



# CONFIDENTIAL MINUTES

of

## CONFIDENTIAL SPECIAL CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the  
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 10 OCTOBER 2016  
AT 5:30PM**

The meeting went into confidence at 5:33pm.

### ATTENDANCE RECORD

**(PRESIDING MEMBER - MAYOR GLENN DOCHERTY) via phone**  
Cr Duncan MacMillan   Cr Adam Sherwood   Cr Carol Muzyk

Also in attendance for the meeting:

Chief Executive Officer	Mr Mal Hemmerling
External Consultant	Ms Jane Jeffreys
Executive Officer	Mr Steven Watson
Minute Taker	Ms Laura Hodgson

## **7.1 OUTCOMES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS 2015-16**

Presenter: Mr Steven Watson & Ms Jane Jeffreys

### **B. THE BUSINESS MATTER**

<b>COMMITTEE RESOLUTION</b>		<b>2700</b>
<b>Moved:</b>	<b>Cr Muzyk</b>	<b>Seconded: Cr MacMillan</b>
The Committee notes the Chief Executive Officer Annual Performance Assessment Summary Report dated 05 October 2016.		
		<b><u>CARRIED</u></b>

### **C. PROCEDURAL DECISION - 1 TO DECIDE HOW LONG ITEM 7.1 IS TO BE KEPT IN CONFIDENCE**

<b>COMMITTEE RESOLUTION</b>		<b>2701</b>
<b>Moved:</b>	<b>Cr MacMillan</b>	<b>Seconded: Cr Sherwood</b>
Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 7.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:		
<ul style="list-style-type: none"><li>• Report for Item 7.1</li><li>• Attachment(s) for Item 7.1</li><li>• Discussion for Item 7.1</li><li>• Decision for Item 7.1</li></ul>		
This order shall operate for 30 days following Councils consideration of the matter at the October 2016 Ordinary Council Meeting, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.		
		<b><u>CARRIED</u></b>

The meeting reopened to the public at 6:10pm.

The meeting went into confidence at 6:11pm.

## **7.2 CHIEF EXECUTIVE OFFICER PERFORMANCE AGREEMENT FOR 2016/17**

Presenter: Mr Steven Watson & Ms Jane Jeffreys

### **B. THE BUSINESS MATTER**

<b>COMMITTEE RESOLUTION</b>		<b>2703</b>
<b>Moved:</b>	<b>Cr Sherwood</b>	<b>Seconded: Cr Muzyk</b>
<p>The Committee request Jane Jeffreys work with the Chief Executive Officer to develop a draft performance agreement for 2016-17 capturing the feedback provided by the Committee.</p>		
<b><u>CARRIED</u></b>		

### **C. PROCEDURAL DECISION - 1 TO DECIDE HOW LONG ITEM 7.2 IS TO BE KEPT IN CONFIDENCE**

<b>COMMITTEE RESOLUTION</b>		<b>2704</b>
<b>Moved:</b>	<b>Cr Muzyk</b>	<b>Seconded: Cr MacMillan</b>
<p>Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 7.2 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:</p>		
<ul style="list-style-type: none"><li>• Report for Item 7.2</li><li>• Attachment(s) for Item 7.2</li><li>• Discussion for Item 7.2</li><li>• Decision for Item 7.2</li></ul>		
<p>This order shall operate until adoption of a revised Chief Executive Officer Performance Agreement arising from the next performance cycle in 2017/18 or upon the CEO's employment concluding.</p>		
<b><u>CARRIED</u></b>		

The meeting reopened to the public at 6:38pm.