



# MINUTES

of

## ORDINARY COUNCIL MEETING

*Pursuant to the provisions of Section 84(1) of the  
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 25 MAY 2021  
AT 7:00PM**

The meeting commenced at 7:02 pm.

### 1 ATTENDANCE RECORD

#### 1.1 Present

##### **MAYOR GLENN DOCHERTY – Principal Member**

Cr Akram Arifi	Cr Marilyn Baker	Cr Stephen Coppins
Cr Andrew Craig	Cr Shirley Halls	Cr David Kerrison
Cr Clint Marsh	Cr Misty Norris	Cr Jane Onuzans
Cr Peter Rentoulis	Cr Dennis Ryan	Cr Gay Smallwood-Smith
Cr Katrina Stroet		

##### Also in attendance for the meeting:

Chief Executive Officer	Mr Sam Green
General Manager, Strategy & Corporate	Mr Barry Porter
General Manager, City Assets	Mr Simon Blom
General Manager, City Services	Ms Tina Hudson
Senior Manager, City & Corporate Planning	Mr Dale Welsh
Senior Manager, Finance	Ms Natalie Caon
Senior Manager, Community Engagement & Experience	Ms Lilly Bukva
Manager, Procurement & Accounts Payable	Mr Mike Brunings
Corporate Planner Specialist	Ms Sarah Young
Governance Support	Ms Susie Reichstein
Minute Taker	Mrs Skye Nitschke

**1.2 Apologies**

Cr Veronica Gossink  
Cr Cathy-Jo Tame

**1.3 Not Present**

Nil

*Item 11 brought forward for consideration*

**11 DEPUTATION / REPRESENTATIONS****11.1 CITY OF PLAYFORD 2021/22 BUSINESS PLANS**

As per Section 123 of the *Local Government Act 1999* a council must invite interested persons to attend a public meeting to ask questions, and make submissions, in relation to the Annual Business Plan.

Council also invites submissions and deputations in relation to the Long Term Financial Plan.

*The public hearing session commenced at 7:02 pm.*

Mayor Docherty called for anyone wishing to make a submission in relation to the City of Playford 2021/22 Business Plans. No representors present.

**2 CONFIRMATION OF MINUTES**

<b>COUNCIL RESOLUTION</b>	<b>4609</b>
<b>Moved:</b> Cr Smallwood-Smith	<b>Seconded:</b> Cr Onuzans
<p><b>The Minutes of the Ordinary Council Meeting held 27 April 2021 be confirmed as a true and accurate record of proceedings, subject to the following amendments to the Mayor's Report:</b></p> <ul style="list-style-type: none"> <li>• Remove meeting with Paula Luethen MP; and</li> <li>• Remove ANZAC Day market.</li> </ul>	
<b><u>CARRIED</u></b>	

**3 DECLARATIONS OF INTEREST**

**Name:** Mayor Glenn Docherty

**Conflict:** Material

**Item:** 14.21 Mayor Support Procedure

**Description:** *I may receive a benefit of goods or a pecuniary benefit if the motion/policy is approved which is in addition to what other Councillors receive. As this will be an actual benefit (if approved) I will declare a material conflict of interest, leave the meeting and not take part in the discussion or debate or vote in the matter.*

**Was Minister approval granted for the Council Member to participate in the meeting, pursuant to section 74(3) of the Act?** No

Has Minister approval been provided to Council? No

Did the Council Member participate in the discussion of the matter? No

Did the Council Member remain in the meeting while the matter was being considered? No

#### 4 **MAYOR'S REPORT**

The Mayor participated in the following activities:

- Meeting with various residents and community groups
- Welcome to Elizabeth Shopping Centre – Pandora
- Welcome to Elizabeth Shopping Centre – Hype Shoes
- Northern Light Theatre Company – Cameo in Mamma Mia! show
- Wilson Goodman Road Reserve Community Consultation
- Policy Review Committee meeting
- Mandeville Reserve Community Consultation
- Corporate Governance Committee meeting
- This is Playford - Mayor Profile interview
- Exercising of Freedom of Entry by No 24 (City of Adelaide) Squadron, Royal Australian Air Force
- Central District v Norwood Pre-match luncheon
- Central District v Norwood Match at X Convenience Oval
- Mother's Day Service at St Catherine's
- Assisted with serving Mother's Day Morning Tea at St Catherine's
- Kids in Council session with year 8 students from Playford International College
- CEO Review Committee meeting
- Meeting with Principal – Blakeview Primary School
- Meeting with Principal – St Columba College
- Strategic Planning Committee meeting
- City of Playford Civic Events Committee Thank You Event
- Federation Cup Match – Elizabeth Downs vs Playford Patriots
- Bhutanese Australian Association of SA Settlement Day Cultural Event
- Hindu Spiritual Puran Ceremony Opening Ceremony
- NAWMA | Minister Presentation/Media Briefing
- Meeting with Principal – Trinity College Blakeview
- Playford Alive Initiatives Fund Board meeting
- Services Committee meeting
- Meeting with Principal – South Downs Primary
- Ribbon cutting event for new disability inclusive playground at South Downs Primary
- Speaking to the Year 6/7 about Local Government South Downs Primary School
- National Volunteer Thank you Event for City of Playford volunteers
- Sturt v Central District Football Club pre-game lunch with Mayor Hewitson
- Sturt v Central District Football Match
- Pentecost Sunday Service St Catherine's Church
- Pentecost Sunday Ecumenical Service Adelaide Chin Christian Church
- Hindu Spiritual Puran Ceremony Day 6
- Launch of the Fairland Development "The Entrance Angle Vale"
- Elizabeth Downs Soccer Club vs Elizabeth Vale Soccer Club match
- Opened the Reception to Year 3 School building and nature play space opening at Hope Christian College
- Northern Health and Wellbeing Precinct Meeting
- Blessing the North

**Summary of Media Engagements****Mayoral / Council Interviews****TV, Radio and Print engagements**

- Hype is real for new shops in Elizabeth City Centre, The Bunyip, 18 May 2021
- Playford through after northern derby, The Bunyip, 18 May 2021
- Course close to home for northern suburbs, The Bunyip, 11 May 2021
- Have your say on business plan budget, The Bunyip, 5 May 2021

**Press releases/Council stories**

- Annual Business Plans Consultation
- Green light for grant funding

**5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS****Cr Clint Marsh**

- NAWMA Board meeting & facility tour

**6 REPORTS BY COUNCILLORS****Cr Shirley Halls**

- Northern Business Breakfast, Parafield Gardens
- Volunteers Movie Night

**Cr Clint Marsh**

- Playford Roundtable Forum
- Listening Post – Angle Vale
- Policy Review Committee
- Meeting with Member for Taylor, Jon Gee MP

**Cr Misty Norris**

- Roundtable forum at Elizabeth RSL
- One Tree Hill Country Markets
- Stebonheath Parkrun 100<sup>th</sup> reun event
- Elizabeth Downs vs Playford Patriots FFA Cup Match
- Thank You cinema event for Playford Volunteers
- Curtis Road Councillor Bunyip Photo

**Cr Jane Onuzans**

- Councillors on advocacy of Curtis Road photo shoot

**Cr Peter Rentoulis**

- Stall at the inaugural Virginia Community Market on Sunday 2 May 2021
- Attendance at the Volunteers Movie night at Elizabeth Reading Cinemas on Friday 21 May 2021 to watch Bohemian Rhapsody, which is the story of the former lead singer of Queen, Freddie Mercury
- Attendance at the Central Districts v Sturt game on Saturday 22 May 2021 at Unley Oval
- Attendance at the opening of the new residential development in Angle Vale, The Entrance, by Virgara Winery
- Meeting with residents on Carmelo Road about the proposed stormwater works that are schedule to occur on that road next financial year

**Cr Gay Smallwood-Smith**

- Civic Events Committee Thank You Event
- Volunteers Movie Night
- Thanks to staff for prompt attention to CRS regarding Corellas on Douglas Drive

**Cr Katrina Stroet**

- Civic Events Thank You Event, Playford Bowling Club
- City of Playford Volunteers Thank You Event
- Curtis Road Councillors Photo
- Central Districts Football match, X Convenience Oval

**7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)**

Nil

**8 QUESTIONS WITHOUT NOTICE****8.1 ANGLE VALE STORMWATER MANAGEMENT PLAN (Cr Clint Marsh)**

**Question:** Confirming if City of Playford have started or completed a stormwater management plan for Angle Vale Road - West?

If the State Government has not been approached by the City of Playford regarding Angle Vale Road - West why is this?

If the State Government is ready to actively engage with Council on this matter will the Administration proceed with discussions to achieve a result that enables infrastructure to be installed within a respected timeframe?

**Answer:** Mr Welsh advised Council has prepared three Regional Stormwater Management Plans for the following catchments:

- Smith Creek
- Adams Creek and Helps Road Drain
- Greater Edinburgh Parks and St Kilda

Council has an agreement in place to receive approximately 50% funding from the Stormwater Management Authority (SMA) for the development of the three plans. The plans will be used to identify high priority projects such as the Park Road Drainage System, which Council has recently received funding for from the SMA.

The GRFMA is also in the process of preparing a Stormwater Management Plan for the Gawler River.

In regards to Angle Vale Road West, the road is covered via a Road Deed. DIT are the Administrator of the Road Deeds and determine the timing of projects. At a recent meeting with DIT to discuss the rolling Deed Schedule they indicated design for Angle Vale Road West would likely occur in 2021/22, with construction likely following in 2022/23, subject to other priorities. The road design and stormwater design work need to occur concurrently and Council will work with DIT to coordinate this. Funding for the stormwater infrastructure will need to be allocated via the ABP.

**8.2 VIRGINIA MAIN STREET PROJECT (Cr Peter Rentoulis)**

**Question:** Has Council reached a final agreement with SA Water in relation to costs for the installation of sewerage along the Virginia Main Street?

If yes, when will works officially commence to install the sewerage line?

Will the timing of this work effect state government funding provided for the Main Street project itself?

**Answer:** Mr Blom advised that an in principle agreement has been reached between the parties and that an extension to the end of 2021 has been sought and granted by the state government in relation to the funding agreement.

**COUNCIL RESOLUTION****4610****Moved: Cr Marsh****Seconded: Cr Rentoulis****That the questions without notice from:**

- Cr Marsh
- Cr Rentoulis

**and the accompanying responses be recorded in the minutes.****CARRIED****9 QUESTIONS ON NOTICE**

Nil

**10 PETITIONS**

Nil

**11 DEPUTATION / REPRESENTATIONS****11.1 CITY OF PLAYFORD 2021/22 BUSINESS PLANS**

7:15 pm – Mr Mark Labaz, Chair, Corporate Governance Committee, provided an overview and endorsement of the City of Playford 2021/22 Business Plans.

7:23 pm – Mayor Docherty called for anyone wishing to make a submission in relation to the City of Playford 2021/22 Business Plans. No representors present.

**12 MOTIONS WITHOUT NOTICE**

Nil

**13 MOTIONS ON NOTICE**

Nil



**14.3 DRAFT ENFORCEMENT POLICY****Responsible Executive Manager:** Tina Hudson**COUNCIL RESOLUTION****4613****Moved:** Cr Stroet**Seconded:** Cr Arifi

Following the staff and mandatory public consultation process, Council endorse the Draft Enforcement Policy (Attachment 1) and Draft Enforcement Procedure (Attachment 2).

**CARRIED****14.4 PRIVATELY FUNDED CODE AMENDMENT POLICY****Responsible Executive Manager:** Barry Porter**COUNCIL RESOLUTION****4614****Moved:** Cr Smallwood-Smith**Seconded:** Cr Stroet

Council adopts the proposed Privately Funded Code Amendment Policy (Attachment 1) and the proposed Privately Funded Code Amendment Procedure (Attachment 2).

**CARRIED****14.5 PROCUREMENT POLICY REVIEW****Responsible Executive Manager:** Barry Porter**COUNCIL RESOLUTION****4615****Moved:** Cr Arifi**Seconded:** Cr Halls

1. Council endorse the proposed Procurement Policy (Attachment 1) and proposed Procurement Procedure (Attachment 2), Expense Card Procedure (Attachment 3), Industry Participation Procedure (Attachment 4) and Unsolicited Proposal Procedure (Attachment 5) and with the following amendments:

- Procurement Procedure, Page 5, Section 4.9, for procurement activities between \$1,000 and less than \$20,000 include reference to any conflict of interest declared being a part of the minimum documentation required to be kept in Council's Records Management System.

2. Subject to approval of the proposed Procurement Policy (Attachment 1) and proposed Industry Participation Procedure (Attachment 4), Council revoke the Industry Participation Policy (Attachment 6).

**CARRIED**





**14.11 INDEPENDENT MEMBER POLICY**

**Responsible Executive Manager:** Barry Porter

<b>COUNCIL RESOLUTION</b>	<b>4621</b>
<b>Moved: Cr Stroet</b>	<b>Seconded: Cr Norris</b>
<p><b>1. Council revoke the Independent Member Policy.</b></p> <p><b>2. Council endorses the following Charters and Terms of Reference, which have been updated to include remuneration, insurance and training of Independent Members:</b></p> <ul style="list-style-type: none"> <li>• <b>Civic Events Committee Charter</b></li> <li>• <b>Corporate Governance Committee Charter</b></li> <li>• <b>Council Assessment Panel Terms of Reference</b></li> </ul>	
<b><u>CARRIED</u></b>	

**14.12 COUNCIL MEMBER TRAINING AND DEVELOPMENT POLICY**

**Responsible Executive Manager:** Barry Porter

<b>COUNCIL RESOLUTION</b>	<b>4622</b>
<b>Moved: Cr Marsh</b>	<b>Seconded: Cr Onuzans</b>
<p><b>Council endorse the proposed Council Member Training and Development Policy (Attachment 1) and Council Member Training and Development Procedure (Attachment 2).</b></p>	
<b><u>CARRIED</u></b>	

**14.13 FINANCIAL SUSTAINABILITY RATIOS AND TARGETS POLICY REVIEW**

**Responsible Executive Manager:** Barry Porter

<b>COUNCIL RESOLUTION</b>	<b>4623</b>
<b>Moved: Cr Halls</b>	<b>Seconded: Cr Norris</b>
<p><b>Council endorse the proposed Financial Sustainability Ratios and Targets Policy (Attachment 1) and the proposed Financial Sustainability Ratios and Targets Procedure (Attachment 2).</b></p>	
<b><u>CARRIED</u></b>	

**14.14 TREASURY POLICY REVIEW**

**Responsible Executive Manager:** Barry Porter

<b>COUNCIL RESOLUTION</b>	<b>4624</b>
<b>Moved: Cr Stroet</b>	<b>Seconded: Cr Onuzans</b>
<p><b>Council endorse the proposed Treasury Policy (Attachment 1).</b></p>	
<b><u>CARRIED</u></b>	

**14.15 INFORMAL GATHERING POLICY**

Responsible Executive Manager: Barry Porter

**COUNCIL RESOLUTION**

4625

Moved: Cr Smallwood-Smith                      Seconded: Cr Onuzans

Council endorse the proposed Informal Gathering Policy (Attachment 2) and the proposed Informal Gathering Procedure (Attachment 3).

**CARRIED****14.16 FRAUD AND CORRUPTION CONTROL POLICY**

Responsible Executive Manager: Barry Porter

**COUNCIL RESOLUTION**

4626

Moved: Cr Halls                                      Seconded: Cr Marsh

Council endorse the proposed Fraud and Corruption Control Policy (Attachment 1).

**CARRIED****14.17 REQUEST FOR SERVICE POLICY**

Responsible Executive Manager: Barry Porter

**COUNCIL RESOLUTION**

4627

Moved: Cr Halls                                      Seconded: Cr Baker

Council endorse the proposed Request for Service Policy (Attachment 1) and proposed Request for Service Procedure (Attachment 2).

**CARRIED****14.18 COMMUNITY ENGAGEMENT POLICY REVIEW**

Responsible Executive Manager: Barry Porter

**COUNCIL RESOLUTION**

4628

Moved: Cr Kerrison                                      Seconded: Cr Onuzans

That Council endorse the proposed Community Engagement Policy (Attachment 1) and proposed Community Engagement Procedure (Attachment 2 ) with the following amendments:

- Replace section '4.4 Minimum standard when public consultation is required' with:

**4.4 Public consultation process**

At a minimum, and subject to the issues and stakeholder analysis referred to in 4.2.1,

4.4.1 Where the *Local Government Act, 1999* states that public consultation must take place, Council will publish a notice in a newspaper circulating the local area, describing the matter for which public consultation is required, and invite interested persons to make submissions to the Council. The minimum period for public consultation will be 28 days from the date of the

notice; or

4.4.2 Where public consultation and community engagement is not mandated by the Act and is undertaken at the discretion of Council, the minimum period for consultation will be 21 days from the date of notice.

4.4.3 All details of consultations will be placed on Council's website and/or online engagement platform.

4.4.4 Submissions received will be considered as part of the decision making process and will also have regard to any relevant legislation.

**CARRIED**

#### 14.19 COMPLAINTS HANDLING POLICY

Responsible Executive Manager: Barry Porter

##### COUNCIL RESOLUTION

4629

Moved: Cr Halls

Seconded: Cr Onuzans

1. Council endorse the proposed Complaints Handling Policy (Attachment 1), proposed Complaints Handling Procedure (Attachment 2), proposed Internal Review of a Council Decision Procedure (Attachment 3) and proposed Code of Conduct for Council Members Complaints Handling Procedure (Attachment 4).
2. Council revoke the Complaints Management – Section 21A of the Development Act 1993 Procedure (Attachment 9).
3. Council revoke the Protocol – Ombudsman Enquiry Procedure (Attachment 10).

**CARRIED**

#### 14.20 COUNCIL MEMBER SUPPORT AND RECOGNITION POLICIES

Responsible Executive Manager: Barry Porter

##### COUNCIL RESOLUTION

4630

Moved: Cr Smallwood-Smith

Seconded: Cr Marsh

1. Council endorse the proposed Council Member Support Policy (Attachment 1) and proposed Council Member Support Procedure (Attachment 2), with the following amendments:
  - 4.9.1.1 Christmas card allocation be increased and changed to read "upon request Council Members be supplied with up to 100 Christmas cards"
  - 4.16 Additional Support - Include Council Members are offered opt in access to online digital subscriptions or hard copies of The Advertiser and The Australian newspaper, with this service provision being recorded on the Council Member Allowances and Benefits Register.
2. Council revoke the Council Member Recognition Policy (Attachment 5) and the Council Member Recognition Policy Guidelines (Attachment 6).

**CARRIED**

**14.21 MAYOR SUPPORT PROCEDURE****Responsible Executive Manager:** Barry Porter

*Mayor Docherty left the meeting room at 7:40 pm in response to his declared conflict of interest.*

*Deputy Mayor Cr Rentoulis took the Chair*

**COUNCIL RESOLUTION****4631****Moved:** Cr Halls**Seconded:** Cr Kerrison**Council endorse the proposed Mayor Support Procedure (Attachment 1).****CARRIED**

*Mayor Docherty returned to the meeting room at 7:42 pm.*

**14.22 INTERNAL CONTROLS POLICY PROPOSED REVOCATION****Responsible Executive Manager:** Barry Porter**COUNCIL RESOLUTION****4632****Moved:** Cr Onuzans**Seconded:** Cr Baker**Council revoke the Internal Controls Policy (Attachment 1).****CARRIED****14.23 ACCOUNTING FOR PROPERTY, PLANT, EQUIPMENT AND INFRASTRUCTURE POLICY PROPOSED REVOCATION****Responsible Executive Manager:** Barry Porter**COUNCIL RESOLUTION****4633****Moved:** Cr Smallwood-Smith**Seconded:** Cr Stroet**Council revoke the Accounting for Property Plant, Equipment and Infrastructure Policy (Attachment 1).****CARRIED****Services Committee****14.24 NAWMA BUDGET AND ANNUAL PLAN 2021-2022****Responsible Executive Manager:** Tina Hudson**COUNCIL RESOLUTION****4634****Moved:** Cr Halls**Seconded:** Cr Marsh**Council endorses the draft NAWMA 2021/22 Budget and the draft NAWMA 2021/22 Annual Business Plan.****CARRIED**

7:43pm – Mayor Docherty called for anyone wishing to make a submission in relation to the City of Playford 2021/22 Business Plans. No representors present.

*Cr Coppins left the meeting room at 7:43 pm.*

**14.25 REVOCATION OF COMMUNITY LAND CLASSIFICATION- DAVOREN / STEBONHEATH ROAD RESERVE**  
Responsible Executive Manager: Simon Blom

<b>COUNCIL RESOLUTION</b>	<b>4635</b>
Moved: Cr Onuzans	Seconded: Cr Baker
<p>1. Council provide direction to staff to prepare and present an application to the Minister for revocation of community land classification over portion of Davoren/Stebonheath Road as shown in Annexure A- Revocation map and known as:</p> <ul style="list-style-type: none"> <li>• Portion of Allotment piece 1003 Davoren Road, Smithfield Plains and;</li> <li>• Portion of Allotment 101 Stebonheath Road, Smithfield Plains &amp; Andrews Farm.</li> </ul> <p>2. Subject to receiving Minister approval, staff to prepare a further report to Council to make a final decision regarding the community land status over the above mentioned land.</p>	
<b><u>CARRIED</u></b>	

*Matters for Information.*

**14.26 ICAC IMPLEMENTATION PROGRAM - MAY 2021**  
Responsible Executive Manager: Barry Porter

<b>COUNCIL RESOLUTION</b>	<b>4636</b>
Moved: Cr Onuzans	Seconded: Cr Halls
<p>That Council note and receive the Monthly Status Update (Attachment 1) and Recommendation 13 – 16 Implementation Report (Attachment 2).</p>	
<b><u>CARRIED</u></b>	

**14.27 GRENVILLE SENSORY HUB**  
Responsible Executive Manager: Simon Blom

*Cr Coppins returned to the meeting room at 7:45 pm.*

<b>COUNCIL RESOLUTION</b>	<b>4637</b>
Moved: Cr Stroet	Seconded: Cr Halls
<p>Council receive the report of the current status of the sensory garden associated with the new Grenville Hub and key actions required to proceed to the next phase of detailed design and construction.</p>	
<b><u>CARRIED</u></b>	







**C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 17.1 IS TO BE KEPT IN CONFIDENCE****COUNCIL RESOLUTION****4642****Moved: Cr Baker****Seconded: Cr Onuzans**

**Pursuant to Section 91(7) of the *Local Government Act 1999*, the Council orders that the following aspects of Item 17.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the *Local Government Act 1999*:**

**- Attachment(s) for Item 17.1**

**This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.**

**CARRIED**

*The meeting re-opened to the public at 8:10 pm.*

8:10pm – Mayor Docherty called for anyone wishing to make a submission in relation to the City of Playford 2021/22 Business Plans. No representors present.

**18 CLOSURE**

The meeting closed at 8:13pm.