



NOTICE

of

SPECIAL COUNCIL MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

TUESDAY, 6 JUNE 2017 AT 7:00PM

A handwritten signature in black ink, appearing to read "Mal Hemmerling".

**MAL HEMMERLING
CHIEF EXECUTIVE OFFICER**

Issue Date: Thursday, 1 June 2017

MEMBERSHIP

MAYOR GLENN DOCHERTY – Principal Member

Cr Marilyn Baker
Cr Denis Davey
Cr Michael Joy
Cr Carol Muzyk
Cr Peter Rentoulis

Cr Samantha Blake
Cr Joe Federico
Cr Duncan MacMillan
Cr Jane Onuzans
Cr Adam Sherwood

Cr Andrew Craig
Cr Shirley Halls
Cr Dino Musolino
Cr Max O'Rielly
Cr Gay Smallwood-Smith

CITY OF PLAYFORD STRATEGIC PLAN

1. Smart Service Delivery Program	
<p>This program is about continuing to provide for the changing needs and expectations of our diverse community, delivering the services they require. It means making the most of our community's existing strengths, talents and diversity, and working smarter to connect our community with each other to contribute to overall wellbeing and the economic life of the City.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 1.1 High quality services and amenities 1.2 Improved service delivery 1.3 Working smarter with our community 1.4 Enhanced City presentation, community pride and reputation
2. Smart Living Program	
<p>This program is about Council playing its part to make the City more liveable and connected. As our older suburbs age and our population and urban footprint expands, we will find innovative ways to renew and 'future proof' the liveability of our neighbourhoods. It also means ensuring our community has access to smart technologies.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 2.1 Smart development and urban renewal 2.2 Enhanced City presentation, community pride and reputation 2.3 Liveable neighbourhoods
3. Smart Jobs & Education Program	
<p>This program is about Council leading by example and advocating to other organisations to support the diversification of our local economy and improve the employment prospects for our community. This includes providing the right environment for investment and business attraction and connecting our community up with the right skills and education for the transitioning economy.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 3.1 Growth and diversification of local jobs matched with relevant education and training 3.2 Commercial and industrial growth 3.3 Sustainable economic transformation 3.4 International market connections
4. Smart CBD Program	
<p>This program relates to Council's long term strategy for the redevelopment and expansion of the Elizabeth Regional Centre. In the longer term Elizabeth can expect to be home to a number of facilities and services such as hospitals, a university, significant retail services, medium to high density commercial offices, peak business organisations and high density housing.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 4.1 Expanded range of local services 4.2 Growth and diversification of local jobs in the CBD 4.3 Greater housing choice 4.4 Increased social connections 4.5 Commercial growth
5. Smart Sport Program	
<p>This program is about Council's long term vision to create the Playford City Sports Precinct providing local community, state and national level sporting facilities. It will create a focus on healthy communities and promote greater participation in sport and physical activity. It will also support the renewal of adjoining suburbs.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 5.1 Enhanced community pride and reputation 5.2 Healthy and socially connected community 5.3 Access to elite sporting facilities
6. Smart Health	
<p>In the longer term the Playford will see expansion of the area around the Lyell McEwin Hospital into a key precinct with tertiary training, research, allied health facilities and residential accommodation. It will have potential links to advanced manufacturing in assistive devices in health, aged and disability. This program is about raising the profile and amenity of the precinct and facilitating new investment.</p>	<p><i>Outcomes</i></p> <ul style="list-style-type: none"> 6.1 Access to quality, local health services 6.2 Increased employment opportunities in health, disability and aged sectors

**City of Playford
Special Council Meeting**

AGENDA

TUESDAY, 6 JUNE 2017 AT 7:00PM

1 ATTENDANCE RECORD

1.1 Present

1.2 Apologies

1.3 Not Present

2 CONFIRMATION OF MINUTES

Nil

3 DECLARATIONS OF INTEREST

4 MAYOR'S REPORT

5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS

6 REPORTS BY COUNCILLORS

7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)

8 QUESTIONS WITHOUT NOTICE

9 QUESTIONS ON NOTICE

Nil

10 PETITIONS

Nil

11 DEPUTATION / REPRESENTATIONS

11.1 City of Playford Business Plans

As per Section 123 of the Local Government Act 1999 a council must invite interested persons to attend a public meeting to ask questions, and make submissions, in relation to the Annual Business Plan for a period of at least 1 hour.

Council has also invited submissions and deputations in relation to the Long Term Financial Plan and Asset Management Plan.

12 MOTIONS WITHOUT NOTICE

13 MOTIONS ON NOTICE

Nil

14 COMMITTEE REPORTS

Chief Executive Officer Performance Review Committee

Nil

Civic Events Committee

Nil

Corporate Governance Committee

Nil

Services Committee

Matters which cannot be delegated to a Committee or Staff.

14.1 Gawler River Flood Management Authority - Draft Business Plan and Budget 2017/18 (Attachments)7

14.2 Proposed revocation over Allotment 48 Mark Road, Elizabeth South and Allotment 61, John Rice Avenue, Elizabeth Vale (Attachments)22

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

14.3 Community Development Grant 2016/17 Round (Attachment)40

Matters for Information.

14.4 Dog and Cat Management Act - Fees Implementation Changes63

Strategic Planning Committee

Matters which cannot be delegated to a Committee or Staff.

14.5 Independent Member Policy & Sitting Fees Review (Attachment)67

15 STAFF REPORTS

Matters which cannot be delegated to a Committee or Staff.

15.1 Seek expressions of interest for the new Council Assessment Panel (CAP) from current CDAP Independent Members.78

Matters for Information.

15.2 Budget Update Report - April 2017 (Attachment).....83

16 INFORMAL DISCUSSION

Nil

17 FORWARD AGENDA

17.1 Ordinary Council Forward Agenda (Attachment)90

18 CONFIDENTIAL MATTERS**Staff Reports**

18.1 GRFMA Audit Committee Nominations (Attachments).....94

18.2 Appointment of Independent Member to Council Development
Assessment Panel (Attachments).....97**19 CLOSURE**

COMMITTEE REPORTS

SERVICES COMMITTEE

***Matters which cannot be
delegated to a Committee or
Staff.***

14.1 GAWLER RIVER FLOOD MANAGEMENT AUTHORITY - DRAFT BUSINESS PLAN AND BUDGET 2017/18

Responsible Executive Manager : Mr Sam Green

Report Author : Mr Braden Austin

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments :

1. GRFMA Draft Business Plan 2017-2020
2. GRFMA 2017-18 Draft Budget
3. GRFMA Balance Sheet as at 3 March 2017

PURPOSE

To note the Gawler River Floodplain Management Authority (GRFMA) Business Plan 2017 - 2020 incorporating the GRFMA draft budget 2017 - 2018.

STAFF RECOMMENDATION

1. That Council note the Draft 2017- 2020 GRFMA Business Plan and GRFMA Budget 2017 – 2018;
2. That Council instructs the Chief Executive Officer to write to the GRFMA advising the relevant considerations regarding the proposed Draft Business Plan and Draft Budget.

COMMITTEE RECOMMENDATION**2860**

1. That Council note the Draft 2017- 2020 GRFMA Business Plan and GRFMA Budget 2017 – 2018;
2. That Council instructs the Chief Executive Officer to write to the GRFMA advising the relevant considerations regarding the proposed Draft Business Plan and Draft Budget.

EXECUTIVE SUMMARY

The GRFMA is a Regional Subsidiary under the Local Government Act 1999 and the City of Playford is one of six GRFMA Constituent Councils. The GRFMA Executive Officer has written to council seeking comment on their 2017/18 draft budget and Business Plan 2017-2020. The draft GRFMA Budget 2017-18 provides a revenue increase of 4%. The funding to progress the Northern Floodway project will be addressed through a separate consultation process with Councils once the solution designs, costings and funding mechanisms required by Local, State and Federal Governments and other funding partners are clarified. Council's contribution to the GRFMA is \$16,690 (up from \$16,050 in 2016/17). The required funding has been allocated in the 2017-18 Draft Annual Business Plan for consideration by council.

1. BACKGROUND

The GRFMA is required to have a rolling Business Plan for the ensuing 3 years. Prior to setting the draft budget each year the authority must review the business plan in conjunction with constituent councils. A requirement of the GRFMA charter is to provide the draft Business Plan and Annual Budget to Constituent Councils by 31 March. The GRFMA budget must not be adopted by the Authority until after 31 May but before 30 September.

The documentation forwarded to Councils consists of:

1. GRFMA Draft Business Plan 2017-2020.
2. GRFMA 2017-18 Draft Budget.
3. GRFMA Balance Sheet as at 3 March 2017.

These documents are attached to this report and the contents discussed below.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

3. PUBLIC CONSULTATION

This item does not require community consultation in line with Council's Public Consultation Policy.

4. DISCUSSION

The draft annual budget proposes a 4% increase in council contributions to the Authority. The 4% principally relates to provisions to meet additional costs that GRFMA will incur in pursuing State and Federal Government funding to deliver the 2016 Gawler River Flood Review recommendations.

The budget does not contain any funding proposal for council contributions to the \$27 Million infrastructure investment in the delivery of a Northern Floodway. A separate consultation process at the relevant time, will be undertaken with councils by the GRFMA on the solution designs, costings and funding mechanisms required by Local, State and Federal Governments and other funding partners.

This Business Plan sets out the program of the GRFMA for the next three years, and identifies the resources, targets, timings and performance indicators for the Plan.

The key work priorities identified in the Business Plan are in accordance with the following reports:

- AECOM to provide a fatal flaw screening assessment for the potential raising of the North Para Dam by up to 10 metres to provide additional flood protection for a 1 in 100 Annual Event Probability(AEP) event to the township of Gawler and further downstream.
- Australian Water Environments to undertake the Gawler River 2016 Flood Review.

Both reports were completed by December 2016.

Principally GRFMA have resolved not to facilitate any further consideration of extending the height (10mtr) of the dam until initiatives recommended in the Gawler River 2016 Flood Review are implemented and outcomes considered.

The Gawler River 2016 Flood Review report provides three recommendations for works to be undertaken and provides first stage indicative costs of \$27 million.

1. proposed Gawler River northern floodway;
2. upgrade and maintenance of the levee system; and
3. management of silt and pest vegetation.

The GRFMA has resolved to progress the report recommendations in 2017.

5. OPTIONS

Recommendation

1. That Council note the Draft 2017- 2020 GRFMA Business Plan and GRFMA Budget 2017 – 2018;
2. That Council instructs the Chief Executive Officer to write to the GRFMA advising the relevant considerations regarding the proposed Draft Business Plan and Draft Budget.

Option 2

Council requests the GRFMA consider additional issues when considering finalising the Business Plan and GRFMA 2017-18 Budget.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Council is one of six Constituent Councils and a signatory to the GRFMA Charter. The GRFMA was formed in 2002 and is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. In order to enable the GRFMA to function, following a consultation process, Council is obliged to support the operation of the GRFMA by paying funds to enable the GRFMA to function.

The recommendations would fulfil Council's obligations as a Charter Signatory.

The recommendations will ensure the ongoing operation of the GRFMA and the positive impacts this can have on properties potentially affected by flooding and the community at large. Horticulture businesses around Virginia, residents of Virginia and future residents of northern Angle Vale are three groups particularly impacted.

6.1.2 Financial Implications

The financial implications of the recommendation are that Council would need to provide for operational funding of \$16,690 in 2017/18, up from the \$16,050 provided in 2016/17, being an increase of 4%. The required funding has been included in council's 2017/18 draft Annual Business Plan, for consideration by council.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Council may be of the view that the GRFMA Draft Business Plan or Draft Budget needs to consider further issue or specific components of work. This option allows Council to seek the inclusion of the additional work to be performed by the GRFMA.

6.2.2 Financial Implications

Depending on the extent of the issue or work that Council is seeking the GRFMA to conduct, this may have financial implications. This will need to be confirmed with the GRFMA.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

Constituent Councils

Adelaide Hills Council
Adelaide Plains Council
The Barossa Council
Town of Gawler
Light Regional Council
City of Playford

BUSINESS PLAN 2017 – 2020

Gawler River Floodplain Management Authority – Business Plan 2017 – 2020 – Draft

The Gawler River Floodplain Management Authority (GRFMA) was formed in 2002 and is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, Adelaide Plains Council, The Barossa Council, Town of Gawler, Light Regional Council and the City of Playford. The Charter sets down the powers, functions, safeguards and accountabilities and a framework for the financial commitments of the GRFMA and each Constituent Council.

The GRFMA was established for the following purposes:

1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River area ('the Floodplain');
2. To raise finance for the purpose of developing, managing and operating and maintaining flood mitigation works within the Floodplain;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation within the Floodplain;
4. To enter into agreements with Constituent Councils for the purpose of managing and developing the Floodplain.

The Gawler River has been subject to major flooding on average once every ten years over the last 150 years. Major flooding occurred as a result of three floods in 1992 and most recently in November 2005. Virginia and the surrounding area were flooded. In November 2004, a full Cost Benefit Analysis found that damages of \$209m would occur from a 100 ARI flood event and the Benefit Cost ratio to construct the Scheme at its then current cost would be 2.9.

Following the November 2005 flood, which flooded the Virginia district and township, that coincided with the public consultation of the State Government Stormwater Management and Flood Mitigation Policy, a series of meetings of the major stakeholders led to the approval of \$20 million in funding from Federal, State and Local Governments to fund the Gawler River Flood Mitigation Scheme (Scheme Works) described in the June 2003 Business Plan. The Scheme Works had three parts:

- One The construction of a flood control dam on the North Para River near Turretfield designed to control a 1 in 100 year flood (completed 2007).
- Two The modification the South Para Reservoir dam wall and spillway to provide 1 in 100 year flood control storage on top of full reservoir storage (completed 2012).
- Three The formalization of controlled flow paths for floodwaters along the lower reaches of the Gawler River.

This Plan has Four Parts:

Part A - Funding

Part B - The Flood Mitigation Scheme Works

Part C - Maintenance of the Scheme

Part D - Operation of the Regional Subsidiary.

Part A: Funding

The contributions of the Constituent Councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10)

Table 1 – Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%

Part B: The Flood Mitigation Scheme Works

Described in the 'Gawler River Flood Mitigation Scheme', published by the Northern Adelaide & Barossa Catchment Water Management Board and the Department of Water, Land & Biodiversity Conservation, October 2002. Based on the Gawler River Flood Management Study - Flood Management Plan prepared for The Gawler River Flood Management Working Party, BC Tonkin & Associates, April 1994.

Works Priorities

The Business Plan 2016 – 2019 prioritised works with highest priority being given to works to mitigate peak flows (GRB 08/0040 19 June 2008). Works are to be undertaken in accordance with the following priorities:

Table 2 – Priority for Works

Priority	Works
Priority One Works	Modifications to the South Para Reservoir spillway and dam wall
Priority Two Works	To undertake works identified on a cost benefit basis that will mitigate the impact of flooding identified by the Mapping Project. All stakeholders will be consulted and would need to agree to any additional contributions, in accordance with the provisions of the Charter, for these works to proceed.

Management and Supervision

The Stormwater Management Fund has facilitated a prompt reimbursement process that has contributed to the maintenance of positive cashflow.

All works and services will be undertaken by contract as determined and overseen by the Board.

The Board has appointed a Technical Assessment Panel with delegated powers to manage and provide advice on a broad range of technical issues.

The Board has also appointed an Audit Committee, whose key responsibilities include overseeing and monitoring the GRFMA's financial reporting process, the approaches to business risks, corporate and financial governance responsibilities and legal compliance.

Part C: Maintenance of the Scheme

The following estimate of maintenance costs is based on the Operations and Maintenance Requirements table – Appendix D, Bruce Eastick North Para River Flood Mitigation Dam.

Table 3 – Maintenance of the Scheme

Frequency	Dam Inspection Regime		Maintenance Program	
	GRFMA Nominated Inspector	Dams Engineer	Works	\$
Six Monthly (two)	Inspection of site access roads, swales and culverts, gates, fencing and signage		Two site inspections	\$2,000

On initial filling then 6 monthly	Inspect of site access roads, swales and culverts Remove debris from dam land Where covered by easement repair fences to stock standard with breakaway provisions.	Dam wall, LLOP, HLOP Stilling Basin, Secondary Spillway wall, downstream rockwork.	Remove debris and logs from upstream of the dam wall Reinstall LLOP screens and repairs to railing Annual weed spraying program	\$4,000
Estimated annual cost				\$6,000

Part D: Operation of the Regional Subsidiary

To meet the statutory and operational responsibilities it will be necessary to appoint a part time Executive Officer, and an Auditor, on a contract basis. The Board is required to hold a minimum of 6 meetings per year and to provide the required, Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999. During the construction phase of the Scheme it is likely that more meetings, possibly by committees, to provide the necessary close supervision will be required.

The estimated cost of operations in a full year is in the range of \$70,000 to \$80,000. This includes Executive Officer contract, advertising and stationery, insurances, audit fees, legal fees and Chairman's honorarium.

Evaluation of Performance against the Business Plan

The Board will conduct two reviews each year of its performance against the targets set in this Business Plan that will form part of the report to its Constituent Councils and will be included in its Annual Report.

Part A: Funding

Performance Targets:	Timings:	To be measured By:
Secure Additional Project Funding	February 2018	All Councils, stakeholders and Governments agree to contribute to the project in accordance with the Plan
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.

Gawler River Flood Mitigation Scheme – Mark Two

The Mark Two Scheme

The Gawler River Flood Mitigation Scheme - Mark Two will follow the completion of the Scheme Works listed in this Plan.

Why is Further Flood Mitigation Work Required?

The Gawler River Floodplain Mapping study identified that post the construction of the Bruce Eastick North Para Flood Mitigation Dam and modifications to the South Para Reservoir there will remain 3,750 properties at risk of flooding in a 1 in 100 year flood.

The Gawler River Floodplain Mapping Study Part Two December 2008 undertook a preliminary assessment of possible local area levees that may be able to be developed to reduce the number of properties at risk. Levees at Gawler, Angle Vale and Two Wells were identified. Further mapping will be required to identify levee locations to protect Virginia.

The Gawler River Floodplain Mapping Study Addendum in 2009 identified that due to the annual flood damage losses the cost of developing additional flood mitigation storage on the North Para River could possibly meet the required cost benefit test to gain capital funding.

What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order)

- One Reconfirm with the Constituent Councils that a 1 in 100 year level of protection is the protection standard as the starting point for assessing works for the Gawler River Flood Mitigation Scheme - Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events.
- Two Determine if a second dam on the North Para River or modification to the Bruce Eastick Flood Mitigation Dam is an option. The GRFMA Board has called tenders for a Findings Report to undertake an assessment to determine if a second dam or modification to the Bruce Eastick Flood Mitigation Dam is required and feasible.
- Three The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the District Council of Mallala.
- Four To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan.
- Five Establish a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required.
- Six Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts.
- Seven Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the

local Council.

- Eight Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs.
- Nine The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land.

Findings Report

A Findings Report was required to identify the issues and recommend next steps to progress the Mark Two Scheme

The Board called tenders for a Findings Report in mid-2014.

Australian Water Environments were the successful tenderer and the report was concluded for consideration by the Board in April 2015.

The Findings Report was required to address the following issues:

1. Review the findings of the Hydrological Study of the Gawler River Catchment, March 2007 report with particular reference to appropriate loss model that should be used for design purposes.
2. Determine if a second dam on the North Para River is an option, taking into consideration opportunities to pursue either a detention only model or a part retention model.
3. Determine if other structural options are feasible.
4. Further investigate non-structural options.
5. Determine the optimal level of protection for the Gawler river floodplain by use of the Gawler River Floodplain Mapping Model and economic analysis of estimated resultant damages compared with estimated costs of any identified feasible mitigation options.

What will be the Outcome of the Mark Two Scheme?

The confirmation of a design standard and the identification of works that will reduce the number of properties at risk of flooding in a 1 in 100 year flood.

Performance Targets:	Timings:	To be measured By:
Finalisation of a Scope of Works and Consultants Brief	June 2014	Completion of documents (completed)

Determination of further flood mitigation work, including second dam, levees or other options	April 2016	Completion of Study (completed)
Updating of Gawler River Floodplain Mapping Model	April 2016	Completion of Study (completed)

Work Priorities 2017/18

In accordance with the above the GRFMA engaged

- AECOM to provide a fatal flaw screening assessment for the potential raising of the North Para Dam by up to 10 metres to provide additional flood protection for a 1 in 100 Annual Event Probability(AEP) event to the township of Gawler and further downstream.
- Australian Water Environments to undertake the Gawler River 2016 Flood Review

Both reports were completed by December 2016.

Principally GRFMA have resolved not to facilitate any further consideration of extending the height (10mtr) of the dam until initiatives recommended in the Gawler River 2016 Flood Review are implemented and outcomes considered.

The Gawler River 2016 Flood Review report provides three recommendations for works to be undertaken and provides first stage indicative costs of \$27 million.

- proposed Gawler River northern floodway,
- upgrade and maintenance of the levee system and
- management of silt and pest vegetation;

The GRFMA has resolved to progress the report recommendations in 2017.

Part C: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured By:
Six monthly inspection	June and December	Completion of Inspection Report

Part D: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:
Reports to Stakeholders	Twice yearly	The publication and distribution of a Fact Sheet to all stakeholders and affected landowners.

	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting to include a summary of the progress of the development of the Scheme.
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.
Review of the Business Plan	By 31 March	Review of Business Plan by Audit Committee prior to preparing the Budget Adopt for consultation forward to the Councils
Annual Budget	By 31 March June October, December, April	Review by Audit Committee Adopt for consultation forward to Councils Adopt Budget – copy to Councils in 5 days Conduct Budget Reviews
Subscriptions	June December	Send half year subscriptions to Council Send half year subscriptions to Council
Report to Constituent Councils	<ul style="list-style-type: none"> ○ After each Board meeting ○ By 30 September 	<p>The receipt of the following reports by Councils:</p> <ul style="list-style-type: none"> • Board Meeting Key Outcome Summary • Annual Report including Annual Financial Statements

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Gawler River Floodplan Manage Auth

266 Seacombe Road
Seacliff Park SA 5049

ABN: 12 925 534 861

Email: davidehitchcock@bigpond.com**Profit & Loss [Budget Analysis]**

July 2017 To June 2018

	Selected Period Budgeted \$ Difference		
Income			
Admin of GRFMA			
Member Subscriptions	\$0	\$60,600	(\$60,600)
Interest LGFA	\$0	\$3,000	(\$3,000)
Total Admin of GRFMA	\$0	\$63,600	(\$63,600)
Maint Flood Mit Scheme			
Council Subscriptions	\$0	\$19,000	(\$19,000)
Total Maint Flood Mit Scheme	\$0	\$19,000	(\$19,000)
Total Income	\$0	\$82,600	(\$82,600)
Gross Profit	\$0	\$82,600	(\$82,600)
Expenses			
Admin of GRFMA			
Executive Officer Contract	\$0	\$50,004	(\$50,004)
Adv, printing, stationery post	\$0	\$1,200	(\$1,200)
Travelling Expenses	\$0	\$2,100	(\$2,100)
Insurance PL & PI	\$0	\$6,100	(\$6,100)
Audit Committee	\$0	\$2,600	(\$2,600)
Audit Fees	\$0	\$5,100	(\$5,100)
Bank Fees	\$0	\$120	(\$120)
Legal Fees	\$0	\$2,000	(\$2,000)
Honorarium - Chairperson	\$0	\$7,008	(\$7,008)
Other	\$0	\$250	(\$250)
Total Admin of GRFMA	\$0	\$76,482	(\$76,482)
Maint Flood Mitigation Scheme			
Maintenance Contractors	\$0	\$6,100	(\$6,100)
Rates & Levies	\$0	\$200	(\$200)
Total Maint Flood Mitigation Scheme	\$0	\$6,300	(\$6,300)
Total Expenses	\$0	\$82,782	(\$82,782)
Operating Profit	\$0	(\$182)	\$182
Total Other Income	\$0	\$0	\$0
Total Other Expenses	\$0	\$0	\$0
Net Profit/(Loss)	\$0	(\$182)	\$182

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Gawler River Floodplan Manage Auth

266 Seacombe Road
Seacliff Park SA 5049**Balance Sheet**

As of June 2017

ABN: 12 925 534 861

Email: davidehitchcock@bigpond.com**Assets**

Current Assets

Bank Accounts

Bank SA Account	\$23,005.51	
LGFA Investment Account	\$137,731.81	

Total Bank Accounts		\$160,737.32
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Other Current Assets

Debtor	\$926.92	
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Total Other Current Assets		\$926.92
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Total Current Assets		\$161,664.24
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Non-Current Assets

Infrastructure	\$18,497,000.00	
Accum. Depr. Infrastructure	(\$1,849,425.00)	
Land	\$326,364.00	

Total Non-Current Assets		\$16,973,939.00
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Total Assets		\$17,135,603.24
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Liabilities

Current Liabilities

GST Liabilities

GST Collected	\$6,207.81	
GST Paid	(\$13,240.82)	
ATO Payments & Refunds	(\$1,399.00)	

Total GST Liabilities		(\$8,432.01)
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Total Current Liabilities		(\$8,432.01)
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Total Liabilities		(\$8,432.01)
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Net Assets		\$17,144,035.25
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Equity

Accumulated Surplus	\$15,144,991.00	
Asset Revaluation Reserves	\$3,664,280.00	
Retained Earnings	(\$1,634,142.46)	
Current Year Surplus/Deficit	(\$31,093.29)	

Total Equity		\$17,144,035.25
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This report includes Year-End Adjustments.

14.2 PROPOSED REVOCATION OVER ALLOTMENT 48 MARK ROAD, ELIZABETH SOUTH AND ALLOTMENT 61, JOHN RICE AVENUE, ELIZABETH VALE

Responsible Executive Manager : Mr James Pollock

Report Author : Mr Daniel Turner

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments :

1. Annexure A - Location Map
2. Annexure B- Community Consultation Submissions

PURPOSE

To determine Councils position for the proposed revocation over the whole of Allotment 48 Mark Road, Elizabeth South and the whole of Allotment 61, John Rice Avenue, Elizabeth Vale for strategic purposes relating to the Lyell McEwin Health Precinct.

STAFF RECOMMENDATION

Pursuant to Section 194 of the Local Government Act 1999, an application be made to the Minister of Planning seeking approval to revoke the community land classification over Allotment 48 in Deposited Plan 91288 Certificate of Title Volume 6109 Folio 466 and Allotment 61 in Filed Plan 130753 Certificate of Title Volume 2700 Folio 112.

If Ministerial approval is received, a further report will be presented to Council to make a resolution revoking the classification as community land if it chooses to do so.

COMMITTEE RECOMMENDATION

2861

Pursuant to Section 194 of the Local Government Act 1999, an application be made to the Minister of Planning seeking approval to revoke the community land classification over Allotment 48 in Deposited Plan 91288 Certificate of Title Volume 6109 Folio 466 and Allotment 61 in Filed Plan 130753 Certificate of Title Volume 2700 Folio 112.

If Ministerial approval is received, a further report will be presented to Council to make a resolution revoking the classification as community land if it chooses to do so.

EXECUTIVE SUMMARY

Council is required to make a decision regarding the revocation over the whole of Allotment 48 Mark Road, Elizabeth South and Allotment 61 John Rice Avenue, Elizabeth Vale for the strategic purpose of the long term expansion of the Lyell McEwin Health Precinct Masterplan. A location map is attached as Annexure A herein.

The revocation of the community land classification over this land will allow Council to place itself into a position where it is able to act on any future opportunities that may arise on these parcels of land immediately as opposed to commencing the revocation process at a later date. Should Council decide not to proceed with this process, it places Council in a fragile position for negotiation due to this timeframe required to satisfy the requirements of the Local Government Act. As a worst case scenario Council may lose an opportunity altogether if other options become available to an interested party.

As the general population within the area is growing and the median age / life expectancy is continuously increasing, the demand for service requirements within the Health Precinct will continue to rise, placing further strain on the existing services and facilities. With this being the case, further expansion of the precinct will be necessary in the not distant future and Council should place itself in the best opportunity possible in preparation of this.

1. BACKGROUND

The City of Playford, in conjunction with the Department of Health and the Lyell McEwin Hospital has committed to the long-term future of the Lyell McEwin Health precinct due to the projected rapid growth of the northern areas. This has been outlined within the 30 year plan for greater Adelaide with the population of the Playford Council area alone forecasted to double between 2006 and 2026.

The Lyell McEwin Health Precinct Masterplan (Completed August 2011) provides for the physical expansion of the hospital as well as providing allied health and supporting activities within the precinct. The allotments herein are identified for long term expansion and are likely to be vital to providing further services to the expanding local community in the future.

In January 2017 a report was presented to Council seeking approval to commence the revocation process with the Council resolving that community consultation be undertaken.

The community consultation has now been completed and 8 submissions were received which had objections or concerns regarding the revocation. These objections/concerns are outlined within this report with copies of the submissions also attached. (Annexure B)

As objections were received, Council is now required to make a determination whether to proceed with seeking Ministerial approval.

2. RELEVANCE TO STRATEGIC PLAN

6: Smart Health

Outcome 6.1 Access to quality, local health services

The decision will impact the progress on the Council's Smart Health plan as it will determine the future direction of the Health Precinct expansion. Allotment 48 Mark Road and Allotment 61 John Rice Avenue are currently vacant which provides Council with the most viable and economical option to become strategically placed for the future long term expansion of the Lyell McEwin Health Precinct that will provide access to quality, local health services together with the increased employment creation within the community.

3. PUBLIC CONSULTATION

The Local Government Act 1999 requires Council undertake public consultation on any proposal to revoke the community land classification of Council owned land. The public consultation process is to be undertaken in accordance with Council's Public Consultation Policy.

The revocation process, including the public consultation is detailed below:

Step	Description	Completed
1	Council decision to commence the community consultation process.	Completed
2	Advertisement placed in the local Messenger inviting comments on the proposed revocation and letters sent to adjacent land owners & occupiers inviting submissions from the public within 21 days.	Completed
3	Any submissions received considered by Council to make a determination to proceed.	Purpose of this report
4	Make an application to the Minister for Planning seeking approval to revoke the classification as community land.	
5	If Ministerial approval received, a further report be presented to Council to pass a resolution revoking the classification as community land.	
6	Submit a Notice of Revocation of Community Land Classification to the Registrar-General to issue a new freehold Certificate of Title for the revoked land.	

4. DISCUSSION

4.1 Whilst the Community is considered to benefit from the services that future development for the expansion of the health precinct will provide, residents nearby have objected or expressed concerns / had queries regarding the revocation which are summarised below:

- Various concerns regarding removal of 'green' open space including removal of trees and disruption to wildlife.
- Concerns regarding construction and ongoing noise particularly for shift worker residents in the area who have days off during the week.
- Possibility of ground water and/or soil contamination from Holden's and surrounding factories becoming airborne during development works.
- Various traffic / parking concerns that residents believe will become worse. Residents advised that even with residential permits being required, it is already almost impossible to find a park in front of their own property and to be able to get out of the driveway.
- Security and illegal / anti-social behaviour concerns due to the number of delinquents that residents believe already visit the hospital will increase.
- Ongoing rubbish / litter problems that people leave from visiting the hospital will become worse.
- Belief that Council's should work together and focus on Holden site once that becomes empty.

Copies of the submissions are provided in Annexure B for further detail.

4.2 There will be no environmental impact in the short term however if development occurs in the medium to long term, there would likely be a requirement to remove a number of trees situated over the allotments. Council staff would ensure any development application adhered to the appropriate guidelines to minimise any removal of trees and disturbance to local wildlife.

- 4.3** Council is unable to consider development opportunities on this land whilst it is classified as community land.
- 4.4** Parking is a recognised concern within the locality and although concerns have been raised about this, future development would likely provide an opportunity to alleviate this issue through the planning process stages. Staff are continuously considering ways to improve parking in this area.
- 4.5** With health service requirements increasing, pressure on the Lyell McEwin is only expected to rise. The revocation of these allotments allows Council to explore a number of allied health options that will assist with the increased demand in line with the Lyell McEwin health precinct masterplan.

5. OPTIONS

Recommendation

Pursuant to Section 194 of the Local Government Act 1999, an application be made to the Minister of Planning seeking approval to revoke the community land classification over Allotment 48 in Deposited Plan 91288 Certificate of Title Volume 6109 Folio 466 and Allotment 61 in Filed Plan 130753 Certificate of Title Volume 2700 Folio 112.

If Ministerial approval is received, a further report will be presented to Council to make a resolution revoking the classification as community land if it chooses to do so.

Option 2

Council decide not to continue with the revocation of the community land classification process and continue utilising and maintaining the land as vacant space. Should a development opportunity occur at a later date, Council can consider revoking the classification of the land at this time.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The recommendation will allow the revocation process over the land to be continued and ministerial approval will be sought which, if approved, will allow Council to be strategically prepared for future long term expansion of the Lyell McEwin Health Precinct Masterplan in accordance with the City of Playford's Smart Health Objectives and the 30 year plan for greater Adelaide.

It will also provide opportunities which may include the sale of the allotments to developers for Health Precinct services, Council owned Health development or a mixture of both. It is considered prudent for Council to be prepared for future opportunities to assist with the growing demand of health services.

There may be short term impacts on the nearby residential community during construction particularly from noise, parking and potentially dust. However, measures to minimise disturbance and to maintain public safety during this time will be considered as a high priority.

Development is considered to have a minimal impact to the nearby commercial and industrial industries and will have a positive impact to the whole community upon completion of any future development through job opportunities and access to further health services.

There may be an impact on significant trees and wildlife which may be present on these sites which will be considered in depth by Council through any future development application prior approvals being given. In addition, parking, security and anti-social behaviour would be expected to improve upon future development being completed.

6.1.2 Financial Implications

The financial outlook will be unchanged in the short term. In the long-term, opportunities may present themselves that will allow Council to benefit from the proceeds received via any potential sales over portion or whole of the allotments that may occur.

Upon Health Service development occurring in the medium to long term, a further report will be submitted to Council for approval outlining any financial implications in detail.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Should Council decide not to proceed with the revocation of community land Council may be restricted in its ability to negotiate development of these parcels for expansion of the Lyell McEwin Hospital Precinct. Should this be the decision Council endorses staff will continue maintaining the vacant land allotments in the short term.

In the medium to long term if an opportunity presents itself to expand the Health Precinct on these parcels of land (ie an offer made from a developer), a further report would be provided to Council for a decision at this time to commence the revocation process.

The main impact from this decision would likely be the potential risk of losing a developer/purchaser due to the timeframe required to complete the revocation process at a later date. During this time a developer may seek other options which have less restrictive purchase terms.

6.2.2 Financial Implications

The financial implication in the short term for this option will not change from option one however it could be significantly different in the medium to long term should it remain as a community land reserve. Furthermore, Council will be unable to sell or lease the land for commercial activity if necessary to facilitate the development of the Lyell McEwin Hospital Precinct.



ANNEXURE A – Location Map
Allotment 48 Mark Rd, Elizabeth South & Allotment 61 John Rice Avenue, Elizabeth Vale



COMMUNITY CONSULTATION SUBMISSION FORM



Proposed Revocation of Community Land

Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South

Name:	Denis & Tatiana Kiseliou	
Address:	21 Mark Road	
	Elizabeth Vale SA 5112	
Telephone:		
Mobile:		
Email:		
Facsimile:		
Comments:	<p>I Denis & Tatiana Kiseliou don't really like the idea of proposal constructions across our house at 21 Mark Road. There is a few significant trees & we love to have the park where we can here a birds in the mornings. Having very quiete & piecfull street. to with proposal side id could change the street will become busy & load With all the construction problems like bust noise polution.</p>	
Signature:		Date: 3.5.17
<p>Return to Daniel Turner by no later than <u>15 March 2017</u></p>		
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113	
Phone:	8256 0140	
Facsimile:	8256 0578	
Email:	playford@playford.sa.gov.au	

COMMUNITY CONSULTATION SUBMISSION FORM

Proposed Revocation of Community Land
Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South

Name:	David Czora
Address:	13 Mark Rd Elizabeth Vale
Telephone:	
Mobile:	[REDACTED]
Email:	[REDACTED]
Facsimile:	
Comments:	Concerns Re:
	1) Removal of Trees which shield homes from factory Dust, Noise & Lightings
	2) Concerns Re ground water/soil Contamination from the holdens and surrounding factory's becoming Airborn during works
	3) Existing Traffic has already become an issue with noise at all hours and Parking issues What will be done about additional noise, traffic and parking as a result of these works
	4) What hospital / Services are there going to be and how will they impact on mark Road and Residents
Signature:	[Signature: D Czora]
Date:	10/3/2017
Return to Daniel Turner by no later than <u>15 March 2017</u>	
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113
Phone:	8256 0140
Facsimile:	8256 0578
Email:	playford@playford.sa.gov.au

COMMUNITY CONSULTATION SUBMISSION FORM



Proposed Revocation of Community Land
Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road, Elizabeth South

Name: BRIAN JOHN PENN & JANEITE DOWNA PENN
Address: 11 MARK RD, ELIZABETH VALE 5112
Telephone: [REDACTED] COMMENTS - PARKING.
Mobile: THE TERRIBLE PARKING PROBLEMS WE HAVE NOW & THE NOISE
Email: WHICH WE HAVE TO PUT UP WITH 24 HOURS A DAY, 7 DAYS A
Facsimile: WEEK & THE RUBBISH IN THE GUTTERS.
Comments: (2) WE HAVE TO HAVE A PERMIT NOW TO PARK IN THE STREET
BUT THAT DOES NOT STOP THEM FROM PARKING ON OUR SIDE
GETTING DOWN MARK RD IS DREADFUL NOW WITH ON THE
OTHER SIDE IT WILL MAKE IT IMPOSSIBLE
(3) HOW MANY MORE BUILDINGS & DRIVES WILL BE ACROSS FROM
OUR HOMES.
(4) THE EXSISTING TREES HELP TO BUFFER THE NOISE FROM EXSISTING
FACTORIES AND BUILDINGS THAT ARE THERE NOW.
(5) YOU WOULD HAVE TO BUILD THEM ON JOHN RICE AVE OR ON THE HT
OVAL ON OLDHAM RD THAT NEVER USED ANY WAY.
Signature: [Signature] Date: 13/3/17
Return to Daniel Turner by no later than 15 March 2017
Postal Address: City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113
Phone: 8256 0140
Facsimile: 8256 0578
Email: playford@playford.sa.gov.au

COMMUNITY CONSULTATION SUBMISSION FORM



Proposed Revocation of Community Land
Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South

Name:	Stephen + Linda Nuttall Jones		
Address:	9 Mark Road Elizabeth Vale 5112 SA		
Telephone:	[REDACTED]		
Mobile:	[REDACTED]		
Email:	[REDACTED]		
Facsimile:			
Comments:	My concerns are:		
	1. The dreaded parking problem currently experienced in regard to leaving our premises and arriving home. The traffic and illegal parking is terrible. It is very hard at times (shift change at hospital) to get out into the street.		
	2. Security and possible bad persons (thieves) increase. We have already been subjected to this because of the parking and dropkicks from the hospital.		
	3. Valuation of our property - increase - decrease?		
	4. Increased parking problems/situations with the new businesses. P.T		
Signature:	[Handwritten Signature]		Date: 27 Feb 2017
Return to Daniel Turner by no later than <u>15 March 2017</u>			
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113		
Phone:	8256 0140		
Facsimile:	8256 0578		
Email:	playford@playford.sa.gov.au		

5. What will actually be situated across the road, I believe more medical centres? Once again will this encourage more theories to the area, parking problem increase?
6. Noise from the businesses and factories behind them as the trees do buffer abit.
7. Will there be an increase in security - parking inspectors and other support (ie police drive by patrols)

Thank you for the opportunity to ask and looking forward to your reply.

J.
Switfall Jones.

27/2/17

COMMUNITY CONSULTATION SUBMISSION FORM**Proposed Revocation of Community Land**

**Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South**

Name:	Siman Blessing	
Address:	7 Mark Rd Elizabeth Vale SA	
Telephone:		
Mobile:	[REDACTED]	
Email:	[REDACTED]	
Facsimile:		
Comments:	<p>The Natural reserve across the road is a sound and light barrier from the industrial area behind it, Native trees with native animals in that area ie possums and birdlife and reptiles. I cant see why the tennis courts that are being relocated to main nth rd. and the oval opposite can not be used. being closer to the hospital area. Parking is all ready an issue, with residential permits being issued it still impossible to park in front of your own property some days.</p>	
Signature:		Date: 13/3/17
Return to Daniel Turner by no later than <u>15 March 2017</u>		
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113	
Phone:	8256 0140	
Facsimile:	8256 0578	
Email:	playford@playford.sa.gov.au	

COMMUNITY CONSULTATION SUBMISSION FORM



Proposed Revocation of Community Land

**Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South**

Name:	Stephen Redmond.	
Address:	8 Mark Road	
	Elizabeth Vale 5112.	
Telephone:		
Mobile:	[REDACTED]	
Email:	[REDACTED]	
Facsimile:		
Comments:	<p>I wish to register my objection to this proposal. These reserves have existed for more than 50 years and contain dozens of beautiful trees. As well as a buffer from the industrial zone, they provide a pleasant backdrop for the hospital and surrounds. Elizabeth Vale's many green zones are a distinct feature, and increasingly important in an era of climate change. There is under-utilized land at the southern end of Mofflin Reserve, as well as the huge area soon to be vacated GMH SAU.</p>	
Signature:		Date: 1/3/17
Return to Daniel Turner by no later than <u>15 March 2017</u>		
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113	
Phone:	8256 0140	
Facsimile:	8256 0578	
Email:	playford@playford.sa.gov.au	

COMMUNITY CONSULTATION SUBMISSION FORM



Proposed Revocation of Community Land
Lot 61 John Rice Avenue, Elizabeth Vale & Lot 48 Mark Road,
Elizabeth South

Name:	Ryco Weaver.
Address:	1 MARK RD ELIZABETH VALE
Telephone:	
Mobile:	[REDACTED]
Email:	
Facsimile:	
Comments:	I THINK YOU SHOULD MAKE THE TENNIS COURTS FOR PARKING AS THERE IS NO PARKING FOR STAFF L.M.H AS FOR THE RESIDENT HOME IS A GOOD IDEAR FOR THIS AREA AND CLOSE TO HOSPITAL
Signature:	Date:
Return to Daniel Turner by no later than <u>15 March 2017</u>	
Postal Address:	City of Playford, Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113
Phone:	8256 0140
Facsimile:	8256 0578
Email:	playford@playford.sa.gov.au



Heather Wilson
9 Boronia Crescent
Elizabeth Vale
5112.

Dear Sir,

I am writing to object to the change in land use for allotment 61 John Rice Avenue, Elizabeth Vale.

This is opposite my home, I have several objections - I bought my home because of the green spaces in the area. I can't see any buildings looking out the front windows of my home, but I can see trees.

I have been walking my dog on that land for the last 7 years, it's a nice way to start and finish a walk.

I have concerns about building noise, if the area was to be built on. I often work weekends and get days off in the week & don't ~~want~~ want

to be woken up by building noise, the bus stop on that side of John Rice was updated, the noise went straight into my home.

I'm concerned with noise once the building work has been completed - what will it be used for, where will be the entrances & exits?

I'm concerned about how large a building may be - how many floors, would I feel my property is being overlooked?

I would also like to point out Holdens is just across the road, which will be closing shortly & will be empty, can't the Council build on this? It's already built on, or the old tennis courts or the car parking on the Philip Highway for Holdens workers - why ruin a nice green space. Why detract from the area, when there are so many other options

very close to the Lyell McEwin
complex. Its these green areas
that make the Playford area
special. I know I feel my quality
of life improved by these areas around
my home.

Yours Sincerely

Ho Wilson.

COMMITTEE REPORTS

SERVICES COMMITTEE

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

14.3 COMMUNITY DEVELOPMENT GRANT 2016/17 ROUND

Responsible Executive Manager : Ms Maggie Dowling

Report Author : Ms Amy Matthews

Delegated Authority : Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

Attachments : 1. Community Development Grant Guidelines

PURPOSE

This report is to provide a summary of the applications for the most recent round of 2016/17 Major Project and Community Event Grants and to make recommendations for the approval of grants to community organisations.

STAFF RECOMMENDATION

Major Project and Community Event Grant applications receive funding as follows:

Major Project Grants:

Applicant	Amount Requested	Amount Recommended
Eligible:		
1. Aboriginal Legal Rights Movement	\$4,300	\$4,300
2. Angle Vale Cricket Club	\$4,140	\$4,140
3. Elizabeth Vale Sports Club Inc	\$5,000	\$5,000
4. HOOPS 4 Life Basketball Inc	\$5,000	\$5,000
5. Second Chances SA Inc	\$5,000	\$5,000
6. St Vincent de Paul Society SA Inc	\$4,947	\$4,947
7. United Way SA	\$5,000	\$5,000
8. YMCA SA Inc	\$4,934	\$4,934
Ineligible:		
9. African Communities Council SA	\$7,000	NIL
10. Amazing Northern Multicultural Services Inc	\$5,000	NIL
11. Burundi Women's Association of South Australia	\$5,640	NIL
12. Carry on Guides	\$5,000	NIL
13. City of Elizabeth Pipe Band Inc	\$5,000	NIL
14. Operation Flinders Foundation Inc	\$4,950	NIL
15. Park Social Club Inc	\$5,000	NIL
16. Talk Out Loud Ltd	\$5,000	NIL
	\$80,911	\$38,321

Community Event Grants:

Applicant	Amount Requested	Amount Recommended
Ineligible:		
1. One Tree Hill Car Show	\$10,000	NIL
2. Twic East Youth Association in South Australia Inc	\$5,000	NIL
	\$15,000	NIL

COMMITTEE RECOMMENDATION**2862**

Major Project Grants:

Applicant	Amount Requested	Amount Recommended
Eligible:		
1. Aboriginal Legal Rights Movement	\$4,300	\$4,300
2. Angle Vale Cricket Club	\$4,140	\$4,140
3. Elizabeth Vale Sports Club Inc	\$5,000	\$5,000
4. HOOPS 4 Life Basketball Inc	\$5,000	\$5,000
5. Second Chances SA Inc	\$5,000	\$5,000
6. St Vincent de Paul Society SA Inc	\$4,947	\$4,947
7. United Way SA	\$5,000	\$5,000
8. YMCA SA Inc	\$4,934	\$4,934
Ineligible:		
9. African Communities Council SA	\$7,000	NIL
10. Amazing Northern Multicultural Services Inc	\$5,000	NIL
11. Burundi Women's Association of South Australia	\$5,640	NIL
12. Carry on Guides	\$5,000	NIL
13. City of Elizabeth Pipe Band Inc	\$5,000	NIL
14. Operation Flinders Foundation Inc	\$4,950	NIL
15. Park Social Club Inc	\$5,000	NIL
16. Talk Out Loud Ltd	\$5,000	NIL
	\$80,911	\$38,321

Community Event Grants:

Applicant	Amount Requested	Amount Recommended
Ineligible:		
1. One Tree Hill Car Show	\$10,000	NIL
2. Twic East Youth Association in South Australia Inc	\$5,000	NIL
	\$15,000	NIL

EXECUTIVE SUMMARY

In accordance with the current Major Project and Community Event Grant guidelines, staff conducted the Major Project and Community Event Grant process between February and April 2017.

Of the 18 applications received across both categories, eight Major Project applications and the only two Community Event applications received were ineligible under the current guidelines and process and as such, were not able to be considered. However, eight worthy Major Project applications are recommended for funding. Further detail is set out in the body of this report.

1. BACKGROUND

The Major Project and Community Event Grant programs are offered twice a year. Their aims are to encourage and develop local community projects and to assist a range of community groups to participate and make a positive contribution to community and cultural life in the

City of Playford. The Major Project and Community Event Grant programs have a number of key principles and specific eligibility as well as priority criteria against which applications are assessed. **See Attachment 1.**

A total of 18 applications for funding were received for the current round of 2016/17 Major Project and Community Event Grants.

In accordance with the current guidelines, all of the applications were assessed by a panel of staff consisting of:

- Manager Community Development;
- Community Grants & Administration Officer;
- Sport & Recreation Coordinator;
- Manager Finance & Accounting; and
- Senior Marketing Specialist (Community Event Grants applications only).

Due to a conflict of interest, Manager Finance & Accounting did not assess or make recommendations relating to the application from St Vincent de Paul Society SA Inc.

Of the 18 applications received, eight Major Project applications and both Community Event applications were not able to be considered for the current round of grant funding as they did not meet the eligibility criteria as stipulated in the current guidelines.

While the reasons for the submission of each of the ineligible applications have not been determined, the eligibility criteria are clearly set out in the grant application documentation. In addition, checklists are provided to assist applicants to ensure that all necessary information for the application is submitted.

Applicants were also afforded an opportunity to familiarise themselves with the eligibility criteria and grants application process by attending a public information session (conducted on Thursday, 16 February 2017) and are invited to contact the Grants Officer at any time while the round is open. Only one of the eight ineligible applicants (Operation Flinders) contacted the Grants Officer asking general questions about the Grants Program after which they were sent the application pack and guidelines.

Feedback will be provided to all ineligible applicants in an effort to assist them with the submission of future successful applications.

Nevertheless, eight worthy Major Project applications totalling \$38,321 are recommended for funding. Summaries of the eligible and ineligible Major Project and Community Event applications are detailed in the body of the report.

The budget available for this round of Major Project Grants is \$26,358.50 and \$12,410 for Community Event Grants.

As the budget for Community Event grants for this round will not be expended, it is recommended that it be reallocated to Major Project Grants to enable Council to support more Major Project applications.

The total amount of funding sought and recommended for approval in this round is detailed below. The unspent amount of \$447.50 will not be carried over into the 2017/18 financial year.

Grant type	Total Funding Requested	Total Funding Recommended	Budget Allocation	Budget (Deficit)/Surpluses
Major Project Grants	\$80,911	\$38,321	\$26,358.50	(\$11,962.50)
Community Event Grants	\$15,000	Nil	\$12,410	\$12,410
Balance				\$447.50

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Outcome 1.2 Improved service delivery

Outcome 1.3 Working smarter with our community

Outcome 1.4 Enhanced City presentation, community pride and reputation

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

There is no requirement to consult the community on this matter.

4. DISCUSSION

4.1. Eligible Major Project Grant Applications

1. Aboriginal Legal Rights Movement: Police – the do's and don'ts

Funding Requested: \$4,300

Recommended Funding: \$4,300

Aboriginal Legal Rights Movement promotes legal, cultural, economic, political and social rights for Aboriginal and Torres Strait Islanders.

A short catchy video will be produced to appeal to Aboriginal youth and provide them with an understanding of their rights and the 'do's and don'ts' when questioned or arrested by police.

Funding is requested for equipment hire and hire of extras for group scene, props, editing and three day shooting costs.

Project Outcomes:

- Engaging with Aboriginal youth providing them with relevant information which will reduce the number of detentions and arrests
- Short video has the potential to reach all Aboriginal youth across South Australia

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, d, f, g, h, i

2. Angle Vale Cricket Club: Jugs Bowling Machine

Funding Requested: \$4,140

Recommended Funding: \$4,140

Angle Vale Cricket Club aims to provide sport for all ages and genders in the community.

The project will equip the Cricket Club with a portable bowling machine to improve players' performance in batting, bowling and fielding.

Funding is requested for the cost of a portable bowling machine.

Project Outcomes:

- Ability to make practice more specific and interesting for juniors, women and men
- Improves individual strengths and opportunity to set up realistic match conditions and fielding drills

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, d, f

3. Elizabeth Vale Sports Club Inc: Materials and Equipment

Funding Requested: \$5,000

Recommended Funding: \$5,000

The aims of the Elizabeth Vale Sports Club are to:

- Foster, encourage, promote and develop the game of soccer and all other sports in the Elizabeth Vale and surrounding areas
- Promote and encourage participation in the game of soccer and other sports by junior and senior males and females from all cultures and socioeconomic groups
- Meet duty of care and social responsibility in relation to the health and safety of members and guests who attend the club at any time. In particular by the practice and promotion of an alcohol management, safe transport and smoke free policy

The project will equip the Elizabeth Vale Sports Club with an Automated External Defibrillator (AED), three custom marquees, BBQ and television.

Funding is requested to purchase an AED, three custom marquees, BBQ and television for the Elizabeth Vale Sports Club.

Project Outcomes:

- AED will promote goodwill with all members and provide the best possibility of survival should any member / player or visitor suffer a heart attack whilst at the club
- Marquee and BBQ will provide increased opportunities to entertain sponsors and hold other fundraising opportunities particularly for juniors along the viewing area of the pitches during inclement weather
- Hold "come and try" days for juniors in the lead up to the season
- Provide shelter for female team spectators and officials during inclement weather
- TV will be placed in club for automatic scrolling of club event information. Committee announcements, sponsor promotion and other important information that members need to be aware of

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, c, d, f, j

4. HOOPS 4 Life Basketball Inc: School Competition

Funding Requested: \$5,000

Recommended Funding: \$5,000

HOOPS 4 Life Basketball aims to see an increase in youth from CALD, ATSI, disengaged and disadvantaged cohorts participating consistently in a community based sporting activity; to increase integration of diverse cultures working collectively in the support of youth in the community; to improve youth resilience and sense of belonging within their community; assist in the development of youth personal skills; provide a safe environment for sporting activities; build self-esteem of youth and their families, increase participation of diverse culture in community programs targeting CALD, ATSI and disadvantaged families.

The organisation delivers a basketball program specifically designed to assist in benefiting communities to create a sense of wellbeing and belonging, offering a healthy, inclusive and cohesive environment around a sporting activity.

This project will deliver an engagement strategy developing links with schools throughout the City of Playford, offering an alternative sporting activity for schools, specifically targeting disadvantaged, disengaged, CALD and ATSI youth and their families who cannot afford to compete in traditional pathways of competitive sports due to financial and social disadvantages. The project will create internal competitions within each school with the winning teams in the City of Playford competing at the John McVeity Centre for the final series.

The project will promote a healthy lifestyle while allowing residents to develop a sense of community pride, sense of belonging, inclusion, engagement and connection within the community. The competition will be underpinned by the HOOPS 4 Life Training Program which delivers fun and engaging workshops.

Funding is requested for venue hire for the final series at the John McVeity Centre.

Project Outcomes:

- Disadvantaged and disengaged youth and families participating in a safe, healthy, inclusive and cohesive sporting activity
- Develop a partnership with schools and other community stakeholders, utilising HOOPS 4 Life Basketball Program as an engagement and educational strategy for youth at risk and their families

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, d, f, g, h, l, m

5. Second Chances SA Inc: Empowering Families and Restoring Dignity for Prisoner's Kids living in the City of Playford

Funding Requested: \$5,000

Recommended Funding: \$5,000

The direction of Second Chances is to restore broken lives affected by crime, through engaging the community. Their purpose is to engage the community to pursue justice and healing in response to crime by seeing prisoners transformed, families reconciled and communities restored.

This project aims to restore dignity and prevent truancy by purchasing school uniforms and shoes for 25 prisoners' children living in the City of Playford who may otherwise not be able to purchase uniforms and shoes.

Project Outcomes:

- Prisoner's children are vulnerable to being teased and bullied. This program would restore dignity to a child who is sensitive to appearance and feeling inferior
- Prisoner's children often avoid school due to shame and a feeling of rejection. By providing brand new school uniforms and shoes they are more likely not to truant and complete their schooling
- The family are more likely to receive other services and referrals by Second Chances

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, d, f, g, i

6. St Vincent de Paul Society SA Inc: Fred's Van Elizabeth Expansion

Funding Requested: \$4,947

Recommended Funding: \$4,947

The principal role of St Vincent de Paul Society is to alleviate the needs of disadvantaged people in the community. The Society assists over 100,000 people across South Australia each year and 3,000 volunteers work in local communities helping to develop social capital and provide welfare and development solutions to people.

Fred's Van is a free meal service provided by St Vincent de Paul Society. Fred's Van has been operating in the Playford area for 20 years and provides a free, hot meal to those on the edge of society, experiencing homelessness, marginalised, people suffering from mental health issues, families, children and many others.

In 2015, St Vincent de Paul Society renovated this facility to provide a purpose built indoor dining area, which has been operational for over a year. Since then client attendance has doubled. This demand has prompted an expansion to meet the increasing need in the area by increasing the service from one night a week to two by the end of the year and to three in 2018.

Funding will enable the purchase of outdoor furniture to place under the newly constructed pergola for alfresco dining. Funding will also be used for some planting to make the area dignified and respectful.

Funding is requested to purchase chairs, tables, outside benches and planting.

Project Outcomes:

- Improve health and wellbeing to those who attend the service
- Improve connection to community services
- Improve use of local services and facilities within the Playford area
- Improve capacity of people to get involved in their community, this project will enable a minimum of 40 volunteering roles within this community over the next 12 months
- Create a "hub" at this centre, and utilise the facility to ensure maximum use and service delivery to those that access services

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines b, c, d, f, g, i

7. United Way SA: Book Week – Are We There Yet?

Funding Requested: \$5,000

Recommended Funding: \$5,000

United Way SA's mission is to coordinate the caring power of South Australians to improve communities and individual lives in measurable and lasting ways. Their focus is on children, youth and the building blocks for a good life.

To celebrate and engage the community in Book Week, which has the theme "Escape to Everywhere", United Way will bring the author of the children's book "Are We There Yet?" to Playford for a community event on Saturday, 26 August 2017. The book is based on the lived experience of the author, Alison Lester, and her family when they packed up a caravan and travelled around Australia.

The event will be hosted in collaboration with Playford Library who have agreed to take part in this project and will involve an interactive activity trail based around the travels undertaken in the book. Additionally, the author's authorised artwork created as a result of the journey undertaken in the book will be displayed. The author will undertake readings and signings of the book throughout the event and United Way aims to provide each family with a copy of the book.

Funding is requested for author's travel, advertising and marketing, book purchase and exhibition and activity costs for this event.

Project Outcomes:

- Engage Playford community in a free reading event
- Model reading in a fun way
- Associate reading to related crafts to further engage children's imaginations
- Enhance community engagement with Playford Library
- Encourage new library memberships
- Showcase services of the Playford Library
- Encourage the community to embrace the benefits of reading through the Read Aloud Every Child Everyday message
- Gift every family attending a book to further enhance the message and encourage home based reading
- Engage community to undertake volunteering opportunities

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines c, d, e, f, h, i, l, m, n

8. YMCA SA Inc: CALD / New Arrivals Swimming and Water Safety Program

Funding Requested: \$4,934

Recommended Funding: \$4,934

YMCA SA is a not for profit organisation committed to the delivery of community outcomes. They partner with local groups in order to achieve an integrated approach to program and service delivery. Their aim is to strengthen individuals so they can become stronger within themselves and contribute further to their community in a sustainable manner.

This project is to run a swimming and water safety program for CALD and new arrivals within the Playford community.

The aim is to work with Playford International College and Australian Migrant Resource Centre to increase the number of CALD students attending swimming and water safety lessons at the Aquadome. In addition this project will aim for all participating students to have increased confidence and skills in relation to swimming and water safety.

YMCA ran sessions for CALD new arrivals within the Playford community in 2016 in conjunction with Australian Migrant Resource Centre. The program was a success and they would like to implement this program on a regular basis, to a greater number of students.

Funding is requested to purchase goggles and swimming caps for students as well as funding the cost of swimming lessons per student.

Project Outcomes:

- Enable local students to build on their swimming and water safety skills and knowledge
- Increase students access to learning skills and information regarding water safety and decrease the drowning fatalities within the Playford community
- Enable CALD students to participate in their school swimming carnivals, aquatic activities at the beach and river and visiting the Aquadome with their families; allowing these students to become more active and confident participants in the community
- Currently these students aren't attending these activities due to lack of confidence and ability around water, which largely disadvantages them in relation to becoming active community members, considering how prominent water activities are in Australian culture

Meets Criteria (Eligible Funding)

Reference Page 3 Community Grants Program Guidelines d, f, g, h

4.2. Ineligible Major Project Grant Applications

1. African Communities Council SA

Funding Requested: \$7,000

Recommended Funding: Nil

Purchase of four violins and other supporting instruments for a program which sees seven young South Sudanese girls able to play and sing in the Playford community.

Reason for Ineligibility:

The applicant applied for \$7,000 funding when the maximum funding allocation is up to \$5,000. The organisation advised they are only able to fill the gap between the amount required and the amount available if they are awarded \$6,000 or more.

Feedback will be provided to the applicant when advising of the outcome of their application as to the maximum funding amount available.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

2. Amazing Northern Multicultural Services Inc

Funding Requested: \$5,000

Recommended Funding: Nil

Purchase of drums, amplifier, speakers and microphones for disengaged young people to learn to play musical instruments and re-engage with their community.

Reason for Ineligibility:

The applicant submitted an incomplete application by not including a copy of their most recent audited/certified financial statement or a copy of the minutes of the last AGM together with a copy of the Treasurer's Report or equivalent.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for such statements, which is that Council can be assured of the financial viability of the applicant before awarding grant funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

3. Burundi Women's Association of South Australia

Funding Requested: \$5,640

Recommended Funding: Nil

Deliver a series of seven seminars for women and girls to help plan their future and improve communication skills.

Reason for Ineligibility:

The applicant submitted an incomplete application by not including a copy of their most recent audited/certified financial statement or a copy of the minutes of the last AGM together with a copy of the Treasurer's Report or equivalent

Further to this, they applied for \$5,640 funding when the maximum funding allocation is up to \$5,000. The applicant advised they would not have sufficient funds to deliver the program if they do not receive the full funding amount requested.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for financial statements, which is that Council can be assured of the financial viability of the applicant before awarding grant funding, as well as the maximum limit on funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

4. Carry on Guides

Funding Requested: \$5,000

Recommended Funding: Nil

Carry on Guides holding four performances in 2017 at the Shedley Theatre, whereby women learn new skills through singing, dancing and acting.

Reason for Ineligibility:

The applicant submitted an incomplete application by not including a copy of proof of incorporation or providing corporation number.

Further to this, it is unclear whether the organisation is applying for sound equipment, camping costs or producing the 2017 performance.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for evidence of incorporation, which is that Council can be assured that there is a legal entity able to receive funds before awarding grant funding. Feedback regarding the drafting of the application to ensure that it is clear as to how they meet the criteria will also be provided, as will the availability of the Grants Officer to answer questions and provide guidance during the application process.

These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

5. City of Elizabeth Pipe Band Inc

Funding Requested: \$5,000

Recommended Funding: Nil

Kilt replacement over a period of two years. Stage one would fund the purchase of kilt fabric and stage two (through applying for an additional Major Project grant in two years) would fund the making of the kilts.

Reason for Ineligibility:

The project is not achievable and cannot be completed unless Council funds both stages of the project over two years.

Feedback will be provided to the applicant when advising of the outcome of their application that the guidelines provide that grant funding must be used within the year of application, meaning that they would not actually be able to hold over the funding for the next year when they indicated they would be applying for a second tranche of funding to undertake the project. Further, current guidelines do not allow for two consecutive years of funding for the one project.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

6. Operation Flinders Foundation Inc

Funding Requested: \$4,950

Recommended Funding: Nil

Funding for three young people from City of Playford (Mark Oliphant College) to participate in the August/September 2017 Operation Flinders camp.

Reason for Ineligibility:

The Operations Flinders program has been running for a number of years and is a tried and tested, commendable program. However the current Major Project Grants guidelines provide that applications are to be prioritised for community groups to hold events and run activities within the boundaries of the City of Playford and that benefit the broader community. This application did not meet current criteria as the support was for three individuals to take part in the program outside the City and as the total amount of funding sought for the three young people exceeds the amount available to support individuals in their sporting fields of endeavour under our Academic, Sporting & Cultural Assistance grants (\$100 per person), the applicant has sought to apply for the funds as a Major Project.

Feedback will be provided to the applicant when advising of the outcome of their application as to the prioritisation for available funds and that Major Project Grants guidelines provide for

applications for community groups to hold events and run activities within the boundaries of the City of Playford.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

7. Park Social Club Inc

Funding Requested: \$5,000

Recommended Funding: Nil

Request to purchase indoor bowling equipment (mats, balls and team t-shirts) for their bowls team.

Reason for Ineligibility:

This application was missing a level of detail required to enable a full and proper assessment of the application, particularly with respect to the feasibility of the budget.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for clear and detailed applications so that Council is able to assess the application against the criteria as well as be assured of the financial viability of the applicant's project before awarding grant funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

8. Talk Out Loud Inc

Funding Requested: \$5,000

Recommended Funding: Nil

Performances at City of Playford schools, exploring suicide and the effect it can have on family and friends.

Reason for Ineligibility:

The applicant submitted an incomplete application by not including a copy of their most recent audited/certified financial statement or a copy of the minutes of the last AGM together with a copy of the Treasurer's Report.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for financial statements, which is that Council can be assured of the financial viability of the applicant before awarding grant funding, as well as the maximum limit on funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

4.3. Ineligible Community Event Grant Applications

1. One Tree Hill Car Show

Funding Requested: \$10,000

Recommended Funding: Nil

Car show / show and shine in the nature of other events held throughout the state such as the "All Ford Day" and the "All British Day".

Reason for Ineligibility:

The applicant submitted an out-of-date application form (pre-2006) and as such, information required by Council to enable a full assessment of the application on an equal basis as all other applicants (as provided for in the current forms) was not contained in the application. The applicant applied for \$10,000 funding when the maximum funding allocation is up to \$2,000.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for certain information so that Council can consider all applications on a like basis and be assured of the financial viability of the applicant and the project before awarding grant funding, as well as the maximum limit on funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

2. Twic East Youth Association in South Australia Inc (TEYASA)

Funding Requested: \$5,000

Recommended Funding: Nil

A celebration where young people are encouraged to succeed and discouraged from indulging in criminal activities.

Reason for Ineligibility:

The applicant submitted an incomplete application by not attaching the following documents:

- Copy of their most recent audited/certified financial statement or a copy of the minutes of the last AGM together with a copy of the treasurer's report
- Copy of their public liability insurance or Certificate of Currency
- Copy of completed Australian Taxation Office 'Statement by a Supplier' form
- Letter of support from auspicings body

Further to this, they applied for \$5,000 funding when the maximum funding allocation is up to \$2,000. They will not have sufficient funds to deliver the program if they do not receive the funding amount requested.

Feedback will be provided to the applicant when advising of the outcome of their application as to the need for certain information so that Council can be assured of the financial viability of the applicant and the project before awarding grant funding, as well as the maximum limit on funding.

The availability of the Grants Officer to answer questions and provide guidance during the application process will also be reiterated in the feedback. These measures may assist to minimise the chance of this organisation submitting a future ineligible application.

5. OPTIONS

Recommendation

Major Project and Community Event Grant applications receive funding as follows:

Major Project Grants:

Applicant	Amount Requested	Amount Recommended
Eligible:		
1. Aboriginal Legal Rights Movement	\$4,300	\$4,300
2. Angle Vale Cricket Club	\$4,140	\$4,140
3. Elizabeth Vale Sports Club Inc	\$5,000	\$5,000
4. HOOPS 4 Life Basketball Inc	\$5,000	\$5,000
5. Second Chances SA Inc	\$5,000	\$5,000
6. St Vincent de Paul Society SA Inc	\$4,947	\$4,947
7. United Way SA	\$5,000	\$5,000
8. YMCA SA Inc	\$4,934	\$4,934
Ineligible:		
9. African Communities Council SA	\$7,000	NIL
10. Amazing Northern Multicultural Services Inc	\$5,000	NIL
11. Burundi Women's Association of South Australia	\$5,640	NIL
12. Carry on Guides	\$5,000	NIL
13. City of Elizabeth Pipe Band Inc	\$5,000	NIL
14. Operation Flinders Foundation Inc	\$4,950	NIL
15. Park Social Club Inc	\$5,000	NIL
16. Talk Out Loud Ltd	\$5,000	NIL
	\$80,911	\$38,321

Community Event Grants:

Applicant	Amount Requested	Amount Recommended
Ineligible:		
1. One Tree Hill Car Show	\$10,000	NIL
2. Twic East Youth Association in South Australia Inc	\$5,000	NIL
	\$15,000	NIL

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The analysis of the recommendation occurs in the body of the report.

An alternate option has not been included as the recommendation sits within the Community Development Grant guidelines and any changes would see the guidelines applied in an inconsistent and possibly contradictory fashion.

Applications have been individually assessed by a panel of staff and recommendations made after thorough assessment and analysis against current criteria and guidelines. Where relevant, the expertise of other staff has also been sought.

Financial Implications

There are no financial or resource implications.

The total amount of funding recommended will be resourced within the current budget and any unspent funds will not be carried over to the 2017/18 financial year.

City of Playford Community Development Grants Program



Guidelines

- All correspondence will be emailed in the first instance
- Contact the Grants Officer on 8256 0230 or playford@playford.sa.gov.au for more information on any of the Community Development grants

Customer Care Centre and Library

Playford Civic Centre
10 Playford Boulevard
Elizabeth SA 5112

Postal Address

City of Playford
12 Bishopstone Road
Davoren Park SA 5113

Fax

(08) 8256 0578

Email

Playford@playford.sa.gov.au

PURPOSE AND DEFINITION

The City of Playford Community Grants Program offers financial support to non-profit community organisations, groups and associations for projects, events, exhibitions and/or performances which contribute to the City as a vibrant and simulating place for people to live, work, visit.

This guide was developed as an information tool for residents, community organisations, and groups within the City of Playford interested in applying for funding assistance under one of Council's Grants Programs.

The aim of these grants is to encourage smaller community groups with **limited capacity** to raise funds to develop and initiate locally based projects and activities which make a positive contribution to community and cultural life in the City of Playford.

CAN MY GROUP APPLY FOR A CITY OF PLAYFORD COMMUNITY GRANT?

Are you a **not for profit, non government** community group or organisation that is legally constituted as an **incorporated association**?

OR

Can you demonstrate that you are auspiced by an incorporated organisation who will take legal and financial responsibility for any Grant monies received from the City of Playford?

AND

- Is your organisation or group based within the City of Playford or proposing an activity that will take place within the Playford City Council boundary?
- Does your organisation/group have an appropriate management structure to effectively manage financial and accounting requirements?
- Are you able to demonstrate your own contribution to the project in the form of funds, services or in kind support or in other grants e.g. number of hours of volunteer time etc?

If you answered NO to any of the above questions your organisation is ineligible for funding.

Please note that priority will be given to organisations and community groups located within the City of Playford boundary

Are you a new group formed for less than a 12 month period?

OR

Are you unable to submit a copy of your most recent audited/certified financial statement or a copy of the minutes of your last AGM together with a copy of your treasurer's report?

If you answered YES to the questions above you will need to be auspiced by an incorporated organisation who will take legal and financial responsibility for any Grant monies received from the City of Playford.

INELIGIBLE APPLICATIONS

Funding will **not** be provided for:

- Projects which have already commenced or have been completed or for costs that have already been incurred
- Organisational costs such as utility bills, rent or ongoing salary costs. Grants are not intended to supplement the day to day operations of a club such as consumables, standard equipment or facility maintenance
- Application for funds to upgrade a privately owned building or minor capital works such as installing fences, air-conditioning, fixed pergolas, fixed shade structures etc
- Application for funds to purchase a vehicle
- Applications from organisations that have received a Major Project/Event Grant in the previous 12 months. Major Project/Event Grants are available every second calendar year
- Applications from Public or Private Educational Institutions
- Applications from organisations which receive significant funding from a State or Federal Government source
- Applications to fund regular maintenance and/or repairs to property where the responsibility is with a private entity or local Council or State or Commonwealth Department
- Applications for interstate or overseas travel
- Applications for academic research or conference costs
- Applications for gift vouchers or purchase of items which are then donated to a third party
- Applications for funding to be used for sponsorship or fundraising
- Applications from organisations that have not acquitted previous grants from the City of Playford

EXAMPLES OF USES AND PURPOSES

Funding has been allocated in previous years to the following types of projects, events and activities:

- Setting up a Community Kitchen / Community Garden
- Community Art Projects
- Musical Equipment for Volunteer Entertainment Group
- Computer Classes in Community Centre
- Community Events and Festivals
- Training & Skills Development for Volunteers

ASSESSMENT OF APPLICATIONS AGAINST SELECTION CRITERIA

Applications for City of Playford Community Development Grants will be assessed against the following selection criteria.

Priority will be given to organisations and community groups that:

1. Have limited capacity to raise funds and/or have not received immediate past funding.
2. Have relatively small operating budgets with limited funding sources and a relatively high volunteer to paid staff ratio.
3. Do not duplicate an existing project, activity or service.
4. The applicant can demonstrate that the project, event or activity has **clear aims and objectives and is achievable**.
5. Located within the City of Playford boundary
6. Supporting the community to be healthy
7. Complies with key principles of **access and equity, diversity, participation and innovation**.

ELIGIBLE FUNDING

Applications are particularly encouraged for initiatives, projects, events or activities which:

- a. Encourage the availability and accessibility of healthy, local, food and promote a healthy eating culture in City of Playford
- b. Support and strengthen community groups
- c. Support and encourage volunteers
- d. Encourage participation in Community life
- e. Encourage and support Arts and Cultural Development
- f. Encourage and promote healthy lifestyles within the community in particular projects which increase leisure, recreational and sporting opportunities
- g. Encourage partnerships that build a safe community
- h. Encourage and support learning opportunities that meet local community needs
- i. Deliver significant community and or economic benefit and create vitality within the City of Playford
- j. Generate a positive image of Playford to residents of the City, and South Australia, interstate and overseas visitors
- k. Attract new events and activities to be staged in the City of Playford
- l. Ensure equity of access to events by City residents and visitors
- m. Facilitate and encourage community involvement and participation in free or low cost Community events and activities

Please note that the City of Playford Community Grants Program is very popular and meeting the priority criteria does not necessarily guarantee success due to funding limits.

Offers of a grant by Council in no way implies any ongoing funding commitment or obligation by Council.

SUBMISSION OF APPLICATION

Your application will be viewed as incomplete and will be ineligible for funding if you fail to submit the information as detailed below:

- **All** sections of the application form **must** be filled in (including auspicing arrangements if applicable)
- Copy of public liability insurance or certificate of currency (ONLY if you are applying for a Community Event grant)
- Copy of proof of incorporation or providing Corporation number
- Copy of completed Australian Taxation Office 'Statement by a Supplier' form (ONLY if you do not have an ABN)
- Copy of most recent audited/certified financial statement or a copy of the minutes of the last AGM together with a copy of the Treasurer's report
- Letter of support from auspicing body (ONLY if you are not incorporated)

Completed applications must be forwarded to:

Grants Officer
City of Playford
12 Bishopstone Road
DAVOREN PARK SA 5113 or
playford@playford.sa.gov.au

MAJOR PROJECT / COMMUNITY EVENT GRANTS

Major Project/Event Grants are available twice a year

- Major Project/Event Grants are available every second year. i.e. if your organisation received funding in October 2013 you will be eligible for funding in October 2015
- There will be two funding rounds per year;
 - Round 1 – Open in February close in March
 - Round 2 – Open in July close in August
- Grants of up to a maximum of \$5,000 for Major Projects and up to a maximum of \$2,000 for Events are available and applicants must demonstrate contributions from other sources (own contribution/other funding or in-kind support) to the event or activity
- All applicants must complete a City of Playford Major Project/Event Community Grants application form
- Preference will be given to Major Project/Event Grant applications which are new one-off projects and activities
- Applicants must be based within the City of Playford or proposing an activity that will take place within the Playford Council boundary
- Applicants will only be considered from group and organisations who meet the City of Playford Community Grants Program Guidelines. Please refer to per page 2 of this document
- Applications will be assessed by Council at a full council meeting in May (Round 1) and October (Round 2)
- Applicants will be informed of outcome within two weeks of the Council meeting
- Major Projects must be completed & funding acquitted **within 12 months**. Event Grants must be acquitted within **3 months** of the completion of the event

MINOR GRANTS

- Maximum Minor grant available is \$500.00 (plus GST)
- Minor Grants are available at any time during the year
- Minor Grants are available every 12 months i.e. if your organisation received funding in August 2013 you will be eligible to receive funding in August 2014
- All applicants must complete a City of Playford **Minor** Community Grant application form
- Applicants must be based within the City of Playford or proposing an activity that will take place within the Playford Council boundary
- Applicants will only be considered from group and organisations who meet the City of Playford Community Grants Program Guidelines. Please refer to per page 2 of this document
- Applications will be assessment by Grant Officer and applicants will be informed of outcome within two weeks in most instances
- Complete the project and acquit all funding **within 6 months**. Extensions may be granted in consultation with Grants Officer

ACADEMIC, SPORTING AND CULTURAL ASSISTANCE GRANTS

The City of Playford has limited funding available to assist residents to achieve their goals in National and International academic and sporting competitions and cultural events. The provision of funding for sporting and cultural activities remains at the discretion of the City of Playford. All applicants will be notified of the results.

Application forms are available from Grants Officer on 8256 0230. Completed forms should be returned **no less than ONE (1) month** and no more than **two (2) months** prior to the event. Late applications will not be accepted unless there is a late selection process by the organisation/club or if the applicant is a late selection.

To be eligible for sponsorship, applicants need to:

- Be a resident of the City of Playford.
- Attend primary, secondary or tertiary institution (full time) in South Australia or be unemployed or pursuing their chosen field in a full time amateur capacity. **In exceptional circumstances, Council will consider applications that don't meet this criteria. Approval will be at Council's discretion**
- Be a participant in academic or sporting competitions or cultural events/activities and representing Australia or South Australia in those competitions, events or activities.

Sponsorship

- Sponsorship is provided for individuals (not teams).
- Individual team members who meet the above criteria may apply.
- Each person seeking sponsorship must complete an application form.
- Each individual application **must** be accompanied by a typed, signed letter of notification (on official letterhead) from the respective State/National body or Association stating that the respective person has been chosen to represent that body/association.
- One application per financial year will be accepted (unless a State representative becomes eligible as a National representative overseas on the same year).
- Funding will not be provided after the competition date.

Sponsorship will be:

- \$50 if representing South Australia in a National competition or event in the state.
- \$100 if representing South Australia in a National competition or event interstate.
- \$150 is representing Australia in an International competition or event in Australia.
- \$200 if representing Australia in an International competition or event overseas.

WHAT HAPPENS AFTER YOUR APPLICATION HAS BEEN APPROVED?

Once an application has been approved for Major Project and Events or a Minor Grant, you will be notified by the Grants Officer. Your organisation will be required to submit a "Tax Invoice" in order for your grant to be paid. If your organisation does not have an ABN you will also be required to submit a "Statement by a Supplier Form." These forms will be sent along with a formal letter advising of Grant approval.

The City of Playford is to be formally acknowledged as a sponsor on all publicity and promotional material for the event or activity.

Acquittal and Evaluation of Grants

On completion of the project recipients will be required to:

- Expend the grant monies on the approved project as outlined in the successful grant application. **The organisation must seek prior authorisation from Council for any modification to the original grant purposes.** Any unspent funds must be returned to Council at the end of the grant period unless prior approval has been sought.
- Complete and submit a City of Playford Community Grant acquittal and evaluation form and return to the Grants Officer. Please note you will need to provide approved documentation (i.e. receipts) specifying that the grant was spent for the purpose for which it was received.
- Any equipment purchased through the Major or Minor Grant program valued at \$300 or over remains the property of the City of Playford and must be returned to the Council should the group become non-functional.

If you have a query about these questions or any other part of the Grant process, call the Grants Officer who will advise you on how best to proceed.

USEFUL TIPS FOR GRANT APPLICATIONS

- Before starting your application, read the application guidelines carefully.
- Check your eligibility in the guidelines. Some organisations such as schools, universities, government departments and for profit companies are not eligible for funding.
- When answering questions, always refer back to the advice in the guidelines that corresponds to each question. Keep your answers accurate, clear and concise, and make sure they directly relate to the questions. When describing what your organisation does, ensure that you provide examples of the activities performed by volunteers.
- Think carefully about the purpose and the amount of grant money you request. The amount you request affects how likely your application is to receive funding. Priority is given to applications which will have maximum benefit for the local community for a small outlay. Do not apply for more than the maximum amount.
- Check the guidelines to ensure that the purpose for which you are asking for funding is eligible. Examples of items that are not eligible for funding under the City of Playford Community Grants Program are listed on page 2 under "Ineligible Applications".
- Read over your answers before submitting your application (whether by post or online).
- **Check the closing dates for applications and submit your application as early as possible.** Late applications will not be accepted. If posting your application, make sure you send it to the specified address. Keep a full copy of the completed application form and, if submitting by mail, keep evidence of the date it was posted.
- These tips provide guidance for completing applications for future Grant applications. Following these tips in no way guarantees you will be successful in future funding rounds.

OTHER GRANT SOURCES

- The first, and easiest, way of finding grants is to subscribe to Our Community's Easy Grants newsletter. Subscribers receive a copy of Easy Grants each month containing a comprehensive list of all Government, philanthropic and corporate grants funding available in Australia – with grant outlines, requirements, links and closing dates. More information can be found at www.ourcommunitites.com.au
- List all the government bodies you deal with, and talk to them or search their websites for grants.
- List any foundations that you know specialise in your area of expertise.
- List the agencies or bodies that aim at dealing with the problems or issues that fall into your area of expertise.
- List non-profit organisations that share your territory and find out any external grants they have gained – either by studying their annual reports or by talking to them.
- Talk to groups you already have contact with, and who might be able to help.
- Find a contact person inside the various agencies that deal in your area and ask them about grant opportunities they might have for your group.
- Talk to your State or Federal MP about government grants programs.

NOT INCORPORATED BY WOULD STILL LIKE TO APPLY FOR A GRANT?

If your group or organisation does not meet the criteria to apply for a Community Grant, you may be able to organise for another incorporated organisation to apply for or auspice the grant on your behalf. This means that the other organisation would agree to act as a “Banker” for the grant.

An auspice organisation will agree to take on the responsibility to acquit the grant on behalf of your group. The organisation will need to complete part of the application form and sign an agreement confirming that the Grant will be used for the purposes that you have stated in the application. This needs to be completed **before** you lodge your application.

Please note that Council are not able to find an auspice organisation on your behalf.

For further information, please contact the Grants Officer on 8256 0230 or Playford@playford.sa.gov.au .

ANY QUESTIONS?

If you are unsure about any information in this booklet or would like to discuss your application further, please do not hesitate to contact the Grants Officer on 8256 0230 or playford@playford.sa.gov.au .

COMMITTEE REPORTS

SERVICES COMMITTEE

Matters for Information.

14.4 DOG AND CAT MANAGEMENT ACT - FEES IMPLEMENTATION CHANGES**Responsible Executive Manager** : Ms Maggie Dowling**Report Author** : Mr Darren Hurst**Delegated Authority** : Matters for Information.**Purpose**

To inform Council Members regarding classification changes associated with dog registrations commencing 17/18.

STAFF RECOMMENDATION

That the report be received.

COMMITTEE RECOMMENDATION**2863**

That the report be received.

Relevance to Strategic Plan

1: Smart Service Delivery Program

Outcome 1.2 Improved service delivery

Relevance to Public Consultation Policy

Council has no specific legislative responsibility to consult with the community regarding this matter.

Background

On the 15th of November 2016 Council's Senior Manager Health Environment & Regulatory Services presented information regarding the proposed changes to the Dog and Cat Management Act. As mentioned during that presentation this legislation commences as of the 1st of July 2017.

This report focuses on one particular amendment to the Dog and Cat Management Act that slightly alters the way Council classifies registration fees for dogs and cats.

Current Situation

As of the 1st of July 2017 Councils are required to offer the following two mandatory registration fee categories.

1. **Standard** This refers to a dog or cat that has been desexed *and* microchipped.
2. **Non-Standard** This refers to a dog or cat that is neither desexed *nor* microchipped *nor* has any other non-mandatory rebate applied to it.

A “standard” registration attaches to it a mandatory legislated rebate. However the rate of the rebate is left to councils to determine. The Dog and Cat Management Board has suggested that a 50% rebate be offered for such registrations.

Currently this type of rebate is offered and is applied to those dogs that are both desexed and micro chipped and also attracts a similar rebate percentage. As such there is no change to the amount that Council will charge to a dog that is both desexed and micro chipped.

A “non-standard” registration is a registration that has no rebates associated with it (either mandated or non-mandated). This type of fee exists as a full fee as such there is no change to the amount that Council will charge to a dog that has no rebates associated with it.

The amended Act continues to allow Councils the discretion to offer additional non-mandatory fee rebates if they choose to (e.g. for concession card holders, working livestock dogs, microchip only, desexed only, training etc), which provides flexibility for councils to tailor registration fees to their local community.

The Regulatory Services Team believes that no increases are required to the mandatory, or non-mandatory fee rebates currently as they exist. This decision has been made with the knowledge that significant penalties will be introduced for failing to comply with requirements of the amended Dog and Cat Management Act.

The fees in the table below are for the current 16/17 and 17/18 financial years. The table also shows the fees payable should owners want to register their new dogs after the 1st of January.

Registration type	Rebate on Full Fee	16/17 registration fees	17/18 registration fees	17/18 registration fees after 1 January 2018 (Half-year)
Non Standard Fee	0%	\$65.00	\$65.00	\$32.50
Standard fee	50%	\$32.50	\$32.50	\$16.25
Desexed	40%	\$39.00	\$39.00	\$19.50
Microchipped	10%	\$58.50	\$58.50	\$29.25
Microchipped and Trained	20%	\$52.00	\$52.00	\$26.00
Trained	10%	\$58.50	\$58.50	\$29.25
Desexed/Trained/Microchipped	60%	\$26.00	\$26.00	\$13.00
Desexed and Trained	50%	\$32.50	\$32.50	\$16.25
Therapeutic Animal	100%	Not Applicable	Not Applicable	Not Applicable

**Usual rebates still apply for concession card holders*

Future Action

It's important for our community to see that the City of Playford promotes and encourages dog owners to have their dogs microchipped and desexed and meeting the category of Standard. There are many benefits associated with promoting and encouraging dog owners to attain a standard registration.

It is anticipated that the number of animals being returned home rather than being impounded will drop if dog owners seek to meet standard registration level. It is also anticipated that indiscriminate breeding will also reduce thus reducing the number of dogs that are brought to the Animal Welfare League (AWL).

The Regulatory Services Team, with the support of a marketing campaign, is arranging several information events at local dog parks within the City.

The teams are also arranging a micro chipping day in collaboration with the Animal Welfare League. This will assist dog owners in our community to help themselves ensure that their dogs reach the minimum requirement of "Standard Fee".

COMMITTEE REPORTS

STRATEGIC PLANNING COMMITTEE

***Matters which cannot be
delegated to a Committee or
Staff.***

14.5 INDEPENDENT MEMBER POLICY & SITTING FEES REVIEW

Responsible Executive Manager : Mr Sam Green

Report Author : Ms Sharmilla Toor

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1. Independent Member Policy

PURPOSE

The purpose of this report is for the Committee to consider proposed amendments to the Independent Member Policy and sitting fees.

STAFF RECOMMENDATION

1. That Council adopt the revised Independent Member Policy (Attachment 1).
2. That Council adopt the following sitting fee for Independent Members to be paid from 1 August 2017 to 30 July 2019:
 - Corporate Governance Committee Independent Members - \$475 per meeting
 - CDAP Independent Members - \$450 per meeting

with respective Presiding Members being paid 125% of the sitting fee (rounding up to the nearest dollar).

COMMITTEE RECOMMENDATION

2856

1. That Council adopt the revised Independent Member Policy (Attachment 1).
2. That Council continue to pay the current sitting fee for Independent Members to be paid from 1 August 2017 to 30 July 2019:
 - Corporate Governance Committee Independent Members - \$425 per meeting
 - CDAP Independent Members - \$400 per meeting

with respective Presiding Members being paid 125% of the sitting fee (rounding up to the nearest dollar).

EXECUTIVE SUMMARY

On 19 July 2016, the Services Committee endorsed a review of the Council Member Support Policy and as a result Council has needed to review the Independent Member Policy. Independent Member sitting fees are also required to be established by Council biennially (previous Policy adopted in 2015) and therefore the review of sitting fees have been incorporated in this report.

The Independent Member Policy has been updated to reflect an accurate (and easier to read) Policy. New rates for sitting fees have been proposed following a comparison to other Group 1B Councils.

An increase in Independent Member sitting fees is recommended, being increased from \$425 to \$475 per meeting for the Corporate Governance Committee (CGC) Independent Members and \$400 to \$450 per meeting for Council Development Assessment Panel (CDAP) Independent Members. Presiding Members should continue to be paid 125% of the fee – rounding up to the nearest dollar.

1. BACKGROUND

The purpose of the Independent Member Policy (Attachment 1) is to outline the requirements, support and recognition of Independent Members of Council Section 41 Committees and Panels. The Policy was scheduled for review in August 2019 but has been brought forward as a result of the amendment to the Council Member Support Policy on 19 July 2016 and the requirement to establish sitting fees biennially. The Independent Member Policy was last adopted on 25 August 2015.

2. RELEVANCE TO STRATEGIC PLAN

1: Smart Service Delivery Program

Outcome 1.2 Improved service delivery

Although this report links to Council's Smart Service Delivery Program, this specific decision will have no significant impact on its progress.

3. PUBLIC CONSULTATION

There is no requirement to consult with the community on this matter.

4. DISCUSSION

- 4.1** A new definition of Independent Member has been added to reflect a more clearly defined and accurate definition.
- 4.2** The Policy has been simplified and aligned to cover recruitment and appointment of Independent Members, Independent Member remuneration, training, insurance/liability, and access to information. This incorporates a review with Risk and WHS to ensure that the insurance/liability clause reflects a more accurate policy.
- 4.3** Independent Members were previously included in the Register of Interest Policy which was revoked in 2016. The Independent Member Policy has now been updated to include a provision that paid Independent Members must submit Primary and Ordinary Returns.
- 4.4** Independent Members were previously included in the Access to Information Policy which has since been revoked and as such, a new a clause has been added to the Independent Member Policy (Attachment 1) to clarify how information such as agendas and minutes will be distributed to Independent Members.
- 4.5** Table 1 below outlines the sitting fees for Group 1B councils Audit Committee (Corporate Governance) per meeting. The current and proposed sitting fee for Playford is listed below.

Table 1: Group 1B Audit Committee (CGC) Sitting Fees Per Meeting		
COUNCIL	SITTING FEE	NOTES
Holdfast Bay	\$367	Council Member is the Presiding Member.
Marion	\$1000	Presiding Member receives 120%
Mitcham	\$420	Presiding Member receives 129%
TTG	\$500	Council Member is the Presiding Member. Sitting fees will be increased by 15% for any meeting that commence after 5:00pm.
West Torrens	Sitting fee was a yearly rate, not based per meeting.	
Playford (current)	\$425	Presiding Member receives 125%
AVERAGE:	\$532	<i>Note that Marion pay a much higher rate than other 1B Councils which impacts the average.</i>
Playford (proposed from August 2017)	\$475	Presiding Member continue to be paid 125%

4.6 Table 2: Group 1B CDAP sitting fees per meeting provides and overview of the current sitting fees for CDAP of Group 1B Councils. The City of Playford currently pays higher than the average of these councils. The previous review increased the sitting fees to overcome difficulties in recruiting quality candidates and ensuring Council was comparative against councils of a similar size.

The City of Playford is a growth Council and assesses a large number of development applications every year. Since the 2012/13 financial year the number of development applications assessed by CDAP has doubled. The trend of increasing development within Council is reinforced by the Strategic Plan and in particular the CBD of the North. Taking the above facts into consideration we are proposing a small increase to the sitting fees. The current and proposed sitting fee for Playford is listed below.

Table 2 : Group 1B CDAP Sitting Fees Per Meeting		
COUNCIL	SITTING FEE	NOTES
Holdfast Bay	\$360	Presiding Member receives 111%
Marion	\$400	Presiding Member receives 125%
Mitcham	\$385	Presiding Member receives 127%
TTG	\$310	Presiding Member receives 133% Sitting fees are increased by 15% for any meeting that commence after 5:00pm.
West Torrens	Sitting fee was a yearly rate, not based per meeting.	
Playford (current)	\$400	Presiding Member receives 125%
AVERAGE:	\$385	
Playford (proposed from 1 August)	\$450	Presiding Member continue to be paid 125%

5. OPTIONS

Recommendation

1. That Council adopt the revised Independent Member Policy (Attachment 1).
2. That Council adopt the following sitting fee for Independent Members to be paid from 1 August 2017 to 30 July 2019:
 - Corporate Governance Committee Independent Members - \$475 per meeting
 - CDAP Independent Members - \$450 per meeting

with respective Presiding Members being paid 125% of the sitting fee (rounding up to the nearest dollar).

Option 2

1. That Council adopt the revised Independent Member Policy (Attachment 1) with the following amendments:
 1. _____
 2. _____
 3. _____
2. That Council continue to pay the current sitting fee for Independent Members to be paid from 1 August 2017 to 30 July 2019:
 - Corporate Governance Committee Independent Members - \$425 per meeting
 - CDAP Independent Members - \$400 per meeting

with respective Presiding Members being paid 125% of the sitting fee (rounding up to the nearest dollar).

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The proposed policy has been reviewed in line with legislative and organisational requirements and has taken into consideration a range of aspects required for Independent Members when performing or discharging their official functions and duties. The changes, although minor, closes any gaps that have become apparent post the revocation of previous existing policies.

CGC Sitting Fees

The alterations to sitting fees are comparatively in line with other Group 1B council sitting fees, with the exception of City of Marion's Corporate Governance Independent Members whom are paid significantly higher than all other Group 1B councils.

CDAP Sitting Fees

City of Playford currently pays higher than the average sitting fees across other Group 1B councils. As discussed in 4.6 of this report, it is in recognition of the City of Playford being the fastest growth Council and the resulting increasing number of development applications

being assessed by the panel. As such it is suggested the sitting fees increase to ensure Council is competitive and attracting high quality members.

6.1.2 Financial Implications

Independent Member sitting fees is allowed for and considered by Council in the Annual Business Plan and Budget process.

Each year when considering and setting budgets, allowance is given for any special meetings that may be called throughout the year. Likewise consideration is given to the possible requirement for an Independent Member to attend training or present at an Ordinary Council meeting, of which they are entitled to 50% of their sitting fee.

Based on the current membership and meeting schedules, the proposed sitting fee figures would result in the following increase:

Committee	Independent Members	Scheduled Meetings	Expected Increase per FY
Corporate Governance Committee	3	7	\$1050
CDAP	3	12	\$1800
TOTAL			\$2850

Should Council endorse the Recommendation, the expected cost increase is not substantial and based on observations of meeting schedules over the past two years, Administration do not foresee the need to increase the budget for 2017/18 financial year in order to manage a minor increase in sitting fees.

Any significant increase to scheduled meetings that may impact on budget will be managed in a budget review process.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

The proposed policy is developed in line with legislative and organisational requirements. Option 2 allows Council Members to make amendments to the proposed policy or guideline, although consideration of legislative requirements should be given before making any changes.

The Independent Member Policy requires Council to review the sitting fees for Independent Members biennially. Choosing this option means Council has considered the sitting fees and decide to maintain the existing fee of \$425 for Corporate Governance Independent Members and \$400 for CDAP Independent Members. This also provides for Presiding Members to be paid 125% of the sitting fee.

6.2.2 Financial Implications

Independent Member sitting fees is allowed for and considered by Council in the Annual Business Plan and Budget process and there are no financial implications associated with Option 2.

Annexure A



Independent Member Policy

1 Policy Statement

The purpose of this Policy is to outline the requirements, support and recognition of Independent Members of Council Section 41 Committees and Panels. Council recognises the value of the experience, skills and expertise that Independent Members bring to Committee discussions and decisions.

Comment [LH1]: Updated

2 Scope

This Policy applies to Independent Members on all Section 41 Committees of Council and Council Development Assessment Panel (CDAP).

Comment [LH2]: District Bushfire Prevention Committee Removed

3 Definitions

Act refers to *Local Government Act 1999*.

Chief Executive Officer (CEO) means the Chief Executive Officer of a council and includes a Deputy or other person acting in the office of Chief Executive Officer.

Committee are Section 41 Committees established by Council and for the purpose of this policy, reference to Committee includes the Council Development Assessment Panel (CDAP).

Comment [LH3]: Updated

Independent Member is a member of a Section 41 Committee or Panel who are not elected but have been appointed by the Council as members of that Committee or Panel. Staff who attend or are Executive Officers of the Committee are not Independent Members.

Comment [LH4]: New definition

Primary Return is the first Return form submitted on commencement of employment.

Ordinary Return is a Return form submitted annually after the submission of a Primary Return.

Register means a Register of Interests kept for the purposes of Division 2 — Register of Interest.

Return period in relation to an ordinary return of a person, means—

- (a) In the case of a Primary Return, 30 days from the commencement of employment.
- (b) in the case of a person whose last return was a primary return—the period between the date of the primary return and 30 June next following; and
- (c) in the case of any other person—the period of 12 months expiring on 30 June on or within 60 days after which the ordinary return is required to be submitted.

4 Legislation and References

Local Government Act 1999

- *Section 41 – Committees*

- Section 126 – Audit Committee Development Act 1993
- Section 56a – Council to establish development assessment panels

5 Policy

5.1 Recruitment and Appointment of Independent Members

5.1.1 The Administrative Appointment of Independent Members Procedure outlines the process of recruiting/appointing Independent Members.

5.2 Independent Member Remuneration

5.2.1 In establishing Independent Member sitting fees for each Committee, Council will take into account:

- industry standards and trends;
- appropriate rates to attract the required skills and experience to fulfil the role; and
- ability to advise and make recommendations and/or decisions in the best interest of Council and the community.

5.2.2 Independent Member sitting fees will be established by Council biennially (every two years).

5.2.3 Sitting fees will be updated in Annexure A after each Council Review.

5.2.4 Independent Members will be paid per meeting. Independent Members are entitled to receive their sitting fee for a special meeting of their Committee.

5.2.5 Independent Members who are required to attend an Ordinary Council, other Committee Meeting or mandatory training are entitled to receive 50% of the Independent Member sitting fee.

5.2.6 If an Independent Member is also a Presiding Member of a Committee or Panel, they will receive 125% of the Independent Member sitting fee for that Committee.

5.2.7 In the even that an Independent Member cannot attend a scheduled meeting or has requested a leave of absence, no sitting fee will be claimed.

5.2.8 A public register will be maintained of Independent Member sitting fees including training undertaken, as permitted in this Policy.

5.2.9 All sitting fees paid will be published in Council's Annual Report as per the Local Government Act 1999, Schedule 4(1)(f)—Material to be included in the annual report of Council.

Comment [LH5]: Reworded

Comment [KS6]: Allowance changed to sitting fee

Comment [LH7]: Reworded

Comment [LH8]: CPI removed

Comment [LH9]: Reworded

Comment [LH10]: Inserted reference to legislation

5.3 **Training**

Comment [LH11]: Reworded

5.3.1 Independent Members may be offered to undertake training relevant to their role on a Council Committee. This may include mandatory training required of Council Members and Council and Committee Meeting Procedure training.

5.4 **Insurance/Liability**

Comment [LH12]: Reviewed & updated with Risk & WHS

5.4.1 Whilst acting in their capacity, an Independent Member is classed as an employee for the purpose of Public Liability Insurance and Professional Indemnity Insurance under the Local Government Association Mutual Liability Scheme.

5.4.2 Whilst acting in their capacity as an Independent Member, for any honest act or omission, coverage will be provided for the purpose of Civil Liability insurance under the Local Government Association Mutual Liability Scheme.

5.4.3 In regards to personal injury or injuries sustained as a result of an action of an Independent Member in the execution of their role, Independent Members will be covered under the Personal Accident Policy provided under the Local Government Risk Services, as outlined by the Private Health Insurance Act 2007. Council is not required to pay any gap from medical expenses.

5.4.4 Whilst acting in their capacity as an Independent Member, Personal Accident coverage will be provided. Note that under the Private Health Insurance Act 2007 this policy does not cover medical expenses and Independent Members are responsible for their own medical expenses.

5.5 **Access to Information**

Comment [LH13]: Addition – Independent Members were previously included in Access to Information Policy. This policy has since been incorporated into the Council Member Support Policy, hence the addition of this clause to the Independent Member Policy.

5.5.1 Committee documents will be supplied to Independent Members electronically, or in hard copy via courier on request.

5.5.2 Committee Agendas will be supplied prior to scheduled meetings, and as per legislation a minimum of three (3) clear days prior. Committee Members will receive at least four (4) hours' notice of any urgent special meetings.

5.5.3 Committee Minutes will be supplied as soon as possible following the meeting, and as per legislation, within five (5) days following.

5.6 **Submission of Primary and Ordinary Returns**

Comment [LH14]: Addition – Independent Members were previously included in Register of Interest Policy, which was revoked in 2016.

5.6.1 Independent Committee Members who receive a sitting fee as per Appendix 1 are required to submit a Primary Return within 30 days of initial appointment and an Ordinary Return annually while they remain appointed to the Committee. This is provided for in section 74 of the Local Government Act 1999.

- 5.6.2 CDAP Independent Members are required to submit a Primary Return on initial appointment and Ordinary Return annually as per Schedule 2—Disclosure of financial interests of the Development Act 1993.
- 5.6.3 Annually in July, Governance will notify paid Independent Members via memo the requirement to submit an Ordinary Return.
- 5.6.4 An Ordinary Return is required to be submitted within 60 days of 30 June.
- 5.6.5 Independent Member Returns will be included in a Register of Interests. As per legislation, this Register will be made available to members of the public on request (Local Government Act 1999 section 72(4) and Development Act 1993 Schedule 2, section 3).
- 5.6.6 There are penalties under the Local Government Act 1999 and Development Act 1993 for providing false information on a Return, such as the omission of information.

6 Responsibilities

Governance is responsible for implementation and review the Independent Member Policy. Executive Officers are responsible for ensuring the Policy is adhered to.

7 Relevance to Strategic Plan

1: Smart Service Delivery Program
Outcome 1.2 Improved service delivery

8 Supporting Documentation

- [Local Government Act 1999](#)
- [Development Act 1993](#)
- [Council Committee and Panel Charters/Terms of Reference](#)
- *Form 5 - City of Playford Primary Return Form – Members*
- *Form 6 - City of Playford Ordinary Return Form – Members*
- *Schedule 26 - City of Playford Primary Return Form – CDAP Independent Members*
- *Schedule 27 - City of Playford Ordinary Return Form – CDAP Independent Members*

9 Approval and Change History

Version	Approval Date	Approval by	Change
1.0	25 May 2010	Council Resolution No.	<ul style="list-style-type: none"> • New Policy
2.0	22 Oct 2013	Council Resolution No.	<ul style="list-style-type: none"> • Revised Policy template • Removal of procedural matters from policy. • Creation of associated procedures for the appointment of Independent Members.
3.0	25 Aug 2015	Council Resolution No.	<ul style="list-style-type: none"> • Corporate Footer added to each page. • Policy statement updated to include reference to Committee recommendations. • Re-ordered 5.4 and 5.5. • Amended section 5.3. • Grammar error rectified in section 5.10 and 5.11. • Responsibilities section updated to responsibility of relevant Executive Officer for section 41 Committees. • Section 7 – Relevance to Strategic Plan updated.
3.1	XX XXX 2017		<ul style="list-style-type: none"> • Interim administration review instigated to amend Policy and review sitting fees.

Committee	Presiding Member Sitting Fee	Independent Member Sitting Fee	Council Resolution
Corporate Governance	\$594	\$475	TBC
CDAP	\$563	\$450	TBA

Comment [LH15]: New sitting fees are proposed and to be confirmed on Council Resolution.

STAFF REPORTS

***Matters which cannot be
delegated to a Committee or
Staff.***

15.1 SEEK EXPRESSIONS OF INTEREST FOR THE NEW COUNCIL ASSESSMENT PANEL (CAP) FROM CURRENT CDAP INDEPENDENT MEMBERS.

Responsible Executive Manager : Ms Maggie Dowling

Report Author : Mr Gary Brinkworth

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

PURPOSE

The purpose of this report is for Council to seek expressions of interest from the existing independent members of the Council Development Assessment Panel (CDAP) for the establishment of the Council Assessment Panel (CAP) which Council is required to establish under the Planning Development and Infrastructure Act 2016, by the 1st July 2017.

STAFF RECOMMENDATION

The Council seek expressions of interest from the existing Independent Members of the Council Development Assessment Panel for them to be considered for appointment as Independent Members for the new Council Assessment Panel, to be established in accordance with the new Planning Development and Infrastructure Act 2016.

EXECUTIVE SUMMARY

The *Planning, Development and Infrastructure Act 2016* (the Act) is being progressively introduced from 1 April 2017. In the next phase from 1 July 2017, the Act dictates that the Council is required to constitute a CAP which will can have 5 members made up a minimum of 4 Independent Members and a maximum of 1 Council Member.

1. BACKGROUND

In 2016, the Planning, Development and Infrastructure Bill was gazetted as an Act, to be implemented in stages in accordance with transitional legislation which has since been approved by Parliament.

The Act contemplates that there will be several relevant planning authorities moving forward:

- The Minister;
- The Planning Commission;
- An Assessment Panel appointed by a Joint Planning Board;
- An Assessment Panel appointed by a Council;
- A Combined Assessment Panel;
- A Regional Assessment Panel;
- A Local Assessment Panel;
- An Assessment Manager;
- An Accredited Professional; or
- A Council.

The new CAP's will replace the existing CDAP's as from 1 July 2017 as per the transitional legislation.

2. RELEVANCE TO STRATEGIC PLAN

2: Smart Living Program

Outcome 2.1 Smart development and urban renewal

The decision will impact on the Council's Smart Living Program as the decisions the CAP will make relate to complex Development Applications that facilitate growth and regeneration.

3. PUBLIC CONSULTATION

There is no requirement to consult with the community on this matter.

4. DISCUSSION

- 4.1** The relevant Assessment Panel for the City of Playford is currently the CDAP which must be constituted by Council. The difference between the CDAP and the new CAP is essentially its membership. The assessment functions remain the same.

The current CDAP includes a total of 7 members being formed from 4 Independent Members and 3 Council Members. The new CAP can only have 5 members in total with a maximum of 1 Council Member.

- 4.2** The changes to the Act will also require the appointment, by the Chief Executive Officer, of an Assessment Manager. For the purposes of forming a CAP, it is anticipated the Assessment Manager will fulfil the role of the current CDAP Executive Officer. The following provisions apply in relation to an Assessment Manager:

- Each CAP must have an Assessment Manager;
- A person appointed as an Assessment Manager must be a qualified practicing technician who holds accreditation under a new accreditation scheme that is yet to be created in the new Act;
- The functions of an Assessment Manager include:
 - Acting as a relevant authority as provided under the Act (and, in so acting, is not subject to the direction by an assessment panel or any other person);
 - Being responsible for managing the staff and operations of the assessment panel in relation to which the Assessment Manager has been appointed; and
 - Providing advice to the assessment panel (as appropriate)
- The Assessment Manager may or may not be a member of staff.

- 4.3** The role of the CAP is to determine decisions on planning applications under the Act that have not been delegated to the Assessment Manager or staff. It is therefore important that Council ensures that the membership of the CAP is reflecting the new requirements of the Act to ensure sound decision making against the Council's Development Plan.

- 4.4** The 3 current Independent Members have recently been reappointed at the 28 February 2017 Ordinary Council Meeting and their performance over the previous term has been of a high standard, demonstrated through a reduction in the number of appeals against Council decisions through the Environment, Resources and Development Court. The current Council agenda includes a report to fill the current Independent Member vacancy, bringing the number of independent members up to the required 4. It is therefore open to Council to invite the 4 Independent Members

(subject to the determination of the previous report) from CDAP to form the Independent Members of the new CAP.

5. OPTIONS

Recommendation

The Council seek expressions of interest from the existing Independent Members of the Council Development Assessment Panel for them to be considered for appointment as Independent Members for the new Council Assessment Panel, to be established in accordance with the new Planning Development and Infrastructure Act 2016.

Option 2

That Council seek expressions of interest from the public for the 4 Independent Members of the Council Assessment Panel to be established in accordance with the new Planning Development and Infrastructure Act 2016.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The staff recommendation to seek expressions of interest from the current Independent Members of the CDAP is considered to have the following implications:

- Ensures that the membership of the existing CDAP is in accordance with the Act until 30th June.
- Ensures the required independent members of CAP can be appointed in accordance with the Act from 1 July 2017 if required.
- Reduces the risk of Development assessment decision delays, as it is anticipated the Independent Members will be favourable to continuing as Independent Members on the new CAP, considering all Independent Members have recently confirmed their desire to be on CDAP.
- This decision will trigger a further report to be presented at the June Ordinary Council meeting for Council to determine the Independent Members of CAP. The June report would also include the formal establishment of the CAP and the Terms of Reference for it. Council will also need to determine the one Council Member representative on the CAP.

6.1.2 Financial Implications

There are no additional financial or resource implications on the budget as the operations of the CAP will replace those of the CDAP which are already included.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Should the Council decide to seek expressions of interest from the public for membership to the CAP, the following implications would be considered to apply:

- The current CDAP may cease to operate as of the 30 June which would restrict decision making while Council waits to appoint Independent Members after the closure of the expression of interest.
- A further report would be presented to Council, with a recommendation for the Independent Membership appointment upon the closure of the expression of interest. The report would also include the formal establishment of the CAP and the Terms of Reference for it. Council will also need to determine the one Council Member representative on the CAP.
- Existing Independent Members can submit an expression of interest and seek to be reappointed.
- Council risks failing to appoint a CAP as required under the Act. The Act gives power to the Minister to appoint a Local Assessment Panel should a Council fail to appoint a CAP by the current 1 July 2017 deadline.

6.2.2 Financial Implications

Option 2 would require an additional advertising fee in order to seek the expressions of interest for new Independent Members to the CAP that would be in the order of approximately \$500.

STAFF REPORTS

Matters for Information.

15.2 BUDGET UPDATE REPORT - APRIL 2017

Responsible Executive Manager : Mr Sam Green

Report Author : Mr Roger Filmer

Delegated Authority : Matters for Information.

Attachments : 1. Budget Update Report as at 30 April 2017

Purpose

To inform Council on the organisation's financial performance to the end of April 2017.

STAFF RECOMMENDATION

Council receives the Budget Update Report for period ending 30 April 2017 (Attachment 1).

Relevance to Strategic Plan

1: Smart Service Delivery Program

Outcome 1.1 High quality services and amenities

Relevance to Public Consultation Policy

As part of the annual budgeting process there is a 21-day public consultation period. However, there is no requirement to consult with the community for this Budget Update Report.

Background

Council has responsibility under Local Government Financial Management Regulations 2011 and S123 (13) of the Local Government Act 1999 to consider financial reports on the Council's financial performance and budget position.

Current Situation

On 28 June 2016 Council adopted the 2016/17 Annual Business Plan and Budget, which included an operating deficit of \$1.4M and a Net Capital budget of \$52.0M; capital expenditure of \$62.6M supported by \$10.6M of grant funding.

A Revised Budget was adopted by Council on 22 November 2016 following the First Budget Review. There was a minor increase in the operating deficit of \$52k, but the rounded operating deficit of \$1.4M was maintained.

Similarly, the Net Capital budget of \$52.0M was maintained with additional income of \$0.8M supporting increased expenditure of the same amount; grant funding increased from \$10.6M to \$11.4M and capital expenditure also increased by \$0.8M, from \$62.6M to \$63.4M.

On 18 April 2017, Council adopted a Revised Budget following the second Budget Review. This resulted in a budgeted surplus position of \$0.5M. The Capital budget was also revised to a net position of \$43.5M.

Operating Budget

Year-to-date to 30 April 2017, Operating Income is \$77.8M, which is unfavourable to budget by \$0.1M. Year-to-date Operating Expenditure is \$73.3M, which is favourable to budget by \$1.4M.

The combined effect is a surplus position of \$4.5M with a favourable variance of \$1.2M when compared to the budgeted surplus of \$3.3M for the same period.

Capital Budget

\$52.2M (99%) of the \$52.9M Revised Capital Expenditure Budget has been incurred or committed to the end of April 2017.

Further detail in relation to this Budget Update Report can be found in Attachment 1.

Income Statement for the period ending 30 April 2017

	YTD Actual	YTD Budget	Variance Fav/ (Unfav)		Full Year Revised Budget	Full Year Original Budget
	\$'000	\$'000	\$'000		\$'000	\$'000
Operating Income	77,816	77,934	(118)	?	94,224	94,917
Operating Expenditure	73,299	74,677	1,378	?	93,692	96,285
Operating Surplus/(Deficit)	4,517	3,257	1,260	•	532	(1,368)

Revised Budget - Adopted 18 April 2017

Key

- ✓ Variance within tolerances. Not greater than 5% or \$100,000
- ? One tolerance exceeded. Variance >± 5% OR ± \$100,000
- Both tolerances exceeded. Variance >± 5% AND ± \$100,000

The year-to-date operating result is favourable to budget by \$1.2M, with an operating surplus of \$4.5M compared to a budgeted surplus of \$3.3M.

Income

	YTD Actual	YTD Budget	Variance Fav/ (Unfav)		Full Year Revised Budget	Full Year Original Budget
	\$'000	\$'000	\$'000		\$'000	\$'000
Income						
Rates Revenues	59,603	59,570	33	✓	71,498	71,498
Statutory Charges	1,680	1,641	39	✓	1,976	2,514
User Charges	3,872	3,504	368	•	4,071	4,571
Investment Income	93	72	21	?	74	74
Reimbursements	1,135	951	184	•	1,039	880
Other Income	205	87	118	•	95	199
Grants, Subsidies, Contributions	11,228	12,109	(881)	•	15,471	15,181
Operating Income	77,816	77,934	(118)	?	94,224	94,917

Revised Budget - Adopted 18 April 2017

User Charges:

- The favourable YTD variance of \$0.4M is a result of increased use of ASR water and better than budgeted sales in the Food Co-op. It should be noted that there is a nil net impact with ASR water as there is an offsetting saving on water expenditure under 'Materials, Contracts & Other Expenses'.

Reimbursements:

- The favourable YTD variance of \$0.2M is due to unbudgeted Regulatory Services income \$30k, higher fuel tax rebates received \$35k, reimbursements for dewatering during the flooding \$25k and for water used by a third party \$60k.

Grants, Subsidies, Contributions:

- The unfavourable YTD variance of \$0.9M is the result of a delay in receiving the Federal Government Roads to Recovery (R2R) funding. It is expected that Playford will receive their full allocation of R2R funding, as budgeted, by year end.

Expenditure

	YTD Actual \$'000	YTD Budget \$'000	Variance Fav/ (Unfav) \$'000		Full Year Revised Budget \$'000	Full Year Original Budget \$'000
Expenditure						
Employee Costs	30,019	29,287	(732)	?	36,290	35,664
Materials Contracts Other Expenses	25,053	26,867	1,814	•	34,798	37,479
Finance Costs	3,843	3,632	(211)	•	4,358	4,358
Depreciation, Amortisation & Impairment	14,384	14,891	507	?	17,869	18,407
Net Loss- Joint Ventures & Associates	-	-	-	✓	377	377
Operating Expenditure	73,299	74,677	1,378	?	93,692	96,285

Employee Costs:

- There is an unfavourable YTD variance of \$0.7M. The variance can be attributed to costs incurred for the organisational realignment \$0.4M and the impact of maternity leave and annual leave not taken \$0.4M. This is likely to carry through to year end.

Materials, Contracts & Other Expenses:

- The favourable variance of \$1.8M is the cumulative result of variances across multiple accounts. Major contributors include contractors/consultants \$0.8M, materials \$0.3M, utilities \$0.3M and staff training \$0.2M.

Finance Costs:

- There is an unfavourable YTD variance of \$0.2M. The finance costs incurred per month vary depending on the pattern of expenditure, both operating and capital, which can cause some variances between actual costs and the budget amount. This is likely to carry through to the end of the year.

Depreciation, Amortisation & Impairment:

- The favourable variance of \$0.5m is attributable to delays in capital projects being completed and handed over, resulting in depreciation of new assets starting later than budgeted. There is also a positive impact due to the external asset revaluation process.

Capital Expenditure Report – for period ending 30 April 2017

Project Group	YTD Actual \$'000	Commitments \$'000	Total Committed Spend * \$'000	Full Year Revised Budget \$'000	Remainder of FY Budget \$'000	Full Year Original Budget \$'000
Building	1,829	1,109	2,938	3,666	728	2,787
Fleet	1,174	1,306	2,480	2,450	(30)	2,759
IT	567	36	603	738	135	717
Northern CBD	3,680	2,701	6,381	6,744	363	6,127
Open Space Strategy	803	125	928	957	29	318
Other	287	-	287	399	112	351
Park Furniture & Structures	-	-	-	-	-	-
Parks	2,559	2,690	5,249	5,575	326	7,642
Playford Alive	177	-	177	853	676	1,642
Playford City Sports Precinct	10,042	1,393	11,435	11,698	263	14,672
Stormwater	931	1,640	2,571	1,839	(732)	3,492
Streetscapes	2,377	573	2,950	3,159	209	3,204
Transport	7,238	7,215	14,453	12,944	(1,509)	17,027
Water Capture	1,600	192	1,792	1,853	61	1,874
Total	33,264	18,980	52,244	52,875	631	62,612

* Total Committed Spend = YTD Actual plus Commitments

Revised Budget - Adopted 18 April 2017

\$52.3M (99%) of the \$52.8M Revised Capital Expenditure budget has been incurred or committed to the end of April 2017.

Capital Expenditure - Progress Graph (\$' millions)**Northern CBD:**

- Stage 1 Infrastructure and Plaza construction works are underway. These are expected to be completed by July 2017.

Playford Alive:

- The market has slowed resulting in infrastructure works, which are dependent on Renewal SA construction of dwellings, being postponed.

Playford City Sports Precinct:

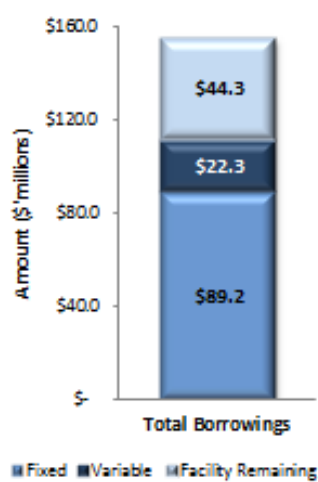
- Construction on the Playford Tennis Centre is due for completion June/July. Designs and operational measures are tracking towards completion for the Playford Lawn Bowls Centre.

Transport:

Peachey Rd Stage 4 works have been deferred to 2017/18; however, \$4.0M worth of Commitments has been raised in preparation for the work commencing 2017/18.

Treasury Management**Borrowings:**

As at 30 April 2017 the balance of Council's short-term investments is \$1.4M. Council's total borrowings as at 30 April 2017 are \$111.4M, comprising \$89.2M in fixed rate borrowings and \$22.3M of variable rate borrowings; total facility available is \$156.0M. Total borrowings, net of repayments, have increased by \$18.1M since 30 June 2016.



These borrowings fall within the approved budget, Council's adopted financial indicators and the LTFP.

Reserves:

The available balances of Council Reserves as at 30 April 2017, totalling \$9.2M, are as follows:

- Open Space Reserve \$8.2M
- Stormwater, Footpaths & Trees \$0.7M
- Playford Alive Initiative Fund * \$0.1M
- Future Fund \$0.2M

*Playford Alive Initiative Funds are received and committed by the Playford Alive Steering Committee.

FORWARD AGENDA

17.1 Ordinary Council Forward Agenda

Attachments : 1. Ordinary Council Forward Agenda

Presenter: Mr Mal Hemmerling

Purpose: Council to discuss the business of upcoming Ordinary Council Meetings.

Duration: 5 Minutes

Forward Agenda
Ordinary Council Meeting – 23 May 2017
 Note: This Forward Agenda is subject to change and is updated on a daily basis

Meeting Date	Topic	Report Type
27 Jun 17	Budget Update Report – May 2017	Information Report
25 Jul 17	Budget Update Report – June 2017	Information Report
22 Aug 17	Budget Update Report – July 2017	Information Report

CONFIDENTIAL MATTERS

18.1 GRFMA AUDIT COMMITTEE NOMINATIONS

Contact Person: Mr Sam Green

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- Deputy Chief Executive Officer;
- General Manager City Services;
- General Manager Strategic Projects and Assets;
- Senior Manager Strategy and Policy;
- Senior Manager Corporate Services; and
- Minute Taker;

in order to consider in confidence agenda item number 18.1 under Section 90 (3) (a) of the Local Government Act 1999 on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is Confidential because this matter relates to information pertaining to the personal affairs of nominees for positions available on the GRFMA Audit Committee.

The disclosure of this information would be unreasonable because it contains sensitive information such as the nominees' personal details and is not a matter of public knowledge.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 18.1

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 18.1 IS TO BE KEPT IN CONFIDENCE**Purpose**

To resolve how long agenda item 18.1 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 18.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:

- Report for Item 18.1
- Attachment(s) for Item 18.1
- Discussion for Item 18.1
- Decision for Item 18.1

Decision

This order on the Decision shall operate until the GRFMA has announced the Audit Committee Members for 2017 to 2019, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.

Discussion, Report and Attachments

This order on the Discussion, Report and Attachments shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

18.2 APPOINTMENT OF INDEPENDENT MEMBER TO COUNCIL DEVELOPMENT ASSESSMENT PANEL

Contact Person: Ms Maggie Dowling

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL/COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- Deputy Chief Executive Officer;
- General Manager City Services;
- General Manager Strategic Projects and Assets;
- Senior Manager Development Services;
- Senior Manager Corporate Services; and
- Minute Taker;

in order to consider in confidence agenda item number 18.2 under Section 90 (3) (a) of the Local Government Act 1999 on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is Confidential because it would involve the disclosure of information concerning the personal affairs of any person (living or dead).

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. THE MATTERS AS PER ITEM 18.2

C. COUNCIL/COMMITTEE TO DECIDE HOW LONG ITEM 18.2 IS TO BE KEPT IN CONFIDENCE**Purpose**

To resolve how long agenda item 18.2 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 18.2 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:

- Attachment(s) for Item 18.2

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.