



MINUTES

of

POLICY REVIEW COMMITTEE MEETING

Pursuant to the provisions of Section 88(1) of the Local Government Act 1999

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 11 AUGUST 2026
AT 5:30 PM**

The meeting commenced at 5:30 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Mr Sam Green

Ms Janey Mitson

Cr Jane Onuzans

Cr Tanya Smiljanic

Also in attendance for the meeting:

Manager Governance & Minute Taker

General Manager City Services

Manager Community Insights

Manager Connection & Inclusion

Mrs Skye Nitschke

Ms Tina Hudson

Ms Joanne Edwards

Ms Amy Godfrey

1.2 Apologies

Cr Misty Norris

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****6661****Moved: Cr Onuzans****Seconded: Mr Green**

The Minutes of the Policy Review Committee Meeting held 1 June 2026 be confirmed as a true and accurate record of proceedings.

CARRIED**3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

*Item 6.1 was brought forward***6 INFORMAL DISCUSSION****6.1 COMMUNITY SUPPORT AND GRANT PROGRAM POLICY AND PROCEDURE REVIEW****Presenter:** Ms Amy Godfrey, Manager Connection and Inclusion

Outcome: The Policy Review Committee were provided an update on the Community Support and Grant Program Review of Policy, Procedures and Guidelines.

5 STAFF REPORTS**Matters to be considered by the Committee and referred to Council***Matters which cannot be delegated to a Committee or Staff***5.1 COMMUNITY SUPPORT AND GRANT PROGRAM POLICY AND PROCEDURE REVIEW****Responsible Executive Manager:** Tina Hudson**COMMITTEE RECOMMENDATION****6662****Moved: Cr Smiljanic****Seconded: Cr Onuzans****1. Council endorse the proposed:**

- Community Support and Grant Program Policy (Attachment 1);

- **Community Support and Grant Program – Community Development Grant Procedure (Attachment 2);**
 - **Community Support and Grant Program - Community Participation Grants Procedure (Attachment 3) subject to the following amendments:**
 - **4.5.7 – include “and the club outlines what support/financial assistance they have provided the Member.**
 - **Community Support and Grant Program – Community Spaces Support Procedure (Attachment 4);**
 - **Community Support and Grant Program – Financial Support Procedure (Attachment 5) subject to the following amendments:**
 - **4.4.2 – include a point to indicate whether funding has been received from other levels of Government, and**
 - **Community Support and Grant Program – Program and Event Support Procedure (Attachment 6).**
- 2. Council endorse the Chief Executive Officer to make further minor amendments to the Community Support and Grant Program Policy (Attachment 1) and associated Procedures (Attachments 2, 3, 4, 5 and 6) that do not alter the intent of the documents.**
 - 3. That the Community Support and Grant Program Policy and associated Procedures be reviewed in 12 months.**
 - 4. When community feedback is sought on the Community Support and Grant Program Policy and associated Procedures this is provided to the Policy Review Committee in a What We Heard Report.**

CARRIED**5.2 COMMUNITY ENGAGEMENT POLICY AND PROCEDURE REVIEW**

Responsible Executive Manager: Sam Green

COMMITTEE RECOMMENDATION**6663****Moved: Cr Smiljanic****Seconded: Cr Onuzans**

- 1. Council endorse the draft Community Engagement Policy (Attachment 1) and draft Community Engagement Procedure (Attachment 2).**
- 2. Council authorise the Chief Executive Officer to make further minor amendments to the draft Community Engagement Policy (Attachment 1) and draft Community Engagement Procedure (Attachment 2) that do not alter the intent of the documents.**

CARRIED**7 INFORMAL ACTIONS**

Nil

8 CONFIDENTIAL MATTERS

Nil

9 CLOSURE

The meeting closed at 6:38 pm.