



MINUTES

of

ORDINARY COUNCIL MEETING

*Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999*

HELD IN

**COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH**

ON

**TUESDAY, 19 DECEMBER 2023
AT 7:00PM**

The meeting commenced at 7:02 pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – PRINCIPAL MEMBER

| | | |
|------------------------|--------------------|--------------------|
| Cr Akram Arifi | Cr Marilyn Baker | Cr Andrew Craig |
| Cr Shirley Halls | Cr David Kerrison | Cr Clint Marsh |
| Cr Misty Norris | Cr Jane Onuzans | Cr Peter Rentoulis |
| Cr Gay Smallwood-Smith | Cr Tanya Smiljanic | Cr Katrina Stroet |
| Cr Rebecca Vandeppear | | |

Also in attendance for the meeting:

| | |
|---|-------------------|
| Chief Executive Officer | Mr Sam Green |
| General Manager City Services | Ms Tina Hudson |
| General Manager City Assets | Mr Dale Welsh |
| Executive Strategic Advisor | Mr Greg Pattinson |
| Senior Manager City and Corporate Plans | Ms Sam Grieve |
| Senior Manager Asset Operations | Mr Jon Roberts |
| Senior Manager Financial Services | Ms Trisca Price |
| Senior Manager Development Services | Mr Matt Dineen |
| Senior Manager Regulatory & Community Safety | Mr Sean Teelow |
| Senior Manager Information, Technology & Governance | Ms Lara Matters |
| Manager Governance | Ms Zoey Squires |
| Minute Taker | Mrs Skye Nitschke |
| Governance Support | Ms Kiraly Gosnell |
| ICT Support Officer | Ms Helen Pocius |

ICT Support Officer
ICT Support Officer
ICT Support Officer

Mr Nathaniel Walters
Mr Nick Gehlert
Ms Dimity Burgess

1.2 Apologies

Cr Zahra Bayani - Leave of Absence
Cr Chantelle Karlsen

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

| | |
|---|---------------------------|
| COUNCIL RESOLUTION | 5692 |
| Moved: Cr Stroet | Seconded: Cr Marsh |
| The Minutes of the Ordinary Council Meeting held 28 November 2023 be confirmed as a true and accurate record of proceedings. | |
| <u>CARRIED</u> | |

3 DECLARATIONS OF INTEREST

Name: Cr Shirley Halls

Conflict: Material

Item: 14.3 NAWMA Service Level Agreement
17.1 NAWMA Board Appointment – Independent Chairperson

Description: *I am a Board Member of NAWMA appointed by Playford City Council Elected Members*

Was Minister approval granted for the Council Member to participate in the meeting, pursuant to section 74(3) of the Act? No

Has Minister approval been provided to Council? No

Did the Council Member participate in the discussion of the matter? No

Did the Council Member remain in the meeting while the matter was being considered? No

Name: Cr Clint Marsh

Conflict: Material

Item: 14.3 NAWMA Service Level Agreement
17.1 NAWMA Board Appointment – Independent Chairperson

Description: NAWMA Board Member

Was Minister approval granted for the Council Member to participate in the meeting, pursuant to section 74(3) of the Act? No

Has Minister approval been provided to Council? N/A

Did the Council Member participate in the discussion of the matter? N/A

Did the Council Member remain in the meeting while the matter was being considered? N/A

Name: Cr David Kerrison

Conflict: Material

Item: 14.3 NAWMA Service Level Agreement
17.1 NAWMA Board Appointment – Independent Chairperson

Description: Deputy Board Member NAWMA

Was Minister approval granted for the Council Member to participate in the meeting, pursuant to section 74(3) of the Act? No

Has Minister approval been provided to Council? N/A

Did the Council Member participate in the discussion of the matter? N/A

Did the Council Member remain in the meeting while the matter was being considered? N/A

Name: Cr Marilyn Baker

Conflict: Material

Item: 14.3 NAWMA Service Level Agreement
17.1 NAWMA Board Appointment – Independent Chairperson

Description: Deputy Board Member

Was Minister approval granted for the Council Member to participate in the meeting, pursuant to section 74(3) of the Act? No

Has Minister approval been provided to Council? N/A

Did the Council Member participate in the discussion of the matter? N/A

Did the Council Member remain in the meeting while the matter was being considered? N/A

4 MAYOR'S REPORT

The Mayor participated in the following activities:

- Craigmore High School Graduation Evening
- Mark Oliphant College invitation to Term 4 Deadly Night
- Grenville Hub General Public Christmas Party
- Celebration of Ability 2023 - International Day of People with Disability
- Playford Community Carols – Fremont Park
- International Day of People with Disability - Fun Family Day - The Bhutanese Australian Association with Purple Orange SKILL project
- Eyre by AV Jennings Community Christmas Party
- Blake Crossing December Market
- Riverbanks College - Governing Council Meeting End of Year Dinner
- Corporate Governance Committee Meeting
- Information Session Strategic Planning
- Local Citizen Awards - Selection Panel Meeting
- Craigmore High School's Presentation Night for 2023
- Kaurna Plains School Christmas Concert and Family Fun Night
- Author Night Market – Playford Library

- Meeting with Mr Jason Downs, CEO Reconciliation SA
- End of Year Multicultural Celebration & Volunteers Appreciation Event - Amazing Northern Multicultural Services Inc
- Elizabeth Playford Lions Christmas Party
- Elizabeth Park Schools' Year 6 Graduation
- Swallowcliffe Primary School PAIF Awards Assembly
- Salvation Army toy drive
- Australian Migrant Resource Centre – Celebrating International Day of People with Disabilities – Playford Bowling Club
- Meeting with various residents
- Elizabeth East Kindergarten Graduation and Christmas Celebrations
- Strategy and Services Committee Meeting
- Lions Club of Angle Vale Christmas Meeting
- Angle Vale Primary School Year 6 Graduating Students
- Trinity Blakeview Speech and award ceremony
- Grenville Christmas Party for Groups
- Compass Catholic Local Heroes Awards presentation
- Elizabeth Downs Primary School Year 6 Graduation
- Northern Christian Leaders Network Ice Cream Treat delivery to Elizabeth Downs Primary School
- Northern Christian Leaders Network Ice Cream Treat delivery to Craigmores South Primary School
- WonderFULL Christmas Festival
- Visit to Elizabeth Park Primary School visit to Reception classes
- Visit to Craigmores South Primary School visit to Reception classes
- Aussie Druk VC Annual Dinner and Awards Night
- Opening of KSM IGA in Valley View
- Craigmores Community Market – Christmas Market
- Adelaide Dragon Sporting Club Inc End of Season Awards Night
- Give the Gift of Reading – Playford Library
- Grenville Centre Volunteers Christmas Party

Summary of Media Engagements

| | |
|------------|--|
| 30/11/2023 | Interview with 891 Breakfast – Acknowledgement of Country |
| 30/11/2023 | Interview with ABC TV News – Acknowledgement of Country |
| 01/12/2023 | Monthly filming of Council Wrap up |
| 05/12/2023 | Interview with Peter Goers, Sunday Mail – Acknowledgement of Country |
| 05/12/2023 | Radio interview tomorrow on PBA.FM re Author Night Market event |
| 14/12/2023 | Monthly filming of Council Wrap up |
| 14/12/2023 | Interview with Channel 9 News – Urban Tree Strategy |

TV, Radio and Print Engagements

| | |
|------------|--|
| 28/11/2023 | Adelaide Now Project CnVRg: Two student- created virtual reality video game projects unveiled at showcase event |
| 29/11/2023 | Adelaide Now Playford becomes second council to stop reading Acknowledgement of Country at meetings |
| 13/12/2023 | The Bunyip Community diary- a guide to what's on in our area |
| 13/12/2023 | The Bunyip Inclusivity in Style |
| 13/12/2023 | The Bunyip Local youth embark on a high-tech journey |
| 13/12/2023 | The Bunyip A chapter of success for local authors |

5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS**Cr Clint Marsh**

- Gawler River Flood Management Authority Board

Cr Shirley Halls

- Northern Adelaide Waste Management Authority Board

6 REPORTS BY COUNCILLORS**6.1 INFORMATION SESSION RECORD OF ATTENDANCE**

Contact Person: Sam Green

The Information Session Record of Attendance for December 2023 is provided in the Council agenda.

Cr Marilyn Baker

- Playford Community Carols, Fremont Park

Cr Shirley Halls

- Playford Author Night Market
- Celebration of Ability Event
- Delicia VIP Night
- Delicia Community Night
- Craigmore Market
- Blakes Crossing Market
- Cos We Care, Fremont Park
- One Tree Hill Market
- Rotary Club Elizabeth Peace Pole Ceremony
- Meeting with Amateur Radio and Council staff regarding water tower safety
- Playford Women's Shed Christmas Event
- City of Playford End of Year Breakfast
- Pakistan SA Family BBQ
- Anti-poverty Family BBQ
- Funeral of the late Ian Nys, Rotary Club Gawler
- Ramblers Christmas Party
- Corporate Governance Committee Meeting
- Information Session, Stretton Centre

Cr David Kerrison

- One Tree Hill Community Market
- One Tree Hill Christmas Market
- Craigmore Christmas Market
- Blakes Crossing Market
- Blakes Crossing Christmas Market
- One Tree Hill Progress Association meeting
- Celebration of Ability, to celebrate International Day of People with Disability
- Playford Community Carols
- Elected Member Christmas function, Tenafeate Creek Wines
- Acknowledgement of Country update report

Cr Arifi raised a Point of Order in relation to Cr Kerrison on the basis that Cr Kerrison was straying from the intent of the Reports By Councillors item as stipulated in the Code of Practice for Council and Committee Meetings. Mayor Docherty reminded Cr Kerrison that Reports by Councillor are designed to talk about reports as a councillor and to stick to the matter at hand.

Cr Arifi raised a Point of Order in relation to Cr Kerrison on the basis that Cr Kerrison continued to discuss matters outside of the intent of Reports by Councillors item as stipulated in the Code of Practice for Council and Committee Meetings despite the reminder by Mayor Docherty. Mayor Docherty ruled that under the Code of Practice for Council and Committee Meetings, Reports by Councillors is to talk about events attended by Council members relevant to their role since the last ordinary Council meeting.

Cr Clint Marsh

- Playford Community Carols, Fremont Park
- Kaurua Wangayarta Repatriation and Reburial
- Playford Women's Shed Christmas party
- Cos We Care, Fremont Park
- Mustard Seed Family Project Christmas hamper drive
- Stebonheath Park Run

Cr Misty Norris

- Celebration of Ability, Fashion for Everybody event
- Cos We Care, Fremont Park
- Unofficial Councillor End of Year Event, Tenafeate Creek Winery

Cr Jane Onuzans

- Celebration of Ability 2023
- Playford Community Carols, Fremont Park
- Playford Author Night Market
- City of Playford End of Year Breakfast
- Playford Uniting Church Christmas Festival

Cr Peter Rentoulis

- Playford Community Carols, Fremont Park

Cr Gay Smallwood-Smith

- Age of Ability Awards
- Playford Community Carols, Fremont Park
- Information Session, Stretton Centre
- Australia Day Awards judging panel
- Authors Market
- VIP Night, Delicia
- Elected Members Christmas function
- Service at Rotary Peace Pole, Smithfield Memorial Park
- City of Playford End of Year Breakfast
- Playford Women's Shed Christmas party
- Community event for vulnerable residents, Delicia

Cr Tanya Smiljanic

- 12 Dec 23 - Strategy and Services Committee Meeting
- 13 Dec 23 - Attended the Hope Christian College R-Y2 Award Ceremony
- 14 Dec 23 - Attended the City of Playford All Staff End of Year Function
- 15 Dec 23 - Attended the Stepping Stone Blakeview Family Christmas Party
- 16 Dec 23 - Attended the One Tree Hill Country Market
- 17 Dec 23 - Attended Craigmore Community Market and the Virginia Community Market
- Wishing everyone a Merry Christmas and a Happy New Year

Cr Katrina Stroet

- Playford Community Carols, Fremont Park
- Compass Catholic Community, End of Year Celebration
- Elected Members Christmas function, Tenafeate Creek Wines
- Celebration of Ability event, Civic Centre Function Room

7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)**Cr Chantelle Karlsen**

- Economic Development Australia Training Module; Economic Development Essential for Elected Members.

8 QUESTIONS WITHOUT NOTICE**8.1 CHRISTMAS DECORATIONS (Cr Shirley Halls)**

Question: Can staff please look into what happened to the decorations, specifically the wooden trees made by the Playford Men's Shed that were displayed in Prince George Plaza, and locate them for use in the future?

Answer: Ms Hudson advised that the wooden trees were made as a response to the COVID pandemic. The trees were utilised for a period of two years and through exposure to the elements deteriorated to the point that they were no longer usable.

Question: Can consideration be given to dressing the city in a more festive manner in the future?

Answer: Ms Hudson took the feedback on board for consideration.

COUNCIL RESOLUTION**5693****Moved: Cr Halls****Seconded: Cr Kerrison****That the questions without notice from:**

- Cr Halls

and the accompanying responses be recorded in the minutes.**CARRIED****9 QUESTIONS ON NOTICE****Cr Kerrison – Cornishman's Hill Road****History**

At the Ordinary Council Meeting held on 28 November 2023, Cr Kerrison asked the following question.

Question

There continues to be a large amount of gravel washing across the road on Cornishman's Hill Road which is a major concern to me and residents, that the road is a safety risk.

1. When will this be resolved?
2. Given that the road has just been upgraded who is responsible – the design, Contractor or the City of Playford?

Answer

Separate design and construction contracts for the upgrade of Cornishman's Hill Road were awarded by Council, with construction undertaken between January to October 2022.

As noted in the *Rural Road Delivery Program Response to Motion on Notice Report* to the Ordinary Council Meeting in May 2023 (Council Resolution 5418):

When rural road renewal or upgrades involve pavement reconstruction and not just replacement of the seal, the scope generally includes works to move towards meeting the requirements of the Austroads guidelines. This often includes widening of the road to meet recommended minimum lane widths, and formalising of the roadside drainage by cutting or altering the swales.

This may require alteration to the verge slashing technique (e.g tractor mowing replaced by outreach arm slashing), and until the vegetation in the newly formed swales is established there may be short term erosion that is addressed by maintenance.

Staff will be considering on a case-by-case basis the inclusion of a funding allocation in the project budget to cover establishment maintenance of newly formed drainage swales.

The Cornishman's Hill Road upgrade was approximately 1.1km in length, and an approximately 150m length of the verge where the terrain is very steep and curved, is continuing to experience some scouring and minor wash out on to the road. The most recent occurrence being Tuesday 28 November 2023 where after extremely heavy rainfall overnight maintenance crews were advised on Tuesday morning, and attended site prior to lunchtime.

Funding is available within the project budget to undertake some heavy pruning and removal of Olive trees which will permit verge re-shaping works in this area to both sides of the road.

The verge shaping works will be undertaken by City of Playford crews, with the tree removals being undertaken by a specialist contractor.

It is anticipated that this work will commence in early 2024 and will take approximately one week.

Cr Jane Onuzans – Stormwater Management between Queen Street and Jane Street in Smithfield

History

At the Ordinary Council Meeting held on 28 November 2023, Cr Onuzans asked the following question.

Question

Could staff provide an update regarding the stormwater management between Queen Street and Jane Street in Smithfield, covering the following:

- (a) The historical work done in previous years,
- (b) Anticipated costs if there are any further developments and
- (c) The placement of this work in the priority list of projects.

Mr Welsh confirmed that work has been funded by Council and took the question on notice with a response to be provided at the next meeting.

Answer

Detailed design and construction of stormwater infrastructure for Queen Street and Jane Street in Smithfield were funded (\$212,000) in the 2023/24 Annual Business Plan (see snip below from page 43 of the ABP).

Minor Stormwater Projects – Queen Street and Jane Street – Detailed Design and Construction

This project will address nuisance flooding across Queen Street and Jane Street, Smithfield, reducing the frequency and/or extent of ponding currently experienced by residents.

Concept designs identified the need for two new side entry pits (SEPs) at the low point of Queen Street to ensure the trapped water that currently ponds on the street is effectively drained to Smith Creek. Two new SEPs are also identified to capture the flow of water coming down Jane Street.

Detailed design has been completed and tenders have closed for the construction works. These were packaged for market with other minor stormwater projects. A construction contract will be awarded shortly, with works to be undertaken prior to the end of the financial year.

10 PETITIONS**10.1 PETITION - DOUBLE STORY HOUSE ON SHRIBANK STREET, MUNNO PARA**

Contact Person: Sam Green

COUNCIL RESOLUTION**5694**

Moved: Cr Smallwood-Smith **Seconded:** Cr Onuzans

Council receive and note the petition.

CARRIED

11 DEPUTATION / REPRESENTATIONS

Nil

12 MOTIONS WITHOUT NOTICE

Nil

13 MOTIONS ON NOTICE

Nil

14 COMMITTEE REPORTS**Corporate Governance Committee**

Matters which have been delegated to staff but they have decided not to exercise their delegation

14.1 RISK APPETITE STATEMENT AND RISK MANAGEMENT FUNDAMENTAL PRINCIPLES

Responsible Executive Manager : Sam Green

COUNCIL RESOLUTION**5695**

Moved: Cr Rentoulis Seconded: Cr Baker

1. That Council endorse the Risk Appetite Statement (*Attachment 1*).
2. That Council note the Reviewed Risk Management Fundamental Principles as edited by the Corporate Governance Committee (*Attachment 3*).
3. That Council delegate endorsement of the Risk Management Fundamental Principles document and future reviews to the CEO.

CARRIED

14.2 TEMPORARY TOILETS - VIRGINIA OVAL AND DWIGHT RESERVE

Responsible Executive Manager: Dale Welsh

COUNCIL RESOLUTION**5696**

Moved: Cr Rentoulis Seconded: Cr Marsh

1. Council approves the purchase of temporary toilets to be utilised at Dwight Reserve (Eastern Park Football Club) and Virginia Oval (Virginia United Soccer Club).
2. The additional budget allocation be included in Budget Review Two.

CARRIED

Cr Marsh called for a **DIVISION**.

The motion was set aside.

A division was taken with:

- Crs C Marsh, D Kerrison, M Baker, J Onuzans, A Arifi, R Vandeppear, S Halls, P Rentoulis, M Norris, G Smallwood-Smith, K Stroet, T Smiljanic and A Craig voting **FOR** the motion.
- Nil voting **AGAINST** the motion.

CARRIED

14.3 NAWMA SERVICE LEVEL AGREEMENT

Responsible Executive Manager: Sam Green

Cr Halls left the meeting room at 7:36 pm in response to her declared conflict of interest in this matter.

Cr Marsh left the meeting room at 7:36 pm in response to his declared conflict of interest in this matter.

Cr Kerrison left the meeting room at 7:36 pm in response to his declared conflict of interest in this matter.

Cr Baker left the meeting room at 7:36 pm in response to her declared conflict of interest in this matter.

COUNCIL RESOLUTION**5697****Moved: Cr Stroet****Seconded: Cr Onuzans****Council endorse the draft NAWMA Service Level Agreement 2023 (Attachment 1).****CARRIED**

Cr Halls returned to the meeting room at 7:37 pm.

Cr Baker returned to the meeting room at 7:37 pm.

Cr Kerrison returned to the meeting room at 7:37 pm.

Cr Marsh returned to the meeting room at 7:37 pm.

15 STAFF REPORTS

Matters for Information

15.1 CORPORATE GOVERNANCE COMMITTEE COMMUNIQUE – DECEMBER 2023**Responsible Executive Manager : Sam Green****COUNCIL RESOLUTION****5698****Moved: Cr Halls****Seconded: Cr Arifi**

- 1. The Council notes the update provided by the Corporate Governance Committee for the December 2023 meeting.**
- 2. The Council is supportive of the format of the Corporate Governance Committee report and agrees to receive future reports in the same format.**

CARRIED**15.2 BUDGET UPDATE REPORT****Responsible Executive Manager : Sam Green****COUNCIL RESOLUTION****5699****Moved: Cr Baker****Seconded: Cr Norris****Council notes the Budget Update report for the period ending 30 November 2023.****CARRIED****16 INFORMAL DISCUSSION**

Nil

17 CONFIDENTIAL MATTERS**17.1 NAWMA BOARD APPOINTMENT - INDEPENDENT CHAIRPERSON**

Responsible Executive Manager: Sam Green

A. COUNCIL TO MOVE MOTION TO GO INTO CONFIDENCE FOR ITEM 17.1

Cr Marsh left the meeting room at 7:42 pm in response to his declared conflict of interest in this matter.

Cr Halls left the meeting room at 7:43 pm in response to her declared conflict of interest in this matter.

Cr Baker left the meeting room at 7:43 pm in response to her declared conflict of interest in this matter.

Cr Kerrison left the meeting room at 7:43 pm in response to his declared conflict of interest in this matter.

COUNCIL RESOLUTION**5700**

Moved: Cr Smallwood-Smith Seconded: Cr Stroet

Pursuant to Section 90(2) of the *Local Government Act 1999* an order is made that the public be excluded from attendance at the meeting, with the exception of:

- Chief Executive Officer;
- General Manager City Services;
- General Manager City Assets;
- Executive Strategic Advisor;
- Senior Manager City and Corporate Plans;
- Senior Manager Development Services;
- Senior Manager Financial Services;
- Manager Governance;
- Governance Support;
- ICT Support;
- Minute Taker;

in order to consider in confidence agenda item 17.1 under Section 90(3)(a) of the *Local Government Act 1999* on the basis that:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

This matter is confidential because the report contains information relating to the personal affairs of an individual.

On the basis of this information, the principle that meetings should be conducted in a place open to the public has been outweighed in this instance; the Council consider it necessary to consider this matter in confidence.

CARRIED

The meeting went into confidence at 7:43 pm.

C. PROCEDURAL DECISION - COUNCIL TO DECIDE HOW LONG ITEM 17.1 IS TO BE KEPT IN CONFIDENCE

COUNCIL RESOLUTION

5702

Moved: Cr Stroet

Seconded: Cr Arifi

Pursuant to Section 91(7) of the *Local Government Act 1999*, the Council orders that the following aspects of Item 17.1 be kept confidential in accordance with Council's reasons to deal with this item in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*:

- Report for Item 17.1
- Attachment(s) for Item 17.1
- Minutes for Item 17.1

This order shall operate until the next scheduled annual review of confidential items by Council at which time this order will be reviewed and determined in accordance with Section 91(9)(a) of the *Local Government Act 1999*.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the Council delegates to the Chief Executive Officer the power to revoke the order to keep the report and minutes in confidence at any time and the Chief Executive Officer must advise the Council of the revocation of this order as soon as possible after such revocation has occurred.

CARRIED

The meeting re-opened to the public at 7:47 pm.

Cr Halls returned to the meeting room at 7:47 pm.

Cr Baker returned to the meeting room at 7:47 pm.

Cr Kerrison returned to the meeting room at 7:47 pm.

Cr Marsh returned to the meeting room at 7:47 pm.

18 CLOSURE

The meeting closed at 7:48 pm.