



MINUTES

of

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 12 FEBRUARY 2024
AT 5:30 PM**

The meeting commenced at 5:30pm

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Cr Marilyn Baker

Cr Clint Marsh

Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer

Senior Manager Organisational Development

Manager Governance

Mr Sam Green

Ms Paula Paterson

Ms Zoey Squires

1.2 Apologies

Ms Allison Ashby

1.3 Not Present**2 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION****5723****Moved: Cr Baker****Seconded: Cr Smallwood-Smith**

The Minutes of the Chief Executive Officer Review Committee Meeting held 13 November 2023 be confirmed as a true and accurate record of proceedings.

CARRIED**3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Nil

6 INFORMAL DISCUSSION**6.1 CEO REVIEW COMMITTEE WORKPLAN**

Presenter: Paula Paterson

Item 6.1 was deferred to the last item of the meeting.

6.2 CONSULTATION PAPER - CEO REMUNERATION - REMUNERATION TRIBUNAL OF SOUTH AUSTRALIA

Presenter: Paula Paterson

Outcome: The item was discussed by Committee.

COMMITTEE RESOLUTION**5724****Moved: Cr Marsh****Seconded: Cr Baker**

The Committee having considered the consultation paper from the Remuneration tribunal of South Australia provided the following feedback to be incorporated into a report to Council:

- Considers aligning CEO remuneration bands with those already established for Elected Member allowances
- That once the bands are established that a specialist consultancy firm be engaged by the tribunal to determine the appropriate minimum/maximum remuneration package for each band
- The bands should be reviewed at the same frequency as the Elected Members bands
- Encourage future reviews to reflect the changing nature of individual councils particularly the complexities of growing communities

CARRIED**7 INFORMAL ACTIONS****8 CONFIDENTIAL MATTERS****8.1 QUARTER TWO - REVIEW PROGRESS OF THE CEO'S KPIS AND HALF YEAR FINANCIALS TO DATE****A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.1****COMMITTEE RESOLUTION****5725****Moved: Cr Baker****Seconded: Cr Smallwood-Smith**

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer
- Senior Manager Organisational Development
- Manager Governance

in order to consider in confidence agenda item 8.1 under Sections 90(3)(a)(b)(d) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
- (b) information the disclosure of which -

- i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- ii) would, on balance, be contrary to the public interest; and
- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -
- i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- ii) would, on balance, be contrary to the public interest.

This matter is Confidential because it relates to information pertaining to the personal affairs of the Chief Executive Officer and contains sensitive financial information regarding Council projects, the disclosure of which would prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 6.01 pm.

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

5726

Moved: Cr Smallwood-Smith Seconded: Cr Baker

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b)(d) of the *Local Government Act 1999*:

- Report for Item 8.1
- Attachment(s) for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting reopened to the public at 6:05 pm.

6.1 CEO REVIEW COMMITTEE WORKPLAN

Presenter: Paula Paterson

Outcome: The Committee reviewed the workplan and noted a change that the CEO Service Provider engagement be considered at the May 2024 Committee Meeting.

9 CLOSURE

The meeting closed at 6:06 pm.