

# Community Development Grants Policy

Policy Author	General Manager - City Services
Date of next review	May 2024

## 1. Statement of Intent

The Council is committed to delivering a Community Development grant program that ensures fairness, transparency and consistency when assessing, recommending and approving applications using defined criteria as set out in the guidelines.

The Community Development Grant Program offers financial support to community organisations, groups and associations for projects, events, exhibitions and/or performances which contribute to creating a vibrant and stimulating place for people to live, work or visit. Grants are also offered to individuals who are residents who have made an outstanding achievement in their chosen field of endeavour and young people who find cost a barrier to participating in club or organised sport to encourage sport and social recreation.

## 2. Scope

This Policy applies to eligible incorporated community groups and individuals. The policy does not apply to groups who have an annual income of more than \$250,000 or to partnerships or sponsorships.

## 3. Legislation and References

This Policy is to be read in conjunction with the Community Development Grants Procedure.

- *Local Government Act 1999* – Section 137
- *Local Government Act 1999* – Section 7(c) and 7(h)
- City of Playford Strategic Plan
- Community Development and Event Grant Guidelines
- Equipment Grant Guidelines
- Outstanding Achievement Grant Guidelines
- Club Participation Sponsorship Grant Guidelines
- City of Playford Global Glossary

This Policy should not be considered as the only document that may relate to community development grants, other tiers of government, agencies or organisations may have legislation or policies that also apply.

## 4. Application

Council Members	Ensure the Policy and Procedures are adhered to when endorsing Community Development and Event Grant applications.
Chief Executive Officer	Delegate to appropriate staff to ensure compliance to this policy.
Senior Manager Community Services	Ensure the Policy and associated documents are adhered to in the assessment of the Community Development and Event Grant applications.
Manager Community Development	Ensure the Policy and associated documents are adhered to in the assessment of all City of Playford Community Development Grant applications.
Grants Officer	Implement the Policy and ensure the Policy and associated documents are adhered to in the assessment of all City of Playford Community Development Grant applications.
Manager Sport and Property (or delegate)  Manager Finance (or delegate)  Manager Creative Cultural Development (or delegate)	Ensure the Policy and associated documents are adhered to in the assessment of the Community Development and Event Grant applications.
Employees	Other employees may be requested to assist the assessment panel on an as needs basis and offer specialised knowledge in relation to a particular topic or applicant.

## 5. Relevance to Risk Appetite Statement

### Financial Sustainability

The City of Playford has a **LOW** appetite for short-term financial risk that adversely impacts on the delivery of the Long Term Financial Plan (LTFP) and the City of Playford's overall financial stability and sustainability, as such this policy will try to enforce consistency on funding allocations and predetermining the maximum amount of funding an organisation can receive per grant application.

### Reputation

The City of Playford has a **LOW** appetite for negative perceptions that compromise its credibility and reputation, and as such, this policy outlines the parameters for administering the Community Development Grant Program to ensure it is fair, transparent and consistent.

## 6. Feedback

Your feedback on this policy is invited and can be directed to the Manager Governance via email to [governance@playford.sa.gov.au](mailto:governance@playford.sa.gov.au) or by calling the Customer Contact Team on 8256 0333.

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### Administration use only

ECM document set no.	3948694
Version no.	3
Procedure link	Community Development Grants Procedure
Policy author	General Manager – City Services
Endorsed by	Council
Resolution no.	4535
Legal requirement	N/A
Review schedule	3 Years - per Grant Review Cycle
Date of current version	April 2021
Date of next review	May 2024

### Version history

Version no.	Approval date	Approval by	Change
1	17 April 2018	Ordinary Council Resolution No. 3132	New Policy
2	28 May 2019	Ordinary Council Resolution No. 3575	Amended Policy
3	27/4/2021	Ordinary Council Resolution No 4535	Procedural content removed and added to separate procedure.  New policy statement outlines City of Playford commitment to a Community Development Grants Program.

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