



MINUTES

of

POLICY REVIEW COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 12 APRIL 2021
AT 6:00PM**

The meeting commenced at 6:00 pm.

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER – MAYOR DOCHERTY

Cr Akram Arifi

Ms Lilly Bukva

Mr Sam Green

Cr David Kerrison

Cr Clint Marsh

Also in attendance for the meeting:

General Manager – Strategy and Corporate

Mr Barry Porter

Senior Manager – Development Services

Mr Derek Langman

Senior Manager – City Property

Mr Paul Alberton

Senior Manager – City & Corporate Planning

Mr Dale Welsh

Manager – Community Development

Ms Amy Matthews

Manager – Risk, WHS & HR Services

Mr Steve Moritz

Manager – Environment & Waste

Ms Kaarina Sarac

Risk Officer

Mr David Gustafson

Community Grants & Administration Officer

Ms Karen Leithboro

Manager - Governance

Ms Susie Reichstein

1.2 Apologies

Nil

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****4501****Moved: Cr Marsh****Seconded: Cr Kerrison**

The Minutes of the Policy Review Committee Meeting held 3 March 2021 be confirmed as a true and accurate record of proceedings.

CARRIED**3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

5.1 REVOCATION OF RISK MANAGEMENT POLICY

Responsible Executive Manager : Barry Porter

COMMITTEE RECOMMENDATION**4502****Moved: Cr Arifi****Seconded: Cr Marsh**

Council revoke the Risk Management Policy (Attachment 1).

CARRIED

5.2 REVOCATION OF OPEN SPACE TRUST FUND EXPENDITURE POLICY**Responsible Executive Manager : Barry Porter****COMMITTEE RECOMMENDATION****4503****Moved: Cr Kerrison****Seconded: Cr Arifi**

Council revoke the Open Space Trust Fund Expenditure Policy, taking into consideration the following additional advice from the Policy Review Committee:

- **Extra information on planned and actual expenditure of the fund will be introduced to future Annual Business Plans and Annual Reports respectively.**

CARRIED**5.3 REVOCATION OF COMMUNITY EMERGENCY MANAGEMENT POLICY****Responsible Executive Manager : Barry Porter****COMMITTEE RECOMMENDATION****4504****Moved: Cr Marsh****Seconded: Cr Kerrison**

Council revoke the Community Emergency Management Policy (Attachment 1).

CARRIED**5.4 CIRCUS POLICY REVIEW****Responsible Executive Manager : Simon Blom****COMMITTEE RECOMMENDATION****4505****Moved: Cr Marsh****Seconded: Cr Arifi**

Council adopt the proposed Circus Policy (Attachment 2).

CARRIED

5.5 COMMUNITY DEVELOPMENT GRANT POLICY REVIEW**Responsible Executive Manager : Tina Hudson****COMMITTEE RECOMMENDATION****4506****Moved: Cr Arifi****Seconded: Cr Marsh**

Council endorse the proposed Community Development Grants Policy (Attachment 1) and proposed Community Development Grants Procedure (Attachment 2), with the following amendment:

- **“Council Members be invited to attend a celebration to recognise successful Community Development and Event Grant recipients”, be added to the Grants Officer, Application section in the Community Development Grants Procedure.**

CARRIED**5.6 REVOCATION OF KERBSIDE WASTE COLLECTION POLICY****Responsible Executive Manager : Tina Hudson****COMMITTEE RECOMMENDATION****4507****Moved: Cr Marsh****Seconded: Cr Arifi**

Council revoke the Kerbside Waste Collection Policy (Attachment 1).

CARRIED**5.7 REVOCATION OF THIRD PARTY ADVERTISING POLICY****Responsible Executive Manager : Barry Porter****COMMITTEE RECOMMENDATION****4508****Moved: Cr Arifi****Seconded: Cr Marsh**

1) Council revoke the Third Party Advertising Policy (Attachment 1).

2) The Advertising Guidelines include an adequate management structure to ensure the intent of the Guidelines is delivered.

CARRIED

5.8 LIQUOR AND GAMING LICENSING POLICY REVIEW**Responsible Executive Manager : Tina Hudson****COMMITTEE RECOMMENDATION****4509****Moved: Cr Arifi****Seconded: Cr Kerrison**

Council adopts the proposed Liquor and Gaming Licensing Policy (Attachment 1) and proposed Liquor and Gaming Licensing Procedure (Attachment 2).

CARRIED**5.9 BUILDING & SWIMMING POOL INSPECTION POLICY REVOCATION****Responsible Executive Manager : Tina Hudson****COMMITTEE RECOMMENDATION****4510****Moved: Cr Arifi****Seconded: Cr Kerrison**

Council revoke the Building & Swimming Pool Inspections Policy (Attachment 1).

CARRIED**6 INFORMAL DISCUSSION**

Nil

7 INFORMAL ACTIONS

Nil

8 CONFIDENTIAL MATTERS

Nil

9 CLOSURE

The meeting closed at 6:51 pm.