



MINUTES

of

CORPORATE GOVERNANCE COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 3 MAY 2022
AT 5:00PM**

The meeting commenced at 5.03pm.

1 ATTENDANCE RECORD

1.1 Present

MR MARK LABAZ – PRESIDING MEMBER

Mr Peter Brass

Mr Martin White

Also in attendance for the meeting:

Chief Executive Officer

Acting General Manager - Strategy and Corporate

General Manager – City Assets

Senior Manager – Information, Technology & Governance

Senior Manager - Financial Services

Internal Auditor

Minute Taker

Mr Sam Green

Mr Dale Welsh

Mr Simon Blom

Ms Elena Casciano

Ms Natalie Caon

Mr Ninad Sinkar

Ms Kelli Strugnell

1.2 Apologies

Mayor Glenn Docherty
Cr Shirley Halls

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****4983****Moved: Mr White****Seconded: Mr Brass**

The Minutes of the Corporate Governance Committee Meeting held 5 April 2022 be confirmed as a true and accurate record of proceedings.

CARRIED**3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff

5.1 FINANCIAL SUSTAINABILITY RATIOS AND TARGETS POLICY AND PROCEDURE REVIEW

Responsible Executive Manager : Dale Welsh

COMMITTEE RECOMMENDATION**4984****Moved: Mr White****Seconded: Mr Brass**

Council endorse the proposed Financial Sustainability Ratios and Targets Policy (Attachment 1) and Financial Sustainability Ratios and Targets Procedure (Attachment 2), noting that the next review is due in three years, and provides the following additional feedback:

- The Policy is updated to include the ratios and targets table from item 4.1 of the report entitled Financial Sustainability Ratios and Targets Policy and Procedure Review replacing the five dot points in Section 1 Statement of Intent, and
- Section 3.5.3 of the Financial Sustainability Ratios and Targets Procedure be updated from 10% to 8%.

CARRIED

Matters to be considered by the Committee Only

Matters delegated to the Committee

5.2 APPOINTMENT OF PRESIDING MEMBER

Responsible Executive Manager : Dale Welsh

COMMITTEE RESOLUTION

4985

Moved: Mr White

Seconded: Mr Brass

The Committee appoint Mr Mark Labaz as Presiding Member of the Corporate Governance Committee for a period of twelve months from 5 May 2022 until 4 May 2023.

CARRIED

Matters for Information

5.3 INTERNAL AUDIT STATUS UPDATE

Responsible Executive Manager : Sam Green

COMMITTEE RESOLUTION

4986

Moved: Mr White

Seconded: Mr Brass

That the Committee receive and note the Internal Audit Status Update Report (Attachment 1).

CARRIED

6 INFORMAL DISCUSSION

6.1 Draft 2022/23 Annual Business Plan and Long Term Financial Plan

Presenter: Mr Mark Labaz

Outcome: The Committee received an overview of the Draft 2022/23 Annual Business Plan and Long Term Financial Plan.

The Committee discussed their involvement in shaping the plans and the benefit of bringing forward the presentation from the CGC Presiding Member to Council, prior to the draft plans being adopted for public consultation. This was seen as a positive change and should be considered for future business planning processes.

7 INFORMAL ACTIONS

Nil

8 CONFIDENTIAL MATTERS**8.1 CBD DEVELOPMENT UPDATE PRESENTATION**

Presenter: Mr Simon Blom

Outcome: The Committee received a presentation on the CBD Development update.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**COMMITTEE RESOLUTION****4987****Moved: Mr White****Seconded: Mr Brass**

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- Acting General Manager Strategy and Corporate;
- General Manager City Assets;
- Senior Manager Financial Services;
- Minute Taker;

in order to consider in confidence agenda item 8.1 under Sections 90 (3) (b) (d) of the Local Government Act 1999 on the basis that:

(b) information the disclosure of which –

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest; and

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because it could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5.39pm.

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

4988

Moved: Mr White

Seconded: Mr Brass

Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90 (3) (b) (d) of the Local Government Act 1999:

- Presentation for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting reopened to the public at 6.21pm.

9 CLOSURE

The meeting closed at 6.21pm.