



NOTICE

of

ORDINARY COUNCIL MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

TO BE HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

MEMBERS MAY PARTICIPATE BY ELECTRONIC MEANS

ON

TUESDAY, 14 DECEMBER 2021 AT 7:00PM

THIS MEETING WILL ALSO BE VIEWABLE AT
<https://www.youtube.com/user/CityOfPlayford>

**SAM GREEN
CHIEF EXECUTIVE OFFICER**

Issue Date: Thursday, 9 December 2021

MEMBERSHIP

MAYOR GLENN DOCHERTY – Principal Member

Cr Akram Arifi	Cr Marilyn Baker	Cr Stephen Coppins
Cr Andrew Craig	Cr Veronica Gossink	Cr Shirley Halls
Cr David Kerrison	Cr Clint Marsh	Cr Misty Norris
Cr Jane Onuzans	Cr Peter Rentoulis	Cr Dennis Ryan
Cr Gay Smallwood-Smith	Cr Katrina Stroet	Cr Cathy-Jo Tame

**City of Playford
Ordinary Council Meeting**

AGENDA

TUESDAY, 14 DECEMBER 2021 AT 7:00PM

1 ATTENDANCE RECORD

1.1 Present

1.2 Apologies

1.3 Not Present

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Ordinary Council Meeting held 23 November 2021 be confirmed as a true and accurate record of proceedings.

The Minutes of the Special Council Meeting held 30 November 2021 be confirmed as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

4 MAYOR'S REPORT

5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS

6 REPORTS BY COUNCILLORS

7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)

8 QUESTIONS WITHOUT NOTICE

9 QUESTIONS ON NOTICE**Cr Clint Marsh****Question**

Can the Administration provide the community with the most recent revised and agreed to DIT Road Infrastructure Deed Five Year Delivery Plan for the growth areas in City of Playford?

Including the roads, financial year for concept design funding and construction funding.

Answer

The current (July 2021) Minister approved 4-Year Rolling Schedule can be found on Council's website.

It is noted that the Rolling Schedule is formally updated once a year, meaning future year projects are subject to change based on growth requirements.

10 PETITIONS

10.1 Petition - Parking for Grenville Centre (Attachment)7

11 DEPUTATION / REPRESENTATIONS

11.1 Deputation - Petition for Parking - Grenville Centre - Maxine Lavelle

11.2 Deputation - Petition for Parking - Grenville Centre - Kathleen Simmonds

11.3 Deputation - Petition for Parking (Grenville Hub) - David B Griffiths

11.4 Community Land Revocation - Main North Road - Holly Whittenbury

12 MOTIONS WITHOUT NOTICE**13 MOTIONS ON NOTICE**

13.1 Motion on Notice - Strategy and Services Committee Charter11

14 COMMITTEE REPORTS**Chief Executive Officer Review Committee**

Nil

Civic Events Committee

Nil

Corporate Governance Committee*Matters which cannot be delegated to a Committee or Staff.*

- 14.1 Adoption of Corporate Governance Committee Annual Report 2020/21
(Attachment).....13

Strategy and Services Committee*Matters which cannot be delegated to a Committee or Staff.*

- 14.2 Argana Park Masterplan (Attachment).....37
Matters for Information.
- 14.3 Disability Action and Inclusion Plan yearly update51

15 STAFF REPORTS*Matters for Information.*

- 15.1 Budget Update Report (Attachment).....55

16 INFORMAL DISCUSSION

Nil

17 CONFIDENTIAL MATTERS**Strategy and Services Committee**

- 17.1 Munno Para West Neighbourhood Park (Attachment)64

STAFF REPORTS*Matters which cannot be delegated to a Committee or Staff.*

- 17.2 Lot 4 Mingari Street, Munno Para (Attachments)68
- 17.3 Investment Opportunity (Attachment)71

18 CLOSURE

Petitions

10.1 PETITION - PARKING FOR GRENVILLE CENTRE

Contact Person: Barry Porter

Attachments : 1. Attachment 1 - Petition Statement for Parking - Maxine Lavelle

A petition with 265 petitioners was received on 30 November 2021 requesting that Council consider making the temporary parking at the rear of the Grenville hub permanently reserved for Grenville use only. The petition statement is Attachment 1.

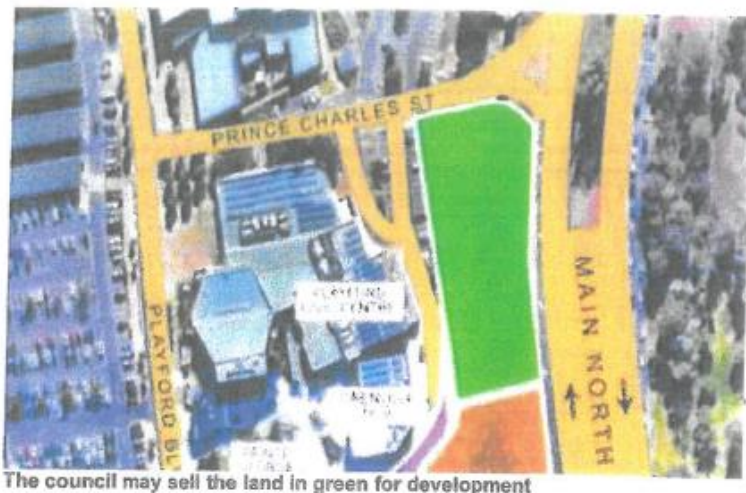
The petition outlines risk factors associated with many of the Grenville members, an older generation with obviously limited mobility, unable to successfully use the new indoor parking facility, especially in inclement weather.

The petition asked signatories to note whether they were a resident or ratepayer with ratepayers making up the largest share out of those who identified.

Of the 265 petitioners:

- a) 230 were considered valid signatories, meeting the basic requirements of Name, Address and Signature. The remaining 35 were missing one or a combination of these factors; and
- b) Of the 265 petitioners 136 identified as Ratepayers, 62 identified as Residents, 40 did not identify as either and 27 resided outside of the city, however, were users/volunteers of the centre.

On speaking to the head petitioner, Ms Maxine Lavell, Governance determined that of the two images included only the top one (as pictured below) was relevant to the petition content.



Ms Lavell was handed the document with the two pictures in-situ and didn't remove prior to the petition being put out for signatures.

This request has been assessed and cannot be actioned as a routine customer request as the land in question forms part of the potential CBD upgrade with options and requirements still under investigation.

STAFF RECOMMENDATION

Council receive and note the petition.

PETITION FOR PARKING

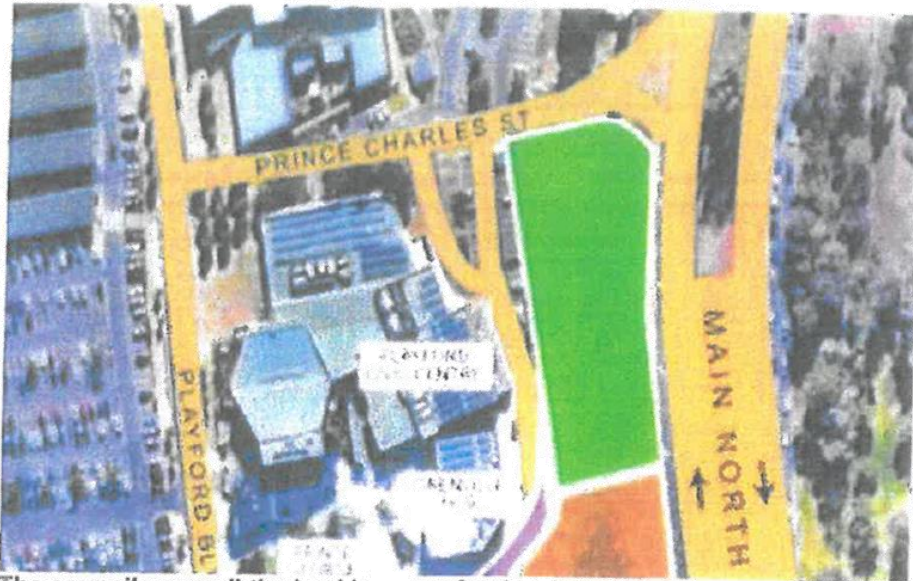
We are very concerned about the vehicle parking facilities for the Grenville hub. The new indoor parking facility at the corner of Philip Highway is prohibitive for elderly persons because of the distance from the centre and also the inappropriate design with no entrance or exit at ground level for pedestrians. With the lift situated at the first level and not ground level and also at the far end of the building in relation to the Grenville centre, this requires users to negotiate a considerable incline when entering and exiting the building, coupled with a significant walk to the centre.

To subject Grenville members, an older generation with obviously limited mobility, to this ordeal which is both physically and mentally stressful is completely contrary to the very purpose of the centre in providing an active and enjoyable life style.

The risk factor for older people seems to be an infringement on the health and safety policy of the centre, especially with inclement weather.

The Grenville centre is greatly appreciated by all users but it is essential to have easy and reserved access

At present many members are using the temporary parking at the rear of the centre which is ideally situated. We request that this area be permanently reserved for Grenville use only.



The council may sell the land in green for development



The council could sell community land highlighted in blue on Main North Rd

Motions on Notice

13.1 MOTION ON NOTICE - STRATEGY AND SERVICES COMMITTEE CHARTER

Contact Person: Sam Green

Why is this matter before the Council or Committee?

Councillor Rentoulis has submitted the following Motion on Notice for Council's consideration.

MOTION ON NOTICE

The Strategy and Services Committee Charter Clause 6 Membership be amended to read as follows:

- 6.1 The Committee shall comprise of the Mayor and Councillors.
- 6.2 The Presiding Member will be appointed by the Committee from within the Committee.
- 6.3 The term of the Presiding Members will be one (1) year, after which they may stand for re-election.
- 6.4 The term of the Presiding Member's appointment will be for a period not exceeding the next General Election.
- 6.5 Membership of the Strategy and Services Committee is for the current term of the Council.

COMMITTEE REPORTS

CORPORATE GOVERNANCE COMMITTEE

***Matters which cannot be
delegated to a Committee or
Staff.***

14.1 ADOPTION OF CORPORATE GOVERNANCE COMMITTEE ANNUAL REPORT 2020/21

Responsible Executive Manager : Barry Porter

Report Author : Susie Reichstein

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1 [↓](#). Corporate Governance Committee Annual Report 2020-2021

PURPOSE

For Council to endorse the Corporate Governance Committee Annual Report for 2020/21.

STAFF RECOMMENDATION

Council endorse the Corporate Governance Committee Annual Report 2020/21 (Attachment 1).

COMMITTEE RECOMMENDATION

Council endorse the Corporate Governance Committee Annual Report 2020/21 (Attachment 1), with the following amendments:

1. Page 19 – Feedback of Self-Assessment remove reference of percentages, so the section reads:

With regard to Financial Reporting, Committee Members reported the functions and responsibilities outlined in the Committee's Charter are undertaken in a suitable and consistent manner and overall, the Committee agreed that the external audit was undertaken appropriately.

EXECUTIVE SUMMARY

In accordance with the Corporate Governance Committee Charter, it is a requirement to complete an Annual Self-Assessment in regard to the on-going role and effectiveness of the Committee and relevance to the Charter. Following the completion of the Annual Self-Assessment, the Corporate Governance Committee Annual Report 2020/21 has been developed (Attachment 1) for Council's endorsement.

1. BACKGROUND

In accordance with the Corporate Governance Committee Charter, the Committee has undertaken the 2020/21 Annual Self-Assessment to determine the on-going role and effectiveness of the Committee with regards to:

- Financial Reporting
- Internal Control, Audit & Risk Management Systems

- Public Interest Disclosures
- Strategic Management Plans
- Other Investigations or Evaluations

The Committee were provided the online annual Self-Assessment survey on 7 October 2021 providing the opportunity for Committee Members to provide their feedback on the activities of the Committee and suggesting any areas for improvement.

The results of the assessment are presented to the Committee in the attached Corporate Governance Committee Annual Report 2020/21. Members of the Committee and Executive were provided with a draft copy of the Annual Report to enable any feedback to be considered and incorporated if required.

2. RELEVANCE TO STRATEGIC PLAN

Decision Making Filter – We will ensure that we meet our legislative requirements and legal obligations.

The completion of the annual self-assessment and development of the annual report ensure the requirements of the Committee Charter are fulfilled. The annual report including the self-assessment can be used to demonstrate the Committee is fulfilling the role of Council's audit committee as required under Section 126 of the *Local Government Act 1999*.

3. PUBLIC CONSULTATION

There is no requirement under the *Local Government Act 1999* to consult the community on the Corporate Governance Committee Annual Report 2020/21.

4. DISCUSSION

- 4.1 In accordance with the Charter, the Committee review their activities on an annual basis in relation to relevance and effectiveness, best practice principles and legislation.
- 4.2 The Committee's role is to:
 - Fulfil the role of Council's audit committee as required under Section 126 of the *Local Government Act 1999*.
 - Assist the Council in reviewing the principal risks facing the Council, including those that threaten the Council's strategic directions.
 - Assist in the effective management of financial and other risks and the protection of Council assets.
 - Review developments and adequacy of principles, policies and practices of Financial Planning and Reporting, Corporate Governance, Risk Management and Internal Control and make recommendations to Council as appropriate.
- 4.3 Undertaking the annual Self-Assessment, has enabled the Corporate Governance Committee Annual Report 2020/21 to be developed and presented to the Committee for review and subsequently to Council for endorsement.
- 4.4 The report details the role, structure and self-assessed effectiveness of the Committee for the information of the Council.

5. OPTIONS

Recommendation

Council endorse the Corporate Governance Committee Annual Report 2020/21 (Attachment 1).

Option 2

Council endorse the Corporate Governance Committee Annual Report 2020/21 (Attachment 1), with the following amendments:

1. _____
2. _____
3. _____

6. ANALYSIS OF OPTIONS

6.1 Recommendation Analysis

6.1.1 Analysis & Implications of the Recommendation

The adoption of the Corporate Governance Committee Annual Report 2020/21 assists with the assessment of the Committee's activities against the Charter, including:

- Financial Reporting
- Internal Control, Audit & Risk Management Systems
- Public Interest Disclosures
- Strategic Management Plans
- Other Investigations or Evaluations

This assessment against the Charter assists with accountability and provides transparency regarding the operations of the Committee.

Risk Appetite

Financial Sustainability

Council has a low appetite for short-term financial risk that adversely impacts on the delivery of the long term financial plan and the Council's overall stability and sustainability.

The role of the Corporate Governance Committee is to assist the Council in the effective management of financial and other risks.

Regulatory Compliance

Council has a zero tolerance for non-compliance with applicable legislation including but not limited to: Local Government Act (LGA) 1999; Independent Commissioner Against Corruption (ICAC) Act 2012; Work Health & Safety (WHS) Act 2012; Environment Protection Act (EPA) 1993; Development Act 1993; Equal Employment Opportunity legislation; and Public Consultation legislation.

This decision will meet the Committee's requirements under the Corporate Governance Committee Charter to conduct an annual self-assessment. The annual report including the self-assessment can be used to demonstrate the Committee is fulfilling the role of Council's audit committee as required under Section 126 of the *Local Government Act 1999*.

6.1.2 Financial Implications

There are no financial or resource implications resulting from Council endorsing the annual report.

6.2 Option 2 Analysis

6.2.1 Analysis & Implications of Option 2

Council may choose to amend the recommendation and consider alternative changes to the Corporate Governance Committee Annual Report 2020/21.

6.2.2 Financial Implications

There are no financial or resource implications resulting from Council endorsing the annual report.



City of Playford

Corporate Governance Committee Annual Report 2020/21



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City of Playford
Corporate Governance Committee
Annual Report 2020-21

CONTENTS PAGE

1.	INTRODUCTION	4
2.	ROLE OF THE COMMITTEE	5
3.	MEETINGS	5
4.	PRESIDING MEMBER	6
5.	RECORD OF ATTENDANCE	6
6.	ADMINISTRATION SUPPORT.....	6
7.	COMMITTEE EXTERNAL REVIEW	6
8.	ICAC EVALUATION	7
9.	2020/21 SELF-ASSESSMENT	7
	SELF-ASSESSMENT RESULTS 2020/2021	12
	SELF-ASSESSMENT OVERALL COMMENTS.....	15
	CORPORATE GOVERNANCE COMMITTEE - AGENDA ITEMS.....	16



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1. INTRODUCTION

This Annual Report documents the operation and activities of the City of Playford Corporate Governance Committee from 1 July 2020 to 30 June 2021.

Council's Corporate Governance Committee reviews and monitors the integrity of Council, including financial statements, internal controls, audit and risk management systems and strategic management plans.

The Committee is comprised of five (5) members consisting of the Mayor, one (1) Council Member and three (3) Independent Members.

The term of the Council Members' appointment is generally for two years but does not exceed the next General Election.

Independent Members appointed to the Committee may carry over past an election term.

The Presiding Member must be an Independent Member and will be determined by the Committee for twelve (12) months, after which they may stand for re-election.

Independent Members of the Committee are appointed to bring current and relevant experience and their capacity to act as a mentor to the Council Members on the Committee.

Independent Members of the Corporate Governance Committee are paid for their services and are remunerated in accordance with the Council Policy and Committee's Charter.

During the 2020/21 financial year, the Committee's membership remained largely unchanged, with Mr Peter Brass assuming the position of Presiding Member, as resolved at the Committee on 5 May 2020 (resolution 4010).

Mayor Glenn Docherty continues his role as a Mayor Representative with Cr Onuzans remaining appointed as the Council Member representative.

The table below provides a summary of current Committee Membership and Term of Office details:

Term of Office		
Appointed Member	Endorsed by Council	Term Concludes
Cr Jane Onuzans	01 November 2019	31 October 2021
Mr Martin White	24 September 2019	31 March 2022
Mr Mark Labaz	24 March 2020	31 March 2022
Mayor Glenn Docherty	27 November 2018	November 2022
Mr Peter Brass	26 November 2019	31 March 2023

The Committee undertook a Self-Assessment Survey in October 2021 providing their individual assessment on activities related to Corporate Reporting, External Audit, Internal Audit, Risk Management, Compliance and Ethics, Membership, Meetings and Reporting and evaluating their performance, activities and recommendations.



2. ROLE OF THE COMMITTEE

The purpose of the Corporate Governance Committee is to assist in the coordination of relevant activities of management, the internal audit function and the external auditor to facilitate achieving overall organisational objectives in an efficient and effective manner.

The Committees role is to:

- *Fulfil the role of Council's Audit Committee as required in Section 126 of the Local Government Act.*
- *Assist the Council in reviewing the principal risks facing the Council, including those that threaten the Council's strategic directions.*
- *Assist in the effective management of financial and other risks and the protection of Council assets.*
- *Review developments and adequacy of principles, policies and practices of Financial Planning and Reporting, Corporate Governance, Risk Management and Internal Control and make recommendations to Council as appropriate.*

Terms of Reference

The Committee's Terms of Reference are to consider all matters outlined in Section 126(4) of the *Local Government Act 1999*, ie:

- Financial Reporting
- Internal Control, Internal Audit & Risk Management Systems
- Public Interest Disclosures
- Strategic Management Plans
- Other Investigations or Evaluations

The specific objectives of the Corporate Governance Committee are outlined in the Committee's Charter.

3. MEETINGS

Corporate Governance Committee meetings are held on the first Tuesday of the month, starting at 4:30pm. The Committee meets a minimum six (6) times per annum, with the schedule determined by the Committee in their workplan.

During the 2020/21 period, the Committee held eight (8) meetings with the average meeting lasting 1 hours and 42 minutes.

Due to the instigation of the *Local Government Public Health Emergency Amendment Act 2020* in relation to the COVID-19 pandemic, and the need to maintain personal distancing, all members were able to participate via Zoom Video Communications, Inc. (teleconferencing) for all Corporate Governance Committee meetings. Attendance was often split between remote and in person attendance.

The Committee considered 49 Reports and 15 Informal Discussion Items from 1 July 2020 to 30 June 2021. The Committee went in to Confidence on four (4) occasions to discuss matters of a planning nature or emerging risks that the Council considered necessary to consider these matters in confidence.



4. PRESIDING MEMBER

The Presiding Member oversees the conduct of the Corporate Governance Committee Meetings in accordance with the *Local Government Act 1999* and Code of Practice for Council and Committee Meetings. Their role ensures that all Committee Members have the opportunity to participate in debate and discussions in an open and encouraging manner.

At the May 2021 Corporate Governance Committee meeting, the Committee appointed Mr Mark Labaz as Chair for a 12-month period, taking over from Mr Peter Brass who held the position for the preceding 12 months.

5. RECORD OF ATTENDANCE

Record of Attendance for Corporate Governance Meetings held from July 2020 to June 2021.

Member Name	Total Number of Meetings	Attendance	Attendance Rate
Cr Jane Onuzans	8	7	87.50%
Mr Martin White	8	8	100.00%
Mr Mark Labaz	8	8	100.00%
Mayor Glenn Docherty	8	6	75.00%
Mr Peter Brass	8	8	100.00%

6. ADMINISTRATION SUPPORT

An Executive Officer (EO) is appointed by the CEO to support the administration and operation of the Committee with the Executive Officer and relevant staff able to provide advice during the meeting as required in order to aid informed decision-making. The General Manager Strategy and Corporate holds the EO position.

The CEO has appointed a Minute Taker and the Governance Team provide administration preparing and distributing agendas and meeting papers in advance of the meetings as per legislation. Minutes were publically available within five (5) days of the meeting as per the requirements of the *Local Government Act 1999*.

7. COMMITTEE EXTERNAL REVIEW

In line with the Corporate Governance Committee Charter, in the year leading up to a Council Election, the Committee will undertake an external review of the Committee's effectiveness.

This review will be undertaken in the 2021/22 financial year.

This review will set out recommendations for the structure and practices of the Committee moving forward and will be utilised by the Committee as part of their Committee work plan.



8. ICAC EVALUATION

On 10 April 2019, the Independent Commissioner Against Corruption announced that the Deputy Commissioner would conduct an evaluation of the practices, policies and procedures of the City of Playford Council. The Deputy Commissioner's report in respect of his evaluation of Council made 21 recommendations aimed at preventing or minimising corruption, misconduct and maladministration in public administration.

On 27 November 2019, the Deputy Commissioner's report titled *Evaluation of the Practices, Policies & Procedures of the City of Playford Council* was tabled in Parliament.

The evaluation reviewed and reported on:

- The extent to which the City of Playford's governance framework adequately guarded against the risks of corruption, misconduct and maladministration.
- Practices, policies and procedures in respect of:
 1. Human Resource Management within the City of Playford and whether those practices, policies and procedures efficiently managed human resources and controlled the risks of corruption, misconduct and maladministration.
 2. Financial management and whether those practices, policies and procedures adequately protected the City of Playford's information assets from misuse.
 3. The availability and use of assets and resources by public officers employed within the City of Playford and whether those practices, policies and procedures provided sufficient safeguard to minimise the misuse of those assets and resources.

Following the release of the report, Council administration have implemented an ICAC Response Program to work on the recommendations made. Reports have been presented to the Committee at each meeting providing an overview of progress made over the preceding month and the organisational priorities for the month ahead.

9. 2020/21 SELF-ASSESSMENT

The Committee undertook their annual Self-Assessment for the 2020/21 financial year in October 2021 to consider the on-going role and effectiveness of the Committee and to report any recommendations to Council as required.

Outlined below are the matters outlined in the Terms of Reference from the Committee Charter and a brief summary of feedback provided via the self-assessment survey. A breakdown of the survey is provided within the annexes.



FINANCIAL REPORTING

CHARTER:

The Corporate Governance Committee shall monitor the integrity of the financial statements of the Council, reviewing significant financial reporting issues and judgements that they contain.

The Corporate Governance Committee shall review and challenge where necessary:

- a) The consistency of, and any changes to, accounting policies on a year on year basis;*
- b) The methods used to account for significant or unusual transactions where different approaches are possible;*
- c) Whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking in to account the views of the external auditor;*
- d) The clarity of disclosure in the Council's financial reports and the context in which statements are made; and*
- e) All material information presented with the financial statements, such as the operating and financial review and the External Auditor statement (insofar as it relates to the audit and risk management).*
- f) Provide input into the appointment of the External Auditor*

The Corporate Governance Committee shall meet as needed with the External Auditor. The Corporate Governance Committee shall meet the External Auditor at least once a year, without management being present, to discuss their remit and any issues arising from the External Audit.

Council's Policy framework was presented to the Committee as part of the ongoing ICAC Response Program. Included in the framework was the review of numerous policies which have since been endorsed by Council following input and recommendations made by the Committee.

Appropriateness of accounting policies and methods chosen by management were reviewed and are supported by the Committee.

The Committee has provided feedback into the development and production of Councils Financial statements and Audit Clearances which form part of the Council's Annual Report, which has also been reviewed by the Committee.

The Committee were presented with financial statements by Council Management together with reports and opinions from Council's external auditor.

This financial year saw the appointment of a new external audit firm. The Committee had input into the tender and the tender review panel before making a recommendation to Council which endorsed as recommended. The new auditors were introduced to the Committee at the December Committee meeting.

FEEDBACK OF SELF-ASSESSMENT:

With regard to Financial Reporting the Committee Members reported the functions and responsibilities outlined in the Committee's Charter are undertaken in a suitable and consistent manner, with an overall percentage of approximately 82%.

While overall the Committee agreed that the external audit was undertaken appropriately with approximately 76% of respondents agreeing with the process in the Self-Assessment.



INTERNAL CONTROL, INTERNAL AUDIT & RISK MANAGEMENT SYSTEMS

CHARTER:

The Corporate Governance Committee shall:

- a) Keep under review the effectiveness of the Council's internal controls, audit and risk management systems.*
- b) Review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.*
- c) Receive reports on the activities of the Chief Executive Officer's Strategic Risk and Internal Audit Program including the review of management's response to audits.*
- d) Consider and make recommendations on the program of the internal controls and audit including the adequacy of resources and access to information to enable it to perform its function effectively and in accordance with the relevant professional standards.*

Risk Evaluation and Management including the status of Council's insurance portfolios have been a regular topic of discussion. The Committee regularly enquired and investigated current practices and are satisfied with systems set in place by the Risk and WHS team.

The Committee received regular reports throughout the 2020/21 financial year supporting the ongoing development of Council's Risk Management Plans and the Risk Evaluation Action Plans.

FEEDBACK OF SELF-ASSESSMENT:

Committee Members were in agreement that Council's risk profile had been monitored and reviewed for possible impacts and appropriateness however would like to further review the management of insurable risks in more detail.

There is strong support from the Committee Members on the Adequacy of internal control and risk management framework.

PUBLIC INTEREST DISCLOSURES

CHARTER:

The Corporate Governance Committee shall, review the Council's arrangements for its employees to raise concerns, in confidence, about possible wrongdoings in financial reporting, fraud and corruption and other matters.

The Committee shall ensure these arrangements allow independent investigations where appropriate and appropriate follow-up action.

On 1 December 2020, the Committee received an update on the implementation of the *Public Interest Disclosure Act 2018*, highlighting key achievements and outcomes since the implementation of the Act in July of 2019.



FEEDBACK OF SELF-ASSESSMENT:

While Public Interest Disclosures were not a targeted review in the self-assessment, the Committee is satisfied that they have received updates on the process and reviewed related policies.

STRATEGIC MANAGEMENT PLANS

CHARTER:

The Corporate Governance Committee shall propose and provide information relevant to, a review of the Council's strategic management plans including the Annual Business Plan, and review and provide recommendations on the sustainability of Council's financial performance giving consideration to Council's financial indicators.

Throughout the 2020/21 financial year, the Committee has had regular reports supporting the development of Council's Annual Business Plan and Long Term Financial Plan, in addition to the Risk Management Plans.

FEEDBACK OF SELF-ASSESSMENT:

While Strategic Management Plans were not a targeted review in the self-assessment, comments indicate the Committee are satisfied in the level of input provided for this function.

OTHER INVESTIGATIONS OR EVALUATIONS

CHARTER:

The Corporate Governance Committee shall, when necessary, propose and review the exercise of Council's powers under Section 130A of the Local Government Act 1999, in relation to the conduct of efficiency and economy Audits that would not otherwise be addressed or included as part of an annual External Auditor.

The Committee may review and consider reports or recommendations from external agencies where an investigation or evaluation relates to the role of the committee.

Throughout the 2020/21 financial year, the Committee has had regular reports provided outlining the ongoing Playford response to the 2019 ICAC Evaluation.

The Committee has provided regular support and are encouraged by the actions being undertaken to address all of the recommendations made within the evaluation report.

As part of the ICAC response, numerous policy discussions and recommendations have been made and subsequently endorsed by the Council body.



FEEDBACK OF SELF-ASSESSMENT:

Overall feedback by Committee Members has reflected a strongly supportive and favourable estimation of the Committee's role in providing assistance and direction to the administration throughout the ICAC evaluation process – in particular with the policy framework. Members have found the process rewarding and a great opportunity to establish best practice.

ANNEXES

- *Corporate Governance Committee Self-Assessment Results 2020/21*
- *Agenda items considered by the Corporate Governance Committee 2020/2021*



SELF-ASSESSMENT RESULTS 2020/2021						
MEMBERSHIP <i>The committee structure and functionality</i>	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
The size of the Committee is appropriate for the Council and the responsibilities outlined in the Charter.	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Composition is regularly reviewed to ensure the appropriate balance of skills, knowledge and experience.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
All members are financially literate and able to understand financial statements with at least one member with accounting or related financial expertise.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
MEETINGS <i>The committee meetings effectiveness</i>	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
Assessed the quality and effectiveness of the audit conducted and evaluated the performance of the audit	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Recommended to Council on the selection, appointment, re-appointment or replacement of the external auditor and rotation of engagement partner	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Reviewed the scope and terms of the external audit and the audit fee including a review of non-audit services provided by the external auditor	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Reviewed the audit plan for coverage of material risks and financial reporting requirements	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Monitored and reviewed auditor independence and objectivity	100.00%	0.00%	0.00%	0.00%	0.00%	100%



OTHER COMMITTEE ACTIVITIES <i>The committee has undertaken the following activities</i>	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
The Committee reports regularly to the Council on their activities and makes recommendations where appropriate.	50.00%	50.00%	0.00%	0.00%	0.00%	100%
The Committee evaluates their performance and effectiveness as a whole at least once per year.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
Appropriate training is offered, or provided, to Committee Members if requested and induction provided to new Committee Members.	66.67%	16.67%	16.67%	0.00%	0.00%	100%
FINANCIAL REPORTING <i>The committee has undertaken the following activities</i>	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
Reviewed the financial statements presented by management together with reports and opinions from the external auditor.	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Reviewed the methods utilised to account for significant or unusual transactions where different approaches are possible.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
Assessed the appropriateness of accounting policies and methods chosen by management.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
Reviewed the results of the external audit, including significant adjustments, uncorrected misstatements and any difficulties encountered or unresolved disagreements with management.	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Reviewed with management and the external auditor all matters required to be communicated to the Committee under Australian Auditing Standards, such as key audit matters, significant internal control deficiencies, indications of fraud or corruption or noncompliance with laws or regulations.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
Reviewed financial statements, note disclosures, External Auditor statement and other relevant information and made recommendations to Council if required.	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Discussed with the external auditors, matters relating to the conduct of the audit, any difficulties countered, any restrictions on scope of activities or access to information, any significant disagreements with management and the adequacy of management response.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
Provided input into the appointment of the external Auditor.	66.67%	16.67%	16.67%	0.00%	0.00%	100%



INTERNAL CONTROL, INTERNAL AUDIT AND RISK MANAGEMENT SYSTEMS <i>The committee has undertaken the following activities</i>	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
Monitored changes in the economic and business environment and considered possible impacts to Council's risk profile.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
Reviewed the effectiveness of processes for identifying the Council's risks and the appropriateness of the risk management framework to maintain activities within the Council's risk appetite.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
Considered the adequacy and effectiveness of the internal control and risk management framework from the review of reports from management, internal audit and external audit, and the review of management responses and actions to correct any noted deficiencies.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
Reviewed the processes management as implemented for managing insurable risks.	50.00%	50.00%	0.00%	0.00%	0.00%	100%
Considered and made recommendations (where appropriate) on the program of the internal controls and audit.	83.33%	16.67%	0.00%	0.00%	0.00%	100%
Received updates regarding the Public Interest Disclosure process and reviewed anti-fraud and corruption policies and strategies.	66.67%	33.33%	0.00%	0.00%	0.00%	100%
OTHER INVESTIGATIONS OR EVALUATIONS	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Neither Agree or Disagree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Total</i>
Received regular reports regarding the ICAC Response Program.	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Reviewed, provided feedback and made recommendations (where applicable) regarding policies and procedures related to financial, procurement, risk, fraud or other matters.	100.00%	0.00%	0.00%	0.00%	0.00%	100%



SELF-ASSESSMENT OVERALL COMMENTS

OVERALL, WHAT HAS BEEN WELL DONE BY THE COMMITTEE THIS YEAR

- *CGC had carefully considered the best interest of the Playford Council. On every meeting agendas the Independent Members provided feedbacks (sic), suggestions and thoroughly discussed matters of importance for Playford achieving effective and desired outcomes. Inputs on the following stood out for me - *Financial and Risk *External / Internal Auditors *ICAC *Review of the Councils Strategic Planning*
- *Review and update of key Council policies. Review of management implementation of ICAC recommendations. Review of Internal and External Audit plans.*
- *Review of audited financial statements and financial internal.*
- *Significant input into the review of Council's Policies for me -*
- *Provided a sounding board to Management. Provided advice on matters where advice was sought. Undertaken its statutory roles*
- *The Committee has been actively supporting Management and staff with the completion of the ICAC Implementation program by reviewing relevant policies and procedures and assurance frameworks so as to comply with ICAC recommendations. This has resulted in extraordinary meetings and out of session policy review which has been extremely rewarding and provided the opportunity for Committee to explore and share best practice advice and feedback with respect to policy implementation and review from a Corporate Governance and Risk perspective.*



CORPORATE GOVERNANCE COMMITTEE - AGENDA ITEMS from July 2020 – June 2021		
Meeting Date	Report Title	Report Type
Jul-20	Assurance Gap Analysis report and Internal Audit Plan	Decision Report
Jul-20	Risk Management Update – July 2020	Information Report
Jul-20	Chief Executive Officer Update	Information Report
Jul-20	Impact of Accounting Standards for Leases	Informal Discussion
Jul-20	COVID-19 Update	Informal Discussion
Jul-20	ICAC Response Program	Informal Discussion
Jul-20	Committee Work Plan Review	Informal Discussion
Jul-20	Audit Tender Results	Confidential Matters
Jul-20	City Assets – Major Activities Update	Confidential Matters
Aug-20	Corporate Governance Committee Update	Information Report
Aug-20	Risk Evaluation Action Plans	Information Report
Aug-20	Chief Executive Officer Update	Information Report
Aug-20	ICAC Implementation Program – July 2020	Information Report
Aug-20	Long Term Financial Plan Update	Informal Discussion
Aug-20	2020 Committee Self Assessment	Informal Discussion
Aug-20	Committee Work Plan Review	Informal Discussion
Oct-20	Adoption 2019/20 Annual Financial Statement	Decision Report
Oct-20	Adoption of Corporate Governance Committee Annual Report 2019/20	Decision Report
Oct-20	COVID Learnings Report	Information Report
Oct-20	ICAC Implementation Program – September 2020	Information Report
Oct-20	Chief Executive Officer Update	Information Report
Oct-20	Risk Evaluation Action Plans	Information Report
Oct-20	Internal Controls Update October 2020	Information Report
Oct-20	Committee Work Plan Review	Informal Discussion
Oct-20	ICAC Recommendation 6 – Policy Schedule	Informal Discussion
Oct-20	Findings of External Audit	Confidential Matters
Dec-20	ICAC Implementation Program – November 2020	Information Report



Dec-20	Risk Management Update – December 2020	Information Report
Dec-20	2020 Local Government Risk Scheme Highlights	Information Report
Dec-20	2020/21 Risk Evaluation Audit Action Plan	Information Report
Dec-20	2020/21 Insurance Portfolio	Information Report
Dec-20	Assurance Gap Analysis – Status Update	Information Report
Dec-20	Chief Executive Officer Update	Information Report
Dec-20	Revaluation of Assets - Considerations	Information Report
Dec-20	Public Interest Disclosure Act 2018	Informal Discussion
Dec-20	Introduction of the new External Auditors to the Corporate Governance Committee	Informal Discussion
Feb-21	Mid Year Review – End of Year Forecast	Information Report
Feb-20	External Audit Plan – Interim Audit 20-21	Information Report
Feb-20	ICAC Implementation Program – January 2020	Information Report
Feb-20	Procurement and Data Mining Internal Audit Report	Information Report
Feb-20	Long Term Financial Plan Update	Informal Discussion
Feb-20	Committee Work Plan Review	Informal Discussion
Mar-21	Revocation of Risk Management Policy	Information Report
Mar-21	Revocation of Community Emergency Management Policy	Information Report
Mar-21	Revocation of Open Space Trust Fund Expenditure Policy	Information Report
Mar-21	Sale and Disposal of Land and Other Assets Policy Review	Information Report
Apr-21	Sale and Disposal of Land and Other Assets Policy Review	Information Report
Apr-21	Procurement Policy Review	Informal Discussion
Apr-21	Fraud and Corruption Control Policy Consultation	Informal Discussion
Apr-21	Fees and Charges Policy Review	Informal Discussion
Apr-21	Prudential Management Policy Review	Informal Discussion
Apr-21	Treasury Policy Review	Informal Discussion
May-21	Appointment of Presiding Member	Decision Report
May-21	Risk Management Plan Progress Update	Information Report
May-21	2020/21 – Risk Evaluation Audit Action Plan Progress Update	Information Report
May-21	Internal Controls Policy Review	Information Report
May-21	Financial Sustainability Ratios and Targets Policy Review	Information Report



May-21	Accounting for Property, Plant, Equipment and Infrastructure Policy Review	Information Report
May-21	Asset Management Policy	Information Report
May-21	Treasury Policy	Information Report
May-21	ICAC Implementation Program – April 2021	Information Report
May-21	Chief Executive Officer Update	Information Report
May-21	Annual Business Plans Update	Informal Discussion
May-21	Cyber Security Assessment	Confidential Matters

COMMITTEE REPORTS

STRATEGY AND SERVICES COMMITTEE

***Matters which cannot be
delegated to a Committee or
Staff.***

14.2 ARGANA PARK MASTERPLAN

Responsible Executive Manager : Barry Porter

Report Author : Brian Delaney

Delegated Authority : Matters which cannot be delegated to a Committee or Staff.

Attachments : 1 [↓](#). Argana Park Masterplan

PURPOSE

The purpose of this report is for Council to receive the Argana Park Masterplan.

STAFF RECOMMENDATION

1. Council receives the Argana Park Master Plan.
2. Council notes that Argana Park will be upgraded in line with the Masterplan in a staged manner with funding allocated through future Annual Business Plans and grant applications.
3. Council notes that it will need to consider the upgrade of Argana Park against other sport and recreation infrastructure priorities. These priorities are outlined in Council's Sportsground Strategy which is currently under review and will involve Elected Member consultation.

COMMITTEE RECOMMENDATION

1. Council receives the Argana Park Master Plan.
2. Council notes that Argana Park will be upgraded in line with the Masterplan in a staged manner with funding allocated through future Annual Business Plans and grant applications.
3. Council notes that it will need to consider the upgrade of Argana Park against other sport and recreation infrastructure priorities. These priorities are outlined in Council's Sportsground Strategy which is currently under review and will involve Elected Member consultation.

EXECUTIVE SUMMARY

Argana Park is a regional level sportsground and the upgrade of the facility has been identified as a high priority in Council's Sportsground Strategy. Council passed a resolution (4138) for staff to develop options for improved car parking and to address club concerns. This has been addressed through the preparation of a Masterplan to ensure the whole site was addressed and the connectivity and safety of the site improved.

The clubs and elected members have been involved in the development of the Masterplan and have provided significant input. The Masterplan is proposed in seven stages to address the club and elected member priorities for the site in priority order. These priorities are:

- (1) Increase and formalise parking

- (2) Improve traffic flow through the site and at entrances
- (3) Improve site connectivity and safety
- (4) Provision of unisex change rooms for all sports
- (5) Compliant netball courts

Implementation of the total master plan is costed at \$9.8M with the following breakdown of elements;

- Car parking, paths, lighting and roads \$3.5M
- Change Rooms \$1.8M
- Netball Courts \$2.5M
- Other improvements (e.g. services, playground, cricket nets and fencing) \$2.0M

Only the sporting infrastructure elements of the master plan are eligible for State Government grant funding. Other elements such as car parking and paths with need to be funded fully by Council of could be the subject of State or Federal election commitments.

2. BACKGROUND

Argana Park at Elizabeth Downs is a regional multi-sport facility that services the Elizabeth Football Club, Elizabeth Downs Soccer Club, Craigmore Cricket Club and Elizabeth Netball Association. Council's Sportsground Strategy (2014) recommends the following directions for Argana Park:

Upgrade and better connect facilities and spaces. This includes upgrades to the buildings and some consolidation of buildings over time. A Master Plan would be required, and consideration given to creating better connections between buildings and playing areas where possible. A review of usage by Council suggests that rugby league could be relocated to another sportsground.

Since 2014, rugby league has relocated to Eyre Sports Park which has increased capacity of the fields at Argana.

At the 28 July 2020 Ordinary Meeting, Council passed the following resolution regarding Argana Park (Resolution 4138)

14.2 ARGANA PARK INFRASTRUCTURE REVIEW

1. Administration to allocate funds up to \$50,000 for a traffic survey, land survey, geotechnical investigation and concept plans out of the Strategic Project's budget for options regarding car parking at Argana Park. The results are to be presented to Council once completed.

2. Investigate grant and funding opportunities for additional new improvements as per tenant club requests.

In March 2021, Council engaged Tonkin's Engineering and Environmental to develop the Masterplan. After engagement of the clubs and elected members a draft Masterplan was presented to elected members at a 16 November 2021 Information Session.

3. RELEVANCE TO STRATEGIC PLAN

Improving Safety and Accessibility

The Master Plan includes additional car parking, improved traffic flow, additional separated pedestrian paths and lighting that which will provide clearer wayfinding and improve safety and accessibility within the site. Universally designed, new and upgraded change rooms will increase accessibility for those with a disability and provide a safer environment for all users. The redesign of the netball courts, according to national standards, will create a safer sporting environment for netballers.

Lifting City Appearance

The distribution of parking through the site maintains the natural environment of the site through avoiding additional large block parking areas. The design takes into account an independent arborist report and council expertise to maximise retention of trees.

Connecting our Community

Improvements to the site will attract more participants, connecting our community through participation in sport. An additional playground will create a more family friendly facility.

Using Money Wisely

The Masterplan builds on significant asset management improvements over the past 10 years rather than rebuilding existing buildings. The club facilities will continue to be of good appearance reflecting the history of the clubs and yet functionally improved through the addition and modification of change rooms. The inclusion of additional sports lighting on the main AFL oval finishes work that was completed several years ago when two light towers were installed. The Masterplan therefore reflects the theme of using money wisely.

4. PUBLIC CONSULTATION

The Masterplan process included engagement of the clubs through two workshops and engagement of elected members through a workshop and Information Session.

Many of the stages of implementation are internal to the site and will not affect nearby residents. Detailed design phases will include additional consultation with the clubs and residents along Garlick Road will be consulted about the provision of indented parking bays which will replace a current no parking zone.

5. DISCUSSION

- 5.1 Argana Park is a high priority existing regional sports facility within the Sportsground Strategy (2014).
- 5.2 Delivery of the Playford Sports Precinct Master Plan is another high priority existing regional facility and was one of the 'Smart City Programs within Council's previous Strategic Plan. This has been the focus of \$20 million in improvements in recent years.
- 5.3 2.5M has been invested in Argana Park through asset management and renewal over the last 10 years. The Masterplan complements this investment through maintaining the clubrooms.
- 5.4 In June 2021 at a workshop with clubs and elected members the following issues were identified as priorities to improve the functionality and safety of Argana Park:
 - (1) Increase and formalise parking
 - (2) Improve traffic flow through the site and at entrances

- (3) Improve site connectivity and safety
- (4) Provision of unisex change rooms for all sports
- (5) Compliant netball courts

Other priorities included DDA accessible parking, lighting and fencing of the AFL oval and maintaining the natural character of the site.

5.5 The Masterplan addresses parking (priority 1) by:

- (1) Formalising and increasing parking around the AFL Oval and Clubrooms creating 114 additional car parks
- (2) Creating and additional 55 car parks along the roadway parallel to the soccer pitch
- (3) Formalising (line marking) parking along Mavros Road to create an additional 15 car parks
- (4) Creating and additional 15 indented car parks adjacent the netball courts on Garlic Road, and
- (5) An additional 98 car parks and entrance off Midway Road.

The total proposed increase in parking on the site is 330 parks.

- 5.6 The parking configuration of the Masterplan maintains the natural character of the site by distributing parking to service multiple sport facilities and avoids large areas of block parking.
- 5.7 The Masterplan improves traffic flow through the site and at entrances (priority 2) by widening the two main entrances creating additional exit lanes and widening internal roadways to create two-way traffic throughout.
- 5.8 The Masterplan improves the connectivity and safety of the site (priority 3) by a connected path network linking facilities to car parking and providing additional lighting for safety.
- 5.9 Modern change rooms will be provided through new shared change rooms for soccer and netball and internal modification of the football cricket change rooms to bring them up to current standards (priority 4).
- 5.10 The netball courts will be realigned, and the lighting poles moved to maintain appropriate buffers in accordance with Netball Australia standards. This will require an additional three courts near the Mavros Road entrance and north of the netball clubrooms.
- 5.11 It is proposed that the Masterplan will be staged in the following manner:

Stage	Sub Stage	Cost (\$M)
1	AFL/Cricket –Lighting (fencing complete)	0.34
2	Car Parking and Paths a. AFL and Soccer b. Mavros Road c. Garlick Road	3.68 2.72 0.63 0.32
3	Change Rooms a. AFL/Cricket (refurbish) b. Netball Soccer	1.81 0.70 1.11
4	Netball a. Configuration b. New	2.48 1.57 0.91
5	Cricket Practice Nets	0.24
6	Playground	0.54
7	Car Park & Entrance – Midway Rd	0.76
	Total	9.85

5.12 The Master Plan and costings include upgrades to services including sewer, power and water.

6. OPTIONS

Recommendation

1. Council receives the Argana Park Master Plan
2. Council notes that Argana Park will be upgraded in line with the Masterplan in a staged manner with funding allocated through future Annual Business Plans and grant applications.
3. Council notes that it will need to consider the upgrade of Argana Park against other sport and recreation infrastructure priorities. These priorities are outlined in Council's Sportsground Strategy which is currently under review and will involve Elected Member consultation.

Option 2

1. Council receives the Argana Park Master Plan with the following amendments:

2. Council notes that Argana Park will be upgraded in line with the Masterplan in a staged manner with funding allocated through future Annual Business Plans and grant applications.
3. Council notes that it will need to consider the upgrade of Argana Park against other sport and recreation infrastructure priorities. These priorities are outlined in Council's Sportsground Strategy which is currently under review and will involve Elected Member consultation.

7. ANALYSIS OF OPTIONS

7.1 Recommendation Analysis

7.1.1 Analysis & Implications of the Recommendation

The Masterplan and staging included significant input from, and is supported by the tenant club representatives.

The installation of lighting on the AFL/Cricket Oval completes work that was done in 2016 by adding an additional two light towers. This will enable greater usage of the whole oval and reduce wear and tear of the surface.

The stage 2a and b car parking, will include entrance widening, paths and lighting which will address the top three priorities of the consultation. Entrance widening will allow two exit lanes at both the Mavros and Midway Road exits. Car parking and road works however are not eligible for sporting infrastructure grant funding and will need to be fully funded by Council.

Stage 2c, Garlick Road car parking, involves changes to kerb and gutter on a local road and it is envisaged further work is required to allow for additional design and consultation with residents.

Car parking stages will also include additional paths and lighting to improve access and safety.

Stage 3, change room developments will be a strong candidate for State Government (matched) grant funding. The internal refit of the Football/Cricket Club is a wise use of funds and a response to club needs. New shared netball and soccer clubrooms will include 2x home and away unisex change rooms, a single change room for netball use and public toilets including DDA accessible access.

Stage 4, reconfigured and new netball courts bring the courts up to National Standards and will allow the Association to hold regional events. It improves safety for the players by increasing buffer zones to the light poles, benches and car parking. This requires additional space and three new courts will be provided to the north which allows potential to develop 'show' courts of a higher standard.

Stage 5, cricket practice nets will relocate new practice nets in a safer location and appropriate standards to address the concerns of the cricket club

A new playground in the vicinity of the Football/Cricket club (stage 6) will improve the 'family friendly' nature of the site and be accessible to the neighbouring community.

The car park and entrance to Midway Road (stage 7) if required, will further address car parking and traffic flow issues. Traffic and parking should be reviewed before stage 7 is implemented.

Risk Appetite

Environmental Impact

Council has a low appetite for discretionary environmental impacts that may arise from its business strategies and operations. Council is committed to managing the environmental impact of its activities by seeking to develop solutions that reduce both environmental impacts and costs.

The Masterplan removes trees to accommodate additional car parking. This has been designed in line with recommendations from an arborist report and City Operations feedback. Permeable paving in tree zones and water sensitive landscaping will support the health of existing trees. A project arborist will be included as a requirement for detailed design and construction.

7.1.2 Financial Implications

There are no financial or resource implications with the staff recommendation. The staged upgrade of the facility will need to be included in future Annual Business Plans. Council will also be eligible for grant funding for some components of the Masterplan such as the upgrade of unisex change rooms and modifications to the netball courts to make them compliant with Netball Australia standards.

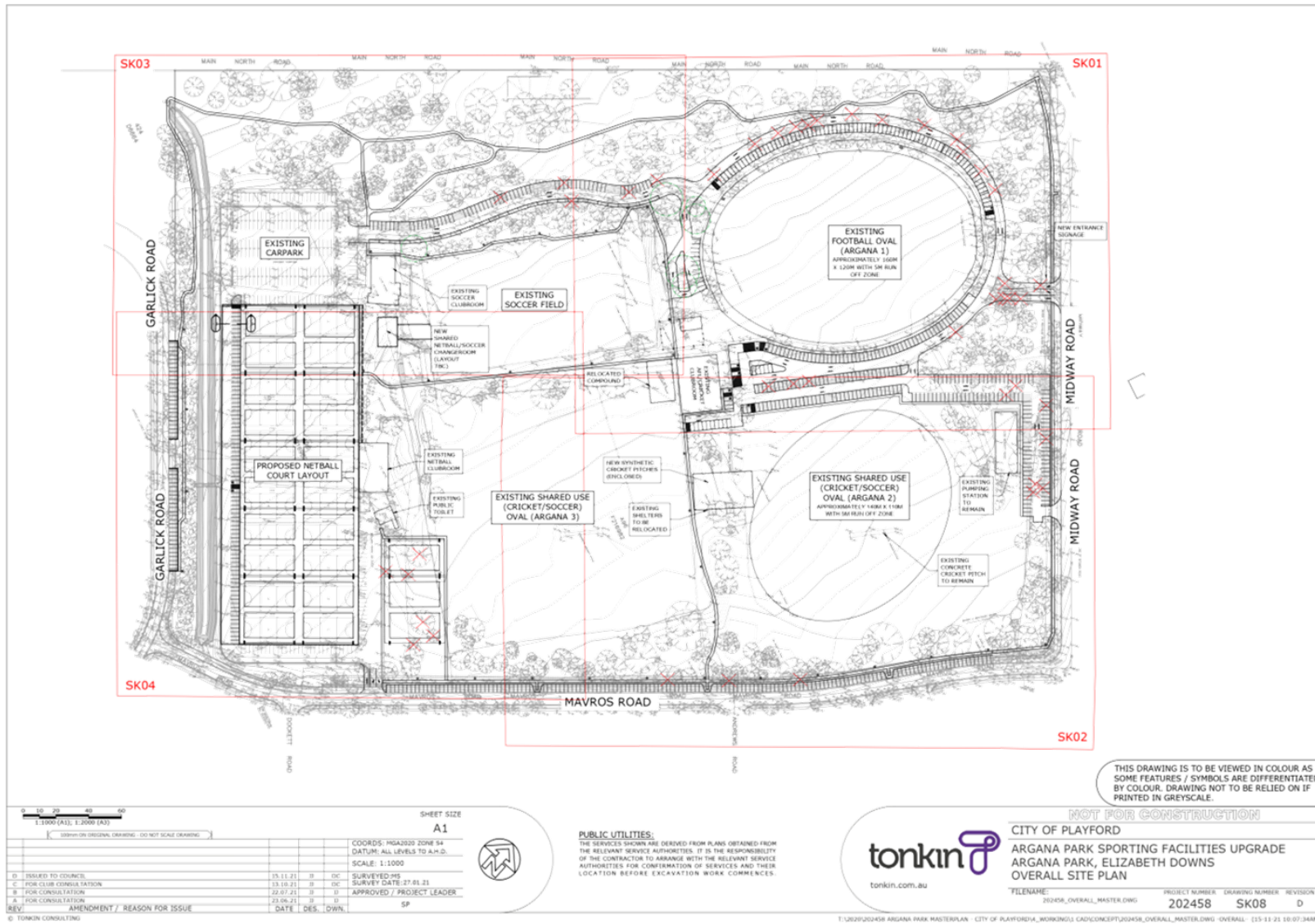
7.2 Option 2 Analysis

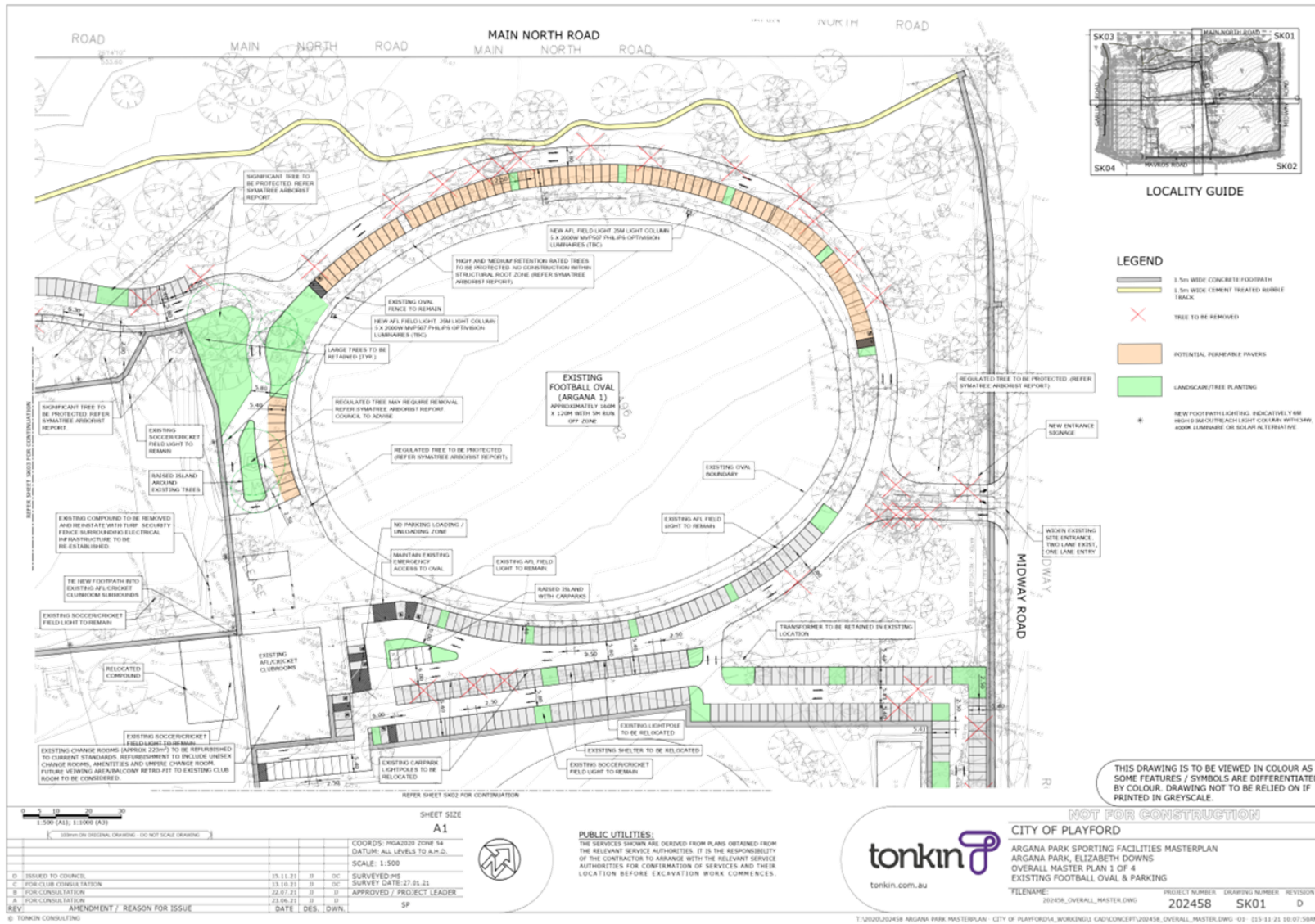
7.2.1 Analysis & Implications of Option 2

This option involves Council making amendments to the attached Masterplan. Given the Masterplan has been prepared with two separate workshops with club representatives and elected members (one at the planning stage and one to review the draft Masterplan) any further amendments should be minor in nature to avoid further consultation.

7.2.2 Financial Implications

There are no financial implications for this option.





REFER SHEET SA02 FOR CONTINUATION

SCALE: 1:500 (A1), 1:1000 (A3)

COORDS: MAGDALENE ZONE 54
DATUM: ALL LEVELS TO A.H.D.
SCALE: 1:500

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C	FOR CLUB CONSULTATION	13.10.21	SP	DC		
B	FOR CONSULTATION	22.07.21	SP	DC		
A	FOR CONSULTATION	23.06.21	SP	DC		

SURVEYED 2MS
SURVEY DATE: 27.01.21

APPROVED / PROJECT LEADER
SP

PUBLIC UTILITIES:
THE SERVICES SHOWN ARE DERIVED FROM PLANS OBTAINED FROM THE RELEVANT SERVICE AUTHORITIES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ARRANGE WITH THE RELEVANT SERVICE AUTHORITIES FOR CONFIRMATION OF SERVICES AND THEIR LOCATION BEFORE EXCAVATION WORK COMMENCES.

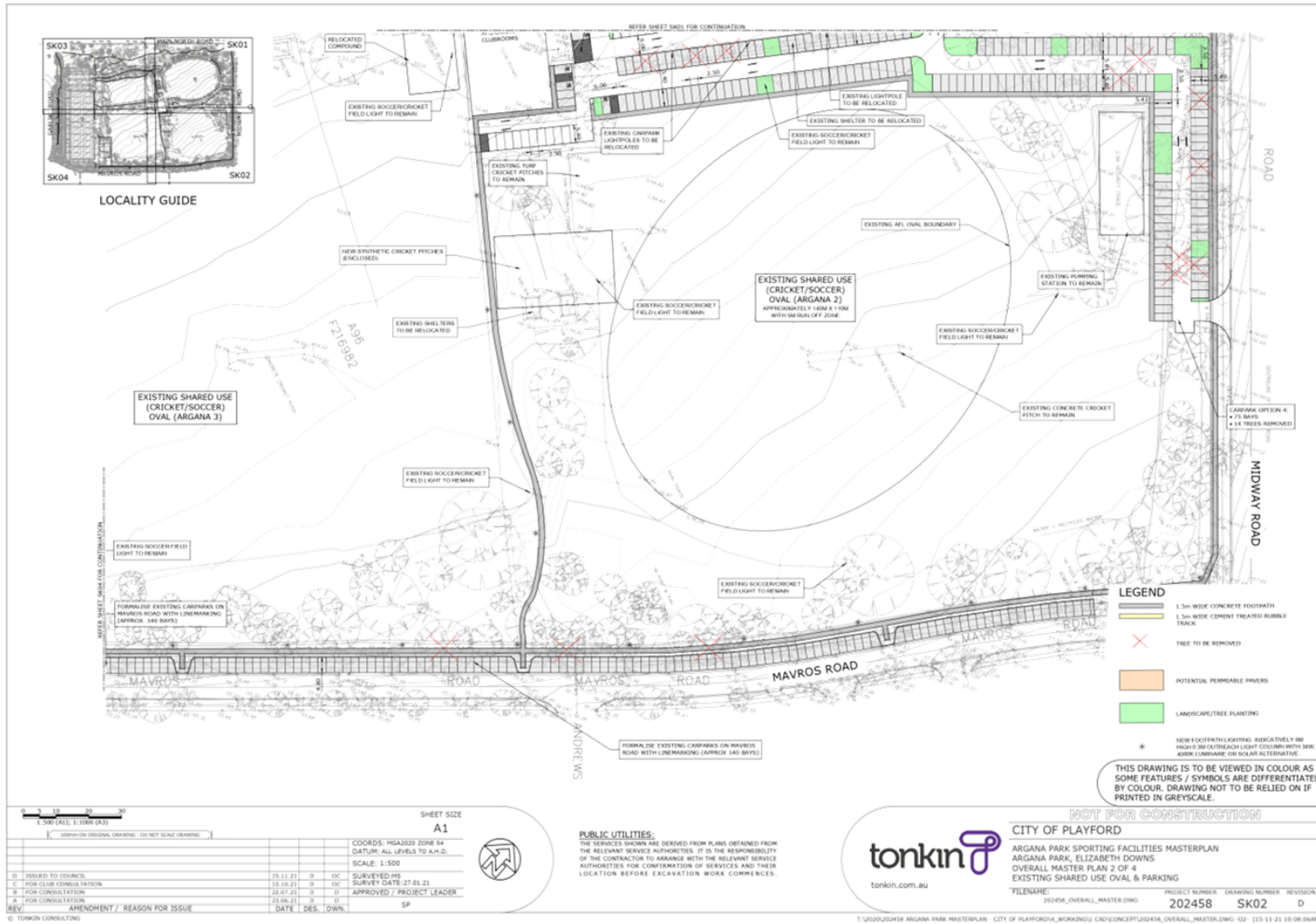
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NOT FOR CONSTRUCTION

CITY OF PLAYFORD

ARGANA PARK SPORTING FACILITIES MASTERPLAN
OVERALL MASTER PLAN 1 OF 4
EXISTING FOOTBALL OVAL & PARKING

TITLENAME: 202458_OVERALL_MASTER.DWG PROJECT NUMBER: 202458 DRAWING NUMBER: SK01 REVISION: D



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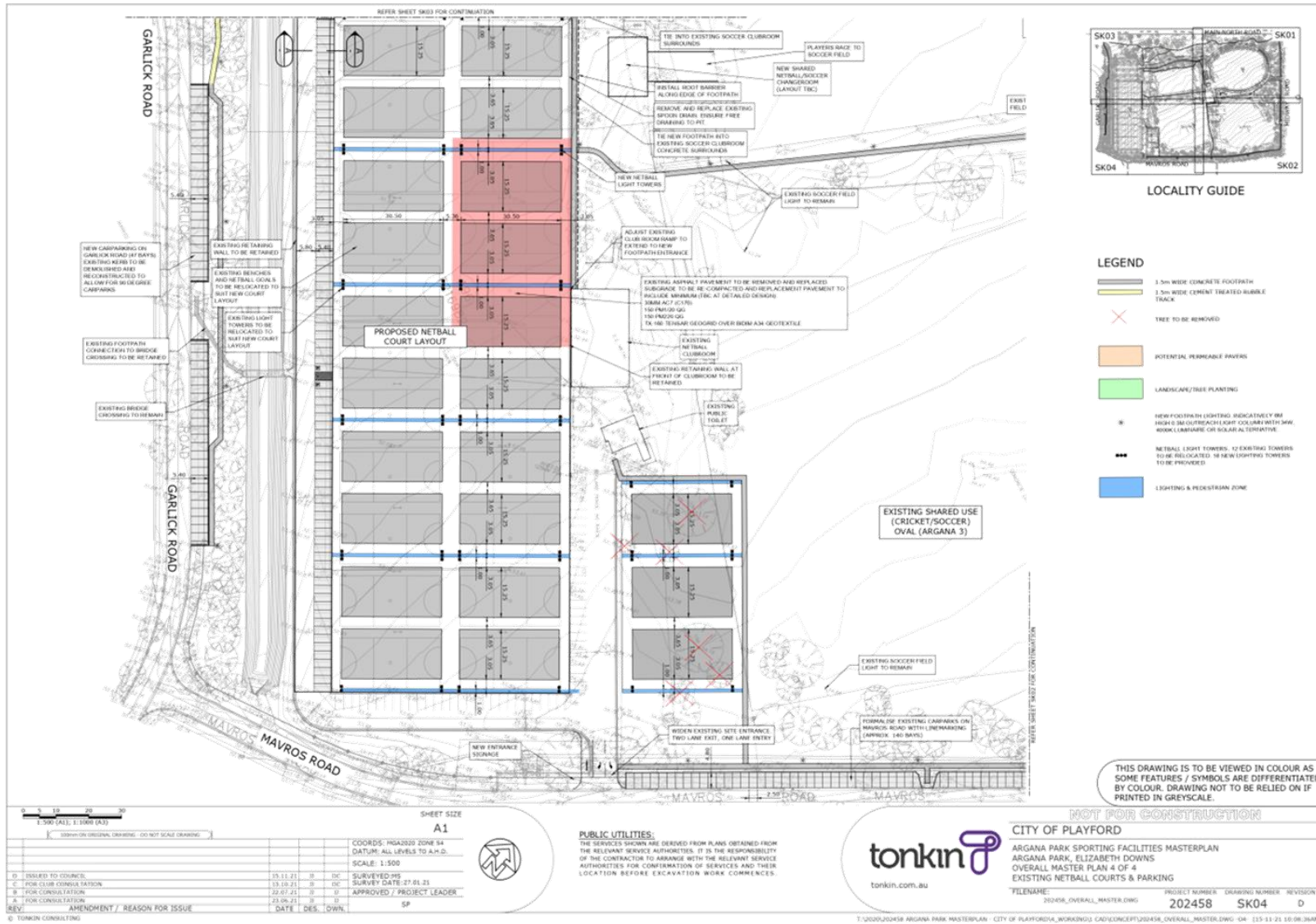
SHEET SIZE
A1

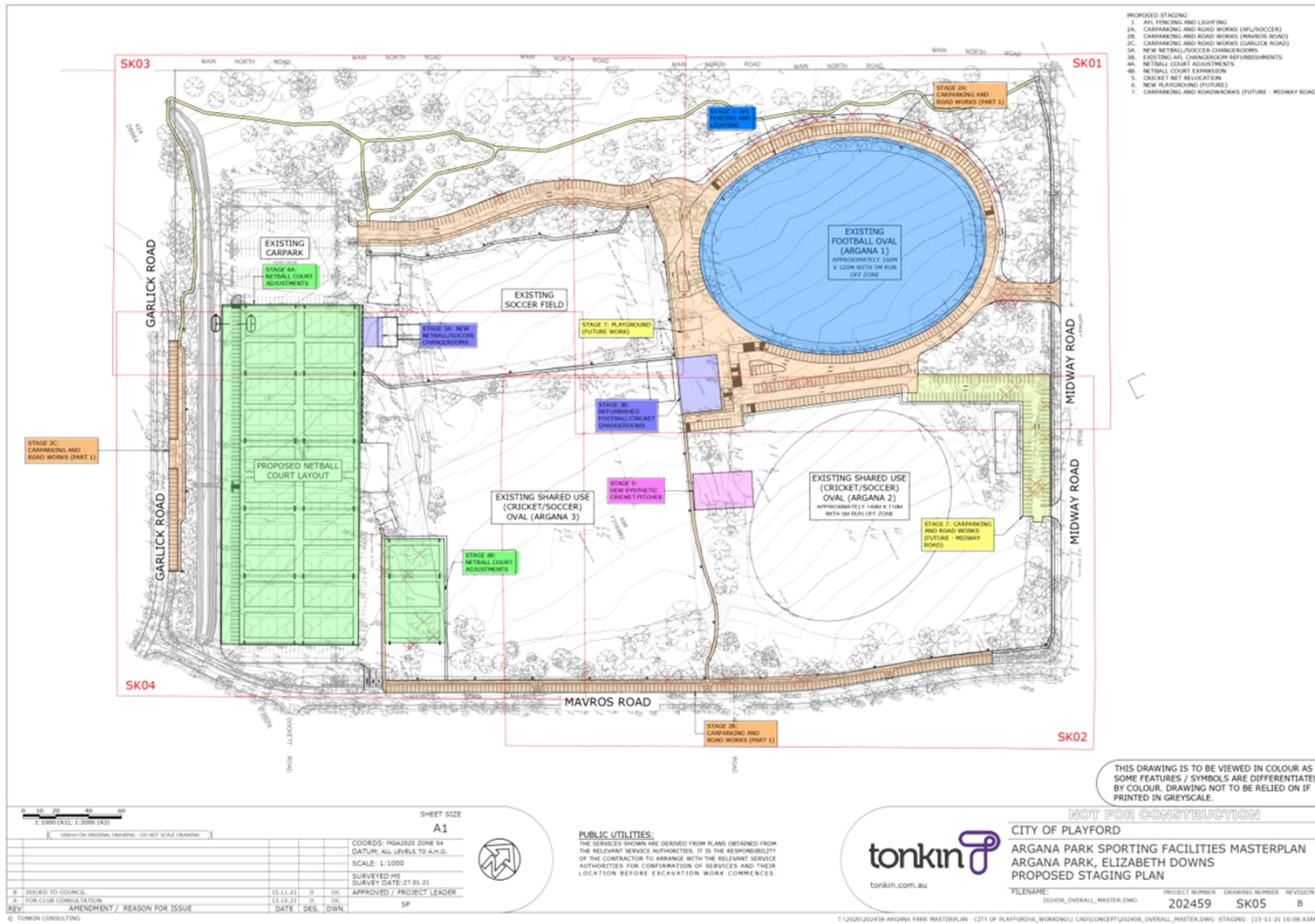
COORDS: MAGADSD ZONE 54
DATUM: ALL LEVELS TO A.H.D.
SCALE: 1:500

PUBLIC UTILITIES:
THE SERVICES SHOWN ARE DERIVED FROM PLANS OBTAINED FROM THE RELEVANT SERVICE AUTHORITIES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ARRANGE WITH THE RELEVANT SERVICE AUTHORITIES FOR CONFIRMATION OF SERVICES AND THEIR LOCATION BEFORE EXCAVATION WORK COMMENCES.

ID	ISSUED TO COUNCIL	15.11.21	SP	DC	SURVEYED 2MS
C	FOR CLUB CONSTITUTION	15.10.21	SP	DC	SURVEY DATE: 27.01.21
B	FOR CONSULTATION	22.07.21	SP	DC	APPROVED / PROJECT LEADER
A	FOR CONSULTATION	23.06.21	SP	DC	APPROVED / PROJECT LEADER
REV	AMENDMENT / REASON FOR ISSUE	DATE	DES.	OWN.	SP

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SHEET SIZE
A1

COORDS: MAGNUS SCORE S4
 DATUM: ALL LEVELS TO A.H.D.
 SCALE: 1:1000



PUBLIC UTILITIES:
 THE SERVICES SHOWN ARE DERIVED FROM PLANS OBTAINED FROM THE RELEVANT SERVICE AUTHORITIES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ARRANGE WITH THE RELEVANT SERVICE AUTHORITIES FOR CONFIRMATION OF SERVICES AND THEIR LOCATION BEFORE EXCAVATION WORK COMMENCES.

REV	AMENDMENT / REASON FOR ISSUE	DATE	DES.	OWN.	SP
B	ISSUED TO COUNCIL	23.11.23	JD	DC	
A	FOR CLUB CONSULTATION	24.10.23	JD	DC	

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COMMITTEE REPORTS

STRATEGY AND SERVICES COMMITTEE

Matters for Information.

14.3 DISABILITY ACTION AND INCLUSION PLAN YEARLY UPDATE

Responsible Executive Manager : Tina Hudson

Report Author : Maria Chabrel

Delegated Authority : Matters for Information.

Purpose

State authorities are required to report on their progress in implementing their Disability Access and Inclusion Plan (DAIP) by Sunday 31 October 2021 in accordance with the State Government's *Disability Inclusion Act 2018* and legislative requirements.

The purpose of this report is to provide Council with the information that was provided in the DAIP Progress Report submitted to the Department of Human Services on 31st October 2021 via Survey Monkey.

STAFF RECOMMENDATION

Council to receive this information report.

COMMITTEE RECOMMENDATION

Council to receive this information report.

Relevance to Strategic Plan

Community Theme 1 - Improving safety and accessibility

Community Theme 3 - Connecting with our community and each other

The Disability, Access and Inclusion Plan (DAIP) enables Council to meet its legislative obligations and continue to help to guide improvements to Council's services ensuring they are more inclusive to people with disability.

Relevance to Community Engagement Policy

There is no requirement to consult with the community in relation to reporting on the DAIP to the State Government. Public consultation for the DAIP took place as part of its development in 2020.

Background

The DAIP is the primary document guiding Council in meeting its responsibilities over the next four years under the *Disability Inclusion Act 2018* by implementing identified strategies to improve access to services, such as:

- Buildings, open space, events and facilities
- Communication and information
- Civic and community participation

- Employment and training
- Addressing specific needs of people with disability in programs and services

State authorities are required to report on their progress in implementing their DAIP by Sunday 31 October 2021 in accordance with the State Government's *Disability Inclusion Act 2018* and legislative requirements. The survey to report on DAIP progress is provided by the State Government for all State Authorities. The questions in the survey have a focus on the actions that are mandated by the State Government for different State Authorities, with an opportunity provided at the end for open information on key achievements.

Current Situation

Section 17(1) of the Disability Inclusion Act 2018 SA (the Act) requires that each State authority report the progress on implementation of their DAIP actions to the Department of Human Services (DHS) by 31 October 2021 via Survey Monkey. The City of Playford did meet the reporting obligations by the due date. Some of these actions are mandated by Department of Human Services, others have been determined by our Community or Council administration.

Statistical summary of the City of Playford's DAIP progress includes:

Total number of actions	37
Number of actions complete	1
Number of actions in progress	25
Number of actions not started	10

City of Playford's Strategic plan focuses on actions impacting everyday life, that help to connect our people to each other and their local community and on projects and services that connect our places. Our DAIP and its 37 actions is a fundamental component.

Implementation of the DAIP includes project leads across all council administration business units through the establishment of the Disability Access and Inclusion Work Group (DAIWG).

Summary of achievements and progress on actions provided in the report include:

- Internal DAIWG has been established with representation across council departments.
- Ongoing promotion of Universal Design within Development Assessment process through an Internal Assessment Checklist for performance assessed development.
- City of Playford partners with local DES and disability provider Sureway, Max Employment and Novita. This partnership aims to support Autistic members of our community to volunteer in the Grenville Hub. Outcomes include: one volunteer completed a Cert 3 in hospitality, one volunteer has commenced TAFE and another is working in the NDIS Café.
- Review of our Access and Social Inclusion Advisory Group structure to enhance consultation and engagement with the broader community. Elements of co-design will be further embedded to enable the group to present recommendations based on lived experience to council for consideration.
- Establishment and cultivation of key partnerships developing resources to support culturally and linguistically diverse and Aboriginal communities in employment, volunteering and the accessibility of our city including The Right Track Toolkit and Look 'n Cook translated videos.
- Installation of hearing augmentation in three Council facilities and reviewed and updated wayfinding signage in CBD district with key accessibility information.

- Fremont Park All-Abilities Play Space opened in late 2020 and features Playford's first Changing Places facility, an all abilities flying fox seat, Liberty Swing, sensory, music and nature play as well as a Playground Chat Communication Board and many other inclusive design features.
- 18 co-working businesses based at the Stretton centre provide NDIS and DES services.
- Disability awareness training arranged for the DAIWG.
- Undertaking Universal design training
- Inclusion of Fremont Park's Communication Board in Inclusive SA's Wayfinding Signage Toolkit as an example and benchmark of inclusive design.

The State Government require State Authorities to consider the added disadvantage people with disability face from culturally and linguistically diverse and Aboriginal and Torres Strait Island backgrounds, women and children. Our report included the following projects to support these intersectional groups:

- City of Playford partnered with the City of Salisbury to produce The Right Track Toolkit (2 versions) and Webinar Series, funded by the National Disability Insurance Scheme (NDIS) Information, Linkages and Capacity Building (ILC) program to support culturally and linguistically diverse and Aboriginal communities to connect with the NDIS.
- Partnership with CASSA to produce the translated Look n' Cook recipe book and videos to support their project in linking CALD job seekers to recipes used in hospitality settings to support skill building.
- The Positive Futures Expo held in October - an accessible career event in the Northern Region designed to support young people in planning their future.
- The Playford 10 Project designed from the research report Playford Youth - A New Story which highlighted the need for young people including those living with disability in Category 1 & 2 schools in the north of Adelaide to be offered opportunities to develop their life skill capability.
- Partnered with Skylight to expand the Reach Out Mum's group. This group provides the opportunity for women with disability to learn new creative ways to express themselves, develop social participation in safe environment and enhance social skills and community participation.

Future Action

Department of Human Services will collate information from each State Authority's survey responses and produce an Annual Report which will be posted on the Inclusive SA website sometime in early 2022.

STAFF REPORTS

Matters for Information.

15.1 BUDGET UPDATE REPORT

Responsible Executive Manager: Barry Porter

Report Author: Trisca Price

Delegated Authority: Matters for Information.

Attachments: [1](#). Budget Update Report

Purpose

To inform Council on the organisation's financial performance to the end of November 2021.

STAFF RECOMMENDATION

Council note the Budget Update report for the period ending 30 November 2021.

Relevance to Strategic Plan

This item ensures we meet our legislative requirements under the *Local Government (Financial Management) Regulations 2011* and *S123 (13) of the Local Government Act 1999*. It also provides transparent financial reporting to our community by illustrating how our Finance Strategy is achieving long term financial sustainability.

Relevance to Public Consultation Policy

There is no requirement to consult with the community for this Budget Update Report.

Background

Council has responsibility under the *Local Government Financial Management Regulations 2011* and *S123 (13) of the Local Government Act 1999* to consider financial reports on the Council's financial performance and budget position.

Current Situation

Budget Position

A Revised Budget was adopted by Council on 23 November 2021 following the First Budget Review. There was an increase of \$2.4M to the overall operating surplus to \$6.8M. Favourable movements included an increase in residential rates due to growth, increased Federal Assistance Grant allocation for 2021/22, increased grant funding for Local Roads & Community Infrastructure (LRCI) and Supplementary Local Roads (SLR), savings in interest costs and continuous improvement savings. These were offset by additional operating costs associated with the New Parks project, increased waste levy and other minor works not included in the Annual Business Plan.

The table below summarises the impact of budget review:

Operating Position 2021/22	\$000's (Unfav)/Fav	\$000's
Original Budget		4,404
Rates and Rebates	18	
Grant Funding (Federal Assistance Grant)	1,063	
Grant Funding (LRCI and SLR)	1,216	
New Parks Project	(27)	
Waste Levy	(40)	
Interest savings	77	
Operating cost associated with project not proceeding	13	
Continuous Improvement Savings - Grenville	87	
Operating costs associated with minor projects	(69)	
Continuous Improvement Savings for delivery of projects	69	
Total Value of Changes	2,407	
Revised Budget		6,811

The Net Capital budget increased in the First Budget Review by \$14.9M to \$62.6M as detailed in the table below.

Capital Budget 2021/22	Revenue \$000's	Expense \$000's	Net Capital \$000's
Original Budget	12,557	60,220	47,663
Additional Funding from Grants (New Project)	1,614	1,614	-
Project Carry In's (from FY21)	620	14,945	14,325
New Projects		594	594
Total Value of Changes	2,234	17,153	14,919
Revised Capital Budget	14,791	77,373	62,582

Operating Position

Year to date results at 30 November 2021 see operating income of \$47.8M, which is unfavourable to budget by \$0.6M, and operating expenditure of \$41.6M, which is favourable to budget by \$2.0M.

The combined effect is \$1.4M favourable, with a year-to-date operating surplus of \$6.2M compared with a budgeted year to date operating surplus of \$4.8M.

The full year forecast as at 30 November 2021 is an operating surplus of \$1.4M compared with a budgeted operating surplus of \$6.8m, unfavourable by \$5.4M largely reflecting Financial Assistance Grant revenue prepaid prior to 30 June 2021.

Capital Position

The full year net capital forecast of \$46.3M is \$16.3M favourable to the net capital budget of \$62.6M.

Further detail in relation to this Budget Update Report can be found in Attachment 1.

Future Action

Further updates to be provided on a monthly basis.

Budget Update Report

YTD Variance Nov-21

The Nov-21 year to date operating surplus of \$6.2M is \$1.4M favourable to the budgeted year to date surplus of \$4.8M.

The Nov-21 year to date income of \$47.8M is \$0.6M unfavourable to the budgeted year to date income of \$48.4M.

The Nov-21 year to date expenses of \$41.6M are \$2.0M favourable to the budgeted year to date expenses of \$43.6M.

Further information on these variances are detailed in the table below;

	YTD Actual Nov-21 \$000's	YTD Budget Nov-21 \$000's	Variance to YTD Budget Fav/ (Unfav) \$000's	%	Explanation of variance where considered material
INCOME					
Rates Revenues	35,953	36,121	(168)	(0%)	
Statutory Charges	1,392	1,162	230	20%	Higher application volume and Section 7 searches
User Charges	1,845	2,034	(189)	(9%)	Lower ASR water usage from internal customers
Investment Income	4	4	-	-	
Reimbursements	285	310	(25)	(8%)	Higher utilities reimbursements
Other Income	221	284	(63)	(22%)	Workers Compensation recovery not received
Grants, Subsidies & Contributions	8,069	8,505	(436)	(5%)	RTR grants to be received later in year offset by higher developer contributions
Net Gain - Equity Accounted Council Businesses	-	-	-	-	
TOTAL INCOME	47,769	48,420	(651)	(1%)	
EXPENSES					
Employee costs	16,160	16,331	171	1%	
Materials, Contracts & Other Expenses	14,724	16,037	1,313	8%	Delay in contractor expenditure partly offset by waste management cost
Finance costs	1,516	2,046	530	26%	Delay in capital projects and lower interest rates
Depreciation	9,140	9,148	8	0%	
Net Loss - Equity Accounted Council Businesses	-	-	-	-	
TOTAL EXPENSES	41,540	43,562	2,022	5%	
Operating Surplus / (Deficit)	6,229	4,858	1,371		

Budget Update Report

Full Year Forecast Result (2021/2022)

The full year forecast as at Nov-21 is an operating surplus of \$1.4M which is unfavourable by \$5.4M to the budgeted surplus of \$6.8M.

The full year forecasted income as at Nov-21 of \$112.6M is \$4.8M unfavourable to the budgeted income of \$117.4M.

The full year forecasted expenses as at Nov-21 of \$111.2M are \$0.6M unfavourable to the budgeted expenses of \$110.6M.

Further information on these variances are detailed in the table below;

	Full Year Forecast Nov-21 \$000's	Full Year Budget \$000's	Variance to Full Year Forecast \$000's	%	Explanation of variance where considered material
INCOME					
Rates Revenues	86,541	86,632	(91)	(0%)	
Statutory Charges	2,509	2,115	394	19%	Higher application volumes and Section 7 searches
User Charges	5,789	5,818	(29)	(0%)	
Investment Income	13	13	-	-	
Reimbursements	654	581	73	13%	Higher reimbursements for water and utilities
Other Income	341	344	(3)	(1%)	
Grants, Subsidies & Contributions	16,709	21,893	(5,184)	(24%)	21/22 FAGS payment received in advance in FY20/21 offset by increased Developer Contributions
Net Gain - Equity Accounted Council Businesses	33	33	-	-	
TOTAL INCOME	112,589	117,429	(4,840)		
EXPENSES					
Employee costs	44,136	43,541	(595)	(1%)	
Materials, Contracts & Other Expenses	41,085	40,173	(912)	(2%)	Hard waste management costs
Finance costs	3,741	4,893	1,152	24%	Lower interest rates
Depreciation	22,089	21,909	(180)	(1%)	
Net Loss - Equity Accounted Council Businesses	102	102	-	-	
TOTAL EXPENSES	111,153	110,618	(535)		
Operating Surplus / (Deficit)	1,436	6,811	(5,375)		

Budget Update Report

Capital Full Year Movement (2021/2022)

The full year Net Capital forecast of \$46.3M is \$16.3M favourable to the Net Capital Budget of \$62.6M.

The forecasted full year income of \$13.6M is \$1.2M unfavourable to the budgeted income of \$14.8M.

The forecasted full year expenses of \$59.9M are \$17.5M favourable to the budgeted expenses of \$77.4M.

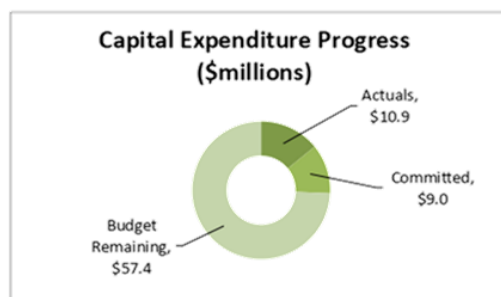
Further information on these variances are detailed in the table below;

Project	Full Year Forecast \$'000	Full Year Budget \$'000	Variance to Budget Fav/ (Unfav)	Explanation
Income	13,586	14,791	(1,205)	
Expenses	59,913	77,373	17,460	
Net Capital Expenditure	46,327	62,582	16,255	

Project	Full Year Forecast \$'000	Full Year Budget \$'000	Variance to Budget Fav/(Unfav)	Explanation
Buildings	4,215	4,088	(127)	Additional work for Aquadome
Fleet	5,718	5,718	-	
IT	713	714	1	
Northern CBD	30	706	676	Prince Charles Street deferred to 22/23
Other	1,826	2,529	703	Strategic Land Purchase to continue into 22/23
Parks	10,318	13,703	3,385	Fremont Park Stage 3 construction to continue into 22/23. McGilp Reserve Redevelopment awaiting grant application outcome
Playford Alive	382	1,870	1,488	Playford Alive works partly deferred to 22/23
Stormwater	2,402	2,800	398	Broadacres Drive Stormwater to continue into 22/23
Streetscapes	5,829	12,400	6,571	Savings forecast due to Virginia Main Street (VMS) sewer, VMS road construction to continue into 22/23
Transport	14,425	17,585	3,160	Stebonheath Stage 2 and 3 to continue into 22/23, Supplementary Local Roads to be allocated
Water Capture	469	469	-	
Total Net Capital Expenditure	46,327	62,582	16,255	

Capital Expenditure Progress

\$10.9M (14%) of the \$77.4M Capital Expenditure budget has been spent, with a further \$9.0M (12%) committed as at 30 November 2021.



Budget Update Report

Borrowings/Investment Summary (2021/2022)

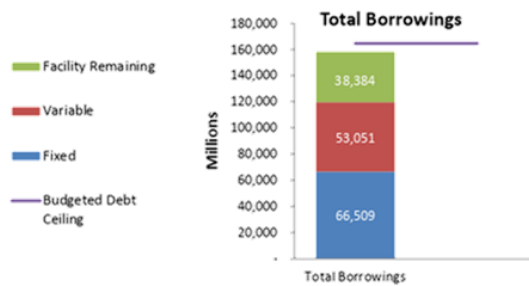
Debt Mix:

As at November 2021 the balance of Council’s short-term investments is \$0.3M.

Council’s total borrowings as at 30 November 2021 are \$119.6M, comprising \$66.5M in fixed rate borrowings and \$53.1M of variable rate borrowings; total facilities accumulate to \$157.9M.

Total borrowings, net of repayments, have decreased \$2.9M from \$122.5M since 31 October 2021.

The LTFP has a budgeted debt ceiling of \$164.5M based on the assumption of full delivery of capital programs. These borrowings fall within the approved budget, Council’s adopted financial indicators and the LTFP.



Rates Recovery:

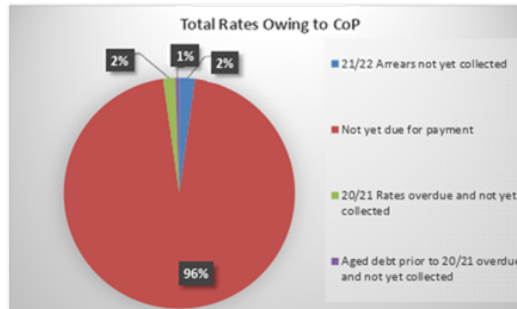
Total rates owing of \$46.5M as at Nov-21 reflects a decrease of \$0.3M compared to the total rates owing as at Nov-20.

The total aged rates owing greater than 12 months old of \$1.0M as at Nov-21 reflects a decrease of \$0.4M compared to \$1.4M at Nov-20.

The average aged amount owed per debtor of \$1244 as at Nov-21 reflects a decrease of 0.5% compared to \$1250 as at Nov-20.

Rates recovery has a direct impact on positive cash flow which then correlates to borrowings. By maximising cashflows, less borrowings are required to fund operational expenditure.

Rates KPI Comparison	Nov-21	Nov-20
Total Rates Owing to CoP	46,455,184	46,765,681
Total % Collected	48%	47%
Aged rates owed over 12 months	1,042,820	1,396,507
% Aged Rates Collected since 30 June	71%	69%
Average Aged Rates owing	1,244	1,250



Budget Update Report

Reserves

The reserves are a collation of developer contributions received over a number of periods and are managed as a cash offset against our debt. Under legislation we are required to apply interest income to the balance in reserves using the RBA average cash rate.

The forecasted balance of reserves as at 30 June 2022 is \$7.8M.

Below is a summary of the forecasted developer contributions, expenditure and estimated interest as at Nov-21.

Reserve	Opening Balance 21/22	Forecasted Developer Contributions & State Govt. Grants \$'000	Forecasted Expenditure \$'000	Estimated Interest \$'000	Forecasted Closing balance 21/22
Open Space Reserve	8,626	996	5,669	4	3,957
Stormwater, Footpaths	686	-	281	-	405
Growth Areas Reserve	630	499	304	1	826
Supplementary Local Roads	1,302	658	-	2	1,962
Playford Alive Initiative Fund	180	199	41	-	338
Urban Tree Funds	7	3	-	-	10
Other Reserves	37	-	-	-	37
Gawler Rail Vegetation Offset	-	243	-	-	243
Total Reserves	11,468	2,598	6,295	7	7,778

COMMITTEE REPORTS

STRATEGY AND SERVICES COMMITTEE

Confidential Matters

17.1 MUNNO PARA WEST NEIGHBOURHOOD PARK

Contact Person: Barry Porter

Why is this matter before the Council or Committee?

Matters which have been delegated to staff but they have decided not to exercise their delegation.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager Financial Services;
- Senior Manager City and Corporate Planning;
- Senior Manager City Property
- Senior Manager Community Engagement & Experience
- Open Space Planner
- Governance Support;
- Minute Taker;

in order to consider in confidence agenda item 17.1 under Sections 90 (3) (a) (b) of the Local Government Act 1999 on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
- (b) information the disclosure of which –
 - i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because a commercial process is still underway and settlement has not yet occurred. The report also identifies the location of the subject site and keeping the report in confidence will protect the property owner's privacy while they are still living at the property.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.1

C. COMMITTEE TO DECIDE HOW LONG ITEM 17.1 IS TO BE KEPT IN CONFIDENCE

Purpose

To resolve how long agenda item 17.1 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 17.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90 (3) (a) (b) of the Local Government Act 1999:

- Report for Item 17.1
- Attachment(s) for Item 17.1
- Minutes for Item 17.1

Duration of Order:

This order shall operate until settlement of the land purchase has occurred and Council assumes ownership of the site; or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.

COMMITTEE RESOLUTION

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b) of the *Local Government Act 1999*:

- Report for Item 8.1
- Attachment(s) for Item 8.1
- Minutes for Item 8.1

Duration of Order:

This order shall operate until settlement of the land purchase has occurred and Council assumes ownership of the site; or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the *Local Government Act 1999*, whichever comes first.

STAFF REPORTS

Confidential Matters

17.2 LOT 4 MINGARI STREET, MUNNO PARA

Contact Person: Simon Blom

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager Financial Services;
- Senior Manager City and Corporate Planning;
- Senior Manager City Property;
- Program Manager, Repurposing Assets;
- Senior Property Officer;
- Land Development Officer;
- Governance Support;
- Minute Taker;

in order to consider in confidence agenda item 17.2 under Section 90 (3) (d) of the Local Government Act 1999 on the basis that:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
- i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because it provides information that would prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.2**C. COUNCIL TO DECIDE HOW LONG ITEM 17.2 IS TO BE KEPT IN CONFIDENCE****Purpose**

To resolve how long agenda item 17.2 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 17.2 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 17.2
- Attachment(s) for Item 17.2
- Minutes for Item 17.2

Duration of Order:

This order shall operate until *contract settlement*, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.

17.3 INVESTMENT OPPORTUNITY

Contact Person: Sam Green

Why is this matter before the Council or Committee?

Matters which cannot be delegated to a Committee or Staff.

Purpose

For Council to make a determination on whether to deal with this matter in confidence.

A. COUNCIL TO MOVE MOTION TO GO INTO CONFIDENCE**STAFF RECOMMENDATION**

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager Financial Services;
- Senior Manager City and Corporate Planning;
- Manager Creative Cultural Development;
- Research and Policy Specialist;
- Strategic Finance Analyst;
- Governance Support;
- Minute Taker;

in order to consider in confidence agenda item 17.3 under Section 90 (3) (d) of the Local Government Act 1999 on the basis that:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -
- i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because this item will be closed to the public due to the information being of a commercial and confidential nature.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

Section B below to be discussed in the confidential section of the agenda once the meeting moves into confidence for each item.

B. The Matters as per item 17.3**C. COUNCIL TO DECIDE HOW LONG ITEM 17.3 IS TO BE KEPT IN CONFIDENCE****Purpose**

To resolve how long agenda item 17.3 is to be kept confidential.

STAFF RECOMMENDATION

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 17.3 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 17.3
- Attachment(s) for Item 17.3
- Minutes for Item 17.3

Duration of Order:

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.