



# MINUTES

of

## CORPORATE GOVERNANCE COMMITTEE MEETING

*Pursuant to the provisions of Section 84(1) of the  
Local Government Act 1999*

HELD IN

**COMMITTEE ROOM  
PLAYFORD CIVIC CENTRE  
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 7 DECEMBER 2021  
AT 5:00PM**

The meeting commenced at 5:00pm.

### **1 ATTENDANCE RECORD**

#### **1.1 Present**

**MR MARK LABAZ – Presiding Member**

Mr Peter Brass - Zoom

Mayor Glenn Docherty

Cr Shirley Halls

Mr Martin White - Zoom





**5.4 2022 SCHEDULE OF MEETINGS AND WORKPLAN**  
Responsible Executive Manager : Sam Green

<b>COMMITTEE RESOLUTION</b>	<b>4842</b>
<b>Moved: Mr Brass</b>	<b>Seconded: Cr Halls</b>
That the Corporate Governance Committee approve the attached schedule of meeting dates and the draft work plan for 2022.	
<b><u>CARRIED</u></b>	

**5.5 CONTRACT MANAGEMENT INTERNAL AUDIT REPORT**  
Responsible Executive Manager : Sam Green

<b>COMMITTEE RESOLUTION</b>	<b>4843</b>
<b>Moved: Mr Brass</b>	<b>Seconded: Mr White</b>
That the Committee receive and note the Contract Management Internal Audit Report (Attachment 1).	
<b><u>CARRIED</u></b>	

**5.6 RECRUITMENT AND SELECTION INTERNAL ASSURANCE REPORT**  
Responsible Executive Manager : Sam Green

<b>COMMITTEE RESOLUTION</b>	<b>4844</b>
<b>Moved: Mr White</b>	<b>Seconded: Mayor Docherty</b>
That the Committee receive and note the Recruitment and Selection Internal Assurance Report (Attachment 1).	
<b><u>CARRIED</u></b>	

**6 INFORMAL DISCUSSION**

**6.1 REVIEW OF FINANCIAL SUSTAINABILITY RATIOS**

Presenter: Barry Porter

**Outcome: The Committee were provided with a presentation on Financial Sustainability Ratios.**

**7 INFORMAL ACTIONS**

Nil

**8 CONFIDENTIAL MATTERS****8.1 REVALUATION ASSETS****Responsible Executive Manager: Barry Porter****A. COMMITTEE TO MOVE MOTION TO GO INTO CONFIDENCE****COMMITTEE RESOLUTION****4845****Moved: Mr Brass****Seconded: Mayor Docherty**

**Pursuant to Section 90(2) of the Local Government Act 1999 an order is made that the public be excluded from attendance at the meeting, with the exception of:**

- Chief Executive Officer;
- General Manager Strategy and Corporate;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager Financial Services;
- Senior Manager City and Corporate Planning;
- Manager Finance;
- Strategic Finance Analyst;
- Governance Support;
- Minute Taker;

**in order to consider in confidence agenda item 8.1 under Section 90 (3) (b) of the Local Government Act 1999 on the basis that:**

**(b) information the disclosure of which –**

**i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and**

**ii) would, on balance, be contrary to the public interest.**

**This matter is Confidential because the report relates to investment of council money in the 2022/23 Annual Business Plan.**

**On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; Committee consider it necessary to consider this matter in confidence.**

**CARRIED**

The meeting went into confidence at 6:06pm

**C. PROCEDURAL DECISION - COMMITTEE TO DECIDE HOW LONG ITEM 8.1 IS TO BE KEPT IN CONFIDENCE**

<b>COMMITTEE</b>	<b>RESOLUTION 4846</b>
<b>Moved: Cr Halls</b>	<b>Seconded: Mayor Docherty</b>
<b>Pursuant to Section 91(7) of the Local Government Act 1999, the Committee orders that the following aspects of Item 8.1 be kept confidential in accordance with Committee's reasons to deal with this item in confidence pursuant to Section 90 (3) (b) of the Local Government Act 1999:</b>	
<b>- Presentation</b>	
<b>- Minutes</b>	
<b>Duration of Order:</b>	
<b>This order shall operate until the publication of the 2022/23 Annual Business Plan; or will be reviewed and determined as part of the annual review by Council in accordance with Section 91(9)(a) of the Local Government Act 1999, whichever comes first..</b>	
<b>CARRIED</b>	

The meeting reopened to the public at 6:57pm

**8.2 CBD DEVELOPMENT UPDATE PRESENTATION**

This item was deferred and not discussed.

**9 ANY OTHER BUSINESS**

The Presiding Member took a moment to acknowledge, on behalf of the Committee, Mr Barry Porter's pending retirement and thanked him for the support, wealth of knowledge and guidance he has provided the Committee, he will be missed.

As this is the final meeting for the calendar year, the Presiding Member extended his thanks to staff and committee members for the input and continued service.

**10 CLOSURE**

The meeting closed at 6:59pm.

Confirmed.....  
Presiding Member 1 February 2022