



MINUTES

of

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING

Pursuant to the provisions of Section 88(1) of the Local Government Act 1999

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 11 MAY 2026
AT 5:30 PM**

The meeting commenced at 5:30 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Cr Marilyn Baker

Cr Chantelle Karlsen

Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer

AM Consulting

Manager Governance

Mr Sam Green

Ms Allison Ashby

Mrs Skye Nitschke

1.2 Apologies

Nil

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****6576****Moved: Cr Smallwood-Smith Seconded: Cr Baker****The Minutes of the Chief Executive Officer Review Committee Meeting held 9 February 2026 be confirmed as a true and accurate record of proceedings.****CARRIED****3 DECLARATIONS OF INTEREST****Name:** Mayor Glenn Docherty**Conflict:** General**Item:** 5.1 2026 Confidential Orders Review**Description:** In May 2019 I declared a perceived conflict of interest in the Recruitment Agency Tender Evaluation item. I stayed in the room at that meeting to maintain quorum. I will declare a General Conflict of Interest in today's item. I will chair the meeting impartially, won't move or second the item. I will keep an open mind to the item, listen to the debate and com with no bias, in any decision required.**Addressing the Conflict:**

Did the Council Member remain in the meeting? Yes

Did the Council Member remain in the meeting in order to maintain quorum? No

If yes, how did the Council Member deal with the conflict?

I will chair the meeting impartially, won't move or second the item. I will keep an open mind to the item, listen to the debate and com with no bias, in any decision required.

Outline any further steps the Council Member took to ensure transparency and accountability:

See above question and response.

Voting

Did the Council Member vote on the matter? Yes

How did the Council Member vote on the matter? For

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS**Matters to be considered by the Committee Only***Matters delegated to the Committee.***5.1 2026 CONFIDENTIAL ORDERS REVIEW****Responsible Executive Manager: Sam Green****COMMITTEE RESOLUTION****6577****Moved: Cr Baker****Seconded: Cr Karlsen****The Chief Executive Officer Review Committee:**

1. Revoke the confidential orders listed in Orders to be revoked (Attachment 1) and approve the release of the associated meeting documents via Council's website.
2. Partially revoke the confidential orders listed in Orders to be partially revoked (Attachment 2) and approve the release of the identified documents in Attachment 1 via Council's website.
3. Retain the confidential orders listed in Orders to be retained (Attachment 3).
4. Having reviewed the grounds for confidentiality under Section 90(3) of the *Local Government Act 1999* and being satisfied that these grounds continue to apply to the remaining items listed in Orders to be partially revoked (Attachment 2) and Orders to be retained (Attachment 3), make new orders pursuant to Sections 91(7) and (9) of the *Local Government Act 1999* that the relevant documents be retained in confidence pursuant to Section 90(3) of the *Local Government Act 1999*.

These orders will operate until the relevant trigger event specified in Attachment 2 and Attachment 3 occurs (as applicable) or will be reviewed and determined at the next scheduled annual review of confidential orders by the Chief Executive Officer Review Committee.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Chief Executive Officer Review Committee delegates to the Manager Governance the power to revoke any of the confidential orders listed in Attachment 2 and Attachment 3 in whole or in part, at any time, and the Manager Governance must advise the Committee of any revocation as soon as practicable after such revocation has occurred.

CARRIED**5.2 DEVELOPMENT OF CHIEF EXECUTIVE OFFICER PERFORMANCE ASSESSMENT SURVEY FY 2025/26****Responsible Executive Manager: Skye Nitschke****COMMITTEE RESOLUTION****6578****Moved: Cr Karlsen****Seconded: Cr Smallwood-Smith**

1. The Chief Executive Officer Review Committee endorse the Draft FY 2025/26 Chief Executive Officer Performance Assessment Survey for the period 1 July 2025 to 30 June 2026 (Attachment 1); and
2. The Chief Executive Officer Review Committee note the Chief Executive Officer Review Survey will be undertaken with the following personnel and made available at the Chief Executive Officer Review Committee Meeting on 10 August 2026, flowing on to the Ordinary Council Meeting on 25 August 2026:

Executive Officer and contains sensitive financial information regarding Council projects, the disclosure of which would prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5:40 pm.

B. THE BUSINESS MATTER

Presenter: Mr Sam Green, Chief Executive Officer

Outcome: The Committee received an update from the Chief Executive Officer regarding performance against KPI's in quarter three (3).

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

6580

Moved: Cr Smallwood-Smith Seconded: Cr Karlsen

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b) of the *Local Government Act 1999*:

- Attachment(s) for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting re-opened to the public at 5:44 pm.

6 INFORMAL DISCUSSION

6.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE WORK PLAN

Presenter: Skye Nitschke, Manager Governance

Outcome: The Committee reviewed the Chief Executive Officer Review Committee Work Plan.

9 CLOSURE

The meeting closed at 5:44 pm.