Day)	Day	No change	Y	904.30	0.0%	822.09	82.21	904.30



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
General Hire - Sun (Hourly)	Per Hour	No change	Y	190.06	0.0%	190.06	19.00	190.06
Gigs - Mon-Thurs	Day	No change	Y	649.96	0.0%	649.96	64.99	649.96
Gigs - Sun (Day)	Day	No change	Y	1,342.99	0.0%	1,342.99	134.29	1,342.99
Gigs - Sun (Hourly)	Per Hour	No change	Y	249.10	0.0%	249.10	24.91	249.10
Home Recording Studio - Commercial Hire (Day)	Day	No change	Y	225.70	0.0%	206.18	20.62	225.70
Home Recording Studio - Commercial Hire (Hourly)	Per Hour	No change	Y	33.90	0.0%	30.82	3.08	33.90
Home Recording Studio - Community Groups (Day)	Day	No change	Y	36.50	0.0%	33.18	3.32	36.50
Home Recording Studio - Community Groups (Hourly)	Per Hour	No change	Y	5.20	0.0%	4.73	0.47	5.20
Home Recording Studio - Non-Profit Hires (Day)	Day	No change	Y	36.50	0.0%	33.18	3.32	36.50
Home Recording Studio - Non-Profit Hires (Hourly)	Per Hour	No change	Y	5.20	0.0%	4.73	0.47	5.20
Lighting Engineer (Day)	Day	No change	Y	366.66	0.0%	366.66	36.67	366.66
Lighting Engineer (Hourly)	Per Hour	No change	Y	61.10	0.0%	46.45	4.65	61.10
Mastering	Per hour	No change	Y	113.60	0.0%	103.27	10.33	113.60
Commercial Hires								
Recording - with Standard Engineer (Hourly)	Per Hour	No change	Y	62.10	0.0%	47.36	4.74	62.10
Recording - with Standard Engineer (Session)	5 Hours	No change	Y	280.60	0.0%	236.91	23.69	280.60
Recording - with Student Engineer (Hourly)	Per Hour	No change	Y	62.10	0.0%	47.36	4.74	62.10
Recording - with Student Engineer (Session)	5 Hours	No change	Y	280.60	0.0%	236.91	23.69	280.60
Recording (Hourly)	Per Hour	No change	Y	62.10	0.0%	47.36	4.74	62.10
Recording (Session)	5 hours	No change	Y	280.60	0.0%	236.91	23.69	280.60
Recording Artwork Administration	Per hour	No change	Y	113.60	0.0%	103.27	10.33	113.60
Recording Drum Kit	Session	No change	Y	36.00	0.0%	36.00	3.60	36.00
Recording Engineer	Per hour	No change	Y	62.10	0.0%	47.36	4.74	62.10
Rehearsal	5 hours	No change	Y	96.80	0.0%	91.64	9.16	96.80
Rehearsal - Student Discount	5 hours	No change	Y	41.70	0.0%	37.91	3.79	41.70
Rehearsal Drum Kit	Session	No change	Y	11.45	0.0%	10.41	1.04	11.45
Responsible Person	Per hour	No change	Y	61.10	0.0%	46.45	4.65	61.10
Security	Per hour	No change	Y	62.66	0.0%	56.86	5.69	62.66
Sound Engineer (Day)	Day	No change	Y	366.66	0.0%	366.66	36.67	366.66
Sound Engineer (Hourly)	Per hour	No change	Y	61.10	0.0%	46.45	4.65	61.10
Studio Booth - Recording/Mixing	Per Hour	No change	Y	96.96	0.0%	86.34	8.61	96.96
Studio Booth - Training (Day)	5 hours	No change	Y	338.75	0.0%	307.96	30.80	338.75
Studio Booth - Training (Hourly)	Per Hour	No change	Y	45.35	0.0%	41.23	4.12	45.35
Wedges PA + Vox Pack	Session	No change	Y	254.35	0.0%	231.23	23.12	254.35
Community Groups								
Computers (Day)	Day	No change	Y	367.96	0.0%	334.60	33.46	367.96
Computers (Hourly)	Per Hour	No change	Y	46.36	0.0%	41.23	4.12	46.36
General Hire - Mon-Fri (Day)	Day	No change	Y	666.66	0.0%	614.14	61.41	666.66
General Hire - Mon-Fri (Hourly)	Per Hour	No change	Y	113.60	0.0%	103.27	10.33	113.60
General Hire - Sun (Day)	Day	No change	Y	677.60	0.0%	616.00	61.60	677.60
General Hire - Sun (Hourly)	Per Hour	No change	Y	113.60	0.0%	103.91	10.39	113.60
Gigs - Mon-Thurs	Day	No change	Y	626.96	0.0%	589.06	58.90	626.96
Gigs - Sun (Day)	Day	No change	Y	811.96	0.0%	747.23	74.72	811.96
Gigs - Sun (Hourly)	Per Hour	No change	Y	190.06	0.0%	180.06	18.00	190.06
Studio Booth - Training	Per Hour	No change	Y	34.40	0.0%	31.27	3.13	34.40
Non-Profit Hires								
Computers (Day)	Day	No change	Y	225.70	0.0%	206.18	20.62	225.70
Computers (Hourly)	Per Hour	No change	Y	34.40	0.0%	31.27	3.13	34.40
General Hire - Fri-Sun (Day)	Day	No change	Y	606.70	0.0%	562.46	56.25	606.70
General Hire - Fri-Sun (Hourly)	Per Hour	No change	Y	113.60	0.0%	103.27	10.33	113.60
General Hire - Mon-Thurs (Day)	Day	No change	Y	366.66	0.0%	366.66	36.67	366.66
General Hire - Mon-Thurs (Hourly)	Per Hour	No change	Y	64.40	0.0%	59.73	5.67	64.40
Gigs - Fri-Sun (Day)	Day	No change	Y	677.60	0.0%	616.00	61.60	677.60
Gigs - Fri-Sun (Hourly)	Per Hour	No change	Y	109.90	0.0%	104.46	10.45	109.90
Gigs - Mon-Thurs	Day	No change	Y	606.70	0.0%	562.46	56.25	606.70
Studio Booth - Recording/Mixing	Per Hour	No change	Y	22.96	0.0%	20.86	2.09	22.96
Studio Booth - Training	Per Hour	No change	Y	22.96	0.0%	20.86	2.09	22.96
NSS Co-Work								
Full time (Contract agreement)	Day	Co-Work desk with print and Wi-Fi inclusions - Near services	Y	0.00	100.0%	125.00	12.50	137.50
Casual (Day rate)	Per Hour	Co-Work desk with print and Wi-Fi inclusions - Near services	Y	0.00	100.0%	15.00	1.50	16.50
Training Room - Fully serviced (Day)	Day	Full day with access to IT equipment - Near services	Y	0.00	100.0%	200.00	20.00	220.00
Training Room - Fully serviced (Hourly)	Per Hour	Per hour with access to IT equipment - Near services	Y	0.00	100.0%	42.00	4.20	46.20
Training Room - Room Only (Day)	Day	Per Day room only - Near services	Y	0.00	100.0%	150.00	15.00	165.00
Training Room - Room Only (Hourly)	Per Hour	Per Hour room only - Near services	Y	0.00	100.0%	30.00	3.00	33.00
OTHER								
OTHER								
Clearing vacant residential allotments		No change	Y	284.00	0.0%	267.27	26.73	284.00



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
Clearing vegetation encroaching onto Council property - 2 wheel 5 staff @ 31.59	Per Hour	No change	Y	70.80	0.0%	64.36	6.44	70.80
Clearing vegetation encroaching onto Council property - Chipper	Per Hour	No change	Y	9.56	0.0%	8.68	0.87	9.56
Clearing vegetation encroaching onto Council property - Dump fee (per ton)	Per Tonne	No change	Y	56.25	0.0%	51.14	5.11	56.25
Clearing vegetation encroaching onto Council property - Truck	Per Hour	No change	Y	16.65	0.0%	17.66	1.79	16.65
Dis honour Fee - Cheques or Direct Debits	Each	Not a taxable supply refer to pg 1028 of the Legislation Act (held since 4/05/2018) 10	N	9.50	0.0%	9.50	0.00	9.50
Impounded Vehicle Storage Fee	Per Vehicle	No change	Y	117.20	0.0%	106.56	10.66	117.20
Fail to Protect Property from Fire Notice	Regulation		N	315.00	0.0%	315.00	0.00	315.00
Refuse fees	Additional fee to cover the cost of dumping rubbish at the dump by the rubbish collection team.		Y	0.00	100.0%	Actual Cost	10%	Actual Cost
Release of Impounded vehicles	Minimum	No change	N	100.00	0.0%	100.00	0.00	100.00
Rubbish collection team double operator and plant	Per Hour	No change	Y	97.30	0.0%	88.46	8.86	97.30
Rubbish collection team single operator and plant	Per Hour	No change	Y	47.40	0.0%	43.09	4.31	47.40
Supply of Recycled Stormwater								
Recycled and Cleaned Stormwater for Irrigation	Per L	No change	N	2.76	0.0%	2.76	0.00	2.76
Sim Card charges for telecommunication	Per Quarter	Taxable Section 9-6	Y	46.00	0.0%	40.91	4.09	46.00
PERMITS/LICENCES								
Environment and Health								
High Risk Manufactured Water Systems (HRMWS) - Annual renewal	Annual registration renewal fee of a HRMWS (per system)	Regulation	N	20.00	0.0%	20.00	0.00	20.00
High Risk Manufactured Water Systems (HRMWS) - Initial registration additional	Initial registration of each additional HRMWS installed on same premises	Regulation	N	26.50	0.0%	26.50	0.00	26.50
High Risk Manufactured Water Systems (HRMWS) - Initial registration of 1st	Initial registration of 1st HRMWS on premises	Regulation	N	26.75	0.0%	26.75	0.00	26.75
High Risk Manufactured Water Systems (HRMWS) - Inspection of each additional HRMWS (with more than one exists on the same premises)	Inspection of each additional HRMWS on premises	Regulation	N	106.00	0.0%	106.00	0.00	106.00
High Risk Manufactured Water Systems (HRMWS) - Inspection of first HRMWS on any premises	Inspection of first HRMWS on any premises	Regulation	N	169.00	0.0%	169.00	0.00	169.00
High Risk Manufactured Water System (HRMWS) Expiration Fees								
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to register a HRMWS	Expiration Fee for failing to register a HRMWS with council	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to notify changes to the HRMWS	Expiration Fee for failing to notify changes to a HRMWS with council	Regulation	N	80.00	0.0%	80.00	0.00	80.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to notify decommissioning of a HRMWS	Expiration Fee for failing to notify the decommissioning of a HRMWS with council	Regulation	N	80.00	0.0%	80.00	0.00	80.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to have or maintain a biocide dosing system on cooling water systems	Expiration Fee for failing to have or maintain biocide dosing system on a cooling water system	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to have or maintain drift eliminators on cooling water systems	Expiration Fee for failing to have or maintain drift eliminators on cooling water systems	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to commission a HRMWS before operation	Expiration Fee for failing to commission a HRMWS before operation of the system	Regulation	N	210.00	0.0%	210.00	0.00	210.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to keep plans and manuals readily available	Expiration Fee for failing to keep plans and manuals readily available	Regulation	N	160.00	0.0%	160.00	0.00	160.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to maintain cooling water systems in accordance with relevant standards	Expiration Fee for failing to maintain cooling water systems in accordance with relevant standards	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to maintain warm water systems in accordance with the regulations	Expiration Fee for failing to maintain warm water systems in accordance with the regulations	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to maintain a readily available service log books for the HRMWS	Expiration Fee for failing to maintain and have readily available service log books for the HRMWS	Regulation	N	160.00	0.0%	160.00	0.00	160.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to retain service log books for the HRMWS for a minimum of 5 years	Expiration Fee for failing to retain service log books for a minimum of 5 years	Regulation	N	160.00	0.0%	160.00	0.00	160.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to conduct an annual inspection and microbiological testing of the HRMWS	Expiration Fee for failing to comply with a notice to conduct an annual inspection and microbiological testing of the HRMWS	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to conduct microbiological testing of the HRMWS at council's request	Expiration Fee for failing to comply with a notice to conduct microbiological testing of the HRMWS	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to respond to a legionella notification of a HRMWS	Expiration Fee for failing to respond to a legionella notification of a HRMWS	Regulation	N	315.00	0.0%	315.00	0.00	315.00
High Risk Manufactured Water System (HRMWS) Expiration Fee for failing to comply with a mitigation condition or approval regarding a HRMWS	Expiration Fee for failing to comply with a mitigation condition or approval	Regulation	N	210.00	0.0%	210.00	0.00	210.00
PLAYING FIELD - CASUAL HIRE								
Per Day								
Playing Field Hire - For Schools, SAPSASA	Per Day or part day off a Playing Field	No change	Y	27.00	0.0%	24.56	2.46	27.00
Playing Field Hire - Non Profit outside the municipality	Per Day or part day off a Playing Field	No change	Y	265.00	0.0%	243.64	21.36	265.00
Playing Field Hire - Non Profit within the municipality	Per Day or part day off a Playing Field	No change	Y	125.00	0.0%	113.64	11.36	125.00
PLAYING FIELD - SEASONAL HIRE								
Modified Junior Playing Field Hire - City of Playford Clubs Only								
Modified Junior Sports Field - 30 Minute Season Segment	Per 30 weeks/Per Playing Field	No change	Y	25.00	0.0%	22.73	2.27	25.00
Per School Term								
Playing Field Hire for Coaching Clinics / Sporting Programs	Per School Term (10 week period) - One Day a Week	No change	Y	600.00	0.0%	545.46	54.56	600.00
Playing Field Hire for Coaching Clinics / Sporting Programs	Per School Term (10 week period) - Additional Days over One Day a Week	No change	Y	400.00	0.0%	363.64	36.36	400.00
Playing Field Hire for Coaching Clinics / Sporting Programs held by Community / Not for Profit Groups	Per School Term (10 week period)	No change	Y	50% Discount on Full rates	0.0%	50% Discount on Full rates	10%	50% Discount on Full rates
Senior Playing Field Hire - City of Playford Clubs Only								
Senior Sports Field - 30 Minute Season Segment	Per 30 weeks/Per Playing Field	No change	Y	46.00	0.0%	40.91	4.09	46.00
PREPACT @ COUNTRY								



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge (inc. GST)	GST Applicable	Total 2020/21 Fee/Charge (inc. GST if Applicable)
BUSINESS CENTRE								
Pod Hire	Per Day	Revised wording	Y	\$6.00	0.0%	\$6.00	5.00	\$6.00
Pod Hire (Half Day)	Half Day	Half Fee to provide more flexibility for hire	Y	0.00	100.0%	27.50	2.75	30.25
Other Fees								
Expiration Reminder Notice (Dog & Cat)		Regulation	N	\$5.00	0.0%	\$5.00	0.00	\$5.00
Expiration Reminder Notice (Parking)		Regulation	N	\$5.00	0.0%	\$5.00	0.00	\$5.00
Vehicle Search Fee through Motor Registration Dept		Regulation	N	10.00	0.0%	10.00	0.00	10.00
Private Parking Area Act								
Blocking access or egress from private parking area		Regulation	N	\$10.00	0.0%	\$10.00	0.00	\$10.00
Exceeding time limit		Regulation	N	\$6.00	0.0%	\$6.00	0.00	\$6.00
Further offence		Regulation	N	\$3.00	0.0%	\$3.00	0.00	\$3.00
Loading zone		Regulation	N	72.00	0.0%	72.00	0.00	72.00
No Standing		Regulation	N	100.00	0.0%	100.00	0.00	100.00
Not properly parked in a parking space		Regulation	N	\$3.00	0.0%	\$3.00	0.00	\$3.00
Parked in a space already occupied		Regulation	N	\$6.00	0.0%	\$6.00	0.00	\$6.00
Parking where a permit is required		Regulation	N	\$6.00	0.0%	\$6.00	0.00	\$6.00
Stopping in a parking area for people with disabilities		Regulation	N	390.00	0.0%	390.00	0.00	390.00
Unauthorized use of private parking area		Regulation	N	\$3.00	0.0%	\$3.00	0.00	\$3.00
Unauthorized use of private parking area		Regulation	N	\$6.00	0.0%	\$6.00	0.00	\$6.00
Vehicle or part of protruding over path		Regulation	N	\$10.00	0.0%	\$10.00	0.00	\$10.00
REINSTATEMENT CHARGES								
Type of reinstatement:								
Bitumen Footpath/Spray Sealed	Per Square Metre	No change	Y	104.75	0.0%	\$6.23	\$6.23	104.75
Bitumen Road Bitumen	Per Square Metre	No change	Y	163.90	0.0%	163.90	16.39	180.29
Block Paving Driveways/Crossovers	Per Square Metre	No change	Y	125.10	0.0%	113.73	11.37	125.10
Concrete Footpath/Crossovers/Driveways	Per Square Metre	No change	Y	173.06	0.0%	167.32	16.73	173.06
Double Side Entry Pit Replacement - Ids and frames only	Per Pit	No change	Y	1,732.66	0.0%	1,675.06	167.60	1,732.66
Exposed Aggregate Concrete Footpath/Crossovers/Driveways	Per Square Metre	No change	Y	188.20	0.0%	172.00	17.20	188.20
Kerb & Guttering/Barrier Median/Roadwork	Per Linear Metre	No change	Y	185.06	0.0%	169.23	16.82	185.06
Single Side Entry Pit Replacement - Id and frame only	Per Pit	No change	Y	1,141.50	0.0%	1,037.73	103.77	1,141.50
SECTION 7.8								
SECTION 7.8								
Section 127(3)(e) - Rates only	Per Page Only	Regulation	N	35.00	0.0%	35.00	0.00	35.00
Section 7 - Full search		Regulation	N	60.00	0.0%	60.00	0.00	60.00
Section 7 - Urgent search	24 hours turn around	Regulation	N	72.25	0.0%	72.25	0.00	72.25
SOCIAL INCLUSION PROGRAMS								
Social Inclusion Programs (Charged to NDIS Plans in line with NDIS Price guide)								
Friday Friends	Per 6 hour session	NDIS Price Guide	N	121.45	0.0%	121.45	0.00	121.45
Monday Friends	Per 6 hour session	NDIS Price Guide	N	121.45	0.0%	121.45	0.00	121.45
Reach Out Mums	Per 2 hour session	NDIS Price Guide	N	40.50	0.0%	40.50	0.00	40.50
Saturday Friends After Hours	Per 6 hour session	NDIS Price Guide	N	125.90	0.0%	125.90	0.00	125.90
Thursday Friends After Hours	Per 3 hour session	NDIS Price Guide	N	66.65	0.0%	66.65	0.00	66.65
Wednesday Friends	Per 6 hour session	NDIS Price Guide	N	121.45	0.0%	121.45	0.00	121.45
Social Inclusion Programs (Charged to participant)								
Club Unity Disco	per session	No change	Y	5.00	0.0%	4.95	0.45	5.00
Social Inclusion Friends Programs: paid participant fee for meals, activity and entry fees	Per session	No change	Y	\$10.00 - \$15.00	0.0%	\$10.00 - \$15.00	10%	\$10.00 - \$15.00
Social Inclusion Programs for older people								
Centre based and community programs	per session	This service is provided by external party. The cost of service is based on the actual cost charged by external party - increase range from \$10.00 - \$55.00	Y	\$10.00 - \$15.00	Various - change of fee structure	\$10.00 - \$55.00	10%	\$10.00 - \$55.00
Playgo 10 Mums Shed - Annual Membership	Annual membership	No change	Y	40.00	0.0%	36.36	3.64	40.00
Playgo 10 Mums Shed - Per session	Per session	No change	Y	Gold Coin Donation	0.0%	Gold Coin Donation	10%	Gold Coin Donation
Simulation Centre								
Audio Visual / Equipment Rental								
Catering		No change	Y	By Quote	0.0%	By Quote	10%	By Quote
BYO Catering Surcharge		No change	Y	23	0.0%	20.00	3.00	23.00
Data Projector & Screen		No change	Y	No Charge	0.0%	No Charge	0.00	No charge
Flip chart and whiteboard		No change	Y	No Charge	0.0%	No Charge	0.00	No charge
Travelling Laptop	Per laptop	No change	Y	11.00	0.0%	10.00	1.00	11.00
Led screen		No change	Y	No Charge	0.0%	No Charge	0.00	No charge
Microphones (a/p)		No change	Y	No Charge	0.0%	No Charge	0.00	No charge
Microphones (w/ mics)		No change	Y	No Charge	0.0%	No Charge	0.00	No charge



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge (Inc. GST)	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
Mints		No change	Y	No Change	0.0%	No Change	0.00	No charge
Snack Screen		No change	Y	No Change	0.0%	No Change	0.00	No charge
Tea and Coffee	Per person	Not taxable Tax legislation Schedule 2(1)(5)	N	4.95	0.0%	4.95	0.00	4.95
Water		Not taxable Tax legislation Schedule 2(1)(5)	N	No Change	0.0%	No Change	0.00	No charge
Whiteboard		No change	Y	No Change	0.0%	No Change	0.00	No charge
Wireless presenter		No change	Y	No Change	0.0%	No Change	0.00	No charge
Co-Lab								
Day Time - Mon-Fri (Day)	Day	No change	Y	364.32	0.0%	331.20	33.12	364.32
Day Time - Mon-Fri (Hourly)	Hourly	No change	Y	51.24	0.0%	46.56	4.66	51.24
Co-Working								
2-3 Person Professional Suite	Per Month	No change	Y	880.00	0.0%	800.00	80.00	880.00
24/7 Full time Co-Working Desk	Per Month	No change	Y	275.00	0.0%	250.00	25.00	275.00
3 Days per Week	Per Month	No change	Y	185.00	0.0%	180.00	18.00	185.00
1 Day Per Month Over 6 Months OR 6 Days Over 1 Month	Per 6 Months	No change	Y	137.50	0.0%	125.00	12.50	137.50
1 Business Week or 5 Days Over 1 Month	Per 5 Days	No change	Y	110.00	0.0%	100.00	10.00	110.00
Casual per day	Day	No change	Y	27.50	0.0%	25.00	2.50	27.50
Park View Office	Per Month	No change	Y	1,320.00	0.0%	1,200.00	120.00	1,320.00
Text Lab	Day	No change	Y	1,780.00	0.0%	1,600.00	180.00	1,780.00
Tailored Packages	Per Quote	No change	Y	Per Quote	0.0%	Per Quote	10%	Per Quote
1 Forum Room (102, 103, 104)								
Day Time - Mon-Fri (Day)	Day	No change	Y	318.78	0.0%	288.90	28.89	318.78
Day Time - Mon-Fri (Hourly)	Hourly	No change	Y	45.54	0.0%	41.40	4.14	45.54
2 Forum rooms								
Day Time - Mon-Fri (Day)	Day	No change	Y	546.48	0.0%	496.90	48.68	546.48
Day Time - Mon-Fri (Hourly)	Hourly	No change	Y	79.70	0.0%	72.45	7.25	79.70
3 Forum rooms								
Day Time - Mon-Fri (Day)	Day	No change	Y	796.95	0.0%	724.50	72.45	796.95
Day Time - Mon-Fri (Hourly)	Hourly	No change	Y	125.24	0.0%	113.85	11.39	125.24
Outdoor Terrace								
Day Time - Mon-Fri (Day)	Day	No change	Y	No Change	0.0%	No Change	0.00	No charge
Training Room								
Day Time - Mon-Fri (Day)	Day	No change	Y	284.63	0.0%	256.75	25.88	284.63
Day Time - Mon-Fri (Hourly)	Hourly	No change	Y	45.54	0.0%	41.40	4.14	45.54
After Hours								
Day Time - Mon-Fri (Hourly - per applicable staff member)	Hourly	No change	Y	35.50	0.0%	35.00	3.50	35.50
THEATRE CHARGES - AMATEURS, SCHOOLS, COMMUNITY GROUPS								
Meeting Rooms								
Casual Hourly Rate - Day Time - Mon - Sun	Per Session	No change	Y	35.50	0.0%	32.27	3.23	35.50
Meeting Room (Hall Room) Mon - Sun	Per Session	No change	Y	142.50	0.0%	128.55	12.95	142.50
Meeting Room (Room 1 & 2) Mon - Sun	Per Session	No change	Y	180.50	0.0%	164.09	16.41	180.50
Theatre Charges								
Access beyond 5 hours	Per Hour	No change	Y	125.50	0.0%	114.09	11.41	125.50
Bump into it Mon - Sun	Per Rehearsal	No change	Y	304.00	0.0%	276.36	27.64	304.00
Multi Performance (2 Shows) Mon - Sun	Per 2 shows	No change	Y	1,921.00	0.0%	1,746.36	174.64	1,921.00
Rehearsal Tech/Dress Mon - Sun	Per Rehearsal	No change	Y	595.00	0.0%	544.55	50.45	595.00
Single Performance Mon - Sun	Per Performance	No change	Y	1,286.00	0.0%	1,169.09	116.91	1,286.00
THEATRE CHARGES - COMMERCIAL HIRERS								



SCHEDULE OF FEES AND CHARGES 2020/21

Fee/Charge Description	Quantity	2020/21 Fee Comment	GST Y/N	Total 2019/20 Fee/Charge (Inc. GST if Applicable)	Actual Rate Increase	2020/21 Fee/Charge exc GST	GST Applicable	Total 2020/21 Fee/Charge (Inc. GST if Applicable)
Meeting Rooms								
Casual Hourly Rate - Day Time - Mon - Sun	Per Session	No change	Y	72.90	00%	66.91	6.99	72.90
Meeting Room (Half Room) Mon - Sun	Per Session	No change	Y	286.00	00%	260.00	26.00	286.00
Meeting Room (Room 1 & 2) Mon - Sun	Per Session	No change	Y	362.00	00%	329.09	32.91	362.00
Theatre Charges								
Access beyond 5 hours	Per Hour	No change	Y	125.90	00%	114.09	11.41	125.90
Bump into it Mon - Sun	Per Rehearsal	No change	Y	607.00	00%	561.82	56.18	607.00
Multi Performance (2 Shows) Mon - Sun	Per Performance	No change	Y	3,943.00	00%	3,488.64	349.36	3,943.00
Rehearsal Tech/Dress Mon - Sun	Per Rehearsal	No change	Y	1,132.00	00%	1,029.09	102.91	1,132.00
Single Performance Mon - Sun	Per Performance	No change	Y	2,972.00	00%	2,338.18	233.82	2,972.00

5.2 COMMONWEALTH HOME SUPPORT PROGRAM FUNDING AGREEMENT 2020-2022 FOR SIGNING UNDER COUNCIL SEAL

Responsible Executive Manager : Ms Tina Hudson

Report Author : Ms Rachel Emmott

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1 [Deed of Variation](#)

PURPOSE

To seek approval for the Council Seal to be applied to the Commonwealth Home Support Program Deed of Variation in relation to Home Support

STAFF RECOMMENDATION

Council endorse application of the Seal to the Commonwealth Home Support Program Deed of Variation in relation to Home Support.

EXECUTIVE SUMMARY

Application of the Council Seal to the Commonwealth Home Support Program (CHSP) Deed of Variation in relation to Home Support is a condition required by the Commonwealth under Department of Finance Regulations.

City of Playford has a current Grant Agreement with the Australian Government Department of Health valid until the 30th June 2020 to deliver CHSP services to eligible residents aged 65 years and over, for a total funding value of \$3,615,662.44.

This new Deed of Variation in relation to Home Support is for an additional \$3,707,749.90 to enable the Council to continue delivering these services for a further two years until 30th June 2022.

City of Playford CHSP services are delivered by the Community Inclusion team. There are no additional financial implications for the Council in delivering services related to this Deed of Variation.

CHSP funding cannot be provided without the application of the Council Seal to the Deed of Variation.

1. BACKGROUND

City of Playford has a current Standard Grant Agreement with the Australian Government Department of Health, valid until the 30th June 2020 to deliver CHSP services for a total funding value of \$3,615,662.44. The Last Deed of Variation in respect to this Funding Agreement was signed under Seal following Council Resolution 3418 made on the 26th February 2019.

Funding for delivery of CHSP services is provided to the Council to support residents aged over 65 years to remain living independently in their own homes and connected to their local community. City of Playford CHSP services are delivered by the Community Inclusion Team.

Under the current Agreement City of Playford is funded to deliver the CHSP services of Domestic Assistance, Social Support, Meals, Personal Care, Home Maintenance, Home Modifications and Transport to eligible residents aged over 65 years.

An average of 75,138 CHSP services are delivered to 2900 older residents per year. These services are highly valued by the residents who receive them with customer satisfaction consistently rated at 98% or above, and an average rating of 4.5 out of 5 for outcome metrics related to the degree to which the services assist customers to achieve their wellness and independence goals.

To continue receiving grant funding to deliver these services the Council Seal must be applied to the Deed of Variation in relation to Home Support.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

This decision will impact on the progress of Council's Smart Service Delivery Program and outcome of providing high quality services and amenities.

The further 2 years of CHSP grant funding to be provided through this Deed of Variation will enable continued delivery of high quality CHSP services for eligible older residents living in the City of Playford.

3. PUBLIC CONSULTATION

There is no requirement to consult with the community on this matter.

4. DISCUSSION

- 4.1** The \$3,707,749.90 of funding that will be provided through this Deed of Variation will enable the Community Inclusion Team to continue delivery of CHSP services for eligible older residents. There is no additional financial cost to the council incurred through continuation of this grant agreement.
- 4.2** CHSP services are provided for eligible residents aged over 65 years to enable them to remain living independently in their own homes and connected to the community. Access to these services is via an assessment by the Commonwealth Regional Assessment Service (RAS) and referral is through the My Aged Care (MAC) portal to the resident's provider of choice. City of Playford receives an average of 88 referrals for per month for CHSP services and delivers an average of 75,138 services to 2900 residents per year.
- 4.3** City of Playford is consistently the provider of choice for older people in need of CHSP services and has a very high retention and return rate of people who are highly satisfied with the quality and timeliness of service delivery and the outcomes achieved in supporting them to meet their independence and wellbeing goals. The funding received through this Deed of Variation will enable continued delivery of CHSP services for a further 2 years.

5. OPTIONS

Recommendation

Council endorse application of the Seal to the Commonwealth Home Support Program Deed of Variation in relation to Home Support.

Option 2

Council do not endorse the application of the Seal to the Commonwealth Home Support Program Deed of Variation.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Application of the Council Seal to the Deed of Variation will enable the Council to receive a further 2 years of funding to enable continued delivery of CHSP services to the Community.

Without this funding Council will be unable to continue providing these services which will have a significant negative impact on the residents currently receiving these services and those being assessed as in need of services who will have reduced access in the region.

6.1.2 Financial Implications

There are no financial or resource implications.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Application of the Council Seal to the CHSP Deed of Variation is a condition required by the Commonwealth under Department of Finance Regulations. Funding cannot be provided without the application of the Council Seal to the CHSP Deed of variation.

Without this funding the Council will be unable to continue providing CHSP services to the Community.

This is a reputational risk in terms of satisfaction of residents who are not receiving CHSP services despite having been assessed as eligible and referred to City of Playford for delivery of their services.

There is a risk for residents who require CHSP services to remain living independently in their own homes and are unable to receive these services in a timely manner and from their provider of choice

6.2.2 Financial Implications

Without the endorsement of the application of the Council Seal for the Deed of Variation the funding cannot be received.



Australian Government

Department of Health

Organisation ID:	1-3AA-47
Agreement ID:	4-7RHKNG5
Program Schedule ID:	4-7STTLNK

Deed of Variation in relation to Home Support

1. Date

This Deed is made on 13 May 2020

2. Parties

This Deed is made between:

1. The Commonwealth, as represented by Department of Health, ABN 83 605 426 759 (the 'Commonwealth'); and
2. City of Playford, ABN 99 397 793 662 (the 'Grantee').

3. Context

- A. The Parties entered in an agreement on 6 June 2018 under which the Commonwealth gave a Grant to the Grantee for Home Support (the 'Agreement').
- B. The Parties have agreed to amend the Agreement on the terms and conditions contained in this Deed.

4. Amendments

With effect from the date of execution of this Deed, the Agreement is amended:

Funding for existing Activities under this Agreement is adjusted as per the table below. This table shows only those existing Activities with funding varied under this Deed:

Activity Name	Activity Id	Financial Year	Current Grant Amount (excl. GST)	Variation Amount (excl. GST)	New Total Grant Amount (excl. GST)
Domestic Assistance - Community and Home Support	4-7W5GTSM	2018-2019	\$379,396.98	\$0.00	\$379,396.98
Domestic Assistance - Community and Home Support	4-7W5GTSM	2019-2020	\$385,087.94	\$0.00	\$385,087.94
Domestic Assistance - Community and Home Support	4-7W5GTSM	2020-2021	\$0.00	\$390,864.26	\$390,864.26
Domestic Assistance - Community and Home Support	4-7W5GTSM	2021-2022	\$0.00	\$397,508.95	\$397,508.95

Activity Name	Activity Id	Financial Year	Current Grant Amount (excl. GST)	Variation Amount (excl. GST)	New Total Grant Amount (excl. GST)
Home Maintenance - Community and Home Support	4-7W5N9IQ	2018-2019	\$243,757.36	\$0.00	\$243,757.36
Home Maintenance - Community and Home Support	4-7W5N9IQ	2019-2020	\$247,413.72	\$0.00	\$247,413.72
Home Maintenance - Community and Home Support	4-7W5N9IQ	2020-2021	\$0.00	\$251,124.93	\$251,124.93
Home Maintenance - Community and Home Support	4-7W5N9IQ	2021-2022	\$0.00	\$255,394.05	\$255,394.05
Home Modifications - Community and Home Support	4-7W5N9QY	2018-2019	\$51,748.81	\$0.00	\$51,748.81
Home Modifications - Community and Home Support	4-7W5N9QY	2019-2020	\$72,785.16	\$0.00	\$72,785.16
Home Modifications - Community and Home Support	4-7W5N9QY	2020-2021	\$0.00	\$53,312.92	\$53,312.92
Home Modifications - Community and Home Support	4-7W5N9QY	2021-2022	\$0.00	\$54,219.24	\$54,219.24
Meals - Community and Home Support	4-7W5N9Z6	2018-2019	\$171,944.39	\$0.00	\$171,944.39
Meals - Community and Home Support	4-7W5N9Z6	2019-2020	\$174,523.56	\$0.00	\$174,523.56
Meals - Community and Home Support	4-7W5N9Z6	2020-2021	\$0.00	\$177,141.41	\$177,141.41
Meals - Community and Home Support	4-7W5N9Z6	2021-2022	\$0.00	\$180,152.81	\$180,152.81
Personal Care - Community and Home Support	4-7W5P28Y	2018-2019	\$7,245.81	\$0.00	\$7,245.81
Personal Care - Community and Home Support	4-7W5P28Y	2019-2020	\$7,354.50	\$0.00	\$7,354.50
Personal Care - Community and Home Support	4-7W5P28Y	2020-2021	\$0.00	\$7,464.82	\$7,464.82
Personal Care - Community and Home Support	4-7W5P28Y	2021-2022	\$0.00	\$7,591.72	\$7,591.72
Social Support - Group - Community and Home Support	4-7W5P2H6	2018-2019	\$556,832.74	\$0.00	\$556,832.74
Social Support - Group - Community and Home Support	4-7W5P2H6	2019-2020	\$565,185.23	\$0.00	\$565,185.23

Activity Name	Activity Id	Financial Year	Current Grant Amount (excl. GST)	Variation Amount (excl. GST)	New Total Grant Amount (excl. GST)
Social Support - Group - Community and Home Support	4-7W5P2H6	2020-2021	\$0.00	\$573,663.01	\$573,663.01
Social Support - Group - Community and Home Support	4-7W5P2H6	2021-2022	\$0.00	\$583,415.28	\$583,415.28
Social Support - Individual - Community and Home Support	4-7W5P2PY	2018-2019	\$83,435.14	\$0.00	\$83,435.14
Social Support - Individual - Community and Home Support	4-7W5P2PY	2019-2020	\$84,686.67	\$0.00	\$84,686.67
Social Support - Individual - Community and Home Support	4-7W5P2PY	2020-2021	\$0.00	\$85,956.97	\$85,956.97
Social Support - Individual - Community and Home Support	4-7W5P2PY	2021-2022	\$0.00	\$87,418.24	\$87,418.24
Transport - Community and Home Support	4-7W5P2YG	2018-2019	\$251,687.21	\$0.00	\$251,687.21
Transport - Community and Home Support	4-7W5P2YG	2019-2020	\$255,462.52	\$0.00	\$255,462.52
Transport - Community and Home Support	4-7W5P2YG	2020-2021	\$0.00	\$259,294.46	\$259,294.46
Transport - Community and Home Support	4-7W5P2YG	2021-2022	\$0.00	\$263,702.47	\$263,702.47
Centre Based Respite - Care Relationships and Carer Support	4-7W5RIDK	2018-2019	\$38,270.32	\$0.00	\$38,270.32
Centre Based Respite - Care Relationships and Carer Support	4-7W5RIDK	2019-2020	\$38,844.38	\$0.00	\$38,844.38
Centre Based Respite - Care Relationships and Carer Support	4-7W5RIDK	2020-2021	\$0.00	\$39,427.05	\$39,427.05
Centre Based Respite - Care Relationships and Carer Support	4-7W5RIDK	2021-2022	\$0.00	\$40,097.31	\$40,097.31
Total			\$3,615,662.44	\$3,707,749.90	\$7,323,412.34

The Activity/s included in this Deed (other than the provision of any final reports) end on 30 June 2022, which is the Activity/s New Completion Date, unless otherwise specified in the attached Program Schedule.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

Revised payment amounts, reporting milestones and other detailed amendments resulting from this Deed are described in the Program Schedule, including any attachments, enclosed.

5. Entire agreement and interpretation

- 5.1 The parties confirm all the other provisions of the Agreement and, subject only to the amendments contained in this Deed, the Agreement remains in full force and effect.
- 5.2 This Deed and the Agreement, when read together, contain the entire agreement of the parties with respect to the parties' rights and obligations under the Agreement.
- 5.3 Unless otherwise specified or the context otherwise requires, terms that are defined in the Agreement have the same meaning in this Deed.

Signatures

Organisation ID:	1-3AA-47
Agreement ID:	4-7RHKNG5
Program Schedule ID:	4-7STTLNK

Executed as a deed

Signed, sealed and delivered for and on behalf of the Commonwealth of Australia by the relevant Delegate, represented by and acting through Department of Health, ABN 83 605 426 759 in the presence of:

(Name of Departmental Representative)

(Signature of Departmental Representative)

.../.../.....

(Position of Departmental Representative)

(Name of Witness in full)

(Signature of Witness)

.../.../.....

Signed, sealed and delivered by City of Playford, ABN 99 397 793 662 in accordance with its rules, and who warrants that he/she is authorised to sign this Deed:

(Name and position held by Signatory)

(Signature)

.../.../.....

(Name and position held by second Signatory/Name of Witness)

(Signature of second Signatory/Witness)

.../.../.....

Explanatory notes on the signature block

- If you are an **incorporated association**, you must refer to the legislation incorporating the association as it will specify how documents must be executed. This process may differ between each State and Territory. If an authorised person is executing a document on behalf of the incorporated association, you should be prepared to provide evidence of this authorisation upon request.
- If you are a **company**, generally two signatories are required – the signatories can be two Directors or a Director and the Company Secretary. Affix your **Company Seal**, if required by your Constitution.
- If you are a **company with a sole Director/Secretary**, the Director/Secretary is required to be the signatory in the presence of a witness (the witness date must be the same as the signatory date). Affix your **Company Seal**, if required by your Constitution.
- If you are a **partnership**, the signatory must be a partner with the authority to sign on behalf of all partners receiving the grant. A witness to the signature is required (the witness date must be the same as the signatory date).
- If you are an **individual**, you must sign in the presence of a witness (the witness date must be the same as the signatory date).
- If you are a **university**, the signatory can be an officer authorised by the legislation creating the university to enter into legally binding documents. A witness to the signature is required (the witness date must be the same as the signatory date).
- If you are a **trustee of a Trust**, the signatory must be a trustee (NOT the Trust) – as the trustee is the legal entity entering into the Agreement. If requested by you, the words 'as trustee of the XXX Trust' could be included at the end of the name.

Schedule – Amendments to the Agreement

- *The Program Schedule 4-7STTLNK is deleted and replaced with the updated Program Schedule 4-7STTLNK enclosed.*

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE AND REFERRED TO COUNCIL

Matters for Information.

5.3 RESPONSE TO 'MOTION ON NOTICE - CUSTOMER REQUESTS'

Responsible Executive Manager : Ms Grace Pelle

Report Author : Ms Lilly Bukva

Delegated Authority : Matters for Information.

Attachments : 1 [↓](#). Analysis of CRS data between May 2019 and May 2020

Purpose

This report is provided as a response to previous Motion of Council into the use of Council's CRS system.

STAFF RECOMMENDATION

Committee receives the report as the response to the motion on notice regarding customer requests.

Relevance to Strategic Plan

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Relevance to Public Consultation Policy

There is no requirement to consult the community on this matter.

Background

At the Ordinary Council Meeting on 28 April 2020, Cr Onuzans moved the following motion:

"That Council Administration provide a report on the most prolific users of the CRS System and the manner in which they are reported and acknowledged".

Following research into the use of the CRS system, this report provides further information on the matter.

Current Situation

As per Council's Request for Service Policy, an application can be made to provide or improve a Council service. Internally these applications are referred to as customer requests (CRS), and are recorded in Council's core customer system Pathway for allocation and action by the organisation.

What is the role of the customer request system?

Pathway provides a central storage point for all customer requests and ensures a standardised process for assessing and processing CRS, as well as providing oversight that

requests are being actioned and responded to in a timely manner. Staff can access information stored in the system to understand team performance, review business process and inform service improvements. For our community, Pathway provides a detailed record of each request they have submitted, including the outcome and any other action taken.

How is a CRS submitted?

Council offers the ability to submit a CRS in a number of ways:

- Playford Online Services or My Playford mobile app
- Telephone
- Email
- Letter
- In person

Community members receive an acknowledgement of their request based upon the channel they used to submit their CRS:

- For online users, an acknowledgement message displaying the CRS number is presented on screen upon successful completion of the request form
- For email users, a return email is sent confirming submission of their request and the CRS number
- For telephone and in person, verbal confirmation of the CRS number is provided at the time the request is made

If multiple requests are submitted in one email or phone call, the customer will receive notification of each individual CRS number.

Over the past three years there has been a notable change in the way that CRS are being submitted, with the number of requests received by email and via Playford Online Services doubling. Requests from these channels now comprise 49% of requests received annually (28% received via email and 21% received via Playford Online Services).

Submitting a CRS through Playford Online Services means that requests are entered directly into Pathway and allocated straight to the team responsible for task delivery. Council officers get the information they need in the quickest timeframe possible through targeted questions asked in the form. Our community benefit from this approach through quicker allocation and completion of tasks.

For our community, using Playford Online Services or My Playford app means a CRS can be submitted whilst they are out and about in Playford by using a mobile device, answering some basic questions and adding a photo to support the request.

Of concern is the increasing number of requests for service received by email or via Snap Send Solve. These requests are manually reviewed, and require a staff member to enter all of the information received into Pathway to create a CRS. In many instances, insufficient information is received to progress the request, resulting in further emails back to the customer to seek additional details, and delaying work to resolve the issue. For example a request may be received with minimal information stating only that there is 'dumped rubbish'. Knowing what type, size and exact location of rubbish determines which department it would be assigned to and timeframes for action.

Analysis of CRS data

Analysis of the CRS data from the past 12 months has provided a clear understanding of how CRS are logged with Council, and identified a number of high volume users.

- Over the previous 12 month period, Council has received 25,010 CRS's
- Of this amount, 8% of all CRS were submitted by 10 individuals / businesses
- The top 10 requestors were*
 1. Elected Member
 2. Customer
 3. Business
 4. Customer
 5. Elected Member
 6. Staff Member
 7. Elected Member
 8. Business
 9. Elected Member
 10. Staff Member

**Please note, due to privacy reasons, the names of individuals and businesses cannot be disclosed.*

- The channels through which these CRS were submitted by the top 10 users include:

Contact Type	Count	Percentage
Email / Letter	1480	70%
Telephone	372	17.5%
Playford Online Services	235	11%
In Person	32	1.5%
Total	2119	

- Use of email as a preferred submission channel by the top 10 requestors sits at 70% of incoming CRS, compared to just 28% of the total number of annual CRS. This represents a significant amount of internal resourcing required to manage the input of requests into Pathway.
- As mentioned above, requestors receive an acknowledgement of their request based upon the channel they used to submit their CRS.

Please see further details in *Attachment 1 – Analysis of CRS data between May 2019 and May 2020*.

Future Action

This analysis of CRS data has not only provided a clear indication of how the request system is currently being utilised, it has provided guidance to review how requests should be submitted to Council in order to maintain efficient service delivery and effective use of staffing resources.

We are encouraging Elected Members and staff to use Playford Online Services to submit requests and encourage other community members and customers to do the same. This enables thorough collection of request information, opportunity to upload a photo to describe their request, and ensure that requests are routed directly through Pathway to the responsible service delivery team. Playford Online Services can be accessed by visiting <https://reportandpay.playford.sa.gov.au> or through My Playford mobile app.

Leading by example, Elected Members and staff can increase the volume of CRS received via efficient service delivery options, and counteract the impact of our community submitting requests via more manually intensive submission channels.

Communication of our online self-service channels is being communicated to our community through both formal marketing campaigns, and informal conversations:

- As part of recent upgrades to Playford Online Services, and the launch of My Playford mobile app, a series of 'how to' videos were created to support community members use of our online products. You are able to view a video on how to submit an online request at <https://www.playford.sa.gov.au/council/contact-us/playford-online-services#online-requests>
- Frontline staff are actively promoting the use of online services for community members when contacting Council to submit a request in person or via telephone.

Continued work on communicating the use of online channels will be scoped and actioned through work delivered by the Community Engagement and Experience Department.

Attachment 1 – Analysis of CRS data between May 2019 and May 2020

Table 1: Total number of requests submitted between 19 May 2019 and 20 May 2020

Request submission channel	Number of CRS	% of total channel CRS
Telephone	11259	45%
Email / Letter	7022	28%
Playford Online Services / App	5334	21%
In Person	1395	6%
Total number of CRS	25010	

Table 2: Total number of requests submitted by top 10 requestors between 19 May 2019 and 20 May 2020

Request submission channel	Number of CRS	% of total channel CRS
Telephone	372	17.5%
Email / Letter	1480	70%
Playford Online Services / App	235	11%
In Person	32	1.5%
Total number of CRS*	2119	

*Top 10 Customers make up 8% of Councils total annual CRS

Graph 1: Summary of CRS received 19 May 2019 and 20 May 2020 by requestor group

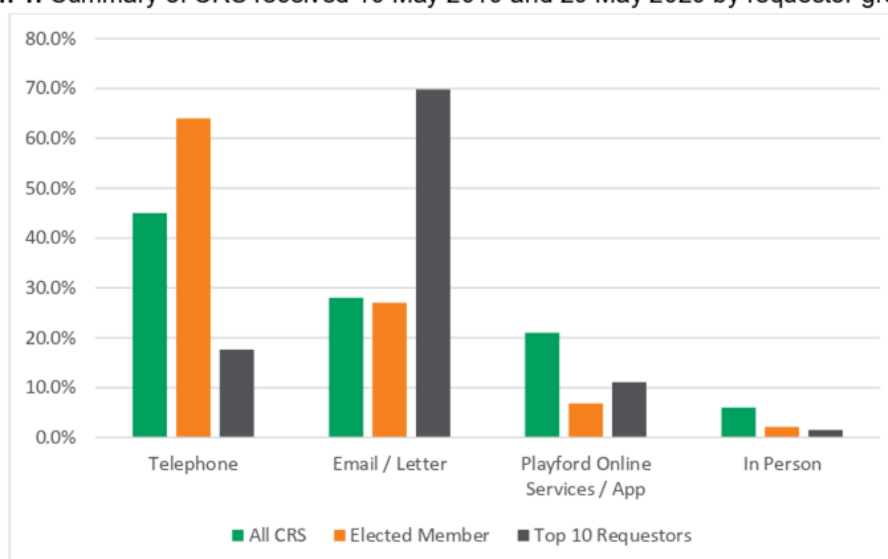


Table 3: Summary of top 10 CRS requestors including submission channel

Customer Type	Request submission channel	Total number of CRS
1. Elected Member		445
	Email / Letter	436
	Telephone	9
2. Customer		364
	Email / Letter	347
	Telephone	17
3. Business		291
	Email / Letter	280
	Telephone	11
4. Customer		219
	Playford Online Services / App	218
	Telephone	1
5. Elected Member		203
	Email / Letter	160
	Telephone	33
	In Person	10
6. Staff		168
	Email / Letter	132
	Telephone	17
	In Person	16
	Playford Online Services / App	3
7. Elected Member		129
	Telephone	115
	Playford Online Services / App	14
8. Business		111
	Email / Letter	98
	Telephone	10
	In Person	3
9. Elected Member		106
	Telephone	79
	Email / Letter	26
	In Person	1
10. Staff		83
	Telephone	80
	In Person	2
	Email / Letter	1
	TOTAL	2119

STAFF REPORTS

MATTERS TO BE CONSIDERED BY THE COMMITTEE ONLY

***Matters delegated to the
Committee.***

5.4 ARGANA PARK INFRASTRUCTURE REVIEW

Responsible Executive Manager : Mr Simon Blom

Report Author : Mr Ryan Peremiczko

Delegated Authority : Matters delegated to the Committee.

PURPOSE

Following Council Resolution 3997, the purpose of this report is to provide information regarding:

- Recent new or renewed assets at Argana Park.
- Current utilisation of Argana Park by the tenant sporting clubs.
- Options and approximate costs associated with future upgrades of car parking at Argana Park.
- Grant opportunities for car parking upgrades.
- Improvements and approximate costs for improvements at Argana Park that have been requested by the tenant sporting clubs or community members.

STAFF RECOMMENDATION

1. Administration to allocate funds up to \$50,000 for a traffic survey, land survey, geotechnical investigation and concept plans out of the Strategic Project's budget for options regarding car parking at Argana Park. The results are to be presented to Council once completed.
2. Investigate grant and funding opportunities for additional new improvements as per tenant club requests.

EXECUTIVE SUMMARY

Argana Park is a highly-utilised regional sports facility, and with four tenant sporting clubs the shared amenities at the site, in particular car parking, is not meeting demands at peak use times.

While Council has recently constructed 90 additional car parking spaces within the site, there remains the need to investigate and develop plans to further resolve this issue. In the first instance this would require funding to be made available for a traffic survey, land survey, geotechnical investigation and concept designs for the site. This would establish the most feasible options for consideration of funding construction.

In addition to car parking, while Council has invested significantly in both new and renewal of infrastructure at Argana Park, there remains additional requested items from the tenant clubs to support current operations and anticipated growth.

1. BACKGROUND

A motion without notice (3997) from the Ordinary Council meeting held 28 April 2020 called for this information to be provided for the Elected Member's consideration.

The information contained in this report regarding the scope and cost estimates of new infrastructure was established by Council staff based on recent similar works and/or best advice from subject matter specialists.

2. RELEVANCE TO STRATEGIC PLAN

5: Smart Sport Program

Outcome 5.2 Healthy and socially connected community

This decision will set a directive for potential new or prioritised capital projects at Argana Park.

3. PUBLIC CONSULTATION

While there is no requirement for public consultation under the policy, Elected Members submitted requests from the tenant clubs to administration to be noted in this report. Administration has also logged feedback from the clubs as part of its regular correspondence.

4. DISCUSSION

4.1 Argana Park Overview

Argana Park is classified as one of City of Playford's three regional-level sporting facilities (Uley Reserve and the Playford Sports Precinct are others).

Under Council's Sportsgrounds Strategic Directions Report, there is a three-tier hierarchy of sports grounds and sport facilities: Regional, District and Neighbourhood. It is recommended that facilities are developed and upgraded in accordance with the hierarchy to ensure efficiency and for maximising participation opportunities and community benefit across the City.

Characteristics of a regional sportsground or facility is the capacity to attract and benefit people from across and beyond the City of Playford due to its larger size, higher quality, uniqueness, higher profile location, or potential to support higher level competitions and events.

Argana Park consists of the following key amenities:

- Four separate sports fields (configured for Australian rules, soccer and cricket)
- 22 netball courts
- Three separate club buildings
- Public toilets
- Playground
- Car parking
- Sports field floodlighting

- Cricket practice nets (hard wicket and turf)

4.2 Current Utilisation of Argana Park by Tenant Sporting Clubs

The current tenant clubs at Argana Park are as follows:

Tenant	Female Players	Male Players	Total Teams
Elizabeth Football Club	0	360	15
Elizabeth Downs Soccer Club	37	280	23
Craigmore Cricket Club	3	135	10
Elizabeth Netball Association (comprising 25 participating clubs)	1822	36	206
TOTAL	1862	811	254

(Please note the above statistics are self-reported by clubs to Council on a seasonal basis).

The football and soccer clubs and netball association have long historical links to Argana Park, and while the cricket club only recently relocated, it is well regarded.

Whilst sport participation is the fundamental activity at Argana Park, with well-appointed club room amenities, the football, cricket and soccer clubs are able to regularly host club social events and also accommodate private event hire.

As with many mature community sport venues, there is the challenge of the existing facilities being able to cater for greater diversity including the emergence of female participation and ensuring DDA compliance.

Due to the substantial provisions of sports fields and courts, Argana Park's facilities are regularly hired during weekdays for school sport competitions (ie SAPSASA) and carnivals.

In 2016 Council secured disability service provider Minda Inc as a daytime tenant at the football/cricket club room building. This has proven an excellent option for diversifying use of the facilities, especially during weekdays.

Argana Park has the only turf cricket facilities in Playford, and was the home of the Elizabeth District Cricket Club prior to their merger with the Salisbury District Cricket Club in 1997 (forming the Northern Jets District Cricket Club) which is based at Salisbury. More recently the turf cricket facilities were tenanted by the Penfield Cricket Club, which subsequently folded in 2017. Council administration is investigating opportunities for utilisation of the turf cricket facilities, however the cost of the required maintenance regime is a barrier. The South Australian Cricket Association and Adelaide Turf Cricket Association are being engaged to explore potential options to optimise use of these existing facilities.

In 2013 Craigmore Cricket Club and Elizabeth Football Club (as the primary tenant of the club room building) entered into an agreement for Craigmore Cricket Club to relocate to Argana Park as a sub-tenant. Craigmore Cricket Club participates in the Para Districts Cricket Association which plays on concrete wickets. Council has accommodated amenities for this in recent years including an additional concrete pitch on Oval 2, and renewed concrete wicket training nets.

Argana Park is also an important asset for the local residents as an open green space for walking, exercise and other informal recreation and leisure pursuits.

As with all community sporting tenants in the City of Playford, the fees charged for tenancy of the buildings and seasonal hire of the sports fields is provided at a highly-subsidised rate. The below table shows the most recent charges:

	Annual Building Licence Fee/Rent	Sportsfield Hire (total charge for last full season)
Elizabeth Football Club	\$3,240.00	\$2,205.00
Craigmore Cricket Club	Sub-tenant – pays rent to EFC	\$1,575.00
Elizabeth Netball Association	\$1,467.00 (\$122.25 p/m)	-
Elizabeth Downs Soccer Club	\$3449.40	\$2,763.00

4.3 Recent New or Renewed Assets at Argana Park

Below is a table which demonstrates Council's investment in Argana Park over recent years through the Asset Management Plan or in new infrastructure. The total amount added to the asset register is approximately \$3.22M.

New infrastructure has been primarily delivered by Council based on requests from the tenant clubs. Requests are assessed considering enhancement of the facilities for the purposes of safety, facilitating increased or improved participation opportunities or for spectator/social amenity.

Almost exclusively these new assets are fully funded by Council, however there are some items on the list below that had a contribution from a tenant club, or which received grant funding from an external source.

Item	Year	New or Renewal
Installation of Back Stop Net – Oval #1 south end	2020	New
Installation of Soccer Pitch Fencing <i>Elizabeth Downs Soccer Club contribution – \$6,180.00 cash up front and \$5,700.00 to be paid over 12 months.</i> <i>Federal grant - \$18,181.00.</i>	2020	New
Replacement of Oval #1 Scoreboard <i>Elizabeth Football Club received a \$20,000 Federal grant for contribution to the scoreboard and interchange benches.</i>	2019	Renewal
Replacement of Oval #1 Interchange Benches	2019	Renewal
Replacement of Venue Entry Signage	2019	Renewal
Solar Panel Replacement – Elizabeth Football Club/Craigmore Cricket Club	2019	Renewal
Replacement of Park Furniture	2018	Renewal
Replacement of Hard Wicket Cricket Practice Nets	2018	Renewal

Installation of Back Stop Net – Oval #1 north end	2018	New
Installation of New Solar Lights at Entry Points	2018	New
Extension of Southern Carpark	2017	New
Building Refurbishments – Elizabeth Netball Association	2017 & 2020	Renewal
New Verandah – Elizabeth Downs Soccer Club	2017	New
Installation of New Concrete Cricket Wicket – Oval #2	2016	New
Installation of Solar Panels – Elizabeth Downs Soccer Club	2016	New
Resealing of Netball Courts	2014	Renewal
Replacement of Netball Court Lighting	2014	Renewal
Replacement of Perimeter Fencing	2015	Renewal
Change Room Refurbishment – Elizabeth Downs Soccer Club	2014	Renewal
Sports Field Irrigation Upgrade	2014	Renewal
Building Refurbishments – Elizabeth Football Club/Craigmore Cricket Club	2014-2017	Renewal
Sports Field Lighting	2013 - 2016	Renewal
Building Refurbishments – Elizabeth Downs Soccer Club	2013-2014	Renewal

4.4 Car Parking at Argana Park

Car parking at Argana Park is regularly raised as an issue by tenant clubs.

Feedback and observations has included:

- There is no significant designated parking area at the northern end of the site, and what is available is not formalised.
- Sports ovals with a roadway around them typically have provisions for 90-degree parking around the perimeter. This is not accommodated, particularly around the main oval, however cars often park in this manner informally on the western side, and this causes issues for vehicles making their way around this roadway (please see Image A below).
- There are only two entry/exit points at the site, and both are narrow and can be difficult to manoeuvre through.
- Car parking around the netball courts results in cars being parked very close to the courts. At the western side in particular it is approximately only 1.6 metres between the court side-line and where cars are parked. Under the distance prescribed in the Netball Australia facility guidelines it is non-

compliant, however the facility was constructed prior to the guidelines being developed.

- The roadway within the site is generally narrow and prone to congestion.
- While there are reasonable provisions for on-street parking, particularly along Mavros Road (east of site), the size of the site and lack of lighting and designated pathways creates concern regarding personal safety at night.
- General lack of safe and lit pedestrian access across the site.

Image A – Aerial of Argana Park Oval #1



The above image is an example of car parking on a football match day. There is no line marking to designate parking bays. The left side of the oval has a roadway which should allow for two-way traffic, but cars parking 90-degrees do not allow for this. There are numerous examples of random parking which creates blockages and safety hazards.

The most consistent feedback is in regards to total capacity of car parking when multiple sports are being played at the one time.

The below tables provide detail regarding when the tenant clubs are typically undertaking either training or competitions at Argana Park. It demonstrates that across both summer and winter sport seasons there are regular occasions where there are multiple tenants operating at the same time.

Winter Sport Season								
Tenant		Mon	Tue	Wed	Thu	Fri	Sat	Sun
Elizabeth Football Club	AM							
	PM	T	T	T	T		M	M
Elizabeth Downs Soccer Club	AM						M	M
	PM		T	T	T		M	M
Elizabeth Netball Association	AM							
	PM	T	T	M	T	M		

Summer Sport Season								
Tenant		Mon	Tue	Wed	Thu	Fri	Sat	Sun
Craigmore Cricket Club	AM						M	
	PM		T	T	T	M	M	
Elizabeth Downs Soccer Club	AM							
	PM			M	M			
Elizabeth Netball Association	AM							
	PM	T	T	M	T	M		

Key	
T	Club Training
M	Match Day

In 2017, 90 new car parking spaces were constructed in the south-western corner of Argana Park, which primarily services netball and soccer. The cost of this project was \$563,405.00, and at the time of this project it was considered the best possible outcome based on the available budget. The project was not able to completely solve car parking issues at peak use times. It was also noted that consideration for any additional car parking within the site would likely require construction of new or widened roadways which would significantly increase any future project cost.

4.5 Options for New or Enhanced Car Parking

For the purposes of this report, Council staff undertook site visits, and considered the feedback and requests from the tenant clubs. This high-level analysis was with the view that all options were to be considered, however there was also a pragmatic view of what was conceivably most cost-effective, and leveraging off existing infrastructure. Other options may also be viable, however would require construction on significant areas of open space. These could be considered if surveying and plans are funded.

Garlick Road Option

There is an opportunity to construct approximately 66 new car parking spaces directly off Garlick Road, with footpath and lighting to the existing pedestrian bridge over the open waterway direct to the netball courts.

Benefits:

- This option does not impact on the capacity of the roadways within the site as cars enter and exit the car parking directly onto Garlick Road.
- There would be only minimal removal of trees required.
- Provides additional car parking in close proximity to the netball courts.

Considerations:

- While this option would create similar parking to what is provided on Mavros Road, there may be concerns raised by the Garlick Road residents regarding having this constructed immediately across from their properties.
- The proximity of the bend in Garlick Road on the western side, and the T-junction at Garlick and Mavros Roads may require additional traffic calming or control measures.

Mavros Road Option

There are existing car parking provisions along almost the length of Mavros Road along Argana Park extending approximately 375 metres via an indent bay.

There is no line marking to designate individual parking bays, and if this was marked with 90-degree parking approximately 150 vehicles could be parked in this section. It is acknowledged that the northern part of this road is several hundred metres away from the netball courts and soccer club, and there is no formal pedestrian pathway with park lighting to the main club areas.

Benefits:

- Cost effective option, with the bituminised indent bay parking area already constructed.
- Addition of a linear pathway with park lighting to support use of the parking along Mavros Road could provide additional benefit of supporting passive recreation activity at the site.

Considerations:

- Parking towards northern end of Mavros Road requires walking several hundred metres to the main club areas, particularly for netball and soccer.

Main Oval Option

Formalised parking at 90-degrees around the main oval is a desired outcome for the football club, and is already occurring informally as demonstrated in Image A.

Line-marked parking bays with wheel stops, and improvement/widening of the roadway including the entry/exit point to the site would likely be the required elements.

Benefits:

- Significant improvement to accommodating spectators and patrons.
- Enhanced safety with clearly defined parking locations and traffic flow.

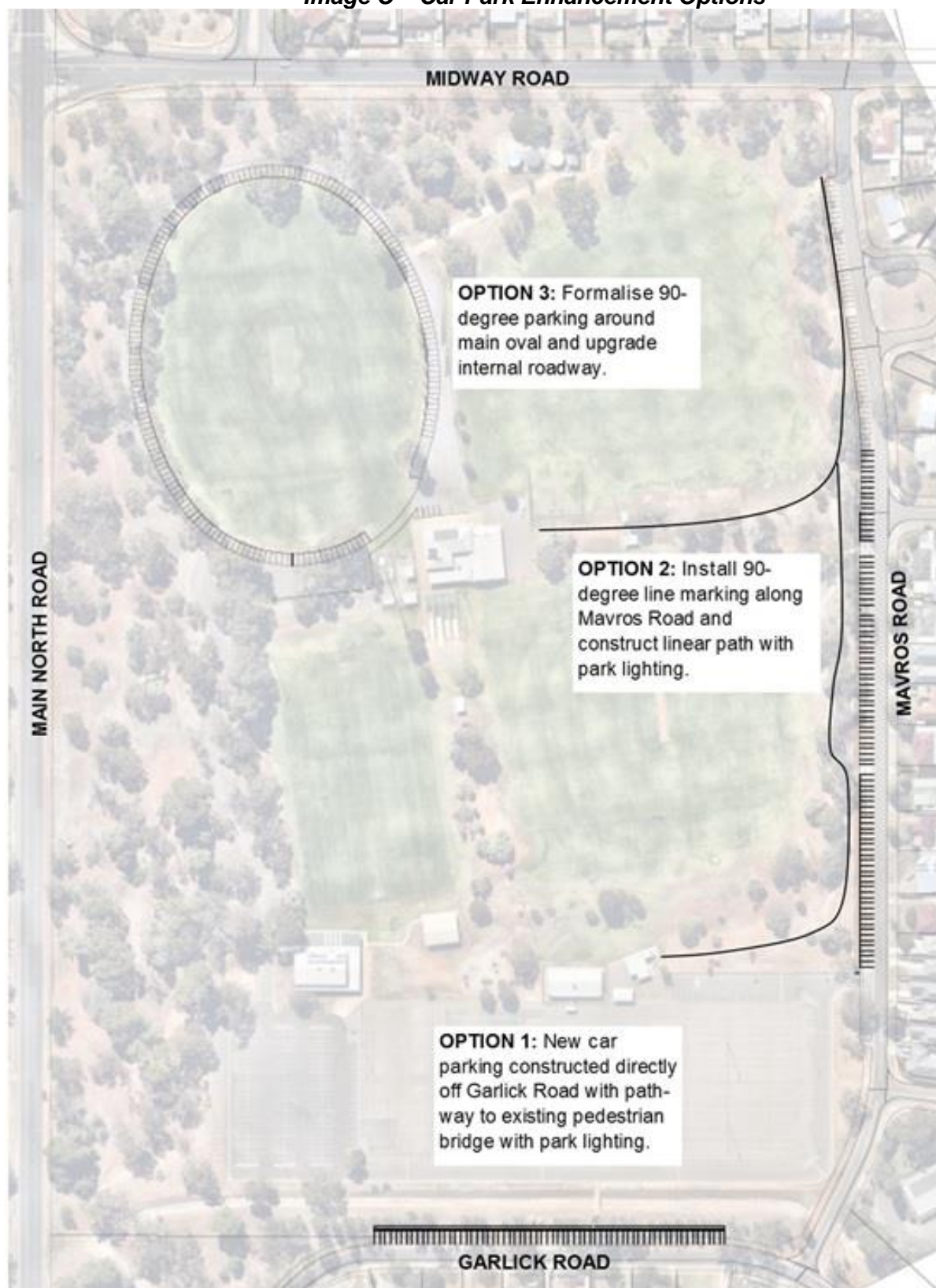
Considerations:

- Cost to construct new roadway. Image B is facing north on the western side of the main oval. The pink mark on the ground indicates the approximate width the roadway would need to be widened which would require the removal of a row of trees.

Image B – Roadway on western side of the main oval.



- Feasibility of renewing entire existing bitumen roadway around this oval, rather than only new section of roadway.
- The interface between club building and oval requires consideration to ensure safe passage for people between these areas.

Image C – Car Park Enhancement Options

4.6 Approximate Costings

A high-level estimated cost range for construction has been provided below as a guide only. It must be noted that these are not based on designs or taking into account any unique characteristics of this site, and are not to be relied upon.

	Item	Estimated Cost Range	Notes
1	Initial Investigation – Traffic survey, ground survey, geotechnical investigation and concept designs for the site.	\$ 30,000 - \$50,000	
2	Garlick Road Option.	\$ 400,000 - \$600,000	Detailed design, new kerb, footpath, new pavement, line marking, park lighting and traffic signage.
3	Mavros Road Option.	\$200,000	Detailed design, line marking, 500m footpath and park lighting.
4	Main Oval Option – 90-degree parking around main oval and upgrade of roadway.	\$ 500,000 - \$600,000	Detailed design, line marking, wheel stops, road link and traffic management/signage.

4.7 Grant Opportunities for Car Parking

Facility grants through the Office for Sport & Recreation (State), Sport Australia (Federal) or sporting bodies are typically geared towards assets which specifically relate to the participation opportunities as opposed to ancillary elements such as car parking. This would mean that projects for new car parking would be either ineligible or scored low in the assessment.

There are currently no road/transport grant funding opportunities available for car parking. The Federal and State programs are all focussed on improving the efficiency and safety of our roads. The three main grant programs related to roads/transport are Roads to Recovery (Federal), Blackspot Program (Federal), Special Local Roads Program (LGA).

4.8 City-Wide Strategic Planning Context

Council undertook a series of Strategic Planning sessions across 2019 to help guide the forward planning of investment in new initiatives using a Sustainable Foundations filter. The completion of the Angle Vale Community Sports Centre was prioritised due to it being a pre-commitment, while Sport and Recreation Minor Projects (<\$50,000) was also prioritised, with projects focussing on improving participation and safety outcomes. New sport and recreation and initiatives were considered part of the year 5-8 planning cycle which focusses on 'Connecting our People'. Investment in sport and recreation infrastructure across years 1-4 would be focussed on maximising outcomes linked to Council's Asset Management Plan.

It is necessary to note that the above forward planning approach is being used as a guide only, as Council is currently in the process of updating its Strategic Plan which will aim to be completed by late 2020.

Sportsground Strategic Directions Report

Council's Sportsground Strategic Directions Report was prepared in 2014 and is used to guide investment in new sport and recreation infrastructure across the City. The report uses a detailed supply and demand analysis comparing population and participation data with best practice provision benchmarks and industry trends. The report also adopts a planning hierarchy approach whereby regional level facilities are developed to a higher standard than district and neighbourhood level facilities. Directions are provided for every sportsground across the City, however the report identified the following priorities:

Existing Facilities

Venue	Improvement	Status/Comments	Outstanding Work
Playford Sports Precinct	Delivery of the Masterplan (noting that this is one of the Smart Programs within Council's current Strategic Plan).	New and upgrade facilities developed to date include: Playford Tennis Centre, Playford Bowling Club, AUFC Training Centre, soccer pitch flood lighting, softball storage shed and back stop nets, sports precinct fitness trail and outdoor fitness equipment.	Upgrade of Elizabeth Oval and new change rooms, new four court indoor stadium, upgrade softball change rooms and playing field lighting, new soccer change rooms, improvement to Playford International College playing fields to enable shared use.
Argana Park	Improve the surface of the netball courts and address car parking issues. Relocate rugby league to new facility.	Netball courts have been resurfaced and additional 90 car parks have been constructed. Rugby league relocated to Eyre Sports Park to free up playing field space for other winter users (soccer and Australian rules).	Continue to improve car parking and traffic movement, two new light towers for Oval 2.
Angle Vale Community Sports Centre	Develop playing fields and change rooms.	Additional change rooms constructed adjacent the netball courts and future junior oval.	New playing fields and completion of the facility.
Kalara Reserve	Improve club rooms, sports field lighting and fitness trail.	Club rooms have been upgraded and new lighting installed.	Construction of the fitness trail.
Womma/Ramsay Park	Convert to high level soccer hub and relocate rugby union.	Playing field has been upgraded with new lighting. Relocation of rugby union is no longer supported.	
Kooranowa and	Consider relocating	No progress has been	

Broadmeadows Oval	athletics and baseball to the new Munno Para Reserve.	made on Munno Para Reserve. With new growth in athletics participation at Kooranowa Reserve the relocation would no longer be supported. Still a possibility of relocated baseball to a new purpose built regional level sportsground at Munno Para.	
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In addition to the above sites, which are in line with the Sportsgrounds Strategic Directions Report, there has recently been consideration for the facilities at McGilp Oval, One Tree Hill. In recent months a services review was conducted along with developing high-level concepts for where new amenities including change rooms, bituminised car parking and improvements to the oval may be accommodated. There is ongoing engagement with the tenant clubs at this site, however it has been made clear at this stage any new infrastructure is unfunded.

New Facilities (Greenfield)

Priority	Sportsground	Hierarchy	Outstanding Work
1	Blakes Crossing	Neighbourhood	New change rooms and sports field lighting required to maximise use of the shared use facility.
2	Penfield	District	Facility complete – now known as Eyre Sports Park.
3	Munno Para Reserve	Regional	No progress has been made.

4.9 Requested Improvements at Argana Park

Requests for improvements are regularly made by tenant clubs at all facilities across Playford, and are collated by the administration for consideration as appropriate.

As demonstrated in the table located within 4.3, Council's provision of infrastructure for community sport clubs is almost total, with little to no contribution provided from the tenant clubs. The underlying principle is an appreciation for the lack of capacity of clubs to invest substantially in infrastructure, and to enable costs for members to be kept manageable. Ultimately, this is Council investing in the community service delivered by the sporting clubs in providing participation opportunities.

Following motion 3997, Councillor Akram Arifi submitted additional requests from the Argana Park tenants following meetings with their respective committees. These are reflected in the below table including approximate price ranges.

Requested By	Item	Comment	Price Range*
Elizabeth Downs Soccer Club	Interchange benches for main pitch.	Based on recent installations at Argana Park on Oval 1.	\$25,000
	Additional storage –	Shipping container	\$20,000-

	Requested shipping container.	would not be approved. Would need to consider option of a shed.	\$30,000
	New change room to cater for female participation. Club suggests shared amenity with the Elizabeth Netball Association.	Broad potential cost scope for an amenity of this type.	\$500,000 - \$800,000
Elizabeth Football Club	Balcony from club room overlooking the main oval.	Assumes 80m2 covered balcony.	\$200,000- \$250,000
Craigmore Cricket Club	Shelter adjacent the cricket practice nets.	This is not a standard provision at other Council cricket venues.	\$10,000- \$15,000
	Power point at training nets for bowling machine.	This is not a standard provision at other Council cricket venues, however there are recent examples of clubs investing in installation.	\$500
Elizabeth Netball Association	Additional toilets.	Currently only the public toilet block adjacent the courts is made available to players and spectators. Club building for officials only. Options include a shared amenity with the soccer club, or extension of existing toilet facilities.	\$200,000 - \$800,000 (range from basic extension to shared amenity building with soccer as above)

** Price range has been provided as a guide only based on other similar projects – An accurate price can be established through detailed project scoping and receiving quotes from suppliers/builders.*

5. OPTIONS

Recommendation

1. Administration to allocate funds up to \$50,000 for a traffic survey, land survey, geotechnical investigation and concept plans out of the Strategic Project's budget for options regarding car parking at Argana Park. The results are to be presented to Council once completed.
2. Investigate grant and funding opportunities for additional new improvements as per tenant club requests.

Option 2

No investment of additional funding into car parking at Argana Park beyond AMP works until further notice.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The recommendation allows for the Administration to engage technical specialists to undertake a scope of works to establish the feasibility of the options for new car parking at Argana Park, and will provide a more specific indication of the cost of construction.

6.1.2 Financial Implications

The financial implications of the recommendation is Council would need to allocate funding to undertake the initial investigations including engaging technical specialists to undertake traffic survey, ground survey and concept designs. It is anticipated this will cost approximately \$50,000 and would be funded from the Strategic Project's operational budget.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

On considering the information contained in this report, it may be considered not feasible to invest additional funding into this matter.

6.2.2 Financial Implications

Should Option 2 be chosen that Council will not be investing any additional funding into this matter at this time, there will be no financial implications.

CONFIDENTIAL MATTERS

8.1 RATE REBATE REPORT

Contact Person: Ms Grace Pelle

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Acting Senior Manager Corporate Services;
- Manager Governance, Risk & WHS;
- Minute Taker;
- Zoom Operator;

in order to consider in confidence agenda item 8.1 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because it contains financial information regarding specific commercial and community organisations within Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 8.1

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE**Purpose**

To resolve how long agenda item 8.1 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (b) of the Local Government Act 1999:

- Report for Item 8.1
- Attachment(s) for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999

8.2 CENTRAL DISTRICT FOOTBALL CLUB - SUPPORT AGREEMENT

Contact Person: Mr Simon Blom

Why is this matter before the Council or Committee?

Matters which have been delegated to staff but they have decided not to exercise their delegation.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Capital Works and Assets;
- Acting Senior Manager Corporate Services;
- Acting Manager Sport and Property;
- Manager Governance, Risk & WHS;
- Minute Taker;
- Zoom Operator;

in order to consider in confidence agenda item 8.2 under Section 90 (3) (d) of the Local Government Act 1999 on the basis that:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -
- i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information contained in the report is commercial in confidence as negotiated financial and contractual elements are disclosed.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 8.2**C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE****Purpose**

To resolve how long agenda item 8.2 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 8.2
- Minutes for Item 8.2

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

8.3 VIRGINIA HORTICULTURE CENTRE EOI

Contact Person: Ms Tina Hudson

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Civic Venues, Libraries and Stretton;
- Economic Development Manager Food and Manufacturing;
- Acting Senior Manager City and Corporate Planning;
- Acting Senior Manager Corporate Services;
- Manager Governance, Risk & WHS;
- Minute Taker;
- Zoom Operator;

in order to consider in confidence agenda item 8.3 under Section 90 (3) (h) of the Local Government Act 1999 on the basis that:

(h) legal advice.

This matter is Confidential because of legal advice provided due to commercial sensitive information.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council/Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 8.3

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 8.3 IS TO BE KEPT IN CONFIDENCE**Purpose**

To resolve how long agenda item 8.3 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Council/Committee orders that the following aspects of Item 8.3 be kept confidential in accordance with Council's/Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (h) of the Local Government Act 1999:

- Report for Item 8.3
- Attachment(s) for Item 8.3
- Minutes for Item 8.3

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.