



MINUTES

of

SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 16 JUNE 2020
AT 7:00PM**

The meeting commenced at 7:00 pm.

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER – CR ANDREW CRAIG

Mayor Glenn Docherty	Cr Akram Arifi	Cr Marilyn Baker
Cr Shirley Halls	Cr David Kerrison	Cr Clint Marsh (via Zoom)
Cr Misty Norris	Cr Jane Onuzans	Cr Peter Rentoulis
Cr Dennis Ryan	Cr Gay Smallwood-Smith	Cr Katrina Stroet
Cr Cathy-Jo Tame		

Also in attendance for the meeting:

Chief Executive Officer
 General Manager, Strategy and Corporate
 General Manager, City Services
 General Manager, City Assets
 Executive Strategic Advisor
 Acting Senior Manager, Finance
 Senior Manager, Customer Care, Libraries and Civic Venues
 Acting Senior Manager Community Engagement and Experience
 Senior Manager, Community Services
 Senior Manager Capital Works and Assets
 Manager Community Inclusion
 Social Planner Specialist
 Acting Senior Manager, City and Corporate planning
 Manager, Governance, Risk and WHS
 Manager Customer Contact
 Economic Development Manager, Food and Manufacturing
 Acting Manager of Sport and Property
 Senior Governance Officer
 Minute Taker
 Zoom Operator
 Zoom Operator

Mr Sam Green
 Ms Grace Pelle
 Ms Tina Hudson
 Mr Simon Blom
 Mr Greg Pattinson
 Ms Samantha Grieve
 Mr Gareth Dunne
 Ms Lilly Bukva
 Ms Rachel Emmott (via Zoom)
 Mr Paul Alberton
 Ms Maria Chabrel (via Zoom)
 Ms Sarah Hobbs (via Zoom)
 Mr Dale Welsh
 Ms Christie Russell
 Ms Jess Degioia
 Mr Tom Madigan
 Mr Ryan Peremiczko
 Ms Janine Harding
 Ms Joanne Cross
 Mr Adam Cox
 Mr Owen Perry

1.2 Apologies

Cr Stephen Coppins
 Cr Veronica Gossink

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****4055****Moved: Cr Onuzans****Seconded: Cr Halls**

The Minutes of the Services Committee Meeting held 19 May 2020 be confirmed as a true and accurate record of proceedings.

CARRIED

3 DECLARATIONS OF INTEREST

Mayor Docherty declared an interest in Item 8.1, details of this declaration are contained in the confidential minutes.

Name: Mayor Docherty

Conflict: Perceived

Item: 8.2 Central District Football Club - Support Agreement

Description: *I am the number 1 ticket holder and Member of the Central District Football Club. To avoid any criticism or any perception of bias I will declare a perceived conflict of interest in the matter and leave the room.*

Conflict Nature: Indirect

Addressing the Conflict:

Did the Council Member remain in the meeting?

No

4 DEPUTATION / REPRESENTATIONS

4.1 CITY OF PLAYFORD 2020/21 BUSINESS PLANS

Contact Person: Grace Pelle

On 8 April 2020 the Minister for Transport, Infrastructure and Local Government issued a notice pursuant to section 302B of the *Local Government Act 1999*, the *Public Access and Public Consultation Notice (No 2) 2020 (Notice No 2)* varying or suspending the operation of the specified provisions of the *Local Government Act 1999* as set out in Schedule 1 to Notice No 2. Notice No 2 commenced operation on 8 April 2020.

The notice excused Councils from undertaking certain mandatory public meetings in respect of certain types of public consultation, however Council is retaining the public hearing to provide an opportunity for members of the public to make submissions on the draft plans.

Council is inviting submissions and deputations in relation to the Annual Business Plan, Long Term Financial Plan and Asset Management Plans.

The Services Committee heard submissions from:

1. Tamilka Biddlecombe – not present
2. Marzia Qambar (in person) – not present
3. Alex Pine (via Zoom) – not present
4. Peter Brass – Chair, Corporate Governance Committee (via Zoom)

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

5.1 FEES & CHARGES 2020 - 2021

Responsible Executive Manager : Grace Pelle

COMMITTEE RECOMMENDATION

4056

Moved: Cr Halls Seconded: Cr Arifi

In accordance with *Section 188 of the Local Government Act*, Council adopts the schedule of Council-approved fees and charges for 2020-21 as listed in Attachment 1.

CARRIED

5.2 COMMONWEALTH HOME SUPPORT PROGRAM FUNDING AGREEMENT 2020-2022 FOR SIGNING UNDER COUNCIL SEAL

Responsible Executive Manager : Tina Hudson

COMMITTEE RECOMMENDATION

4057

Moved: Cr Baker Seconded: Cr Halls

Council endorse application of the Seal to the Commonwealth Home Support Program Deed of Variation in relation to Home Support.

CARRIED

Matters for Information.

5.3 RESPONSE TO 'MOTION ON NOTICE - CUSTOMER REQUESTS'

Responsible Executive Manager : Grace Pelle

COMMITTEE RECOMMENDATION

4058

Moved: Cr Baker Seconded: Cr Smallwood-Smith

1. All future CRS's from the date of this resolution be lodged through the Playford CRS Application System or via Council's Customer Contact points. Further, any correspondence associated with the receipt or delivery of CRS's be sent only from Council Administration
2. That when reviewing requests for service staff consider the importance of the request and weigh up the use of resources to determine if action will be taken.
3. This be considered in Council's Request for Service Policy.

CARRIED

With the leave of the mover and seconder, upon the request of Cr Rentoulis, the meeting varied the motion by adding dot points 2 and 3.

Cr Baker called for a **DIVISION**.

The motion was set aside.

A division was taken with:

- Crs C Marsh, D Kerrison, A Arifi, M Baker, D Ryan, J Onuzans, S Halls, P Rentoulis, M Norris, G Smallwood-Smith, K Stroet, C Tame and A Craig voting FOR the motion.
- Mayor G Docherty voting AGAINST the motion.

CARRIED

Matters to be considered by the Committee Only

Matters delegated to the Committee.

5.4 ARGANA PARK INFRASTRUCTURE REVIEW

Responsible Executive Manager : Simon Blom

COMMITTEE RESOLUTION

4059

Moved: Cr Arifi **Seconded: Cr Norris**

1. Administration to allocate funds up to \$50,000 for a traffic survey, land survey, geotechnical investigation and concept plans out of the Strategic Project's budget for options regarding car parking at Argana Park. The results are to be presented to Council once completed.
2. Investigate grant and funding opportunities for additional new improvements as per tenant club requests.

CARRIED

6 INFORMAL DISCUSSION

Nil

7 INFORMAL ACTIONS

Nil

8 CONFIDENTIAL MATTERS**8.1 RATE REBATE REPORT****Responsible Executive Manager :** Grace Pelle

Mayor Docherty left the meeting at 8:14 due to his declared interest in Item 8.1 and Item 8.2.

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**COMMITTEE RESOLUTION****4060****Moved:** Cr Baker**Seconded:** Cr Smallwood-Smith

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Acting Senior Manager Finance;
- Senior Manager Libraries, Civic Venues and Stretton;
- Acting Senior Manager City and Corporate Planning;
- Manager Governance, Risk & WHS;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operators;

in order to consider in confidence agenda item 8.1 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because it contains financial information regarding specific commercial and community organisations within Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 8:15 pm

Cr Smallwood-Smith left the Chamber at 8:23 pm

Cr Smallwood-Smith returned to the Chamber at 8:26 pm

person who supplied the information, or to confer a commercial advantage on a third party; and

ii) would, on balance, be contrary to the public interest.

This matter is Confidential because information contained in the report is commercial in confidence as negotiated financial and contractual elements are disclosed.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 8:28 pm

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

4066

Moved: Cr Stroet

Seconded: Cr Onuzans

Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 8.2
- Minutes for Item 8.2

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting re-opened to the public at 8:49 pm

Cr Baker left the Chamber at 8:49 pm

Mayor Docherty returned to the meeting at 8:50 pm

8.3 VIRGINIA HORTICULTURE CENTRE EOI

Responsible Executive Manager : Tina Hudson

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION

4067

Moved: Cr Marsh

Seconded: Cr Smallwood-Smith

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Civic Venues, Libraries and Stretton;
- Economic Development Manager Food and Manufacturing
- Manager Governance, Risk & WHS;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operators;

in order to consider in confidence agenda item 8.3 under Section 90 (3) (h) of the Local Government Act 1999 on the basis that:

(h) **legal advice.**

This matter is Confidential because of legal advice provided due to commercial sensitive information.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council/Committee consider it necessary to consider this matter in confidence.

CARRIED

Cr Baker returned to the meeting at 8:52 pm

The meeting went into Confidence at 8:52 pm

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.3 IS TO BE KEPT IN CONFIDENCE**COMMITTEE RESOLUTION****4069****Moved: Cr Baker****Seconded: Cr Onuzans**

Pursuant to Section 91(7) of the Local Government Act 1999, the Council/Committee orders that the following aspects of Item 8.3 be kept confidential in accordance with Council's/Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (h) of the Local Government Act 1999:

- Report for Item 8.3
- Attachment(s) for Item 8.3
- Minutes for Item 8.3

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting re-opened to the public at 9:16 pm

9 CLOSURE

The meeting closed at 9:16 pm.