



MINUTES

of

SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 21 AUGUST 2018
AT 7:00PM**

The meeting commenced at 7:00pm

1 ATTENDANCE RECORD

1.1 Present

PRESIDING MEMBER – CR ANDREW CRAIG

Mayor Glenn Docherty

Cr Joe Federico

Cr Dino Musolino *from 7:01pm*

Cr Peter Rentoulis

Cr Marilyn Baker

Cr Shirley Halls

Cr Jane Onuzans

Cr Gay Smallwood-Smith

Cr Denis Davey

Cr Duncan MacMillan

Cr Max O’Rielly

Also in attendance for the meeting:

Chief Executive Officer

Deputy Chief Executive Officer

General Manager, Strategic Projects and Assets

Acting General Manager, City Services

Senior Manager, Health, Environment & Regulatory
Services

Senior Manager, Corporate Services

Minute Taker

Mr Mal Hemmerling

Mr Sam Green

Mr James Pollock

Ms Sam Hellams

Mr Andrew Nesbitt

Ms Rosemary Munslow

Ms Skye Launer

1.2 Apologies

Cr Michael Joy
 Cr Samantha Blake
 Cr Adam Sherwood

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION	3238
Moved: Cr Smallwood-Smith	Seconded: Cr O' Rielly
The Minutes of the Services Committee Meeting held 17 July 2018 be confirmed as a true and accurate record of proceedings.	
<u>CARRIED</u>	

3 DECLARATIONS OF INTEREST

Cr Dino Musolino joined the meeting 7:01pm

Cr Peter Rentoulis declared an interest in item 5.6 – Community Development and Event Grant – 2018/19 Round 1.

Cr Shirley Halls declared an interest in item 5.6 – Community Development and Event Grant – 2018/19 Round 1.

Mayor Glenn Docherty declared in interest in item 5.6 – Community Development and Event Grant – 2018/19 Round 1.

Name: Cr Peter Rentoulis

Conflict: Actual

Item: Item 5.6 – Community Development and Event Grant – 2018/19 Round 1

Description: *I am chairperson of the Virginia Residents' Action Group Inc Assoc. The VRAG will obtain a benefit if the staff recommendation passes.*

Conflict Nature: a. Indirect
b. Pecuniary

Addressing the Conflict:

Did the Council Member remain in the meeting? No

Did the Council Member remain in the meeting in order to maintain quorum? No

If yes, how did the Council Member deal with the conflict?

Outline any further steps the Council Member took to ensure transparency and accountability:

Voting

Did the Council Member vote on the matter? No

How did the Council Member vote on the matter? N/A

Name: *Cr Shirley Halls*

Conflict: Actual

Item: Item 5.6 – Community Development and Event Grant – 2018/19 Round 1

Description: *I am the chairperson of a community group receiving a grant. Playford Christmas Pageant Assoc.*

Conflict Nature: a. Direct
b. Personal / Pecuniary

Addressing the Conflict:

Did the Council Member remain in the meeting? No

Did the Council Member remain in the meeting in order to maintain quorum? No

If yes, how did the Council Member deal with the conflict?**Outline any further steps the Council Member took to ensure transparency and accountability:****Voting**

Did the Council Member vote on the matter? No

How did the Council Member vote on the matter? N/A

Name: *Mayor Glenn Docherty*

Conflict: Perceived

Item: Item 5.6 – Community Development and Event Grant – 2018/19 Round 1

Description: *Item 5.6 Community Development and Event Grant.*
No. 6: Upside Down Circus – Held Mayor's Prayer Dinner in 2018 that supported the Upside Down Circus.
No. 7: 2018 Playford Christmas Pageant – I lead the pageant each year with my family.
Ineligible grants: 4 + 5 United Way – I have attended many events with my children that have been run by United Way SA – United We Read Project.

Conflict Nature: a. Indirect
b. Personal / Pecuniary

Addressing the Conflict:

Did the Council Member remain in the meeting? No

Did the Council Member remain in the meeting in order to maintain quorum? No

If yes, how did the Council Member deal with the conflict?**Outline any further steps the Council Member took to ensure transparency and accountability:****Voting**

Did the Council Member vote on the matter? No

How did the Council Member vote on the matter? N/A

**5.3 REVOCATION OF COMMUNITY LAND CLASSIFICATION - RAILWAY
SCREENING RESERVE, SMITHFIELD**

Responsible Executive Manager: James Pollock

COMMITTEE RECOMMENDATION**3241**

Moved: Cr Halls

Seconded: Cr Smallwood-Smith

Pursuant to Section 194 of the *Local Government Act 1999*, an application be made to the Minister of Planning seeking approval to revoke the community land classification over the following:

- Whole of Allotment 23 Talia Court, Smithfield as described within Deposited Plan 19708 contained in Certificate of Title Volume 5393 Folio 231; and
- Portion of Allotment 121 Talia Court, Smithfield as described within Deposited Plan 10917 contained in Certificate of Title Volume 5546 Folio 212.

If Ministerial approval is received, a report will be presented to Council for further consideration to resolve to revoke the community land classification.

CARRIED**5.4 REVIEW OF RATE RELIEF POLICY**

Responsible Executive Manager: Sam Green

COMMITTEE RECOMMENDATION**3242**

Moved: Cr Baker

Seconded: Cr O'Rielly

That Council endorse the Rate Rebate and Hardship policies and in doing so revokes the current Rate Relief Policy.

CARRIED**5.5 BLACK SPOT PROGRAM - FUNDING DEED**

Responsible Executive Manager: Sam Green

COMMITTEE RECOMMENDATION**3243**

Moved: Cr Smallwood-Smith

Seconded: Cr Onuzans

Pursuant to Section 38 of the *Local Government Act 1999*, the Council authorises the Mayor and the Chief Executive Officer to affix the Common Seal of the City of Playford to execute the Black Spot Funding Projects Funding Deeds (Attachment 1).

CARRIED

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them.

5.6 COMMUNITY DEVELOPMENT AND EVENT GRANT - 2018/19 ROUND 1
Responsible Executive Manager: Sam Hellams

Cr Peter Rentoulis, Cr Shirley Halls and Mayor Glenn Docherty left the meeting room at 7:19pm

COMMITTEE RECOMMENDATION		3244
Moved:	Cr Smallwood-Smith	Seconded: Cr O'Rielly
Community Development and Event Grant applications receive funding as follows:		
Applicant	Amount Requested	Amount Recommended
Eligible:		
Australian Dalek Builders Union	\$2,000	\$2,000
Elizabeth South Community Centre	\$5,000	\$4,500
Emo'ya'Basango of SA	\$2,000	\$2,000
Hannah Yates Music	\$1,991	\$1,991
Lolly Jar Circus Inc	\$1,000	\$1,000
Northern Adelaide Outreach Committee	\$5,000	\$5,000
Playford Christmas Pageant	\$5,000	\$5,000
Playford Country Music Club Inc	\$605.20	\$605.20
Playford Uniting Church	\$1,000	\$1,000
Uniting Communities Inc	\$2,200	\$2,200
Virginia Residents Action Group Inc	\$1,000	\$1,000
Ineligible:		
CREEPDEV ESports	\$2,000	NIL
Northside Boxing and Jiu Jitsu Club	\$120,000	NIL
Seeds of Hope for All Nations Church Inc	\$5,000	NIL
United Way SA – Possum's Playhouse	\$5,000	NIL
United Way SA – Read Aloud at Parafield Airport	\$5,000	NIL
	\$163,796.20	\$26,296.20
		<u>CARRIED</u>

Cr Peter Rentoulis, Cr Shirley Halls and Mayor Glenn Docherty returned to the meeting room at 7:20pm

Matters to be considered by the Committee Only

Matters for Information.

5.7 2017/18 QUARTERLY ORGANISATIONAL PERFORMANCE REPORT - QUARTER 4

Responsible Executive Manager: Sam Green

COMMITTEE RESOLUTION		3245
Moved:	Cr O'Rielly	Seconded: Cr Baker
The "Quarterly Organisational Performance Report – 2017/18 Quarter 4" be received by Council.		
		<u>CARRIED</u>

6 INFORMAL DISCUSSION

Nil

7 INFORMAL ACTIONS

Nil

8 COMMITTEE WORKPLAN**8.1 SERVICES COMMITTEE WORK PLAN**

Presenter: Ms Sam Hellams

Outcome: Committee Members reviewed the Services Committee Work Plan.

9 CONFIDENTIAL MATTERS

Nil

10 CLOSURE

The meeting closed at 7:22pm

Confirmed
18 September 2018

DECLARATIONS OF INTEREST FORM

Actual or Perceived

Note: The information contained in this declaration will be included in the meeting minutes and on a central register made available to the public. For the accuracy of minutes, **please read** your statement from this when you speak to your conflict of interest.

Council Member Name: Cy Peter Rentoulis

Independent Member Name: _____

Meeting (please tick): Date of Meeting: _____

- | | |
|---|---|
| <input type="checkbox"/> Ordinary Council | <input type="checkbox"/> CEO Performance Review Committee |
| <input type="checkbox"/> Special Council | <input type="checkbox"/> Corporate Governance Committee |
| <input type="checkbox"/> Civic Events Committee | <input checked="" type="checkbox"/> Services Committee |
| <input type="checkbox"/> Strategic Planning Committee | <input type="checkbox"/> Informal Gathering |

Date of Meeting: 21/08/18

Item No. on Meeting Agenda/Subject: Agenda Item 5.6 Community Deput. & Event Grant

Description of Conflict of Interest:

This conflict of interest has been identified using the LGA Conflict of Interest Guidelines (pages 13-18) as:

- An Actual Conflict of Interest A Perceived Conflict of Interest


Please provide full and accurate details of the relevant interest:

I am chairperson of the Virginia Residents' Action Group Inc. Assoc.
The VRAG will obtain a benefit if the staff recommendation passes.

This conflict of interest is of the following nature:

- Direct or Indirect
 Personal or Pecuniary

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	ECM Document Set No.:	2382531	Version No.:	1.0
	Authorised by:	Senior Manger Corporate Services	Initial Date of Adoption:	05 Apr 2016
	Document Maintained by:	Governance	Date of Current Version:	27 Jul 2016
			Next Review Date:	01 Nov 2017

Electronic version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

How the Conflict of Interest will be addressed:

Will you remain in the meeting? (if no please stop here and sign and date at the end of the form)

Yes

No

Did you remain in the meeting to maintain quorum?

Yes

No

If you responded to either of these questions with yes, please provide details of how you intend to deal with the actual or perceived conflict of interest.

Outline any further steps you will take to ensure transparency and accountability in this matter.

Voting (if you remained in the meeting)

Did you vote on the matter?

Yes

No

How did you vote on the matter?

For

Against

Name: Peter Rentala

Signed: 

Date: 21/08/18

Staff Use Only

Declaration Received by:

Name: Rosemary Muroto

Position: SM Corp Service

Signature: 

Date: 21-8-18

DECLARATIONS OF INTEREST FORM

Actual or Perceived

Note: The information contained in this declaration will be included in the meeting minutes and on a central register made available to the public. For the accuracy of minutes, **please read** your statement from this when you speak to your conflict of interest.

Council Member Name: Shirley HULLS

Independent Member Name: _____

Meeting (please tick): Date of Meeting: 21.8.18

- | | |
|---|---|
| <input type="checkbox"/> Ordinary Council | <input type="checkbox"/> CEO Performance Review Committee |
| <input type="checkbox"/> Special Council | <input type="checkbox"/> Corporate Governance Committee |
| <input type="checkbox"/> Civic Events Committee | <input checked="" type="checkbox"/> Services Committee |
| <input type="checkbox"/> Strategic Planning Committee | <input type="checkbox"/> Informal Gathering |

Date of Meeting: 21 Aug. 2018

Item No. on Meeting Agenda/Subject: 5.6 Community Develop + EVENT GRANT Rd 1

Description of Conflict of Interest:

This conflict of interest has been identified using the LGA Conflict of Interest Guidelines (pages 13-18) as:

- An Actual Conflict of Interest A Perceived Conflict of Interest


Please provide full and accurate details of the relevant interest:

I am the chairperson of a Community grp receiving a Grant. Playford Christmas Pageant Ass

This conflict of interest is of the following nature:

- Direct or Indirect
- Personal or Pecuniary

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How the Conflict of Interest will be addressed:

Will you remain in the meeting? (if no please stop here and sign and date at the end of the form)

Yes

No

Did you remain in the meeting to maintain quorum?

Yes

No

If you responded to either of these questions with yes, please provide details of how you intend to deal with the actual or perceived conflict of interest.

Outline any further steps you will take to ensure transparency and accountability in this matter.

Voting (if you remained in the meeting)

Did you vote on the matter?

Yes

No

How did you vote on the matter?

For

Against

Name: S. HALLS

Signed: 

Date: 21.8.18

Staff Use Only

Declaration Received by:

Name: Rosemary Munstlo Position: SM. Corp Services

Signature: 

Date: 21/8/18

DECLARATIONS OF INTEREST FORM

Actual or Perceived

Note: The information contained in this declaration will be included in the meeting minutes and on a central register made available to the public. For the accuracy of minutes, **please read** your statement from this form when you speak to your conflict of interest.

Council Member Name: Glen Docherty

Independent Member Name: _____

Meeting (please tick):

Date of Meeting: 21/8/2018

- Ordinary Council
- Special Council
- Civic Events Committee
- Strategic Planning Committee
- CEO Performance Review Committee

- Council Development Assessment Panel
- Corporate Governance Committee
- Services Committee
- District Bushfire Prevention Committee
- Informal Gathering

Item No. on Meeting Agenda/Subject: Item 5.6 Community Development and Event Grant

Description of Conflict of Interest:

This conflict of interest has been identified using the LGA Conflict of Interest Guidelines (pages 13-18) as:

- An Actual Conflict of Interest
- A Perceived Conflict of Interest


Please provide full and accurate details of the relevant interest:

Item 5.6 Community Development and Event Grant
no 6: Upside Down Circus - Held Mayor Prayer dinner in 2018 that supported the Upside Down Circus
no 7: 2018 Playford Christmas Pageant: I lead the pageant each year with my family
Ineligible Grants: 4TS United Way: I have attended many events with my children that have been ~~initiated~~ ^{or} still been run by United Way SA - United We Read Project.

This conflict of interest is of the following nature:

- Direct
- Indirect
- Personal
- Pecuniary

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	ECM Document Set No.:	2382531	Version No.:	1.0
	Authorised by:	Senior Manger Corporate Services	Initial Date of Adoption:	05/04/2016
	Document Maintained by:	Governance	Date of Current Version:	05/04/2016
			Next Review Date:	01/08/2016

Electronic version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

How the Conflict of Interest will be addressed:

Will you remain in the meeting?

Yes

No

Did you remain in the meeting to maintain quorum?

Yes

No

If you responded to either of these questions with yes, please provide details of how you intend to deal with the actual or perceived conflict of interest.

Leave the meeting

Outline any further steps you will take to ensure transparency and accountability in this matter.

Voting (if you remained in the meeting)

Did you vote on the matter?

Yes

No

How did you vote on the matter?

For

Against

Name: Glenn Docherty

Signed: 


Date: 21/8/2018

Staff Use Only

Declaration Received by:

Name: Rosemary Menstew

Position: SM Corp Services

Signature: 

Date: 21.8.18