



MINUTES

of

CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**MONDAY, 13 NOVEMBER 2023
AT 5:30PM**

The meeting commenced at 5:30 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRESIDING MEMBER

Cr Marilyn Baker

Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer
Senior Manager, Families and Young People
Senior Manager, Organisational Development
AM Consulting

Mr Sam Green
Ms Elena Casciano
Ms Paula Paterson
Ms Allison Ashby

1.2 Apologies

Cr Peter Rentoulis

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION****5647****Moved: Cr Smallwood-Smith Seconded: Cr Baker****The Minutes of the Chief Executive Officer Review Committee Meeting held 14 August 2023 be confirmed as a true and accurate record of proceedings.****CARRIED****3 DECLARATIONS OF INTEREST**

Nil

4 DEPUTATION / REPRESENTATIONS

Nil

5 STAFF REPORTS**Matters to be considered by the Committee Only***Matters for Information.***5.1 2022/23 FINANCIAL STATEMENTS****Responsible Executive Manager : Elena Casciano****COMMITTEE RESOLUTION****5648****Moved: Cr Baker Seconded: Cr Smallwood-Smith****The Committee notes that Council adopted the 2022/23 Financial Statements at the Ordinary Council Meeting held on 24th October 2023, following the completion of the Chief Executive Officer's 2022/23 performance assessment.****CARRIED****6 INFORMAL DISCUSSION****6.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE WORKPLAN**

Presenter: Elena Casciano

*This item was deferred to the last item in the meeting.***7 INFORMAL ACTIONS**

Nil

8 CONFIDENTIAL MATTERS**8.1 QUARTER 1 KPI PERFORMANCE REVIEW & FINANCIAL UPDATE****A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.1****COMMITTEE RESOLUTION****5649****Moved: Cr Baker****Seconded: Cr Smallwood-Smith**

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- Alison Ashby, AM Consulting;
- Senior Manager Families & Young People; and
- Senior Manager Organisational Development

in order to consider in confidence agenda item 8.1 under Sections 90(3)(a)(b)(d) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
- (b) information the disclosure of which –
 - i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - ii) would, on balance, be contrary to the public interest; and
- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii) would, on balance, be contrary to the public interest.

This matter is Confidential because the matter relates to information pertaining to the personal affairs of the Chief Executive Officer and contains sensitive financial information regarding Council projects, the disclosure of which would prejudice the commercial position of Council.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Committee consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 5:33 pm.

C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE

COMMITTEE RESOLUTION

5651

Moved: Cr Smallwood-Smith Seconded: Cr Baker

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Sections 90(3)(a)(b)(d) of the *Local Government Act 1999*:

- Attachment(s) for Item 8.1
- Minutes for Item 8.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

CARRIED

The meeting reopened to the public at 5:46 pm.

6.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE WORKPLAN

Presenter: Elena Casciano

Outcome:

The committee received the plan.

9 CLOSURE

The meeting closed at 5:46 pm.