



# MINUTES

of

## SERVICES COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the  
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 17 SEPTEMBER 2019  
AT 7:00PM**

The meeting commenced at 7:00 pm.

### 1 ATTENDANCE RECORD

#### 1.1 Present

##### **PRESIDING MEMBER – CR ANDREW CRAIG**

Mayor Glenn Docherty	Cr Akram Arifi	Cr Marilyn Baker
Cr Stephen Coppins	Cr Veronica Gossink	Cr Shirley Halls
Cr David Kerrison	Cr Clint Marsh (from 7:01 pm)	Cr Misty Norris
Cr Jane Onuzans	Cr Peter Rentoulis	Cr Dennis Ryan
Cr Gay Smallwood-Smith	Cr Katrina Stroet	Cr Cathy-Jo Tame

##### Also in attendance for the meeting:

Chief Executive Officer	Mr Sam Green
Acting General Manager, Strategy and Corporate	Ms Grace Pelle
Acting General Manager, City Services	Mr Andrew Nesbitt
Acting General Manager, Strategic Projects and Assets	Mr Greg Pattinson
Senior Manager, Corporate Services	Mrs Rosemary Munslow

Acting Senior Manager, Finance	Ms Samantha Grieve
Senior Manager, Customer Care, Libraries and Civic Venues	Mr Gareth Dunne
Senior Manager, Community Services	Ms Rachel Emmott
Acting Senior Manager, Development Services	Mr Sean Teelow
Acting Senior Manager, Strategy and Policy	Mr Dale Welsh
Acting Senior Manager Marketing	Ms Lilly Bukva
Acting Senior Manager, Service Improvement	Mr Shayan De Silva
Senior Manager, Business Improvement	Ms Tracy Adams
Manager Governance	Ms Susie Reichstein
Minute Taker	Ms Joanne Cross

*Cr Marsh entered the meeting at 7:01 pm*

**1.2 Apologies**

Nil

**1.3 Not Present**

Nil

**2 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

**3732**

**Moved: Cr Smallwood-Smith      Seconded: Cr Onuzans**

**The Minutes of the Services Committee Meeting held 20 August 2019 be confirmed as a true and accurate record of proceedings.**

**CARRIED**

**3 DECLARATIONS OF INTEREST**

Nil

**4 DEPUTATION / REPRESENTATIONS**

Nil

*Cr Marsh left the Chamber at 7:02 pm*

*Cr Marsh returned to the Chamber at 7:02 pm*

## 5 STAFF REPORTS

### Matters to be considered by the Committee and referred to Council

*Matters which cannot be delegated to a Committee or Staff.*

#### 5.1 COMMUNITY EMERGENCY MANAGEMENT POLICY AND PLAN

Responsible Executive Manager : Grace Pelle

#### COMMITTEE RECOMMENDATION

3733

Moved: Cr Marsh

Seconded: Cr Onuzans

1. That Council endorse the revised Community Emergency Management Policy (attachment 1) and the proposed City of Playford Community Emergency Management Plan (attachment 2) previously known as the City of Playford Local Area Community Emergency Management Plan (attachment 4).
2. That Council revoke the Assistance During Emergency Events Policy (attachment 3) recognising that the policy is no longer required as a result of the introduction of the Local Government Function Support Group.

**CARRIED**

#### 5.2 AMENDMENT TO DELEGATIONS REGISTER

Responsible Executive Manager : Grace Pelle

#### COMMITTEE RECOMMENDATION

3734

Moved: Cr Smallwood-Smith

Seconded: Cr Halls

##### 1. Delegations made under the *Local Government Act 1999*

- 1.1. In exercise of the powers contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the following Acts contained in the proposed Instrument of Delegation (Attachments 1, 2 and 3) are hereby delegated on 24 September 2019 to the person occupying the office of Chief Executive Officer of the Council, subject to the Conditions and Limitations contained in the proposed Instrument of Delegation:

1.1.1. *Local Government Act 1999* (Attachment 1)

1.1.2. *Community Titles Act 1996* (Attachment 2)

1.1.3. *State Records Act 1997* (Attachment 3)

- 1.2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated in the Schedule of Conditions and Limitations contained in each such proposed Instrument of Delegation.

##### 2. Delegations made under the *Development Act 1993*

- 2.1. In exercise of the powers contained in Section 20 and 34(23) of the *Development Act 1993*, the powers and functions under the *Development Act 1993* and the *Development Regulations 2008* contained in the proposed Instrument of Delegation (Attachment 4) are hereby delegated on 24 September 2019 to the person occupying the office of Chief Executive Officer of the Council, subject to the Schedule of Conditions and Limitations contained in the proposed Instrument of Delegation under the *Development Act 1993*.

**2.2. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the Schedule of Conditions and Limitations contained in the proposed Instrument of Delegation under the *Development Act 1993*.**

**3. That the Instruments of Delegation marked Attachments 1, 2, 3 and 4 be included into the Delegations Register.**

**CARRIED**

## **6 INFORMAL DISCUSSION**

### **6.1 SERVICE ALIGNMENT PROGRESS UPDATE**

Presenter: Mr Derek Langman

**Outcome: The Committee was updated on the progress of the Service Alignment program**

## **7 INFORMAL ACTIONS**

Nil

*Cr Baker left the chamber at 7:33 pm*

*Cr Baker returned to the meeting at 7:33 pm*

## **8 CONFIDENTIAL MATTERS**

### **8.1 REPURPOSING OF ASSETS**

Presenter: Mr Paul Alberton

#### **A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE**

### **COMMITTEE RESOLUTION**

**3735**

**Moved: Cr Tame**

**Seconded: Cr Onuzans**

**Pursuant to Section 90 (2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:**

- Chief Executive Officer;
- Acting General Manager Strategy and Corporate
- Acting General Manager City Services;
- Acting General Manager Strategic Projects and Assets;
- Acting Senior Manager Finance;
- Acting Senior Manager Strategy and Policy;
- Acting Senior Manager Marketing;
- Acting Senior Manager, Health, Environment and Regulatory Services;
- Senior Manager Corporate Services;
- Senior Manager Capital Works & Assets;
- Manager Governance;

