



# MINUTES

of

## SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the  
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 18 AUGUST 2020  
AT 7:00PM**

The meeting commenced at 7:00 pm.

### **1 ATTENDANCE RECORD**

#### **1.1 Present**

##### **PRESIDING MEMBER – CR ANDREW CRAIG**

Mayor Glenn Docherty  
Cr Veronica Gossink  
Cr Misty Norris  
Cr Dennis Ryan  
Cr Cathy-Jo Tame

Cr Akram Arifi  
Cr David Kerrison  
Cr Jane Onuzans  
Cr Gay Smallwood-Smith

Cr Marilyn Baker  
Cr Clint Marsh  
Cr Peter Rentoulis  
Cr Katrina Stroet

##### Also in attendance for the meeting:

Chief Executive Officer  
General Manager Strategy and Corporate  
General Manager City Services  
General Manager City Assets  
Executive Strategic Advisor  
Senior Manager Health, Environment & Regulatory Services  
Acting Senior Manager, Finance  
Acting Senior Manager City & Corporate Planning  
Acting Senior Manager Community Engagement & Experience

Mr Sam Green  
Ms Grace Pelle  
Ms Tina Hudson  
Mr Simon Blom  
Mr Greg Pattinson  
Mr Andrew Nesbitt  
Ms Samantha Grieve  
Mr Dale Welsh  
Ms Lilly Bukva

Senior Manager City Property  
Senior Property Officer Repurposing Assets  
Senior Governance Officer  
Minute Taker  
Zoom Operator  
Zoom Operator

Mr Paul Alberton  
Mr Daniel Turner  
Ms Janine Harding  
Mrs Skye Nitschke  
Mr Adam Cox  
Ms Elise Clinton

### **1.2 Apologies**

Cr Stephen Coppins  
Cr Shirley Halls

### **1.3 Not Present**

Nil

## **2 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**4168**

**Moved: Cr Baker**

**Seconded: Cr Onuzans**

**The Minutes of the Services Committee Meeting held 21 July 2020 be confirmed as a true and accurate record of proceedings.**

**CARRIED**

## **3 DECLARATIONS OF INTEREST**

Nil

## **4 DEPUTATION / REPRESENTATIONS**

Nil

## **5 STAFF REPORTS**

**Matters to be considered by the Committee and referred to Council**

*Matters for Information.*

### **5.1 RESPONSE TO MOTION WITHOUT NOTICE - JUBILEE PARK**

**Responsible Executive Manager: Simon Blom**

### **COMMITTEE RECOMMENDATION**

**4169**

**Moved: Cr Smallwood-Smith**

**Seconded: Mayor Docherty**

**For Council to receive the report.**

**CARRIED**

**Matters to be considered by the Committee Only***Matters for Information.***5.2 2019/20 QUARTERLY ORGANISATIONAL PERFORMANCE REPORT -  
QUARTER 4****Responsible Executive Manager:** Grace Pelle**COMMITTEE RESOLUTION****4170****Moved:** Cr Baker**Seconded:** Cr Onuzans**The 2019/20 Quarterly Organisational Performance Report – Quarter 4 be received by Council.****CARRIED****5.3 ICAC IMPLEMENTATION PROGRAM - AUGUST 2020****Responsible Executive Manager:** Grace Pelle**COMMITTEE RESOLUTION****4171****Moved:** Cr Smallwood-Smith**Seconded:** Cr Arifi**That the Committee note and receive the report in Attachment 1.****CARRIED****6 INFORMAL DISCUSSION****6.1 UPDATE ON MARKETING AND COMMUNICATIONS PLANS****Presenter:** Ms Lilly Bukva**Outcome:** Services Committee Members were provided with an update on the Council Communications Plan.**7 INFORMAL ACTIONS**

Nil

**8 CONFIDENTIAL MATTERS****8.1 NAWMA AUDIT COMMITTEE****Responsible Executive Manager:** Tina Hudson**A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE****COMMITTEE RESOLUTION****4172****Moved:** Cr Stroet**Seconded:** Cr Marsh**Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:**

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;

- Executive Strategic Advisor;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Manager Health, Environment & Regulatory Services;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operators;

in order to consider in confidence agenda item 8.1 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is Confidential because it is sensitive for people who have expressed interest and/or are being considered for the NAWMA Audit Committee.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

**CARRIED**

*The meeting went into confidence at 7:26 pm.*

**C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE**

**COMMITTEE RESOLUTION**

**4174**

**Moved: Cr Onuzans**

**Seconded: Cr Smallwood-Smith**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Report for Item 8.1
- Attachment(s) for Item 8.1
- Minutes for Item 8.1

This order shall operate until NAWMA makes the composition of its Audit Committee public, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the *Local Government Act 1999*, whichever comes first, with the exception of communicating the decision of Council with the Independent Chair of the NAWMA Board.

**CARRIED**

*The meeting was re-opened to the public at 7:28 pm.*

**8.2 4 LANGFORD DRIVE, ELIZABETH MATTERS****Responsible Executive Manager:** Simon Blom**A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE****COMMITTEE RESOLUTION****4175****Moved:** Cr Baker**Seconded:** Cr Marsh

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager Health, Environment & Regulatory Services;
- Senior Manager City Property;
- Acting Senior Manager Finance;
- Acting Senior Manager City and Corporate Planning;
- Senior Property Officer Repurposing Assets;
- Senior Governance Officer;
- Minute Taker;
- Zoom Operators;

in order to consider in confidence agenda item 8.2 under Sections 90(3)(a)(b)(g) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
- (b) information the disclosure of which -
  - i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - ii) would, on balance, be contrary to the public interest; and
- (g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

This matter is Confidential because specifically, Item 8.2 relates to information pertaining to the business affairs of TRY Australia (Lessee) which has been specifically requested to remain confidential.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.

**CARRIED**

*The meeting went into confidence at 7:29 pm.*

**C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 8.2 IS TO BE KEPT IN CONFIDENCE****COMMITTEE RESOLUTION****4177****Moved: Cr Baker****Seconded: Cr Stroet**

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.2 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b)(g) of the *Local Government Act 1999*:

- Report for Item 8.2
- Attachment(s) for Item 8.2
- Minutes for Item 8.2

This order shall operate until the current lessee has vacated the premises and Council has disposed / leased the property to another operator, or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the *Local Government Act 1999*, whichever comes first.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates to the Chief Executive Officer the power to revoke this order at any time subject to first confirming with the lessee (TRY Australia) to ensure no matter of confidentiality will be breached, and the Chief Executive Officer must advise the Committee of the revocation of this order as soon as possible after such revocation has occurred.

**CARRIED**

*The meeting was re-opened to the public at 7:32 pm.*

**9 CLOSURE**

The meeting closed at 7:32 pm.