



NOTICE

of

ORDINARY COUNCIL MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

TUESDAY, 22 AUGUST 2023 AT 7:00PM

THIS MEETING WILL ALSO BE VIEWABLE AT
<https://www.youtube.com/user/CityOfPlayford>

**SAM GREEN
CHIEF EXECUTIVE OFFICER**

Issue Date: Thursday, 17 August 2023

MEMBERSHIP

MAYOR GLENN DOCHERTY – PRINCIPAL MEMBER

Cr Akram Arifi
Cr Andrew Craig
Cr David Kerrison
Cr Jane Onuzans
Cr Tanya Smiljanic

Cr Marilyn Baker
Cr Shirley Halls
Cr Clint Marsh
Cr Peter Rentoulis
Cr Katrina Stroet

Cr Zahra Bayani
Cr Chantelle Karlsen
Cr Misty Norris
Cr Gay Smallwood-Smith
Cr Rebecca Vandepeear

**City of Playford
Ordinary Council Meeting**

AGENDA
TUESDAY, 22 AUGUST 2023 AT 7:00PM

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this land we meet on today is the traditional land of the Kaurna people, and that we respect their spiritual relationship with their country. The City of Playford would also like to pay respects to Elders past, present and emerging.

1 ATTENDANCE RECORD

1.1 Present

1.2 Apologies

Cr Akram Arifi

1.3 Not Present

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Ordinary Council Meeting held 25 July 2023 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 MAYOR'S REPORT

5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS

6 REPORTS BY COUNCILLORS

7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)

8 QUESTIONS WITHOUT NOTICE

9 QUESTIONS ON NOTICE

Cr Halls - Appointment of a Heritage Advisor

History

At the Ordinary Council Meeting held on 25 July 2023, Cr Halls raised a question in relation to the report titled 'Response to Motion on Notice – List of Heritage Places', regarding recommendations within the attached *City of Playford Heritage Review - December 2001*.

Question

In the recommendations in part 2 it stated that a Heritage officer be appointed on the planning board, has this happened?

Answer

The question relates to the McDougall and Vines Report City of Playford Heritage Review - December 2001 and recommendation 2.4.3 Heritage advisory services. The recommendation is:

"The provision of architectural advice on Development Applications for both residential and commercial buildings with some identified historic character is a positive management tool for heritage conservation within the Playford area. Council Should appoint a Heritage Advisor, initially on an 'as needs' basis and publicise the availability and the value of obtaining early advice on development Applications for heritage buildings."

Noting that the advice given in the City of Playford Heritage Review - December 2001, is over 20 years old, the approach to heritage assessment has evolved over time. The process for accessing heritage properties under the Development Act 1993 and Planning, Development and Infrastructure Act 2016 does not require a council to appoint a heritage advisor. It is the responsibility of the applicant to seek and provide advice from a heritage adviser to support their development application.

In the case where there may be a need to acquire independent heritage advice, such as validating information provided by the applicant, Council will engage a heritage consultant to aid the assessment of development.

Historically, the City of Playford rarely receives development applications affecting heritage places, and of those, a lesser number will require independent advice from a heritage consultant.

Considering the low volume of development applications affecting heritage places, it is not viable for Council to appoint a heritage advisor on an ongoing basis.

10 PETITIONS

Nil

11 DEPUTATION / REPRESENTATIONS

11.1 Deputation - NAWMA - Ms Cathy-Jo Tame

11.2 Deputation - Traffic on Jacaranda Drive, Craigmore - Mr Mark Batters

12 MOTIONS WITHOUT NOTICE

13 MOTIONS ON NOTICE

- 13.1 Motion on Notice - Dalkeith Road (Cr Onuzans)7
- 13.2 Motion on Notice - Safety Concerns of Pedestrians Crossing Philip Highway (Cr Bayani)8

14 COMMITTEE REPORTS**Strategy and Services Committee**

Matters which cannot be delegated to a Committee or Staff

- 14.1 Gawler River Floodplain Management Authority (GRFMA) - Appointment of Chairperson / Independent Member (Attachment).....10
- 14.2 Bevan and Sheedy Roads, Virginia.....16

Chief Executive Officer Review Committee

Matters which cannot be delegated to a Committee or Staff

- 14.3 Endorsement of CEO Key Performance Indicators (KPIS) for 2023/2024 (Attachment)27

Corporate Governance Committee

Nil

Policy Review Committee

Nil

15 STAFF REPORTS

Matters for Information

- 15.1 Budget Update Report (Attachment)32

16 INFORMAL DISCUSSION

Nil

17 CONFIDENTIAL MATTERS**Strategy and Services Committee**

- 17.1 Riverlea Environmental Impact Statement (EIS) for Salt Water Lakes and amended Precinct 2 layout (Attachment)41

Chief Executive Officer Review Committee

- 17.2 CEO Performance Assessment 2022/2023 (Attachments)44
- 17.3 CEO Annual Remuneration and Position Description Review 2023 (Attachments)46

18 CLOSURE

Motions on Notice

13.1 MOTION ON NOTICE - DALKEITH ROAD (CR ONUZANS)

Contact Person: Sam Green

Why is this matter before the Council or Committee?

Councillor Onuzans has submitted the following Motion on Notice for Council's consideration.

MOTION ON NOTICE

For Staff to provide an information session focusing on the current condition and future plans for Dalkeith Road, including the proposed roundabout for the intersection of Dalkeith Road and Stebonheath Road.

13.2 MOTION ON NOTICE - SAFETY CONCERNS OF PEDESTRIANS CROSSING PHILIP HIGHWAY (CR BAYANI)

Contact Person: Sam Green

Why is this matter before the Council or Committee?

Councillor Bayani has submitted the following Motion on Notice for Council's consideration.

MOTION ON NOTICE

1. That staff write to the Department of Infrastructure and Transport (DIT) regarding the safety issues faced by pedestrians at the refuge crossing on Philip Highway, a State Road, adjacent to the X Convenience service station and Ridley Reserve, particularly considering the recent pedestrian accident. That DIT be requested to provide a response regarding the suitability of this safety treatment in this location.
2. If safety issues are identified in this location that remedial treatments be designed and installed by DIT.

COMMITTEE REPORTS

STRATEGY AND SERVICES COMMITTEE

***Matters which cannot be
delegated to a Committee or Staff***

14.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY (GRFMA) - APPOINTMENT OF CHAIRPERSON / INDEPENDENT MEMBER

Responsible Executive Manager : Dale Welsh

Report Author : Samantha Grieve

Delegated Authority : Matters which cannot be delegated to a Committee or Staff

Attachments : 1. Correspondence from GRFMA - Appointment of Chairperson and Independent Member

PURPOSE

To consider a request by the Gawler River Floodplain Management (GRFMA) to formally approve the appointment of a new Chairperson and Independent Member to the GRFMA Board.

STAFF RECOMMENDATION

Council approves the recommendation of the GRFMA to appoint Mr Des Bilske to the position of Chairperson and Independent Member of the GRFMA Board. The appointment is to be for a term of three years, effective from 2 September 2023, as recommended by the GRFMA.

COUNCIL RESOLUTION**5494**

That the item be deferred until the Ordinary Council Meeting scheduled for Tuesday, 22nd August 2023.

EXECUTIVE SUMMARY

The GRFMA is a Regional Subsidiary under the *Local Government Act 1999* (the Act) and the City of Playford is one of six GRFMA Constituent Councils. The GRFMA Executive Officer has written to Council seeking approval for the appointment of a new Chairperson and Independent Member to the GRFMA Board.

Council's response is required by the GRFMA, by Monday 31 July 2023, to enable the GRFMA to formally appoint the preferred candidate at its next meeting, to be held on Thursday 17 August 2023.

The staff recommendation is for Council to approve the appointment of Mr Des Bilske.

1. BACKGROUND

The City of Playford is one of six Constituent Council Members of the GRFMA. The GRFMA was formed in 2002 and is a Regional Subsidiary under Section 43 and Schedule 2 of the Act.

The GRFMA is governed by a management Board. The Board comprises of:

- One independent member who is also appointed to the position of Chairperson for a term of three years

- Two members who are appointed from each of the six constituent Councils
- Deputy Board member as appointed by each constituent Council.

The GRFMA Charter requires the GRFMA to seek the approval of the constituent Councils for the appointment of the Chairperson and Independent Member, extract is provided below:

4.4.1 – A person who is neither an officer, employee or member of a Constituent Council will be appointed by the Constituent Councils as a Board Member and the Chairperson for a term of up to three years and on such other terms and conditions as determined by the Constituent Councils.

The term of the current GRFMA Chairperson and Independent Member, Mr Ian Baldwin, concludes on 1 September 2023 and he advised the Board that he would not be submitting an expression of interest for a new term. As a result, the GRFMA Board made a public call for expressions of interest for the position and ran a recruitment process.

On the 20 June the GRFMA Board wrote to each Constituent Council seeking its approval and a resolution for the formal appointment of the preferred candidate, Mr Des Bilske to the position of GRFMA Chairperson and Independent Member. This appointment is to apply from 2 September 2023, for a period of 3 years.

2. RELEVANCE TO STRATEGIC PLAN

The Community Themes considered relevant to the management of the GRFMA activities are:

Community Theme 1: Improving Safety and Accessibility.

Gawler River flooding reduces access and poses a safety risk.

Community Theme 4: Supporting business and local employment opportunities.

Some primary production land in Playford is affected by Gawler River flooding and properly managing the risk supports business and employment.

Community Theme 5: Using money wisely.

Council support to the collective and holistic approach to managing Gawler River flood risk, via a Regional Subsidiary, achieves economies of scale and shares costs in an equitable manner.

3. PUBLIC CONSULTATION

There is no requirement to consult the public on this matter.

4. DISCUSSION

- 4.1 The public call for expressions of interest for the vacant position of Chairperson and Independent Member was facilitated by Mc Arthur Recruitment Services.
- 4.2 Following candidate interviews, the panel established to manage the process, determined, and unanimously agreed that the preferred candidate is Mr Des Bilske.

- 4.3 Mr Bilske's extensive experience, skills and qualifications are provided in Attachment 1 for further reference.
- 4.4 At the GRFMA meeting held on 15 June 2023, Mr Bilske was endorsed as the preferred candidate to be appointed as the Chairperson and Independent Member of the GRFMA, effective from 2 September 2023.
- 4.5 As required by the GRFMA charter, the GRFMA is now seeking Council approval to appoint Mr Bilske to the position for a term of 3 years, effective from the 2nd of September 2023.
- 4.6 A response is required by Monday 31 July 2023 to enable the GRFMA to formally confirm Mr Bilske's appointment at the next GRFMA meeting to be held on Thursday 17 August 2023.

5. OPTIONS

Recommendation

Council approves the recommendation of the GRFMA to appoint Mr Des Bilske to the position of Chairperson and Independent Member of the GRFMA Board. The appointment is to be for a term of three years, effective from 2 September 2023, as recommended by the GRFMA.

Option 2

Council does not approve the appointment of Mr Des Bilske as Chairperson and Independent Member of the GRFMA Board.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

It is recommended that Council support the appointment of Mr Des Bilske to the position of GRFMA Chairperson and Independent Member, as per the recommendation of the GRFMA Interview Panel. Refer to Attachment 1 for his relevant skills and experience, notably his experience as Chairperson/Board member of the Murray Darling Association, Regional Development and community entities.

Risk Appetite

Regulatory Compliance

Council has a zero tolerance for non-compliance with applicable legislation including but not limited to: Local Government Act (LGA) 1999; Independent Commissioner Against Corruption (ICAC) Act 2012; Work Health & Safety (WHS) Act 2012; Environment Protection Act (EPA) 1993; Development Act 1993; Equal Employment Opportunity legislation; and Public Consultation legislation.

This decision will support the good governance of the GRFMA, ensuring the Board is compliant with its Charter.

6.1.2 Financial Implications

There are no financial implications related to the appointment of the GRFMA Chairperson and Independent Member.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

The option of not supporting the appointment of Mr Des Bilske to the position of GRFMA Chairperson and Independent Member, is not recommended due to the extensive and public recruitment process undertaken by the GRFMA. Not supporting the GRFMA proposal may require a new recruitment process and/or temporary backfill for the outgoing Chairperson.

6.2.2 Financial Implications

There are no financial implications related to the appointment of the GRFMA Chairperson and Independent Member.

Gawler River Floodplain Management Authority
PO Box 366 Seacliff Park, SA 5049
Telephone: 0407717368 Email: eo@grfma.com
Website: www.gawler.sa.gov.au/grfma

Mr. Sam Green
Chief Executive Officer
City of Playford
Playford Civic Centre, 10 Playford Boulevard
ELIZABETH SA 5112
By email playford@playford.sa.gov.au

20/6/2023

Dear Sam,

Appointment of GRFMA Chairperson, Independent Member

I am writing seeking Councils approval and a resolution of formal appointment of Mr Des Bilske as GRFMA Chairperson, Independent Member, for a term of three years, effective from 2/9/2023.

The GRFMA Charter provides.

4.4.1 A person who is neither an officer, employee or member of a Constituent Council will be appointed by the Constituent Councils as a Board Member and the Chairperson for a term of up to three years and on such other terms and conditions as determined by the Constituent Councils

The term of appointment of the current GRFMA Chairperson, Independent Member, Mr Ian Baldwin, concludes on 1/9/2023.

Mr Baldwin advised the GRFMA that he would not be submitting an expression of interest for the term commencing 2/9/2023.

A public call for expressions of interest for the position was facilitated by Mc Arthur Recruitment Services.

Following subsequent candidate interviews, the Panel established to manage the process, determined, and unanimously agreed that the preferred candidate is Mr Des Bilske.

Mr Bilske has extensive experience and skills as Chairperson having been involved in several boards, notably the Murray Darling Association, Regional Development and community entities.

Career achievements include appointment as CEO of several NSW councils/shires, including within the Murray River environs and previous appointment as General Manager Northern and York Natural Resources Management Board.

The Panel noted Mr Bilske's sound strategic planning and decision-making approaches, delivery of major budget infrastructure projects and successful policy and funding negotiations within Federal, State and Local government spheres.

Mr Bilske has also been involved in regional committees, including State Local Government, organisations of Councils, tourism, and catchment management sub-committees.

Qualifications include a Bachelor of Business, post graduate study gaining a Graduate Certificate in Accounting and Financial Management as well as a Graduate Certificate in Commercial Law and Graduate of the Australian Institute of Company Directors.

The 15/6/2023 GRFMA meeting endorsed the recommendation of Mr Bilske as preferred candidate as GRFMA Chairperson, Independent Member and now seeks Councils approval of appointment.

I would be pleased to receive Councils approval and a resolution of formal appointment of Mr Des Bilske as GRFMA Chairperson, Independent Member, for a term of three years, effective from 2/9/2023.

A response by Monday 31 July 2023 will assist in enabling the GRFMA to formally confirm Mr Bilske's appointment at the Thursday 17 August 2023 GRFMA meeting.

Yours Sincerely



David Hitchcock, Executive Officer

14.2 BEVAN AND SHEEDY ROADS, VIRGINIA**Responsible Executive Manager :** Dale Welsh**Report Author :** Samantha Grieve**Delegated Authority :** Matters which cannot be delegated to a Committee or Staff**PURPOSE**

The purpose of this report is to respond to resolution 5105 from the Ordinary Council Meeting, held on 23 August 2022.

That Council receive the report and note the information regarding Bevan Road and Sheedy Road and that following a site meeting and discussions with the DIT regarding any future plans for the intersection of Bevan Road and Port Wakefield Road, Council staff produce a subsequent report to Elected Members on their recommendations for the future upgrade (or otherwise) of Bevan and Sheedy Road at their earliest opportunity

STAFF RECOMMENDATION

1. Council acknowledges that the intersection of Bevan Road/Port Wakefield Road will remain open for the foreseeable future to cater for local traffic movements.
2. Council includes the sealing of Bevan Road in its capital works program for 2023/24 and the associated financial considerations be included in Budget Review 1.
3. Council notes that concept planning for the upgrade of Sheedy Road is included in the 2023/24 Annual Business Plan.

COMMITTEE RECOMMENDATION**5515**

1. Council acknowledges that the intersection of Bevan Road/Port Wakefield Road will remain open for the foreseeable future to cater for local traffic movements.
2. Council includes the sealing of Bevan Road in its capital works program for 2023/24 and the associated financial considerations be included in Budget Review 1.
3. Council notes that concept planning for the upgrade of Sheedy Road is included in the 2023/24 Annual Business Plan.

EXECUTIVE SUMMARY

This report aims to respond to Motion on Notice 5105, which required staff to hold discussions with the Department for Infrastructure and Transport (DIT) regarding any future plans for the Bevan Road and Port Wakefield Road intersection and provide a report on recommendations for the future upgrade (or otherwise) of Bevan and Sheedy Road.

Council has since held discussions with DIT who have advised that they have no plans for the Bevan Road and Port Wakefield Road intersection and have in fact advised Council to close this intersection.

This report considers the benefits and disbenefits of closing the Bevan Road and Port Wakefield Road intersection and for sealing the unsealed section of Bevan Road which is the subject of the resolution. The staff recommendation is that Council should seal the unsealed section of Bevan Road, as doing so aligns with Councils Strategic Plan objectives of Improving Safety and Accessibility and Using Money Wisely. It is also recommended that the Bevan Road and Port Wakefield Road intersection remains open to facilitate local traffic movements onto Port Wakefield Road and minimise the impact of future planned road works in the local vicinity.

1. BACKGROUND

Bevan Road

Bevan Road is owned and operated by Council and is located within the Virginia Growth Area (see Figure 1 below) which has been the subject of ongoing residential development and accordingly increasing levels of vehicle movement.



Figure 1: Location of Bevan Road

The section of Bevan Road in question is approximately 300m in length and located between the intersection of Bevan Road/Port Wakefield Road and Sheedy Road. See Figure 2 below, which shows that this section of road is currently unsealed.



Figure 2: Unsealed section of Bevan and Sheedy Road

Sheedy Road

Sheedy Road is owned and operated by Council and is sealed to a mix of rural and urban standard (see Figure 3 below). The section of Sheedy Road between Juniper Boulevard and Bevan Road is currently sealed with a spray seal, except for a small, unsealed section at the intersection with Bevan Road as shown in Figure 2 above. This was sealed in 2016 at the cost of the developer of the adjoining Virginia Grove residential development.



Figure 3: Sheedy Road, road standard

The planning work to upgrade the portion of Sheedy Road between O'Loughlin Road and Old Port Wakefield Road, was approved by Council via the 2023/24 Annual Business Plan.

Future stages of this upgrade are included in Council's 4 Year Delivery Plan.

Bevan Road and Port Wakefield Road Intersection

The intersection of Bevan Road and Port Wakefield Road (as shown in Figure 4) is part owned by the Commissioner of Highways and part owned by Council.

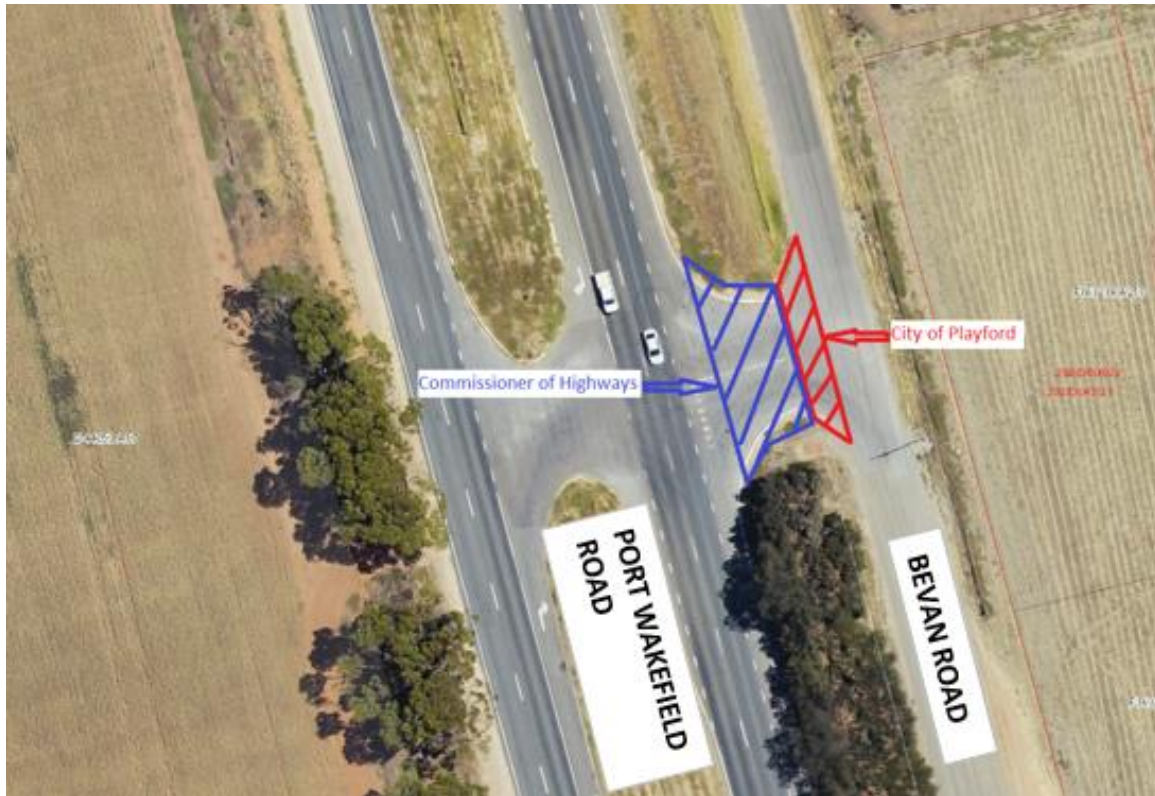


Figure 4: Ownership, Commissioner of Highway and City of Playford

Council Motions and Community Feedback

Council has received numerous Customer Requests (CRS) for the sealing of Bevan Road, between the intersection of Bevan Road/Port Wakefield Road, and Sheedy Road.

In response to resolution 5082, an information report was presented to the Strategy and Services Committee on 09 August 2022, which sought to respond to a series of questions regarding the sealing of Bevan Road. Following the Information Report, Council resolved at the Ordinary Council Meeting on the 23 August 2022 (5105):

That Council receive the report and note the information regarding Bevan Road and Sheedy Road and that following a site meeting and discussions with the DIT regarding any future plans for the intersection of Bevan Road and Port Wakefield Road, Council staff produce a subsequent report to Elected Members on their recommendations for the future upgrade (or otherwise) of Bevan and Sheedy Road at their earliest opportunity

2. RELEVANCE TO STRATEGIC PLAN

Community Theme 1: Improving safety and accessibility.

This report provides information on improving the safety and accessibility of the local road network in and around Virginia.

3. PUBLIC CONSULTATION

The information and future actions listed within this report do not require community engagement. However, any potential road closures referred to within the report will involve some level of consultation, delivered in accordance with legislation.

4. DISCUSSION

4.1 Response from Department for Infrastructure and Transport (DIT)

In response to resolution 5105, staff sought feedback from DIT regarding current and future plans for the Bevan Road/Port Wakefield Road intersection. DIT did not believe a site meeting was necessary.

DIT has advised Council that there are no plans for the Port Wakefield Road/Bevan Road intersection and instead recommended the closure of the intersection under Section 32 of the *South Australia Road Traffic Act 1961 – Road closing by councils for traffic management purposes*.

DIT advised that it would fund and project manage the installation of the traffic control device(s) to close the intersection, including the works on the right turn access at Port Wakefield Road median and the left turn slip lane at Port Wakefield Road. Council is awaiting written confirmation from DIT.

4.2 Future of Bevan Road, Sheedy Road and Port Wakefield intersection

4.2.1 Virginia Structure Plan Transport Assessment

DIT has recommended the closure of the Bevan Road/Port Wakefield Road intersection because it is consistent with the planned road network for Virginia (See Figure 5 below). The Virginia Structure Plan Transport Assessment, 2011 recommends the closure of Bevan Road, including the Bevan Road/Sheedy Road intersection. Development milestones linked to the Deferred Urban land to the north of the road in question, would trigger the need to close Bevan Road under this plan. See point 4.2.2 below.

The Virginia Structure Plan indicates that the future primary traffic routes, as shown in Figure 5, for this growth area will be Old Port Wakefield Road, Penfield Road, Angle Vale Road and Port Wakefield Road. The proportion of future traffic distribution through the primary roads are also shown in Figure 5.

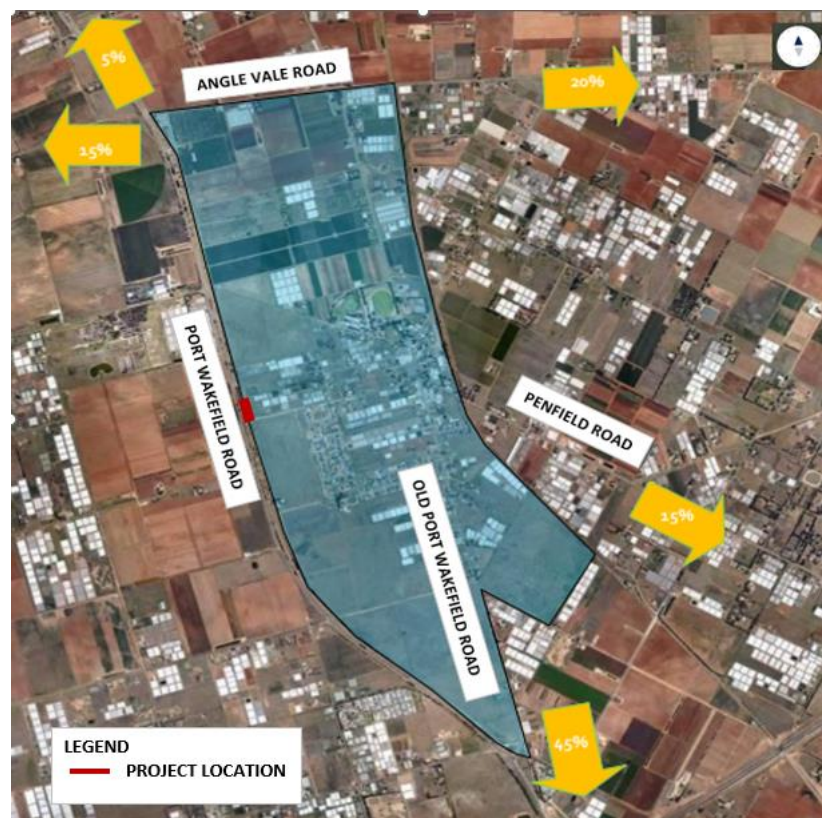


Figure 5: Planned future traffic distribution as modelled by DIT
(Source: Virginia Structure Plan Transport Assessment, 2011).

4.2.2 Deferred Urban Land

The land to the immediate north of the intersection onto Port Wakefield Road is located within a Deferred Urban Zone (Figure 6). The land is earmarked for future growth which will result in additional traffic movement. The area is currently zoned Deferred Urban as it sits within an identified flood zone, caused by outbreaks from the Gawler River. The Gawler River Flood Management Authority are currently developing a Stormwater Management Plan which seeks to address these flooding hazards. The plans are long term strategic infrastructure plans which will take many years to implement. This land will not be rezoned from Deferred Urban until the flooding hazards are addressed.

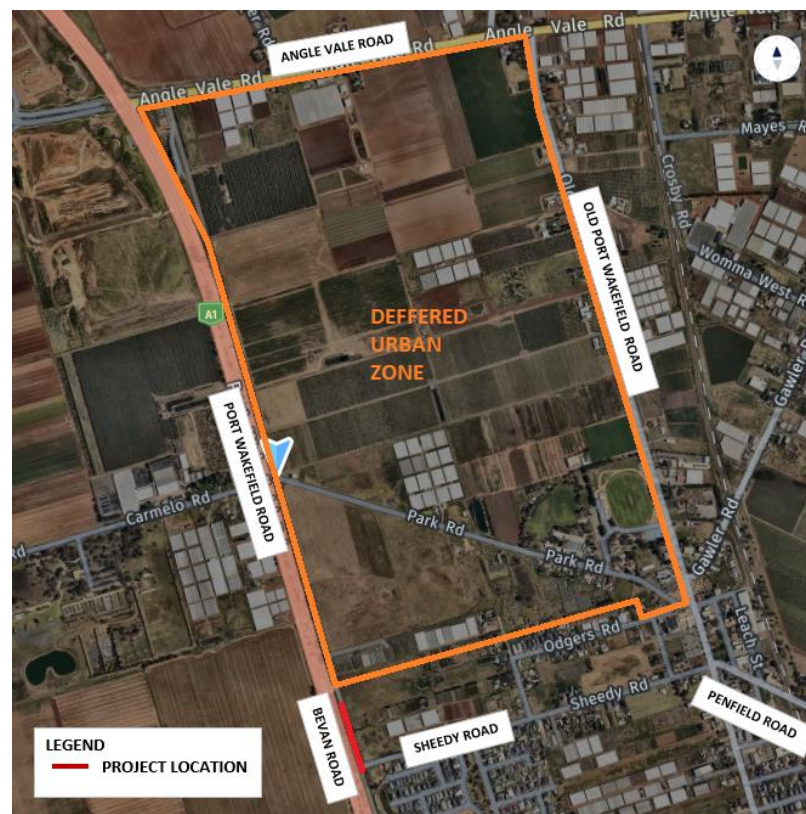


Figure 6: Deferred Urban Zone area

The current unsealed section of Bevan Road provides additional access into and out of Virginia, mainly servicing residents located within its proximity. Noting that as development progresses, the primary road network will take precedence and development milestones would trigger the closure of Bevan Road, including access via Sheedy Road. It is expected that these development milestones will not eventuate for another 10 to 15 years.

4.3 Road Closure

Council has the necessary power to undertake the road closure process recommended by DIT, pursuant to Section 32 of the South Australia Road Traffic Act 196. For the installation of traffic control device(s) to close this section of road to all vehicles indefinitely.

4.4 Traffic Movement

The table below summaries the traffic count taken over 7 days. Performed between 24/08/22 and 30/08/22.

Road	Direction	Vehicles Per Day
Bevan	North of Pt Wakefield junction, southbound	196
Bevan	North of Pt Wakefield junction, northbound	176
Sheedy	Eastbound	463
Sheedy	Westbound	640
Junction Port Wakefield and Bevan	In	267
Junction Port Wakefield and Bevan	Out	464

4.5 Surrounding projects and potential road works

Council currently has a number of planning projects underway which will impact the road network surrounding Bevan and Sheedy Road. They are as follows:

- Old Port Wakefield Road/Penfield Road/Sheedy Road intersection (in planning and being managed by DIT as a Virginia Road Deed project)
- Sheedy Road, between O'Loughlin Road and Old Port Wakefield Rd (in planning)
- Drainage works on park road (in planning)

Delivery of these projects will lead to road works. Closing the Port Wakefield Road, Bevan Road intersection will push more traffic movements through these road works.

5. OPTIONS

Recommendation

1. Council acknowledges that the intersection of Bevan Road/Port Wakefield Road will remain open for the foreseeable future to cater for local traffic movements.
2. Council includes the sealing of Bevan Road in its capital works program for 2023/24 and the associated financial considerations be included in Budget Review 1.
3. Council notes that concept planning for the upgrade of Sheedy Road is included in the 2023/24 Annual Business Plan.

Option 2

1. Council acknowledges that the intersection of Bevan Road/Port Wakefield Road will remain open for the foreseeable future to cater for local traffic movements.
2. Council does not seal Bevan Road.
3. Council notes that concept planning for the upgrade of Sheedy Road is included in the 2023/24 Annual Business Plan.

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

It is recommended that Council does not close the Bevan Road/Port Wakefield Road intersection, Bevan/Sheedy Road intersection, nor Bevan Rd. It is also recommended that Council seal the unsealed section of Bevan Road which intersects with Sheedy Road as highlighted in Figure 2 above.

Justifications for the recommendation above are listed below:

- Addresses community concerns and feedback about sealing Bevan Road.
- Cost savings for sealing the unsealed portion of Bevan Road. See financial implication section below.
- Maintains detour routes for future projects and road works.
- Established community use of the Bevan Road/Port Wakefield Road intersection, as an access onto Port Wakefield Road. Closing the intersection could cause community concern.
- Safety concerns at Bevan Road/Port Wakefield Road intersection are currently low.
- Until the flooding risk for the Deferred Urban zone to the north of the Bevan Road/Port Wakefield Road intersection is addressed the trigger to close this junction will not arise. Estimated timeframe for rezoning is 10-15 years.

Risk Appetite

Service Delivery

Council has a moderate appetite for supporting and enhancing existing services and programs to improve the social, recreation and health and wellbeing outcomes for residents; and driving social and economic transformation through a number of major projects and Council initiatives, which will create jobs and act as a catalyst for private investment into Northern Adelaide to support the growing population.

This decision will maintain and enhance the service standard of the Bevan and Sheedy Road network.

6.1.2 Financial Implications

	Current Year 2023/24 \$'000	Future Years 2024/25 \$'000	Ongoing \$'000
Operating Revenue			
Operating Expenditure		(19)	(19)
Net Operating Impact		(19)	(19)
Capital Revenue			
Capital Expenditure		90	90
Total Borrowings (Capital Investment)		90	90

The current cost to maintain the unsealed section of Bevan Road highlighted at Figure 2 is \$25,000 per annum. This includes an average of 6 grades per annum.

It is estimated that the capital cost to seal the section of Bevan Road highlighted at Figure 2 is \$90,000. This includes the necessary works to increase the current road pavement depth but does not include upgrading the road to an urban standard, i.e., lighting, landscaping, storm water. The ongoing operating cost associated with this investment is estimated at \$6,084 per annum. Therefore, by sealing this section of road, Council will generate an ongoing saving of \$18,916 per annum.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

This option reflects current status quo. It is likely that Council will continue to receive feedback from the community regarding the unsealed section of Bevan Road and will continue to incur the current maintenance cost associated with regular grading.

6.2.2 Financial Implications

The ongoing costs associated with regularly grading Bevan Road are greater than the ongoing costs associated with sealing the road.

COMMITTEE REPORTS

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

***Matters which cannot be
delegated to a Committee or Staff***

14.3 ENDORSEMENT OF CEO KEY PERFORMANCE INDICATORS (KPIs) FOR 2023/2024

Responsible Executive Manager : Elena Casciano

Report Author : Elena Casciano

Delegated Authority : Matters which cannot be delegated to a Committee or Staff

Attachments : 1 [↓](#). 2023/24 FY CEO KPIs

PURPOSE

For Council to endorse the proposed Key Performance Indicators (KPIs) for the Chief Executive Officer's (CEO's) annual performance review cycle 2023/24.

STAFF RECOMMENDATION

Council endorse the proposed Chief Executive Officer's (CEO's) Key Performance Indicators for the annual performance review cycle 2023/24 (Attachment 1).

COMMITTEE RECOMMENDATION

5522

Council endorse the proposed Chief Executive Officer's (CEO's) Key Performance Indicators for the annual performance review cycle 2023/24 (Attachment 1).

EXECUTIVE SUMMARY

To ensure the CEO is performing duties in accordance with section 99 of the *Local Government Act 1999* and in accordance with the CEO's Employment Agreement; KPIs are proposed (Attachment 1) for Council endorsement.

1. BACKGROUND

As per the CEO Review Committee Charter, section 4.1.3 "Delegations" the CEO Performance Review Committee are delegated to determine activities associated with reviewing the Chief Executive Officers performance review process, performance measures and targets, and the development plan and position description.

At the CEO Review Committee meeting held on 8 May 2023, the Committee discussed and provided input into the CEO KPIs for the formal annual performance 2023/24 review cycle.

2. RELEVANCE TO STRATEGIC PLAN

The CEO KPIs are directly linked to the Strategic Plan and assist in evidencing how the CEO is delivering on the Strategic Plan goals and objectives.

3. PUBLIC CONSULTATION

There is no requirement to consult the community on this issue.

4. DISCUSSION

- 4.1 The proposed KPIs for 2023/24 have been developed (Attachment 1) and take into account the KPIs for the previous financial year 2022/23 and input from the Committee on 8 May 2023.
- 4.2 Once the CEO KPIs for 2023/24 have been adopted by Council, ongoing monitoring and review of the progress of the KPIs will occur quarterly at the CEO Review Committee in accordance with the Committee delegation as per section 4.1.2 of the CEO Review Committee Charter to *“Review the CEO’s Performance in accordance with the agreed KPI’s” at the following scheduled meetings:*

Quarterly meetings will occur as follows:

- November: KPI review progress to date and review previous year financial results
- February: KPI review progress to date and half year financial review
- May: KPI review progress to date and discussion of KPIs for following year and agree process for formal review
- August: Review KPIs current year and confirm KPIs for the next review period; Review results of the formal review process of the CEOs performance.

5. OPTIONS

Recommendation

Council endorse the proposed Chief Executive Officer’s (CEO’s) Key Performance Indicators for the annual performance review cycle 2023/24 (Attachment 1).

Option 2

Council endorse the proposed Chief Executive Officer (CEO) Key Performance Indicators for the formal annual performance 2023/24 review cycle (Attachment 1), with the following amendments:

- _____
- _____
- _____

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

Ensuring KPIs are in place for the CEO ensures accountability for performance outcomes which is a key principle of good corporate governance. The benefits of evaluating the CEO can include:

- advancement of good CEO and Council relations

- clarification of the strategic direction and to ensure that the Council and CEO are moving in the same direction
- provision of early warnings of potential problems, should they arise
- to focus the CEO's attention on the CEO's accountability for performance and
- encouragement of the development of the CEO's skills and attributes.

Adoption of the proposed KPIs (Attachment 1), allows the CEO and Council to continue to deliver on focus areas of the Council, including the strategic direction.

The KPIs have been developed by the CEO in conjunction with the CEO Review Committee.

Risk Appetite

Regulatory Compliance

Council has a zero tolerance for non-compliance with applicable legislation including but not limited to: Local Government Act (LGA) 1999; Independent Commissioner Against Corruption (ICAC) Act 2012; Work Health & Safety (WHS) Act 2012; Environment Protection Act (EPA) 1993; Development Act 1993; Equal Employment Opportunity legislation; and Public Consultation legislation.

This decision will ensure council are meeting requirements under section 102A the *Local Government Act 1999* (SA) ensuring a Chief executive officer—performance review is undertaken at least once in each year.

6.1.2 Financial Implications

There are no financial or resource implications to endorse the CEO KPIs for the 2023/24 formal annual performance review cycle.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Adoption of the proposed KPIs (Attachment 1), allows the CEO and Council to continue to deliver on focus areas of the Council, including the Strategic Direction. The Council may wish to amend Attachment 1 to remove and/or include items as it sees fit.

6.2.2 Financial Implications

There are no financial or resource implications to endorse the CEO KPIs for the 2023/24 formal annual performance review cycle.

DESTINATION	OUTCOME	MEASURE
<u>DESTINATION 1</u> Ensure that our decisions and actions take a staged, planned, and consistent approach taking into account the community's expectations of happiness, liveability and prosperity as guided by Playford Community Vision 2043	Strategic Plan is used to guide decisions and actions	Contained in all reports
	Preparation of a budget aligned to Council's Financial Strategy	Demonstrated ability to deliver the intent of the budget
	Community is adequately engaged in the development of the Annual Business Plan	Demonstrated community engagement and response data Provide a comprehensive induction program for the new Council
<u>DESTINATION 2</u> Council's service delivery profile is aligned to the community's needs and wants	Analyse and review service standards to ensure alignment to deliver the greatest customer value	To maintain a rolling 5-year average, with an aim that the score should be equal to or higher than the rolling average
	Community members are satisfied with the way we interact with them	To maintain a rolling 5-year average, with an aim that the score should be equal to or higher than the rolling average
<u>DESTINATION 3</u> All employee's feel engaged and connected to the work of the organisation, to each other and the community	We provide an environment and tools that makes it easy to do a good job	Regular pulse survey, 2-year rolling trend
	The 'Foundation Principles' underpin the work we do and how we behave	Regular pulse survey, 2-year rolling trend
	We provide a safe working environment for all	Compliance Register Tasks Hazard Reporting vs Incident Reporting Sick Leave Employee turn over
<u>DESTINATION 4</u> The business is managed in a financially responsible way that delivers value for community investment	Effective debt management	Debt profile (good vs bad), Target for bad debt - \$0, Demonstrated reduction each year from October 2018 <ul style="list-style-type: none"> • Structural Debt Impact • Repurposing Assets
	Responsible financial management	Budget; achieve or exceed approved budget within the control of the administration Maintain service levels in the delivery of the budget Final budget analysis check post external audit
	Long-term financial sustainability	LTFP demonstrates maintenance of structural surplus over the long-term <ul style="list-style-type: none"> • 2023/24-2032/33 Long-Term Financial Plan 10-year projection (including structural surplus) • Continuous Improvement Savings
	The CBD investment decision is progressed	Managing development partners to agreed milestones

STAFF REPORTS

Matters for Information

15.1 BUDGET UPDATE REPORT

Responsible Executive Manager : Dale Welsh

Report Author : Trisca Price

Delegated Authority : Matters for Information

Attachments : 1 [↓](#). Budget Update Report

Purpose

To inform Council on the organisation's financial performance to the end of July 2023.

STAFF RECOMMENDATION

Council note the Budget Update report for the Period ending 31 July 2023.

RELEVANCE TO STRATEGIC PLAN

This item ensures we meet our legislative requirements under the *Local Government (Financial Management) Regulations 2011* and S123 (13) of the *Local Government Act 1999*. It also provides transparent financial reporting to our community by illustrating how our Finance Strategy is achieving long term financial sustainability.

RELEVANCE TO COMMUNITY ENGAGEMENT POLICY

There is no requirement to consult the public on this matter.

BACKGROUND

Council has responsibility under the *Local Government Financial Management Regulations 2011* and S123 (13) of the *Local Government Act 1999* to consider financial reports on the Council's financial performance and budget position.

CURRENT SITUATION

Budget Position

On 27 June 2023 Council adopted the 2023/24 Annual Business Plan and Budget, which included an operating surplus of \$7.8M, structural surplus of \$1.5M and a net capital budget of \$46.3M (capital expenditure of \$62.2M supported by \$16.0M of grant funding).

Operating Position

Year to Date

The results at 31 July 2023 is an operating surplus of \$0.5M compared with a budgeted surplus of \$0.6M, \$0.1M unfavourable. This comprises operating income being favourable to budget by \$0.1M and operating expenditure being unfavourable to budget by \$0.2M.

Structural surplus year to date of \$0.5M compared with a budgeted structural surplus of \$0.5M. The structural surplus excludes the one-off operating grants/contributions which will fund future infrastructure project and other one-off non recurrent items.

Full Year Forecast

As at 31 July 2023 is an operating deficit of \$7.3M compared with a budgeted operating surplus of \$7.8M, unfavourable by \$15.1M and structural deficit of \$13.7M compared with a budgeted structural surplus of \$1.5M. This largely reflects the forecasted FA Grant's income due to brought forward payment of approximately 100% of the 2023/24 allocation last financial year.

Capital Position

The full year net capital forecast of \$35.5M is \$10.7M less than the net capital budget of \$46.3M.

This reflects a retiming of capital expenditure due to delays in projects from 2022/23 that have carried over and projects that will be carried out as they continue into 2024/25. These projects will require a budget adjustment during Budget Review 1.

Further detail in relation to this Budget Update Report can be found in Attachment 1.

Debt Position

On 27 June 2023 Council adopted the 2023/24 Annual Business Plan and Budget and approved in accordance with Section 134 of the *Local Government Act 1999*, a maximum debt facility of \$150 million, a reduction from the \$155 million debt facility approved for 2022/23.

Actual borrowings at 31 July 2023 of \$92.0 million were well below the approved maximum debt facility.

FUTURE ACTION

Further updates to be provided on a monthly basis.

YTD Result as at July 2023

The table below shows the year to date position for income and expense with a year to date net Surplus of \$0.5M (excluding non-structural items).

	YTD Actual \$'000	YTD Budget \$'000	Variance Fav/(Unfav) \$'000	%	Explanation of variance where considered material
Income					
RATES REVENUES	8,474	8,471	3	0%	
STATUTORY CHARGES	253	212	41	19%	Additional building and compliance fines
USER CHARGES	271	275	(4)	(1%)	
INVESTMENT INCOME	10	4	6	150%	Additional interest income due to higher interest rates
REIMBURSEMENTS	66	38	28	74%	ESL prior year refund
OTHER INCOME	1	0	1	0%	
GRANTS, SUBSIDIES, CONTRIBUTIONS	423	360	63	18%	DIT bus shelter funding will be offset by expense
Total Income	9,498	9,360	138	1%	
Expense					
EMPLOYEE COSTS	3,364	3,299	(65)	(2%)	
MATERIALS CONTRACTS OTHER EXPENSES	2,895	2,788	(107)	(4%)	Waste costs
FINANCE COSTS	313	290	(23)	(8%)	Additional interest income due to higher interest rates
DEPRECIATION, AMORTISATION & IMPAIRMENT	2,405	2,411	6	0%	
Total Expense	8,977	8,788	(189)	(2%)	
Net Surplus/(Deficit)	521	572	(51)		
Non-Structural Items ¹	0	31	(31)		
Net Structural Surplus/(Deficit)	521	541	(20)		

Notes:

1. Developer contributions, Federal grants, reserves & one off investment decisions not part of recurrent base budget or for future use on infrastructure projects.

Full Year Forecast Result as at July 2023

The table below shows the full year forecasted result for income and expense with a net Deficit of \$13.7M (excluding non-structural items) which is Unfavourable to Budget by \$15.1M.

	Full Year Forecast \$'000	Full Year Budget \$'000	Variance Fav/(Unfav) \$'000	%	Explanation of variance where considered material
Income					
RATES REVENUES	102,047	102,004	43	0%	
STATUTORY CHARGES	2,926	2,888	38	1%	
USER CHARGES	6,089	6,047	42	1%	
INVESTMENT INCOME	63	52	11	21%	Additional interest income due to higher
REIMBURSEMENTS	643	637	6	1%	
OTHER INCOME	177	177	0	0%	
GRANTS, SUBSIDIES, CONTRIBUTIONS	11,920	27,187	(15,267)	(56%)	Financial assistance grants prepaid in 2022-23
Total Income	123,865	138,992	(15,127)	(11%)	
Expense					
EMPLOYEE COSTS	47,671	47,719	48	0%	
MATERIALS CONTRACTS OTHER EXPENSES	47,649	47,625	(24)	(0%)	
FINANCE COSTS	4,772	4,756	(16)	(0%)	
DEPRECIATION, AMORTISATION & IMPAIRMENT	30,502	30,502	0	0%	
NET LOSS- JOINT VENTURES & ASSOCIATES	585	585	0	0%	
Total Expense	131,179	131,187	8	0%	
Net Surplus/(Deficit)	(7,314)	7,805	(15,119)		
Non-Structural Items ¹	6,344	6,343	1		
Net Structural Surplus/(Deficit)	(13,658)	1,462	(15,120)		
<i>For comparative purposes only</i>					
<i>Adjustment for advance payment of FA Grants</i>	<i>15,345</i>		<i>15,345</i>		
Adjusted Net Structural Surplus/(Deficit)	1,687	1,462	225		

Notes:

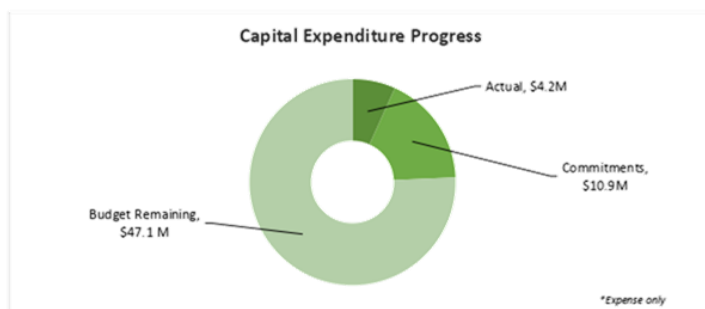
1. Developer contributions, Federal grants, reserves & one off investment decisions not part of recurrent base budget or for future use on infrastructure projects.

Capital Full Year Movement (2023-2024)

The table below shows the full year forecasted net capital expenditure of \$35.5M which is less than Budget by \$10.7M.

	Full Year Forecast	Full Year Budget	Variance Less/ (Greater)	Explanation of variance where considered material
Revenue	(6,295)	(15,961)	9,666	Park Road Drainage, Virgo St Reserve and Barrow St Reserve Upgrades, Munno Para Sportsground Stage 1 and Argana Park Oval Lighting grants deferred until construction commences.
Expenses	41,814	62,224	20,410	McGilp Reserve, Argana Car Parking, Virgo St Reserve and Barrow St Reserve Upgrades, Kalara Reserve-Andrews Farm Soccer Upgrades, Argana Park - Shared Change Facilities, Blakes Crossing LTMP, Munno Para Sportsground Stage 1 in design stage. AMP -Kinkaid Rd awaiting grant outcome.
Total Net Capital Expenditure	35,519	46,263	10,744	

	Full Year Forecast \$'000	Full Year Budget \$'000	Variance Less/ (Greater) \$'000	Explanation of variance where considered material
Buildings	1,057	1,392	335	ATCO Transportable renewal deferred
Fleet	4,335	4,335	-	
IT	1,141	1,035	(106)	Carry in for BR1
Northern CBD	984	666	(318)	Carry in for BR1
Other	2,844	4,023	1,179	Development costs under negotiation with developers
Playford Alive	470	470	-	
Parks	2,194	6,823	4,629	McGilp Reserve Redevelopment, Kalara Reserve-Andrews Farm Soccer Upgrades, Argana Park - Shared Change Facilities in design stage offset by Mofflin Reserve Upgrade carry in to be processed at BR1.
Stormwater	4,216	1,692	(2,524)	Park Rd Drainage carry in to be processed at BR1
Streetscapes	2,792	3,585	793	AMP streetscape and New Footpath works currently being scoped
Transport	15,105	22,004	6,899	Argana Park - Car Parking in design stage, AMP Kinkaid Rd awaiting grant application outcome, Munno Para Sportsground Stage 1 in design stage. Supplementary Local Roads and LRCI Phase 4b awaiting allocation.
Wetlands	381	238	(143)	Carry in to be processed at BR1
Total Net Capital Expenditure	35,519	46,263	10,744	

Capital Expenditure Progress as at July

Borrowings/Investment Summary (2023/2024)

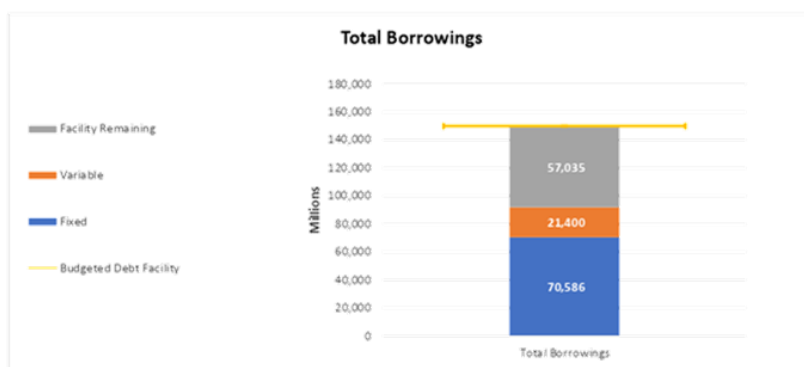
Debt Mix:

As at July 2023 the balance of Council's short-term investments is \$0.3M.

Council's total borrowings as at the end of July 2023 are \$92.0M, comprising \$70.6M in fixed rate borrowings and \$21.4M of variable rate borrowings; total facilities accumulate to \$149.0M.

Total borrowings, net of repayments, have decreased \$9.1M from \$101.1M the prior month. This is due to the early receipt of the 23/24 FA Grants.

The LTFP has a budgeted debt facility of \$150.0M based on the assumption of full delivery of capital programs and an allowance for Treasury cash flow management. These borrowings fall within the approved budget, Council's adopted financial indicators and the LTFP. Forecasted Debt as at 30 June 2024 is \$103.5M.



Rates Recovery:

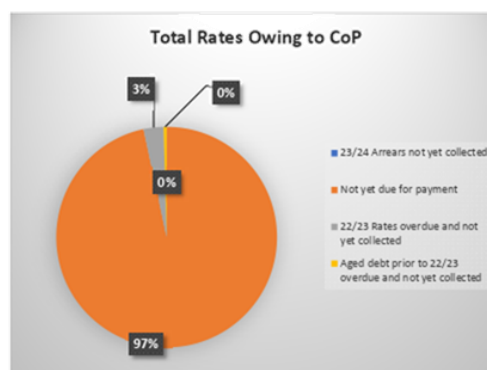
Total rates owing of \$99.1M as at July 2023 reflects an increase of \$10.9M compared to the total rates owing as at July 2022 consistent with the increase in total rates.

The total aged rates owing greater than 12 months old of \$3.3M as at July 2023 reflects an increase of \$0.7M compared to \$2.6M at July 2022, reflecting current economic environment.

The average aged amount owed per debtor of \$988 as at July 2023 reflects an increase of 13.2% compared to \$873 as at July 2022.

Rates recovery has a direct impact on positive cash flow which then correlates to borrowings. By maximising cashflows, less borrowings are required to fund operational expenditure.

Rates KPI Comparison	July 2023	July 2022
Total Rates Owing to CoP	99,061,950	88,196,440
Total % Collected	6%	7%
Aged rates owed over 12 months	3,330,378	2,585,178
% Aged Rates Collected since 30 June	23%	24%
Average Aged Rates owing	988	873



Reserves

The reserves are a collation of developer contributions received over a number of periods and are managed as a cash offset against our debt. Under legislation we are required to apply interest income to the balance in reserves using the RBA average cash rate.

The forecasted balance of reserves as at 30 June 2024 is \$12.0M.

Below is a summary of the forecasted contributions, expenditure and estimated interest as at July 2023.

Reserve	Opening Balance	Forecasted Developer Contributions & State Govt Grants	Forecasted Expenditure	Transfer	Estimated Interest	Forecasted Closing balance
	\$'000	\$'000	\$'000	\$'000	\$'000	22/23
Open Space Reserve	9,563	2,056	(4,364)	-	297	7,552
Stormwater Infrastructure Deed - Virginia	(157)	-	-	-	(6)	(163)
Stormwater Infrastructure Deed - Angle Vale	505	-	-	-	21	525
Stormwater Infrastructure Deed - Playford North Extension	(609)	-	-	-	(25)	(634)
Social Infrastructure Deed - Virginia	159	-	-	-	7	166
Social Infrastructure Deed - Angle Vale	1,493	-	-	-	61	1,554
Social Infrastructure Deed - PNE	379	-	-	-	16	395
Supplementary Local Roads	2,721	-	(1,792)	-	38	967
Playford Alive Initiative Fund	147	208	(40)	-	13	328
Urban fund tree	23	1	-	-	1	25
Gawler Rail Vegetation Offset	232	-	(97)	-	6	141
Special Local Road Grant Unspent	130	-	-	-	5	135
Other one-off Reserves	1,355	-	(407)	-	39	987
	15,941	2,265	(6,700)	-	472	11,978

Financial Indicators

Financial sustainability is achieved when Council can deliver the services it provides to the community at an agreed and consistent standard across a long period, without the need for significant rate increases or significant service reductions, whilst maintaining inter-generational equity.

Financial sustainability enables Council to:

- Deliver and maintain intergenerational equity
- Maintain a solid and healthy financial position
- Maintain a degree of stability and predictability for future rate increases
- Manage its debt levels

Council has six financial indicators used to measure its financial sustainability.

Financial Indicator	Explanation	Target	Forecast	Adjusted Forecast	Budget	Points to note on indicators outside of target range
Operating Surplus Ratio	Gives an indication of Council's ability to service its operations from expected income, while maintaining long term financial sustainability.	Between 1% and 10%	✗ -5.9%	✓ 5.8%	✓ 5.6%	Adjusted for prepayment of 23/24 FA Grants in 22/23
Structural Surplus Ratio	Operating Surplus Ratio excluding one off grants, contributions, reserves and investments	Between 1% and 4%	✗ -11.7%	✓ 1.2%	✓ 1.1%	Adjusted for prepayment of 23/24 FA Grants in 22/23
Cash Flow from Operations Ratio*	Measures whether Council is generating enough cash from its operations to cover the replacement of assets over time.	Between 90% and 110%	✓ 99.0%	✗ 161.4%	✗ 161.4%	Adjusted for prepayment of 23/24 FA Grants in 22/23
Asset Renewal Funding Ratio	Shows whether or not Council is replacing assets at the rate as required in the Asset Management Plan.	Between 90% and 110%	✓ 106.5%	✓ 106.5%	✗ 121.6%	Budget above target as a result of deferred AMP Program from 2022/23 carried over to 2023/24
Net Financial Liabilities Ratio**	Shows the extent to which Council is managing its debt.	Between 50% and 160%	✓ 77.4%	✓ 68.9%	✓ 88.9%	
Interest Expense Ratio	Shows how much discretionary income is used to pay interest on borrowings	Between 4% and 8%	✓ 4.7%	✓ 4.7%	✓ 4.7%	

*Note that the Cashflow from Operation Ratio Forecast is only updated at BR1, Mid Year, BR2

**Note that forecast for Net Financial Liabilities Ratio is based on current period balance

Adjusted Forecast corrects the distortion created due to accounting treatment of the advance payment of FA Grants allocation, and creates a more accurate basis for comparison.

COMMITTEE REPORTS

STRATEGY AND SERVICES COMMITTEE

Confidential Matters

17.1 RIVERLEA ENVIRONMENTAL IMPACT STATEMENT (EIS) FOR SALT WATER LAKES AND AMENDED PRECINCT 2 LAYOUT

Contact Person: Tina Hudson

Why is this matter before the Council or Committee?

Matters for Information

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90(2) of *the Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Corporate Services;
- General Manager City Services;
- Executive Strategic Advisor;
- Senior Manager Financial Services;
- Senior Manager City and Corporate Plans;
- Senior Manager Community Engagement and Experience;
- Senior Manager Information, Technology and Governance;
- Manager Governance;
- Growth and Infrastructure Coordinator
- Governance Support;
- ICT Support;
- Minute Taker;

in order to consider in confidence agenda item 17.1 under Section 90(3)(b) of the *Local Government Act 1999* on the basis that:

(b) information the disclosure of which –

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information in the report and any subsequent discussion could reasonably be expected to undermine future commercial negotiations and be contrary to the public interest.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.1

C. COMMITTEE TO DECIDE HOW LONG ITEM 17.1 IS TO BE KEPT IN CONFIDENCE

PURPOSE

To resolve how long agenda item 17.1 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 17.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Report for Item 17.1
- Attachment(s) for Item 17.1
- Minutes for Item 17.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of *the Local Government Act 1999*.

COMMITTEE RECOMMENDATION

5520

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Report for Item 8.1
- Attachment(s) for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of *the Local Government Act 1999*.

COMMITTEE REPORTS

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

Confidential Matters

17.2 CEO PERFORMANCE ASSESSMENT 2022/2023

Contact Person: Elena Casciano

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90(2) of *the Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- AM Consulting – Ms Allison Ashby;
- Senior Manager Information, Technology and Governance;
- Minute Taker;

in order to consider in confidence agenda item 17.2 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential as it pertains to the personal affairs of the CEO.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.2**C. COMMITTEE TO DECIDE HOW LONG ITEM 17.2 IS TO BE KEPT IN CONFIDENCE****PURPOSE**

To resolve how long agenda item 17.2 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 17.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Attachment(s) for Item 17.2
- Minutes for Item 17.2

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of *the Local Government Act 1999*.

COMMITTEE RECOMMENDATION**5525**

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Attachments for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of *the Local Government Act 1999*.

17.3 CEO ANNUAL REMUNERATION AND POSITION DESCRIPTION REVIEW 2023

Contact Person: Elena Casciano

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90(2) of *the Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- AM Consulting – Ms Allison Ashby;
- Senior Manager Information, Technology and Governance;
- Minute Taker;

in order to consider in confidence agenda item 17.3 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is Confidential because pertains to the personal details of the CEO.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.3**C. COMMITTEE TO DECIDE HOW LONG ITEM 17.3 IS TO BE KEPT IN CONFIDENCE****PURPOSE**

To resolve how long agenda item 17.3 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 17.3 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Minutes for Item 17.3
- Report for Item 17.3
- Attachment(s) for Item 17.3

This order shall operate until Schedule 2 of the Employment Agreement has been amended (if required) in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

COMMITTEE RECOMMENDATION**5528**

Pursuant to Section 91(7) of *the Local Government Act 1999*, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Minutes for Item 8.2
- Report for Item 8.2
- Attachments for Item 8.2

This order shall operate until Schedule 2 of the Employment Agreement has been amended (if required) in accordance with Section 91(9)(a) of the *Local Government Act 1999*.