



MINUTES

of

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING

Pursuant to the provisions of Section 88(1) of the Local Government Act 1999

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

MONDAY, 11 AUGUST 2025 AT 5:30 PM

The meeting commenced at 5:30 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Cr Marilyn Baker

Cr Chantelle Karlsen

Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer

AM Consulting

Manager Governance

Mr Sam Green

Ms Allison Ashby

Mrs Skye Nitschke

1.2 Apologies

Nil

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION**

6336

Moved: Cr Smallwood-Smith Seconded: Cr Baker**The Minutes of the Chief Executive Officer Review Committee Meeting held 12 May 2025 be confirmed as a true and accurate record of proceedings.****CARRIED****3 DECLARATIONS OF INTEREST**

Mr Green advised that he would leave the meeting room during item 8.1 Chief Executive Officer Performance Assessment 2024/25 and item 8.2 Chief Executive Officer Annual Remuneration and Position Description Review 2024/25 to allow the Committee to have unfettered discussion.

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS**Matters to be considered by the Committee and referred to Council***Matters which cannot be delegated to a Committee or Staff***5.1 CHIEF EXECUTIVE OFFICER KEY PERFORMANCE INDICATORS 2025/26 FY**
Responsible Executive Manager: Skye Nitschke**COMMITTEE RECOMMENDATION**

6337

Moved: Cr Smallwood-Smith Seconded: Cr Baker**Council endorse the proposed Chief Executive Officer Key Performance Indicators 2025/26 FY (Attachment 1) for the 2025/26 annual performance review cycle.****CARRIED***Item 6 was deferred to the end of the meeting***7 INFORMAL ACTIONS**

Nil

8 CONFIDENTIAL MATTERS**8.1 CHIEF EXECUTIVE OFFICER PERFORMANCE ASSESSMENT 2024-25**

Responsible Executive Manager: Skye Nitschke

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.1**COMMITTEE RESOLUTION****6338**

Moved: Cr Smallwood-Smith Seconded: Cr Baker

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- AM Consulting, Ms Allison Ashby;
- Manager Governance.

in order to consider in confidence agenda item 8.1 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because it relates to the employment performance of the Chief Executive Officer and contains sensitive information and details that are only known by those who have participated in the review process.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5:31 pm.

Mr Green left the meeting room at 5:41 pm.

Mr Green returned to the meeting room at 5:44 pm

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE**COMMITTEE RESOLUTION****6340**

Moved: Cr Baker Seconded: Cr Smallwood-Smith

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Attachment(s) for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

The Minutes for Item 8.1 shall remain in confidence until the matter is considered by Council at the Ordinary Council Meeting on 26 August 2025.

CARRIED

The meeting re-opened to the public at 5:44 pm.

8.2 CHIEF EXECUTIVE OFFICER ANNUAL REMUNERATION AND POSITION DESCRIPTION REVIEW 2024/25

Responsible Executive Manager: Skye Nitschke

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.2

COMMITTEE RESOLUTION

6341

Moved: Cr Baker

Seconded: Cr Smallwood-Smith

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- AM Consulting, Ms Allison Ashby;
- Manager Governance.

in order to consider in confidence agenda item 8.2 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because it relates to the financial affairs of the Chief Executive Officer.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5:45 pm.

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

6343

Moved: Cr Baker

Seconded: Cr Smallwood-Smith

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Report for Item 8.2
- Attachment 1 for Item 8.2
- Minutes for Item 8.2

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting re-opened to the public at 5:52 pm

Mr Green returned to the meeting room at 5:52 pm

6 INFORMAL DISCUSSION

6.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE WORK PLAN

Presenter: Skye Nitschke, Manager Governance

Outcome: The Chief Executive Officer Review Committee reviewed the work plan and made no changes.

9 CLOSURE

The meeting closed at 5:53 pm.