

CALL

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APPLICATION FOR DRIVEWAY INSTALLATION AND KERB CUTTING FOR DRAINAGE OUTLET

Residents wishing to install a new driveway or cut their kerb to install stormwater drainage outlets must first seek approval from Council. This application will be assessed by a Council officer and must be lodged:

- At least **six weeks prior** to the required installation date for driveways
- At least **two weeks prior** to the required installation date for kerb cutting.

Applications must be approved prior to construction taking place.

1. Applicant		
Title:	Given name:	Family name:
Postal address:		
		Post code:
Email:	Phone:	

2. Site location	
Postal address:	
	Post code:

3. Footpath construction	
<input type="checkbox"/> Paved	<input type="checkbox"/> Exposed Aggregate
<input type="checkbox"/> Concrete	<input type="checkbox"/> Other:

4. Application type		
<input type="checkbox"/> Kerb cut	<input type="checkbox"/> Driveway	<input type="checkbox"/> Both

5. General application conditions

As the resident / owner you are:

- To arrange for the break up, removal and disposal of old concrete kerbing, footpath or other materials as required.
- Responsible for the removal and disposal of all surplus materials on completion of the work together with reinstatement of the footpath and/or verge as applicable.
- Responsible for all costs involved with the construction of the new driveway, stormwater drainage outlet and ongoing maintenance.
- Responsible for any damage caused during this work and will be required to reinstate to a condition satisfactory to Council or any other service authority.
- To arrange any further works with relevant authorities in relation to the relocation or alteration of non-Council services (SA Water, Telstra, ETSA etc) and are subject to costs payable to those authorities.
- Upon completion of the work notify Council to enable a final inspection to be carried out.

5A. Specific conditions – Kerb cuts for driveway installation

As the resident / owner you must:

- Submit this completed Application form at least **two weeks prior** to the required installation date. You are required to indicate the desired location as measured from a side boundary.
- Clearly mark the centre of the drainage outlet at the kerb line, in paint or alternative suitable marking.
- Arrange all aspects of the installation or modification of any affected drainage within your own property.
- Reinstate sections of footpath damaged during installation of stormwater drainage with like construction materials and to Council standard. Damages footpaths must be repaired within 2 weeks of damage occurring.

Council will:

- Cut the kerb for your drainage pipe, and/or install a Footpath Drainage cover for paved footpaths (if required).
- Advise If there are any changes required to the location of the outlet prior to granting approval.

5B. Specific conditions – Kerb cuts for driveway installation

As the resident / owner you must:

- Submit a completed Application Form at least **six weeks prior** to the required installation date.
- Prior to inspection clearly indicate on the kerb the width of the driveway and it's desired location, or the two outer points of the driveway.
- Arrange for a qualified tradesman to construct the new driveway to the standard drawings provided, (comprising a kerb crossing, crossover and/or footpath) within six weeks of council approval.
- Ensure that all works carried out are undertaken to the highest standard and are carried out promptly and in accordance with the supplied design specifications.
- Understand that all fixtures and equipment erected or installed in, on, across, under or over the road reserve remain the property of the applicant pursuant to Section 209 of the Local Government Act, 1999.
- Indemnify the Council, it's servants and/or agents, against all actions, costs, claims and demands for injury, loss or damage arising out of any negligent act or omission of the applicant in relation to the alteration to the road reserve, granting of this authorisation and the general and special conditions contained herein and such indemnity shall be in addition to any statutory immunity in favour of the Council.

5B. Specific conditions – Kerb cuts for driveway installation (continued)

Council will:

- Inspect your property and advise you in writing if your application has been approved
- Advise you of any changes necessary to your requirements (e.g. the location of a pole or pit or other traffic considerations that may affect the location of your driveway).
- Provide you copies of Council standard drawings relevant to your application.
- If approved, Council will cut the kerb and or footpath at the location approved if required.

6. Technical specifications – Kerb cuts for driveway installation

6.1 Location

- Distance from Street Intersections:
Australian Standard 2890.1 – 2004 prohibits the location of driveways within six metres of the tangent point at road junctions and includes the section of road opposite a terminating carriageway. **Approvals for driveways will not be given within the areas showing bold in Figure 1.**

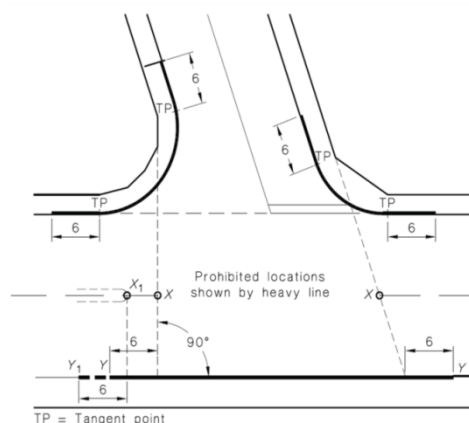


Figure 1

- Where a driveway has been installed other than at an authorised crossing point, the Councils appointed representative may order the area to be reinstated to its prior condition at the expense of the property owner/occupier.

6.2 Underground Services

- The Applicant is responsible for obtaining information on the location of underground pipes and cables from communications, gas, water and electricity providers. Plans can be requested via the Dial Before You Dig website – www.dialbeforeyoudig.com.au

6.3 Liability

- The Council shall not accept responsibility for any damage or claims arising from the works, or from the opening or breaking up of the footpath surface.

6.4 Obstructions

- A minimum clearance of 1m is required from all obstructions to the edge of the driveway crossover, e.g. (Power Poles, Service Pits etc.). This 1m distance is the shortest distance measured from the nearest outer edge of the obstruction to the outermost edge of the driveway crossover.
- Structures on the street (e.g. trees, power poles, signs and services etc.) may not be moved, altered or interfered with except with the express written approval of the relevant public utility or service provider and Council.

6.5 Street Trees

- Driveway crossovers must be located at least 1m from the outside of the trunk of any existing street trees. This is a requirement in preventing damage to the roots of existing trees and minimising future damage to the driveway crossover from tree roots.
- No Trees are to be removed without the prior written consent of Council. For the street trees located on the verge, removal of these trees will only be considered where there is no alternative suitable location for the driveway.

6. Technical specifications – Kerb cuts for driveway installation (continued)

6.6 Obsolete infrastructure

- It is the responsibility of the property owner to remove obsolete crossovers. This will also include reinstating kerb and watertable to a safe and serviceable condition as deemed by Council, and rehabilitation of the verge.

6.7 Maintenance

- It is the responsibility of the property owner to maintain and repair any driveway and driveway installation to their property, including crossover footpath within driveway, to a safe and serviceable condition for pedestrians as deemed by Council.

6.8 Construction of an Urban Driveway

- Urban Driveways are to be constructed of either:
 - Concrete-as per Council specifications
 - Block Paving-as per Council specifications

6.9 Construction of a Rural Driveway

- Rural Driveways are to be constructed with either:
 - Pipes installed through deep swale drain-as per Council specifications
 - Rubble installed through shallow swale drain-as per Council specifications

7. Request for removal of an obstructing tree

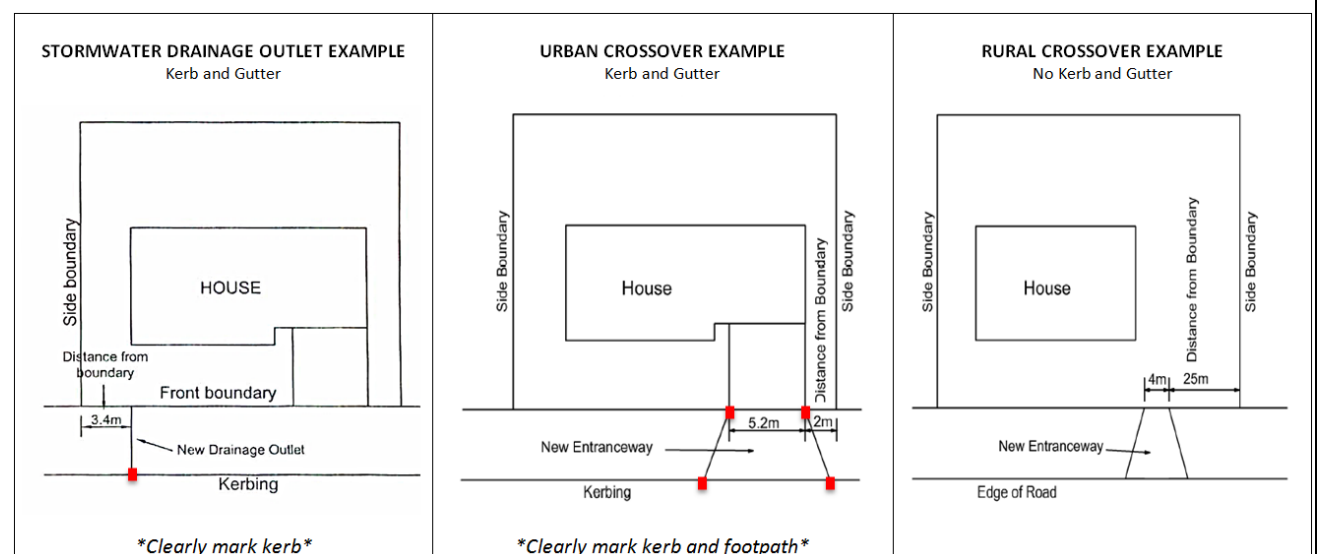
Is there a tree that obstructs the location of your proposed driveway?

Yes

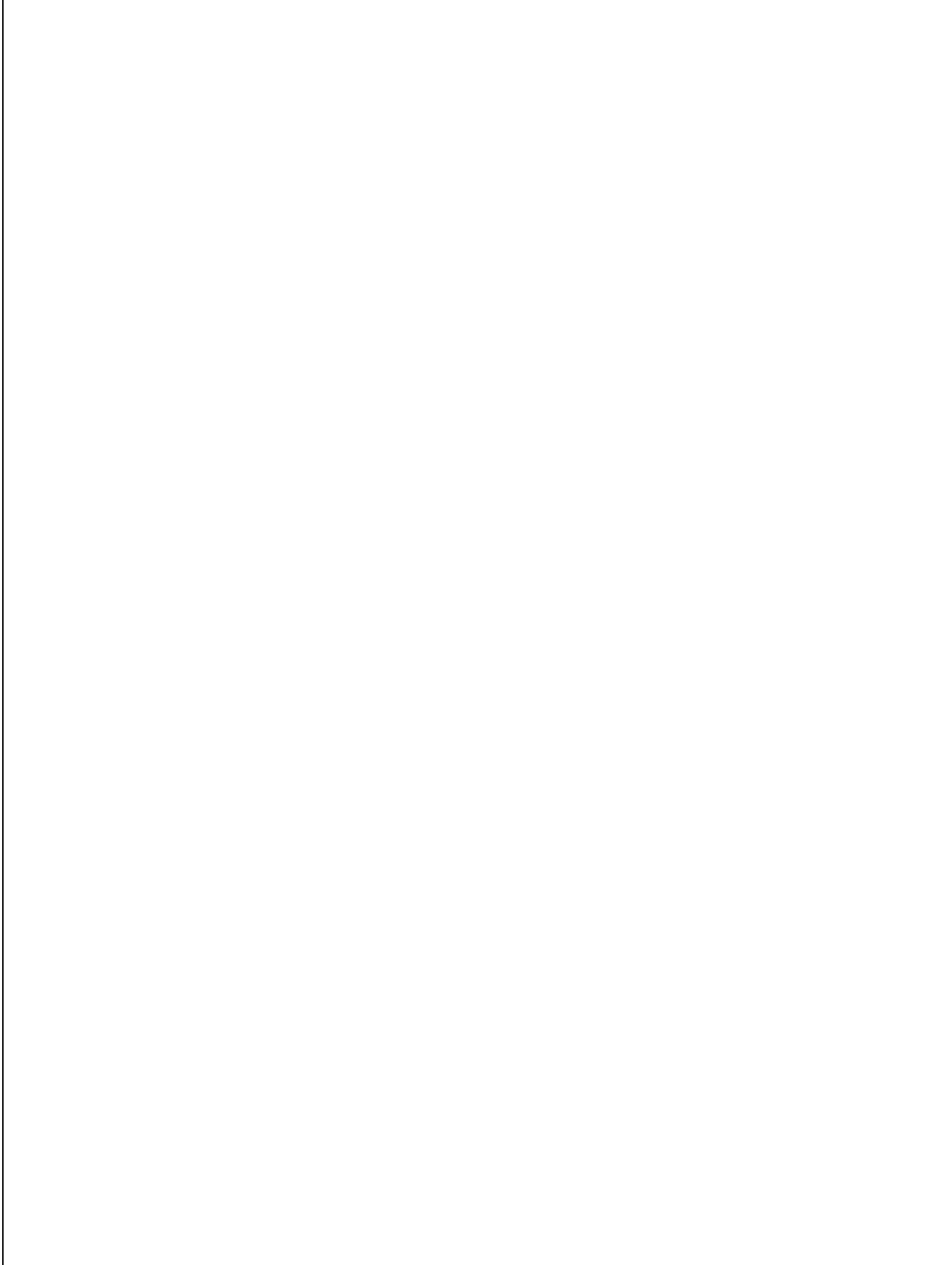
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8. Diagram

- Please sketch in space provided on next page, the location of the proposed stormwater drainage outlet or new driveway. Using the example below, please show its width and distance from a boundary or other significant feature as per examples provided.
- Please ensure you mark your kerbing or footpath with paint prior to inspection to reflect this diagram.



8. Diagram (continued)



9. Declaration

- I have read and understood all the information provided to me within this application form and hereby request for the City of Playford to assess my application for a New Driveway.
- I undertake to be responsible for the works approved under this application, and undertake to effect reinstatement of the footway and road pavements, as may be required, to a standard equivalent to that existing prior to the commencement of this work.
- I am aware of the general conditions of authorisations contained herein.
- **I am aware that the location of the proposed driveway must be marked prior to inspection.**
- I agree to any/all special conditions that the Council may determine and attach to this authorisation.

Applicants Name:

Applicants Signature:

Date of Application:

10. Office Use only

Application approved

Yes

No

Tree removal approved

Yes

No

Work site inspected

Yes

No

Application approved by: (authorised officer of Council)

Date:

Final inspection by: (authorised officer of Council)

Date:

Entered into ECM

Initials:

Date: