



MINUTES

of

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING

Pursuant to the provisions of Section 88(1) of the Local Government Act 1999

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 10 NOVEMBER 2025
AT 5:30 PM**

The meeting commenced at 5:30 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Cr Chantelle Karlsen

Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer

AM Consulting

Manager Governance

Mr Sam Green

Ms Allison Ashby

Mrs Skye Nitschke

1.2 Apologies

Cr Marilyn Baker

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****6432****Moved: Cr Smallwood-Smith Seconded: Cr Karlsen****The Minutes of the Chief Executive Officer Review Committee Meeting held 11 August 2025 be confirmed as a true and accurate record of proceedings.****CARRIED****3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS**Matters to be considered by the Committee Only***Matters for Information.***5.1 2024/25 AUDITED FINANCIAL STATEMENTS****Responsible Executive Manager: Skye Nitschke****COMMITTEE RESOLUTION****6433****Moved: Cr Karlsen Seconded: Cr Smallwood-Smith****The Chief Executive Officer Review Committee notes the 2024/25 audited financial statements that were adopted at the Ordinary Council Meeting held on 28 October 2025 (Resolution 6415), following the completion of the Chief Executive Officer's 2024/25 performance assessment.****CARRIED***The Presiding Member advised that in accordance with the regular practice, item 6.1 will be considered as the last item.***7 INFORMAL ACTIONS**

Nil

8 CONFIDENTIAL MATTERS**8.1 QUARTER ONE CHIEF EXECUTIVE OFFICER KPI PERFORMANCE REVIEW****A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.1****COMMITTEE RESOLUTION****6434****Moved: Cr Smallwood-Smith Seconded: Cr Karlsen**

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- Ms Allison Ashby, AM Consulting; and
- Manager Governance.

in order to consider in confidence agenda item 8.1 under Sections 90(3)(a)(b)(d) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
- (b) information the disclosure of which –
 - i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - ii) would, on balance, be contrary to the public interest; and
- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) would, on balance, be contrary to the public interest.

This matter is confidential because the matter relates to information pertaining to the personal affairs of the Chief Executive Officer and contains sensitive financial information regarding Council projects, the disclosure of which would prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5:33 pm.

B. THE BUSINESS MATTER

Presenter: Mr Sam Green, Chief Executive Officer

Outcome: For the Chief Executive Officer Review Committee to receive a verbal update from the Chief Executive Officer regarding the progress of the key performance indicators (KPIs) for the first quarter of 2025/26.

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

6435

Moved: Cr Smallwood-Smith Seconded: Cr Karlsen

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b)(d) of the *Local Government Act 1999*:

- Attachment(s) for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting re-opened to the public at 5:52 pm.

6 INFORMAL DISCUSSION

6.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE WORKPLAN

Presenter: Mrs Skye Nitschke, Manager Governance

Outcome: The Chief Executive Officer Review Committee reviewed the Workplan

9 CLOSURE

The meeting closed at 5:53 pm.