MINUTES

of

CORPORATE GOVERNANCE COMMITTEE MEETING

Pursuant to the provisions of Section 88(1) of the Local Government Act 1999

HELD IN

COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 4 AUGUST 2026
AT 5:00 PM

The meeting commenced at 5.00 pm.

1 ATTENDANCE RECORD

1.1 Present

MR MARK LABAZ – PRESIDING MEMBER

Mr Peter Brass (via Zoom)	Cr Shirley Halls	Mr Martin White

Also in attendance for the meeting:

Chief Executive Officer	Mr Sam Green
General Manager, City Assets	Mr Dale Welsh
General Manager, Corporate Services	Mr Luke Culhane
Internal Auditor	Mr Ninad Sinkar
Manager Governance	Mrs Skye Nitschke
Manager ICT Service Solutions	Mrs Dimity Burgess

Minute Taker	Ms Joanne Cross
Representative from KPMG	Ms Heather Martens
Representative from KPMG	Mr Navya Gunawardena

1.2 Apologies

Mayor Glenn Docherty

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 6649

Moved: Cr Halls Seconded: Mr White

The Minutes of the Corporate Governance Committee Meeting held 5 May 2026 be confirmed as a true and accurate record of proceedings.

CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS

Matters to be considered by the Committee Only

Matters for Information

With the leave of the meeting, Item 5.2 was brought forward for consideration.

5.2 DATA GOVERNANCE INTERNAL AUDIT REPORT

Responsible Executive Manager : Sam Green

COMMITTEE RESOLUTION 6650

Moved: Cr Halls Seconded: Mr Brass

The Corporate Governance Committee notes the Data Governance Framework Internal Audit Report (Attachment 1) and will request an update on the report findings and outcomes at a future meeting.

CARRIED

The KPMG representatives left the meeting at 5.31 pm.

5.1 COMMITTEE SELF-ASSESSMENT (EXTERNAL ASSESSMENT)

Responsible Executive Manager : Luke Culhane

COMMITTEE RESOLUTION 6651

Moved: Cr Halls Seconded: Mr White

The Corporate Governance Committee receives and notes the proposed process for undertaking an external assessment of the Committee's effectiveness.

CARRIED

5.3 CORPORATE GOVERNANCE COMMITTEE WORK PLAN

Responsible Executive Manager : Luke Culhane

COMMITTEE RESOLUTION 6652

Moved: Mr White Seconded: Cr Halls

The Committee notes the Corporate Governance Committee Work Plan 2026 (Attachment 1) and has requested the following modifications:

- **An internal audit status update report be presented to the Committee at the 1 December 2026 meeting**
- **That the findings of the Committee external assessment be moved from the October meeting to be presented at the 1 December 2026 meeting.**

CARRIED

6 INFORMAL DISCUSSION

6.1 CONTENT FOR THE CORPORATE GOVERNANCE COMMITTEE COMMUNIQUE

Outcome: The Committee provided input into the Corporate Governance Committee Communique for the August 2026 meeting.

7 INFORMAL ACTIONS

Nil

8 CONFIDENTIAL MATTERS

Nil

9 CLOSURE

The meeting closed at 5.48 pm.