

## **MINUTES**

of

### SERVICES COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

**HELD IN** 

# COUNCIL CHAMBERS PLAYFORD CIVIC CENTRE 10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 18 FEBRUARY 2020 AT 7:00PM

The meeting commenced at 7:00 pm.

### 1 ATTENDANCE RECORD

### 1.1 Present

### PRESIDING MEMBER - CR ANDREW CRAIG

Mayor Glenn Docherty Cr Akram Arifi Cr Marilyn Baker
Cr Stephen Coppins Cr Veronica Gossink Cr Shirley Halls

Cr David Kerrison Cr Clint Marsh Cr Misty Norris (from 7:03 pm)

Cr Jane Onuzans Cr Peter Rentoulis Cr Dennis Ryan
Cr Gay Smallwood-Smith Cr Katrina Stroet Cr Cathy-Jo Tame

### Also in attendance for the meeting:

Chief Executive Officer
General Manager, Strategy and Corporate
General Manager, Strategic Assets and Projects
Senior Manager Health, Environment and
Regulatory Services

Mr Sam Green
Ms Grace Pelle
Mr Simon Blom
Mr Andrew Nesbitt

Executive Strategic Advisor Acting Senior Manager, Finance Senior Manager Community Services Senior Manager City Operations

Senior Manager Capital Works and Assets

Acting Senior Manager Marketing, Communications

and the Arts

Acting Senior Manager, Service Improvement Acting Senior Manager, Strategy and Policy

Manager Assets and Projects
Manager Community Development
Manager Environment and Waste
Manager Communications

Senior Governance Officer

Minute Taker

Mr Greg Pattinson Ms Samantha Grieve Ms Rachel Emmott Mr Andy Slager Mr Paul Alberton

Ms Lilly Bukva

Mr Shayan De Silva Mr Dale Welsh Mr Simon Keith Ms Amy Matthews Ms Kaarina Sarac Ms Joanne Edwards Ms Janine Harding Ms Joanne Cross

### 1.2 Apologies

Nil

### 1.3 Not Present

Nil

### 2 CONFIRMATION OF MINUTES

#### **COMMITTEE RESOLUTION**

3915

Moved: Cr Smallwood-Smith Seconded: Cr Stroet

The Minutes of the Services Committee Meeting held 10 December 2019 be confirmed as a true and accurate record of proceedings.

**CARRIED** 

### 3 DECLARATIONS OF INTEREST

Name: Cr Marilyn Baker

Conflict: Perceived

Item: 5.1 Supporting Emergency Relief (Playford Community Fund Inc.)

**Description:** Perceived Conflict of Interest as a Board member of Playford Community

Fund.

Conflict Nature: a. Indirect

b. Personal

### Addressing the Conflict:

Did the Council Member remain in the meeting?

No

No

Did the Council Member remain in the meeting in order to maintain

auorum?

### If yes, how did the Council Member deal with the conflict?

Left the meeting room

### Outline any further steps the Council Member took to ensure transparency and accountability:

N/A

### Voting

Did the Council Member vote on the matter?

No

How did the Council Member vote on the matter?

N/A

### 4 DEPUTATION / REPRESENTATIONS

Nil

Cr Baker left the meeting at 7:01 pm

Cr Norris entered the meeting at 7:03 pm

Cr Marsh left the meeting at 7:18 pm Cr Marsh returned to the meeting at 7:18 pm

#### 5 STAFF REPORTS

### Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

### 5.1 SUPPORTING EMERGENCY RELIEF (PLAYFORD COMMUNITY FUND INC.) Responsible Executive Manager: Andrew Nesbitt

### **COMMITTEE RECOMMENDATION**

3916

Moved: Cr Ryan Seconded: Cr Smallwood-Smith

Council to enter into a 3 year MOU financial assistance agreement (Attachment 2) with Playford Community Fund commencing 1 January 2020, expiring 31 December 2022 to the requested value of \$34,000 (plus GST) per year, and that the acquittal needs to be submitted for the previous financial year prior to the MOU being finalised.

**CARRIED** 

With the leave of the mover, seconder and the meeting, the motion was varied. The motion was varied by Cr Smallwood – Smith to include "that the acquittal needs to be submitted for the previous financial prior to the MOU being finalised".

With the leave of the mover, seconder and the meeting, the motion was varied. The motion was varied by Cr Ryan to "amount to be \$34,000".

Cr Baker returned to the meeting at 7:28 pm

#### 5.2 GOULDS CREEK ROAD

Responsible Executive Manager: Greg Pattinson

#### **COMMITTEE RECOMMENDATION**

3917

Moved: Cr Kerrison Seconded: Cr Rentoulis

Council endorse acceptance of Goulds Creek Road (Right of Way) as a Public Road subject to:

- 1. The landowners vesting the required land to Council at no cost to Council, except for legal and transfer costs.
- 2. Council allocating the required funds through the Annual Business Plan process to upgrade the road to a standard required for an unsealed Public Road, and for legal and transfer costs.

<u>LOST</u>

Cr Kerrison called for a DIVISION.

The motion was set aside.

A division was taken with:

- Crs D Kerrison, P Rentoulis, M Norris, G Smallwood-Smith, C Tame and A Craig voting <u>FOR</u> the motion.
- Crs C Marsh, A Arifi, M Baker, D Ryan, V Gossink, G Docherty, J Onuzans, S Halls, K Stroet and S Coppins voting AGAINST the motion.

LOST

### COMMITTEE RECOMMENDATION

3918

Moved: Cr Marsh Seconded: Cr Stroet

Council endorse acceptance of Goulds Creek Road (Right of Way) as a Public Road subject to:

- 1. The landowners vesting the required land to Council at no cost to Council, except for legal and transfer costs.
- 2. Council allocates the required funds (\$357,107) from the current allocation that has been set towards the Rural Road Sealing program to a standard required for an unsealed Public Road, and for legal and transfer costs.

LOST

Cr Marsh called for a **DIVISION**.

The motion was set aside.

A division was taken with:

- Crs C Marsh, D Kerrison, A Arifi, P Rentoulis, K Stroet, C Tame and A Craig voting FOR the motion.
- Crs M Baker, D Ryan, V Gossink, G Docherty, J Onuzans, S Halls, M Norris, G Smallwood-Smith and S Coppins voting <u>AGAINST</u> the motion.

**LOST** 

### Matters to be considered by the Committee Only

Matters delegated to the Committee.

### 5.3 APPOINTMENT OF PRESIDING MEMBER Responsible Executive Manager: Grace Pelle

### **COMMITTEE RESOLUTION**

3919

Moved: Cr Smallwood-Smith Seconded: Cr Onuzans

- 1. The Committee appoint Cr Craig as Presiding Member of the Services Committee for a one year term commencing 20 February 2020 and concluding 19 February 2021.
- 2. If required, the Private Ballot process outlined in the Code of Practice for Council and Committee Meetings Section 6.16, be utilised to elect a Presiding Member, with the result of the ballot becoming the outcome.

**CARRIED** 

Matters for Information

5.4 2019/20 QUARTERLY ORGANISATIONAL PERFORMANCE REPORT - QUARTER 2

Responsible Executive Manager : Grace Pelle

### **COMMITTEE RESOLUTION**

3920

Moved: Cr Ryan Seconded: Cr Smallwood-Smith

The 2019/20 Quarterly Organisational Performance Report – Quarter 2 be received by Council.

**CARRIED** 

Cr Coppins left the meeting at 8:08 pm

Cr Coppins returned to the meeting at 8:10 pm

Cr Kerrison left the meeting at 8:10 pm

Cr Kerrison returned to the meeting at 8:12 pm

- 6 INFORMAL DISCUSSION
- 6.1 SERVICE ALIGNMENT BRIEFING COMMUNITY DEVELOPMENT

Presenter: Ms Rachel Emmott and Ms Amy Matthews

Cr Marsh left the meeting at 8:34 pm

Cr Marsh returned to the meeting at 8:35 pm

Outcome: The Services Committee was provided with an update on Community Development Service.

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### 6.2 UPDATE ON MARKETING AND COMMUNICATIONS PLANS

Presenter: Ms Lilly Bukva

Cr Rentoulis left the meeting at 8:45 pm

Cr Norris left the meeting at 8:46 pm

Cr Rentoulis returned to the meeting at 8:53 pm

Cr Norris returned to the meeting at 8:55 pm

Outcome: The Services Committee was provided with an update on our Marketing and Communication Plan and activities.

### 7 INFORMAL ACTIONS

Nil

- 8 CONFIDENTIAL MATTERS
- 8.1 REPURPOSING ASSETS
- A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

### **COMMITTEE RESOLUTION**

3921

Moved: Cr Stroet Seconded: Cr Tame

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager Strategic Projects and Assets;
- Executive Strategic Advisor;
- Senior Manager, Health Environment and Regulatory Services;
- Acting Senior Manager Strategy and Policy;
- Senior Manager Capital Works & Assets;
- Acting Senior Manager Marketing, Communications and the Arts;
- Manager Communication;
- Senior Governance Officer:
- Minute Taker:

in order to consider in confidence agenda item 8.1 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

- (b) information the disclosure of which
  - i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information contained within the presentation could reasonably be expected to convey a commercial advantage.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it

### necessary to consider this matter in confidence.

**CARRIED** 

The meeting went into Confidence at 9:09 pm

### **B.** THE BUSINESS MATTER

Presenter: Mr Paul Alberton

Outcome: The Services Committee was provided with an update on our

Repurposing Assets activities.

Mayor Docherty left the meeting at 9:09 pm Mayor Docherty returned to the meeting at 9:10 pm

Cr Stroet left the meeting at 9:11 pm

Cr Stroet returned to the meeting at 9:14 pm

Cr Marsh left the meeting at 9:27 pm

Cr Marsh returned to the meeting at 9:29 pm

### C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

### **COMMITTEE RESOLUTION**

3922

Moved: Cr Onuzans Seconded: Cr Arifi

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (b) of the Local Government Act 1999:

- Presentation for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

**CARRIED** 

The meeting re-opened to the public at 9:42 pm

### 9 CLOSURE

The meeting closed at 9:42 pm