# CITY OF PLAYFORD

# DELEGATIONS REGISTER

# INDEX


**Instrument of Delegation under the Burial and Cremation Act 2013 ..... 5**

**Instrument of Delegation under the Burial and Cremation Regulations 2014 ..... 30**

**Instrument of Delegation under the Community Titles Act 1996 ..... 35**

**Instrument of Delegation under the Cost of Living Concessions Act 1986 ..... 38**

**Instrument of Delegation under the Crown Land Management Act 2009 ..... 39**

**Instrument of Delegation under the Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008 ..... 40**

**Development Act 1993 and Development Regulations 2008 - City of Playford ..... 142**

**Instrument of Delegation under the Disability Inclusion Act 2018 ..... 144**

**Instrument of Delegation under the Disability Inclusion Regulations 2019 ..... 148**

**Instrument of Delegation under the Dog and Cat Management Act 1995 ..... 150**

**Instrument of Delegation under the Dog and Cat Management Regulations 2017 ..... 168**

**Instrument of Delegation under the Electricity (Principles of Vegetation Clearance) Regulations 2021 169**

**Instrument of Delegation under the Electricity Act 1996 ..... 172**

**Instrument of Delegation under the Environment Protection (Air Quality) Policy 2016 ..... 177**

**Instrument of Delegation under the Environment Protection (Used Packaging Materials) Policy 2012 . 178**

**Instrument of Delegation under the Environment Protection (Waste to Resources) Policy 2010 ..... 179**

**Instrument of Delegation under the Environment Protection Act 1993 ..... 182**

**Instrument of Delegation under the Environment Protection Regulations 2023 ..... 198**

**Instrument of Delegation under the Expiation of Offences Act 1996 ..... 199**

**Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017 ..... 215**

**Instrument of Delegation under the Fire and Emergency Services Act 2005 ..... 218**

**Instrument of Delegation under the Fire and Emergency Services Regulations 2021 ..... 232**

**Instrument of Delegation under the Food Act 2001 ..... 236**

**Instrument of Delegation under the Food Regulations 2017 ..... 246**

**Instrument of Delegation under the Freedom of Information (Fees and Charges) Regulations 2018 .... 247**

**Instrument of Delegation under the Freedom of Information Act 1991 ..... 248**

**Instrument of Delegation under the Gas Act 1997 ..... 271**

**Instrument of Delegation under the Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) ..... 273**

**Instrument of Delegation under the Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) ..... 278**

**Instrument of Delegation under the Independent Commission Against Corruption Act 2012 ..... 288**
**Instrument of Delegation under the Labour Hire Licensing Act 2017 ..... 292**
**Instrument of Delegation under the Land and Business (Sale and Conveyancing) Act 1994 ..... 294**
**Instrument of Delegation under the Landscape South Australia (General) Regulations 2020 ..... 296**
**Instrument of Delegation under the Landscape South Australia (Water Management) Regulations 2020 ..... 298**
**Instrument of Delegation under the Landscape South Australia Act 2019 ..... 299**
**Instrument of Delegation under the Liquor Licensing Act 1997 ..... 310**
**Instrument of Delegation under the Local Government (Building Upgrade Agreements) Regulations 2017 ..... 315**
**Instrument of Delegation under the Local Government (Elections) Act 1999 ..... 317**
**Instrument of Delegation under the Local Government (Financial Management) Regulations 2011 ..... 322**
**Instrument of Delegation under the Local Government (Forestry Reserves) Act 1944 ..... 324**
**Instrument of Delegation under the Local Government (General) Regulations 2013 ..... 326**
**Instrument of Delegation under the Local Government (Members Allowances and Benefits) Regulations 2010 ..... 327**
**Instrument of Delegation under the Local Government (Procedures at Meetings) Regulations 2013 ..... 328**
**Instrument of Delegation under the Local Government Act 1999 ..... 329**
**Local Government Act 1999 - Section 137 ..... 525**
**Instrument of Delegation under the Local Nuisance and Litter Control Act 2016 ..... 532**
**Instrument of Delegation under the Local Nuisance and Litter Control Regulations 2017 ..... 556**
**Mining Act 1971 ..... 561**
**Mining Regulations 2020 ..... 563**
**Instrument of Delegation under the Ombudsman Act 1972 ..... 564**
**Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017 ..... 568**
**Instrument of Delegation under the Private Parking Areas Act 1986 ..... 569**
**Rail Safety National Law (South Australia) Act 2012 ..... 570**
**Instrument of Delegation under the Real Property Act 1886 ..... 574**
**Instrument of Delegation under the Road Traffic (Miscellaneous) Regulations 2014 ..... 576**
**Instrument of Delegation under the Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 2014 ..... 578**
**Instrument of Delegation under the Road Traffic Act 1961 ..... 583**
**Instrument of Delegation under the Roads (Opening and Closing) Act 1991 ..... 604**
**Instrument of Delegation under the Safe Drinking Water Act 2011 ..... 624**
**Instrument of Delegation under the Safe Drinking Water Regulations 2012 ..... 637**

**Instrument of Delegation under the South Australia Public Health (General) Regulations 2013 ..... 638**
**Instrument of Delegation under the South Australia Public Health (Legionella) Regulations 2013 ..... 642**
**Instrument of Delegation under the South Australia Public Health (Wastewater) Regulations 2013 ..... 648**
**Instrument of Delegation under the South Australian Public Health Act 2011 ..... 660**
**Instrument of Delegation under the Strata Titles Act 1988 ..... 681**
**Instrument of Delegation under the Supported Residential Facilities Act 1992 ..... 683**
**Instrument of Delegation under the Supported Residential Facilities Regulations 2024 ..... 710**
**Instrument of Delegation under the Water Industry Act 2012 ..... 713**
**Instrument of Delegation under the Water Industry Regulations 2012 ..... 752**

# Instrument of Delegation under the Burial and Cremation Act 2013

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 8(2) | Approve the interment of bodily remains | Not Sub-Delegated by the CEO | | council |
| section 13(4) | Inter additional bodily remains | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 13(6) | Be consulted by the Attorney-General regarding the opening of an interment site, exhumation or removal of bodily remains or re-interment of bodily remains | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 18(1) | Ensure that cremated remains are only released to an authorised person | Senior Manager - City Property, GM - City Assets, Manager - Roads & | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Stormwater | | |
| section 18(2) | Dispose of cremated remains | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 19 | Establish a cemetery, natural burial ground or crematorium | Not Delegated to the CEO | | council |
| section 20 | Establish and manage a public mortuary | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 21 | Establish a mausoleum | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 22 | Provide part of a cemetery as a natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 23 | Set apart part of a cemetery or natural burial ground for a particular religion | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 24(1) | Close a cemetery or natural burial ground | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section 24(2) | Provide notice of proposed closure of a cemetery or natural burial ground | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section 24(5) | Provide details of representations or submissions to the Minister regarding the proposed closure of a | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | cemetery or natural burial ground | | | |
| section 24(8)(a) | Discharge unexercised interment rights and provide a refund by agreement with the interment holder on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(8)(b) | Discharge unexercised interment rights and issue a new interment right by agreement with the interment holder on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(9)(a) | Discharge interment rights and issue a new interment right with the interment holder on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(9)(b) | Remove and re-inter human remains by agreement with the interment holder on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section | Remove and reposition a memorial by agreement with the interment holder on closure of a cemetery or | Senior Manager - City | | relevant authority for cemetery or |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 24(9)(c) | natural burial ground | Property, GM - City Assets | | crematorium |
| section 24(10) | Referral of matter for mediation if agreement cannot be reached on the discharge of an interment right on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(11) | Pay for mediation with respect to the discharge of an interment right on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(12)(a) | Offer land as a gift on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(12)(b) | Demolish, remove, relocate or replace a grave on closure of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 24(14) | Prepare an inventory prior to closure of a cemetery or natural burial ground identifying all graves and memorial, a record of all inscriptions and other | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | particulars on memorials and a photograph of each memorial | | | |
| section 24(15) | Make the inventory of graves and memorials available to the public | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 25(1) | Petition the Minister to have trust on which land is held by council which was formerly a cemetery or natural burial ground determined and the land dedicated as park lands | Not Sub-Delegated by the CEO | | council |
| section 25(5) | Pay costs of advertising or inquiry related to the determination of a trust and dedication of land as park lands | Senior Manager - City Property, GM - City Assets | | council |
| section 25(4)(a) | Remove memorials if a closed cemetery is dedicated as park lands | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 25(4)(b) | Relocate memorials if a closed cemetery is dedicated as park lands | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 25(4)(c) | Replace memorials if a closed cemetery is dedicated as park lands | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 26(2) | Convert a closed cemetery which is not on land held on trust by the council or that includes land under the care, control and management of a council into a public park or garden | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 26(3) | Give notice of intention to convert a cemetery into a public park where the cemetery is not on land held on trust by the council or that includes land under the care, control and management of a council | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 26(6)(a) | Remove memorials from a closed cemetery which is not on land held on trust by the council or that includes land under the care, control and management of a council | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 26(6)(b) | Relocate memorials from a closed cemetery which is not on land held on trust by the council or that includes land under the care, control and management of a council | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 26(6)(c) | Replace memorials a closed cemetery which is not on land held on trust by the council or that includes land under the care, control and management of a council | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 27(1)(a) | Construct roads and pathways for purpose of converting closed cemetery into a public park or garden | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section | Erect or construct buildings for purpose of converting | Not Delegated to the CEO | | relevant authority for cemetery or |

| Burial and Cremation Act 2013 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 27(1)(b) | closed cemetery into a public park or garden | | | crematorium |
| section 27(1)(c) | Construct a vault or other repository for human remains for purpose of converting closed cemetery into a public park or garden | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section 27(1)(d) | Erect lighting, seating or other infrastructure or public amenity for purpose of converting closed cemetery into a public park or garden | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section 27(1)(e) | Take such other action for laying out land as parklands or a public place or garden for purpose of converting closed cemetery into a public park or garden | Not Delegated to the CEO | | relevant authority for cemetery or crematorium |
| section 28(1) | Provide notice of cemetery or natural burial ground closure to the Registrar | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section | Provide notice of crematorium closure to the Registrar | Senior Manager - City Property, GM - City Assets, | | relevant authority for cemetery or |

| Burial and Cremation Act 2013 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 28(2) | or the Environment Protection Authority | Manager - Roads & Stormwater | | crematorium |
| section 28(3) | Forward records of closed cemetery, natural burial ground or crematorium to the Libraries Board of South Australia | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 30(1) | Agree to the interment of human remains | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 30(1) | Issue an interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 30(2) | Provide statement in plain English setting out rights and responsibilities in regard to an interment right to person applying for an interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Stormwater | | |
| section 30(3) | Determine capacity of interment site | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 30(5) | Carry out a lift and deepen procedure | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 32(1) | Renew interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 32(1) | Fix renewal fee | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 32(2) | Provide notice of interment right expiry | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | relevant authority for cemetery or crematorium |
| section 32(3) | Provide statement in plain English setting out rights and responsibilities in regard to an interment right to person renewing interment right | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | relevant authority for cemetery or crematorium |
| section 33(1) | Transfer an interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 33(1)(a) | Determine consideration for transfer of interment right | Senior Manager - City Property, GM - City Assets, | | relevant authority for cemetery or |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Roads & Stormwater | | crematorium |
| section 33(3) | Record interment right transfer in register | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | relevant authority for cemetery or crematorium |
| section 34(1) | Receive surrendered interment right | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 34(2) | Provide a refund on the surrender of an unexercised interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| Section 35(4) | Comply with obligations under an interment right | Manager - Sport & Property, Senior Manager - | | relevant authority for cemetery or |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | crematorium |
| section 37(1) | Keep a register of interment rights | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 37(2) | Record information in the interment rights register | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | relevant authority for cemetery or crematorium |
| section 38(1)(a) | Reuse an interment site on expiry of an interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 38(1)(b) | Remove a memorial on expiry of an interment right | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 38(2)(a) | Give notice of intention to reuse an interment site by public advertisement | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 38(2)(b) | Give notice of intention to reuse an interment site by notice to the personal representative of the deceased | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 39(2) | Deal with and dispose of a memorial in accordance with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 40 | Enter into an agreement with an interment right holder to maintain memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 41(1) | Provide notice requiring repair, removal or reinstatement of memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 41(2) | Carry out repair, removal or reinstatement work | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 41(2) | Recover costs of work repairing, removing or reinstating a memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 41(3) | Carry out repair, removal or reinstatement work | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 41(3) | Recover costs of work repairing, removing or reinstating a memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 42(1) | Remove and dispose of memorial where interment right has expired | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 42(1)(c) | Give notice of intention to remove and dispose of a memorial on expired interment site by public advertisement and notice affixed to the memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 42(1)(d) | Give notice of intention to remove and dispose of a memorial on expired interment site by public notice to owner of memorial | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 42(2) | Keep prescribed records of disposed memorials | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 43(a) | Enlarge a cemetery, natural burial ground or crematorium | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 43(b) | Improve or embellish a cemetery, natural burial ground or crematorium | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 43(c) | Restrict interments in any part of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 43(d) | Take action for proper management and maintenance of a cemetery, natural burial ground or crematorium | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 45 | Restrict interments in any part of a cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 46(1) | Issue notice that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 46(1) | Respond to notice from the Minister that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 46(3) | Cause work to be undertaken to satisfy notice that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 46(4) | Cause work to be undertaken to satisfy notice that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 46(5) | Recover costs of work to be undertaken to satisfy notice that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 47(1) | Apply for review of decision requiring work to be undertaken to satisfy notice that cemetery or natural burial ground is in a neglected condition or fails to comply with the Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 47(1) | Make submissions on a review of decision requiring work to be undertaken to satisfy notice that cemetery or natural burial ground is in a neglected condition | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 48(1) | Receive land used as a cemetery or natural burial ground on trust | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 49(1) | Assume administration of cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | council |
| section 49(1)(c) | Agree to transfer administration of cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets | | council |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 50(1) | Allow access to of cemetery, natural burial ground or crematorium | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 50(2) | Require person to leave cemetery, natural burial ground or crematorium | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 51(1) | Deal with land used as a cemetery or natural burial ground in ordinary course of commerce | Senior Manager - City Property, GM - City Assets, Quality Coordinator - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 51(2) | Discharge interment rights prior to dealing with land used as a cemetery or natural burial ground in ordinary course of commerce | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 51(2)(a) | Provide refund to holder of an interment right on the discharge of that right in order to deal with land used as a cemetery or natural burial ground in ordinary course of commerce | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 51(2)(b) | Issue new interment right to holder of an interment right on the discharge of that right in order to deal with land used as a cemetery or natural burial ground in ordinary course of commerce | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 52 | Deal with land which was a cemetery or natural burial ground closed in accordance with the Burial and Cremation Act in ordinary course of commerce | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | council |
| section 53(1) | Keep registers and plan prescribed by Burial and Cremation Act | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Land & Property Officer | | relevant authority for cemetery or crematorium |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 53(3) | Keep records prescribed by Burial and Cremation Act | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 53(4) | Make registers prescribed by Burial and Cremation Act publicly available | Senior Manager - City Property, GM - City Assets | | relevant authority for cemetery or crematorium |
| section 53(5) | Produce a register prescribed by Burial and Cremation Act for inspection | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section 56(1) | Request Public Trustee to act for interment right holder | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| section | Appoint authorised officers | Senior Manager - City Property, GM - City | | council |

| Burial and Cremation Act 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 58(2) | | Services, GM - City Assets | | |
| section 58(3) | Impose conditions on appointment of an authorised officer | Senior Manager - City Property, GM - City Services, GM - City Assets | | council |
| section 58(4) | Issue identity card to an authorised officer | Senior Governance Officer, Governance Officer, GM - Corporate Services, GM - City Assets, Manager - Governance, Governance Trainee | Governance only issue identity cards on receipt of approved Instrument of Authorisation. | council |
| section 58(7) | Vary or revoke appointment or impose further conditions on an authorised officer | Senior Manager - City Property, GM - City Services, GM - City Assets | | council |

# Instrument of Delegation under the Burial and Cremation Regulations 2014

| Burial and Cremation Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 12(1) | Ensure remains are placed in labelled container and stored in ossuary | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 12(2) | Provide notice to the Attorney-General and Registrar of removal of remains to ossuary | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 16 | Fill interment site to level of natural surface | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation | Approve manner of marking name plate attached to coffin or | Senior Manager - City Property, GM - City | | relevant authority for |

| Burial and Cremation Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 17(2) | bodily remains | Assets, Manager - Roads & Stormwater | | cemetery or crematorium |
| regulation 18(1)(a) | Approve construction material for mausoleum or vault | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 18(5) | Be satisfied that mausoleum or vault is sealed | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 19(1) | Open and inspect mausoleum or vault | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 19(2) | Give notice to take remedial action if mausoleum or vault does not comply with the Burial and Cremation Regulations or offensive odours or noxious gases or fluids have escaped or are | Senior Manager - City Property, GM - City Assets, Manager - | | relevant authority for cemetery or crematorium |

| Burial and Cremation Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | escalating from the mausoleum or vault | Roads & Stormwater | | |
| regulation 19(3) | Cause work to be undertaken if person fails to comply with notice provided under regulation 19(2) | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 19(3) | Recover costs of undertaking work if person fails to comply with notice provided under regulation 19(2) | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 21(1) | Dispose of name plate, metal or plastic fitting, any other object removed from the exterior of coffin or any other thing in possession due to cremation | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 21(3) | Ensure nameplate is provided to person holding the relevant cremation permit or a person authorised by that person | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 22 | Fence the cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 24(1) | Issue direction to person in charge of a motor vehicle within a cemetery or natural burial ground as to the driving of the vehicle | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 24(2) | Issue direction to person in charge of a motor vehicle within a cemetery or natural burial ground as to the parking of the vehicle | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 25 | Authorise removal, damage, defacement or interference of fixtures, structure or grounds within the cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

| Burial and Cremation Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 26(a) | Cause removal of unattached ornament, empty flower container, broken masonry, decayed or broken wreath or dead flowers from the cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 26(b) | Cause pruning, cutting down or removal of plants within the cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |
| regulation 27 | Require a person to leave the cemetery or natural burial ground | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater | | relevant authority for cemetery or crematorium |

# Instrument of Delegation under the Community Titles Act 1996

| Community Titles Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 3(11) | Endorse scheme description | Senior Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Land Development Civil Engineer | | relevant development authority |
| section 15A(b)(i) | Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination | GM - City Services, Manager - Planning Services, Senior Manager - Development Services | | council (as holder of a statutory encumbrance) |
| section 27(1)(b)(i) | Consent to encroachment over land vested in, or under the control, of the council | Senior Development Officer - Planning, Land Development Engineer, Senior Land | | council |

| Community Titles Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Land Development Civil Engineer | | |
| section 30(4) | Require modification to a scheme description prior to endorsing the scheme description | Senior Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Land Development Civil Engineer | | relevant development authority |
| section 31(3) | Endorse a certified copy of an amended scheme description | Senior Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Senior Development Officer - Planning (Major Projects), Manager | | relevant development authority |

| Community Titles Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Land Development Civil Engineer | | |
| section 53A(b)(i) | Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services | | council (as holder of a statutory encumbrance) |
| section 70(3) | Approve the retention of a primary or secondary lot | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services | | relevant development authority |

# Instrument of Delegation under the Cost of Living Concessions Act 1986

| Cost of Living Concessions Act 1986 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 6(1) | Apply to the Treasurer for the amount of rates remitted under the Cost of Living Concessions Act to be paid to the rating authority | Not Sub-Delegated by the CEO | | rating authority |

# Instrument of Delegation under the Crown Land Management Act 2009

| Crown Land Management Act 2009 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18A(1) | Seek the consent of the Minister to the exclusion of dedicated land from classification as community land | Senior Manager - City Property, GM - City Assets, Senior Manager - Assets & Delivery | | council |
| section 27(2) | Request the Minister to exercise power or functions under Division 4, Part 3 of the Crown Land Management Act in respect of the Adelaide Park Lands under the care, control and management of the council (other than land in relation to which a power to grant easements otherwise exists under the Act or the Real Property Act 1886). | Not Delegated to the CEO | | Adelaide City Council |

# Instrument of Delegation under the Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s27(6) | 7. Parliamentary Scrutiny<br>7.1 The power pursuant to Section 27(6) of the Act to consult with the Minister. | Not Delegated by the CEO | Matters arising under Part 3 of the Development Act 1993 relating to Development Plan Amendments are not delegated to the Chief Executive Officer by the Council. |
| s31(3) | 9. Copies of Plans to be Made Available to the Public<br>9.1 The duty pursuant to Section 31(3) of the Act to make copies of a Development Plan published under Section 31(1) of the Act that applies in relation to the area of the Council available for inspection (without charge) and purchase by the public at an office of the Council. | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s33(1)(a) | 10.Matters Against Which Development Must be Assessed<br>10.1 The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development):<br>10.1.1 the provisions of the appropriate Development Plan; | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(1)(c) | 10.Matters Against Which Development Must be Assessed<br>10.1 The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development):<br>10.1.3 in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) on the satisfaction of the conditions specified in Section 33(1)(c) of the Act; | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(1)(d) | 10.Matters Against Which Development Must be Assessed<br>10.1 The power, as the relevant authority and pursuant to | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development):<br>10.1.4 in relation to a division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 on the satisfaction of the conditions specified in Section 33(1)(d) of the Act; | Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(1)(e) | 10.Matters Against Which Development Must be Assessed<br>10.1 The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development):<br>10.1.5 the requirement that any encroachment of a building over, under, across or on a public place has been dealt with in a satisfactory manner; and | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(1)(f) | 10.Matters Against Which Development Must be Assessed<br>10.1 The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development):<br>10.1.6 such other matters as may be prescribed. | Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(3) | 10.Matters Against Which Development Must be Assessed<br>10.2 The power pursuant to Section 33(3) of the Act, when granting a development plan consent, to reserve a decision on a specified matter until further assessment of the development under the Act. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s33(1) | 10.Matters Against Which Development Must be Assessed<br>10.3 If:<br>10.3.1 a development only requires an assessment under paragraph (b) of Section 33(1) of the Act; and<br>10.3.2 the Council: | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 10.3.2.1 is the relevant authority; and<br><br>10.3.2.2 is to make the assessment under that paragraph; and<br><br>10.3.3 the Council determines to grant consent under that paragraph,<br><br>the duty, pursuant to Section 33(4b) of the Act as the relevant authority, to issue the relevant development approval with the consent. | | |
| s34(1)(b)(iii) | 11. Determination of Relevant Authority<br><br>11.1 The power pursuant to Section 34(1)(b)(iii) of the Act to request the Minister to declare the Development Assessment Commission to be the relevant authority for a proposed development. | Not Delegated by the CEO | |
| s34(1a) | 11. Determination of Relevant Authority | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 11.2 The power pursuant to Section 34(1a) of the Act, where the Minister has made a declaration under Section 34(1)(b)(vi) of the Act, to provide the Development Assessment Commission with a report, relating to the application for development authorisation, within the time prescribed by the Regulations. | | |
| s34(8a) | 11. Determination of Relevant Authority<br>11.3 The power pursuant to Section 34(8a) of the Act to, in conjunction with the Councils for the areas in relation to which a regional development assessment panel has been constituted, remove a member from the panel for a failure to comply with the requirements of Section 34(6a) or (7) of the Act or a breach of, or failure to comply with, a code of conduct under Section 21A of the Act. | Not Delegated to the CEO | |
| 34(27)(b)<br>34(27)(a) | 11. Determination of Relevant Authority<br>11.6 The duty pursuant to Section 34(27)(b) of the Act to ensure that a copy of the policy established by the Council under Section 34(27)(a) of the Act is available for inspection at the principal office of the council during ordinary office | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | hours and for inspection on the internet. | | |
| s35(1) | 12. Special Provisions Relating to Assessment Against Development Plans<br>12.1 The duty pursuant to Section 35(1) of the Act to grant a development plan consent if the Regulations or the relevant Development Plan describes any proposed development as a complying development (subject to such conditions or exceptions as may be prescribed by the Regulations or the relevant Development Plan and subject to any other provision made by the Act or applying under the Regulations). | Not Delegated by the CEO | |
| s35(1b) | 12. Special Provisions Relating to Assessment Against Development Plans<br>12.2 The power pursuant to Section 35(1b) of the Act to determine a development that is assessed by a relevant authority as being a minor variation from complying development to be complying development. | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s35(1d) | 12. Special Provisions Relating to Assessment Against Development Plans<br>12.3 Subject to Sections 35 (1d) and (1e) of the Act, if a proposed development meets all but 1 criteria necessary for the development to be complying development, the duty, pursuant to Section 35(1c) of the Act to regard the aspect or aspects of the development that are consistent with the development being complying development accordingly and to assess the balance of the development as merit development. | Not Delegated by the CEO | |
| s35(2) | 12. Special Provisions Relating to Assessment Against Development Plans<br>12.4 The power pursuant to Section 35(2) of the Act to assess whether or not a development is seriously at variance with the relevant Development Plan. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s35(3)(a) | 12. Special Provisions Relating to Assessment Against Development Plans | Senior Development Officer - Planning, Development Officer - Planning, Senior | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 12.5 The power pursuant to Section 35(3)(a) of the Act in appropriate cases, to concur in the granting of consent to a development described as a non-complying development. | Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| 35(6) | 12. Special Provisions Relating to Assessment Against Development Plans<br>12.6 Subject to the Act, the power and duty pursuant to Section 35(6) of the Act, to accept that a proposed development complies with the provisions of the appropriate development plan to the extent that such compliance is certified by a private certifier. | Not Delegated by the CEO | |
| 37(1)(a)<br>37(1)(b) | 14. Consultation With Other Authorities or Agencies<br>14.1 Subject to Section 37AA of the Act, the duty pursuant to Section 37(1)(a) and (b) of the Act where an assessment is required of an application for the consent or approval of a proposed development of a prescribed class to: | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 14.1.1 refer the application, together with a copy of any relevant information provided by the applicant to a body prescribed by the Regulations and including the Development Assessment Commission, and<br><br>14.1.2 not make a decision until a response has been received from the prescribed body in relation to the matter or matters for which the referral was made or the presumption is made that the body does not desire to make a response or concur (as the case requires). | | |
| s37(5)(a) | 14. Consultation With Other Authorities or Agencies<br>14.2 The duty pursuant to Section 37(5)(a) of the Act where an application has been refused or conditions imposed in respect of a development authorisation by direction of a prescribed body, to notify the applicant that the application was refused, or the conditions imposed, by direction under Section 37 of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s37(6) | 14. Consultation With Other Authorities or Agencies | Senior Development Officer - Planning, Development Officer - Planning, Senior | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 14.3 If a relevant authority is directed by a prescribed body to refuse an application and the refusal is the subject of an appeal under the Act, the power, pursuant to Section 37(6) of the Act to make application for the relevant authority to be joined as a party to the proceedings. | Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| 37AA(2)(e)<br>37AA(2)(c) | 15. Preliminary Advice and Agreement<br>15.1 The power pursuant to and in accordance with Section 37AA(2)(e) of the Act to be satisfied that an application accords with an agreement indicated by a prescribed body in accordance with Section 37AA(2)(c) of the Act. | Not Delegated by the CEO | |
| s37AA(4) | 15. Preliminary Advice and Agreement<br>15.2 The power pursuant to and in accordance with Section 37AA(4) of the Act to determine that an agreement under Section 37AA of the Act is no longer appropriate due to the operation of Section 53 of the Act. | Not Delegated by the CEO | |
| s38(3) | 17. Public Notice and Consultation<br>17.1 The duty, pursuant to Section 38(3) of the Act, where a | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | person applies for a consent in respect of the Development Plan for a Category 1 development, to not on the Delegate's own initiative seek the views of the owners or occupiers of adjacent or other land in relation to the granting or refusal of development plan consent. | | |
| s38(3a)(a) | 17. Public Notice and Consultation<br>17.2 Where a person applies for a consent in respect of the Development Plan for a Category 2A development, -<br>17.2.1 the duty pursuant to Section 38(3a)(a) of the Act to:<br>17.2.1.1 subject to any exclusion or qualification prescribed by the Regulations - give an owner or occupier of each piece of adjoining land; and<br>17.2.1.2 give any other person of a prescribed class,<br>notice of the application; and<br>17.2.2 the duty pursuant to Section 38(3a)(b) of the Act, to: | Not Delegated by the CEO | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 17.2.2.1 give consideration to any representations in writing made in accordance with the Regulations by a person who is entitled to be given notice under paragraph (a) of Section 38(3a) of the Act; and<br><br>17.2.2.2 forward to the applicant a copy of any representations that the relevant authority must consider under subparagraph (i) of Section 38(3a)(b) of the Act and allow the applicant an opportunity to respond in writing, to those representations within the period prescribed by the Regulations; and<br><br>17.2.3 if a representation is received under paragraph (b) of Section 38(3a) of the Act within the prescribed number of days, the power pursuant to Section 38(3a)(c) of the Act to, in the Delegate's absolute discretion, allow the person who made the representation to appear personally or by representative before it to be heard in support of the representation. | | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s38(4) | 17. Public Notice and Consultation<br>17.3 The duty pursuant to Section 38(4) of the Act to give notice of a proposal for a Category 2 development. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(5) | 17. Public Notice and Consultation<br>17.4 The duty pursuant to Section 38(5) of the Act to give notice of a proposal for a Category 3 development. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(8) | 17. Public Notice and Consultation<br>17.5 The duty pursuant to Section 38(8) of the Act to forward to an applicant a copy of any representation made regarding the proposed development, and to allow the applicant to respond in writing to those representations. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Officer - Growth | |
| s38(10)(a) | 17. Public Notice and Consultation<br>17.6 The power pursuant to Section 38(10)(a) of the Act, in respect of a Category 2 development, to determine whether to allow a person who made a representation to appear personally or by representative before the Delegate. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(10)(b) | 17. Public Notice and Consultation<br>17.7 The duty pursuant to Section 38(10)(b) of the Act, in respect of a Category 3 development, to allow a person who made a representation and who as part of that representation indicated an interest in appearing before the Delegate, a reasonable opportunity to appear personally or by representative to be heard in support of the representation. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(11) | 17. Public Notice and Consultation<br>17.8 The duty pursuant to Section 38(11) of the Act to allow | Senior Development Officer - Planning, Development Officer - Planning, Senior | |

| Development Act 1993 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | an applicant to appear personally or by representative before the Delegate or the Council in order to respond to any relevant matter. | Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(12) | 17. Public Notice and Consultation<br>17.9 The duty pursuant to Section 38(12) of the Act, where representations have been made under Section 38 of the Act, to give notice of the decision on the application to each person who made a representation and in respect of a Category 3 development of the person's appeal rights under the Act, and give notice to the Court. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s38(17) | 17. Public Notice and Consultation<br>17.10 The power, pursuant to subsection 38(17) of the Act, where a relevant authority is acting under Section 38 of the Act in relation to a Category 2A or Category 2 development, to not take into account under Section 38 of the Act a representation made by a person who is not entitled to be given notice of the relevant application under Section 38 of | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | the Act. | | |
| s38(18) | 17. Public Notice and Consultation<br>17.11 The power, pursuant to subsection 38(18) of the Act, to not take into account under Section 38 of the Act, a representation that is not made in accordance with any requirement prescribed by the Regulations for the purposes of Section 38. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s39(2) | 18. Application and Provision of Information<br>18.1 The power pursuant to Section 39(2) of the Act to request an applicant to:<br>18.1.1 provide such additional documents or information to enable assessment of the application;<br>18.1.2 remedy any defect or deficiency in any application or accompanying document or information required by or under the Act; | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 18.1.3 consult with an authority or body prescribed by the Regulations;<br><br>18.1.4 (where required by the Regulations) prepare a statement of effect in relation to non-complying development; and<br><br>18.1.5 comply with any other requirement prescribed by the Regulations. | | |
| s39(2a) | 18. Application and Provision of Information<br>18.2 If:<br><br>18.2.1 a development is of a kind that is complying development; and<br><br>18.2.2 the development falls within a class of development prescribed by the Regulations for the purpose of Section | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 39(2a)(b) of the Act; and<br><br>18.2.3 the applicant has complied with the requirements of Section 39(1)(a), (c) and (d),<br>the duty, pursuant to Section 39(2a) of the Act, to, in making an assessment as to development plan consent, assess the application without requesting the applicant to provide additional documents or information. | | |
| s39(2b) | 18. Application and Provision of Information<br>18.3 If:<br><br>18.3.1 a development falls within a class of development prescribed by the Regulations for the purposes of Section 39(2b)(b) of the Act; and<br><br>18.3.2 the applicant has complied with the requirements of Section 39(1)(a), (c) and (d) of the Act,<br>the power and duty pursuant to Section 39(2b)(c) of the Act, | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | to;<br><br>18.3.3 in making an assessment as to development plan consent, request the applicant to provide additional documents or information in relation to the application on 1 occasion only; and<br>the duty pursuant to Section 39(2b)(d) of the Act, to;<br><br>18.3.4 make that request within a period prescribed by the Regulations. | | |
| s39(3) | 18. Application and Provision of Information<br>18.4 Pursuant to Section 39(3)(b) of the Act, where a request is made under Section 39(2) of the Act and the request is not complied with within the time specified by the Regulations, the power pursuant to Section 39(3)(b) of the Act to:<br><br>18.4.1 subject to Section 39(3)(b)(ii) of the Act, refuse the | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Not Delegated by the CEO, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | application; and<br><br>18.4.2 refuse the application in prescribed circumstances (including, if the Regulations so provide, in a case involving development that is complying development). | | |
| 39(3a) | 18. Application and Provision of Information<br>18.5 The duty, pursuant to Section 39(3a) of the Act, in dealing with an application that relates to a regulated tree, to seek to make any assessment as to whether the tree is a significant tree without requesting the applicant to provide an expert or technical report relating to the tree, unless the Delegate considers that special circumstances apply. | Not Delegated by the CEO | |
| s39(3b) | 18. Application and Provision of Information<br>18.6 The duty, pursuant to Section 39(3b) of the Act, in dealing with an application that relates to a regulated tree that is not a significant tree, to seek to assess the application without requesting the applicant to provide an expert or technical report relating to the tree, unless the | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Delegate considers that special circumstances apply. | | |
| s39(4)(b)<br>s39(5) | 18. Application and Provision of Information<br>18.8 The power pursuant to Section 39(4)(b) and Section 39(5) of the Act to permit an applicant to lodge an application without the provision of any information or document required by the Regulations. | Not Delegated by the CEO | |
| s39(4)(c)<br>s39(5) | 18. Application and Provision of Information<br>18.9 The power pursuant to Section 39(4)(c) and Section 39(5) of the Act to waive payment of whole or part of the application fee or refund an application fee (to the extent that such fees are payable to the Council). | Not Delegated by the CEO | |
| s39(4)(d) | 18. Application and Provision of Information<br>18.10 The power pursuant to Section 39(4)(d) of the Act and Regulation 17(3)(a) of the regulations to refuse an application that relates to a development of the kind that is described as a non-complying development under the Development Plan without proceeding to make an | Council Assessment Panel, Not Delegated to the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | assessment of the application. | | |
| s39(4)(e) | 18. Application and Provision of Information<br>18.11 The power pursuant to Section 39(4)(e) of the Act, if there is an inconsistency between any documents lodged with the Council for the purposes of Division 1 of Part 4 of the Act, or between any such document and a development authorisation that has already been given that is relevant in the circumstances, to return or forward any document to the applicant or to any other person and to determine not to finalise the matter until any specified matter is resolved, rectified or addressed. | Not Delegated by the CEO | |
| s39(7) | 18. Application and Provision of Information<br>18.12 The power pursuant to Section 39(7) of the Act to approve an application for variation of the conditions of the development authorisation previously given under the Act, or to extend the period for which such authorisation remains operative. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s39(7)(c) | 18. Application and Provision of Information<br>18.13 The power, pursuant to section 39(7)(c) to determine whether representations relate to any aspect of the development under consideration on account of an application for variation, and to determine whether, in the circumstances of the case, it is unnecessary to deal with the matter as Category 3 development. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s39(7)(d) | 18. Application and Provision of Information<br>18.14 The power, pursuant to section 39(7)(d) of the Act, to approve the seeking of a variation to extend the period for which the relevant authorisation remains operative. | Not Delegated by the CEO | |
| s39(7a) | 18. Application and Provision of Information<br>18.15 Where granting an application for variation of a development authorisation pursuant to section 39(6), the power, pursuant to section 39(7a), to make specific provision for the variation of a condition imposed with respect to the original authorisation in its decision on the application for variation. | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s39(8) | 18. Application and Provision of Information<br>18.16 The power pursuant to Section 39(8) of the Act to issue a consent which provides for the undertaking of development in stages. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s39(9) | 18. Application and Provision of Information<br>18.17 The power pursuant to Section 39(9) of the Act to determine that the applicant is entitled to a refund of the application fee in the event that an application is withdrawn. | GM - City Services, Senior Manager - Development Services | |
| s40(1) | 19. Determination of Application<br>19.1 The duty pursuant to Section 40(1) of the Act to give notice of a decision in accordance with the Regulations (and in the case of a refusal, the duty to include the reasons for the refusal and any appeal rights that exist under the Act.) | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s40(3) | 19. Determination of Application<br>19.2 The power pursuant to Section 40(3) of the Act to extend the period of time within which a development authorisation remains operative. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s41(1) | 20. Time Within Which Decision Must be Made<br>20.1 The duty, pursuant to Section 41(1) of the Act to deal with an application as expeditiously as possible and within the time prescribed by the Regulations. | Not Delegated by the CEO | |
| s41(1) | 20. Time Within Which Decision Must be Made<br>20.2 If:<br><br>20.2.1 the relevant authority does not decide an application that relates to development that is a complying development within the time prescribed under Section 41(1) of the Act; and | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 20.2.2 the applicant gives the relevant authority a notice in accordance with the Regulations on the basis that the decision on the application has not been made,<br><br>the duty pursuant to Section 41(5)(d) of the Act, subject to any exclusion or qualification prescribed by the Regulations, to refund the fee received by the relevant authority under Section 39(1)(d) in relation to the application. | | |
| s42(1) | 21. Conditions<br>21.1 The power pursuant to Sections 42(1) and (3) of the Act to attach such conditions as the Delegate thinks fit or as may be prescribed by regulation to any decision under Division 1 of Part 4 of the Act. | Not Delegated by the CEO | |
| s42(4) | 21. Conditions<br>21.2 The duty, pursuant to Section 42(4) of the Act, in accordance with Section 42(5) of the Act and subject to Sections 42(6) and (8) of the Act, if a development | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | authorisation provides for the killing, destruction or removal of a regulated tree or a significant tree, to apply the principle that the development authorisation be subject to a condition that the prescribed number of trees (of a kind determined by the Delegate) must be planted and maintained to replace the tree (with the cost of planting to be the responsibility of the applicant or any person who acquires the benefit of the consent and the cost of maintenance to be the responsibility of the owner of the land). | Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s42(6)<br>s42(4) | 21. Conditions<br>21.3 The power, pursuant to Section 42(6) of the Act, on the application of the applicant, to determine that a payment of an amount calculated in accordance with the Regulations be made into the relevant fund in lieu of planting one or more replacement trees under Section 42(4) of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s42(8)(b) | 21. Conditions<br>21.4 The power, pursuant to Section 42(8)(b) of the Act, after taking into account any criteria prescribed by the Regulations and if the Minister concurs, to determine that it | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | is appropriate to grant an exemption under Section 42 of the Act in a particular case. | | |
| s43 | 22. Cancellation by a Relevant Authority<br>22.1 The power pursuant to Section 43 of the Act to cancel a development authorisation previously given by the Council or the Delegate. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s45A(2) | 23. Investigation of Development Assessment Performance<br>23.1 The power pursuant to Section 45A(2) of the Act to explain the Council's actions and to make submissions (including, if relevant, an indication of undertakings that the Council is willing to give in order to take remedial action) to the Minister within a period (being at least 28 days) specified by the Minister. | Not Delegated by the CEO | |
| s45A(14) | 23. Investigation of Development Assessment Performance<br>23.2 The duty pursuant to Section 45A(14) of the Act to | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | comply with a direction under Section 45A(11) or (13) of the Act. | | |
| s45A(12) 45A(11) | 23. Investigation of Development Assessment Performance<br>23.3 The power pursuant to Section 45A(12) of the Act to make submissions to the Minister on the report on which the action under Section 45A(11) of the Act is based within a period (being at least 28 days) specified by the Minister. | Not Delegated by the CEO | |
| s49(4a) | 24. Crown Development and Public Infrastructure<br>24.1 The power pursuant to Section 49(4a) of the Act to receive notice from the Development Assessment Commission containing the prescribed particulars of the development in accordance with the Regulations. | Not Delegated by the CEO | |
| s49(5) | 24. Crown Development and Public Infrastructure<br>24.2 The power pursuant to Section 49(5) of the Act to report to the Development Assessment Commission on any matters contained in a notice from the Development Assessment Commission under Section 49(4a) of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Officer - Growth | |
| s49(9) | 24. Crown Development and Public Infrastructure<br>24.3 The power pursuant to Section 49(9) of the Act to withdraw opposition to a State agency proposed development. | Not Delegated by the CEO | |
| s49A(4a) | 25. Electricity Infrastructure Development<br>25.1 The power pursuant to Section 49A(4a) of the Act to receive notice from the Development Assessment Commission containing the prescribed particulars of the development in accordance with the Regulations. | Not Delegated by the CEO | |
| s49A(5) | 25. Electricity Infrastructure Development<br>25.2 The power pursuant to Section 49A(5) of the Act, where notice of a proposal to undertake development for the purposes of the provision of electricity infrastructure has been given to the Council pursuant to Section 49A(4a) of the Act, to report to the Development Assessment Commission on any matters contained in the said notice. | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s49A(9) | 25. Electricity Infrastructure Development<br>25.3 The power pursuant to Section 49A(9) of the Act, in circumstances where the Council's report to the Development Assessment Commission under Section 49A(5) of the Act expressed opposition to the proposed development, to withdraw that opposition. | Not Delegated by the CEO | |
| s50(1) | 26. Open Space Contribution System<br>26.1 The power pursuant to Section 50(1) of the Act, with respect to an application for the division of land into more than 20 allotments where one or more allotments is less than one hectare in area, to require:<br>26.1.1 that up to 12.5% in area of the relevant area be vested in the Council to be held as open space; or<br>26.1.2 that the applicant make the contribution prescribed by the regulations in accordance with the requirements of by Section 50 of the Act; or | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 26.1.3 that the land be vested in the Council and that the applicant make a contribution determined in accordance with Section 50(7) of the Act,<br>according to the determination and specification of the Council or Delegate. | | |
| s50(1) | 26. Open Space Contribution System<br>26.2 The power pursuant to Section 50(1) of the Act, when proposing to take any action that is at variance with the Council's Development Plan to seek the concurrence of the Development Assessment Commission. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s50(3) | 26. Open Space Contribution System<br>26.3 The power pursuant to Section 50(3) and 50(2)(d) of the Act to enter into an agreement on behalf of the Council with the Development Assessment Commission and the applicant under which certain land described by the relevant | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | plan of division will be vested in the Council. | Officer - Growth | |
| s50(3a) | 26. Open Space Contribution System<br>26.4 The power pursuant to Section 50(3a) of the Act to concur on behalf of the Council to the vesting of land in the Council pursuant to a requirement of the Development Assessment Commission that an area of the site of the development be kept as open space or in some other form that allows for active or passive recreation under Section 50(3a)(a) of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s50(10) | 26. Open Space Contribution System<br>26.5 The power pursuant to Section 50(10) of the Act to receive payment of monies from an applicant under Section 50(1) of the Act and the duty to immediately pay that money into a special fund established for the purposes of Section 50 and to apply that money for the purpose of acquiring or developing land as open space. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s50(11) | 26. Open Space Contribution System | Senior Development Officer - Planning, Development Officer - Planning, Senior | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 26.6 The power pursuant to Section 50(11) of the Act to determine that the division of land is being undertaken in stages such that Section 50 of the Act does not apply to an application for development authorisation to the extent that an earlier application in respect of the same development has addressed the requirements of Section 50 of the Act in respect of the area of land as a whole. | Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s50B(5) | 28. Urban Trees Fund<br>28.4 The power, pursuant to Section 50B(5) of the Act, to invest any money in an urban trees fund that is not for the time being required for the purpose of the fund and the duty to pay any resultant income into the fund. | Not Delegated by the CEO | |
| s50B(6) | 28. Urban Trees Fund<br>28.5 The power, pursuant to Section 50B(6) of the Act, to apply money standing to the credit of an urban trees fund to:<br>28.5.1 maintain or plant trees which are, or will (when fully grown) constitute, significant trees under the Act; or | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s50B(6) | 28. Urban Trees Fund<br>28.5 The power, pursuant to Section 50B(6) of the Act, to apply money standing to the credit of an urban trees fund to:<br><br>28.5.2 purchase land within the designated area in order to maintain or plant trees which are, or will (when fully grown) constitute, significant trees under the Act. | Not Delegated by the CEO | |
| s50B(7) | 28. Urban Trees Fund<br>28.6 The duty, pursuant to Section 50B(7) of the Act, if the Council subsequently sells land purchased under Section 50B(6)(b) of the Act, to pay the proceeds of sale into an urban trees fund maintained by the Council under Section 50B of the Act subject to the following qualifications as prescribed by Sections 50B(7)(a) and (b) of the Act:<br><br>28.6.1 if an urban trees fund is no longer maintained by the Council, the proceeds must be applied for a purpose or purpose consistent with Section 50B(6)(a) or (b) of the Act; | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 28.6.2 if money from an urban trees fund only constituted a proportion of the purchase price of the land (the designated proportion), the money that is subject to these requirements is the designated proportion of the proceeds of sale. | | |
| s51(2) | 29. Certificate in Respect of the Division of Land<br>29.1 The duty pursuant to Section 51(2) of the Act to provide appropriate information to the Development Assessment Commission (upon request by the Development Assessment Commission) before it issues a certificate in respect of the division of land. | Not Delegated by the CEO | |
| s52(4) | 30. Saving Provisions<br>30.1 The power pursuant to Section 52(4) of the Act to extend the limitation period referred to in Section 52(2) of the Act in order to avoid or reduce hardship. | Not Delegated by the CEO | |
| s52A(2)(a) | 31. Avoidance of Duplication of Procedures Etc<br>31.1 The power pursuant to Section 52A(2)(a) of the Act to | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | accept a document under the Commonwealth Environment Protection and Biodiversity Conservation Act, 1999 (and defined in Section 52A(9) of the Act, as a 'Commonwealth Act document') as an application, notice or other document for the purposes of the Act, if (subject to the provisions of Section 52A(7)) the document complies with the requirements of the Act. | | |
| s52A(2)(b) | 31. Avoidance of Duplication of Procedures Etc<br>31.2 The power pursuant to Section 52A(2)(b) of the Act where a document has been accepted for the purposes of the Act, to direct that a procedure taken under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 in relation to the said document will be taken to have fulfilled the requirements for a procedure in relation to the relevant document under the Act, if the requirements of the Act in relation to the procedure have been complied with under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999. | Not Delegated by the CEO | |
| s52A(2)(c) | 31. Avoidance of Duplication of Procedures Etc | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 31.3 The power pursuant to Section 52A(2)(c) of the Act to adopt or accept the whole or part of a document (whether a plan, report, statement, assessment or other document of the same kind or not) used or to be used for the purposes of the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 as the document required under the Act, if (subject to the provisions of Section 52A(7) of the Act) the document has been prepared in compliance with the Act, and complies with the requirements of the Act. | | |
| s52A(5) | 31. Avoidance of Duplication of Procedures Etc<br>31.4 The power pursuant to Section 52A(5) of the Act where a controlled action under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 is an activity or part of an activity or includes an activity for which a development authorisation is required under the Act to, when considering an application for a development authorisation or for the variation of a development authorisation, for the activity, use information and other material provided to the Commonwealth Minister under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 for the purposes of the | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Commonwealth Minister deciding to give approval to the controlled action under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999. | | |
| s52A(6)(a) | 31. Avoidance of Duplication of Procedures Etc<br><br>31.5 Where a controlled action under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 is an activity or part of an activity, or includes an activity, for which a development authorisation is required under the Act:<br><br>31.5.1 in circumstances where:<br><br>31.5.1.1 the Commonwealth Minister has given his or her approval to the controlled action; and<br><br>31.5.1.2 the applicant for the development authorisation or the Commonwealth Minister has informed the relevant authority of that fact; | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | the duty pursuant to Section 52A(6)(a) of the Act to consider whether the conditions (if any) to be attached to the development authorisation should be consistent with the conditions (if any) attached to the Commonwealth Minister's approval under the<br>Commonwealth Environment Protection and Biodiversity Conservation Act 1999; and | | |
| s52A(6)(b) | 31. Avoidance of Duplication of Procedures Etc<br>31.5 Where a controlled action under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 is an activity or part of an activity, or includes an activity, for which a development authorisation is required under the Act:<br>31.5.2 the power pursuant to Section 52A(6)(b) of the Act to attach a condition to the development authorisation that requires compliance with all or some of the conditions attached to the Commonwealth Minister's approval under the Commonwealth Environment Protection and Biodiversity | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Conservation Act 1999. | | |
| s55(5) | 34. Action if Development Not Substantially Completed<br>34.2 The power pursuant to Section 55(5) of the Act where the Court makes an order under Section 55(3)(a), (b) or (ca) of the Act and a person fails to comply with the order within the period specified by the Court, to cause any work contemplated by the order to be carried out and to recover the cost of that work as a debt from the person. | Not Delegated by the CEO | |
| s57(3) | 38. Land Management Agreements<br>38.4 The power pursuant to Section 57(3) of the Act to carry out on private land any work for which provision is made by agreement under Section 57 of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Executive Strategic Advisor, Growth & Infrastructure Coordinator - Riverlea, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Development Services, Senior Development Officer - Compliance, Development Officer - Growth, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Growth & Infrastructure Coordinator | |
| s57(11) | 38. Land Management Agreements<br>38.7 The power pursuant to Section 57(11) of the Act to consent to the remission of rates payable to the Council provided for in an agreement entered into by the Minister. | Executive Strategic Advisor, GM - City Services, Senior Manager - Financial Services, Senior Manager - Development Services | |
| s74(1) | 46. Advertisements<br>46.1 The power pursuant to and in accordance with Section 74(1) of the Act to:<br>46.1.1 form the opinion that an advertisement or advertising hoarding disfigures the natural beauty of a locality or otherwise detracts from the amenity of a locality or is | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | contrary to a character desired for a locality under the relevant Development Plan; and<br><br>46.1.2 serve notice in writing requiring the removal or obliteration of the advertisement or the removal of the advertising hoarding (or both). | | |
| s74(3) | 46. Advertisements<br>46.2 The power pursuant to Section 74(3) of the Act where a person has failed to comply with a notice under Section 74(1) of the Act, to enter on land, carry out the terms of the notice and recover the costs of doing so as a debt from the person on whom the notice was served. | Not Delegated by the CEO | |
| s85(6)(d) | 48. Applications to Court<br>48.2 Where the Court has made an order under Section 85(6)(d) of the Act and a person has failed to comply with the order, the power pursuant to and in accordance with Section 85(12) and Section 85(13) of the Act, to cause any work contemplated by the order to be carried out and to | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | recover the costs of doing so as a debt from the person. | | |
| s86(1)(e) | 49. General Right to Apply to Court<br>49.1 Where the Council is a party to a dispute referred to in Section 86(1)(e) of the Act, the power pursuant to Section 86(1)(e) of the Act to apply to the Court for determination of the dispute. | Not Delegated by the CEO | |
| s93(1)(b)(iii) | 50. Authority to be Advised of Certain Matters<br>50.1 The power pursuant to Section 93(1)(b)(iii) of the Act to require from a private certifier who is making a decision of a prescribed kind in relation to any aspect of building work such other information or documentation as the Delegate or the Council may require. | Not Delegated by the CEO | |
| s94 | 51. Referrals<br>51.1 The power pursuant to and in accordance with Section 94 of the Act to consent to the referral by a private certifier to the Council or Delegate of any function under the Act. | Not Delegated by the CEO | |

| Development Act 1993 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s101(1) | 52. Professional Advice to be Obtained in Relation to Certain Matters<br>52.1 The power pursuant to Section 101(1) of the Act, in the exercise of a prescribed function, to rely on a certificate of a person with prescribed qualifications. | Not Delegated by the CEO | |
| s101(2) | 52. Professional Advice to be Obtained in Relation to Certain Matters<br>52.2 The duty pursuant to Section 101(2) of the Act to seek and consider the advice of a person with prescribed qualifications or person approved by the Minister in relation to a matter prescribed by the Regulations. | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the | Senior Development Officer - Planning, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.1.2 constitute a breach of any other law; or | Senior Development Officer – Building , Development Officer - Building, Development Services Officer, Development Officer - Planning, Cadet Planner, Land Development Engineer, Senior Land Development Engineer, Cadet Building Officer, Executive Strategic Advisor, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Engineering Services, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Development Officer - Growth, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | |
| r8A(1)(a) | 53A. Complying Development – Development Plan Consent<br>53A.1 The power pursuant to Regulation 8A(1)(a) of the | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Development Regulations 2008 ('the Regulations'), for the purposes of Sections 33(1) and 35 of the Act (subject to Regulation 8A(2)) of the Regulations to:<br><br>53A.1.1 in the case of a proposed development lodged for assessment as residential code development – assess the development as being in a form described in Schedule 4 clause 1(2) or (3), 2A, 2B or 2C (including a form specified or provided for in a relevant Development Plan referred to in Schedule 4 clause 1(2) or (3), 2A, 2B or 2C); and<br><br>53A.1.2 in any other case – to assess the development as being in a form described in Schedule 4 Part 1 (including a form specified or provided for in a relevant Development Plan referred to in Schedule 4 Part 1). | | |
| r8A(1)(b) | 53A. Complying Development – Development Plan Consent<br>53A.2 The power pursuant to Regulation 8A(1)(b) of the Regulations, for the purposes of Section 35(1b) of the Act, to: | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 53A.2.1 form the opinion that a variation from complying development (including complying development as declared under Regulation 8A(1)(a) of the Regulations) is minor; and<br><br>53A.2.2 determine that 2 or more minor variations, when taken together, constitute a 'minor variation from complying development'. | | |
| 15(7b) | 58.4A The power pursuant to Regulation 15(7b) of the Regulations, to within 2 business days of receipt of a copy of an application under Regulation 15(7a) of the Regulations, furnish to the private certifier:<br><br>58.4A.1 the Development Assessment number assigned to the development proposed under the application; and | Not Delegated by the CEO | |
| r15(7b) | 58.4A The power pursuant to Regulation 15(7b) of the Regulations, to within 2 business days of receipt of a copy of an application under Regulation 15(7a) of the Regulations, | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | furnish to the private certifier:<br><br>58.4A.2 if the private certifier, at the time of forwarding a copy of an application under Regulation 15(7a) of the Regulations, requests advice on the matters set out in subparagraphs (i) and (ii), and if such advice is relevant:<br><br>58.4A.2.1 advice about any site contamination that is believed to exist at the site where the development would be undertaken; and<br><br>58.4A.2.2 advice about the likely need for approval to alter a public road under section 221 of the Local Government Act 1999 in order to establish a new access point.<br><br>58.4A.2.3 advice about whether the relevant development plan specifies any requirements relating to finished floor levels (expressed by reference to AHD or ARI) in relation to the site where the development would be undertaken. | | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r15(8) | 58. Application to Relevant Authority<br>58.5 The power pursuant to Regulation 15(8) of the Regulations to extend the period prescribed in Regulation 15(8) for the lodging of an application for the appropriate development authorisation as required by Section 54(2)(c). | Not Delegated by the CEO | |
| r15(12) | 58. Application to Relevant Authority<br>58.8 The duty pursuant to Regulation 15(12) of the Regulations to, in exercising the discretion under Section 39(4)(b) of the Act, dispense with the requirements of Schedule 5 in relation to a particular application. | Not Delegated by the CEO | |
| r16(1) | 59. Nature of Development<br>59.1 The duty pursuant to Regulation 16(1) of the Regulations, where an application requires the assessment of a proposed development against the provisions of the Development Plan, to determine the nature of the development applied for. | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r16(2) | 59. Nature of Development<br>59.2 The power pursuant to Regulation 16(2) of the Regulations to form the opinion that a development is non-complying, and the duty if the Delegate is of the opinion that an application relates to a kind of development that is non-complying and the applicant has not identified the development as such, by notice in writing to inform the applicant of that fact. | Not Delegated by the CEO | |
| r17(3) | 60. Non-Complying Development<br>60.1 The power pursuant to Regulation 17(3) of the Regulations, after receipt of an application which relates to a kind of development that is described as non-complying development to:<br>60.1.1 refuse the application pursuant to Section 39(4)(d) of the Act and notify the applicant accordingly; or | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r17(3) | 60. Non-Complying Development<br><br>60.1.2 resolve to proceed with an assessment of the application. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), Manager - Planning Services, Senior Manager - Development Services | |
| r17(4) | 60. Non-Complying Development<br>60.2 The duty pursuant to Regulation 17(4) of the Regulations, in situations where the Delegate has resolved to proceed with the assessment of an application for non-complying development, to require the applicant to provide a statement of effect. | Not Delegated by the CEO | |
| r17 | 60. Non-Complying Development<br>60.3 The power pursuant to Regulation 17(6) of the Regulations to determine that a proposed development is of a minor nature for the purposes of exemption from the requirements to provide a statement of effect. | Not Delegated by the CEO | |
| r18 | 61. Notification of Application for Tree-Damaging Activity to | Senior Development Officer - Planning, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Owner of Land<br>61.1 Where the owner of land to which an application for a tree-damaging activity in relation to a regulated tree relates is not a party to the application, the duty pursuant to and in accordance with Regulation 18 of the Regulations:<br>61.1.1 to give the owner of land notice of the application; and<br>61.1.2 to give due consideration, in the assessment of the application, to any submission made by the owner within a reasonable time after the giving of notice of the application. | Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r20(4) | 62. Amended Applications<br>62.1 The power pursuant to Regulation 20(4) of the Regulations to form the opinion that variations to an application are not substantial and that repeating of the referral process under Part 5 of the Regulations, or the giving of notice under Part 6 of the Regulations is not required. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r20(5) | 62. Amended Applications<br>62.2 The power pursuant to Regulation 20(5) of the Regulations, where a variation to an application changes the essential nature of a proposed development to (by agreement with the applicant) proceed with the variation on the basis that the application will be treated as a new application. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |
| r22(1) | 63. Withdrawing/Lapsing Application<br>63.1 The duty pursuant to Regulation 22(1) of the Regulations, where an applicant withdraws an application, to notify any agency to which an application was referred under Part 5 of the Regulations and any person who made a representation in relation to the application under Part 6 of the Regulations of the withdrawal. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r22(2) | 63. Withdrawing/Lapsing Application<br>63.2 Where at least two years have passed since the date on which an application for development authorisation under Part 4 of the Act was lodged with the Council the power, pursuant to Regulation 22(2) of the Regulations to lapse the said | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | application. | Development Officer - Growth | |
| r22(2) | 63. Withdrawing/Lapsing Application<br>63.3 Before taking action to lapse a development application under Regulation 22(2) of the Regulations the duty, pursuant to and in accordance with Regulation 22(3) of the Regulations to:<br><br>63.3.1 take reasonable steps to notify the applicant of the action under consideration; and<br><br>63.3.2 allow the applicant a reasonable opportunity to make submissions to the Council or the Delegate about the proposed course of action, and the power to determine the manner and form of those submissions. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r24(1) | 65. Referrals<br>65.1 The duty pursuant to Regulation 24(1) of the Regulations to refer an application of a prescribed kind together with a copy of any relevant information provided by the applicant to | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | the relevant body prescribed by Schedule 8 of the Regulations and to not make a decision on the application until a response has been received from the referral body or the time period for receipt of a response has lapsed. | Manager - Development Services, Development Officer - Growth | |
| r25 | 66. Procedure Where Concurrence Required<br>66.1 The duty pursuant to Regulation 25 of the Regulations, if concurrence must be sought from another body prior to issuing a consent or approval to forward to the other body whose concurrence must be sought that information required by Regulation 25(b) of the Regulations. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r27(1) | 67. Additional Information or Amended Plans<br>67.1 The duty pursuant to Regulation 27(1) of the Regulations, where an application has been referred to a prescribed body under Part 5 of the Regulations and additional information is received which is materially relevant to the referral, to repeat the referral process where the Delegate is of the opinion that the additional information or amendment is significant and the power to repeat the referral process in all other instances. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r28(4) | 68. Special Provisions - Referrals<br>68.2 The power pursuant to Regulation 28(4) of the Regulations, when a report from a fire authority pursuant to Regulation 28(3) is not received by the Council within 20 business days, to presume that the fire authority does not desire to make a report. | Not Delegated by the CEO | |
| r28 | 68. Special Provisions - Referrals<br>68.3 If, in respect of an application referred to a fire authority under Regulation 28, the fire authority:<br>68.3.1 recommends against the granting of building rules consent; or<br>68.3.2 concurs in the granting of consent on conditions specified in its report,<br>but the Delegate:<br>68.3.3 proposes to grant building rules consent despite a | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | recommendation referred to in Regulation 28(5a)(a) of the Regulations; or<br><br>68.3.4 does not propose to impose the conditions referred to in Regulation 28(5a)(b) of the Regulations, or proposes to impose the conditions in varied form, on the grant of consent,<br>the duty pursuant to Regulation 28(5a) of the Regulations to:<br><br>68.3.5 refer the application to the Building Rules Assessment Commission; and<br><br>68.3.6 not grant consent unless the Building Rules Assessment Commission concurs in the granting of consent. | | |
| r29(1) | 69. Land Division Applications<br>69.1 The duty pursuant to Regulation 29(1) of the Regulations, subject to the provisions in Regulation 29(2) of the Regulations, to withhold making a decision on an application which relates to a proposed development that involves the | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | division of land until a report has been received from the Development Assessment Commission. | Development Officer - Growth | |
| r29(1) | 69. Land Division Applications<br>69.2 The power pursuant to Regulation 29(2) of the Regulations, when a report from the Development Assessment Commission pursuant to Regulation 29(1) of the Regulations is not received by the Council within eight weeks or within such longer period as the Development Assessment Commission may require by notice in writing to the Council, to presume that the Development Assessment Commission does not desire to make a report. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r30(1) | 70. Underground Mains Area<br>70.1 The power pursuant to Regulation 30(1) of the Regulations to seek a report from the relevant electricity authority where the Delegate considers that an area should be declared an underground mains area. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r30(2) | 70. Underground Mains Area | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 70.2 The power pursuant to Regulation 30(2) of the Regulations to declare an area as an underground mains area. | | |
| r30(4) | 70. Underground Mains Area<br>70.3 The power pursuant to Regulation 30(4) of the Regulations, where a development includes the division of land within or partly within an underground mains area, to require, as a condition of the decision, that any electricity mains be placed underground. | Senior Development Officer - Planning, Senior Land Development Engineer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s37AA | 71. Preliminary Advice and Agreement - Section 37AA<br>71.1 The power pursuant to Regulation 31A(6)(b) of the Regulations to determine that an application no longer accords with an agreement indicated by the prescribed body. | Not Delegated by the CEO | |
| s37AA | 71. Preliminary Advice and Agreement - Section 37AA<br>71.2 The power pursuant to Regulation 31A(6) of the Regulations if: | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 71.2.1 a relevant authority permits an applicant to vary an application under Section 39(4) of the Act; and<br><br>71.2.2 the relevant authority determines that the application no longer accords with the agreement indicated by the prescribed body,<br><br>to refer the application (unless withdrawn) to the prescribed body:<br><br>71.2.3 to obtain a variation to the agreement under Section 37AA of the Act; or<br><br>71.2.4 to obtain a response from the prescribed body for the purposes of Section 37 of the Act. | | |
| s37AA | 71. Preliminary Advice and Agreement - Section 37AA<br><br>71.3 The power pursuant to Regulation 31A(7) of the Regulations if: | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 71.3.1 an application is withdrawn by the Applicant; and<br><br>71.3.2 the applicant sought to rely on an agreement under Section 37AA of the Act in connection with the application,<br><br>to notify the relevant prescribed body of the withdrawal of an application. | | |
| r31A(8) | 71. Preliminary Advice and Agreement - Section 37AA<br><br>71.4 The power pursuant to Regulation 31A(8) of the Regulations if:<br><br>71.4.1 an application is lapsed by a relevant authority under Regulation 22 of the Regulations; and<br><br>71.4.2 the applicant sought to rely on an agreement under Section 37AA of the Act in connection with the application,<br><br>to notify the relevant prescribed body of the lapsing of an | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | application. | | |
| r31A(9) | 71. Preliminary Advice and Agreement - Section 37AA<br>71.5 The power pursuant to Regulation 31A(9) of the Regulations if:<br>71.5.1 an application seeks to rely on an agreement under Section 37AA of the Act in connection with the application; and<br>71.5.2 a notice of decision is issued by the relevant authority under Regulation 42 of the Regulations,<br>to send a copy of the notice to the prescribed body within 5 business days after the notice is given to the applicant under Regulation 42 of the Regulations. | Not Delegated by the CEO | |
| r32(5) | 71A. Public Notice Categories<br>71A.1 The power pursuant to Regulation 32(5) of the Regulations to determine that a form of development | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | comprises 2 or more elements. | Manager - Development Services, Development Officer - Growth | |
| r34(1) | 72. Public Inspection of Certain Applications<br>72.1 The duty pursuant to and in accordance with Regulation 34(1) of the Regulations, subject to Regulation 34(4) of the Regulations to ensure that copies of documents referred to in Regulation 34(1) concerning an application are reasonably available for inspection by the public (without charge). | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r34(2) | 72. Public Inspection of Certain Applications<br>72.2 The duty pursuant to Regulation 34(2) of the Regulations, subject to Regulation 34(4) of the Regulations, where a request is made within the time period that applies under Regulation 34(1) of the Regulations and on payment of a fee fixed by Council to provide to a member of the public a copy of any document of information available for inspection under Regulation 34(1) of the Regulations. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r34(3) | 72. Public Inspection of Certain Applications | Senior Development Officer - Planning, Senior Development Officer - Planning | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 72.3 The power pursuant to Regulation 34(3) of the Regulations to require that a person who has made a request under Regulation 34(2) of the Regulations verify his or her name, address and contact details in such manner as the Delegate thinks fit. | (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r34(4) | 72. Public Inspection of Certain Applications<br>72.4 The power pursuant to Regulation 34(4) of the Regulations to form the opinion that the present or future security of a building would be jeopardised if plans, drawings, specifications or other documents or information relating to the assessment of a proposed development against the Building Rules were to be made available for inspection. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r36 | 73. Response by Applicant<br>73.1 The power pursuant to Regulation 36 of the Regulations to extend the time within which an applicant may respond to any representation | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s34(1)(b) | 74. Determination of Commission as Relevant Authority<br>74.1 Where the Development Assessment Commission is the relevant authority under Section 34(1)(b) of the Act:<br>74.1.2 in any case, the power pursuant to and in accordance with Regulation 38(2)(b) to provide a report on matters under Section 33(1) (as relevant). | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| s34(1)(b)(iv) | 74. Determination of Commission as Relevant Authority<br>74.2 Where the Development Assessment Commission is the relevant authority under Section 34(1)(b)(iv) of the Act and the proposed development is to be undertaken within one kilometre of a boundary with the Council, the power, pursuant to Regulation 38(4) of the Regulations, to provide the Development Assessment Commission with comments on the proposed development. | Not Delegated by the CEO | |
| r42 | 76. Notification of Decision to Applicant (Including Conditions)<br>76.1 The duty pursuant to and in accordance with Regulation 42 of the Regulations to give notice of a decision on an | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | application under Division 1 of Part 4 of the Act including, but not limited to, the power to endorse approved plans and documentation under Regulation 42(4). | Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r43 | 77. Notification of Decision to a Prescribed Body<br>77.1 The duty pursuant to and in accordance with Regulation 43 of the Development Regulations, to send a copy of the notice of decision issued under Regulation 42 of the Regulations to any prescribed body to which the application had been referred. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r43(3) | 77. Notification of Decision to a Prescribed Body<br>77.2 The duty pursuant to and in accordance with Regulation 43(3) of the Regulations to send a copy of a notice of a decision on an application, if or when a development authorisation is issued in relation to a proposed division of land, to the Development Assessment Commission. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r44 | 78. Notification of Decision to Owner of Land<br>78.1 The duty pursuant to and in accordance with Regulation | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 44 of the Regulations to send a copy of any notice issued under Regulation 42 of the Regulations to the owner of land to which a decision on the application relates where the owner is not a party to the application. | Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r45(2) | 79. Scheme Description - Community Titles<br>79.1 The duty pursuant to Regulation 45(2) of the Regulations to endorse a scheme description under Section 3 of the Community Titles Act 1996 in the following terms:<br><br>79.1.1 All the consents or approvals required under the Development Act 1993 in relation to the division of the land (and a change in the use of the land (if any)) in accordance with the scheme description and the relevant plan of community division under the Community Titles Act 1996 have been granted.<br>OR<br>No consent or approval is required under the Development Act 1993 in relation to the division of land (or a change in the use of the land) in accordance with this scheme description. | GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | This endorsement does not limit a relevant authority's right to refuse, or to place conditions on, development authorisation under the Development Act 1993 in relation to any other development envisaged by this scheme description.<br>Signed:<br>Dated: | | |
| r45(2) | 79. Scheme Description - Community Titles<br>79.2 The power pursuant to Regulation 45(2) of the Regulations to include in an endorsement of a scheme description under Section 3 of the Community Titles Act 1996, notes concerning conditions on any consent or approval, and notes concerning additional approvals that may be required in the future and to sign and date the endorsement. | GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |
| r46(1) | 80. Special Provisions Relating to Staged Consents<br>80.1 The duty pursuant to and in accordance with Regulation 46(1) of the Regulations, and in a case where the development is within the ambit of Schedule 1A, subject to, in accordance with Regulations 46(4) and (5) of the Regulations, | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | any step that the Delegate, as the relevant authority considers it needs to take under Section 42 of the Act, to issue a Notice of Approval in the circumstances prescribed by Regulation 46 of the Regulations. | Development Officer - Growth | |
| r47 | 81. Endorsed Plans<br>81.1 The duty pursuant to Regulation 47 of the Regulations to return to a successful applicant, a copy of the plans, drawings, specifications and other documents and information lodged by the applicant duly endorsed with the building rules consent. | Not Delegated by the CEO | |
| r47A | 81A. Minor Variation of Development Authorisation<br>81A.1 The power pursuant to Regulation 47A(1) of the Regulations, if a person requests the variation of a development authorisation previously given under the Act (including by seeking the variation of a condition imposed with respect to the development authorisation) to form the opinion that the variation is minor in nature and, if the delegate is satisfied that the variation is minor in nature, to approve the variation. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r48(2) | 82. Lapse of Consent or Approval<br>82.1 The power pursuant to Regulation 48(2) of the Regulations to extend the time when any consent or approval under Part 4 of the Act will lapse. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r51(4) | 83. Width of Roads and Thoroughfares<br>83.1 The power pursuant to Regulation 51(4) of the Regulations to dispense with the requirements of Regulation 51(1) and (3) dealing with the width of any proposed road or thoroughfare where the Delegate is of the opinion that the prescribed width is not necessary for the safe and convenient movement of vehicles or pedestrians or for underground services. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r51(6) | 83. Width of Roads and Thoroughfares<br>83.2 The power pursuant to Regulation 51(6) of the Regulations to dispense with the requirements of Regulation 51(5) dealing with the width of a road at the head of every cul-de-sac where it appears that the cul-de-sac is likely to become | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | a through road. | Development Officer - Growth | |
| r52(1) | 84. Road Widening<br>84.1 The power pursuant to Regulation 52(1) of the Regulations to require a road widening if land to be divided abuts an existing road. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r53(1), (2) | 85. Requirement as to Forming of Roads<br>85.1 The power pursuant to Regulation 53(1) and (2) of the Regulations to specify the width of roads. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r53(4) | 85. Requirement as to Forming of Roads<br>85.2 The power pursuant to Regulation 53(4) of the Regulations to dispense with the requirements of Regulation 53(3) of the Regulations that adequate provision be made for the turning of vehicles at the head of a cul-de-sac where the | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Delegate is of the opinion that the cul-de-sac is likely to become a through road. | Development Officer - Growth | |
| r53(6) | 85. Requirement as to Forming of Roads<br>85.3 The power pursuant to Regulation 53(6) of the Regulations to dispense with the requirements of Regulation 53(5) dealing with the forming of footpaths, water-tables, kerbing, culverts and drains on proposed roads. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Development Officer - Growth, Land Development Civil Engineer | |
| r54(1) | 86. Construction of Roads, Bridges, Drains and Services<br>86.1 The power pursuant to Regulation 54(1) of the Regulations to require the paving and sealing of the roadway of proposed roads. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r55(1) | 87. Supplementary Provisions<br>87.1 The duty pursuant to Regulation 55(1) of the Regulations to consider and if appropriate approve a road location and grading plan for the forming of any proposed road, including every footpath, water-table, kerbing, culvert and drain. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r55(2) | 87. Supplementary Provisions<br>87.2 The duty pursuant to Regulation 55(2) of the Regulations to consider, and if appropriate approve, detailed construction plans and specifications signed by a professional engineer or licensed surveyor for all work referred to in Regulations 53 and 54 of the Regulations. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r55(4) | 87. Supplementary Provisions<br>87.3 The duty pursuant to Regulation 55(4) of the Regulations to consider, and if appropriate accept, that all connections for water supply and sewerage services to any allotment delineated on a plan of division have been laid under the surface of a proposed road before the roadway is sealed. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r58(1) | 88. General Land Division<br>88.1 The power pursuant to and in accordance with Regulation 58(1) of the Regulations to enter into a binding arrangement with an applicant for land division for the | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | satisfaction of outstanding requirements. | Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r58(2) | 88. General Land Division<br>88.2 The power pursuant to and in accordance with Regulation 58(2) of the Regulations to advise the Development Assessment Commission that an applicant has entered into appropriate binding arrangements pursuant to Section 51(1) of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r59(1) | 89. Division of Land by Strata Title<br>89.1 The power pursuant to Regulation 59(1) of the Regulations to advise the Development Assessment Commission that an applicant has entered into a binding arrangement with the Council for the satisfaction of the requirements of Section 33(1)(d) of the Act and that the arrangement is supported by adequate security. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r60(1) | 90. General Provisions<br>90.1 The power pursuant to and in accordance with Regulation 60(1) of the Regulations to enter into a form of arrangement with an applicant to the satisfaction of the Development Assessment Commission for the purposes of Section 51(1) of the Act. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Development Services, Land Development Civil Engineer | |
| r60(7) | 90. General Provisions<br>90.2 The power pursuant to Regulation 60(7) of the Regulations, for the purposes of Section 51(4) of the Act, to request (in such a manner as may be determined by the Development Assessment Commission) that a copy of a certificate or plan (or certificates and plans) referred to in Regulation 60(4) of the Regulations be furnished to the Council by sending a written copy to the Council. | Senior Development Officer - Planning, Development Officer - Planning, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, GM - City Services, Manager - Planning Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | |
| r60(9) | 90. General Provisions<br>90.3 The power pursuant to Regulation 60(9) of the Regulations to consult with the Development Assessment Commission before it grants an extension of the period prescribed by Regulation 60(8) of the Regulations. | Senior Development Officer - Planning, Senior Land Development Engineer, Executive Strategic Advisor, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Senior Manager - Development Services, Development Officer - Growth | |
| r76(4) | 94. Essential Safety Provisions<br>94.1 The duty pursuant to Regulation 76(4) of the Regulations, on either the granting of a building rules consent or on application by the owner of a building, to issue a schedule in the form set out in Schedule 16 specifying the essential safety provisions for buildings and the standards and requirements for maintenance and testing in respect of those provisions. | Not Delegated by the CEO | Subject to having a minimum Level 3 AIBS accreditation. |
| r83(2)(c) | 98. Certificates of Occupancy<br>98.1 The power pursuant to Regulation 83(2)(c) of the Regulations to require from an applicant for a certificate of occupancy reasonable evidence that conditions attached to a development approval have been satisfied. | Not Delegated by the CEO | |
| r83(2)(d) | 98. Certificates of Occupancy<br>98.2 The power pursuant to Regulation 83(2)(d) of the Regulations where an application relates to the construction or | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | alteration of part of a building and further building work is envisaged in respect of the remainder of the building, to require from an applicant for a certificate of occupancy reasonable evidence that in the case of a building of more than 1 storey, the requirements of Minister's Specification SA 83 have been complied with, or in any other case the building is suitable for occupation. | | |
| r83(3) | 98. Certificates of Occupancy<br><br>98.3 The power pursuant to Regulation 83(3) of the Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after the commencement of the Development (Building Cladding) Variation Regulations 2018, dispense with the requirement to provide a Statement of Compliance under Regulation 83(2)(a) if the Delegate is satisfied that a person required to complete 1 or both parts of the Statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification(s) and it appears to the Delegate that the relevant | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | building is suitable for occupation. | | |
| r95(2) | 100. Fees<br>100.1 The power pursuant to Regulation 95(2) of the Regulations to require an applicant to provide such information as the Delegate may reasonably require to calculate any fee payable under Schedule 6 and the power to make any other determination for the purposes of Schedule 6. | Not Delegated by the CEO | |
| r95(3) | 100. Fees<br>100.2 The power pursuant to the provisions of Regulation 95(3) of the Regulations to calculate any fee on the basis of estimates made by the Delegate where the Delegate believes that any information provided by an applicant is incomplete or inaccurate. | Not Delegated by the CEO | |
| r95(4) | 100. Fees<br>100.3 The power pursuant to Regulation 95(4) of the Regulations to, at any time, and despite any earlier acceptance of an amount in respect of the fee, reassess a fee | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | payable under the Regulations. | | |
| r95(5) | 100. Fees<br>100.4 The duty pursuant to Regulation 95(5) of the Regulations, on a reassessment under Regulation 95(4) of the Regulations:<br>100.4.1 if it appears that an overpayment has occurred, to refund any amount due in accordance with the reassessment; and<br>100.4.2 if it appears that an underpayment has occurred, to charge any further amount payable in accordance with the reassessment. | Not Delegated by the CEO | |
| r98 | 101. Register Of Applications<br>101.1 The duty pursuant to Regulation 98 of the Regulations to keep available for public inspection a register of applications for consent, approval, or the assignment of | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | building classifications under the Act. | Development Services, Development Officer - Growth | |
| r98(3) | 101. Register Of Applications<br>101.2 The power pursuant to Regulation 98(3) to fix a fee and upon payment of that fee, make available to a member of the public a copy of any part of a register or document kept for the purposes of Regulation 98(1). | Not Delegated by the CEO | |
| r99(2) | 102. Registration of Land Management Agreements<br>102.1 The duty pursuant to and in accordance with Regulation 99(2) of the Regulations to establish a register of agreements entered into by the Council under Section 57(2) of the Act. | Not Delegated by the CEO | |
| r99(3) | 102. Registration of Land Management Agreements<br>102.2 The power pursuant to Regulation 99(3) of the Regulations to determine what other information may be contained in the Register. | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r100(2) | 103. Land Management Agreements - Development Applications<br>103.1 The duty pursuant to Regulation 100(2) of the Regulations to establish a register of agreements entered into by the Council under Section 57A of the Act. | Not Delegated by the CEO | |
| r100(3) | 103. Land Management Agreements - Development Applications<br>103.2 The duty pursuant to Regulation 100(3) of the Regulations to include in the register a copy of each agreement entered into by the Council under Section 57A of the Act and other information the Delegate considers appropriate. | Not Delegated by the CEO | |
| r100(5) | 103. Land Management Agreements - Development Applications<br>103.3 The duty pursuant to Regulation 100(5) of the Regulations to keep the register at the principal office of the Council. | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r100(6) | 103. Land Management Agreements - Development Applications<br>103.4 The duty pursuant to Regulation 100(6) of the Regulations to keep the register available for public inspection during normal office hours for the office where the register is situated. | Not Delegated by the CEO | |
| r100(9) | 103. Land Management Agreements - Development Applications<br>103.5 The duty pursuant to Regulation 100(9) to give a copy of a notice under Regulation 100(8) to any owner of the land who is not a party to the agreement. | Not Delegated by the CEO | |
| r101(a1) | 104. Documents to be Preserved by a Council<br>104.0 The power and duty pursuant to Regulation 101(a1) of the Regulations to retain a copy of each document provided to the Council by a private certifier in relation to any application for a development plan consent assessed by the private certifier. | Not Delegated by the CEO | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r101(1) | 104. Documents to be Preserved by a Council<br>104.1 The duty pursuant to Regulation 101(1) of the Regulations to retain a copy of the documents listed in Regulation 101 of the Regulations in relation to any building work approved under the Act. | Not Delegated by the CEO | |
| r101(1a) | 104. Documents to be Preserved by a Council<br>104.1A The power and duty pursuant to Regulation 101(1a) of the Regulations to preserve any document referred to in Regulation 101(a1) for a period of at least 10 years. | Not Delegated by the CEO | |
| r101(2) | 104. Documents to be Preserved by a Council<br>104.2 The duty pursuant to Regulation 101(2) of the Regulations to preserve any document referred to in Regulation 101(1) of the Regulations until the building to which the document relates is demolished or removed. | Not Delegated by the CEO | |
| r101(3) | 104. Documents to be Preserved by a Council<br>104.3 The power pursuant to and in accordance with Regulation 101(3) of the Regulations to offer to give plans and | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | specifications in the Council's possession to a building owner and if the building owner declines the offer, the power to destroy the documents. | Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r101(4) | 104. Documents to be Preserved by a Council<br>104.4 The power pursuant to and in accordance with Regulation 101(4) of the Regulations to make available for inspection at the offices of the Council during normal office hours any document retained by the Council under Regulation 101(a1) or (1) of the Regulations (without charge) and to fix a reasonable fee for a copy of any document retained by the Council under Regulation 101(a1) or (1) of the Regulations. | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br>104.5.1 for inspection under Regulation 101(4)(a) if to do so | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | would: | Officer - Growth | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.1.1 in the opinion of the Delegate, unreasonably jeopardise the present or future security of a building; or | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.1.2 constitute a breach of any other law; or | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the | Senior Development Officer - Planning, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.2 for copying under Regulation 101(4)(b) if to do so would: | Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.2.1 in the opinion of the Delegate, unreasonably jeopardise the present or future security of a building; or | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.2.2 involve an infringement of copyright in matter | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | contained in a document; or | Development Services, Development Officer - Growth | |
| r101(5) | 104.5 The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information:<br><br>104.5.2.3 constitute a breach of any other law. | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| r102(2) | 104A Documents to be Provided by Private Certifier<br>104A.1 The power pursuant to Regulation 102(2) of the Regulations to request a private certifier to produce to the Council within a reasonable period, a copy of any document that has been submitted to the private certifier for the purposes of an application for development plan consent (and that it is not already held by the Council under the Regulations) so that the Council can respond to a request from a member of the public for access to such document. | Senior Development Officer - Planning, Development Officer - Building, Development Services Officer, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| Schedule 6 | 109. Schedule 6 - Fees<br>109.1 The power pursuant to Clause 1(7) of Schedule 6 to the Regulations to determine the amount of the fee to be charged to an applicant to cover the Council's reasonable costs in giving public notice of the application under Section 38(5) of the Act. | GM - City Services, Manager - Planning Services, Senior Manager - Development Services | Public Notice (advertisement) fees are adopted as part of the Schedule of Fees and Charges by Council Resolution. |
| Schedule 8 | 111. Schedule 8 - Development Adjacent To Main Roads<br>111.1 The power pursuant to Item 3 of Clause 2 of Schedule 8 of the Regulations to form the opinion that development is likely to:<br>111.1.1 alter an existing access; or<br>111.1.2 change the nature of movement through an existing access; or<br>111.1.3 create a new access; or | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 111.1.4 encroach within a road widening setback under the Metropolitan Adelaide Road Widening Plan Act 1972,<br>in relation to an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road, or within 25 metres of a junction with an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road (as delineated in the relevant Development Plan). | | |
| Schedule 8 | 112. Schedule 8 - State Heritage Places<br>112.1 The power pursuant to Item 5(1) of Clause 2 of Schedule 8 of the Regulations to form the opinion that a development materially affects the context within which a State Heritage place is situated | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 8 | 113. Schedule 8 - Mining - General<br>113.1 The power pursuant to and in accordance with Item 7 of Clause 2 of Schedule 8 of the Regulations to form the opinion that development is of a minor nature only. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Development Officer - Growth | |
| Schedule 8 | 114. Schedule 8 - Activity of Environmental Significance<br>114.1 The power pursuant to Item 10(b) of Clause 2 of Schedule 8 of the Regulations, where development involves, or is for the purposes of an activity specified in Schedule 21 of the Regulations (including, where an activity is only relevant when a threshold level of capacity is reached, development with the capacity or potential to operate above the threshold level, and an alteration or expansion of an existing development (or existing use) where the alteration or expansion will have the effect of producing a total capacity exceeding the relevant threshold level), other than development which comprises the alteration of, or addition to, an existing building, to form the opinion that the development does not change the use of the building, and is of a minor nature only, and does not have any adverse effect on the environment. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 118.1 The power pursuant to Clause 1 of Part 1 to Schedule 9 of the Regulations in circumstances where a development would be a complying development under the Regulations or the relevant Development Plan but for the fact that it fails to meet the conditions associated with the classification, to form the opinion that the failure to meet those conditions is of a minor nature only. | Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.2 The power pursuant to Clause 2(1)(g) of Part 1 to Schedule 9 of the Regulations to form the opinion that a development is of a kind which is of a minor nature only and will not unreasonably impact on the owners or occupiers of land in the locality of the site of the development. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.3 The power pursuant to the following designated sub-paragraphs of Clause 3 of Part 1 to Schedule 9 of the Regulations, where a development is classified as non | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, | |

| Development Regulations 2008 | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | complying under the relevant Development Plan, to form the opinion that:<br><br>118.3.1 the alteration of, or addition to, a building is of a minor nature only, pursuant to sub-paragraph (a);<br><br>118.3.2 the construction of a building to be used as ancillary to or in association with an existing building and which will facilitate the better enjoyment of the purpose for which the existing building is being used constitutes development of a minor nature only pursuant to sub-paragraph (b). | Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.4 The power pursuant to Clause 5 of Part 1 to Schedule 9 of the Regulations to form the opinion:<br><br>118.4.1 that the division of land (including for the construction of a road or thoroughfare) is for a proposed use which is consistent with the objective of the zone or area under the | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | Development Plan; and | | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.4 The power pursuant to Clause 5 of Part 1 to Schedule 9 of the Regulations to form the opinion:<br>118.4.2 whether the division will change the nature or function of an existing road. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.5 The power pursuant to Clause 11 of Part 1 to Schedule 9 of the Regulations, in circumstances where development comprises a special event and the special event will not be held over more than 3 consecutive days, to form the opinion that an event of a similar or greater size or of a similar or greater impact on surrounding areas, has not been held on the same site (or substantially the same site) within 6 months immediately preceding the day or days on which the special | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | event is proposed to occur. | | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.6 Pursuant to Clause 17 of Part 1 of Schedule 9 to the Regulations for the purpose of determining whether a development should be considered to be of a minor nature only:<br><br>118.6.1 the duty to not take into account what is included within Schedule 3 of the Regulations; and | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.6 Pursuant to Clause 17 of Part 1 of Schedule 9 to the Regulations for the purpose of determining whether a development should be considered to be of a minor nature only:<br><br>118.6.2 the power to take into account the size of the site of | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development Regulations 2008 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | the development, the location of the development within that site, and the manner in which the development relates to the locality of the site; and | | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.6 Pursuant to Clause 17 of Part 1 of Schedule 9 to the Regulations for the purpose of determining whether a development should be considered to be of a minor nature only:<br>118.6.3 the power to conclude, if relevant, that the development is of a minor nature only despite the fact that it satisfies some, but not all, of the criteria set out in item 2(d) of Part 1 of Schedule 9 to the Regulations. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.7 The power pursuant to Clause 21 of Part 2 to Schedule | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, | |

| Development Regulations 2008 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 9 of the Regulations, except where development is classified as non complying development under the relevant Development Plan, to form the opinion:<br><br>118.7.1 that in respect of a proposed division of land that the applicant's proposed use of the land, is for a purpose which is consistent with the zone or area under the Development Plan; and | Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |
| Schedule 9 | 118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development<br>118.7 The power pursuant to Clause 21 of Part 2 to Schedule 9 of the Regulations, except where development is classified as non complying development under the relevant Development Plan, to form the opinion:<br><br>118.7.2 whether the proposed division will change the nature or function of an existing road. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth | |

| Development (Waste Reform) Variation Regulations 2019 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| Clause 2(2) Schedule 1 | 120. Development Authorisations to Continue<br>120.1 The power pursuant to clause 2(2) of Schedule 1 of the Development (Waste Reform) Variation Regulations 2019 ('the Waste Reform Regulations'), to, on the Delegate's own initiative or on application by an existing authorisee:<br>120.1.1 grant a new development authorisation to the person; or<br>120.1.2 revoke an existing development authorisation; or<br>120.1.3 by notice in writing to the authorisee given within 2 years after the commencement of clause 2 of Schedule 1 of the Waste Reform Regulations:<br>120.1.3.1 vary the terminology or numbering in the existing development authorisation; or<br>120.1.3.2 impose or vary a condition of the existing development authorisation,<br>if, in the opinion of the Delegate, it is necessary or desirable to do so as a consequence of the variation of Schedule 21 or 22 of the principal regulations by the Waste Reform Regulations. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |

| Development (Waste Reform) Variation Regulations 2019 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | | |
| Clause 2(3) Schedule 1 | 120. Development Authorisations to Continue<br>120.2 The power pursuant to clause 2(3) of Schedule 1 of the Waste Reform Regulations, if the relevant authority takes action under clause 2(2) of Schedule 1 of the Waste Reform Regulations, to, dispense with the requirement for applications and payment of fees as the Delegate considers appropriate. | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Planning Services, Senior Manager - Development Services | |

# Development Act 1993 and Development Regulations 2008 - City of Playford

| Development Act 1993 and Development Regulations 2008 - City of Playford | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s57(4) | 38. Land Management Agreements<br>38.4A The power pursuant to Section 57(4) of the Development Act 1993, where the Council has a legal interest in land, to consent to an owner of the land entering into an agreement under Section 57 of the Development Act. | Senior Development Officer - Planning, Senior Land Development Engineer, Growth & Infrastructure Coordinator - Riverlea, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Growth & Infrastructure Coordinator | |
| s57A(11) | 39. Land Management Agreements – Development Applications<br>39.6A The power pursuant to Section 57A(11) of the Development Act 1993, if the Council is an owner of land but not a party to an agreement, to consent to an application to note the agreement against the relevant instrument of title or the land. | Senior Development Officer - Planning, Senior Land Development Engineer, Growth & Infrastructure Coordinator - Riverlea, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Growth & Infrastructure Coordinator | |

| Development Act 1993 and Development Regulations 2008 - City of Playford | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s57A(12) | 39. Land Management Agreements – Development Applications<br>39.6B The power pursuant to Section 57A(12) of the Development Act 1993, where the Council has a legal interest in land, to consent to an owner of the land entering into an agreement under Section 57 of the Development Act 1993 or giving consent under section 57A(11) of the Development Act 1993. | Senior Development Officer - Planning, Senior Land Development Engineer, Growth & Infrastructure Coordinator - Riverlea, Senior Development Officer - Planning (Major Projects), Manager - Engineering Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Growth & Infrastructure Coordinator | |

# Instrument of Delegation under the Disability Inclusion Act 2018

| Disability Inclusion Act 2018 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 16(2) | Prepare a disability access and inclusion plan | Not Sub-Delegated by the CEO | | State authority |
| section 16(4)(b) | Consult with people with disability and person or bodies representing the interests of people with disability and other persons or bodies in preparing a disability access and inclusion plan | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| 16(4)(c) | Call for submissions from members of the public | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority section |
| section 16(5) | Seek the approval of the Minister to prepare a single disability access and inclusion plan for the council and one or more other councils | Not Sub-Delegated by the CEO | | council |

| Disability Inclusion Act 2018 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 16(6) | Vary a disability access and inclusion plan | Not Sub-Delegated by the CEO | | State authority |
| section 16(7) | Publish a disability access and inclusion plan, and any variation to a plan, on a website | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section 17(1) | Report annually to the Chief Executive Officer on the operation of the disability access and inclusion plan | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section 18(1) | Review the disability access and inclusion plan at least once in every 4 year period and prepare a report of the review | Not Sub-Delegated by the CEO | | State authority |
| section 18(2) | Provide a copy of the report prepared under section 18(1) of the Disability Inclusion Act to the Minister | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and | | State authority |

| Disability Inclusion Act 2018 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Inclusion | | |
| section 23Q(1) | Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires | GM - City Services, Quality Coordinator – Disability Inclusion, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section 23Q(2) | Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice | GM - City Services, Quality Coordinator – Disability Inclusion, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section 23Q(3) | Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice | GM - City Services, Quality Coordinator – Disability Inclusion, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section | Prepare and provide a report to the Chief Executive Officer | GM - City Services, Manager - | | State authority |

| Disability Inclusion Act 2018 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 26(1) | of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act | Connection and Inclusion , Senior Manager - Ageing and Inclusion | | |
| section 26(2) | Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| section 27(2) | Provide information or documents prescribed by section 27 of the Disability Inclusion Act to another person or body | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |

# Instrument of Delegation under the Disability Inclusion Regulations 2019

| Disability Inclusion Regulations 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 9(2) | Determine the manner and form and time period for the calling of public submissions under section 16(4)(c) of the Disability Inclusion Act | Not Sub-Delegated by the CEO | | State authority |
| regulation 9(3) | Publish the disability access and inclusion plan on a website | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| regulation 9(4) | Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| regulation 10 | Keep residents informed of the preparation by the council of a single disability access and inclusion plan which is for more | GM - City Services | | council |

| Disability Inclusion Regulations 2019 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | than one council | | | |
| regulation 11(1) | Comply with the steps under regulation 9 in regard to the variation of a disability access and inclusion plan as if the variation were the plan | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| regulation 11(2) | Vary a disability access and inclusion plan | Not Sub-Delegated by the CEO | | State authority |
| regulation 11(3) | Provide public notice of a variation to a disability access and inclusion plan | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |
| regulation 12(2)(a) | Prepare a report on the operation of a disability access and inclusion plan | GM - City Services, Manager - Connection and Inclusion , Senior Manager - Ageing and Inclusion | | State authority |

# Instrument of Delegation under the Dog and Cat Management Act 1995

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 25A(1) | Appoint authorised persons | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 25A(2) | Impose conditions on appointment of an authorised person | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 25A(3) | Revoke appointment or revoke or vary conditions of an authorised person | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 25B(1) | Issue identity card to an authorised person | Senior Governance Officer, Governance Officer, Manager - Regulatory Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Regulatory and Community Safety , Governance | Governance only issue identity cards on receipt of approved Instrument of Authorisation. | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Trainee | | |
| section 25C(c) | Enter into an arrangement with another council in relation to the exercise of authorised officer powers | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(a) | Maintain a register of dogs | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(ab) | Provide information to the Dog and Cat Management Board | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(ac) | Maintain other registers | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(ad) | Make registers publicly available | Manager - Regulatory Services, GM - City Services, Senior Manager - | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 26(1)(ae) | Limit inspection of register | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(b) | Appoint a Registrar | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(c) | Make arrangements for the issue and replace certificates of registration and registration discs | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(d) | Make arrangements for the exercise of functions and powers of an authorised person | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(1)(e) | Make arrangements for the detention of dogs and cats | Manager - Regulatory Services, GM - City Services, Senior Manager - | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 26(1)(f) | Make arrangements for fulfilling other obligations under the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(3) | Expend money in the administration or enforcement of the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(4) | Keep separate account of moneys received and expended under the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(5) | Pay moneys into the Dog and Cat Management Fund | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(6)(a) | Charge fees for the provision of register extracts | Manager - Regulatory Services, GM - City Services, Senior Manager - | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 26(6)(ab) | Charge fees for receipt and management of information | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(b)(i) | Charge fees for registration of dogs or businesses | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(b)(ii) | Charge fees for late payment of registration | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(b)(iii) | Charge fees for meeting requirements under the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26(7) | Provide a percentage rebate as provided for by the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 26A(1) | Prepare a dog and cat management plan | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26A(3) | Present dog and cat management plan to Dog and Cat Management Board | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 26A(5) | Amend dog and cat management plan | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 33(4)(c) | Approve boarding kennel | Not Delegated to the CEO | | council |
| section 39 | Rectify the register | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 41(1)(c) | Fix fee for application under Part 4, Dog and Cat Management Act | Not Sub-Delegated by the CEO | | council |
| section 47(5) | Recover cost of giving effect to order if an order has been contravened and authorised person takes steps to effect the order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 50(1)(a) | Make a Destruction Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 50(1)(b) | Make a Control (Dangerous Dog) Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 50(1)(c) | Make a Control (Menacing Dog) Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 50(1)(d) | Make a Control (Nuisance Dog) Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 50(1)(e) | Make a Control (Barking Dog) Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 50(2)(b) | Approve a place to detain dogs | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(a1) | Determine manner and form of application for the council to make an order under Division 3, Part 5, Dog and Cat Management Act | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(1)(a) | Ascertain owners or persons responsible for a dog | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 52(1)(b) | Provide notice of proposed order to each owner or person responsible for a dog | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(2)(b) | Note order in register | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(3) | Provide notice of order to each owner or person responsible for a dog | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 52(4) | Revoke order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(5) | Note revocation of order in register | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 52(6) | Note order made by Dog and Cat Management Board in register | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 53(1) | Issue directions to each owner or person responsible for a dog regarding complying with order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 56(1) | Receive prescribed information from an owner or person responsible for a dog subject to an order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 56(2) | Receive information from an owner or person responsible for a dog subject to an order regarding moving the dog into or out of the council area | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 59A(1) | Make a Prohibition Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 59A(2) | Approve place to detain dog | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 59A(5)(b) | Record a Prohibition Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 59A(6) | Revoke a Prohibition Order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 59A(7) | Note revocation of a Prohibition Order in register | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 59A(8)(c) | Note order made by Dog and Cat Management Board in register | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 61(4) | Consider making an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 61(4) | Consider applying to Magistrates Court for an order if a dog is seized in order to prevent it attacking, harassing or chasing a person, animal or bird or because it is unduly dangerous | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 61(6) | Recover cost of microchipping or desexing dog | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 64(2)(c) | Nominate facility for the detention of cats | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 64B(1) | Cause a detained dog or cat to be microchipped or desexed | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 64B(2) | Recover cost of microchipping or desexing a dog or cat | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section | Receive notice of destruction, injury, seizure or | Fire Prevention Officer, Community | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 64D(1)(b)(ii) | detention of dog or identified cat | Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | |
| section 72 | Responding to South Australian Civil and Administrative Tribunal review of council decision | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| section 88A(4) | Receive a statutory declaration from the owner of a vehicle who has received an expiation notice or an expiation reminder given under the Expiration of Offences Act 1996 | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety | | council |
| section 89 | Lay a complaint regarding offence under Dog and Cat Management Act | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and | | council |

| Dog and Cat Management Act 1995 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |

# Instrument of Delegation under the Dog and Cat Management Regulations 2017

| Dog and Cat Management Regulations 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 6(3)(b) | Apply payment received under regulation 6(2) to furthering the objects of the Dog and Cat Management Act | Manager - Regulatory Services, GM - City Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 20(1)(a) | Receive notification of prescribed information regarding the keeping of guard dogs on premises | Fire Prevention Officer, Community Inspector, Quality Coordinator - Customer Contact, Administration Assistant, Manager - Regulatory Services, Customer Contact Officer, GM - City Services, Manager - Customer Contact, Senior Community Inspector, Administration Officer - Regulatory Services , Customer Contact Systems Officer, Senior Manager - Regulatory and Community Safety , Library & Customer Contact Officer (Casual) | | council |

# Instrument of Delegation under the Electricity (Principles of Vegetation Clearance) Regulations 2021

| Electricity (Principles of Vegetation Clearance) Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 4(1) | Take reasonable steps to keep vegetation clear of powerlines | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation 4(2) | Inspect overhead powerlines and clear vegetation | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation 4(4) | Seek approval of the Technical Regulator to keep vegetation clear of powerlines in accordance with the principles set out in regulation 4(2)(b)(ii) | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation 7(3) | Make submissions to the Technical Regulator regarding an exemption application | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |

| Electricity (Principles of Vegetation Clearance) Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 8(2) | Agree a vegetation scheme with an electricity entity governing the way in which the entity will carry out its duty to clear vegetation in the council area or part of the council area | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| regulation 8(5)(b) | Agree with the electricity entity to vary or revoke a vegetation scheme | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation 8(6) | Enforce a vegetation clearance scheme with an electricity entity as a contract | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation 10(5)(c) | Agree with an objector as to how an objection regarding the council's intention to enter land is to be resolved | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| regulation | Give notice of intention to enter private land to carry out work under Part 5 of the Act, including a | Manager - Tree Services, GM - City Assets, Senior Manager - City | | council |

| Electricity (Principles of Vegetation Clearance) Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 10(8) | statement of rights of the owner or occupier to lodge an objection under regulation 10 | Operations | | |

# Instrument of Delegation under the Electricity Act 1996

| Electricity Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 4(1) | Authorise a person to exercise powers conferred on a council officer under the Electricity Act | Senior Manager - City Property, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 47(3) | Agree with an electricity entity to the carrying out of work on public land | Fire Prevention Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 47(7) | Refer a dispute with an electricity entity regarding whether work should be permitted on public land or | Senior Manager - City Property, GM - City Assets, Senior Manager - City | | council |

| Electricity Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the conditions applying to such work to the Minister | Operations | | |
| section 47(9)(a) | Make representations to the Minister in relation to a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work to the Minister | Senior Manager - City Property, GM - City Assets, Senior Manager - City Operations | | council |
| section 47(9)(b) | Agree to settle a dispute with an electricity entity regarding whether work should be permitted on public land or the conditions applying to such work | Senior Manager - City Property, GM - City Assets, Senior Manager - City Operations | | council |
| section 55(1a) | Comply with the requirements of a vegetation clearance scheme | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 55(3) | Carry out vegetation clearance work in relation to vegetation planted or nurtured contrary to the principles of vegetation clearance. | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development | | council |

| Electricity Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | |
| section 55(3) | Recover the cost of carrying out vegetation clearance work under section 55(3) from a person who planted or nurtured the vegetation | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 55A(1) | Agree a vegetation clearance scheme with an electricity entity | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 55A(4) | Modify a vegetation clearance scheme by written agreement with the electricity entity | Fire Prevention Officer, Manager - Tree Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City | | council |

| Electricity Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Operations, Senior Manager - Regulatory and Community Safety | | |
| section 55B(2) | Ask the Technical Regulator to determine a vegetation clearance scheme dispute under Division 2, Part 5 | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| section 55C(2)(c) | Apply to the Technical Regulator for a decision not to determine a vegetation clearance scheme dispute under Division 2, Part 5 | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| section 55D(2)(a) | Consent to the Technical Regulator conferring on the council the duty to keep vegetation clear of public powerlines | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| section 55M | Enforce a vegetation clearance scheme with an electricity entity as a contract | Manager - Tree Services, GM - City Assets, Senior Manager - City Operations | | council |
| section | Make an arrangement with an electricity entity conferring on the council a specified role in relation to | Manager - Tree Services, GM - City Assets, Senior Manager - City | | council |

| Electricity Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 56(1) | vegetation clearance around public powerlines outside of prescribed areas | Operations | | |
| section 58A(2) | Agree to contribute to the cost of undergrounding powerlines in the council area on the basis determined by the Minister | GM - Corporate Services, Senior Manager - City Property, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |
| section 58A(5) | Participate in consultation with, and provide proposals to, the Minister in respect of the undergrounding of powerlines | GM - Corporate Services, Senior Manager - City Property, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |
| section 58A(8) | Participate in consultation with the Minister in respect of a variation of the program for undergrounding of powerlines | GM - Corporate Services, Senior Manager - City Property, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |

# Instrument of Delegation under the Environment Protection (Air Quality) Policy 2016

| Environment Protection (Air Quality) Policy 2016 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 6(1) | Issue a burning permit | Fire Prevention Officer, Community Inspector, Senior Community Inspector, Administration Officer - Regulatory Services | | administering agency (as the relevant council delegate) |
| clause 16(1) | Fix a testing point in premises to evaluate emissions from the premises | Fire Prevention Officer, Community Inspector, Senior Community Inspector | | administering agency |
| clause 6(2) | Determine the manner and form for applying for a burning permit | Fire Prevention Officer, Community Inspector, Senior Community Inspector | | administering agency (as the relevant council delegate) |

# Instrument of Delegation under the Environment Protection (Used Packaging Materials) Policy 2012

| Environment Protection (Used Packaging Materials) Policy 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 9 | Provide prescribed information to the Environment Protection Authority | Executive Strategic Advisor, GM - City Services, Environmental Planner, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the Environment Protection (Waste to Resources) Policy 2010

| Environment Protection (Waste to Resources) Policy 2010 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 10(1)(b) | Provide a receptacle or waste collection service for the kerbside collection of waste | Executive Strategic Advisor, GM - City Services, Environmental Planner, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| clause 10(2) | Provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) to residential premises in the council area | Executive Strategic Advisor, GM - City Services, Environmental Planner, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| clause 15(2)(a) | Provide a receptacle or waste collection service for the kerbside collection of listed waste | Executive Strategic Advisor, GM - City Services, Environmental Planner, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| clause | Collect medical waste produced in the course | Environmental Health Officer, Executive Strategic Advisor, Community Immunisation | | council |

| Environment Protection (Waste to Resources) Policy 2010 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 16(1)(a) | of prescribed activity | Nurse Coordinator, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| clause 17(2) | Comply with prescribed requirements in respect of medical waste received by the council | Executive Strategic Advisor, Community Immunisation Nurse Coordinator, GM - City Services, Manager - Environmental Health and Immunisation , Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| clause 18(1)(a) | Provide a receptacle or service for the collection of sharps by a kerbside waste collection service | Executive Strategic Advisor, GM - City Services, Environmental Planner, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the Environment Protection Act 1993

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 14(c) | Approve the use by the Environment Protection Authority of the services of council officers or employees | Executive Strategic Advisor, GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 18A(2) | Request the Minister to declare the council as an administering agency under the Environment Protection Act | Not Delegated to the CEO | | council |
| section 18A(3) | Participate in consultation with the Minister as to whether the council will cease to be an administering agency under the Environment Protection Act | Not Sub-Delegated by the CEO | | council |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18A(3) | Request the Minister to declare that the council will cease to be an administering agency under the Environment Protection Act | Not Sub-Delegated by the CEO | | council |
| section 18B(1) | Administering and enforcing the Environment Protection Act in the council area | Not Sub-Delegated by the CEO | | administering agency |
| section 18C(1) | Delegate a function conferred on the administering agency under Division 1A, Part 3 | Not Sub-Delegated by the CEO | | administering agency |
| section 18D | Report to the Environment Protection Authority on performance of functions under Division 1A, Part 3 | Not Sub-Delegated by the CEO | | administering agency |
| section 59(1) | Enter into an environment performance agreement with the Minister | Not Sub-Delegated by the CEO | | public authority |
| section 59(4) | Approve provision for the remission of rates or taxed payable to the council in an environment performance agreement | Not Delegated to the CEO | | council |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 85(3) | Appoint authorised officers | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 85(4) | Impose conditions on the appointment of an authorised officer | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 85(5) | Revoke the appointment of an authorised officer | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 85(5) | Vary or revoke the conditions applying to the appointment of an authorised officer | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior | | council |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 87(8)(b) | Agree with another council that an authorised officer may exercise power in the other council's area | Executive Strategic Advisor, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 87(9) | Make good any damage caused by an authorised officer exercising powers under section 87 | Executive Strategic Advisor, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 93(1) | Issue an environment protection order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 93(2a) | Provide notice to the authority under the Natural Resource Management Act 2004 | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 93(5) | Confirm an emergency environment protection order by issuing and serving a written environment protection order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 93(7) | Revoke or vary an environment protection order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 94(1) | Apply to the Registrar General for registration of an environment protection order as a charge on land | Senior Manager - Regulatory and Community Safety | | administering agency |
| section 94(4a) | Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the | Senior Manager - Regulatory and Community Safety | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | charge and obligations of the owners and occupiers | | | |
| section 94(6) | Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land | Senior Manager - Regulatory and Community Safety | | administering agency |
| section 95(1) | Take action required by an environment protection order which has not been undertaken by the recipient of that order | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 95(2) | Authorise a person to take action on behalf of the council under section 95(1) | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 95(3)(a) | Issue an instrument of authority to a person authorised under section 95(2) who is not an authorised officer | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 95(4) | Recover the reasonable costs and expenses incurred by the council taking action under section 95 as a debt from the person who failed to comply with the environment protection order | Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 95(4a) | Recover from the person to whom an environment protection order was issued an amount prescribed by regulation as being recoverable in respect to the registration of an order as a charge on land or the cancellation of such registration | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 95(5)(a) | Fix a period by notice within which an amount recoverable by the council under section 95 must be paid | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 96(1) | Issue an information discovery order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 96(4) | Vary or revoke an information discovery order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section | Take action to obtain information required by an information discovery order or a condition of an | Fire Prevention Officer, Community Inspector, Manager - | | administering |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 97(1) | environment authorisation if person to whom order was issued or condition applies fails to do so | Regulatory Services, Senior Community Inspector | | agency |
| section 97(2) | Authorise a person to take action on behalf of the council under section 97(1) | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 97(3)(a) | Issue an instrument of authority to a person authorised under section 97(2) who is not an authorised officer | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 97(4) | Recover the reasonable costs and expenses incurred by the council taking action under section 97 as a debt from the person who failed to provide the information | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 99(1) | Issue a clean-up order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 99(2a) | Give notice to the relevant authority under the Natural Resources Management Act 2004 of proposed issuing or variation of a clean-up order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 99(5) | Confirm an emergency clean-up order by issuing a written clean-up order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 99(7) | Vary or revoke a clean-up order | Not Sub-Delegated by the CEO | | administering agency |
| section 101(1) | Apply to the Registrar General for registration of a clean-up order as a charge on land | Not Sub-Delegated by the CEO | | administering agency |
| section 101(5a) | Notify the owners and occupiers of land to which a charge has been registered by the Registrar General of the charge and obligations of the owners and occupiers | Not Sub-Delegated by the CEO | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 101(8) | Apply to the Registrar General to cancel the registration of an environment protection order as a charge on land | Not Sub-Delegated by the CEO | | administering agency |
| section 102(1) | Take action required by a clean-up order if the person to whom the order was issued fails to do so | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 102(2) | Authorise a person to take action on behalf of the council under section 102(1) | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 102(3)(a) | Issue an instrument of authority to a person authorised under section 102(2) | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 103(1) | Recover reasonable costs and expenses incurred in council taking action on non-compliance with a clean-up order | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 103(2a) | Recover an amount prescribed by regulation in respect of a registration of a clean-up order on land or the | Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | cancellation of that registration | | | |
| section 103(3)(a) | Fix a period by notice within which an amount recoverable by the council under section 103 must be paid | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 104(1)(d) | Apply for an order from the Environment, Resources and Development Court against a person who committed a contravention of the Environment Protection Act or a repealed environment law for payment of the reasonable costs and expenses of the council in taking action to prevent or mitigate environmental harm | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | public authority |
| section 104(7)(a) | Apply for an order under section 104 | Not Sub-Delegated by the CEO | | administering agency |
| section 104(7)(b) | Apply for an order under section 104 | Executive Strategic Advisor, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and | | council |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 109(3a) | Provide details of actions taken by the council which must be included in the register to the Authority | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 116(a) | Waive the payment of the whole or part of a fee or levy or refund the whole or part of a fee or levy | Not Sub-Delegated by the CEO | | administering agency |
| section 116(b) | Allow the payment a fee or levy by instalments | Not Sub-Delegated by the CEO | | administering agency |
| section 120 | Require the verification of information by statutory declaration | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 120A | Apply to the court for an order that a convicted person pay to the council the reasonable costs and expenses incurred in carrying out an investigation or taking action as a result of a false or misleading report | Executive Strategic Advisor, GM - Corporate Services, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 130 | Advise a person who submits a report to the council of the action which the council has taken or proposes to take in respect of the allegation | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 135(1) | Issue a notice requiring a person who has contravened the Environment Protection Act to pay a fee fixed by, or calculated in accordance with, the regulations or the reasonable costs and expenses incurred by the council in taking action to ensure that the person has complied with requirements imposed as a consequence of the contravention or in taking sample or conducting tests, examination or analyses | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 135(2) | Fix the period for payment of an amount under section 135 | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 135(3)(a) | Extend the period for payment of an amount under section 135 | Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 135(3)(b) | Waive or reduce the amount for payment of an amount under section 135 | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 135(8) | Recover an unpaid amount under section 135 as a debt | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 138(1) | Exercise the powers of a mortgagee under the Real Property Act 1886 in regard to a default on the payment of money secured by the mortgage in the event that there is a default in the payment of an amount subject to a charge on land in favour of the council | Not Sub-Delegated by the CEO | | administering agency |
| section 139(1)(a) | Execute a certificate certifying as to a matter relating to an environmental authorisation of other authorisation under the Environment Protection Act | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 139(1)(b) | Execute a certificate certifying as to a matter relating to the appointment of non-appointment of a person as an authorised officer or analyst or otherwise under the Environment Protection Act | Manager - Regulatory Services, Senior Community Inspector | | administering agency |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 139(1)(c) | Execute a certificate certifying as to a matter relating to a delegation or authority under the Environment Protection Act | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 139(1)(d) | Execute a certificate certifying as to a matter relating to a notice, order, requirement or direction under the Environment Protection Act | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 139(1)(e) | Execute a certificate certifying as to a matter relating to any other decision of the council | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 139(1)(f) | Execute a certificate certifying as to a matter relating to the receipt or non-receipt of a notification or information required to be given to the Environment Protection Authority or Minister under the Environment Protection Act | Manager - Regulatory Services, Senior Community Inspector | | administering agency |
| section 139(2) | Execute a certificate detailing the costs and expenses incurred by the council and the purpose for which the costs and expenses were incurred | Rates Officer, Executive Strategic Advisor, GM - Corporate Services, Manager - Regulatory Services, GM - City Assets, Senior Manager - | | public authority |

| Environment Protection Act 1993 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 140(3a)(b) | Certify a code, standard or other document for the purposes of legal proceedings | Manager - Regulatory Services, Senior Community Inspector | | administering agency |

# Instrument of Delegation under the Environment Protection Regulations 2023

| Environment Protection Regulations 2023 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 82(2) | Elect by written notice to the Environment Protection Authority not to comply with regulations 74 and 75 in respect of solid waste and to take the solid mass of waste to be as calculated in accordance with the formula in regulation 82(2)(b) | Not Sub-Delegated by the CEO | | council |

# Instrument of Delegation under the Expiation of Offences Act 1996

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 5(1) | Give an expiation notice to an alleged offender | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, Manager - Engineering Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Quality Coordinator - Support Services, Traffic Engineer, Senior | Delegates must be an Authorised Officer as listed in the City of Playford Authorised Officer Register | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Land Development Civil Engineer, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 5(3)(a) | Provide that an offence against a regulation or by-law for which the Council may impose a penalty may be expiated | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory Services, Manager - Engineering Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Quality Coordinator - Support Services, Traffic Engineer, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Land Development Civil Engineer, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 5(3)(b | Fix an expiation fee for an offence against a regulation or by-law for which the Council may impose a penalty may be expiated | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, Manager - Engineering Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Quality Coordinator - Support Services, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Land Development Compliance Officer, Land Development Civil Engineer, Building Inspector, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 8(1) | Receive notice from alleged offender electing to be prosecuted for an offence | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Cadet Planner, Land Development Engineer, Senior Land Development Engineer, Cadet Building Officer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, Manager - Engineering Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Development Support Officer, Senior Community Inspector, Quality Coordinator - Support Services, Traffic Engineer, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Administration Officer - Regulatory Services , Land Development Civil Engineer, Building Inspector, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 8A(1) | Receive application from person in receipt of an expiation notice seeking review on grounds that the offence is trifling | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Cadet Planner, Land Development Engineer, Senior Land Development Engineer, Cadet Building Officer, Senior Traffic Engineer, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, Manager - | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Engineering Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Development Support Officer, Senior Community Inspector, Quality Coordinator - Support Services, Traffic Engineer, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Land Development Civil Engineer, Building Inspector, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 8A(2) | Require applicant to provide further information | Senior Development Officer – Building , Cadet Planner, Manager - Regulatory Services, GM - City Services, Manager - | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 8A(3) | Require application to be verified by a statutory declaration | Senior Development Officer – Building , Cadet Planner, Manager - Regulatory Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 8A(4) | Determine application | Senior Development Officer – Building , Cadet Planner, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 8A(5) | Withdraw expiation notice if satisfied that the offence is trifling | Senior Development Officer – Building , Cadet Planner, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 11(1) | Issue an expiation reminder notice to alleged offender | Environmental Health Officer, Development Officer - Building, Fire | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Prevention Officer, Community Inspector, Cadet Planner, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 11A(1) | Issue an expiation enforcement warning notice | Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Cadet Planner, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 11A(2) | Assess acceptability of nomination, statutory declaration or other document provided by alleged offender | Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Cadet Planner, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 12 | Accept a later payment of amount due under an expiation notice | Senior Development Officer – Building , Cadet Planner, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 16(1) | Withdraw an expiation notice in prescribed circumstances | Senior Development Officer – Building , Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 16(2) | Refund expiation fee or instalment paid if expiation notice is withdrawn | Senior Development Officer – Building , Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 16(5) | Prosecute offence following withdrawal of expiation notice | Senior Development Officer – Building , Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 16(6) | Withdraw expiation notice if alleged offender has not received notice during expiation period due to error of issuing authority, postal service or email | Senior Development Officer – Building , Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 16(11) | Inform Chief Recovery Officer of the withdrawal of an expiation notice | Senior Development Officer – Building , Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Senior Manager - Regulatory and Community Safety | | |
| section 17(3) | Pay half of expiation fee for offence reported by the police or another officer of the Crown into the Consolidated Account | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 18(1) | Enter an agreement with the Chief Recovery Officer in relation to the exchange of information | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, | | issuing authority |

| Expiation of Offences Act 1996 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Development Support Officer, Senior Community Inspector, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Building Inspector, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |

# Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017

| Fines Enforcement and Debt Recovery Act 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(2) | Pay prescribed fee to Chief Recovery officer for a determination under section 9 | GM - Corporate Services, Senior Manager - Financial Services | | issuing authority |
| section 20(4) | Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 20(18) | Receive notice from the Chief Recovery Officer of the termination or an arrangement with an alleged offender | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | issuing authority |
| section 20(19)(c) | Receive notice from the Chief Recovery Officer of the reinstatement of an arrangement with an alleged offender | Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Administration Officer - Regulatory Services , Senior Manager - Regulatory and Community | | issuing authority |

| Fines Enforcement and Debt Recovery Act 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 22(1) | Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender | Senior Development Officer - Planning, Senior Development Officer – Building , Environmental Health Officer, Development Officer - Building, Fire Prevention Officer, Community Inspector, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Development Support Officer, Senior Community Inspector, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Development Officer - Compliance, Administration Officer - Regulatory Services , Building Inspector, Development Officer - Essential Safety Provisions, Development Administration Officer , Senior Manager - Regulatory and Community Safety , | | issuing authority |

| Fines Enforcement and Debt Recovery Act 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Parking Inspector | | |
| section 22(2) | Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice | GM - Corporate Services, Senior Manager - Financial Services | | issuing authority |
| section 22(16) | Receive notice from the Chief Recovery Officer of an enforcement determination | Not Sub-Delegated by the CEO | | issuing authority |
| section 23(3) | Participate in proceedings reviewing an enforcement determination of the Chief Recovery Officer | Not Sub-Delegated by the CEO | | issuing authority |

# Instrument of Delegation under the Fire and Emergency Services Act 2005

| Fire and Emergency Services Act 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 81(13a) | Appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005 | Fire Prevention Officer | | rural council<br>councils with a designated urban bushfire risk area |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 4A(3) | Participate in consultation with the South Australian Fires and Emergency Services Commission (SAFES Commission) regarding designation of an area of urban bushfire risk within council area | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 71C | Enter an arrangement with the State Bushfire Coordination Committee for the use of council staff, equipment or facilities | Manager - Parks & Landscapes, Manager - Procurement and Accounts Payable, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 72D | Enter an arrangement with a bushfire management committee for the use of council staff, equipment or facilities | Fire Prevention Officer, GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section | Participate in consultation with a bushfire management committee regarding creation or | Fire Prevention Officer, Manager - Regulatory Services, | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 73A(7)(b)(iv) | amendment of a bushfire management area plan which includes the council area | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 81(13b) | Apply to the Chief Officer of the South Australian Country Fire Service (SACFS Chief Officer) for an exemption from the requirement to appoint a person to be an authorised officer to issue permits under section 81 of the Fire and Emergency Services Act 2005 | Fire Prevention Officer | | rural council<br>councils with a designated urban bushfire risk area |
| section 87(1) | Require a person to remove flammable debris on or in the vicinity of, a road as a result of work carried on by that person | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban bushfire risk area |
| section 87(2)(a) | Burn or remove flammable debris left on road in contravention of a requirement under section 87(1) | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | | bushfire risk area |
| section 87(2)(b) | Recover costs of burning or removing flammable debris left on road in contravention of a requirement under section 87(1) | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban bushfire risk area |
| section 94(3) | Participate in consultation with the SACFS Chief Officer with respect to a proposed withdrawal of council functions and powers | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban bushfire risk area |
| section 94(4)(a) | Make a written submission to the Minister in relation to a recommendation of the SACFS Chief Officer to withdraw council function and powers | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban bushfire risk area |
| section 94(4)(b) | Request and undertake a delegation to the Minister to discuss a recommendation of the SACFS Chief Officer to withdraw council function and powers | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | | bushfire risk area |
| section 94(6) | Receive written reasons for a decision of the Minister to withdraw the powers and functions of the council | Fire Prevention Officer, Not Delegated to the CEO | | rural council<br>councils with a designated urban bushfire risk area |
| section 103(1) | Request the SACFS Chief Officer to appoint a person as a fire control officer | Not Sub-Delegated by the CEO | | council |
| section 103(2) | Participate in consultation with the SACFS Chief Officer regarding proposed appointment of a fire control officer for a designated area of the State which includes the council area | Not Sub-Delegated by the CEO | | council |
| section 105 | Pay any fine recovered for a summary offence under Part 4A committed in the council area where the complaint has been laid by the council into the general revenue of the council | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 105A | Appoint an authorised person for the purposed of Part 4A of the Fire and Emergency Services Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 105B(1) | Appoint a fire prevention officer by a rural council or a council with a designated urban bushfire risk area | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 105B(4) | Apply to SACFS Chief Officer for an exemption from requirement to appoint a fire prevention officer | Not Sub-Delegated by the CEO | | council |
| section 105D(1)(c) | Approve the delegation by a fire prevention officer of a power or function under the Act to another person or body | GM - City Services, Senior Manager - Development Services, Senior Manager - | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 105D(4) | Receive report from a fire prevention officer regarding delegation of a power or function under the Act to another person or body | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 105E | Provide report regarding the exercise or discharge of the functions, power or responsibilities of a fire prevention officer for the council area to the SAFES Commission, the State Bushfire Coordination Committee or a bushfire management committee for the council area | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 105F(5) | Issue notice to owner of land who has failed to take reasonable steps to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior | | authorised person |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | land to remedy the default or protect the land or property | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 105F(9)(c) | Publish notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property on website or a newspaper and leaving a copy of notice on land | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | authorised person |
| section 105F(10) | Vary or revoke a notice to owner of land who has failed to comply with section 105F(1) to remedy the default or protect the land or property | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | authorised person |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 105G(1) | Take reasonable steps in regard to land under the care, control or management of the council which is situated in the country or in a designated urban bushfire risk area to prevent or inhibit the outbreak or spread of fire, protect property on the land from fire and minimise the threat to human life from fire on the land | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 105G(5) | Participate in consultation with the Minister regarding a referral from the SACFS Chief Officer alleging a failure of the council to comply with section 105G(1) | Fire Prevention Officer, GM - Corporate Services, Manager - Regulatory Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 105G(6) | Receive notice of requirements from the Minister | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 105G(7) | Comply with requirements of a notice issued to the council by the Minister under section 105G(6) | Fire Prevention Officer, GM - Corporate Services, Manager - Regulatory Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 105J(1)(a) | Give notice of intended entry of land to the owner of land | Fire Prevention Officer, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | authorised person |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 105J(1)(b) | Use reasonable force to break into or open any part of, or anything on, the land with the authority of a warrant issued by a magistrate or if immediate action is required | Fire Prevention Officer, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | authorised person |
| section 105J(3) | Apply to a magistrate for a warrant to use reasonable force to break into or open any part of, or anything on, the land | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Must be an Authorised Officer | authorised person |
| section 105J(4)(a) | Give directions with respect to stopping, securing or movement of a vehicle, plant, equipment or other | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior | Must be an Authorised Officer | authorised person |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | thing | Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 105J(4)(b) | Take photographs, films, audio, video or other recordings | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Must be an Authorised Officer | authorised person |
| section 105J(4)(a) | Give directions reasonably required in connection with the exercise of a power under Part 4A | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community | Must be an Authorised Officer | authorised person |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 105J(5) | Select assistants to accompany authorised person in exercise of power under Part 4A | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Must be an Authorised Officer | authorised person |
| section 105J(6) | Carry out requirements of a notice under section 105F(5) if the owner of land fails to comply | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Must be an Authorised Officer | authorised person |
| section | Authorise a person to carry out requirements of a notice under section 105F(6) on behalf of an | Manager - Regulatory Services, GM - City Services, Senior | | council |

| Fire and Emergency Services 2005 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 105J(7) | authorised person if the owner of land fails to comply | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 105J(8) | Recover the reasonable costs and expenses incurred in taking action under section 105J(6) | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Must be an Authorised Officer | authorised person |
| section 129 | Erect a siren for the purpose of giving warning of the outbreak or threat of fire or an emergency | Not Delegated to the CEO | This provision does not apply to City of Playford. | council |

# Instrument of Delegation under the Fire and Emergency Services Regulations 2021

| Fire and Emergency Services Regulations 2021 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 30(4) | Participate in consultation with the South Australian Country Fire Service Chief Officer in regard to a notice prohibiting or restricting the lighting or maintaining of a fire | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 32(3) | Declare by notice in the Gazette that part of the council area is an area in which a person may operate a gas or electric element for cooking purposes in the open air contrary to the terms of a total fire ban | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 32(4)(d) | Determine conditions to apply to a notice published under regulation 32(3) | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory | | council |

| Fire and Emergency Services Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | and Community Safety | | |
| regulation 32(5) | Provide a copy of a notice published under regulation 32 to the South Australian Country Fire Service Chief Officer | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 48(2) | Issue a certificate of identity to a fire prevention officer or assistant fire prevention officer | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Regulatory Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety , Governance Trainee | | council |
| regulation | Accept the surrender of a certificate of identity on person ceasing to be a fire prevention officer or | Senior Governance Officer, Governance Officer, GM - Corporate | | council |

| Fire and Emergency Services Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 48(4) | assistant fire prevention officer | Services, Manager - Regulatory Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety , Governance Trainee | | |
| regulation 49(1)(a) | Light a fire on a road or on the verge of a road | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | responsible authority |
| regulation 49(1)(b) | Direct or regulate the movement of persons, vehicles or animals along a road where a fire lit by the council under regulation 49(1)(a) is burning | Fire Prevention Officer, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | responsible authority |

| Fire and Emergency Services Regulations 2021 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 64(b) | Make representations in relation to a fire or other emergency to the South Australian Fire and Emergency Services Commission or an emergency services organisation | GM - City Services | In consultation with Incident Management Team of the Council. | council |

# Instrument of Delegation under the Food Act 2001

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 29 | Elect to charge a person with a summary offence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| section 42(2) | Approve the removal or interference with a thing to which a seizure order relates | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section | Authorise the release of a thing seized under a | Environmental Health Officer, | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 42(3)(a)(i) | seizure order | GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 42(3)(a)(ii) | Order that food or any other perishable thing be forfeited to the enforcement agency | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 42(3)(a)(ii) | Receive food or any other perishable thing being forfeited to the enforcement agency by order of the enforcement agency | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Food Act 2001 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 42(3)(b)(i) | Receive food or any other perishable thing being forfeited to the enforcement agency by court order | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 42(3)(d) | Deal with food or any other perishable thing in accordance with a determination of the Minister | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 42(3)(e) | Dispose of a thing forfeited to the enforcement agency under pursuant to section 42 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory | | enforcement agency |

| Food Act 2001 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | and Community Safety | | |
| section 52(2) | Pay compensation if there were no grounds for the council's Chief Executive Officer to make a prohibition order under section 46 | GM - City Services, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 52(3) | Send written notification of determination as to the payment of compensation to each applicant for compensation | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 79(1)(a) | Determine the priority classification of individual food businesses in its council area for the application of any requirements of the regulations relating to food safety programs | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section | Determine the frequency of auditing of any food safety | Environmental Health Officer, | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 79(1)(b) | programs required by the regulations in relation to food businesses in the council area | GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 79(3) | Provide written notification to the proprietor of a food business in the council area of the priority classification of its business, the food safety audit frequency and the date by which a food safety program required by the regulations must be implemented | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 79(4) | Change the priority classification of a food business in the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 79(5) | Provide written notification to the proprietor of a change to the priority classification of the proprietor's food business | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 81(1) | Receive a report from a food safety auditor of the results of any audit or assessment carried out by the food auditor for the purposes of the Act | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 81(6) | Receive a report from a food safety auditor recommending that the priority classification of a food business be changed | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | and Community Safety | | |
| section 81(7) | Provide a copy of any report received from a food safety auditor of the results of any audit or assessment carried out by the food auditor to the proprietor of the food business audited or assessed | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 86(1) | Receive written notice of information specified in the Food Safety Standards from a food business proposed to be conducted in the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 86(2) | Receive written notice of information specified in the Food Safety Standards from a food business conducted in the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 86(3) | Receive written notice of transferred ownership or a change in name or address of a food business conducted in the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 88(5) | Consent in writing to the delegation of a power of the relevant authority to the enforcement agency | Not Sub-Delegated by the CEO | | enforcement agency |
| section 89 | Undertake the functions in relation to the administration of the Act conferred or imposed upon the enforcement agency by the Act or by delegation | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory | | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | and Community Safety | | |
| section 90 | Participate in consultation with the relevant authority in regard to proposed conditions or limitation on the exercise of functions of the enforcement agency under the Act | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 94(1) | Appoint persons with appropriate qualification or experience to be authorised officers | GM - City Services, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 94(2) | Prepare and maintain a list of authorised officers | Senior Governance Officer, Governance Officer, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Regulatory and Community Safety , Governance Trainee | Senior Manager appoints authorised officers, and Governance staff maintain a register. | enforcement agency |

| Food Act 2001 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 95(1) | Provide each authorised officer with a certificate of authority | Senior Governance Officer, Governance Officer, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Regulatory and Community Safety , Governance Trainee | Governance only issue identity cards on receipt of approved Instrument of Authorisation. | enforcement agency |
| section 95(2) | Limit the authority of an authorised officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 104(1) | Send samples retained under the Act to an independent analyst in accordance with a court order | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

# Instrument of Delegation under the Food Regulations 2017

| Food Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 13(a) | Impose a fee for the carrying out of an inspection of food premises or food transport vehicles | Environmental Health Officer, GM - Corporate Services, GM - City Services, Manager - Finance, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| regulation 13(b) | Recover a fee imposed under regulation 13(a) from the occupier of the premises or owner or operator of the vehicle | Rates Officer, Environmental Health Officer, GM - Corporate Services, GM - City Services, Manager - Finance, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

# Instrument of Delegation under the Freedom of Information (Fees and Charges) Regulations 2018

| Freedom of Information (Fees and Charges) Regulations 2018 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 5 | Waive or remit fee or charge | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Quality Coordinator - Records Management and Records Management Officer must be an accredited FOI Officer. | agency |

# Instrument of Delegation under the Freedom of Information Act 1991

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(1a) | Publish an up-to-date information statement containing the information listed in section 9(2) in the manner prescribed by the regulations | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 10(1) | Cause copies of the most recent information statement and each policy document to be available for inspection and purchase by members of the public | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 15 | Take reasonably practicable steps to assist the applicant to | Quality Coordinator - | | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | provide information to enable the document to which the application related be identified | Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | |
| section 16(1) | Transfer an application for access to a document to another agency | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 16(3) | Notify the applicant of the transfer of the application for access to a document to another agency | Quality Coordinator - Information Management, Manager - Information Management | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 17(1) | Request the applicant to pay a reasonable amount by way of advance deposit if the cost of dealing with an application is likely to exceed the application fee | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 17(2) | Request the applicant to pay a reasonable amount by way of further advance deposit if the cost of dealing with an application is likely to exceed the application fee and advance deposit already paid | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 18(1) | Refuse to deal with an application if the work involved in dealing with the application would substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions. | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management | | |
| section 18(2) | Assist an applicant to amend the application so that the work involved in dealing with the application would not substantially and unreasonably divert the council's resources from their use by the council in exercise of its functions. | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 18(2a) | Refuse to deal with an application if the application is part of a pattern of conduct that amounts to an abuse of the right of access or is made for a purpose other than to obtain access to information | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 18(3) | Refuse to deal with an application if the council has requested payment of an advance deposit and payment of the deposit has not been made within the period specified in the request | Quality Coordinator - Information Management, Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management Officer, Manager - Information Management | | |
| section 18(4) | Refund any amount of advance deposit which exceeds the council's costs of dealing with the application, if the council refuses to deal with the application | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 18(5) | Provide notice to the applicant that the council is refusing to deal with the application | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 19(1) | Determine: | Quality Coordinator - Information | | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (a) whether access to a document is to be given, deferred or refused;<br>(b) any charge payable in respect of giving access; and<br>(c) any charge payable for dealing with the application | Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | |
| section 20(1) | Refuse access to a document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 21(1) | Defer access to a document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 22(1) | Determine the form of access to a document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 22(2) | Determine to provide access to a document in a form other than that requested by the applicant | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 22(4) | Agreeing with an applicant the form of access to a document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management | | |
| section 22(5) | Refuse to give access to a document if a charge payable in respect of the application, or giving access to the document, has not been paid | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 23(1) | Notify an applicant to the agency's determination or, if relevant, that the agency does not hold the document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 25(2) | Obtain the views of the government of the Commonwealth or of another State or a council (including a council constituted under the law of another State) as to whether a document is an | Quality Coordinator - Information Management, Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | exempt document | Management Officer, Manager - Information Management | | |
| section 25(2) | Provide view as to whether a document is an exempt document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | council |
| section 25(3) | Notify the relevant government or council<br>(a) that the agency has determined to provide access to the document;<br>(b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and<br>(c) the procedures to be followed to exercise those rights of review | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 25(3)(d) | Apply for a review of a decision to provide access to a document under section 25(3) | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | council |
| section 26(2) | Notify a person that access to a document containing information concerning his or her personal affairs is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 26(3) | Notify the relevant person:<br>(a) that the agency has determined to provide access to the document;<br>(b) of the rights of review conferred by the Freedom of | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | Information Act in relation to that determination; and<br>(c) the procedures to be followed to exercise those rights of review | Management | | |
| section 26(4)(c) | Form the opinion that disclosure of information may have an adverse effect on the physical or mental health, or emotional state, of the applicant | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 27(2) | Notify a person that access to a document concerning trade secrets, of a commercial value or concerning the business, professional, commercial or financial affairs of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 27(3) | Notify the relevant person: | Quality Coordinator - | | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (a) that the agency has determined to provide access to the document;<br>(b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and<br>(c) the procedures to be followed to exercise those rights of review | Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | |
| section 28(2) | Notify a person that access to a document containing information concerning research that is being, or is intended to be, carried out by or on behalf of the person is being sought under the Freedom of Information Act and seek that person's views on whether the document is an exempt document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 28(3) | Notify the relevant person:<br>(a) that the agency has determined to provide access to the document;<br>(b) of the rights of review conferred by the Freedom of Information Act in relation to that determination; and | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (c) the procedures to be followed to exercise those rights of review | Management | | |
| section 29(3) | Confirm, vary or reverse a determination under Part 3 following an application for an internal review | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 29(4) | Refund any application fee paid in respect of the internal review if the agency varies or reverses a determination so that access to a document is given | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 33 | Take reasonably practicable steps to assist an applicant to provide information to enable the identification of an agency's | Quality Coordinator - Information Management, | Must be an accredited FOI | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | document to which access has been given | Information Management Officer, Manager - Information Management | Officer. | |
| section 34(a) | Amend records in accordance with an application under section 30 | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 34(a) | Refuse to amend records in accordance with an application under section 30 | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 35 | Refuse an application to amend records | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 36(1) | Notify applicant of determination regarding an application to amend records or that the agency does not hold the record | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 37(2) | Add to the agency's record a notation specifying that the applicant claims that the record is incomplete, incorrect, out-of-date or misleading and including any information which the applicant claims is required to bring the record up-to-date | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management | | |
| section 37(2) | Notify the applicant of the nature of the notation | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 37(3)(a) | Provide a statement to a person to whom the agency discloses information stating that the person to whom the information relates claims that the information is incomplete, incorrect, out-of-date or misleading and setting out the particulars of the notation added to its records in compliance with section 37(2) | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 37(3)(b) | Provide a statement as to the reasons for the agency's refusal to amend the records in accordance with the notation | Quality Coordinator - Information Management, Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management Officer, Manager - Information Management | | |
| section 38(3) | Confirm, vary or reverse a determination under Division 1, Part 4 following an internal review | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 39(5)(c)(i) | Participate in a settlement between the participants to a review | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section | Request a suspension of the proceedings under section 39 to | Quality Coordinator - Information | | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 39(5)(c)(ii) | allow an opportunity for a settlement to be negotiated | Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | |
| section 39(7) | Cooperate in a process proposed by a relevant review authority for the purposes of the conduct of an external review | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 39(9)(a) | Advise a relevant review authority for the purposes of the conduct of an external review that a determination of the agency was made on grounds of the public interest | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 40(1) | Apply to South Australian Civil and Administrative Tribunal for a review of a determination by the relevant review authority on an external review on a question of law | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 40(7) | Advise South Australian Civil and Administrative Tribunal that a determination of the agency was made on grounds of the public interest | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 41(1) | Apply to South Australian Civil and Administrative Tribunal to receive evidence and hear argument in the absence of the public, the other party to the review and the party's representative in respect of a restricted document | Quality Coordinator - Information Management, Information Management Officer, Manager - Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management | | |
| section 53(2a) | Waive, reduce or remit a fee or charge | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 53(3) | Review a fee or charge on application of the person required to pay the fee or charge and if appropriate reduce the fee or charge | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 53(5) | Recover a fee or charge as a debt | Quality Coordinator - Information Management, Information | Must be an accredited FOI Officer. | agency |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management Officer, Manager - Information Management | | |
| section 54AA(a) | Furnish information to the Minister as required by notice in the Gazette | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| section 54AA(b) | Comply with requirement of the Minister regarding furnishing and keeping records | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| clause 3(b), | Provide notice that information would be protected from disclosure under a corresponding law of the Commonwealth or | Quality Coordinator - Information | | council |

| Freedom of Information Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| Schedule 1 | another State | Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | |
| clause 13(2)(b)(iii), Schedule 1 | Approve a term of a contract which contains matter the disclosure of which would constitute a breach of contract or found an action for breach of confidence | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |
| clause 13(6), Schedule 1 | Notify the Minister of the approval of a term of a contract in accordance with clause 13(2)(b)(iii) | Quality Coordinator - Information Management, Information Management Officer, Manager - Information Management | Must be an accredited FOI Officer. | agency |

# Instrument of Delegation under the Gas Act 1997

| Gas Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 47(3)(b) | Agree to a gas entity carrying out work on public land owned by the council | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | | council |
| section 47(7) | Refer a dispute between the council and a gas entity regarding whether work should be permitted on public land of the conditions on which work should be permitted to the Minister | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | | council |
| section 47(9)(a) | Make representations to the Minister on questions at issue in the dispute | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | | council |

| Gas Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 47(9)(b) | Settle a dispute with a gas entity by agreement | Senior Manager - City Property, GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | | council |

# Instrument of Delegation under the Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW)

| Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 13(1)(b) | Consent to the Regulator making an HML declaration | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 14(3) | Require a condition on an HML declaration that stated intelligent access conditions are imposed on the use of a stated type of HML heavy vehicle under the higher mass limits in an area or on a route to which the declaration applies | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, GM - City Assets, Senior Manager - City & Corporate Plans | | road manager |

| Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 14(4)(a) | Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 14(4)(a) | Provide to the regulator written reasons for the road manager's decision to give consent to the making of the declaration subject to the condition | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 15(4)(b) | Consent to the amendment of a map or list | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & | | road manager |

| Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| regulation 18(2) | Request the Regulator to amend or cancel an HML declaration | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 22(1)(b) | Consent to the Regulator granting an HML permit for an HML heavy vehicle | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |

| Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 29(4)(c) | Consent to an amendment to an HML permit sought by the holder of the permit | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 31(2) | Request the Regulator to amend or cancel an HML permit | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | road manager |
| regulation 41(1) | Consent to the declaration by the regulator of areas, roads and routes and major roads under regulation 40 | Transport Planner , Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Senior Manager - City & | | road manager |

| Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Corporate Plans, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |

# Instrument of Delegation under the Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013)

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 118(1)(b) | Consent to a mass or dimension exemption (notice) for a category of heavy vehicle | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | | road manager |
| section 124(1)(b) | Consent to a mass or dimension exemption (permit) for a heavy vehicle | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land | | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Civil Engineer | | |
| section 139(1)(b) | Consent to the grant of a class 2 heavy vehicle authorisation (notice) | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | | road manager |
| section 145(1)(b) | Consent to the grant of a class 2 heavy vehicle authorisation (permit) | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | | road manager |
| section | Request an extension to the time periods in | Transport Planner , Land Development Engineer, Senior | | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 156(2) | section 156(1) | Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | |
| section 156A(4) | Provide a written statement to the Regulator explaining the road manager's decision not to consent to the grant of a mass or dimension authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 159(2) | Notify the regulator that a route assessment is required for the road manager determining whether to give consent and the fee payable under law (if any) for the route assessment | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Corporate Plans, Land Development Civil Engineer | | |
| section 159(4)(a) | Cease considering whether or not to provide consent pending the payment of a fee | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 160(1) | Require a condition on the mass or dimension authority that:<br>(a) except in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition is imposed on the authority; or<br>(b) in the case of a class 2 heavy vehicle authorisation (notice)—the condition that a stated road condition of a type prescribed by the national regulations is imposed on the authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 160(2)(a) | Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension authority subject to the condition | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 161(1) | Require a condition on the mass or dimension authority that a stated travel condition is imposed on the authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 161(2) | Provide a written statement to the Regulator explaining the road manager's decision to give consent to the grant of a mass or dimension | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - | Delegates must be authorised by the Office of the National Heavy | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | authority subject to the condition | Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Vehicle Regulator. | |
| section 162(1) | Request the Regulator to impose a stated vehicle conditions on a mass or dimension authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 167(2)(b) | Provide notice of objection to the Regulator in relation to a proposed replacement authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 167(2)(b) | Seek an extension of time in which to lodge a notice of objection to a proposed replacement authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 167(2)(b) | Provide notice to Regulator that the road manager gives or refuses consent to a proposed replacement authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 169(1) | Consent to the grant of a mass or dimension authority for a trial period | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - | Delegates must be authorised by the Office of the National Heavy | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Vehicle Regulator. | |
| section 170(3) | Lodge an objection with the Regulator in respect of the renewal of a mass or dimension authority for a further trial period | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 174(2) | Request the Regulator to amend the mass or dimension authority or cancel the authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 176(4)(c) | Consent to an amendment of a mass or dimension authority requested by the holder of the permit | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 178(2) | Request the Regulator to amend or cancel a mass or dimension authority | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Land Development Civil Engineer | Delegates must be authorised by the Office of the National Heavy Vehicle Regulator. | road manager |
| section 611(2) | Apply for a compensation order | Not Sub-Delegated by the CEO | | road manager |

| Heavy Vehicle National Law (schedule to the Heavy Vehicle National Law (South Australia) Act 2013) | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 612(2)(c) | Issue a certificate for the purposes of the assessment of a compensation order | Not Sub-Delegated by the CEO | | road manager |
| section 613(1) | Provide a copy of a certificate to be submitted under section 612(2)(c) in a proceeding for a compensation order to the defendant at least 28 days prior to the date fixed for the hearing or the proceeding | Not Sub-Delegated by the CEO | | public authority |
| section 643(2) | Undertake an internal review of a reviewable decision | Not Sub-Delegated by the CEO | | road manager |
| section 645(5) | Provide notice of internal review decision and reasons for decision to the Regulator | Not Sub-Delegated by the CEO | | road manager |
| section 646(6)(a)(ii) | Agree with the Regulator a longer period for undertaking an internal review | Not Sub-Delegated by the CEO | | road manager |

# Instrument of Delegation under the Independent Commission Against Corruption Act 2012

| Independent Commission Against Corruption Act 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18B(4)(a) | Report to the Office for Public Integrity in accordance with the directions issued under section 18B of the Independent Commissioner Against Corruption Act | Not Sub-Delegated by the CEO | | public authority |
| section 18B(4)(b) | Report to the Office for Public Integrity any matter the council reasonably suspects involves corruption in public administration | Not Sub-Delegated by the CEO | | public authority |
| section 18E(3)(a) | Produce a specified document or document relating to specified matter | Not Sub-Delegated by the CEO | | public authority |
| section 18E(3)(b) | Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration | Not Sub-Delegated by the CEO | | public authority |

| Independent Commission Against Corruption Act 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18F(1)(b) | Act on a referral from the Office for Public Integrity | Not Sub-Delegated by the CEO | | public authority |
| section 28 | Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the person heading the investigation requires, verify the statement by statutory declaration | Not Sub-Delegated by the CEO | | public authority |
| section 34(1) | Undertake a joint investigation with the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 34(3) | Provide comments to the Independent Commission Against Corruption with respect to the terms of a notice issued under section 34(1) of the Independent Commission Against Corruption Act | Not Sub-Delegated by the CEO | | public authority |
| section 36(1)(b) | Act on a referral from the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |

| Independent Commission Against Corruption Act 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 36(4) | Comply with direction or guidance given by the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 36(7) | Comply with varied or further direction or guidance issued by the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 36(8) | Provide comments to the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 39A(1) | Ensure each person who was the subject of an investigation in relation to a matter referred to the Council by the Independent Commission Against Corruption is informed of a determination of the council not to further investigate or deal with the matter | Not Sub-Delegated by the CEO | | public authority |
| section 40(2) | Assist the Independent Commission Against Corruption in an evaluation of the practices, policies and procedures of the council | Not Sub-Delegated by the CEO | | public authority |

| Independent Commission Against Corruption Act 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 41(1) | Comply with recommendations of the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 41(4) | Provide comments to the Independent Commission Against Corruption | Not Sub-Delegated by the CEO | | public authority |
| section 44(1) | Assist public officers of the council to comply with requirements and directions issued under the Independent Commission Against Corruption Act | Not Sub-Delegated by the CEO | | public authority |
| section 56A(1)(b) | Receive and use evidence or information for the purposes of any criminal investigation or proceedings, proceedings for the imposition of a penalty and any disciplinary investigation or action | Not Sub-Delegated by the CEO | | public authority/ prosecution authority |
| Clause 9(6), Schedule 4 | Act on a referral of the inspector | Not Sub-Delegated by the CEO | | public authority |

# Instrument of Delegation under the Labour Hire Licensing Act 2017

| Labour Hire Licensing Act 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 16(1) | Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence under section 15 of the Labour Hire Licensing Act 2017 | GM - Corporate Services, GM - City Services, GM - City Assets | | designated entity |
| section 32(2) | Lodge an objection with the Commissioner of Consumer Affairs to an application for a licence to which section 31 of the Labour Hire Licensing Act 2017 applies | GM - Corporate Services, GM - City Services, GM - City Assets | | designated entity |
| section 42(2) | Appeal against the grant of a licence to the District Court | GM - Corporate Services, GM - City Services, GM - City Assets | | designated entity |
| section | Require the Commissioner for Consumer Affairs to provide reasons | GM - Corporate Services, GM - City | | designated entity |

| Labour Hire Licensing Act 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 42(4) | for the Commissioner’s decision | Services, GM - City Assets | | |

# Instrument of Delegation under the Land and Business (Sale and Conveyancing) Act 1994

| Land and Business (Sale and Conveyancing) Act 1994 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7 | Respond to enquiries regarding prescribed matters by a vendor of land | Senior Development Officer - Planning, Development Services Officer, Development Officer - Planning, Cadet Planner, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Development Officer - Growth, Senior Manager - Regulatory and Community Safety | | council |
| section 8 | Respond to enquiries regarding prescribed matters by a vendor of a small business | Senior Development Officer - Planning, Development Services Officer, Development Officer - Planning, Cadet Planner, Senior Development Officer - Planning (Major Projects), GM - City Services, | | council |

| Land and Business (Sale and Conveyancing) Act 1994 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Building & Compliance, Senior Manager - Development Services, Development Officer - Growth, Senior Manager - Regulatory and Community Safety | | |
| section 12 | Provide information regarding any charge or prescribed encumbrance over land within the council's area of which the council has the benefit or insurance under Division 3 of Part 5 of the Building Work Contractors Act 1995 in relation to a building on land within the council's area | Development Officer - Planning, Cadet Planner, GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the Landscape South Australia (General) Regulations 2020

| Landscape South Australia (General) Regulations 2020 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 10(1)(b) | Make submissions to the regional landscape board | Not Sub-Delegated by the CEO | | council |
| regulation 13(3) | Pay monies to the regional landscape board | Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |
| regulation 14(9) | Furnish a regional landscape board with a reasonable estimate of the costs that the council expects to claim under regulation 14 of the Landscape South Australia (General) Regulations 2019 | Rates Officer, GM - Corporate Services, GM - City Services, Manager - Finance, Senior Manager - Financial Services, Senior Manager - Development Services | | council |
| regulation 14(13) | Furnish a regional landscape board with an invoice setting out the amount the council is claiming and the | Rates Officer, Manager - Finance, Manager - Rates, Senior Manager | | council |

| Landscape South Australia (General) Regulations 2020 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | calculations used by the council to determine the amount | - Financial Services | | |

# Instrument of Delegation under the Landscape South Australia (Water Management) Regulations 2020

| Landscape South Australia (Water Managementl) Regulations 2020 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 22(2) | Determine the form of notice to be provided for the purpose of section 113(2)(c) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 24(2) | Increase the period of time for the purposes of section 113(5) of the Landscape South Australia Act from the period prescribed in regulation 24(1) of the Landscape South Australia (Water Management ) Regulations | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |

# Instrument of Delegation under the Landscape South Australia Act 2019

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 17(4)(a) | Provide an up-to-date copy of the voters roll for the area of the council to the person conducting an election for the members of the regional landscape board | GM - City Assets, Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |
| section 25(4) | Work collaboratively with the regional landscape board | GM - City Services, GM - City Assets | | council |
| section 32(7) | Consent to the Governor making a proclamation under sections 32(1), 32(2) or 32(6) in relation to infrastructure or land vested in or under the care, control or management of the council | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section | Approve the delegation by a regional landscape board of a function or power vested in the regional landscape board | Not Sub-Delegated by the CEO | | council |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 37(1)(c) | under any Act to the council or an officer of the council | | | |
| section 41(b) | Enter an arrangement with the regional landscape board to make use of the services of staff, equipment or facilities of the council | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | public authority |
| section 47(7) | Consider any regional landscape plan in the performing of functions or the exercise of powers under any Act | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 51(5)(b) | Participate in consultation with the regional landscape board in regard to a prescribed levy proposal to the extent required by regulations | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 66(1) | Contribute to the costs of the regional landscape board performing its functions | Not Delegated to the CEO | | council |
| section 67(1) | Pay contribution to the costs of the regional landscape board performing its functions | GM - Corporate Services, GM - City Services, Manager - Finance, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 67(2) | Pay contribution to the costs of the regional landscape board performing its functions | GM - Corporate Services, GM - City Services, Manager - Finance, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 69(10) | Apply to the regional landscape board for a refund of an amount of the regional landscape levy | Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |
| section 72(6)(a) | Enter an arrangement with the regional landscape board for service of a notice to be effected as part of any other notice serviced by the council | Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | public authority |
| section 72(6)(b) | Enter an arrangement with the regional landscape board for the collection of a levy to be effected by the council | Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | public authority |
| section 101(6) | Make a submission to the Minister regarding proposed declaration of a prescribed water resource | GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 103(3) | Appoint the Minister, a regional landscape board, a designated entity, a council or a council subsidiary in place of the council as the 'relevant authority' | Not Delegated to the CEO | | relevant authority |
| section 104(3) | Grant a person a water management authorisation or permit to undertake an activity prescribed in sections 104(3)(e) or 104(3)(f) of the Landscape South Australia Act (except in the case of the discharge of water into a watercourse for the purpose of running the water down the watercourse for storage in a reservoir or other facility) | GM - Corporate Services, GM - City Services, GM - City Assets | | relevant authority |
| section 107(1) | Issue a notice to the owner of land in respect of an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 107(2)(b) | Enter land and take action specified in a notice issued under section 107(1) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 112(1) | Approve a form of application in respect of a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 112(6) | Specify conditions on a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 112(9) | Vary, suspend or revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section | Vary a permit for an activity for which the council is the | GM - City Services, Senior | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 112(10) | relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 112(11) | Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 112(12) | Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 112(13) | Revoke a permit for an activity for which the council is the relevant authority as prescribed by section 103(2)(d) of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 112(14) | Serve notice of the variation or revocation of a permit | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 113(2) | Give notice of an application for a permit in accordance with the regulations | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 113(3) | Receive representations in relation to the granting or refusal of a permit | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section | Forward a copy of representations in relation to the | GM - City Services, Senior | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 113(4) | granting or refusal of a permit to the applicant and allow the applicant an opportunity to respond in writing | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 113(6) | Allow a person who made a representation regarding the granting or refusal of a permit the opportunity to appear personally or by representative before the authority | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 113(7) | Allow an applicant to appear personally or by representative before the authority | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 113(8)(a) | Give notice to each person who made a representation to the authority of the authority's decision and the person's appeal rights under the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | relevant authority |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 113(8)(b) | Give notice to the Environment, Resources and Development Court of the authority's decision and the names and addresses of persons who made representations under section 113 of the Landscape South Australia Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 113(13) | Provide for inspection and purchase written representations made under section 113 of the Landscape South Australia Act and the written response of the applicant | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 202(4) | Agree with the Minister that an officer of the council may be appointed as an authorised officer | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section | Receive notice from the Minister of a proposed | GM - City Services, Senior | | council |

| Landscape South Australia Act 2019 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 219(3) | management agreement that provides for the remission of council rates and provide submissions to the Minister on the proposed agreement | Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| clause 89(4)(e) Schedule 5 | Consent to property, assets, rights or liabilities vesting in or attaching to the Council | Not Sub-Delegated by the CEO | | authority |

# Instrument of Delegation under the Liquor Licensing Act 1997

| Liquor Licensing Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 22(1) | Apply to the Court for a review of a decision of the Commissioner in relation to an application for or in relation to a licence | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 37(5) | Participate in consultation with the Minister in relation to any proposed regulations declaring an area to be a prescribed area for the purposes of section 37 of the Liquor Licensing Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | prescribed body |
| section 69(3)(e) | Approval of an application for the extension of a trading area where the relevant area is under the control of the council | Senior Development Officer - Planning, Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Development Officer - Growth, Senior Manager - Regulatory and | | council |

| Liquor Licensing Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 106(2)(b) | Lodge a complaint under section 106(1) regarding unduly offensive, annoying, disturbing or inconvenient activity, noise or behaviour relating to licensed premises | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 106(4) | Request that the matter proceed direct to a hearing | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 106(5) | Request that the Commissioner determine the matter | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Manager | | council |

| Liquor Licensing Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 106(6)(a) | Make submissions in regard to the matter to the Commissioner or Court | Senior Development Officer - Planning, Senior Development Officer - Planning (Major Projects), GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 120(2)(c) | Lodge a complaint under section 120(1) alleging that proper grounds for disciplinary action exist against a specified person | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 128E(1) | Prepare a draft local liquor accord | Not Sub-Delegated by the CEO | | council |
| section 128H(3) | Request a variation of a local liquor accord | Not Sub-Delegated by the CEO | | council |

| Liquor Licensing Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 128H(5) | Request the Commissioner to add or remove the council as a party to a local liquor accord | Not Sub-Delegated by the CEO | | council |
| section 128H(6) | Request the Commissioner to terminate a local liquor accord | Not Sub-Delegated by the CEO | | council |
| section 128H(7) | Seek the consent of the other parties to a local liquor accord prior to request the Commissioner to terminate the local liquor accord | Not Sub-Delegated by the CEO | | council |
| section 131(1ab) | Prohibit the consumption or possession or both of liquor in a public place within the council area during a specified period by notice published in the Gazette | Manager - Sport & Property, GM - City Services, GM - City Assets, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 131(1ad) | Provide a copy of notice published under section 131(1ab) to the Commissioner of Police | Manager - Sport & Property, GM - City Services, GM - City Assets, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - | | council |

| Liquor Licensing Act 1997 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 131(1c) | Vary or revoke a notice published under section 131(1ab) | Manager - Sport & Property, GM - City Services, GM - City Assets, Manager - Planning Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the Local Government (Building Upgrade Agreements) Regulations 2017

| Local Government (Building Upgrade Agreements) Regulations 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 8(b) | Send a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act to any ratepayer in respect of the relevant land and any registered mortgagee of the land | Not Sub-Delegated by the CEO | | council |
| regulation 8(c)(i) | Place a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act in a newspaper circulating throughout the State | Not Sub-Delegated by the CEO | | council |
| regulation 8(c)(ii) | Leave a copy of a notice sent to building owner under clause 9(1) of Schedule 1B of the Local Government Act in a conspicuous place on the relevant land | Not Sub-Delegated by the CEO | | council |
| regulation 8(e) | Set a reserve price for the sale of land by auction | Not Delegated to the CEO | | council |

| Local Government (Building Upgrade Agreements) Regulations 2017 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 8(f) | Advertise the auction in a newspaper circulating throughout the State | Not Sub-Delegated by the CEO | | council |
| regulation 8(g) | Cancel an auction | Not Sub-Delegated by the CEO | | council |
| regulation 8(h) | Sell land by private contract | Not Delegated to the CEO | | council |

# Instrument of Delegation under the Local Government (Elections) Act 1999

| Local Government (Elections) Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 4(2)(d) | Fix a day for a poll | Not Delegated to the CEO | | council |
| section 8(1) | Appoint a person or persons to the office or officer not filled by a supplementary election which has wholly or partially failed or been declared void | Not Delegated to the CEO | | council |
| section 8(1a) | Appoint a person or persons to the office or officer that remain unfilled where not all vacancies are filled | Not Delegated to the CEO | | council |
| section 9(1) | Hold a poll | Not Delegated to the CEO | | council |
| section 9(3) | Fix a day as polling day for a poll by notice published on the council website | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - | | council |

| Local Government (Elections) Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Information, Technology and Governance | | |
| section 9(4) | Fix a day as the day on which the voters roll for the purposes of the poll closes | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 10(3) | Nominate a person as a deputy returning officer of the council area | Not Delegated by the CEO | | council |
| section 10(9) | Participate in consultation with the Electoral Commissioner regarding the proposed removal of a deputy returning officer nominated by the council | Not Delegated by the CEO | | council |
| section 12(b) | Provide information, education and publicity designed to promote public participation in the electoral processes for its area, to inform potential voters about the candidates who are standing for election in its area, and to advise its local community about the outcome of elections and polls | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - | | council |

| Local Government (Elections) Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | conducted in its area | Community Engagement & Experience, Senior Manager - Financial Services | | |
| section 13A(2)(a) | Inform potential electors in the council area of the requirements to be enrolled on the voters roll | GM - Corporate Services, Manager - Rates, Senior Manager - Community Engagement & Experience, Senior Manager - Financial Services | | council |
| section 13A(2)(b) | Arrange advertising Informing potential electors in the council area of the requirements to be enrolled on the voters roll | Rates Officer, GM - Corporate Services, Senior Manager - Community Engagement & Experience, Senior Manager - Financial Services | | council |
| section 15(14) | Provide copies of the voters roll for the council area for inspection at the principal office of the council | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government (Elections) Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 15(15) | Provide a copy of the voters roll to a nominated candidate for the election | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Rates, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Financial Services | | council |
| section 55(1) | Participate in consultation with the returning officer regarding the use of a computer program to carry out steps involved in the recording, scrutiny or counting of votes in an election or poll | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 70(3) | Contest a petition to the Court by lodging a reply | Not Sub-Delegated by the CEO | | council |
| section 75(1)(a) | Participate in proceedings as a party pursuant to an order of the Court | Not Sub-Delegated by the CEO | | council |

| Local Government (Elections) Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 75(1)(b) | Apply to intervene in proceedings | Not Sub-Delegated by the CEO | | council |
| section 75(3) | Intervene in proceedings in the manner and to the extent directed by the Court and on such other conditions as the court directs | Not Sub-Delegated by the CEO | | council |
| section 76 | Engage counsel to represent the council in proceedings | Not Sub-Delegated by the CEO | | council |
| section 77 | Apply to the court to refer a question of law to the Court of Appeal | Not Sub-Delegated by the CEO | | council |
| section 91A(1) | Prepare and adopt a caretaker policy | Not Delegated to the CEO | | council |
| section 91A(3) | Apply in writing for an exemption from the prohibition against making a designated decision during an election period | Not Sub-Delegated by the CEO | | council |

# Instrument of Delegation under the Local Government (Financial Management) Regulations 2011

| Local Government (Financial Management) Regulations 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 9(1) | Prepare and consider the reports prescribed in regulation 9(1) of the Local Government (Financial Management) Regulations | Not Delegated to the CEO | | council |
| regulation 10(1) | Prepare and consider the report prescribed in regulation 10(1) of the Local Government (Financial Management) Regulations | Not Delegated to the CEO | | council |
| regulation 11(1) | Prepare and maintain all accounting records, accounts and financial statements in accordance with all relevant Australian Accounting Standards | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |
| regulation 12 | Revalue all material non-current assets in accordance with the requirements of Australian Accounting Standards AASB 116 | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |

| Local Government (Financial Management) Regulations 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 22(2) | Engage the council's auditor to certify that a grant or subsidy received by the council has been acquitted in accordance with any conditions required by the provider of the grant or subsidy | GM - Corporate Services, Senior Manager - Financial Services, Financial Accountant, Systems Project Accountant | | council |

# Instrument of Delegation under the Local Government (Forestry Reserves) Act 1944

| Local Government (Forestry Reserves) Act 1944 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 4(1) | Establish and manage a forest on any local government forestry reserve | Not Delegated to the CEO | | council |
| section 4(2) | Expend money of the council for the purposes of establishing and managing a forest or for any incidental purpose | Not Delegated to the CEO | | council |
| section 5(2) | Repay an advance of money in such a manner as the Minister directs | Not Delegated to the CEO | | council |
| section 5(2) | Expend an advance of money in accordance with any direction given by the Minister | Not Sub-Delegated by the CEO | | council |
| section 6(1) | Manage a forest established by the council | Not Sub-Delegated by the CEO | | council |

| Local Government (Forestry Reserves) Act 1944 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 6(1) | Sell or otherwise dispose of timber or other products derived for a forest established by the council | Not Sub-Delegated by the CEO | | council |
| section 7(2) | Carry out directions of the Minister regarding the management of a forest established by the council | Not Sub-Delegated by the CEO | | council |

# Instrument of Delegation under the Local Government (General) Regulations 2013

| Local Government (General) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 8AB | Publish information listed in regulation 8AB of the Local Government (General) Regulations on a website determined by the chief executive officer as soon as practicable after the holding of an information or briefing session | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| clause 2(1), Schedule 2A | Prepare and maintain a policy relating to complaints against employees | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Organisational Development | | council |

# Instrument of Delegation under the Local Government (Members Allowances and Benefits) Regulations 2010

| Local Government (Members Allowances and Benefits) Regulations 2010 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 5(3) | Aggregate claims for reimbursement of expenses and pay the claim on a quarterly or monthly basis | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Finance, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Financial Services, Executive Assistant to Mayor & Councillors, Financial Accountant, Systems Project Accountant, Governance Trainee | | council |

# Instrument of Delegation under the Local Government (Procedures at Meetings) Regulations 2013

| Local Government (Procedures at Meetings) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 6(3) | Review the operation of a code of practice under regulation 6 of the Local Government (Procedures at Meetings) Regulations | Not Delegated to the CEO | | council |

# Instrument of Delegation under the Local Government Act 1999

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7(a) | Plan at the local and regional level for the development and future requirements of the council area | Not Delegated to the CEO | | council |
| section 7(b) | Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area | Not Delegated to the CEO | | council |
| section 7(ba) | Determine appropriate financial contribution to be made by ratepayers to resources of the council | Not Delegated to the CEO | | council |
| section 7(c) | Provide for the welfare, well-being and interests of individuals and groups within the council's community | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7(d) | Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards | Not Delegated to the CEO | | council |
| section 7(e) | Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity | Not Delegated to the CEO | | council |
| section 7(f) | Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area) | Not Delegated to the CEO | | council |
| section 7(g) | Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7(h) | Establish or support organisations or programs that benefit people in the council area or local government generally | Not Delegated to the CEO | | council |
| section 7(i) | Manage and, if appropriate, develop, public areas vested in, or occupied by, the council | Not Delegated to the CEO | | council |
| section 7(j) | Manage, improve and develop resources available to the council | Not Delegated to the CEO | | council |
| section 7(k) | Undertake other functions and activities conferred by or under an Act | Not Delegated to the CEO | | council |
| section 12(1) | Publish a notice in the Gazette altering the composition of the council or dividing, or redividing, the area of the council into wards, altering the division of the area of the council into wards or abolishing the division of the area of the council into wards | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12(2) | Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or giving a name to, or altering the name of, a ward | Not Delegated to the CEO | | council |
| section 12(3) | Undertake a review under section 12 of the Local Government Act | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(4) | Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(5) | Initiate the preparation of a presentation review report and form the opinion a person is qualified to address the representation and governance issues | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| Section 12(7) | Undertake public consultation | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Community Engagement & Experience | | council |
| section 12(11) | Finalise the council report | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(11a) | Refer the report to Electoral Commissioner | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(11e)(a) | Take such action as is necessary (including by altering report) | Senior Governance Officer, GM - Corporate Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Governance, Senior Manager - Information, Technology and Governance | | |
| section 12(11e)(b) | Comply with requirements of section 12(7) | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Community Engagement & Experience | | council |
| section 12(11e)(c) | Refer the report to the Electoral Commissioner under section 12(12) | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(12) | Refer report to the Electoral Commissioner | GM - Corporate Services, Manager - Governance, Senior Manager - Information, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Technology and Governance | | |
| section 12(12a) | Include with the report copies of any written submissions if received | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(15)(b) | Provide for the operation of any proposal recommended in the council's report by notice in the Gazette | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(16)(a) | Take action on a report referred back to the council by the Electoral Commissioner | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(16)(b) | Refer report back to the Electoral Commissioner | GM - Corporate Services, Manager - Governance, Senior Manager - Information, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Technology and Governance | | |
| section 12(17) | Comply with requirements of section 12(7) (unless determine alteration of report is of a minor nature only) | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 12(24) | Undertake a review within period specified by the Electoral Commissioner | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 13(1) | Publish a notice in the Gazette changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or altering the name of a ward | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 13(2)(a) | Give public notice of the proposal to change the council from a municipal council to a district council or vice versa, alter the name of the | GM - Corporate Services, Manager - Governance, Senior Manager - Information, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | council or the name of the area of the council, or alter the name of a ward | Technology and Governance | | |
| section 13(2)(b) | Invite written submissions | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 13(2)(ba) | Publish a copy of the public notice in a newspaper circulating within the council area | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 13(2)(c) | Give any person who makes a written submission in response to an invitation an opportunity to appear personally or by representative before the council or a council committee to be heard on the submission | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 28(1)(c) | Refer a proposal for the making of a proclamation under Chapter 3 of the Local | GM - Corporate Services, Manager - Governance, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | Government Act to the South Australian Local Government Grants Commission | Manager - Information, Technology and Governance | | |
| section 31(2)(b) | Participate in consultation with the South Australian Local Government Grants Commission on the appointment of an investigator | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 31(10)(c) | Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a proposal referred to the Commission not proceed | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 36(1)(a) | Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person | Human Resources Partner, Internal Auditor, Executive Strategic Advisor, GM - Corporate Services, Growth & Infrastructure Coordinator - Riverlea, GM - City Services, GM - City Assets, Learning & Development Partner, Senior | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Inspector, Senior Manager - Development Services, Manager - Marketing and Communications, Digital Project Manager, Acting Senior Manager Information, Technology & Governance, Growth & Infrastructure Coordinator , Senior Managers - All, Managers - All | | |
| section 36(1)(c) | Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives | Senior Governance Officer, Human Resources Partner, Executive Strategic Advisor, GM - Corporate Services, Growth & Infrastructure Coordinator - Riverlea, GM - City Services, GM - City Assets, Senior Community Inspector, Manager - Marketing and | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Communications, Digital Project Manager, Acting Senior Manager Information, Technology & Governance, Growth & Infrastructure Coordinator , Senior Managers - All, Managers - All | | |
| section 36(2) | Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide services to an unincorporated area of the State | Not Sub-Delegated by the CEO | | council |
| section 37(b) | Authorise an officer, employee or agent to enter into a contract on behalf of the council | Executive Strategic Advisor, GM - Corporate Services, GM - City Services, GM - City Assets, Digital Project Manager, Acting Senior Manager Information, Technology & Governance, Senior Managers - All, Managers - All | Able to authorise staff to approve expenditure and purchase goods/service within Council policies and approved budgets, in accordance with the expenditure conditions and limitations attached to Section 137 of the Local Government Act 1999. | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 41(1) | Establish a committee | Not Delegated to the CEO | | council |
| section 41(2) | Determine the role of the committee | Not Delegated to the CEO | | council |
| section 41(3) | Determine the membership of the committee | Not Delegated to the CEO | | council |
| section 41(4) | Appoint a presiding member or make provision for the appointment of a presiding member | Corporate Governance Committee, Services Committee, Not Delegated to the CEO | | council |
| section 41(6) | Appoint the principal member as an ex officio member of the committee | Not Delegated to the CEO | | council |
| section 41(8) | Determine the reporting and other accountability requirements applying to a committee | Not Delegated to the CEO | | council |
| section 42(3) | Obtain the approval of the Minister to the conferral of corporate status on a council | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | subsidiary | | | |
| section 43(3) | Obtain the approval of the Minister to the conferral of corporate status on a regional subsidiary | Not Delegated to the CEO | | council |
| section 44(6) | Cause a separate record to be kept of all delegations under section 44 of the Local Government Act | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 44(6a) | Review the delegation in force under section 44 of the Local Government Act | Not Delegated to the CEO | | council |
| section 45(1) | Nominate a place as the council's principal office | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(2) | Determine the hours during which the principal office of the council will be open for the transaction of business | GM - Corporate Services, Senior Manager - Community Engagement & Experience | | council |
| section 45(3) | Consult with the local community regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements | GM - Corporate Services, Senior Manager - Community Engagement & Experience | | council |
| section 46(1) | Engage in a commercial enterprise or activity in the performance of the council's functions | Manager - Sport & Property, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Manager - Playford Activation, Senior Manager - Business and Activation, Senior Manager - Assets & Delivery | | council |
| section 46(2)(a) | Establish a business in connection with a commercial project | GM - City Services, GM - City Assets | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 46(2)(b) | Participate in a joint venture, trust, partnership or other similar body in connection with a commercial project | GM - City Services, GM - City Assets | | council |
| section 47(2)(b) | Participate in the formation of, or become a member of, a company limited by guarantee established as a national association to promote and advance the interests of an industry in which local government has an interest | Senior Manager - City Property, GM - City Assets, Manager - Operations | | council |
| section 48(aa1) | Develop and maintain prudential management policies, practices and procedures for the assessment of projects | GM - Corporate Services, Manager - Risk & WHS, Senior Manager - Organisational Development | Preparation of Policy only, adoption/alteration of Policy approved by Council only. | council |
| section 48(1) | Obtain a report addressing the prudential issues set out in section 48(2) | GM - Corporate Services, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 48(6) | Take steps to prevent the disclosure of specific information in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council) | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 49(a1) | Maintain procurement policies, practices and procedures directed towards:<br>(a) obtaining value in the expenditure of public money;<br>(b) providing for ethical and fair treatment of participants; and<br>(c) ensuring probity, accountability and transparency in procurement operations | GM - Corporate Services, Manager - Procurement and Accounts Payable, Senior Manager - Financial Services | | council |
| section 49(1) | Prepare and adopt policies on contracts and tenders, including policies on the following:<br>(a) the contracting out of services;<br>(b) competitive tendering and the use of other measures to ensure that services are delivered | GM - Corporate Services, Manager - Procurement and Accounts Payable, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | cost-effectively;<br>(c) the use of local goods and services; and<br>(d) the sale or disposal of land or other assets. | | | |
| section 49(3) | Alter or substitute a policy under section 49 of the Local Government Act | GM - Corporate Services, Manager - Procurement and Accounts Payable, Senior Manager - Financial Services | | council |
| section 50(1) | Prepare and adopt a public consultation policy | Manager - Community Insights, Senior Manager - Community Engagement & Experience | | council |
| section 50(5) | Alter or substitute the public consultation policy | Manager - Community Insights, Senior Manager - Community Engagement & Experience | Preparation of Policy only, adoption/alteration of Policy approved by Council only. | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 50(6)(c) | Prepare a document setting out the council's proposal to adopt a public consultation policy or to alter or substitute a public consultation policy | Manager - Community Insights, Senior Manager - Community Engagement & Experience | Preparation of the Policy only, adoption/alteration of Policy approved by Council only. | council |
| section 50(6)(d) | Publish in a newspaper circulating within the area of the council a notice of the proposal inviting interested persons to make submissions | Manager - Community Insights, Senior Manager - Community Engagement & Experience, Community Engagement Partner | Preparation of the Policy only, adoption/alteration of Policy approved by Council only. | council |
| section 50(6)(e) | Consider submissions | Manager - Community Insights, Senior Manager - Community Engagement & Experience, Community Engagement Partner | | council |
| section 50(7) | Determine that the alteration of a public consultation policy is of minor significance that would attract little (or no) community interest | Manager - Community Insights, Senior Manager - Community Engagement & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Experience | | |
| section 50(8) | Provide a copy of a policy of the council under section 50 of the Local Government Act for inspection at the principal office of the council | Manager - Community Insights, Senior Manager - Community Engagement & Experience | | council |
| section 50(9) | Provide for the purchase of a copy of a policy of the council under section 50 of the Local Government Act | Manager - Governance, Manager - Community Insights, Senior Manager - Information, Technology and Governance, Senior Manager - Community Engagement & Experience | | council |
| section 54(1)(d) | Grant a leave of absence from council | Not Delegated to the CEO | | council |
| section 54(1)(d) | Remove from office on the ground that the member has been absent from three or more consecutive ordinary meetings of the council | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 57(6) | Recover amount of a liability incurred in contravention of section 57 of the Local Government Act as a debt from the members of the councils at the time the contract was made or lease was entered | Not Delegated to the CEO | | council |
| section 68(3b) | Apply to SACAT for an order disqualifying member of the council from the office of member under the Local Government Act | Not Delegated to the CEO | | council |
| section 70(a1) | Publish prescribed details contained in the Register | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 75F(1) | Prepare and adopt behavioural support policies | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | |
| section 75F(5) | Alter or substitute a behavioural support policy | Not Delegated to the CEO | | council |
| section 75F(6) | Undertake public consultation before adopting, altering or substituting a behavioural support policy | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Community Engagement & Experience, Policy Officer | | council |
| section 75F(7)(a) | Review the operation of the behavioural support policies and consider whether to adopt additional behavioural support policies | Not Delegated to the CEO | | council |
| section 75F(7)(b) | Consider whether to adopt behavioural support policies | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 77(1) | Provide reimbursement of prescribed expenses of a member of council | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Governance Trainee | | council |
| section 80 | Take out a policy of insurance insuring every member of the council and a spouse or domestic partner or another person who may be accompanying a member of the councils against the risks associated with the performance or discharge of official functions or duties by members | Risk Specialist , GM - Corporate Services, Manager - Risk & WHS, Senior Manager - Organisational Development | | council |
| section 80A(1) | Prepare a training and development policy for members | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Technology and Governance, Policy Officer | | |
| section 80A(2b) | Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements | Not Delegated to the CEO | | council |
| section 80A(2e) | Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation | Not Delegated to the CEO | | council |
| section 80A(2f) | Apply to SACAT for an order disqualifying the member from office of member of the council | Not Delegated to the CEO | | council |
| section 80A(3) | Alter or substitute a training and development policy for members | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 80B(1)(a) | Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member | Not Delegated to the CEO | | council |
| section 80B(3) | Revoke a suspension | Not Delegated to the CEO | | council |
| section 80B(9) | Apply to SACAT for an order disqualifying the member from the office of member of the council | Not Delegated to the CEO | | council |
| section 84(3) | Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 88(3) | Keep notice on public display and continue to publish notice in accordance with section | Senior Governance Officer, Governance Officer, GM - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | 132(1)(a) of the Local Government Act until completion of meeting | Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | |
| section 89(1)(b) | Determine procedures to apply to a meeting of a council committee | Not Delegated to the CEO | | council |
| section 90A(1) | Hold or arrange for the holding of an information or briefing session to which more than 1 member of the council is invited to attend or be involved in for the purposes of providing information or a briefing | Not Sub-Delegated by the CEO | | council |
| section 90A(4) | Order that an information or briefing session be closed to the public | Not Sub-Delegated by the CEO | | council |
| section 90A(5) | If an order under section 90A(4) of the Local Government Act is made, to make a record of the matters specified in section 90A(5) | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 90A(7) | Comply with the requirements of the regulations regarding the publication of prescribed information | Not Sub-Delegated by the CEO | | council |
| section 91(3) | Supply each member of the council with a copy of council or council committee minutes within 5 days of the meeting | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 91(9)(c) | Revoke an order made under section 91(7) of the Local Government Act | Not Delegated by the CEO | CEO in consultation with the Mayor | council |
| section 92(1) | Prepare a code of practice relating to the principles, policies, procedures and practices that the council will apply for the purposes of the operation of Parts 3 and 4 the Local Government Act | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Governance, Policy Officer | | |
| section 92(2) | Review code of practice | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |
| section 92(3) | Alter or substitute a new code of practice | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |
| section 92(5) | Undertake public consultation on proposed code, alterations or substitute code | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Engagement & Experience, Policy Officer | | |
| section 93(1) | Convene a meeting of electors of the council area or part of the council area | Not Sub-Delegated by the CEO | | council |
| section 93(11) | Supply each member of the council with a copy of the minutes of proceedings within 5 days of a meeting of electors | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 93(14) | Determine the procedure to be observed to make a nomination for the purposes of sections 93(3)(a)(ii) or 93(3)(b)(ii) of the Local Government Act | Not Delegated to the CEO | | council |
| section 94(6) | Make submissions to the Minister | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 94(7) | Comply with a direction of the Minister under section 94(5) of the Local Government Act | Not Sub-Delegated by the CEO | | council |
| section 97(6)(b) | Determine a person has appropriate qualifications or experience in human resource management | Not Delegated to the CEO | | council |
| section 98(3) | Invite applications including by advertising on website and take other action | Not Delegated to the CEO | | council |
| section 98(3) | Determine website to advertise invitation for applications | Not Sub-Delegated by the CEO | | council |
| section 98(4a)(a) | Appoint at least one person to selection panel not being a member or employee | Not Delegated to the CEO | | council |
| section 98(7)(b) | Determine a person has appropriate qualifications or experience in human resource management | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 102A(3)(b) | Determine a person has appropriate qualifications or experience in human resource management | Not Delegated to the CEO | | council |
| section 106(2) | Pay contribution to another council | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services, Payroll Officer | | council |
| section 106(3) | Recover a contribution from another council as a debt | Not Sub-Delegated by the CEO | | council |
| section 106(4) | Provide details of the service of an employees or former employee to another council | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services, Payroll Officer | | council |
| section 106(5) | Hold and apply a contribution under section 106 of the Local Government Act as prescribed by regulation | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Payroll Officer | | |
| section 111(b) | Declare that an officer or an officer of a class is subject to subdivision 2, Part 4, Chapter 7 of the Local Government Act | Not Sub-Delegated by the CEO | | council |
| section 120A(1) | Prepare and adopt employee behavioural standards | Not Sub-Delegated by the CEO | | council |
| section 120A(4) | Alter or substitute employee behavioural standards | Not Sub-Delegated by the CEO | | council |
| section 120A(5) | Consult with any registered industrial association that represents interests of employees of councils before adopting, altering or substituting employee behavioural standards | GM - Corporate Services, Senior Manager - Organisational Development, Manager - HR Services | | council |
| section 120A(6)a) | Review the operation of the employee behavioural standards | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 120A(6)(b) | Consider whether to adopt employee behavioural standards | Not Sub-Delegated by the CEO | | council |
| section 122(1) | Develop a strategic management plan | Not Delegated to the CEO | | council |
| section 122(1a)(a) | Develop a long-term financial plan | Not Delegated to the CEO | | council |
| section 122(1a)(b) | Develop an infrastructure and asset management plan | Not Delegated to the CEO | | council |
| section 122(1c) | Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Assets & Delivery | | |
| section 122(1e) | Provide to the designated authority all relevant information on the matters specified in this section in accordance with guidelines determined by designated authority | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |
| section 122(1h) | Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year) | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Assets & Delivery | | |
| section 122(1j) | Provide to the designated authority within time and in manner specified in notice information the designated authority reasonably requires. | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |
| section 122(4) | Review strategic management plans | Not Delegated to the CEO | | council |
| section 122(6) | Adopt a process to ensure that members of the public are given reasonable opportunity to be involved in the development and review of the council's strategic management plans | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | |
| section 123(3)(a) | Prepare a draft annual business plan | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 123(3)(b) | Follow relevant steps in the public consultation policy in regard to the draft annual business plan | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 123(5) | Ensure that copies of the draft annual business plan are available at the meeting under section 123(4)(a)(i) of the Local Government Act, and for inspection and purchase (at the principal office of the council and on the council's website | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 123(5a) | Provide a facility for asking and answering questions and the receipt of submissions on the council's website | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 123(9)(a)(i) | Prepare a summary of the annual business plan | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 123(9)(a)(ii) | Provide a copy of the summary of the annual business plan to ratepayers | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 124(1)(a) | Keep accounting records | GM - Corporate Services, Manager - Procurement and Accounts Payable, Manager - Finance, Senior Manager - Financial Services, Financial Accountant, Systems Project | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Accountant | | |
| section 125 | Implement and maintain appropriate policies, practices and procedures of internal control | Senior Governance Officer, Risk Specialist , Human Resources Partner, Internal Auditor, Executive Strategic Advisor, GM - Corporate Services, GM - City Services, GM - City Assets, Policy Officer, Digital Project Manager, Acting Senior Manager Information, Technology & Governance, Senior Managers - All, Managers - All | | council |
| section 125(3) | Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained | Risk Specialist , Internal Auditor, Executive Strategic Advisor, GM - Corporate Services, GM - City Services, GM - City Assets, Digital Project Manager, Acting | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager Information, Technology & Governance, Senior Managers - All, Managers - All | | |
| section 126(9) | Ensure annual report of audit and risk committee is included in annual report | GM - Corporate Services, GM - City Services, GM - City Assets | | council |
| section 126A(1) | Establish a regional audit and risk committee | Not Delegated to the CEO | Note: Not currently applicable to the City of Playford Council | council |
| section 126A(9) | Ensure annual report of regional audit and risk committee is included in annual report | Not Delegated to the CEO | Note: Not currently applicable to the City of Playford Council | Council |
| section 127(1) | Prepare financial statements, notes and other statement or documents as required by the regulations | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Financial Accountant, Systems Project Accountant | | |
| section 127(3) | Provide statements to auditor | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services, Financial Accountant, Systems Project Accountant | | council |
| section 127(4) | Submit a copy of audited statements to persons or bodies prescribed by the regulations | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |
| section 128(2) | Appoint an auditor on the recommendation of the relevant audit and risk committee. | Not Sub-Delegated by the CEO | | council |
| section 128(9) | Provide information prescribed in section 128(9) of the Local Government Act in the council's annual report | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 130A(1) | Request auditor or other suitably qualified person to examine a report on any matter relating to financial management, or the efficient and economy with which the council manages or uses its resources to achieve its objectives | Internal Auditor, GM - Corporate Services, Manager - Risk & WHS, Manager - Finance, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Financial Services | | council |
| section 131(1) | Prepare annual report | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 131(4) | Provide a copy of the annual report to each council member | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 131(5) | Submit a copy of the annual report to the persons or bodies prescribed by regulation | Corporate Planner Specialist, GM - Corporate Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - City & Corporate Plans | | |
| section 131(7) | Provide an abridged or summary version of the annual report to electors in the council area. | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City & Corporate Plans | | council |
| section 131A(1) | Provide to the Minister the material specified in Schedule 4 of the Local Government Act and any other information specified by the Minister | Corporate Planner Specialist, GM - Corporate Services, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - City & Corporate Plans, Senior Manager - Financial Services, Senior Manager - Assets & Delivery | | council |
| section 132(1)(a) | Publish a document referred to in Schedule 5 of the Local Government Act on a website | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | determined by chief executive officer | Governance, Senior Manager - Information, Technology and Governance, Policy Officer, Governance Trainee | | |
| section 132(1)(b) | Provide a printed copy of a document referred to in Schedule 5 of the Local Government Act | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer, Governance Trainee | | council |
| section 132(3a) | Publish a document or part of a document on a website determined by the chief executive officer where an order under section 91(7) of the Local Government Act expires or ceases to apply | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 132A | Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration | Senior Governance Officer, Quality Coordinator - Information Management, Senior Land Development Engineer, Quality Coordinator - Tree Services, Executive Strategic Advisor, GM - Corporate Services, Business Support Officer - City Operations , GM - City Services, GM - City Assets, Learning & Development Partner, Business Support Officer - Asset Operations and Assets & Delivery, Business Support Officer - Organisational Development and Financial Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Senior Community Inspector, Quality Coordinator - Support | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Quality Coordinator - Roads & Stormwater, Business Support Officer - City Property, Policy Officer, Digital Project Manager, Acting Senior Manager Information, Technology & Governance, Senior Managers - All, Managers - All | | |
| section 133 | Obtain funds as permitted by the Local Government Act or other Act | GM - Corporate Services, GM - City Services, GM - City Assets, Manager - Asset Management, Acting Senior Manager Information, Technology & Governance, Senior Managers - All | | council |
| section 135(1) | Provide security | GM - Corporate Services, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 135(2)(a) | Assign a distinguishing classification to a debenture | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 135(2)(b) | Appoint a trustee for the debenture holders | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 137 | Expend funds in the performance or discharge of the council's powers, functions or duties under the Local Government Act or other Acts | Chief Executive Officer | | council |
| section 139(1) | Invest money under the council's control | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |
| section 139(5) | Obtain and consider independent and impartial advice regarding the investment of funds | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 140 | Review performance of investments at least annually | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |
| section 141(1) | Accept a gift | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 141(2) | Carry out the terms of a trust applying to a gift | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 141(3) | Apply to the Supreme court for an order varying the terms of a trust for which the council is the trustee | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 141(4) | Give notice of an application to the Supreme Court by public notice and in such other manner as directed by the Supreme Court | GM - Corporate Services, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 141(6) | Publish an order of the made by the Supreme Court under section 141(5) of the Local Government Act in the Gazette | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 142(1) | Take out and maintain insurance to cover the council's civil liabilities at least to the extent prescribed by the regulations | Risk Specialist , GM - Corporate Services, Manager - Risk & WHS, Senior Manager - Organisational Development | | council |
| section 142(3) | Take out membership of the Local Government Association Mutual Liability Scheme | Risk Specialist , GM - Corporate Services, Manager - Risk & WHS, Senior Manager - Organisational Development | | council |
| section 143(1) | Write off bad debts | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | The power to write off debts is limited to debts up to but not exceeding $5,000.00. | council |
| section 144(1) | Recovery of fees, charges, expenses or other | Rates Officer, GM - Corporate | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | amounts as a debt by action in a court of competent jurisdiction | Services, Manager - Rates, Senior Manager - Financial Services | | |
| section 144(2) | Provide notice of a fee, charge, expense or other amount relating to something done in respect of a rateable property to the owner or occupier of the property | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 144(2) | Recovery of a fee, charge, expense or other amount relating to something done in respect of a rateable property as if the fee, charge, expense or other amount was a rate on the property | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 151(5)(d) | Prepare a report on a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section | Follow the relevant steps in the public | GM - Corporate Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 151(5)(e) | consultation policy with respect to a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land | Manager - Rates, Senior Manager - Financial Services | | |
| section 151(8) | Provide copies of the report required by section 151(5)(d) of the Local Government Act at the meeting held under section 151(7)(a)(i) of the Local Government Act | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 156(10) | Extend the time period for lodging an objection | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 156(11) | Decide an objection to attribution of a particular use to land | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section | Participate in a review of an attribution of a | GM - Corporate Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 156(12) | particular use to land by South Australian Civil and Administrative Tribunal | | | |
| section 156(14a)(a) | Prepare a report on a proposed change to the differentiating factor in relation to land | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 156(14a)(b) | Follow the relevant steps in the public consultation policy with respect to a on a proposed change to the differentiating factor in relation to land | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 156(14e) | Provide copies of the report required by section 156(14a)(a) of the Local Government Act at the meeting held under section 156(14d)(a)(i) of the Local Government Act | GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 159(1) | Determine the manner and form of an application for a rebate of rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 159(3) | Grant a rebate of rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 159(4) | Increase a rebate of rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 159(10) | Determine that proper cause for a rebate of rates no longer applies | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 159(11) | Recover rates, or rates at an increased level, proportionate to the remaining part of the financial year if an entitlement to a rebate of rates no longer applies | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 161(1) | Grant a rebate of rates greater than 75% on land used for service delivery or administration by a community service organisation | Not Delegated to the CEO | | council |
| section 165(1) | Grant a rebate of rates greater than 75% on land occupied by a school and being used for educational purposes | Not Delegated to the CEO | | council |
| section 165(2) | Grant a rebate of rates greater than 75% on land being used by a university or university college to provide accommodation and other forms of support on a not-for-profit basis | Not Delegated to the CEO | | council |
| section 166(1) | Grant a rebate of rates or service charges in prescribed circumstances | GM - Corporate Services, Senior Manager - Financial Services | In accordance with Rate Rebate Policy and Guidelines as adopted by Council. | council |
| section 166(2) | Attach conditions to the granting of a rebate of rates or service charges under section 166(1) of the Local Government Act | GM - Corporate Services, Senior Manager - Financial Services | In accordance with Rate Rebate Policy | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | and Guidelines as adopted by Council. | |
| section 167(1) | Adopt valuations | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 167(6) | Publish a notice of the adoption of valuations in the Gazette | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 168(1) | Request the Valuer-General to value land in the council area | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 168(2) | Furnish information to the Valuer-General requested information | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 168(3)(b) | Enter valuation into the assessment record | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 168(3)(c) | Provide notice to the principal ratepayer in respect of land of the valuation of that land | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 169(3)(b) | Allow an extension of time in which to object to the valuation of land | Manager - Rates | | council |
| section 169(5) | Refer an objection to the valuation of land to the valuer who made the valuation with a request to reconsider the valuation | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 169(7) | Provide written notice to an objector of the outcome of the objection | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services | | |
| section 169(10) | Refer request for a review of the valuation of land to the Valuer-General | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 169(11) | Make representations to the valuer in regard to the valuation of land which is the subject of the objection | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 169(15) | Participate in a review of a valuation of land by South Australian Civil and Administrative Tribunal | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 169(16) | Pay the prescribed fee to the Valuer-General | GM - Corporate Services, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 170 | Publish a notice of the declaration of a rate or service charge in the Gazette and a newspaper circulating in the council area | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 173(5) | Determine a review of the outcome of a request to alter the assessment record | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 173(6) | Provide written notice of decision on review | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 173(7) | Participate in a review of decision of council | GM - Corporate Services, Manager - Finance, Senior Manager - Financial Services | | council |
| section 174(1) | Provide the assessment record for inspection | Rates Officer, GM - Corporate Services, Manager - Rates, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | at the principal offices of the council | Senior Manager - Financial Services | | |
| section 174(2) | Provide for the purchase of an entry in the assessment record | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 178(3) | Recover rates as a debt | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 178(4) | Provide written notice requiring a lessee or licensee of land to pay rent or other consideration to the council under the lease or licence in satisfaction of the liability for rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 178(6) | Remit a charge payable under section 178(5) of the Local Government Act in whole or in part | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services | | |
| section 179(2) | Adopt a valuation of land | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 179(5) | Refund rates that have been paid to a principal ratepayer if land ceases to be rateable land | Rates Officer, GM - Corporate Services, Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |
| section 180(1) | Provide a rates notice to the principal ratepayer | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(2) | Determine the day on which an instalment of rates falls due | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 181(3) | Adjust the months in which instalments of rates are payable | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(4)(b) | Agree with a principal ratepayer the dates on which instalments of rates are payable | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(5) | Provide rates notice to principal ratepayer | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(7a) | Agree with a principal ratepayer to vary the period for the provision of a rates notice | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 181(9) | Remit the whole or any part of an amount payable under section 181(8) of the Local Government Act | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(11) | Grant discounts or other incentives in relation to the payment of rates | Not Delegated to the CEO | | council |
| section 181(12)(b) | Impose a surcharge or administrative levy not exceeding 1 per cent of the rates payable in a particular financial year with respect to the payment of rates by instalments | Not Sub-Delegated by the CEO | | council |
| section 181(13) | Impose different requirements than those under section 181 of the Local Government Act in relation to the payment of separate rates or service rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 181(15) | Determine that rates of a particular kind will be payable in more than four instalments in a | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | particular financial year | Services | | |
| section 182(1)(a) | Postpone payment of rates | Not Delegated to the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(1)(b) | Remit the whole or part payment of rates | Not Sub-Delegated by the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(2)(a) | Impose a condition that the ratepayer pay interest on postponed rates | Not Sub-Delegated by the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(2)(b) | Impose other conditions on the postponement of rates | Not Sub-Delegated by the CEO | In accordance with Rate Rebate Policy | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | and Hardship Policy as adopted by Council. | |
| section 182(2)(c) | Revoke a postponement of rates | Not Delegated by the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(3) | Postpone the payment of rates | Not Delegated to the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(4) | Grant a remission of rates | Not Sub-Delegated by the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182(5) | Require a ratepayer to verify an entitlement to | Not Sub-Delegated by the | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the remission of rates | CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | |
| section 182(6) | Revoke a determination under section 182(4) of the Local Government Act to remit rates | Not Sub-Delegated by the CEO | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182A(1) | Receive an application for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year | Not Sub-Delegated by the CEO | | council |
| section 182A(2) | Determine the manner and form of an application under section 182A(1) of the Local Government Act | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 182A(3)(a) | Reject an application under section 182A(1) of the Local Government Act in accordance with | Rates Officer, GM - Corporate Services, Manager - Rates, | In accordance with Rate Rebate Policy | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the regulations | Senior Manager - Financial Services | and Hardship Policy as adopted by Council. | |
| section 182A(3)(b) | Impose conditions on the postponement of rates in accordance with the regulations | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | In accordance with Rate Rebate Policy and Hardship Policy as adopted by Council. | council |
| section 183 | Apply amount received in respect of rates in manner prescribed by section 183 of the Local Government Act | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(1) | Sell land where an amount of rates in respect of the land has been in arrears for more than three years | Not Sub-Delegated by the CEO | | council |
| section 184(2) | Send a notice to the principal ratepayer | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services | | |
| section 184(3) | Send a copy of the notice sent to the principal ratepayer to any other owner of the land, any registered mortgagee, the holder of any caveat over the land and, if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the Crown Lands Act 1929. | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(4)(a) | Place a copy of the notice sent to the principal ratepayer in a newspaper circulating throughout the State | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(4)(b) | Leave a copy of the notice sent to the principal ratepayer at a conspicuous place on the land | Not Sub-Delegated by the CEO | | council |
| section 184(6) | Set a reserve price for the auction | GM - Corporate Services, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services | | |
| section 184(7) | Seek the consent of the Minister who is responsible for the administration of the Crown Lands Act 1929 to have the land sold by public auction | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 184(8) | Advertise an auction to sell land under section 184 of the Local Government Act in a newspaper circulating throughout the State | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(9) | Call off an auction | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(10) | Sell land by private contract | GM - Corporate Services, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 184(11) | Apply money receive in respect of the sale of land under section 184 of the Local Government Act as prescribed in section 184(11) | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 184(12) | Deal with money under the Unclaimed Money Act 2021 | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 185(1) | Apply to the Minister who is responsible for the administration of the Crown Lands Act 1929 for an order under section 185 of the Local Government Act | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 186(2)(a) | Repay an amount of overpaid rates | Rates Officer, GM - Corporate Services, Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 186(2)(a) | Credit an amount of overpaid rates against future liabilities for rates on the land subject to the overpaid rates | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 186(2)(b) | Take action to recover an additional amount in arrears payable on account of an alteration of the valuation or decision | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 186(2)(b) | Give notice to recover an additional amount in arrears payable on account of an alteration of the valuation or decision | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 186(5) | Refund an amount to a person ceasing to be a ratepayer | Rates Officer, GM - Corporate Services, Manager - Finance, Manager - Rates, Senior Manager - Financial Services | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 187(1) | Issue a certificate stating the amount of any liability for rates or charges on the land and any amount received on account of rates or charges that is held in credit against future liabilities for rates or charges on the land | Rates Officer, GM - Corporate Services, Manager - Rates, Senior Manager - Financial Services | | council |
| section 187A(5)(b) | Receive a report from the Ombudsman | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 187B(5) | Receive a report from the Ombudsman | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 187B(6) | Provide a written response to the Ombudsman and complainant | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 187B(7) | Grant a rebate or remission of any rate or service charge, or of any charge, fine or | GM - Corporate Services, Senior Manager - Financial | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | interest | Services | | |
| section 188(1)(a) | Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 188(1)(b) | Impose fees and charges for services supplied to a person at his or her request | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 188(1)(c) | Impose fees and charges for carrying out work at a person's request | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 188(3) | Provide for:<br>(a) specific fees and charges;<br>(b) maximum fees and charges and minimum fees and charges;<br>(c) annual fees and charges; | Quality Coordinator - Customer Contact, Administration Assistant, GM - Corporate Services, Manager - Regulatory Services, Customer Contact Officer, Manager - Customer Contact, | Manager - Regulatory Services - only for animal management, abandoned vehicles and fire prevention fees and charges to the amount of $1,000<br>Senior Community Inspector - only for | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (d) the imposition of fees or charges according to specified conditions or circumstances;<br>(e) the variation of fees or charges according to specified factors;<br>(f) the reduction, waiver or refund, in whole or in part, of fees or charges. | Environmental Planner, Senior Community Inspector, Senior Manager - Financial Services, Customer Contact Officer - Casual, Customer Contact Systems Officer, Library & Customer Contact Officer (Casual), Business Support Officer - City & Corporate Plans | animal management, abandoned vehicles and fire prevention fees and charges to the amount of $500<br>Manager Customer Contact - only for fees and charges to the amount of $200<br>Quality Coordinator Customer Contact - only for fees and charges to the amount of $200<br>Customer Contact Officer and Customer Contact Officer - Casual only for fees and charges to the amount of $20.00<br>Library Officer and Library Officer - Customer Services - Casual only for fees and charges to the amount of $20.00<br>Customer Contact Systems Officer - for fees and charges to the amount of $20.00<br>Business Support Officer - City & Corporate Plans - only for the refund of | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | Tree Vouchers to the amount of $50.00<br>Environmental Planner - only for the refund of Tree Vouchers to the amount of $50.00 | |
| section 188(5)(b) | Fix, vary or revoke fees and charges for the purposes of section 188(1)(a), 188(1)(b) and 188(1)(c) of the Local Government Act | Quality Coordinator - Customer Contact, Administration Assistant, GM - Corporate Services, Manager - Regulatory Services, Customer Contact Officer, Manager - Customer Contact, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Administration Officer - Regulatory Services , Customer Contact Officer - Casual, Customer Contact Systems Officer, Senior | Manager - Regulatory Services - only for animal management, abandoned vehicles and fire prevention fees and charges to the amount of $1,000<br>Senior Community Inspector - only for animal management, abandoned vehicles and fire prevention fees and charges to the amount of $500<br>Manager Customer Contact - only for fees and charges to the amount of $200<br>Quality Coordinator Customer Contact - only for fees and charges to the amount of $200 | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety , Library & Customer Contact Officer (Casual) | Team Assistant Regulatory Services - only for fees and charges to the amount of $200<br>Customer Contact Officer and Customer Contact Officer - Casual only for fees and charges to the amount of $20.00<br>Customer Contact Systems Officer for fees and charges to the amount of $20.00 | |
| section 188(7) | Take reasonable steps to bring a variation of a fee or charge to the notice of a person who may be affected | GM - Corporate Services, Senior Manager - Financial Services | | council |
| section 190 | Agree to acquire land | Manager - Sport & Property, GM - City Assets | | council |
| section 191(1) | Seek the Minister’s consent to acquire land compulsorily | Manager - Sport & Property, GM - City Assets | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 191(1) | Acquire land compulsorily | Manager - Sport & Property, GM - City Assets | | council |
| section 191(2) | Acquire land compulsorily | Manager - Sport & Property, GM - City Assets | | council |
| section 192(4) | Publish a copy of a resolution under section 192(1) of the Local Government Act in the Gazette | Senior Manager - City Property, GM - City Assets | | council |
| section 193(2) | Follow steps on public consultation policy in respect of a proposal to exclude land from classification as community land | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 193(3) | Obtain approval of owner of land to exclude land from classification as community land | Senior Manager - City Property, GM - City Assets, Senior Manager - Assets & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Delivery | | |
| section 193(6) | Give notice in the Gazette of a resolution to exclude land from classification as community land or to classify land as community land | Senior Manager - City Property, GM - City Assets, Senior Manager - Assets & Delivery | | council |
| section 194(2)(a) | Prepare and make publicly available a report on a proposal to revoke the classification of community land | Senior Manager - City Property, GM - City Assets | | council |
| section 194(2)(b) | Follow steps on public consultation policy in respect of a proposal to revoke the classification of land as community land | Senior Manager - City Property, GM - City Assets | | council |
| section 194(3)(a) | Submit the proposal to revoke the classification of land as community land with a report on all submissions made in respect of the proposal to the Minister | Senior Manager - City Property, GM - City Assets | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 194(4) | Participate in consultation with the Minister | Senior Manager - City Property, GM - City Assets | | council |
| section 195(2) | Giver notice of the revocation of the classification of land as community land to the Registrar-General | Senior Manager - City Property, GM - City Assets | | council |
| section 196(1) | Prepare and adopt a management plan for community land | Senior Manager - City Property, GM - City Assets, Senior Manager - Assets & Delivery | | council |
| section 196(1a) | Prepare and adopt a management plan for the Adelaide Park Lands | DO NOT USE | | Adelaide City Council |
| section 196(4) | Consult with the owner of land at an appropriate stage in the preparation of a management plan | Senior Manager - City Property, GM - City Assets | | council |
| section | Make copies of a proposed management plan | Senior Property Officer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 197(1)(a) | available or inspection of purchase at the council's principal office | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery, Property Specialist | | |
| section 197(1)(b) | Follow the relevant steps in the council's public consultation policy | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery, Property Specialist | | council |
| section 197(3) | Give public notice of the adoption of the management plan | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 198(1) | Amend or revoke a management plan | Not Delegated to the CEO | Power not delegated to Chief Executive Officer by the Council. (Chief Executive Officer cannot Sub-Delegate this power in accordance with this Instrument of Delegation – Cannot approve Stage 1 of revocation of land or adopt or revise a management plan of the Council) | council |
| section 198(2) | Undertake public consultation of a proposal to amend or revoke a management plan | Senior Manager - City Property, GM - City Assets | | council |
| section 198(4) | Give public notice of the adoption of a proposal to amend or revoke a management plan | Senior Manager - City Property, GM - City Assets | | council |
| section 199 | Manage community land in accordance with any relevant management plan | Senior Manager - City Property, GM - City Assets | | council |
| section 200(1) | Approve the use of community land for a business purpose | Senior Property Officer, Manager - Sport & Property, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery | | |
| section 200(3) | Impose conditions on an approval to use community land for a business purpose | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 201(1) | Sell or otherwise dispose of an interest in land | Senior Manager - City Property, GM - City Assets | | council |
| section 202(1) | Grant a lease or licence over community land | Community Land Officer, Sport Administration & Project Officer, Sport Development Officer, Manager - Sport & Property, Senior Manager - | For casual hire and events permits only. Limitation applies to Property Leasing Officer, and Sport | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | City Property, GM - City Assets, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | Development Officer. | |
| section 202(2) | Follow the relevant steps in the councils public consultation policy in regard to granting a lease or licence relating to community land | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council |
| section 207(1) | Keep a register of community land in the council area | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 207(2)(c) | Determine that the register of community land in the council area will consist of a computer | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | record | Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | |
| section 208(4) | Cause a copy of a resolution declaring a road or land to be a public road or preserving an easement to be published in the Gazette | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 209(3) | Enter an agreement in regard to the ownership of fixture and equipment installed on a public road | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 210(1) | Declare a private road to be a public road | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Assets & Delivery | | |
| section 210(2)(a) | Give written notice to the owner of the private road of a proposed declaration | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 210(2)(ab) | Give written notice to the holder of a registered interest over the private road of a proposed declaration | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 210(2)(b) | Give public notice to the owner of the private road of a proposed declaration | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 210(5) | Publish a declaration under section 210 of the Local Government Act in the Gazette | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 210(7) | Furnish a copy of a declaration under section 210 of the Local Government Act to the Registrar-General | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 211(1)(a) | Enter an agreement with the Commissioner of Highways or other authority that has the care, control and management of a highway | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - City Operations, Senior Manager - Assets & Delivery | | council |
| section 211(1)(b) | Act in accordance with a notice issued by the Commissioner of Highways | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 212(1) | Carry out roadwork in the council area | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 212(1) | Enter an agreement with another council to carry out roadwork in that other council's area | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 212(2) | Do anything reasonably necessary for, or incidental to, roadwork | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Asset Management, Manager - Roads & Stormwater, Manager | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 212(3)(b) | Consult with the Commissioner of Highways | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 212(3)(c)(i) | Obtain the agreement of the owner of a private road | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 212(3)(c)(ii) | Give notice to the owner of a private road and a reasonable opportunity to make representations on proposed roadwork | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 212(3)(c)(ii) | Consider any representations by the owner of a private road on proposed roadwork | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | council |
| section 212(3)(d) | Obtain the agreement of the owner of private land | Transport Planner , Land Development Engineer, Senior Land Development Engineer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 213(1) | Recover the whole cost or an agreed contribution to the cost of roadworks undertaken by agreement | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 213(2) | Recover the cost of roadwork to repair damage to a road from the person who damaged a road or is the owner of infrastructure which damaged the road | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 213(3)(a) | Recover the cost of roadwork on private land or a contribution to the cost of the work determined by the council as a debt from the owner of the private land | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 214(2)(a) | Agree the amount of contribution to roadwork with another council | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Civil Engineer | | |
| section 214(2)(b) | Seek a determination by a court as to the amount of contribution to roadwork to be paid by another council | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer | | council |
| section 214(3) | Give notice to another council of proposed roadwork and provide reasonable opportunity to that other council to make representations | Transport Planner , Land Development Engineer, Senior Land Development Engineer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer | | |
| section 215(2) | Carry out roadwork to allow water from a road to drain into adjoining property | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer | | |
| section 215(4) | Give notice to the owner of land in regard to the proposed action to drain water into the land | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Senior Manager - City Operations, Land Development Civil Engineer | | |
| section 216(1) | Issue an order requiring the owner of private land to carry out specified road work or improve the road | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations | | council |
| section 217(1) | Issue an order requiring the owner of a structure or equipment installed in, on, across, under or over a road to carry out specified road work by way of maintenance or repair or move the structure or equipment to allow the council to carry out roadwork | Technical Officer - City Operations, Land Development Engineer, Senior Land Development Engineer, Quality Coordinator - Tree Services, Project Manager, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Support Services, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Assets & Delivery, Land Development Compliance Officer, Land Development Civil Engineer, Senior Project Manager, Senior Project Manager - Design & Civil, Project Coordination Officer | | |
| section 217(2)(a) | Take action under an order issued under section 217(1) of the Local Government Act if it is not complied with by the owner of the structure or equipment | Technical Officer - City Operations, Land Development Engineer, Senior Land Development Engineer, Manager - Tree Services, Quality Coordinator - Tree | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Project Manager, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Assets & Delivery, Land Development Compliance Officer, Land Development Civil Engineer, Senior Project Manager, Senior Project Manager - Design & Civil, Project Coordination Officer | | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 217(2)(a) | Recover the cost of taking action under section 217(2)(a) of the Local Government Act as a debt from the owner of the structure or equipment | Technical Officer - City Operations, Land Development Engineer, Senior Land Development Engineer, Quality Coordinator - Tree Services, Project Manager, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Assets & Delivery, Land Development Compliance Officer, Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Civil Engineer, Senior Project Manager, Senior Project Manager - Design & Civil, Project Coordination Officer | | |
| section 218(1) | Issue an order requiring the owner of land adjoining a road to carry out specified work to construct, remove or repair a crossing place from the road to the land | Technical Officer - City Operations, Land Development Engineer, Senior Land Development Engineer, Quality Coordinator - Tree Services, Project Manager, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Support Services, Quality Coordinator - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Assets & Delivery, Land Development Compliance Officer, Land Development Civil Engineer, Senior Project Manager, Senior Project Manager - Design & Civil, Project Coordination Officer | | |
| section 219(1) | Assign a name to a public or private road, or to a public place, or change the name of a public or private road, or a public place | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Planning Services, Land & Property Officer, Land Development Officer, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Land Development Support Officer | | |
| section 219(1a) | Assign a name to a public road created by land division | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Planning Services, Land & Property Officer, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |
| section 219(2)(a) | Give notice to an adjoining council of a proposed road name change where the road runs into the adjoining council | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Officer, Land Development Support Officer | | |
| section 219(2)(b) | Consider any representations of an adjoining council in response to a notice under section 219(2)(a) of the Local Government Act | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Land Development Officer, Land Development Support Officer | | council |
| section 219(3)(a) | Notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a road name or change of a road name | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Land Development Officer, Land Development Support Officer | | council |
| section 219(3)(b) | Provide information to the Registrar-General, the Surveyor-General and the Valuer-General about the name of roads and public places in | Senior Property Officer, Manager - Sport & Property, Senior Manager - City | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the council area | Property, GM - City Assets, Land & Property Officer, Land Development Officer, Land Development Support Officer | | |
| section 219(4) | Provide public notice on the assigning or changing of a road name | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Planning Services, Land & Property Officer, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |
| section 219(5) | Prepare and adopt a policy on the assigning of road names | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | GM - City Assets, Manager - Building & Compliance, Manager - Planning Services, Land & Property Officer, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | |
| section 219(6) | Alter or substitute a policy on the assigning of road names | Not Delegated to the CEO | | council |
| section 219(7) | Publish notice of adopting or altering a policy on the assigning of road name in the Gazette, in a newspaper circulating within the council area and on a website determined by the chief executive | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Land Development Officer, Land Development Support Officer | | council |
| section 220(1) | Adopt a numbering system for buildings and | GM - City Services, Manager - Building & Compliance, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | allotments adjoining the road | Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | |
| section 220(1a) | Assign a number to all buildings and allotments adjoining a public road | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |
| section 220(2) | Alter or substitute a new numbering system | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 220(3) | Give public notice of the adoption, alteration or substitution of a numbering system for a particular road | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |
| section 220(4) | Notify the Valuer-General of a decision to adopt, alter or substitute of a numbering system | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land Development Support Officer | | council |
| section 220(6) | Request the owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the council | GM - City Services, Manager - Building & Compliance, Manager - Planning Services, Land Development Officer, Senior Manager - Development Services, Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Support Officer | | |
| section 221(1) | Grant an authorisation to alter a public road | Technical Officer - City Operations, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Manager - Tree Services, Quality Coordinator - Tree Services, Senior Traffic Engineer, GM - Corporate Services, Manager - Parks & Verges, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Support | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Quality Coordinator - Roads & Stormwater, Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Compliance Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 222(1) | Grant a permit authorising the use of a public road for business purposes | Technical Officer - City Operations, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Manager - Tree Services, Quality Coordinator - Tree Services, Senior Traffic | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Engineer, GM - Corporate Services, Manager - Parks & Verges, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Asset Management, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Compliance Officer, Land Development | | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 223(1) | Follow the relevant steps in the council's public consultation policy | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 223(2) | Give written notice of the proposal to agencies prescribe by regulation | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 224(1) | Attach conditions to an authorisation or permit | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Land Development Officer, Traffic Engineer, Senior Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 224(2) | Comply with any requirements prescribed by the regulations in relation to attaching conditions under section 224(1) of the Local Government Act | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Land | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 225(1) | Cancel an authorisation or permit | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Immunisation , Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 225(2)(a) | Give the holder of an authorisation or permit written notice of the proposed cancellation of the authorisation or permit | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 225(2)(b) | Consider any representation by the holder of an authorisation or permit | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 225(3) | Determine a shorter period than one month for a response from the holder of an authorisation or permit | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 231(1) | Keep a register of public roads in the council area | GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 232 | Plant vegetation on a road | Landscape Architect Specialist, Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | City Operations, Landscape Architect | | |
| section 232 | Authorise the planting of vegetation on a road | Landscape Architect Specialist, Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Landscape | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Architect | | |
| section 233(2) | Take action to recover damages from a person who without the council's permission intentionally or negligently damages a road of structure belonging to the councils associated with a road | Technical Officer - City Operations, Manager - Tree Services, Quality Coordinator - Tree Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Compliance Officer, Senior Manager - Regulatory and Community Safety | | council |
| section 234(1) | Remove and dispose of any structure, object or substance from a road | Fire Prevention Officer, Community Inspector, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Work Health and Safety Partner, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 234(2) | Recover the cost of acting under section 234(1) from the person who erected, placed or | Risk Specialist , Fire Prevention Officer, Community | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | deposited the structure, object or substance on the road | Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Risk & WHS, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 234(3) | Clear a road of wreckage, objects or material on the road as a result of a vehicle accident | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Landscapes, Manager - Parks & Verges, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 234(3) | Recover the cost of clearing the road from a driver of a vehicle involved in the accident | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 234A(5) | Erect barricades or other traffic control devices as necessary to give effect to a resolution to exclude vehicles from a road or public place | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | council |
| section | Give public notice of a resolution under section | Manager - Tree Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 234A(6) | 234A(1) or 234A(2) of the Local Government Act | Quality Coordinator - Tree Services, Manager - Parks & Verges, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 236(2) | Apply to the court for an order that a person convicted of the offence under section 236(1) of the Local Government Act pay any costs incurred by the council in removing or disposing of the abandoned vehicle | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 237(4)(a) | Notify the owner of a vehicle of the removal of the vehicle by written notice | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| section 237(4)(b) | Notify the owner of a vehicle of the removal of the vehicle by public notice published in a newspaper circulating generally within the State | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Immunisation , Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 237(5) | Sell a vehicle by public auction or public tender | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| section 237(6) | Dispose of a vehicle | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 237(7) | Apply the proceeds of the sale of a vehicle as prescribed in section 237(7) of the Local Government Act | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| section 238(3) | Erect a notice regarding access to or use of a particular piece of land under a council by-law | Fire Prevention Officer, Community Inspector, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | in a prominent place or in the immediate vicinity of the land | Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 242(3) | Notify an applicant in writing of a decision or presumptive decision on an application which is subject to section 242 of the Local Government Act | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering Services, GM - City Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | GM - City Assets, Manager - Environmental Health and Immunisation , Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 242(4) | Fix a date as the 'relevant date' for the purposes of section 242 of the Local Government Act | Environmental Health Officer, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Sport & Property, Senior Manager - City Property, Manager - Engineering | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, GM - City Services, GM - City Assets, Manager - Environmental Health and Immunisation , Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Environmental Health Officer, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 243(1) | Apply to the Registrar-General for the issue of a certificate of title for land which has vested in fee simple in the council under the Local Government Act | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Property Specialist | | council |
| section 245(2) | Take reasonable action to respond to a | Manager - Tree Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | request by the owner or occupier of property adjacent to a road to avert a risk of damage from a tree | Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 245A(1) | Require a person to enter into an agreement with the council in regard to work under an approval under the Planning, Development and Infrastructure Act 2016 which could cause damage to any local government land (including a road) within the vicinity of the site of the development | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 245A(3) | Participate in the hearing of an appeal by a person against the requirements to enter and agreement of the terms or conditions of the agreement | Not Sub-Delegated by the CEO | | council |
| section 246(4a) | Publish a notice of a determination under section 246(3)(b) in the Gazette and a newspaper circulating generally in the council area | Senior Governance Officer, GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 246(5)(b) | Fix an expiation fee for alleged offences against the by-laws | Not Delegated to the CEO | | council |
| section 249(1) | Make copies of a proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | available to the public in accordance with section 132(1) | Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 249(2) | Consider submissions made on a proposed by-law | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 249(4) | Obtain a certificate signed by a legal practitioner | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 249(5) | Publish a by-law in the Gazette | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 249(7) | Publish a notice of making a by-law | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 250(5) | Publish a resolution adopting a model by-law in | GM - Corporate Services, GM - City Services, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the Gazette | Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 250(7) | Publish a resolution adopting a model by-law in a newspaper circulating in the council area | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 252(1) | Maintain a register of the by-laws made or adopted by the council | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 252(5) | Provide for purchase a certified copy of a by-law | GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 254(1) | Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & | Tree Services Data Collection Officer may only exercise this power in relation to matters concerning trees and vegetation. | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Tree Services Data Collection Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(1) | Provide a notice in writing prior to making an order under section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(2) | Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of | Environmental Health Officer, Fire Prevention Officer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the land | Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 255(3) | Consider any representations made in response to a notice under section 255(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Parking Inspector | | |
| section 255(3)(a) | Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(3)(b) | Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(3)(c) | Determine not to proceed to make an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(7) | Serve an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(8) | Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(11) | Vary an order | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 255(12) | Make an order | Environmental Health Officer, Fire Prevention Officer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 256(3) | Participate in a review of an order by the South Australian Civil and Administrative Tribunal | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, GM - Corporate Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Planning Services, Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Parking Inspector | | |
| section 257(1) | Take action required by an order made under section 255 of the Local Government Act | Environmental Health Officer, Fire Prevention Officer, Community Inspector, Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Environmental Health and Immunisation , Manager - Roads & Stormwater, Manager - Support Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - City Operations, Senior Environmental Health Officer, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 257(2) | Authorise a person to take action under section 257(1) of the Local Government Act | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 257(3) | Recover the costs of taking action under section 257(1) of the Local Government Act | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 257(5) | Provide notice fixing a period in which a person must pay an amount recoverable by the council under section 257 of the Local | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | Government Act | Senior Manager - Regulatory and Community Safety | | |
| section 257(5)(b) | Impose a charge over land for an unpaid amount recoverable by the council under section 257 of the Local Government Act | GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 259(1) | Prepare and adopt policies concerning the operation of Part 2, Chapter 12 of the Local Government Act | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Preparation of policy only, adoption of Policy by Council. | council |
| section 259(2)(a) | Prepare a draft policy | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | Preparation of policy only, adoption of Policy by Council. | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 259(2)(b) | Give notice in a newspaper circulating in the council area of the place or places where copies of the draft policy are available for inspection and purchase and invite written submissions | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 259(3) | Consider submissions | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 259(4) | Amend a policy | Not Delegated to the CEO | | council |
| section 259(5) | Take steps in section 259(2) and 259(3) prior to amending a policy | GM - Corporate Services, GM - City Services, GM - City Assets, Acting Senior Manager Information, Technology & Governance, Senior Managers - All | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 260(1) | Appoint an authorised person | GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 260(2) | Impose conditions or limitations on the appointment of an authorised person | Technical Officer - City Operations, GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Regulatory and Community Safety | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 260(3) | Issue an identity card to an authorised person | Senior Governance Officer, Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | | council |
| section 260(5) | Revoke the appointment of an authorised person | GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Development Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 262A(3) | Deal with a complaint in accordance with the council's behavioural management policy | Manager - Governance, Senior Manager - Information, Technology and Governance | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 262B(1) | Prepare and adopt a behavioural management policy | Not Sub-Delegated by the CEO | | council |
| section 262B(6) | Alter or substitute a behavioural management policy | Not Delegated to the CEO | | council |
| section 262B(7) | Review the operation of the behavioural management policy | Not Delegated to the CEO | | council |
| section 262D | Provide complainant with written reasons for refusal or determination | Not Sub-Delegated by the CEO | | council |
| section 262W(3)(b)(ii) | Provide report to the Panel detailing:<br>• member's compliance with the Panel's requirement; or<br>• council's compliance with Panel's requirement | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 263B(1)(a) and (3) | To act in accordance with a recommendation of the Ombudsman | Not Sub-Delegated by the CEO | | council |
| section 264(1)(a) | Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT | Not Delegated to the CEO | | council |
| section 270(a1) | Develop and maintain policies, practices and procedures for dealing with requests for the provision of services by the council or complaints about the activities of the council, employees of the council or person acting on behalf of the council | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |
| section 270(1) | Establish procedures for the review of decisions | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 270(2a)(b) | Allow an application to be made more than 6 months after the reviewable decision | Not Sub-Delegated by the CEO | | council |
| section 270(3a) | Reduce, waive or refund a fee | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 270(4) | Refuse an application for the review of a decision | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 270(6) | Amend policies, practices and procedures applying under section 270 of the Local Government Act | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 270(8) | Initiate and consider a report for the purpose of section 270(8) of the Local Government Act | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 271(1) | Make provision in a procedure under section 270 of the Local Government Act for disputes between a person and the council to be dealt with under a scheme involving mediation, conciliation or neutral evaluation | Senior Governance Officer, GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Policy Officer | | council |
| section 271(2) | Constitute panels of mediators, conciliators and evaluators | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 271(7) | Pay costs of mediation, conciliation and evaluation | GM - Corporate Services, Manager - Governance, Senior Manager - Information, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Technology and Governance, Senior Manager - Financial Services | | |
| section 271A(1) | Provide requested information to the Minister | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 271B(1)(a) | Obtain an independent assessment of the council's probity or compliance with any requirements placed on the council under legislation | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 271B(1)(b) | Take specified action to meet standards in the conduct or administration of the affairs of the council identified by the Minister | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 272(3) | Provide an explanation and make submissions to the Minister | GM - Corporate Services, Manager - Governance, Senior | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Information, Technology and Governance | | |
| section 272(5) | Make submissions to the Minister in relation to the subject matter of an interim report | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 273(3) | Make submissions to the Minister in relation to a report under section 273(1) of the Local Government Act | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 275(2) | Make submissions to the Minister in relation to a report under section 274 of the Local Government Act | GM - Corporate Services, Manager - Governance, Senior Manager - Information, Technology and Governance | | council |
| section 276(2)(a) | Bring proceedings under section 276(1) of the Local Government Act | GM - Corporate Services, GM - City Services, GM - City Assets, Acting Senior Manager | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Information, Technology & Governance, Senior Managers - All | | |
| section 276(5)(b) | Take necessary steps for and hold a ballot or poll in accordance with an order of the District Court | Not Sub-Delegated by the CEO | | council |
| section 276(5)(f) | Produce or deliver books, voting-paper or documents in accordance with an order of the District Court | GM - Corporate Services, GM - City Services, GM - City Assets, Manager - Governance, Senior Manager - Information, Technology and Governance, Acting Senior Manager Information, Technology & Governance, Senior Managers - All | | council |
| section 279(1) | Serve a document | Rates Officer, Environmental Health Officer, Fire Prevention Officer, Community Inspector, GM - Corporate Services, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory Services, GM - City Services, GM - City Assets, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Environmental Health and Immunisation , Manager - Planning Services, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| section 281(1) | Notify a lessee or licensee of land to pay the council rent or other consideration payable under the lease or licence in satisfaction of the landowner's liability to the council | Community Land Officer, Senior Property Officer, Sport Administration & Project Officer, Sport Development | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Officer, Manager - Sport & Property, Senior Manager - Families and Young People, Senior Manager - City Property, GM - City Assets, Land & Property Officer, Senior Manager - Business and Activation, Senior Manager - Assets & Delivery, Senior Manager - Ageing and Inclusion , Property Specialist | | |
| section 281(2)(b) | Notify the owner of land of the imposition of a requirements under section 281(1) of the Local Government Act | Not Sub-Delegated by the CEO | | council |
| section 282(1) | Approve an occupier of land undertaking work | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 294(1a) | Provide notice to an owner or occupier of land | Project Manager, Manager - Sport & Property, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Project Manager, Senior Manager - Regulatory and Community Safety , Senior Project Manager - Design & Civil, Project Coordination Officer | | council |
| section 294(3)(a) | Pay rent to the owner of occupier of land as determined by agreement or the Supreme Court | Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| section 294(3)(b) | Pay to the owner of occupier of land reasonable compensation for damage to any crops on land | Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Manager - Regulatory and Community Safety | | council |
| section 294(3)(c)(i) | Remedy damage to land caused by the council | Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Manager - Regulatory and Community Safety | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 294(3)(c)(ii) | Pay compensation for any other loss or damage caused by the council | Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Manager - Regulatory and Community Safety | | council |
| section 294(5) | Erect a fence | Project Manager, Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Project Manager, Senior Manager - Regulatory and Community Safety , Senior Project Manager - Design & Civil, | | council |

| Local Government Act 1999 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Project Coordination Officer | | |
| section 294(7) | Comply with the relevant requirements of the Mining Act 1971 | Senior Manager - City Property, GM - City Services, GM - City Assets, Manager - Asset Management, Senior Manager - Development Services, Senior Manager - Assets & Delivery, Senior Manager - Regulatory and Community Safety | | council |
| section 296(1) | Recover the cost or a portion of the costs of works as a debt | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 296(3) | Give notice of a valuation to the owner of land | GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 296(5) | Participate in an objection or review to a valuation | GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 297 | Sell or dispose of rubbish collected by the council | Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, GM - City Services, GM - City Assets, Environmental Planner, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations, Senior Manager - Regulatory and Community Safety | | council |
| section 298(1) | Order action in response to flooding or imminent flooding | Risk Specialist , GM - Corporate Services, Manager - Risk & WHS, GM - City Services, GM - City Assets, Senior Manager - | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Organisational Development, Senior Manager - Development Services, Senior Manager - City Operations, Manager - HR Services, Senior Manager - Regulatory and Community Safety | | |
| section 300(1) | Pay the cost of advertising | Executive Strategic Advisor, GM - Corporate Services, GM - City Services, GM - City Assets, Senior Manager - Regulatory and Community Safety , Acting Senior Manager Information, Technology & Governance, Senior Managers - All, Managers - All | | council |
| clause 13(c), Schedule 1A | Enter an arrangement with the Stormwater Management Authority to make use of council staff, equipment or facilities | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Asset Operations | | |
| clause 17(1), Schedule 1A | Prepare a stormwater management plan | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | council |
| clause 18(1), Schedule 1A | Prepare a stormwater management plan or revise an existing stormwater management plan | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | council |
| clause 18(2), Schedule 1A | Provide a stormwater management plan to the Stormwater Management Authority for approval | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | council |
| clause 19(3), Schedule 1A | Take action required by the Stormwater Management Authority as a condition of approving a stormwater management plan | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 20(1), Schedule 1A | Comply with an order issued by the Stormwater Management Authority under clause 2091), Schedule 1A of the Local Government Act | Not Sub-Delegated by the CEO | | council |
| clause 20(5), Schedule 1A | Make submissions to the Stormwater Management Authority | Not Sub-Delegated by the CEO | | council |
| clause 20(6), Schedule 1A | Enter into an agreement with the Stormwater Management Authority for the repayment of costs and expenses of the authority by the council | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | council |
| clause 24(1), Schedule 1A | Take action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan or action required by an order under clause 20(a), schedule 1B of the Local Government Act by:<br>(a) entering and occupying any land; | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (b) constructing, maintaining or removing any infrastructure;<br>(c) excavating any land;<br>(d) inspecting, examining or surveying any land and for that purpose:<br>(i) fixing posts, stakes or other markers on the land;<br>(ii) digging trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and<br>(iii) removing samples for analysis; and<br>(e) altering water table levels, stopping or reducing the flow of water in a watercourse, diverting water flowing in a watercourse to another watercourse or to a lake or controlling the flow of water in any other manner;<br>(f) holding water in a watercourse or lake or by any other means;<br>(g) diverting water to an underground aquifer, disposing of water to a lake, underground | | | |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | aquifer or the sea, or dealing with water in any other manner;<br>(h) deepening, widening or changing the course of a watercourse, deepening or widening a lake or taking action to remove any obstruction to the flow of water;<br>(i) undertaking any other form of work (including work undertaken for the purposes of stormwater management or flood mitigation);<br>(j) undertaking any testing, monitoring or evaluation; and<br>(k) undertaking any other activity of a prescribed kind. | | | |
| clause 24(2)(a), Schedule 1A | Enter into an agreement with the owner of private land | Not Sub-Delegated by the CEO | | council |
| clause 24(2)(b), | Acquire an easement or other appropriate interest over land by agreement with the owner | Senior Manager - City Property, GM - City Assets, | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| Schedule 1A | or in accordance with the Land Acquisition Act 1969 and any other applicable laws | Senior Manager - Asset Operations | | |
| clause 24(3), Schedule 1A | Acquire land by agreement for the purposes of constructing any infrastructure or performing any work | Not Sub-Delegated by the CEO | | council |
| clause 25(2), Schedule 1A | Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24 | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | council |
| clause 25(3)(b), Schedule 1A | Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24 | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | council |
| clause 26(3), Schedule 1A | Make submissions to the Minister regarding the vesting of the care, control and management of infrastructure or land in the council | GM - City Assets | | public authority |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 26(4), Schedule 1A | Maintain and repair infrastructure and maintain land vested in the council | Senior Manager - City Property, GM - City Assets, Senior Manager - Asset Operations | | public authority |
| clause 2(1), Schedule 1B | Enter a building upgrade agreement | Not Sub-Delegated by the CEO | The power to enter into, or to vary or terminate, a building upgrade agreement on behalf of the Council may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive Officer. | council |
| clause 2(4), Schedule 1B | Agree to other parties entering a building upgrade agreement | Not Sub-Delegated by the CEO | The power to enter into, or to vary or terminate, a building upgrade agreement on behalf of the Council may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | Officer. | |
| clause 4, Schedule 1B | Agree to vary or terminate a building upgrade agreement | Not Sub-Delegated by the CEO | The power to enter into, or to vary or terminate, a building upgrade agreement on behalf of the Council may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive Officer. | council |
| clause 6(1), Schedule 1B | Declare a building upgrade charge | Not Sub-Delegated by the CEO | The power to declare and levy a building upgrade charge under a building upgrade agreement may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive Officer. | council |
| clause 6(2), | Provide written notice of the declaration of a | Not Sub-Delegated by the | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| Schedule 4B | building upgrade charge | CEO | The power to declare and levy a building upgrade charge under a building upgrade agreement may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive Officer. | |
| clause 6(4), Schedule 1B | Give notice of each payment of a building upgrade charge | Not Sub-Delegated by the CEO | The power to declare and levy a building upgrade charge under a building upgrade agreement may not, despite Section 44(4)(b) of the Local Government Act 1999, be subdelegated by the Chief Executive Officer. | council |
| clause 7(2), Schedule 1B | Deduct and retain any service fee and late payment fee | Not Sub-Delegated by the CEO | | council |
| clause 7(3)(a), Schedule 1B | Hold money pending payment to the finance provider | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 7(3)(b), Schedule 1B | Pay money to the finance provider | Not Sub-Delegated by the CEO | | council |
| clause 9(1), Schedule 1B | Sell land if a building upgrade charge remains outstanding for more than 3 years | Not Sub-Delegated by the CEO | | council |
| clause 9(2), Schedule 1B | Apply money received on the sale of land as prescribed by clause 9(2), schedule 1B of the Local Government Act | Not Sub-Delegated by the CEO | | council |
| clause 9(3), Schedule 1B | Deal with unclaimed money in accordance with the Unclaimed Moneys Act 1891 | Not Sub-Delegated by the CEO | | council |
| clause 10(2)(a), Schedule 1B | Adjust a building upgrade charge | Not Sub-Delegated by the CEO | | council |
| clause 10(2)(a), Schedule 1B | Give notice to the building owner of the adjustment of a building upgrade charge | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 10(3)(d), Schedule 1B | Refund excess payments to the building owner | Not Sub-Delegated by the CEO | | council |
| clause 11(1), Schedule 1B | Recover a building upgrade charge in accordance with a building upgrade agreement | Not Sub-Delegated by the CEO | | council |
| clause 13(1), Schedule 1B | Keep a register of building upgrade agreements | Not Sub-Delegated by the CEO | | council |
| clause 13(3), Schedule 1B | Provide the register of building upgrade agreements for inspection at the principal office of the council | Not Sub-Delegated by the CEO | | council |
| clause 13(4), Schedule 1B | Provide an extract of the register of building upgrade agreements | Not Sub-Delegated by the CEO | | council |
| clause 1(4), Schedule 2 | Publish a copy of the charter of a subsidiary in the Gazette | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 3(1), Schedule 2 | Prepare a charter for a subsidiary | Not Sub-Delegated by the CEO | | council |
| clause 3(4), Schedule 2 | Review a charter for a subsidiary | Not Sub-Delegated by the CEO | | council |
| clause 3(5)(a), Schedule 2 | Furnish a copy of an amended charter for a subsidiary to the Minister | Not Sub-Delegated by the CEO | | council |
| clause 3(5)(b), Schedule 2 | Publish a copy of an amended charter for a subsidiary on a website determined by the chief executive officer | Not Sub-Delegated by the CEO | | council |
| clause 3(5)(c), Schedule 2 | Publish a notice in the Gazette of the fact of the amendment and website address at which the charter is available for inspection | Not Sub-Delegated by the CEO | | council |
| clause 4(1), Schedule 2 | Determine the membership of the board of management of a subsidiary | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 4(2), Schedule 2 | Appoint members of the board of management of a subsidiary | Not Delegated to the CEO | | council |
| clause 4(6), Schedule 2 | Appoint a deputy of a board member | Not Delegated to the CEO | | council |
| clause 4(8), Schedule 2 | Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently | Not Delegated to the CEO | | council |
| clause 5(9), Schedule 2 | Act on advice of a board of management that the subsidiary owes a duty of confidence in regard to a matter | Not Delegated to the CEO | | council |
| clause 5(12), Schedule 2 | Direct the board of management as to procedures | Not Delegated to the CEO | | council |
| clause 8(1), | Participate in consultation with a subsidiary on | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| Schedule 2 | the preparation and adoption of the subsidiary's business plan | | | |
| clause 8(4), Schedule 2 | Participate in consultation with a subsidiary in an annual review of the subsidiary's business plan | Not Delegated to the CEO | | council |
| clause 8(5), Schedule 2 | Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan | Not Delegated to the CEO | | council |
| clause 9(2)(d), Schedule 2 | Fix a date by which a subsidiary's budget must be adopted | Not Delegated to the CEO | | council |
| clause 9(3), Schedule 2 | Approve the amendment by a subsidiary of an adopted budget | Not Delegated to the CEO | | council |
| clause 9(5), Schedule 2 | Participate in consultation with a subsidiary on the subsidiary incurring spending before the adoption of its budget for the year | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 10(1), Schedule 2 | Give a direction to a subsidiary | Not Delegated to the CEO | | council |
| clause 10(2), Schedule 2 | Make a copy of a direction given to a subsidiary available at the principal office of the council | Not Delegated to the CEO | | council |
| clause 11(1), Schedule 2 | Request a subsidiary to furnish information or records in the possession or control of the subsidiary | Not Delegated to the CEO | | council |
| clause 11(2), Schedule 2 | Act on advice of a board of management that information or a record should be treated as confidential | Not Delegated to the CEO | | council |
| clause 12(1), Schedule 2 | Request a subsidiary to report on a matter to the council | Not Delegated to the CEO | | council |
| clause 12(2), Schedule 2 | Receive a report on the work and operations of the subsidiary | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 12(4), Schedule 2 | Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council | Not Delegated to the CEO | | council |
| clause 13(3), Schedule 2 | Determine or approve members of the audit committee of the subsidiary | Not Delegated to the CEO | | council |
| clause 14(2), Schedule 2 | Approve borrowing by a subsidiary | Not Delegated to the CEO | | council |
| clause 16(1)(a), Schedule 2 | Request the Minister wind up a subsidiary | Not Delegated to the CEO | | council |
| clause 17(4), Schedule 2 | Publish (in conjunction with the other constituent councils) a copy of the charter of a subsidiary in the Gazette | Not Sub-Delegated by the CEO | | council |
| clause 19(1), Schedule 2 | Prepare (in conjunction with the other constituent councils) a charter of a subsidiary | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 19(4), Schedule 2 | Review (in conjunction with the other constituent councils) a charter of a subsidiary | Not Delegated to the CEO | | council |
| clause 19(5)(a), Schedule 2 | Furnish (in conjunction with the other constituent councils) a copy of an amended charter of a subsidiary to the Minister | Not Sub-Delegated by the CEO | | council |
| clause 19(5)(b), Schedule 2 | Publish (in conjunction with the other constituent councils) a copy of the amended charter of a subsidiary on a website determined by the chief executive officer | Not Sub-Delegated by the CEO | | council |
| clause 20(1), Schedule 2 | Determine (in conjunction with the other constituent councils) the membership of the board of management of a subsidiary | Not Delegated to the CEO | | council |
| clause 20(7), Schedule 2 | Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 21(8), Schedule 2 | Authorise a person to attend a meeting of the board of management and have access to the papers provided to board members for the meeting | Not Sub-Delegated by the CEO | | council |
| clause 21(9), Schedule 2 | Act on advice of a board of management that a matter should be treated confidentially | Not Delegated to the CEO | | council |
| clause 21(12), Schedule 2 | Direct (in conjunction with the other constituent councils) procedures for the board of management | Not Delegated to the CEO | | council |
| clause 24(1), Schedule 2 | Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan | Not Sub-Delegated by the CEO | | council |
| clause 24(4), Schedule 2 | Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | subsidiary's business plan | | | |
| clause 24(5), Schedule 2 | Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan | Not Sub-Delegated by the CEO | | council |
| clause 25(2)(d), Schedule 2 | Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary | Not Delegated to the CEO | | council |
| clause 25(3), Schedule 2 | Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary | Not Delegated to the CEO | | council |
| clause 25(5), Schedule 2 | Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget | Not Sub-Delegated by the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 26, Schedule 2 | Issue (in conjunction with the other constituent councils) a direction to the subsidiary | Not Delegated to the CEO | | council |
| clause 27(1), Schedule 2 | Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council | Not Delegated to the CEO | | council |
| clause 27(2), Schedule 2 | Act on advice of a board of management that information or a record should be treated as confidential | Not Delegated to the CEO | | council |
| clause 28(1), Schedule 2 | Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary | Not Delegated to the CEO | | council |
| clause 28(3), Schedule 2 | Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council | Not Delegated to the CEO | | council |

| Local Government Act 1999 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| clause 30(3), Schedule 2 | Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee | Not Delegated to the CEO | | council |
| clause 33(1), Schedule 2 | Request (in conjunction with the other constituent councils) the Minister to wind up a regional subsidiary | Not Delegated to the CEO | | council |
| clause 2(1), Schedule 6 | Deliver a notice to the Registrar-General for the purpose of registering a charge over land | Not Sub-Delegated by the CEO | | council |
| clause 3(1)(b), Schedule 6 | Exercise the powers of a mortgagee given by the Real Property Act 1886 under a mortgage in respect of which default has been made in payment of money secured by the mortgage | Not Sub-Delegated by the CEO | | council |
| clause 4(1), Schedule 6 | Provide notice to the Registrar-General that the amount a charge relates to has been repaid and apply for the discharge of the charge | Not Sub-Delegated by the CEO | | council |

# Local Government Act 1999 - Section 137

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Executive Strategic Advisor | The delegate may only exercise this power and expend Council's approved Budgeted funds up to but not exceeding $1,300,000.00 per transaction.<br><br>Executive Strategic Advisor can only approve Northern Adelaide Waste Management Authority (NAWMA) invoices relating to waste management and resource recovery services. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | System Administration Officer | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $2,000 per transaction.<br><br>The delegate may only exercise this power and expend Councils approved Budgeted funds up to but not exceeding $190,000 as per credit card limit, with $90,000 |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | | per transaction limit. For Fleet Registration during the months of September & October, only where it has been approved in writing by Senior Manager - Asset Operations. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Digital Project Manager, Managers - All | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $50,000 per transaction.<br><br>Manager Finance - can approve PAYG payments to the Australian Taxation Office (ATO), and superannuation payments to Hostplus, up to the amount of $700,000. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Executive Strategic Advisor, Acting Senior Manager Information, Technology & Governance, Senior Managers - All | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $250,000 per transaction. |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | | Senior Manager Financial Services - can approve PAYG payments to the Australian Taxation Office (ATO), and superannuation payments to Hostplus, up to the amount of $1,000,000 (1 Million). |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | GM - Corporate Services, GM - City Services, GM - City Assets | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $750,000 per transaction.<br><br>GM - Strategy and Corporate - can approve PAYG payments to the Australian Taxation Office (ATO) and superannuation payments to Hostplus, up to the amount of $1,500,000 (1.5 Million) |
| s137 | Expend funds in the performance or discharge of the council's powers, | Governance Officer, Quality Coordinator - Community Hub, Community Immunisation | |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | functions or duties in accordance | Nurse Coordinator, Business Support Officer - Asset Operations and Assets & Delivery, Quality Coordinator - Parks & Landscapes, Aboriginal and Community Development Coordinator, Health & Wellbeing Officer, Community Centre Coordinator, Program Coordinator - Positive Ageing , Active Inclusion Coordinator, Quality Coordinator – Disability Inclusion, Creative Cultural Facilitator, Youth Development Officer, Digital Literacy and Programs Officer, Community Hub Project Officer, Library Officer - Support Services, NSS Administration & Events Officer, Quality Coordinator - Grenville Hub, Quality Coordinator - Fleet Services, Team Assistant, City Operations, Assistant Cook - Positive Ageing, Administration Officer - Positive Ageing, Transport & Rostering Coordinator - Positive Ageing, Reception and Administration Officer, Volunteer Development Coordinator, Library & Customer Contact Officer (Casual), | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $1,000 per transaction.<br><br>Grenville and Community Team Administration Support - The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $1,000 per transaction in relation to expenditure incurred through the use of a Council provided credit card. $1,000 per transaction and subject to a monthly limit of $2,000.<br><br>Aboriginal and Community Development Coordinator - The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $1,000 per transaction and subject to a monthly limit of $2,000. |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | Belonging in the North - Project Coordinator | |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Business Support Officer - Community Engagement & Experience, Stores & Security Officer, Executive Assistant to Mayor & Councillors, Senior Operations Officer | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $5,000 per transaction. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Learning & Development Partner, Business Support Officer - Organisational Development and Financial Services, Risk & WHS Coordinator | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $10,000 per transaction. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Nutrition Coordinator - Positive Ageing | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | | | exceeding, $400 per transaction. |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Quality Coordinator - Tree Services, Senior Environmental Health Officer, Venue and Operations Coordinator, Green Adelaide Landscapes Officer, Active Inclusion Support (casual) , Quality Coordinator - Civic Venues, Building Maintenance Officer, Building Maintenance - Painter | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $500 per transaction.<br><br>Quality Coordinator - Tree Services may only exercise this power and expend Council's approved Budgeted funds to the maximum of the $200 as per Bunnings Card.<br><br>Building Maintenance Officer, Building Maintenance – Painter may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $500 per transaction as per Bunnings Card and subject to a daily limit of $1,000. |

| City of Playford - Financial Delegation from Chief Executive Officer to Employees | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s137 | Expend funds in the performance or discharge of the council's powers, functions or duties in accordance | Healthy Food Co Coordinator - Smithfield, Healthy Food Co Coordinator - Elizabeth Downs, Stores Inventory Officer, Playford 10 Community Partnerships and Project Lead | The delegate may only exercise this power and expend Council's approved Budgeted funds up to, but not exceeding, $2,000 per transaction. |

# Instrument of Delegation under the Local Nuisance and Litter Control Act 2016

| Local Nuisance and Litter Control Act 2016 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7(2)(a) | Take action to manage local nuisance and littering within the council area | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 7(2)(b) | Cooperate with any other person or body in the administration of the Act | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, GM - City | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 7(2)(c) | Provide, or support the provision of, educational information within the council areas to help detect, prevent and manage local nuisance and littering | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 8 | Include in the council's annual report details of the | GM - City Services, Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | performance of the council during the year of functions conferred on it under the Act | Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 12(3) | Appoint authorised officers | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 12(4)(a) | Determine conditions to apply to the appointment of authorised officers | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section | Revoke the appointment of an authorised officer | Manager - Regulatory Services, GM - City Services, Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 12(6) | | Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 12(6) | Vary or revoke a condition applying to the appointment of an authorised officer or impose a further condition | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 13(2) | Issue an identity card to an authorised officer | Senior Governance Officer, Governance Officer, GM - Corporate Services, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Governance Trainee | Governance Team issue ID Cards based on authorised Instrument of Appointments. | council |
| section | Agree in writing that an authorised officer appointed by another council may exercise powers | Manager - Regulatory Services, GM - City Services, Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 15(a) | under the Act in the council area | Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 16(1)(a) | Hold a substance, material or thing seized under Division 3, Part 3 of the Act pending proceedings | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Development Officer - Compliance | | council |
| section 16(1)(a) | Authorise the release of a substance, material or thing seized under Division 3, Part 3 of the Act | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Development Officer - Compliance | | council |
| section 16(1)(d) | Receive a substance, material or thing forfeited pursuant to a court order | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Building & Compliance, Senior Community Inspector, Senior Development Officer - Compliance | | |
| section 16(1)(e)(i) | Request the person entitled to recover a substance, material or thing to collect the substance, material or thing | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Development Officer - Compliance | | council |
| section 16(1)(e)(ii) | Make reasonable attempts to locate the person entitled to recover a substance, material or thing to collect the substance, material or thing | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Development Officer - Compliance | | council |
| section 16(1)(f) | Dispose of any substance, material or things forfeited to the council under section 16 | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Inspector, Senior Development Officer - Compliance | | |
| section 19(1) | Declare a person to be exempt from the application of section 18 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 19(2) | Receive an application for an exemption under section 19 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 19(2)(b) | Specify any information the council requires to be provided with an application under section 19 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 19(4) | Determine conditions to apply to a declaration under section 19 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 19(5) | Vary or revoke a declaration under section 19 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 19(6) | Specify a date of expiry in a declaration under section 19 | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 19(7) | Publish a declaration under section 19 or any variations to a declaration on a website determined by the council | GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 22(3)(a)(i) | Provide a bin or other receptacle for litter of a particular kind | Development Officer - Compliance, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - City Operations, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | In accordance with section 22(1) and (3) it is not an offence to dispose of hazardous litter if Council has made bins available. | council |
| section 22(3)(a)(ii) | Approve or authorise the disposal of litter in a manner other than in a bin or receptacle provided | Development Officer - Compliance, GM - City Services, Manager - Building & Compliance, | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | by the council | Senior Manager - Development Services, Senior Manager - City Operations, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 25(1) | Receive a citizen's notification from a person who reasonably suspects another person has committed an offence under Division 2, Part 4 of the Act | Development Officer - Compliance, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - City Operations, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 26(3) | Issue a notice to the owner of a vehicle for an alleged offence | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Manager - Roads & Stormwater, Senior Community | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 29 | Notify the Environment Protection Authority of a belief that an offence committed under section 18 of section 22 has, or may have, resulted in material environmental harm or serious environmental harm | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 30(1)(a) | Issue a nuisance abatement notice | Development Officer - Compliance, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 30(1)(b) | Issue a litter abatement notice | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 30(7) | Issue and serve a notice confirming an emergency notice | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 30(8) | Vary or revoke a notice issued under section 30 | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, Manager - | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 31(1) | Take action required by a nuisance abatement notice or a litter abatement notice if the requirements of the notice has not been fulfilled | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 31(2) | Authorise a person to take action on behalf of the council if the requirements of a nuisance abatement notice or a litter abatement notice have not been fulfilled | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, Manager - Building & Compliance, Senior | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 31(3)(a) | Issue an instrument of authority to a person other than an authorised officer taking action on behalf of the council under section 31(1) | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 31(5) | Recover the reasonable costs and expenses incurred in taking action under section 31 | Manager - Regulatory Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 31(6) | Fix a period within which an amount under section 31(5) must be paid to the council | Manager - Regulatory Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 32(4) | Participate as a party to any proceedings under section 32 | Manager - Regulatory Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 33(6)(a) | Make an application to the Environment, Resources and Development Court for an order under section 33(1) | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 33(8)(a) | Serve a copy of an application under section 33 on the Minister | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance | | council |
| section 33(9)(b) | Apply to the Environment, Resources and Development Court to join proceedings for an order under section 33(1) commenced by another person | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 33(14) | Apply to the Environment, Resources and Development Court for an interim order under section 33 | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 33(19) | Apply to the Environment, Resources and Development Court to vary or revoke an order under section 33 | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 34(1) | Agree with a person who the council is satisfied has contravened the Act a civil penalty in respect of the contravention | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Manager - Financial | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 34(1) | Apply to the Environment, Resources and Development Court for an order for a civil penalty in respect of a contravention of the Act | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 34(3)(a) | Serve a notice on a person who the council is satisfied has contravened the Act advising the person that they may elect to be prosecuted for the contravention | Fire Prevention Officer, Community Inspector, GM - Corporate Services, Development Officer - Compliance, Manager - Regulatory Services, GM - City | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 40 | Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 40 | Require a person required by or under the Act to provide information to the council to verify the information by statutory declaration | Fire Prevention Officer, Community Inspector, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 43(1)(d) | Commence proceedings for an offence against the Act | Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Senior Community Inspector, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 48(1) | Serve notice on a person who has contravened the Act requiring the person to pay the reasonable costs of the council taking prescribed action under the Act | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 48(3)(a) | Extend the time for payment of an amount payable under a notice under section 48(1) | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 48(3)(b) | Waive or reduce payment of an amount payable under a notice under section 48(1) | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 48(6) | Recover an amount payable under a notice under section 48(1) which is unpaid as a debt | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Rates, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 50(4) | Execute a certificate regarding the appointment or non-appointment of a person as an authorised officer; a delegation or authority under the Act; a notice, requirement or direction of the council; any other decision of the council; receipt or non-receipt of a notification, report or information | Fire Prevention Officer, Community Inspector, GM - Corporate Services, Development Officer - Compliance, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Governance, Senior Community Inspector, Senior Manager - Information, Technology and Governance, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| section 50(5) | Execute a certificate detailing costs and expenses and the purpose for which they were incurred for the purposes of proceedings to recover the reasonable costs of the council | Fire Prevention Officer, Community Inspector, GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Finance, Senior Community Inspector, | | council |

| Local Nuisance and Litter Control Act 2016 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | |
| section 51(9) | Participate in consultation with the Minister in regard to proposed regulations | Not Delegated to the CEO | | council |

# Instrument of Delegation under the Local Nuisance and Litter Control Regulations 2017

| Local Nuisance and Litter Control Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 6(1)(a)(ii)(A) | Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period not exceeding 24 hours | GM - Corporate Services, Manager - Regulatory Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Community Inspector, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Development Officer - Compliance, Senior Manager - Regulatory and Community Safety | | council |
| regulation 6(1)(a)(ii)(B) | Fix a lodgement period for an application under section 19(2) of the Act in relation to an activity that is to take place over a period of 24 hours or longer | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior | | council |

| Local Nuisance and Litter Control Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Officer - Compliance | | |
| regulation 6(1)(b) | Fix a fee for an application under section 19(2) of the Act | Not Delegated to the CEO | | council |
| regulation 6(2) | Refuse to consider an application for the purposes of section 19(2) of the Local Nuisance and Litter Control Act | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 13(2)(a) | Give notice to the Registrar-General for the purposes of creating a charge on land | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community | | council |

| Local Nuisance and Litter Control Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |
| regulation 13(2)(g) | Give notice to the Registrar-General for the purposes of cancelling a charge on land | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 13(3) | Recover costs or expenses incurred by the council in relation to the creation or cancellation of a charge over land | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation | Allow a fee payment under the Local Nuisance and Litter Control Act or regulations | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, | | council |

| Local Nuisance and Litter Control Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 15(1) | to be paid in instalments | Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| regulation 15(1) | Add a charge by way of interest or an administrative fee to the payment of a fee by instalments | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| regulation 16 | Waive or refund a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and | | council |

| Local Nuisance and Litter Control Regulations 2017 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| regulation 17 | Recover a fee or other amount payable under the Local Nuisance and Litter Control Act or regulations | GM - Corporate Services, GM - City Services, Manager - Building & Compliance, Manager - Finance, Manager - Rates, Manager - Planning Services, Senior Manager - Financial Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

# Mining Act 1971

| Mining Act 1971 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of council** |
| section 9AA(1) | Enter into an agreement with a mining operator to waive the benefit of an exemption | Not Sub-Delegated by the CEO | | council |
| section 9AA(1a) | Advise a tenement holder of the council's position in relation to a waiver of the benefit of an exemption and the conditions which may apply to such a waiver | Not Sub-Delegated by the CEO | | council |
| section 9AA(4) | Give written notice to a mining operator rescinding an agreement to waive an exemption | Not Sub-Delegated by the CEO | | council |
| section 9AA(7) | Participate in proceedings before the Environment, Resources and Development Court brought by a mining operator seeking an order waiving the benefit of an exemption | Not Sub-Delegated by the CEO | | council |

| Mining Act 1971 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of council** |
| section 9AA(8a) | Apply for a court order under section 9AA(9) of the Mining Act | Not Sub-Delegated by the CEO | | council |

# Mining Regulations 2020

| Mining Regulations 2020 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of council** |
| regulation 74(3)(b) | Make submissions to the Director of Mines in regard to the draft objectives and criteria of a mine operations plan for a mine located in the council area | Not Sub-Delegated by the CEO | | council |

# Instrument of Delegation under the Ombudsman Act 1972

| Ombudsman Act 1972 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12D(1) | Comply with directions and guidelines prepared by Ombudsman governing reporting or misconduct or maladministration in public administration | Not Sub-Delegated by the CEO | | public authority |
| section 12D(3) | Report to the Ombudsman any matter the council reasonably suspects involves misconduct or maladministration in public administration | Not Sub-Delegated by the CEO | | public authority |
| section 12H(1)(b) | Act on a referral from the Ombudsman | Not Sub-Delegated by the CEO | | public authority |
| section 12H(2)(a) | Produce a specified document or a document relating to a specified matter | Not Sub-Delegated by the CEO | | public authority |

| Ombudsman Act 1972 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12H(2)(b) | Produce a written statement of information about a specified matter or answer specified questions within a specified period and in a specified form and, if the written notice so requires, verify the statement by statutory declaration | Not Sub-Delegated by the CEO | | public authority |
| section 18(4) | To comment on the subject matter of a report | Not Sub-Delegated by the CEO | | public authority |
| section 19A(1) | Comply with a notice of the Ombudsman | Not Sub-Delegated by the CEO | | agency |
| section 19A(5) | Advise the Ombudsman that the council's failure to comply with a notice is reasonable and justifiable | Not Sub-Delegated by the CEO | | agency |
| section 25(2) | Act in accordance with a recommendation of the Ombudsman | Not Sub-Delegated by the CEO | | public authority |

| Ombudsman Act 1972 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 28 | Apply to the Supreme Court for a determination regarding the Ombudsman's jurisdiction | Not Delegated to the CEO | | agency |
| section 28A(1) | Comply with directions of the Ombudsman | Not Sub-Delegated by the CEO | | public authority |
| section 28A(2) | Comply with varied or further directions of the Ombudsman | Not Sub-Delegated by the CEO | | public authority |
| section 28A(3) | Provide comments to the Ombudsman | Not Sub-Delegated by the CEO | | public authority |
| section 29(8) | Act on a referral of the inspector | Not Sub-Delegated by the CEO | | public authority |
| section | Receive and use evidence or information for the purposes of any criminal | Not Sub- | | Agency/ prosecution |

| Ombudsman Act 1972 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 31(1)(b) | investigation or proceedings, proceedings for the imposition of a penalty or disciplinary investigation or action | Delegated by the CEO | | authority |

# Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017

| Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| r8(1)(c) | 40. Adoption of DPAs<br><br>40.1 The power pursuant to Regulation 8(1)(c) of the Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017 (the Transitional Provisions Regulations) to apply to the Minister under Regulation 8 of the Transitional Provisions Regulations in accordance with any requirement determined by the Minister. | Not Sub-Delegated by the CEO | |

# Instrument of Delegation under the Private Parking Areas Act 1986

| Private Parking Areas Act 1986 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(1) | Enter into an agreement with the owner of a private parking area for council to enforce Part 3 of the Act with respect to the private parking area | GM - City Services, Senior Manager - Regulatory and Community Safety | | council |

# Rail Safety National Law (South Australia) Act 2012

| Rail Safety National Law (South Australia) Act 2012 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| s105(1) | 1. Requirements for and scope of interface agreements<br>1.1. The power pursuant to Section 105(1) of the Railway Safety National Law (South Australia) Act 2012 (the Railway Law) to include in an interface agreement provisions for:<br>1.1.1 implementing and maintaining measures to manage risks identified under section 99(1)(c) associated with the interface; and<br>1.1.2 the evaluation, testing and (where appropriate) revision of measures in relation to identified risks and incidents considered; and<br>1.1.3 the respective roles and responsibilities of each party to the agreement in relation to those measures; and<br>1.1.4 procedures by which the parties to the agreement will exchange information about, and monitor compliance with, their obligations under the agreement; and<br>1.1.5 a process for keeping the agreement under review and its revision. | GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | |
| s105(2) | 1. Requirements for and scope of interface agreements | GM - City Assets, Manager | |

| Rail Safety National Law (South Australia) Act 2012 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 1.2 The power pursuant to section 105(2) of the Railway Law to:<br>1.2.1 enter into an interface agreement with 1 or more rail transport operators or 1 or more rail transport operators and 1 or more road managers; and<br>1.2.2 include measures to manage any number of risks to safety that may arise because of, or partly because of, any railway operations; and<br>1.2.3 include measures to manage any number of risks to safety that may arise from any railway operations because of, or partly because of, the existence or use of any road infrastructure; and<br>1.2.4 make provision for or in relation to any matter by applying, adopting or incorporating any matter contained in any document; and<br>1.2.5 enter into an interface agreement that consists of 2 or more documents. | - Roads & Stormwater, Senior Manager - City Operations | |
| S107(2) | 2. Interface coordination—rail infrastructure and public roads<br>2.1. The power pursuant to Section 107(2) of the Railway Law to:<br>2.1.1 identify and assess, so far as is reasonably practicable, risks to safety that may arise from the existence or use of any rail or road crossing that is part of the road infrastructure of the road because of, or partly because of—<br>2.1.1.1 the existence of road infrastructure of a prescribed public road; or<br>2.1.1.2 the existence or use of any rail or road crossing that is part of the road | GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | |

| Rail Safety National Law (South Australia) Act 2012 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | infrastructure of a public road; and<br>2.1.2 determine measures to manage, so far as is reasonably practicable, those risks; and<br>2.1.3 for the purpose of managing those risks—seek to enter into an interface agreement with the rail infrastructure manager of the rail infrastructure. | | |
| S109 | 3. Identification and assessment of risks<br>3.1. The power pursuant to Section 109 of the Railway Law, if the Council as a road manager is required under Subdivision 2 Division 6 Part 3 of the Schedule to the Railway Law to identify and assess risks to safety that may arise from operations carried out by another person to do so:<br>3.1.1 by the delegate him or herself identifying and assessing those risks; or<br>3.1.2 by identifying and assessing those risks jointly with the other person; or<br>3.1.3 by adopting the identification and assessment of those risks carried out by the other person. | GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City Operations | |
| S111(2) | 4. Register of interface agreements<br>4.1. The power pursuant to Section 111(2) of the Railway Law to maintain a register of— | GM - City Assets, Manager - Roads & Stormwater, Senior Manager - City | |

| Rail Safety National Law (South Australia) Act 2012 | | | |
|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** |
| | 4.1.1 interface agreements to which the Council is a party; and<br>4.1.2 arrangements determined by the Regulator under Section 110 of the Railway Law,<br><br>that are applicable to any road in relation to which the Council is the road manager. | Operations | |

# Instrument of Delegation under the Real Property Act 1886

| Real Property Act 1886 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 223LDA(b)(i) | Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered to, or is in force, as to the variation or termination of the statutory encumbrance | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets | | holder of statutory encumbrance |
| section 223LH(1)(c) | Issue a certificate certifying the council's consent to the division of land | Senior Property Officer, Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Planning Services, Land & Property Officer, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety , Property Specialist | | holder of statutory encumbrance |
| section 252 | Provide the Registrar-General with a map or plan showing particulars of the new street or road | Senior Property Officer, Manager - Sport & Property, Senior Manager - | | council |

| Real Property Act 1886 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | vested in the council | City Property, GM - City Assets, Manager - Planning Services, Land & Property Officer, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |

# Instrument of Delegation under the Road Traffic (Miscellaneous) Regulations 2014

| Road Traffic (Miscellaneous) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 6(2) | Participate in consultation with respect to an event management plan | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, Traffic Engineer, Land Development Civil Engineer | Must be Authorised by Council - Refer to Authorised Officers Register | council |
| regulation 7(3) | Participate in consultation with respect to an order to close a road | Not Sub-Delegated by the CEO | | council |
| regulation 8 | Provide information supplied by the Minister for the inspection of the public at the office of the council until the event causing a road closure has occurred | Not Sub-Delegated by the CEO | | council |

| Road Traffic (Miscellaneous) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 66 | Designate an area for parking | Not Sub-Delegated by the CEO | | council |

# Instrument of Delegation under the Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 2014

| Road Traffic (Road Rules- Ancillary and Miscellaneous Provisions) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 17(2) | Determine for the purposes of rule 185 of the Australian Road Rules:<br>(a) the class of permits required for vehicles to stop in the permit zone;<br>(b) the persons entitled to such permits;<br>(c) any fees to be paid for such permits;<br>(d) the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles) | Fire Prevention Officer, Community Inspector, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Regulatory Services, Manager - Engineering Services, GM - City Services, Senior Community Inspector, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |

| Road Traffic (Road Rules- Ancillary and Miscellaneous Provisions) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 17(2) | Vary a determination under regulation 17(2) | Fire Prevention Officer, Community Inspector, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Regulatory Services, Manager - Engineering Services, GM - City Services, Senior Community Inspector, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| regulation 17(3) | Issue for the purposes of rule 185 of the Australian Road Rules permits in respect of the permit zone to persons entitled to them | Fire Prevention Officer, Community Inspector, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Regulatory Services, | | council |

| Road Traffic (Road Rules- Ancillary and Miscellaneous Provisions) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Engineering Services, GM - City Services, Senior Community Inspector, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| regulation 17(3) | Determine conditions to apply to permits issued under regulation 17(3) | Fire Prevention Officer, Community Inspector, Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Regulatory Services, Manager - Engineering Services, GM - City Services, Senior Community Inspector, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil | | council |

| Road Traffic (Road Rules- Ancillary and Miscellaneous Provisions) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Engineer, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | |
| regulation 22(2) | Determine for the purpose of rule 207(2) of the Australian Road Rules the fees payable for parking in the length of road or the area by<br>(a) operation of parking ticket-vending machines or parking meters installed or to be installed in or near the length of road or area; or<br>(b) the use of an electronic device or an electronic method of payment determined by the council that is indicated on or with the sign or a meter, ticket or ticket vending machine | Not Delegated to the CEO | Not delegated to the CEO As it is not applicable to City of Playford. Council decision if required. | council |
| regulation 22(2) | Vary a fee determined under regulation 22(2) | Not Delegated to the CEO | Not delegated to the CEO As it is not applicable to City of Playford. | council |

| Road Traffic (Road Rules- Ancillary and Miscellaneous Provisions) Regulations 2014 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | Council decision if required. | |
| regulation 22(2)(b) | Determine the electronic method of payment | Not Delegated to the CEO | Not delegated to the CEO as it is not applicable to City of Playford. Council decision if required. | council |

# Instrument of Delegation under the Road Traffic Act 1961

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 17(1) | Install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | road authority |
| section 17(2) | Remove a traffic control device or cause a traffic control device to be removed | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 17(3) | Install, display, alter, operate or remove traffic control device:<br>(a) in relation to an area where persons are engaged in work or an area affected by works in progress;<br>(b) in relation to a part of a road temporarily closed to traffic under this or any other Act; or<br>(c) for any temporary purposes. | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Operations | | |
| section 17(5) | Apply to the Minister for approval to take action under section 17 of the Road Traffic Act | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | road authority |
| section 18(5) | Comply with a direction of the Minister to install, maintain, alter, operate or remove a traffic control device on, above or near a road | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, GM - City Assets, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 18(6) | Carry out a direction with which a road authority has failed to comply at the direction of the Minister | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Land Development Officer, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, | | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - Regulatory and Community Safety , Land Development Support Officer | | |
| section 18(7) | Recover as a debt from a defaulting road authority any expenses incurred in carrying out a direction under section 18(6) | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | council |
| section 19(6) | Maintain a traffic control device for which the council is liable to bear the costs in good order | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - | | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Engineering Services, GM - City Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 19A(3) | Recover any amount due under a requirement under section 19A as a debt | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | road authority |
| section | Place speed limit signs on road | Manager - Tree Services, Quality | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 20(3) | | Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 20(4)(b) | Place speed limit signs on road | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 20(5) | Close road pursuant to a permit | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | public authority |
| section 20(6) | Apply to the Minister for a road works permit | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 20(9) | Apply to the Minister for an extension of time | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Stormwater, Senior Manager - City Operations | | |
| section 20(13) | Engagement of a contractor to undertake works on behalf of the public authority | Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | public authority |
| section 20A(1) | Appeal a decision of the Minister under section 17 or section 20 to the District Court | Manager - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | public authority |
| section 20A(2) | Request the Minister to provide reasons in writing for a decision under section 17 or section 20 | Not Sub-Delegated by the CEO | | public authority |
| section | Certify that there was not proper authority for the | Manager - Tree Services, Quality | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 21(2) | installation or display of a specified sign, signal, marking, structure or other device or thing as a traffic control device on, above or near a specified part of a road | Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 21(3) | Comply with conditions of approval under section 17 or a permit under section 20 | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Coordinator - Support Services, Quality Coordinator - Roads & Stormwater | | |
| section 31(2) | Remove any false traffic control device or any device, structure or thing that might constitute a hazard to traffic. | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Manager - Tree Services, Quality Coordinator - Tree Services, Senior Traffic Engineer, GM - Corporate Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Engineering Services, GM - City Services, GM - City Assets, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Stormwater, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Senior Manager - City Operations, Land Development Civil Engineer, Senior Manager - Regulatory and Community Safety | | |
| section 32(1) | Cause a notice of a proposal to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be:<br>(a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council;<br>(b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal;<br>(c) if the road is a prescribed road, to be given to each affected council; and | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways. | | | |
| section 32(2) | Consider written submissions made | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | public authority |
| section 32(6) | Cause a notice of a decision to close a road or part of a road to all vehicles or vehicles of a specified class or to cause a road as a through road for motor vehicles to be: | Manager - Tree Services, Quality Coordinator - Tree Services, Manager - Parks & Landscapes, Manager - Parks & Verges, | | public authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (a) published both in a newspaper circulating generally in the State and a newspaper circulating within the area of the council;<br>(b) to be given by post to each ratepayer of land immediately abutting the road, or portion of road, the subject of the proposal;<br>(c) if the road is a prescribed road, to be given to each affected council; and<br>(e) if the road is a highway, or runs into or intersects with a highway, to be given to the Commissioner of Highways. | Manager - Roads & Stormwater, Manager - Support Services, Quality Coordinator - Parks & Landscapes, Quality Coordinator - Parks & Verges, Quality Coordinator - Support Services, Quality Coordinator - Roads & Stormwater, Senior Manager - City Operations | | |
| section 33(2) | Consent to the closure of a road for an event | Transport Planner , Senior Traffic Engineer, Traffic Engineer | | council |
| section 40P(3) | Offer a vehicle for sale by public auction | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community | | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Parking Inspector | | |
| section 40P(4) | Dispose of a vehicle as the council thinks fit | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| section 40P(6) | Make reasonable enquiries to locate the owner of a vehicle | Fire Prevention Officer, Community Inspector, Manager - Regulatory Services, GM - City Services, Senior Community Inspector, Senior Manager - Regulatory and Community Safety , Community Parking Inspector | | council |
| section 86(a) | Determine that a ticket must be obtained for parking in a length of road or area without the payment of a fee | Not Delegated to the CEO | Not delegated to the CEO as this type of fee must be set by Council | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | as per the Local Government Act 1999. | |
| section 86(a) | Vary or revoke a determination under section 86(a) | Not Delegated to the CEO | Not delegated to the CEO as this type of fee must be set by Council as per the Local Government Act 1999. | council |
| section 163ZC(2) | Apply for a compensation order | GM - City Services, GM - City Assets, Manager - Operations, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | road authority |
| section 163ZD(2)(c) | Certify that the road authority maintains a road | GM - City Services, GM - City Assets, Manager - Operations, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 163ZD(2)(c) | Certify other matters including:<br>(a) estimating the monetary value of all or any part of the road infrastructure or of the damage to it;<br>(b) estimating the cost of remedying the damage; or<br>(c) estimating the extent of the offender's contribution to the damage | GM - City Services, GM - City Assets, Manager - Operations, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | road authority |
| section 163ZE(1) | Serve a certificate referred to in section 163ZD on the defendant | GM - City Services, GM - City Assets, Manager - Operations, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | road authority |
| section 163ZH(1)(b) | Repay payments under an order to the extent that the order is void | GM - City Services, GM - City Assets, Manager - Operations, Manager - Roads & Stormwater, Manager - Support Services, Senior Manager - City Operations | | road authority |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 174A(4) | Issue notice inviting the owner of a vehicle issued with an expiation notice or expiation reminder notice under the Expiation of Offences Act 1996 to provide a nomination setting out the name and address of the driver or the details of the transfer of the vehicle | Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, GM - City Services, GM - City Assets, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Compliance Officer, Senior Manager - Regulatory and Community Safety | | council |
| section 174A(4a) | Form belief a nomination has been made in error and permit nomination to be withdrawn and new nomination made | Senior Land Development Engineer, Senior Traffic Engineer, Manager - Regulatory Services, Manager - Engineering Services, GM - City Services, GM - City Assets, Senior Community Inspector, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development | | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Compliance Officer, Senior Manager - Regulatory and Community Safety | | |
| section 174A(5a) | Require person to verify information by statutory declaration | Senior Land Development Engineer, Senior Traffic Engineer, Manager - Engineering Services, GM - City Services, GM - City Assets, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Compliance Officer, Senior Manager - Regulatory and Community Safety | | council |
| section 174C(1) | Exempt a person or a person of a specified class or any vehicle or any vehicle of a specified class from compliance within the council areas with a prescribed provision of the Road Traffic Act | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City | | council |

| Road Traffic Act 1961 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | | |
| section 174C(2) | Specify conditions to apply to the granting of an exemption under section 174C(1) | Transport Planner , Land Development Engineer, Senior Land Development Engineer, Senior Traffic Engineer, GM - Corporate Services, Manager - Engineering Services, GM - City Services, Traffic Engineer, Senior Manager - City & Corporate Plans, Senior Manager - Development Services, Land Development Civil Engineer | | council |

# Instrument of Delegation under the Roads (Opening and Closing) Act 1991

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 4 | Make a road process order | Not Delegated to the CEO | | relevant authority |
| section 5 | Commence a road process in relation to a road or a proposed road | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 9(1) | Cause to be prepared:<br>(a) a preliminary plan of the land subject to the proposed road process in a form approved by the Surveyor-General; and | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | (b) a statement in a form approved by the Surveyor-General containing the names and addresses of those persons affected who can be identified by reasonable enquiry and such information in relation to the land subject to the proposed road process as is required by the Surveyor-General | Property Officer, Senior Manager - Assets & Delivery | | |
| section 9(2) | Deposit a copy of the preliminary plan and statement at the Adelaide office of the Surveyor-General with the prescribed fee | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 10(1)(a) | Give public notice in accordance with the regulations of the proposed road process | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Assets & Delivery | | |
| section 10(1)(b) | Serve notice of the proposed road process on each person affected who can be identified by reasonable enquiry | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 10(2) | Deposit a copy of the notice at the Adelaide office of the Surveyor-General | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 11(a)(ii) | Lodge a caveat with the Registrar-General forbidding any dealing with the land without the consent of the council | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 11(b)(iii) | Lodge a copy of the notice of the proposed road opening at the General Registry Office | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 11(b)(iii) | Serve a notice on any person requiring the person to deliver up to the Registrar-General any instrument evidencing the person’s interest in the land | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12(1) | Make agreements for exchange or transfer in relation to land subject to a proposed road closure with the owners of land adjoining that land | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 12(3)(a) | Endeavour to secure an agreement for exchange with a person who owns adjoining land and land subject to a proposed road opening | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 12(3)(b) | Invite offers from the owners of land adjoining the land subject to the proposed road closure | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 13(3) | Receiving an objection or application in respect of a proposed road process | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | relevant authority |
| section 14(1) | Notify a person who has made an objection or application in relation to a proposed road process of the time and place at which the relevant authority will meet to consider all such objections and applications | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 15(1) | Determine whether or not to make a road process order | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Assets & Delivery | | |
| section 15(3) | Give notice of a decision that no road process order is to be made to the Surveyor-General, any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3 and, in the case of a proposed road opening, to any person who has an interest in land over which a road was proposed to be opened | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 17 | Make one or more of the orders listed in section 17 as part of a road process order dealing with land the subject of a road closure | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18(1) | Make an order as part of a road process order for the granting of an easement over land subject to the road closure | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 19(a) | Give notice of the making of a road process order to any person who made an objection or application in relation to the proposed road process pursuant to Division 1, Part 3 | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 19(b)(i) | Give notice of the making of a road process order to any person who has an interest in land over which a road will be opened | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Management, Land & Property Officer, Senior Manager - Assets & Delivery | | |
| section 19(b)(i) | Give notice of the making of a road process order to any person who has an interest in land over which a road was proposed to be opened, but which does not form part of the land over which the road will be opened, advising of the discontinuance of the road process in respect of that land | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 19(c) | Deliver to the Adelaide Office of the Surveyor-General a copy of the minutes of all meetings held by the authority in relation to the proposed road process certified by the chief executive officer of the council | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 20(1) | Deposit at the Adelaide Office of the Surveyor-General prescribed documents after making a road process order and any fee prescribed by regulation | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 20(3) | Give notice of the lapsing of a road process to any person who made an objection of application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 22(1) | Request that the Surveyor-General amend a road process order to correct an error or deficiency prior to confirmation of the order by the Minister | Not Delegated to the CEO | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 22(1) | Participate in consultation with the Surveyor-General regarding the amendment of a road process order to correct an error or deficiency prior to confirmation of the order by the Minister | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | relevant authority |
| section 22(2)(a) | Receive notice of an amendment of a road process order from the Surveyor-General | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | relevant authority |
| section 22(2)(b) | Give notice of an amendment of a road process order to any person who was required to be given notice of the road process order under sections 19(a) or 19(b) and, if the road authority is not the council, the council | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & | | relevant authority |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Property Officer, Senior Manager - Assets & Delivery | | |
| section 22(2)(b) | Receive notice from the relevant authority of an amendment of a road process order | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |
| section 24(2)(b) | Give notice of a decision by the Minister to decline to confirm a road process order to any person who made an objection of application in relation to the proposed road process pursuant to Division 1, Part 3 and any person who has an interest in the land over which the road was proposed to be opened | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 31(1)(a) | Serve notice of the road process order on each person who had an interest in the land immediately before it vested in the council by virtue of the road opening and append to the notice an offer in writing stating the total amount of compensation that the council proposes to pay to the person and dividing that amount so far as practicable into separate components | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 31(1)(b) | Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 32(3) | Assess and pay compensation in respect of a road opened over land not owned by the council as prescribed | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 33(1) | Acquire additional land adjoining or near the land to which the proposed road opening relates with the approval of the Minister | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 33(4) | Sell or otherwise deal with additional land acquired under section 33 | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 33(4) | Apply the proceeds from the sale of additional land to defraying expenses incurred by the council in connection with the road opening | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 33(5) | Comply with conditions imposed by the Minister on the manner in which additional land may be dealt with by the council | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 34(1)(b) | Receive a notice of a proposal to close a road from the Surveyor-General | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 34(2) | Make a representation to the Surveyor-General regarding the proposed road closure | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |

| Roads (Opening and Closing) Act 1991 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 34B(2)(a)(i) | Receive notice of a proposal to open or close a road in an environmental impact statement | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 34B(2)(c) | Make written submissions on the proposal to open or close a road | Manager - Sport & Property, GM - City Services, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 34G(1) | Apply to the Minister to make a road wider, narrower, longer or shorter pursuant to section 6B of the Roads (Opening and Closing) Act | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 34G(4)(a) | Give public notice of the proposal, in accordance with the regulations, if the Minister determines that the application under section 34G(1) should be considered | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |
| section 34G(4)(b) | Give notice of the proposal to any State authority or council specified by the Minister | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |
| section 34G(4)(c) | Give notice of the proposal to the Adelaide Park Lands Authority | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |
| section | Forward to the Surveyor-General any representation in relation to the proposal made to the council within the | Not Delegated to the | | Adelaide City Council or council adjoining the |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 34G(6) | period under section 34G(5) and any response that the council wishes to make in relation to those representations | CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | City of Adelaide |
| section 34G(9) | Consult with the Surveyor-General regarding survey plans and other documents to be prepared as required by the Registrar-General | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |
| section 34G(9) | Submit survey plans and other documents as required by the Registrar-General to the Minister | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not relevant to City of Playford council area. | Adelaide City Council or council adjoining the City of Adelaide |
| section 34G(14) | Provide any documentation required by the Registrar-General to the Registrar-General | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as it is not | Adelaide City Council or council adjoining the City of Adelaide |

| Roads (Opening and Closing) Act 1991 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | relevant to City of Playford council area. | |
| section 35(2) | Reserve any question of law for the consideration of the Supreme Court, prior to making any road process order | Not Delegated to the CEO | | relevant authority |
| section 36(2)(a) | Repay any amount paid to the council in pursuance of an agreement for exchange or transfer which is avoided by virtue of the operation of section 12(4) | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | council |
| section 39 | Fence along its boundaries a road as altered or diverted by the council with a substantial fence of the same nature as the fence previously in the boundary of the road and abutting the land | Senior Property Officer, Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Land & Property Officer, Senior Manager - Assets & Delivery | | council |

# Instrument of Delegation under the Safe Drinking Water Act 2011

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 7(1) | Notify the Minister if the council ceases to be engaged in the supply of drinking water | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 8(3) | Apply to the Minister for a variation in a condition on the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section 8(5) | Comply with a condition on the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 9(3) | Receive notice from the Minister proposing the suspension of the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | | drinking water provider |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(5) | Lodge a written objection with the Minister regarding a proposed suspension of the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section 9(6) | Make submissions to the Minister regarding a proposed suspension of the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 9(10) | Apply to the Minister for the cancellation of a suspension to the council's registration as a drinking water provider | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 10(1) | Seek a review by the South Australian Civil and Administrative Tribunal under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 of:<br>a condition imposed by the Minister in relation to a registration under Part 2 of the Act;<br>a variation of a condition of registration made by | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the Minister on the Minister's own initiative;<br>a decision of the Minister to refuse to grant an application to vary a condition of registration;<br>a decision of the Minister to suspend a registration under Part 2. | | | |
| section 11(3) | Receive a notice of registration of a drinking water provider from the Minister | City of Playford is not a Registered Water Provider | | council |
| section 12(1)(a) | Prepare a risk management plan in relation to the supply of drinking water | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section 12(1)(b) | Keep the risk management plan in relation to the supply of drinking water under continuous review | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12(1)(c) | Revise the risk management plan | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section 12(3) | Adopt a standard risk management plan published for the purposes of section 12 | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 14(2) | Furnish a copy of its monitoring program and incident identification and notification protocol to the Minister | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section 14(3)(b) | Participate in consultation with the Minister in regard to proposed alterations to the program or protocol | City of Playford is not a Registered Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | drinking water provider |
| section | Seek a review by the South Australian Civil and | City of Playford is not a Registered | | drinking water |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 14(4) | Administrative Tribunal under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 of proposed alterations to the program or protocol | Water Provider | Not delegated to the Chief Executive Officer as Council is not a Registered Water Provider. | provider |
| section 14(7) | Implement the council's risk management plan | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 20(4) | Ensure that an audit or inspection is carried out by an approved auditor or approved inspector in accordance with a determination of the Chief Executive of the State government department administering the Act | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 22(6) | Receive a copy of a report provided to the Chief Executive of the State government department administering the Act under section 20(1) or 20(4) | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 23(1) | Comply with a reasonable request or requirement of an auditor or inspector in or in connection with an audit or inspection under Division 2, Part 4 | City of Playford is not a Registered Water Provider | | drinking water provider |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 25(1) | Ensure drinking water supplied by the council is collected and tested in accordance with prescribed requirements | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 27(1) | Make available to the public the results of any monitoring program that the drinking water provider conducts on drinking water for the purpose of the council's risk management plan | City of Playford is not a Registered Water Provider | | drinking water provider |
| section 34(1) | Appoint a person with appropriate qualification or experience to be an authorised officer | Senior Governance Officer, Governance Officer, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 34(2) | Prepare and maintain a list of authorised officers | Senior Governance Officer, Governance Officer, Manager - Governance, Senior Manager - | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Governance Trainee | | |
| section 35(1) | Provide each authorised officer with a certificate of authority | GM - City Services, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 35(2) | Determine limits on the powers of an authorised officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 35(4) | Receive a surrendered certificate of authority | Senior Governance Officer, Governance Officer, GM - City Services, Manager - Governance, Senior Manager - Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Senior Manager - Regulatory and Community Safety , Governance Trainee | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 37(2) | Approve the removal or interference with a thing subject to a seizure order under section 37 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 37(3)(a) | Hold a thing subject to a seizure order pending proceedings | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 37(3)(a)(i) | Authorise the release of a thing subject to a seizure order ending proceedings subject to conditions which the council thinks fit | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 37(3)(a)(ii) | Order that a thing subject to a seizure order be forfeited to the council | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 37(3)(b)(i) | Receive a thing forfeited to the council by court order | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 37(3)(d) | Dispose of a thing forfeited to the council under section 37 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 38(1) | Issue a notice to secure compliance with a requirement imposed by or under the Act or to avert, eliminate or minimise a risk, or a perceived risk, to the public in relation to drinking water | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 38(5) | Issue a notice confirming an emergency notice issued by an authorised officer | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 38(6) | Vary or revoke a notice to secure issued under section 38 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 39(1) | Take action required by a notice issued under Division 3, Part 7 which has not been undertaken | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 39(2) | Authorise a person to take action under section 3991) on behalf of the council | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 39(3) | Enter relevant land in order to take action under section 39 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 39(4) | Recover the reasonable costs and expenses in taking action under section 39 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 39(5) | Fix a period from the date of a notice issued under section 39 within which an amount under section 39(4) must be paid | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 40(5) | Recover the reasonable costs and expenses incurred by an authorised officer taking action under section 40 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |

| Safe Drinking Water Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 41(1) | Require a person to furnish information relating to the quality or supply of drinking water or any other matter associated with the administration or operation of the Act | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 42(3) | Act as a party in proceedings under section 42 | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Regulatory and Community Safety | | enforcement agency |
| section 52(1) | Furnish a report to the Minister on or by 30 September on the activities of the council under the Act during the financial year ending on the preceding 30 June | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Regulatory and Community Safety | | enforcement agency |

# Instrument of Delegation under the Safe Drinking Water Regulations 2012

| Safe Drinking Water Regulations 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 4 | Observe the Australian Drinking Water Guidelines 2011 prepared by the National Health and Medical Research Council and the Natural Resources Management Ministerial Council in relation to the quality and supply of drinking water | City of Playford is not a Registered Water Provider | | drinking water provider |
| regulation 9(5) | Keep copies of each risk management plan prepared or adopted by the council and all documents generated in the implementation of the risk management plan | City of Playford is not a Registered Water Provider | | drinking water provider |
| regulation 15(2) | Determine the fee payable for an authorised officer appointed by the council carrying out an inspection of any premises or vehicle reasonably required in connection with the administration or enforcement of the Safe Drinking Water Act | City of Playford is not a Registered Water Provider | | enforcement agency |

# Instrument of Delegation under the South Australia Public Health (General) Regulations 2013

| South Australia Public Health (General) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 5B(2) | Deliver a notice to the Registrar-General setting out the amount recoverable under section 93 of the South Australian Public Health Act, setting out the land in relation to which the relevant action was taken and requesting the registrar-General to make a notation under regulation 5B in relation to the relevant land | GM - Corporate Services, GM - City Services, Manager - Finance, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Health, Environment & Regulatory Services, Senior Manager - Financial Services, Senior Manager - Development Services | | local public health authority |
| regulation 5B(7) | Recover an amount under section 93 of the South Australian Public Health Act as if it were a rate constituting a charge on land under section 144(2) of the Local Government Act | GM - Corporate Services, GM - City Services, Manager - Finance, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Development | | local public health authority |

| South Australia Public Health (General) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Services | | |
| regulation 8(1) | Operate and maintain a public pool in accordance with regulation 8(1) | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 8(2) | Take prescribed steps to monitor compliance with regulation 8(1) | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 8(3) | Maintain records made under regulation 8(2) | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 8(4) | Close public pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration in the water exceeds 10mg/L | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 9(1) | Operate and maintain a public spa pool in accordance with regulation 9(1) | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation | Take prescribed steps to monitor compliance with | Not Sub-Delegated by the CEO | | public pool/spa pool operator |

| South Australia Public Health (General) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 9(2) | regulation 9(1) | | | |
| regulation 9(3) | Maintain records made under regulation 9(2) | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 9(4) | Close public spa pool if filtration system ceases to operate or a reading taken under regulation 9 indicates that the total chlorine concentration in the water exceeds 10mg/L | Not Sub-Delegated by the CEO | | public pool/spa pool operator |
| regulation 11A(1) | Refund, reduce or remit payment of a prescribed fee | Not Sub-Delegated by the CEO | | relevant authority under South Australian Public Health (Legionella) Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013 |
| regulation 11A(2) | Recover a prescribed fee as a debt in a court of competent jurisdiction | Not Sub-Delegated by the CEO | | relevant authority under South Australian Public Health (Legionella) |

| South Australia Public Health (General) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | | Regulations 2013 or South Australian Public Health (Wastewater) Regulations 2013 |

# Instrument of Delegation under the South Australia Public Health (Legionella) Regulations 2013

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 5(3) | Approve the manner and form for applying to register a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 5(3) | Receive fee for registration of a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 5(3) | Register a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior | | relevant authority |

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| regulation 5(6) | Approve the manner and form for applying to renew the registration of a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 5(6) | Receive fee for renewal of registration of a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 5(6) | Register a renewal of the registration of a high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior | | relevant authority |

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| regulation 6(1) | Keep a register of high risk manufactured water system | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 6(2) | Determine manner and form of keeping a register of high risk manufactured water system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 6(4) | Receive notice of a change in particulars from the owner of premises on which a high risk manufactured water systems registered with the council | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 6(5) | Receive notice of the permanent decommissioning or removal of a high risk manufactured water systems registered with the council | Not Sub-Delegated by the CEO | | relevant authority |

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 15(1)(a) | Cause an inspection of a high risk manufactured water systems registered with the council | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 15(1)(b) | Arrange for a NATA accredited laboratory to conduct microbiological testing of water taken from each cooling water and each warm water system | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 15(2)(a) | Notify the owner of premises on which a high risk manufactured water systems registered with the council of inspection and microbiological testing requirements | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 15(2)(b) | Receive reports from the owner of premises on which a high risk manufactured water systems registered with the council in regard to inspection of the system and microbiological testing | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 16(1) | Notify the owner of premises with a high risk manufactured water system of microbiological testing requirements | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 16(1)(d) | Receive report from the owner of premises on which a high risk manufactured water system is installed regarding microbiological testing | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 17(1)(b) | Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 17(2)(b) | Receive report from the owner of premises on which a high risk manufactured water system is installed regarding detection of Legionella | Not Sub-Delegated by the CEO | | relevant authority |

| South Australia Public Health (Legionella) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 17(3) | Forward a report regarding detection of Legionella under regulation 17 to the Department of Health and Wellbeing | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 21(3) | Notify a person liable to pay a fee of a period in which the fee must be paid | Environmental Health Officer, GM - City Services, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

# Instrument of Delegation under the South Australia Public Health (Wastewater) Regulations 2013

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 6(1)(b) | Agree to act as a relevant authority in respect of a wastewater systems or wastewater works being undertaken by another council or a person in conjunction with another council | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| regulation 8(1) | Give notice to the owners of land in the area affected by the proposed establishment of a community wastewater management system by the council | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| regulation | Consider any submissions received regarding the | Not Sub-Delegated by the CEO | | council |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 8(2) | proposed establishment of a community wastewater management system by the council | | | |
| regulation 8(3) | Obtain a wastewater works approval from the Minister | Not Sub-Delegated by the CEO | | council |
| regulation 9(1) | Require the operator of an on-site wastewater system to connect the system to a community wastewater management system and submit an application for the connection to the relevant authority | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| regulation 9(1)(b) | Receive an application for connection of an on-site wastewater system to a community wastewater management system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 9(4) | Grant approval for wastewater works for the connection of an on-site wastewater system to a community wastewater management system | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 9(6) | Cause the requirements of an approval under regulation 9 for wastewater works to be carried out | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 9(7) | Recover the costs and expenses reasonably incurred in exercising power under regulation 9(6) and the application fee which would have been payable | Environmental Health Officer, GM - City Services, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Manager - Development Services, Senior Environmental Health | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Officer, Senior Manager - Regulatory and Community Safety | | |
| regulation 10(1) | Determine application for an exemption from regulation 9 | Not Sub-Delegated by the CEO | | council |
| regulation 10(3) | Impose conditions on an exemption from regulation 9 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| regulation 10(4) | Vary or revoke an exemption granted under regulation 10(3) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 11(1) | Ensure that the requirements of regulation 11(1) are met | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 11(2) | Receive a certificate indicating that wastewater works have been undertaken in accordance with the wastewater works approval and detailed drawings as prescribed | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 12(1) | Ensure that the wastewater system is operated, maintained and serviced in accordance with the conditions of any wastewater works approval and any prescribed code | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 13(1) | Ensure that wastewater from the wastewater system is not reused or disposed of to land unless authorised by conditions of the wastewater works approval | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 15(1) | Receive an application for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed | Not Sub-Delegated by the CEO | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | codes | | | |
| regulation 15(1) | Apply for exemption from compliance with specific provisions of the regulations requiring compliance with prescribed codes | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 15(3) | Determine conditions to apply to an exemption from a prescribed code | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 15(5) | Vary or revoke an exemption from a prescribed code | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 23(1) | Receive an application for a wastewater works approval | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 23(2) | Request applicant for a wastewater works approval to provide further technical specifications, information or documents | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 23(1) | Apply for a wastewater works approval | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 23(2) | Provide further technical specifications, information or documents requested by the relevant authority | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | CWMS operator |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 24(1) | Refuse to grant a wastewater approval | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 24(2) | Provide SA Water with a reasonable opportunity to comment on an application for a wastewater works approval involving the connection of a community wastewater management system to SA Water sewerage infrastructure | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 25(1) | Specify conditions applying to a wastewater works approval | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 25(1) | Comply with conditions applying to a wastewater works approval | Not Sub-Delegated by the CEO | | CWMS operator |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 25(4) | Provide a copy of a code referred to in a condition of approval for inspection and the council's office | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 25(6) | Vary or revoke a condition of a wastewater approval | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 25(6) | Apply for a variation or revocation of a condition of a wastewater approval | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 25(7) | Vary or revoke a condition of a wastewater approval or impose a further condition | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 25(7) | Consent to the variation or revocation of a condition of a wastewater approval or the imposition of a further condition | Not Sub-Delegated by the CEO | | CWMS operator |
| regulation 26(2) | Postpone the expiry of a wastewater approval | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| regulation 27(1) | Keep a register of wastewater approvals | Not Sub-Delegated by the CEO | | relevant authority |
| regulation 27(5) | Enable the inspection of the register of wastewater works approvals at the council's offices and the provision of extracts of the register by electronic means | Not Sub-Delegated by the CEO | | relevant authority |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 29(1) | Notify the operator of a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health to provide a report from an independent wastewater engineer | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |
| regulation 29(1) | Provide a report from an independent wastewater engineer to the Minister or relevant authority as requested under regulation 29(1) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | CWMS operator |
| regulation 29(3) | Obtain a report from an independent wastewater engineer regarding a wastewater system which the council considers on reasonable grounds is adversely affecting or threatening public or environmental health | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and | | council |

| South Australia Public Health (Wastewater) Regulations 2013 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| regulation 29(3) | Recover the costs and expenses reasonably incurred in obtaining a report from an independent wastewater engineer | Environmental Health Officer, GM - City Services, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the South Australian Public Health Act 2011

| South Australian Public Health Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 18(2) | Provide a report as required by the Minister on any matter relevant to the administration or operation of the Act | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | designated authority |
| section 22(2) | Respond to a request from the Chief Public Health Officer under section 22(1) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | public authority |

| South Australian Public Health Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 36 | Enter an arrangement with the South Australian Public Health Council for the use of the staff, equipment or facilities of the council | GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | public authority |
| section 37(2)(a) | Take action to preserve, protect and promote public health in the council area | GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 37(2)(b) | Cooperate with other authorities involved in the administration of the Act | GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | |
| section 37(2)(c) | Ensure that adequate sanitation measures are in place in the council area | GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 37(2)(d) | Implement adequate measures in the council area (insofar as reasonably practicable) to ensure that activities do not adversely affect public health | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 37(2)(e) | Identify risks to public health within the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 37(2)(f) | Take remedial action to reduce or eliminate adverse impacts or risks to public health | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 37(2)(g) | Assess activities and development, or proposed activities or development, within the council area in order to determine and respond to public health impacts (or potential public health impacts) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | and Community Safety | | |
| section 37(2)(h) | Provide, or support the provision of, educational information about public health and to provide or support activities within the council area to preserve, protect or promote public health | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 38(1) | Provide, or support the provision of, immunisation programs within the council area | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 39(1) | Act in conjunction or partnership with, or cooperate or coordinate the council's activities, with one or more other councils | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | |
| section 39(3) | Furnish a written report to the Chief Public Health Officer responding to a request from the Chief Public Health Officer to cooperate with one or more other councils | GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 40(2) | Participate in consultation with the Chief Public Health Officer regarding the Chief Public Health Officer exercising powers of the council under the Act | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 41(1) | Participate in consultation with the Minister regarding the Minister's opinion that the council has failed to perform a function under the Act | GM - Corporate Services, GM - City Services, Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 41(6)(a)(ii) | Make submissions to the Minister regarding the proposed withdrawal of council powers under the Act | GM - Corporate Services, GM - City Services, Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 42(1) | Request that a function of the council under the Act be performed by the Chief Public Health Officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 42(10) | Enter into an agreement with the Chief Public Health Officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 42(11) | Request that a notice issued by the Minister under section 42(4) vesting a council function in the Chief Public Health Officer be varied or revoked | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 42(11) | Participate in consultation the Minister regarding the proposed variation or revocation of the vesting of a council function in the Chief Public Health Officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 44(1) | Appoint a suitably qualified person as a local authorised officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 44(2) | Impose conditions on the appointment of a local authorised officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 44(4) | Issue directions to a local authorised officer | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 44(6) | Vary or revoke the appointment of a local authorised officer | GM - City Services, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 44(7) | Notify the Chief Public Health Officer of an appointment or the revocation of an appointment of a local authorised officer | Senior Governance Officer, Governance Officer, Manager - Governance, Senior Manager - Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Senior Manager - Regulatory and Community Safety | Governance only notify the Chief Public Health Officer on receipt of an approved Instrument of Authorisation, or notification of revocation of appointment. | local public health authority |
| section | Issue an identity card of a local authorised officer | Senior Governance Officer, | | local public health |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 46(1) | | Governance Officer, Manager - Governance, Senior Manager - Information, Technology and Governance, Executive Assistant to Mayor & Councillors, Senior Manager - Regulatory and Community Safety , Governance Trainee | Governance only issue identity cards on receipt of an approved Instrument of Authorisation. | authority |
| section 49(1) | Require a person to furnish information relating to public health as may be reasonably required for the purposes of the Act | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 51(1) | Prepare and maintain a regional public health plan | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | |
| section 51(10) | Amend a regional public health plan | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 51(11)(a) | Prepare a draft regional public health plan | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Regulatory and Community Safety | | |
| section 51(11)(b)(i) | Provide a copy of a draft regional public health plan to the Minister, any incorporated hospital established under the Health Care Act 2008 that operates a facility within the region, any relevant public health partner authority and any other prescribed body or group | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 51(11)(b)(ii) | Consult with the public in regard to a draft regional public health plan | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 51(12) | Participate in consultation with the Minister, or any other person or body specified by the Minister, before releasing a draft regional health plan under section 51(12) | Social Planner, GM - Corporate Services, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 51(13) | Submit a regional public health plan to the Chief Public Health Officer for consultation before bringing the plan into operation | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section 51(15) | Take into account any comments of the Chief Public Health Officer, South Australian Public Health Council and any other body determined by the Chief Public Health Officer | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section | Adopt a regional public health plan either with or | Social Planner, GM - | | local public health |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 51(16) | without amendment | Corporate Services, Senior Manager - City & Corporate Plans | | authority |
| section 51(17) | Incorporate a regional public health plan into the councils strategic management plan under the Local Government Act 1999 | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section 51(19) | Review a regional public health plan at least every 5 years | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section 52(1) | Prepare a report to the Chief Public Health Officer that contains a comprehensive assessment of the extent to which the council has in the reporting period succeeded in implementing its regional public health plan | Social Planner, GM - Corporate Services, GM - City Services, Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 64(3) | Receive a report from the Chief Public Health Officer regarding a suspected death from a notifiable condition in the council area | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section 65(a) | Receive a report from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area and any problems or issues caused by or arising on account of such diseases of medical conditions in the council area | Social Planner, GM - Corporate Services, Senior Manager - City & Corporate Plans | | local public health authority |
| section 65(b) | Receive information from the State government department responsible for the administration of the Act on the occurrence or incidence of notifiable conditions in the council area that constitutes, or may constitute, a threat to public health | Social Planner, GM - Corporate Services, GM - City Services, Senior Manager - City & Corporate Plans, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 66(6) | Recover costs and expenses reasonably incurred in an authorised officer taking action in accordance | Environmental Health Officer, GM - City Services, Manager - | | local public health authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | with a direction or requirement issued under section 66(1) which has not been complied with by the person subject to the direction or requirement | Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 66(9) | Take action reasonably open to the council to prevent the spread of a disease constituting a notifiable condition | Environmental Health Officer, Community Immunisation Nurse Coordinator, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 92(1) | Issue a notice for the purpose of securing compliance with the Act or averting, eliminating or minimising a risk, or a perceived risk, to public health | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior | | relevant authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 92(2)(b) | Give a preliminary notice to a person to whom it is proposed that a notice under section 91(1) will be given | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 92(8) | Confirm an emergency notice given by an authorised officer under section 92(6) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section | Vary or revoke a notice issued by the council under | Environmental Health Officer, GM - City Services, Manager - | | relevant authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 92(9) | section 92 | Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 93(1) | Take action required by a notice issued under Part 12 if the requirements of the notice have not been fulfilled | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 93(2) | Authorise a person to take action on behalf of the council under section 93(1) | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 93(3) | Enter any relevant premises at any reasonable time to take action under section 93 | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 93(4) | Recover the reasonable costs and expenses incurred by the council in taking action under section 93 from the person who failed to comply with the requirements of the notice | Environmental Health Officer, GM - City Services, Manager - Rates, Manager - Environmental Health and Immunisation , Senior Manager - Financial Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | relevant authority |
| section 93(5) | Fix a period from the date of a notice issued under section 93 within which an amount under section | Environmental Health Officer, GM - City Services, Manager - Environmental Health and | | relevant authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | 93(4) must be paid | Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 94(5)(b) | Recover the reasonable costs and expenses of a local authorised officer taking action under section 94 from any person who caused the risk to which the action relates | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 96(5) | Apply to the South Australian Civil and Administrative Tribunal under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 for a review of the outcome of review proceedings by the Review panel under section 95 | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Regulatory and Community Safety | | local public health authority |
| section 96(5) | Participate as a party to proceedings under section 96 | GM - City Services, Manager - Environmental Health and Immunisation , Senior | | relevant authority |

| South Australian Public Health Act 2011 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |

# Instrument of Delegation under the Strata Titles Act 1988

| Strata Titles Act 1988 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 12(2)(c) | Consent to an amendment of a deposited strata plan | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council (as holder of a statutory encumbrance) |
| section 12(3a)(d)(i) | Consent to an encroachment over public land | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 12A(b) | Issue a certificate certifying compliance with the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council (as holder of a statutory encumbrance) |

| Strata Titles Act 1988 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 28(1)(c) | Specify work to be carried out by a unit holder | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |

# Instrument of Delegation under the Supported Residential Facilities Act 1992

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(1)(a) | Administer and enforce the Supported Residential Facilities Act in the council area | Not Sub-Delegated by the CEO | | council |
| section 9(1)(b) | Licence supported residential facilities situated in the council area | Not Sub-Delegated by the CEO | | council |
| section 9(1)(c) | Undertake other functions assigned to the council by the Supported Residential Facilities Act | Not Sub-Delegated by the CEO | | council |
| section 9(1)(c) | Undertake other functions assigned to the council by the Supported Residential Facilities Act | Not Sub-Delegated by the CEO | | council |
| section 9(2) | Delegate a power or function under the Supported Residential Facilities Act | Not Sub-Delegated by the CEO | | council |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 9(5) | Participate in consultation with the Minister regarding a perceived failure of council to discharge duties under the Supported Residential Facilities Act | Not Sub-Delegated by the CEO | | council |
| section 9(8)(a)(ii) | Make submissions to the Minister regarding the vesting of council powers or functions in another person or body | Not Sub-Delegated by the CEO | | council |
| section 9(8)(b) | Undertake a delegation to discuss with the Minister the vesting of council powers or functions in another person or body | Not Sub-Delegated by the CEO | | council |
| section 21(1) | Appoint an authorised officer | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 21(2) | Issue an identity card to an authorised officer | Senior Governance Officer, Governance Officer, Manager - Governance, Senior Manager - | Governance only issue identity | council |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Information, Technology and Governance, Senior Manager - Development Services, Executive Assistant to Mayor & Councillors, Senior Manager - Regulatory and Community Safety , Governance Trainee | cards on receipt of approved Instrument of Authorisation. | |
| section 21(4) | Revoke the appointment of an authorised officer | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | council |
| section 24(1) | Receive an application from a proprietor of a supported residential facility for a licence | Environmental Health Officer, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 24(3) | Issue a notice to the applicant for a licence requiring further information to determine the application for a licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 24(5) | Require information provided by an applicant to be verified by statutory declaration | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 24(9) | Conditionally approve the issue of a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 24(9) | Grant a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 24(10) | Refuse an application for a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 24(10) | Notify the applicant of a refusal of an application for a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 25(1) | Determine matters to be taken into account in determining an application for a licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 25(2) | Determine matters to be taken into account in determining whether the applicant is suitable to be granted a licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section | Determine matters to be taken into account in determining whether the premises are suitable to | Environmental Health Officer, GM - City Services, Manager - | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 25(3) | be used as a supported residential facility | Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 27(3) | Determine to consider a late application for renewal of a licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 27(4) | Notify the applicant of a decision on an application for the renewal of a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 28 | Refuse to renew a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 29(1)(b) | Impose conditions on a licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 29(3)(b) | Vary or revoke a condition on a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 30(1) | Receive an application for the transfer of a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 30(3) | Request further information from an applicant for a transfer of a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 30(4) | Transfer a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 30(5) | Receive a surrendered licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(1) | Cancel a licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(2)(a) | Notify the holder of a licence of a proposed cancellation of the licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 31(2)(b) | Receive submissions from the holder of a licence regarding a proposed cancellation of the licence | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(3) | Impose conditions pending the cancellation of a licence to protect the interests of residents of the facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(4)(a) | Appoint an administrator to a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 31(4)(b) | Take steps to secure the proper care of the residents of a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(6)(a) | Determine whether or not the imposition of conditions pending the cancellation of a licence would adequately protect the interests of residents of the facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 31(6)(g)(ii) | Revoke the appointment of an administrator | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 32(1) | Participate in the review of a decision of the licensing authority by the South Australian Civil and Administrative Tribunal | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 32(3) | Order that a licence subject to an application to review decision regarding renewal remain in force until the determination of the review | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 32(4)(a) | Impose conditions on an order given under section 32(3) | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 32(4)(b) | Vary or revoke an order given under section 32(3) | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 33(1) | Grant licence | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 34(1) | Approve a manager of a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 34(2) | Determine a time period after which the proprietor of a facility will be guilty of an offence if no approved person is managing the facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 35 | Approval of a person to be the licence holder if a licence holder dies | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 37 | Receive a copy of the prospectus and any alterations to the prospectus | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 39(2)(b) | Approve an alternative to the prescribed means of serving a notice of termination of a resident contract by the proprietor of a facility | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(1)(a) | Receive an application in regard to disputes between a resident of a supported residential facility and the proprietor | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section | Receive an application if a resident of a support residential facility objects to a decision of the | Environmental Health Officer, GM - City Services, Manager - | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 43(1)(b) | proprietor of the facility to terminate his or her residential contract | Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 43(1)(c) | Receive an application if a resident of a support residential facility believes that the proprietor has failed to comply with the terms or their resident contract or a provision of the Support Residential facilities Act or the proprietor has acted in any unauthorised manner | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(2) | Explore avenues of conciliation between the resident and the proprietor | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Senior Manager - Regulatory and Community Safety | | |
| section 43(3)(a) | Make recommendations as to the settlement of a dispute between a resident and the proprietor | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(3)(b) | Order the proprietor to vary or reverse a decision or take such actions necessary to remedy the breach or reverse the effect of any act of the proprietor | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 43(3)(c) | Order the resident to refrain from any future action of a kind specified in the order or take action appropriate in the circumstances of the case | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(3)(d) | Order the resident or proprietor to take action to remedy any default or to correct any unauthorised act | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(3)(e) | Take any action appropriate in the circumstances | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 43(6)(a) | Require an applicant to furnish further information in relation to the subject matter of the application | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(6)(b) | Require an applicant to verify any information by statutory declaration | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 43(7) | Notify the applicant and respondent of the time and place of any hearing of the application | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(8) | Investigate or determine the subject matter of an application | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(9) | Make an interim order pending final resolution of the matter | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 43(10)(a) | Determine the time period (not exceeding 2 months) during which the interim order will operate | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(11) | Vary or revoke an order | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(12)(a) | Specify procedures for the resolution of the dispute | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(12)(a) | Decline to proceed with an application until reasonable steps have been taken to resolve the | GM - City Services, Manager - Environmental Health and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | dispute pursuant to procedures specified by the licensing authority | Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 43(12)(b) | Decline to proceed with an application if it would be more appropriate for the proceedings to be taken in a court or tribunal constituted by law | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 43(12)(b) | Decline to proceed (or further proceed) with an application if proceedings have been commenced in a court or tribunal constituted by law | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Health, Environment & Regulatory Services | | licensing authority |
| section 44(1) | Participate in proceedings for a review of a decision or order of the licensing authority by the South Australian Civil and Administrative Tribunal | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - Regulatory and Community Safety | | |
| section 47(1) | Approve a person to enter any premises that comprise a support residential facility, or any residential-only premises, for the purpose of visiting or attending on any person residing at those premises | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 49(1)(a) | Receive complaints regarding the management of a supported residential facility or any residential-only premises | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 49(1)(b) | Receive complaints regarding the conduct of a resident of a supported residential facility or any | Environmental Health Officer, GM - City Services, Manager - Environmental Health and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | residential-only premises | Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | |
| section 49(2) | Determine whether a complaint must be reduced to writing | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 49(3) | Take appropriate action in regard to a complaint | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Community Safety | | |
| section 49(4) | Appoint an authorised officer to investigate the circumstances surrounding the complaint and to attempt to resolve the matter as expeditiously as possible | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 56(4) | Pay prescribed percentage of licence fees into the Supported Residential Facilities Indemnity Fund | GM - City Services, Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 57(5) | Exempt a proprietor of a facility from a regulation that applies to the facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 57(6) | Attach conditions to an exemption granted under section 57(5) | GM - City Services, Manager - Environmental Health and | | licensing authority |

| Supported Residential Facilities Act 1992 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | |
| section 57(7)(a) | Revoke an exemption granted under section 57(5) | Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| section 57(7)(b) | Vary or revoke condition applying to an exemption granted under section 57(5) | Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |

# Instrument of Delegation under the Supported Residential Facilities Regulations 2024

| Supported Residential Facilities Regulations 2024 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 17(2) | Approve an acting manager of a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| regulation 18(1) | Approve a nurse to oversee the provision of nursing care at a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| regulation 18(2) | Revoke the approval of a nurse to oversee the provision of nursing care at a facility | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Manager - Regulatory and Community Safety | | licensing authority |
| regulation | Require a new appointment of a nurse to oversee the provision of nursing care at a | GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - | | licensing authority |

| Supported Residential Facilities Regulations 2024 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 18(2) | facility | Development Services, Senior Manager - Regulatory and Community Safety | | |
| regulation 21(1)(b) | Approve a kitchen at a facility which does not meet the prescribed requirements | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| regulation 21(3)(e) | Require the fitting of handrails, ramps and lifts at a facility | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community Safety | | licensing authority |
| regulation 24(1) | Direct a proprietor of a supported residential facility to install a communication system at the facility | Environmental Health Officer, GM - City Services, Manager - Environmental Health and Immunisation , Senior Manager - Development Services, Senior Environmental Health Officer, Senior Manager - Regulatory and Community | | licensing authority |

| Supported Residential Facilities Regulations 2024 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Safety | | |

# Instrument of Delegation under the Water Industry Act 2012

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 19(1) | Apply for a licence | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | applicant for a licence |
| section 19(2) | Pay the application fee | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | applicant for a licence |
| section 19(4) | Provide further information requested by the Commission with respect to an application for a licence | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | applicant for a licence |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 22(1) | Provide services or carry on operations or activities in accordance with the terms and conditions of the licence | Senior Manager - City Property, GM - City Assets, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 24(1) | Pay the annual licence fee | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | applicant for a licence |
| section 24(2)(a) | Provide annual return to the Commission | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 24(2)(b) | Pay the annual licence fee | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 25(2) | Participate in consultation with the Commission | GM - City Assets, Manager - Operations, Senior Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Asset Operations | | |
| section 28(2)(a) | Apply to the Commission for a variation in the terms and conditions applying the licence | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 28(2)(a) | Agree with the Commission a variation in the terms and conditions applying the licence | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 28(2)(b) | Make submissions to the Commission regarding a proposed variation to the terms and conditions applying to a licence | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 29(1) | Transfer licence with the Commission’s agreement | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 29(4) | Apply to the Commission for the transfer of a licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 29(5) | Pay to the Commission the application fee for the transfer of a licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 29(6) | Provide to the Commission further relevant information requested by Commission in respect of the application fee for the transfer a licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 32(1) | Surrender a licence to the Commission | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 32(3) | Agree with the Commission a shorter notice period than the prescribe period for the surrender of a licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 33(3)(b) | Make submissions to the Commission in relation to a proposed suspension or cancellation of licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 36(1) | Fix standard terms and conditions governing the provision of services by the entity | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 36(2) | Publish standard terms and conditions governing the provision of services by the entity in the Gazette | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 36(3) | Publish notice in a newspaper circulating generally in the State regarding the standard terms and conditions | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 36(5) | Agree with a customer to exclude a standard term or condition | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 36(6)(a) | Supply a copy of the standard terms and conditions to the Commission | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 36(6)(b) | Publish a copy of the standard terms and conditions on the entities website | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 37(3)(a) | Adopt a customer hardship policy published by the Minister | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as Council have no Residential Customers relating to this Act. | water industry entity |
| section 37(3)(b) | Seek the approval of the Commission to adopt a customer hardship policy published by the Minister with modifications | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as Council have no Residential Customers relating to this Act. | water industry entity |
| section 37(3)(b) | Adopt a customer hardship policy published by the Minister with modifications in accordance with approval of the Minister | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as Council have no Residential Customers relating to this Act. | water industry entity |
| section | Make submissions to the Commission as to proposed proclamation to take over the water | GM - City Assets | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 38(2) | industry entity's operations | | | |
| section 39(2) | Accept an appointment to take over relevant operations of a water industry entity subject to a proclamation under section 38 | GM - City Assets | | water industry entity |
| section 39(3) | Facilitate the take-over of relevant operations by the operator | GM - City Assets | | water industry entity |
| section 41(1) | Appoint a person to be a water industry officer | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 41(2) | Impose conditions of appointment of a water industry officer | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 42(1) | Impose time period for the appointment of a water industry officer | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 42(2) | Remove a water industry officer from office | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 43(1) | Issue a water industry officer with an identity card | Senior Governance Officer, Governance Officer, GM - City Assets, Manager - Governance, Senior Manager - Information, Technology and Governance, Senior Manager - Asset Operations, Governance Trainee | | water industry entity |
| section 44(1) | Agree with the occupier of land to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 44(1) | Seek the authorisation of the Minister to enter and remain on land to conduct investigations or carry out any other form of work to assess the suitability of the land for the construction or installation of water/sewerage infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 44(3)(a) | Enter and remain on land to undertake prescribed works | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 45(1) | Give notice of proposed entry on land under section 44 to the occupier | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |
| section 45(3)(a) | Give notice of proposed entry on public land under section 45 to the authority responsible to the management of the public land | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(3)(b) | Agree with an authorised entity to enter onto public land within the care, control and management of the council | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council |
| section 45(4) | Impose conditions on the entry of an authorised entity onto public land within the care, control and management of the council | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council |
| section 45(7) | Refer a dispute regarding whether work should be permitted on public land within the care, control and management of the council by an authorised entry of the conditions applying to that work to the Minister | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council authorised entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(9)(a) | Make submissions to the Minister in relation to a dispute referred under section 45(7) | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council authorised entity |
| section 45(9)(b) | Settle a dispute referred under section 45(7) | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council authorised entity |
| section 45(11) | Notify the occupier of public land of the reason and the date and time of proposed entry | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(14) | Use reasonable force to enter any land under section 45 | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |
| section 45(16) | Request an authorised entity undertaking work on public land within the care, control and management of the council to separate the land on which the work is being undertaken from other parts of the land by a fence | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council |
| section 45(16) | Separate the public land on which the work is being undertaken from other parts of the land by a fence | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(16) | Refer a dispute regarding the separation of a land by a fence to the Magistrates Court | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | council |
| section 45(17) | Make good any damage caused by exercise of powers under section 45 | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |
| section 45(19) | Exercise of powers under section 45 in an emergency without prior notice or agreement | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | authorised entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 45(22) | Comply with conditions imposed by the Minister of the exercise of powers under section 45 | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 46(1) | Acquire land in accordance with the Land Acquisition Act 1969 | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 46(2) | Seek authorisation of the Minister to acquire land by compulsory acquisition under the Land Acquisition Act 1969 | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 48(2) | Apply to the Minister for approval of a scheme under section 48 | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 48(3)(c) | Approve a scheme as being fit and adequate for the provision of the services that are proposed to be offered under the scheme | GM - City Assets, Senior Manager - Asset Operations | | council |
| section 48(3)(d) | Participate in consultation for the development of a scheme for sewerage services in the council area | GM - City Assets, Senior Manager - Asset Operations | | council |
| section 48(6) | Issue a notice requiring the connection of drains, equipment or works to prescribed infrastructure in order to provide for the discharge of sewerage into the infrastructure | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 48(9) | Take action required by a notice served under section 48(6), if the recipient fails to take that action | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 48(10) | Authorise a person to take action under section 48(9) on the water industry entities behalf | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section | Recover the reasonable costs of taking action | GM - Corporate Services, GM - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 48(12) | under section 48(9) as a debt | City Assets, Manager - Rates, Senior Manager - Financial Services, Senior Manager - Asset Operations | | |
| section 48(13) | Apply to the Minister for approval to vary a scheme under section 48 | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 48(13) | Vary a scheme under section 48 | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 49(1) | Consent to a person:<br>(a) constructing or placing a building, wall, fence or other structure on or over any water/sewerage infrastructure, or creating some other form of encroachment over any water/sewerage infrastructure (or any land directly associated with such infrastructure);<br>(b) creating any form of encroachment over any easement that exists for the purposes of any water | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Act 2012 | | | | |
|---|---|---|---|---|
| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | service or sewerage service;<br>(c) obstructing, filling in, closing up or diverting any water/sewerage infrastructure; or<br>(d) excavating or altering any land or structure supporting any water/sewerage infrastructure | | | |
| section 49(2)(a) | Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds that a person has contravened section 49(1) | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 49(2)(b) | Serve a notice requiring a person to take action to remedy a contravention of section 49(1) | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 49(3) | Obtain a warrant under Part 10 of the Water Industry Act to enter land | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Asset Management, Senior Manager - Assets & Delivery | | |
| section 49(4) | Take action required by a notice served under section 49(2)(b), if the recipient fails to take that action | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 49(6) | Recover the reasonable costs of taking action under section 49(4) as a debt | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 49(7) | Authorise a person to take action under section 49(4) on the water industry entities behalf | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 50(1) | Authorise a person to:<br>(a) attach any equipment or other thing, or make any connection, to water/sewerage infrastructure;<br>(b) interfere with:<br>(i) the collection, storage, production, treatment, conveyance, reticulation or supply of water through the use of water infrastructure; or<br>(ii) the collection, storage, treatment, conveyance or reticulation of sewage through the use of sewerage infrastructure;<br>(c) disconnect or interfere with any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure; or<br>(d) damage any water/sewerage infrastructure, or any equipment associated with any water/sewerage infrastructure. | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 50(2)(a) | Enter land and carry out an inspection of any place if the water entity believes on reasonable grounds | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | that a person has contravened section 50(1) | Asset Management, Senior Manager - Assets & Delivery | | |
| section 50(2)(b) | Disconnect, close, turn off or remove anything that has been attached or used in connection with a contravention section 50(1) | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 50(3) | Obtain a warrant under Part 10 of the Water Industry Act to enter land | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 50(4) | Authorise a person to take action under section 50 on the water industry entities behalf | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 50(7) | Recover compensation from a person guilty of a contravention of section 50(1) on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 51(1) | Receive notice from a person proposing to do work near water/sewerage infrastructure | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Asset Operations | | water industry entity |
| section 51(3)(b) | Specify requirements to apply for the protection of the infrastructure or the safety of person carrying out the work | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 51(4) | Recover compensation from a person guilty of a contravention of section 51 on application to a court convicting the person of an offence against | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | this section or by action in a court of competent jurisdiction | | applicable | |
| section 52(1) | Receive notice from a person proposing to:<br>(a) to first lay the pavement or hard surface in any road;<br>(b) to relay the pavement or hard surface in any road;<br>(c) to widen or extend the pavement or hard surface in any road;<br>(d) to alter the level of any road;<br>(e) to construct or alter any footpaths, gutters, kerbing or water tables in any road; or<br>(f) to construct or alter any drainage work in any road in which water/sewerage infrastructure is laid | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 52(2) | Advise the person giving notice under section 52(1) of any new water/sewerage infrastructure proposed in the relevant road and of any interference that is expected to be caused to the | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | existing water/sewerage infrastructure | Manager - Assets & Delivery | | |
| section 52(4) | Confer with a person giving notice under section 52(1) with respect to variations to the proposed work | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 52(6) | Waive the requirement to provide notice under section 52(1) | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| section 53(2)(b) | Approve the installation or maintenance of a pipe capable of conveying water beyond the boundaries of a site occupied by the person | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section | Authorise a person to: | Manager - Sport & Property, | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 53(1) | (a) abstract or divert water from any water infrastructure; or<br>(b) abstract or divert any sewage from any sewerage infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | |
| section 53(3) | Recover compensation from a person guilty of a contravention of section 53 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction | Manager - Sport & Property, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 54(1)(a) | Require a person supplied water by the water industry entity to allow a person authorised by the entity to enter land and fix a meter supplied by the entity | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | |
| section 54(1)(b) | Require a person supplied water by the water industry entity to ensure that a meter of a kind specified by the entity is fixed and used for the purposes of measuring water supplied to the person | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 54(3) | Supply a water meter | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | |
| section 54(4) | Issue a direction or requirement in regard to the installation or use of a meter | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section 54(10) | Serve a notice on a person who fails to ensure that access to the meter or fitting for the purpose of reading, replacement, repair or maintenance is not | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | obstructed requiring the person to take specified action to provide access to the meter or fitting | GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | |
| section 54(11) | Enter land and take action to provide access to the meter or fitting | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |
| section | Recover compensation from a person guilty of a | Manager - Parks & Landscapes, | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 54(12) | contravention of section 54 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction | Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Rates, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | |
| section 54(13) | Recover costs of taking action under section 54(11) as a debt | Manager - Parks & Landscapes, Manager - Parks & Verges, Senior Manager - City Property, GM - City Assets, Manager - Asset Management, Manager - Rates, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 55(1) | Authorise a person to discharge any solid, liquid or gaseous materials, or any other item or thing, into water infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 55(3) | Recover compensation from a person guilty of a contravention of section 55 on application to a court convicting the person of an offence against this section or by action in a court of competent jurisdiction | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 56(1) | Authorise a person to discharge into any sewerage infrastructure any solid, liquid or gaseous material, or any other item or thing that is likely to damage the infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 56(3)(a) | Authorise a person to discharge specific waste material into sewerage infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section | Enter into a contract with a person in regard to the provision of a sewerage service authorising the | Senior Manager - City Property, GM - City Assets, Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 56(3)(b) | discharge specific waste material into sewerage infrastructure | Operations | | |
| section 56(5) | Authorise a person to cause, permit or allow any rainwater, stormwater or surface water to flow into, or to otherwise enter, any sewerage infrastructure | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 56(7) | Attach conditions to an authorisation under section 56(5) | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 56(7) | Vary or revoke an authorisation under section 56(5) | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 56(9) | Recover the reasonable costs and expenses incurred by the water entity in addressing any damage or loss caused as a result of, on in remedying circumstances caused by, a contravention of section 56 as a debt | Senior Manager - City Property, GM - City Assets, Manager - Rates, Manager - Operations, Senior Manager - Financial Services | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 57(1) | Issue a notice requiring an owner or occupier of land to carry out specified work | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not applicable | water industry entity |
| section 57(3) | Vary or revoke a notice issued under section 57(1) | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not applicable | water industry entity |
| section 57(5) | Take action required by a notice if the recipient of the notice fails to take the action | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section 57(6) | Authorise a person to take action under section 57(5) on the entity's behalf | Senior Manager - City Property, GM - City Assets, Manager - Operations | | water industry entity |
| section | Recover the reasonable costs and expenses incurred by the water industry entity taking action | Senior Manager - City Property, GM - City Assets, Manager - | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 57(8) | under section 57(5) as a debt | Operations | | |
| section 58(1) | Close off or disconnect from the sewerage infrastructure one or more drains on the land that are connected to the sewerage infrastructure or restrict the provision of any sewerage service to the land | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not applicable to the City of Playford as Council do not operate sewerage infrastructure. | water industry entity |
| section 58(2) | Reopen or reconnect a drain closed off or disconnected under section 58(1) | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not applicable to the City of Playford as Council do not operate sewerage infrastructure. | water industry entity |
| section 58(2) | Require the owner or occupier of land to pay the prescribed fee prior to reopening or reconnecting a drain closed off or disconnected under section 58(1) | Not Delegated to the CEO | Not delegated to the Chief Executive Officer as this provision is not applicable to the City of Playford as | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | | Council do not operate sewerage infrastructure. | |
| section 59(3)(a) | Lessen the supply through any infrastructure | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(3)(b) | Prohibit the use of water in a specified purpose or purposes, or restrict or regulate the purposes for which water can be used | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(3)(c) | Prohibit the use of water in a specified manner or by specified means, or restrict or regulate the manner in which, or the means by which, water may be used | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(3)(d) | Prohibit specified uses of water during specified periods, or restrict or regulate the times at which water may be used | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 59(3)(e) | Discontinue the supply of water | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(4) | Impose a requirement that a permit of the water industry entity must be held to undertake an activity involving the use of water | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(4) | Issue a permit authorising an activity involving the use of water | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(5)(b) | Publish or serve a notice regarding a prohibition or notice under section 59(3) | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 59(5)(b) | Vary or revoke a prohibition or notice under section 59(3) | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 60(1) | Serve notice on the owner or occupier of land that is connected to water infrastructure operated by the entity directing the owner or occupier to install a flow reducing device of a specified kind and to use the device to reduce flow in the pipes on the land which are connected to the water infrastructure | GM - City Assets, Manager - Rates, Manager - Operations, Senior Manager - Financial Services, Senior Manager - Asset Operations | Manager - Rates and Senior Manager - Financial Services: Delegated for the purposes of debt recovery only. | water industry entity |
| section 60(5) | Install a flow reducing device if the owner or occupier has failed to comply with the requirements of a notice under section 60(1) | GM - City Assets, Manager - Rates, Manager - Operations, Senior Manager - Financial Services, Senior Manager - Asset Operations | Manager - Rates and Senior Manager - Financial Services: Delegated for the purposes of debt recovery only. | water industry entity |
| section 60(6) | Recover the reasonable costs and expenses incurred by the water industry entity as a debt from the person who failed to comply with the notice under section 60(1) | GM - City Assets, Manager - Rates, Manager - Operations, Senior Manager - Financial Services, Senior Manager - Asset Operations | Manager - Rates and Senior Manager - Financial Services: Delegated for the purposes of debt recovery only. | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 63(3)(a) | Disconnect the supply of water or the collection of sewage, or restrict the supply of services | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 63(3)(b) | Obtain a warrant under Part 10 to enter a place for the purpose of disconnecting the supply of water or the collection of sewage, or restricting the supply of services | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 63(5)(b) | Restore a connection for the supply of water or the collection of sewage | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 64 | Cut off the supply of water to any region, area, land or place if it is necessary to do so to avert danger to any person or property | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| section 68 | Comply with prescribed technical and safety requirements or any technical and safety requirements of the Technical Regulator | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| section 69(3) | Disconnect the supply of water or the collection of sewerage, or restrict the supply of services | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 84(1)(b) | Make an application to the Commission for a review of a decision of the Commission under Part 4 to suspend or cancel the entity's licence or vary the terms or conditions of the entity's licence | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 85(1)(a) | Make an application for a review of a decision or an enforcement notice under Part 8, Division 4 under section 34 of the South Australian Civil and Administrative Tribunal Act 2013 | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 88(1) | Provide information requested by the Minister | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| section 98(1) | Provide and maintain fire plugs, maintain various standards, and comply with any other requirements relating to the provision of water for fire-fighting purposes, in accordance with any scheme | Not Sub-Delegated by the CEO | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | determined by the Minister | | | |
| section 102(2) | Commence proceeding for an offence under the Water Industry Act | Not Sub-Delegated by the CEO | | water industry entity |
| section 111(7) | Certify a plan delineating the position of any equipment, plant or drain connected to any water/sewerage infrastructure | Not Sub-Delegated by the CEO | | water industry entity |
| section 111(8) | Certify a date on and from which the water industry entity was prepared to supply water by means of a direct service to land specified in the certificate or could by means of drains or other infrastructure, be drained or serviced by a sewer | Not Sub-Delegated by the CEO | | water industry entity |
| section 111(9) | Certify a copy or extract of a register of readings of meters maintained by the water industry entity | Not Sub-Delegated by the CEO | | water industry entity |
| section 113(1) | Cause a ventilating shaft, pipe or tube for any sewerage infrastructure or drain to be attached to | Not Sub-Delegated by the CEO | | water industry entity |

| Water Industry Act 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | the exterior wall of a building | | | |

# Instrument of Delegation under the Water Industry Regulations 2012

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 9 | Enter into an agreement with a person undertaking work which would involve the alteration of any water/sewerage infrastructure to share the cost of the work | Not Sub-Delegated by the CEO | | water industry entity |
| regulation 11(1) | Provide a statement of the amount paid to a person who has paid an amount for the provision of retail services | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation 11(2) | Provide a consumer with a statement of the quantity of water supplied by the entity to the consumer in the financial year | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation 11(3) | Provide a statement of the amount paid for retail services or the quantity of water supplied by the entity financial year to any other person acting with the consent of the person referred to in regulations 11(1) and 11(2) | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation | Provide a statement as the existence or non-existence of | Manager - Sport & Property, | | water industry entity |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 12(1) | encumbrances in relation to the land to which the application relates that are prescribed encumbrances for the purposes of the Land and Business (Sale and Conveyancing) Act 1994 | GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | |
| regulation 13(a)(i) | Seek the approval of a water industry entity (that owns or operated sewerage infrastructure that may be affected by the planting) to plant trees and shrubs (except those listed I Schedule 2 and Schedule 3) on public land | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | council |
| regulation 13(a)(i) | Grant approval to plant trees and shrubs on public land | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 13(b) | Grant approval to plant trees and shrubs on a road closer than 1 metre to any water infrastructure | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 14(1) | Receive and comply with a notice from water industry entity directing action in regard to a tree or shrub on public land | GM - City Assets, Senior Manager - City Operations, | | council |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure | Senior Manager - Asset Operations | | |
| regulation 14(1) | Direct a council or other person with care, control or management of land to take action in regard to a tree or shrub on public land which is causing, or is likely to cause, damage to water/sewerage infrastructure or a reduction in the efficiency of the operation of that infrastructure | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 14(2) | Take action specified in a notice under regulation 14(1) if the recipient fails to comply with the notice | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 14(3) | Recover costs of taking action specified in a notice under regulation 14(2) as a debt | GM - City Assets, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation | Recover costs of taking action specified in a notice under | GM - City Assets, Manager - | | water industry entity |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| 15 | regulation 14 as a debt | Operations, Senior Manager - City Operations, Senior Manager - Asset Operations | | |
| regulation 16(3)(b) | Authorise a person to enter infrastructure owned or operated by the entity | Not Sub-Delegated by the CEO | | water industry entity |
| regulation 17(1)(a) | Obtain the approval of ESCOSA prior to taking action under sections 59(3)(a) to 59(3)(e) (inclusive) | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation 17(1)(b)(i) | Notify the public of the intention to exercise a power under sections 59(3)(b) to 59(3)(d) (inclusive) by notice in the Gazette | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation 17(1)(b)(ii) | Notify the public of the intention to exercise a power under sections 59(3)(a) to 59(3)(e) (inclusive) by a notice of a website, in a newspaper circulating throughout the area of the State in which person affected by the exercise of the power are situated and in any other manner considered appropriate | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 18 | Issue a permit for the purposes of section 59(4) of the Water Industry Act | GM - City Assets, Senior Manager - Asset Operations | | water industry entity |
| regulation 23(2)(a) | Give notice in writing to the water industry entity that owns, manages or uses the entry point, inspection point or other fitting of the alteration to the surface height of a road, footpath or easement to a water industry entity | GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations | | council |
| regulation 23(2)(b) | Alter the height of an entry point, inspection point or other fitting | GM - City Assets, Manager - Asset Management, Manager - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 23(3) | Recover costs under regulation 23(2)(b) as a debt from entity which altered the height of the road, footpath or easement | GM - City Assets, Manager - Asset Management, Manager | | water industry entity |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| | | - Operations, Senior Manager - Financial Services, Senior Manager - City Operations, Senior Manager - Asset Operations | | |
| regulation 34(1)(b) | Direct a person to disconnect a pipe which is intersected by the boundary of adjoining allotments from water/sewerage infrastructure | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| regulation 34(4) | Direct a person to disconnect a pipe which lies across the boundary of adjoining allotments from water/sewerage infrastructure | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |
| regulation 34(7) | Enter land and undertake work required by a notice under regulation 34 if the recipient has failed to undertake the required work | Manager - Sport & Property, GM - City Assets, Manager - Asset Management, Senior Manager - Assets & Delivery | | water industry entity |

| Water Industry Regulations 2012 | | | | |
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| **Provision** | **Power and Functions Delegated** | **Delegate** | **Conditions and Limitations** | **Capacity of Council** |
| regulation 36 | Estimate the quantity of water supplied through a meter | GM - City Assets, Manager - Operations, Senior Manager - Asset Operations | | water industry entity |
| regulation 38 | Impose a charge in respect of land of a kind specified by the Minister by notice in the gazette despite the fact that the land is not connected to infrastructure by which a retail service is provided by the water industry entity or the provision of a retail service to the land by the water industry entity has been reduced or discontinued | Not Sub-Delegated by the CEO | | water industry entity |