

MINUTES

of

SERVICES COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

HELD IN

COUNCIL CHAMBERS PLAYFORD CIVIC CENTRE 10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 18 JUNE 2019 AT 7:00PM

The meeting commenced at 7:00 pm.

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER - CR ANDREW CRAIG

Cr Akram Arifi Cr Marilyn Baker Cr Stephen Coppins
Cr Shirley Halls Cr David Kerrison Cr Clint Marsh
Cr Misty Norris Cr Jane Onuzans Cr Peter Rentoulis
Cr Dennis Ryan Cr Gay Smallwood-Smith Cr Cathy-Jo Tame

Also in attendance for the meeting:

Acting Chief Executive Officer

Acting General Manager, Strategy and Corporate

Acting General Manager, City Services

Senior Manager, Finance

Senior Manager, Corporate Services

Mr Sam Green

Mr Greg Pattinson

Mr Andrew Nesbitt

Ms Grace Pelle

Mrs Rosemary Munsle

Senior Manager, Corporate Services Mrs Rosemary Munslow Senior Manager, Customer Care, Libraries and Civic

Venues Venues Customer Care, Libraries and Civic Mr Gareth Dunne

Senior Manager, Development Services Acting Senior Manager, Strategy and Policy Acting Senior Manager, Service Improvement Acting Senior Manager Health, Environment &

Regulatory Services Social Planner Specialist

Acting Senior Manager Marketing, Communications

and the Arts

Director, Stretton Centre

Team Member, Roads & Stormwater Team Member, Roads & Stormwater Team Member, Support Services

Minute Taker

Mr Derek Langman Mr Dale Welsh Mr Shavan De Silva Ms Kaarina Sarac

Ms Sara Hobbs Ms Lilly Bukva

Mr Dermot Cussen Mr Jave Bou'e Mr Roger Smallacombe Mr Jake Farrington Ms Joanne Cross

1.2 **Apologies**

Mayor Glenn Docherty Cr Veronica Gossink Cr Katrina Stroet

1.3 **Not Present**

Nil

2 **CONFIRMATION OF MINUTES**

COMMITTEE RESOLUTION

3592

Cr Smallwood-Smith Moved: Seconded: **Cr Onuzans**

The Minutes of the Services Committee Meeting held 21 May 2019 be confirmed as a true and accurate record of proceedings.

CARRIED

3 **DECLARATIONS OF INTEREST**

Nil

DEPUTATION / REPRESENTATIONS 4

Nil

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters which cannot be delegated to a Committee or Staff.

5.1 AMENDMENT TO DELEGATIONS REGISTER Responsible Executive Manager: Greg Pattinson

COMMITTEE RECOMMENDATION

3593

Moved: Cr Baker Seconded: Cr Smallwood-Smith

- 1. Delegations made under the Local Government Act 1999
 - 1.1 In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts contained in the proposed Instrument of Delegation (Attachments 1 and 2) are hereby delegated on 25 June 2019 to the person occupying the office of Chief Executive Officer of the Council, subject to the Conditions and Limitations contained in the proposed Instrument of Delegation:
 - 1.1.1 Liquor Licensing Act 1997 (Attachment 1)
 - 1.1.2 Local Government Act 1999 (Attachment 2)
 - 1.2 Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act* 1999 as the Chief Executive Officer sees fit, unless otherwise indicated in the Schedule of Conditions and Limitations contained in each such proposed Instrument of Delegation.
 - 1.3 In exercise of the power contained in Section 44 of the *Local Government Act* 1999 the powers and functions under the following Acts contained in the proposed Instrument of Delegation (Attachment 4) are hereby delegated on 25 June 2019 to the Strategic Planning Committee, subject to the Schedule of Conditions and Limitations.
 - 1.3.1 Local Government Act 1999
 - 1.3.2 Planning, Development and Infrastructure Act 2016
- 2 Delegations made under Development Act 1993
 - 2.1 In exercise of the powers contained in Section 20 and 34(23) of the *Development Act 1993*, the powers and functions under the *Development Act 1993* and the *Development Regulations 2008* contained in the proposed Instrument of Delegation (Attachment 3) are hereby delegated on 25 June 2019 to the person occupying the office of Chief Executive Officer of the Council, subject to the Schedule of Conditions and Limitations contained in the proposed Instrument of Delegation under the *Development Act 1993*.
 - 2.2 Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the Schedule of Conditions and Limitations contained in the proposed Instrument of Delegation under the Development Act 1993.
 - 2.3 In exercise of the powers contained in Section 20 of the *Development Act 1993*, the powers and functions under the *Development Act 1993* and the *Development Regulations 2008* contained in the proposed Instrument of Delegation (Attachment 4) are hereby delegated on 25 June 2019 to the Strategic Planning Committee, subject to the Schedule of Conditions and Limitations contained in the proposed Instrument of Delegation.
- That the Instruments of Delegation marked Attachments 1, 2, 3 and 4 be included into the Delegations Register endorsed by Council 25 June 2019.

CARRIED

5.2 ENFORCEMENT POLICY (BRIEFING)

Responsible Executive Manager: Andrew Nesbitt

COMMITTEE RECOMMENDATION

3594

Moved: Cr Halls Seconded: Cr Onuzans

- 1. Council endorses the Enforcement Policy presented; and
- 2. Council revokes the existing Order Making Policy as the Enforcement Policy takes its place regarding the making and issuing of Orders.

CARRIED

5.3 NAWMA BUDGET AND SERVICE AGREEMENT FOR 2019/20 Responsible Executive Manager: Andrew Nesbitt

COMMITTEE RECOMMENDATION

3595

Moved: Cr Smallwood-Smith Seconded: Cr Norris

- 1. Council note the 2019/20 NAWMA Annual Business Plan;
- 2. Council endorse the 2019/20 Annual Service Agreement between NAWMA and the City of Playford; and
- 3. Council endorse the 2019/20 NAWMA Budget.

CARRIED

5.4 CITY OF PLAYFORD COAT OF ARMS (CREST) Responsible Executive Manager: Andrew Nesbitt

COMMITTEE RECOMMENDATION

3596

Moved: Cr Smallwood-Smith Seconded: Cr Baker

That the City of Playford maintains the existing logo as its visual identity and does not develop a coat of arms.

CARRIED

6 INFORMAL DISCUSSION

6.1 CITY OPERATIONS CULTURE UMBRELLA INITIATIVE

Presenter: Mr Jave Bou'e

Outcome: The Committee was presented with an overview of the City

Operations Culture Umbrella Initiative.

7 INFORMAL ACTIONS

Nil

8 COMMITTEE WORKPLAN

8.1 SERVICES COMMITTEE WORK PLAN

Presenter: Mr Andrew Nesbitt

Outcome: The Committee reviewed the Services Committee Workplan.

5

9 CONFIDENTIAL MATTERS

9.1 HORTEX LICENCE AGREEMENT

Responsible Executive Manager: Greg Pattinson

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION

3597

Moved: Cr Onuzans Seconded: Cr Halls

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Acting Chief Executive Officer;
- Acting General Manager Strategy and Corporate
- Acting General Manager City Services;
- Senior Manager Finance;
- Senior Manager, Customer Care, Libraries & Civic Venues
- Acting Senior Manager Strategy and Policy;
- Acting Senior Manager Service Improvement;
- Social Planner Specialist;
- Director, Stretton Centre;
- Senior Manager Corporate Services; and
- Minute Taker:

in order to consider in confidence agenda item number 9.1 under Section 90 (3) (d) of the Local Government Act 1999 on the basis that:

- i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

This matter is Confidential because information contained within this report relates to sensitive third party information which is not at this stage in the public interest.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 9.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

3599

Moved: Cr Baker Seconded: Cr Smallwood-Smith

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 9.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (d) of the Local Government Act 1999:

- Report for Item 9.1
- Attachment(s) for Item 9.1
- Minutes for Item 9.1

This order for the Attachment and Decision shall operate until the execution of the Lease between the City of Playford and HortEx, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first.

This order for the Report shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting reopened to the public at 7:38 pm

9.2 RATE REBATE REPORT

Responsible Executive Manager: Sam Green

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION

3600

Moved: Cr Ryan Seconded: Cr Baker

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Acting Chief Executive Officer;
- Acting General Manager Strategy and Corporate
- Acting General Manager City Services;
- Senior Manager Finance;
- Senior Manager Customer Care, Libraries & Civic Venues
- Acting Senior Manager Strategy and Policy;
- Acting Senior Manager Service Improvement;
- Social Planner Specialist;
- Director, Stretton Centre:
- Senior Manager Corporate Services; and
- Minute Taker:

in order to consider in confidence agenda item number 9.2 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:

(b) i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the

council; and

ii) information the disclosure of which would, on balance, be contrary to the public interest.

This matter is Confidential because it contains financial information regarding specific commercial and community organisations within Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into Confidence at 7:39 pm

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 9.2 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

3602

Moved: Cr Onuzans Seconded: Cr Marsh

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 9.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (b) of the Local Government Act 1999:

- Report for Item 9.2
- Attachment(s) for Item 9.2
- Minutes for Item 9.2

This order shall operate for 12 months until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting reopened to the public at 7:52 pm.

10 CLOSURE

The meeting closed at 7:52 pm.