

MINUTES

of

SERVICES COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

HELD IN

COUNCIL CHAMBERS PLAYFORD CIVIC CENTRE 10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 19 MARCH 2019

The meeting commenced at 7:00 pm.

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER – CR ANDREW CRAIG

Mayor Glenn Docherty Cr Akram Arifi

- Cr Stephen Coppins Cr Veronica Gossink
- Cr David Kerrison Cr Clint Marsh
- Cr Peter Rentoulis Cr Dennis Ryan
- Cr Katrina Stroet Cr Cathy-Jo Tame

Also in attendance for the meeting:

Acting Chief Executive Officer Acting General Manager, Strategy and Corporate Acting General Manager, City Services Senior Manager, Corporate Services Senior Manager, Finance Senior Manager, Development Services Mr Sam Green Mr Greg Pattinson Mr Andrew Nesbitt Ms Rosemary Munslow Ms Grace Pelle Mr Derek Langman

Cr Gay Smallwood-Smith

Cr Marilyn Baker

Cr Shirley Halls

Cr Jane Onuzans

Acting Senior Manager, Strategy and Policy Manager Governance Senior Manager Major Projects Manager Building & Compliance Project Manager Corporate Planner Specialist Minute Taker

1.2 Apologies

Cr Misty Norris

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

 COMMITTEE RESOLUTION
 3456

 Moved:
 Cr Smallwood-Smith
 Seconded:
 Cr Onuzans

 The Minutes of the Services Committee Meeting held 19 February 2019 be confirmed as a true and accurate record of proceedings.
 CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

5.1 COUNCIL MEMBER TRAINING AND DEVELOPMENT POLICY AND GUIDELINES Responsible Executive Manager : Greg Pattinson

COMMITTEE RECOMMENDATION

Moved: Cr Onuzans Seconded: Cr Marsh

Council adopts the Council Member Training and Development Policy (Attachment
1) and Council Member Training and Development Policy Guidelines (Attachment
2).

2. Council endorses the 2018/2019 Training and Development Plan (Attachment 4).

CARRIED

3457

Mr Dale Welsh Ms Susie Reichstein Mr Fred Pinxteren Mr Sean Teelow Mr Rino Pace Ms Sarah Young Ms Joanne Cross Matters for Information.

5.2 OPEN SPACE FUND Responsible Executive Manager : Greg Pattinson

COMMITTE	EE RESOLUTION			3458
Moved:	Cr Rentoulis	Seconded:	Cr Kerrison	
	o Section 90 (2) of the L excluded from attendance			
 Act Act Ser Ser Act Mar Ser Mar Pro Cor 	ing Chief Executive Officing General Manager, St ing General Manager, Ci ior Manager, Corporate ior Manager, Finance; ing Senior Manager, Stranager Governance; ior Manager Major Project ager Building & Compli- ject Manager; porate Planner Specialis ute Taker;	rategy and Corport ty Services; Services; ategy and Policy; acts; ance;	rate;	
in order to consider in confidence agenda item number 5.2 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:				
(i) c with	ation the disclosure of w could reasonably be exp n whom the council is co judice the commercial p	ected to confer a conducting, or prop	osing to conduct, bi	
(ii) [,]	would, on balance, be co	ontrary to the publ	ic interest;	
This matter is Confidential because the information to be provided to the Committee in relation to a question asked contains information relating to the project budget that could confer an unfair advantage to a third party during the tender process.				
On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council/Committee consider it necessary to consider this matter in confidence.				
The meetin	g went into Confidence a	: 7:12 pm.		

COMMITTEE RESOLUTION				3459
Moved:	Cr Smallwood-Smith	Seconded:	Cr Rentoulis	
That the meeting be re-opened to the public.				
				CARRIED

The meeting re-opened to the public at 7:15 pm

COMMITTEE RECOMMENDATION		3460	
Moved: Cr Marsh	Seconded:	Cr Kerrison	
That Council receive the report provided as an update on balance of funds in Council's open space fund and project planned for the next two years that are being funded from this fund.			
		CARRIED	
Matters to be considered by the Com Matters delegated to the Committee. 5.3 ENFORCEMENT POLICY Responsible Executive Manage		bitt	
COMMITTEE RESOLUTION		3461	
Moved: Cr Rentoulis	Seconded:	Cr Onuzans	
That Council endorse the draft Enforcement Policy to go out to public consultation for a minimum of 4 weeks, and to consider final adoption of the Policy at the next available Ordinary Council meeting following the consultation.			
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Matters for Information.

5.4 COUNCIL CONSULTATION PROCESS Responsible Executive Manager : Andrew Nesbitt

COMMITTEE RESOLUTION				3462
Moved:	Cr Baker	Seconded:	Cr Halls	
Council to receive this report.				
				<u>CARRIED</u>

6 INFORMAL DISCUSSION

6.1 SECOND BUDGET REVIEW - PRESENTATION

Presenter: Ms Grace Pelle

Outcome: The Committee reviewed and discussed items for the second budget review for 2018/19 financial year.

6.2 **DELEGATIONS**

Presenter: Mrs Rosemary Munslow

Outcome: The Committee was provided with an overview of the Delegations Register.

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6.3 RECORDING OF COUNCIL MEETINGS

Presenter: Ms Susie Reichstein

Cr Coppins left the meeting at 8:04 pm *Cr* Coppins returned to the meeting at 8:06 pm

Cr Marsh left the meeting at 8:11 pm Cr Marsh returned to the meeting at 8:12 pm

Cr Halls left the meeting at 8:12 pm Cr Halls returned to the meeting at 8:14 pm

Outcome: The Committee was provided with an overview of the research into recording and live streaming of Council Meetings.

7 INFORMAL ACTIONS

Nil

8 COMMITTEE WORKPLAN

8.1 SERVICES COMMITTEE WORK PLAN

Presenter: Mr Andrew Nesbitt

Outcome: Committee Members reviewed the Services Committee work plan.

9 CONFIDENTIAL MATTERS

9.1 GRENVILLE HUB PROJECT Responsible Executive Manager : Thornton Harfield

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTE	E RESOLUTION		3463
Moved:	Cr Marsh	Seconded:	Cr Halls
Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:			
 Acting Chief Executive Officer; Acting General Manager Strategy and Corporate; Acting General Manager City Services; Senior Manager of Finance; Senior Manager Major Projects; Project Manager; Senior Manager Corporate Services; and Minute Taker; 			
in order to consider in confidence agenda item number 9.1 under Section 90 (3) (d) of the Local Government Act 1999 on the basis that:			
			ture (not being a trade secret) the acted to prejudice the commercial

position of the person who supplied the information, or to confer a commercial advantage on a third party; and

ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

This matter is Confidential because it contains information relating to the project budget that could potentially confer an unfair advantage to a third party during the tender process.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council/Committee consider it necessary to consider this matter in confidence.

CARRIED

Cr Smallwood-Smith left the meeting at 8:23 pm

The meeting went into Confidence at 8:24 pm

B. THE BUSINESS MATTER

Cr Smallwood-Smith returned to the meeting at 8:25 pm

Cr Halls raised a Point of Order in relation to Cr Rentoulis requesting to further contribute to discussion on the basis that Cr Ryan had closed the debate.

With the support of the Chamber, Cr Rentoulis was given permission to make a statement.

COMMITTEE RESOLUTION 3464 Moved: Cr Ryan Seconded: Cr Baker Council approve this report and proceed to public tender for construction of the Grenville Hub. CARRIED Mayor Docherty called for a <u>DIVISION</u>. The motion was set aside. A division was taken with: Crs M Baker, G Docherty, J Onuzans, S Halls, P Rentoulis, G Smallwood-Smith, A Craig, C Tame, A Arifi, S Coppins, V Gossink, C Marsh, D Ryan and K Stroet voting FOR the motion. Cr D Kerrison voting AGAINST the motion. CARRIED

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 9.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

Moved: Cr Baker Seconded: Cr Halls

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council/Committee orders that the following aspects of Item 9.1 be kept confidential in accordance with Council's/Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 9.1
- Attachment(s) for Item 9.1

This order shall operate until the construction contract is awarded and made public, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.

CARRIED

The meeting re-opened to the public at 8:45 pm

10 CLOSURE

The meeting closed at 8:45 pm.

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