



# MINUTES

of

## CORPORATE GOVERNANCE COMMITTEE MEETING

*Pursuant to the provisions of Section 88(1) of the Local Government Act 1999*

HELD IN

**COMMITTEE ROOM  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 2 DECEMBER 2025  
AT 5:00 PM**

The meeting commenced at 5.04 pm.

### **1 ATTENDANCE RECORD**

#### **1.1 Present**

##### **MR MARK LABAZ – PRESIDING MEMBER**

Mr Peter Brass  
(via Zoom)

Mayor Glenn Docherty  
(via Zoom)

Cr Shirley Halls

Mr Martin White

##### Also in attendance for the meeting:

Chief Executive Officer  
General Manager, Corporate Services  
General Manager, City Assets  
Senior Manager Assets & Delivery  
Senior Manager Financial Services  
Internal Auditor

Mr Sam Green  
Mr Luke Culhane  
Mr Dale Welsh  
Ms Janey Mitson  
Ms Iolanda Calabrese  
Mr Ninad Sinkar

Senior Governance Officer  
Minute Taker  
ICT Support Officer

Mrs Sarah Schutz  
Ms Joanne Cross  
Ms Ling Yin

## 1.2 Apologies

Nil

## 1.3 Not Present

Nil

## 2 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION

6442

Moved: Cr Halls

Seconded: Mayor Docherty

The Minutes of the Corporate Governance Committee Meeting held 7 October 2025 be confirmed as a true and accurate record of proceedings.

CARRIED

## 3 DECLARATIONS OF INTEREST

Nil

## 4 DEPUTATION / REPRESENTATIONS

Nil

*With the leave of the meeting, Item 6.1 was moved for consideration following Item 8.1.*

## 5 STAFF REPORTS

**Matters to be considered by the Committee Only**

*Matters delegated to the Committee*

### 5.1 CORPORATE GOVERNANCE COMMITTEE 2026 MEETING SCHEDULE AND WORK PLAN

Responsible Executive Manager : Luke Culhane

### COMMITTEE RESOLUTION

6443

Moved: Mr White

Seconded: Mr Brass

The Corporate Governance Committee endorse the 2026 Corporate Governance Committee Work Plan and Schedule of Meetings (Attachment 1).

CARRIED

*Matters for Information***5.2 INFORMATION MANAGEMENT INTERNAL AUDIT REPORT**

Responsible Executive Manager : Sam Green

**COMMITTEE RESOLUTION****6444**

Moved: Cr Halls

Seconded: Mr White

That The Corporate Governance Committee notes the Information Management Internal Audit Report (Attachment 1).

**CARRIED****5.3 CORPORATE GOVERNANCE COMMITTEE WORK PLAN**

Responsible Executive Manager : Luke Culhane

**COMMITTEE RESOLUTION****6445**

Moved: Mr White

Seconded: Mr Brass

The Corporate Governance Committee receive the 2025 Corporate Governance Committee Work Plan (Attachment 1).

**CARRIED***Item 6.1 was moved for consideration after 8.1.***7 INFORMAL ACTIONS**

Nil

**8 CONFIDENTIAL MATTERS****8.1 REVALUATION OF ASSETS**

Responsible Executive Manager : Luke Culhane

**A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 8.1****COMMITTEE RESOLUTION****6446**

Moved: Mr Brass

Seconded: Cr Halls

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager City Assets;
- General Manager Corporate Services;
- Senior Manager Financial Services;
- Senior Manager Assets and Delivery;
- Governance Support;
- Minute Taker;

in order to consider in confidence agenda item 8.1 under Section 90(3)(b) of the *Local Government Act 1999* on the basis that:

(b) information the disclosure of which -

i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) would, on balance, be contrary to the public interest.

This matter is confidential because the report relates to the investment of council money in the 2026/27 Annual Business Plan.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance. The Committee consider it necessary to consider this matter in confidence.

**CARRIED**

*The meeting went into confidence at 5.42 pm.*

## **B. THE BUSINESS MATTER**

**Presenter:** Luke Culhane - General Manager Corporate Services

**Outcome:** The Committee was presented with the outcomes of the streetscape asset revaluation.

## **C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE**

### **COMMITTEE RESOLUTION**

**6447**

**Moved:** Mr Brass

**Seconded:** Mr White

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with the Committee's reasons to deal with this item in confidence pursuant to Section 90(3)(b) of the *Local Government Act 1999*:

- Presentation for Item 8.1

This order shall operate until the publication of the 2026/27 Annual Business Plan; and will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates to the Chief Executive Officer the power to revoke this order at any time, and the Chief Executive Officer must advise the Committee of the revocation of this order as soon as possible after such revocation has occurred.

**CARRIED**

*The meeting reopened to the public at 6.02 pm.*

**6 INFORMAL DISCUSSION****6.1 CONTENT FOR THE CORPORATE GOVERNANCE COMMITTEE COMMUNIQUE**

**Responsible Executive Manager :** Luke Culhane

**Outcome:** The Committee provided input into the Corporate Governance Committee Communique for the December 2025 meeting.

**9 CLOSURE**

The meeting closed at 6.10 pm.