MINUTES

of

SERVICES COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

HELD IN

COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 15 JUNE 2021
AT 7:00PM

The meeting commenced at 7:01 pm.

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER – CR JANE ONUZANS

Mayor Glenn Docherty	Cr Akram Arifi	Cr Marilyn Baker
Cr Andrew Craig	Cr Veronica Gossink	Cr Shirley Halls *via Zoom*
Cr David Kerrison	Cr Clint Marsh	Cr Peter Rentoulis *via Zoom*
Cr Dennis Ryan	Cr Gay Smallwood-Smith	Cr Katrina Stroet
Cr Cathy-Jo Tame		

Also in attendance for the meeting:

Chief Executive Officer	Mr Sam Green
General Manager, Strategy and Corporate	Mr Barry Porter
General Manager, City Services	Ms Tina Hudson
General Manager, City Assets	Mr Simon Blom
Senior Manager, City and Corporate planning	Mr Dale Welsh
Senior Manager, City Property	Mr Paul Alberton
Senior Manager, Finance	Ms Natalie Caon
Senior Manager Community Engagement and Experience	Ms Lilly Bukva
Strategic Finance Analyst	Ms Sam Grieve
Governance Support	Mr Owen Perry
Minute Taker	Mrs Skye Nitschke

1.2 Apologies

Cr Misty Norris
Cr Stephen Coppins

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION **4648**

Moved: **Cr Smallwood-Smith** **Seconded:** **Cr Baker**

The Minutes of the Services Committee Meeting held 18 May 2021 be confirmed as a true and accurate record of proceedings.

CARRIED

3 DECLARATIONS OF INTEREST

Name: *Mayor Docherty*

Conflict: Perceived

Item: *8.2 Rate Rebate Report*

Description: *I am a former operational member and a member of an organisation listed in the report. On the advice of Governance I declare this perceived conflict of interest now and give a detailed disclosure in the confidential section.*

Conflict Nature: a. Indirect

Addressing the Conflict:

Did the Council Member remain in the meeting?	No
Did the Council Member remain in the meeting in order to maintain quorum?	No

If yes, how did the Council Member deal with the conflict?

N/A

Outline any further steps the Council Member took to ensure transparency and accountability:

I will give a detailed disclosure in the confidential item (at the start) will then leave the meeting and not participate.

Voting

Did the Council Member vote on the matter?	No
How did the Council Member vote on the matter?	N/A

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council
Matters which cannot be delegated to a Committee or Staff.

5.1 FEES AND CHARGES 2021 - 2022
Responsible Executive Manager: Barry Porter

COMMITTEE RECOMMENDATION **4649**

Moved: **Cr Ryan** **Seconded:** **Mayor Docherty**

In accordance with *Section 188 of the Local Government Act 1999*, Council adopt the schedule of Council-approved fees and charges for 2021-22 (Attachment 1).

CARRIED

Matters for Information.

5.2 ICAC IMPLEMENTATION PROGRAM - JUNE 2021
Responsible Executive Manager: Barry Porter

COMMITTEE RECOMMENDATION **4650**

Moved: **Cr Baker** **Seconded:** **Cr Smallwood-Smith**

Council note and receive the Monthly Status Update (Attachment 1) and Recommendation 2-5 Implementation Report (Attachment 2).

CARRIED

6 INFORMAL DISCUSSION

Nil

7 INFORMAL ACTIONS

Nil

8 CONFIDENTIAL MATTERS

8.1 REPURPOSING ASSETS

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION **4651**

Moved: Cr Stroet **Seconded: Cr Marsh**

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- **Chief Executive Officer;**
- **General Manager Strategy and Corporate;**
- **General Manager City Services;**
- **General Manager City Assets;**
- **Senior Manager City and Corporate Planning;**
- **Senior Manager Finance;**
- **Senior Manager City Property;**
- **Senior Manager Community Engagement and Experience;**
- **Governance Support;**
- **Minute Taker;**

in order to consider in confidence agenda item 8.1 under Section 90(3)(b) of the *Local Government Act 1999* on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information contained within the presentation could reasonably be expected to convey a commercial advantage.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 7:08 pm.

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION 4652

Moved: Mayor Docherty Seconded: Cr Baker

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Presentation for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting was re-opened to the public at 7:31 pm.

8.2 RATE REBATE REPORT
Responsible Executive Manager: Barry Porter

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION 4653

Moved: Cr Baker Seconded: Cr Stroet

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- Senior Manager Finance;
- Senior Manager Community Engagement and Experience;
- Governance Support;
- Minute Taker;

in order to consider in confidence agenda item 8.2 under Section 90 (3)(b) of the *Local Government Act 1999* on the basis that:

(b) information the disclosure of which:

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential as it contains financial information regarding specific commercial and community organisations within Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance. Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 7:32 pm.

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION **4655**

Moved: Cr Tame **Seconded: Cr Stroet**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- **Report for Item 8.2**
- **Attachment(s) for Item 8.2**
- **Minutes for Item 8.2**

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting was re-opened to the public at 8:12 pm.

Mayor Docherty returned to the meeting room at 8:12 pm

9 CLOSURE

The meeting closed at 8:12 pm.