



MINUTES

of

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 13 AUGUST 2018
AT 5:30PM**

The meeting commenced at 5:30pm

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER - MAYOR GLENN DOCHERTY

Cr Denis Davey Cr Adam Sherwood (via phone)

Also in attendance for the meeting:

Chief Executive Officer	Mr Mal Hemmerling
External Consultant	Ms Jane Jeffreys
Executive Officer	Ms Rosemary Munslow
Minute Taker	Ms Janine Harding

1.2 Apologies

Cr Smallwood-Smith

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

3226

Moved: Cr Sherwood

Seconded: Cr Davey

The Minutes of the Chief Executive Officer Performance Review Committee Meeting held 14 May 2018 be confirmed as a true and accurate record of proceedings.

CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

Confidential item 9.1 brought forward for consideration.

9 CONFIDENTIAL MATTERS

9.1 REVIEW THE CHIEF EXECUTIVE OFFICER'S QUARTERLY PERFORMANCE

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION

3227

Moved: Cr Davey

Seconded: Cr Sherwood

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;**
- Ms Jane Jeffreys, Jane Jeffreys Consulting;**
- Senior Manager Corporate Services; and**
- Minute Taker;**

in order to consider in confidence agenda item number 9.1 under Section 90 (3) (a) of the Local Government Act 1999 on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).**

This matter is Confidential because the matter relates to information pertaining to the personal affairs of the Chief Executive Officer.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

CARRIED

Meeting moved into confidence at 5:33pm

B. THE BUSINESS MATTER

Presenter: Mr Mal Hemmerling

Outcome: The Committee received a verbal update on the Chief Executive Performance Agreement 2017/18, Quarter Performance Update: June 2018 – August 2018 from the Chief Executive Officer.

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 9.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

3228

Moved: Cr Davey

Seconded: Cr Sherwood

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council orders that the following aspects of Item 9.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:

- Tabled Document– Chief Executive Performance Agreement 2017/18, Quarter Performance Update: June 2018 – August 2018.

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

Meeting re-opened to the public at 5:48pm

Confidential item 9.2 brought forward for consideration.

9 CONFIDENTIAL MATTERS

9.2 OUTCOMES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW FOR 2017/18 YEAR

A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE

COMMITTEE RESOLUTION

3229

Moved: Cr Davey

Seconded: Cr Sherwood

Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;

- Ms Jane Jeffreys, Jane Jeffreys Consulting;
- Senior Manager, Corporate Services;
- Minute Taker;

in order to consider in confidence agenda item number 9.2 under Section 90 (3) (a) of the Local Government Act 1999 on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is Confidential because the matter relates to information pertaining to the personal affairs of the Chief Executive Officer.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Council consider it necessary to consider this matter in confidence.

CARRIED

Meeting moved into confidence at 5:49pm

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 9.2 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

3233

Moved: Cr Davey

Seconded: Cr Sherwood

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the Council/Committee orders that the following aspects of Item 9.2 be kept confidential in accordance with Council's/Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (a) of the Local Government Act 1999:

- Report for Item 9.2
- Attachment(s) for Item 9.2

Until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999; and

- Decision for Item 9.2

Until Council have considered this item and made a determination of any changes to the CEO's Total Employment Cost (TEC) Package or the next scheduled annual review of confidential items by Council, whichever occurs first, at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

The meeting reopened to the public at 6:36pm

5 STAFF REPORTS

Matters to be considered by the Committee and referred to Council

Matters for Information.

5.1 CEO PERFORMANCE AGREEMENT 2018/2019 **Responsible Executive Manager : Rosemary Munslow**

COMMITTEE RECOMMENDATION

3234

Moved: Cr Sherwood

Seconded: Cr Davey

That the Committee after considering the draft Agreement recommend to Council the attached CEO Performance Agreement 2018/19 be endorsed for the preceding year.

CARRIED

6 INFORMAL DISCUSSION

6.1 MAYOR'S COMMUNIQUÉ

Presenter: Ms Rosemary Munslow

Outcome: The Committee provided input into the Mayor's Communique.

7 INFORMAL ACTIONS

Nil

8 COMMITTEE WORKPLAN

8.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE WORKPLAN

Presenter: Ms Rosemary Munslow

Outcome: The Committee reviewed and discussed the Chief Executive Officer's Performance Review Committee work plan.

In closing the Mayor thanked the committee members for their commitment and support over the term of Council and thanked the administration for the executive support.

10 CLOSURE

The meeting closed at 6:41pm