



Positive Futures Expo 2026

Stallholder / Exhibitors Permit

City of Playford Permit

Stallholder/Exhibitors Permit (Please Read All Pages)

|

(Name)

For and behalf of (here in after called the permit holder)

(Organisation, Business, Group)

of Address

of Telephone

of Email

Hereby make application to the Positive Futures Expo 2026. Held at the Playford Civic Centre (10 Playford Boulevard, Elizabeth) on Wednesday 27 May 2026 between the hours of 10:00am and 3:00pm.

Please note, there will be a quiet sensory time between 2:00pm and 3:00pm.

Please indicate your bump in time:

Tuesday 26 May from 1:00pm to 5:00pm

Wednesday 27 May from 8:30am to 9:30am

As a stall holder, I agree that I will park in the Windsor Car Park and validate my ticket for free parking. I understand this is to ensure sufficient and accessible parking for attendees.

The issuing of this permit is subject to

- A. The permit holder agreeing to the General Conditions of the permit as contained herein.
- B. The permit holder agreeing to all Special Conditions which the Council may determine.
- C. The permit holder providing a copy of all appropriate insurances as required by either the General Conditions or Special Conditions of permit.

**Positive
Futures Expo**

10:00am – 3:00pm **Wednesday 27 May 2026**
Playford Civic Centre
10 Playford Boulevard, Elizabeth



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Do you require a standard or powered stall?

Standard Stall

\$200

Trestle/display table

2 Chairs

Table signage

*You will not be provided with tablecloths/covers.

Powered Stall

\$200

Trestle/display table

2 Chairs

Table signage

*You will not be provided with tablecloths/covers. Please note power outlets are limited and cannot be guaranteed, please return your permit promptly and indicate your requirement for power. These will be assigned on a first come, first served basis. All power cords/extension cords are required to be tested and tagged.

Do you have any accessibility requirements?

What will you do to make your stall interactive?

Resume support

Mindfulness exercise

Goal-setting challenge

Interview role play

Competition

Badge making or other craft activity

Mini try-it station
(fidgets, sensory tools,
access clothing options)

Product demonstration

Conversation cards/prompts

Other (please specify)

**If the activity includes food or beverages, please refer to General Conditions 7 and 8.*



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General Conditions of Permit

1. The permit holder agrees to indemnify and to keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.
2. The permit holder shall take out and keep current a public risk insurance policy in the name of the permit holder insuring the permit holder for the minimum sum of ten million dollars (\$10,000,000) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit holder in relation to the activity.
3. The permit holder must provide confirmation of insurance to the Council. Such policy shall bear the endorsement of the Insurer indicating the Insurer accepts the indemnity given by the permit holder.
4. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of this permit.
5. The permit is not transferable.
6. The permit holder shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity.
7. No food or beverages will be offered for sale by any permit holder without the prior approval of the Council
8. The permit holder shall complete a Food Premises Notification Form [Online Food Safety Notification Form](#) or a hard copy can be found here [Hard Copy Food notification Form](#) and returned to Council's Environmental Health Department here eho@playford.sa.gov.au, if food is to be offered or sold at the stall. As per Section 86 of the Food Act 2001.
9. No music system or amplified sound to be used by any permit holder without the prior approval of the Council.
10. Stalls and exhibitors sites will be allocated by the Council and no allocated sites may be altered without the approval of the Council
11. The permit holder shall ensure that its site or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged.
12. The use of power by permit holders shall not exceed that agreed to and approved by the Council.
13. This permit is liable to be revoked by Council if the permit holder fails to comply with a condition of this permit or may be revoked in any other justifiable circumstance.
14. This permit will not come into operation until proof of the appropriate insurance has been provided to the Council, and a copy of this document, signed by the Council has been returned to you.
15. This permit will not come into operation until payment of **\$200.00** has been made to Council

Special Conditions

1. All stallholders will be required to complete a survey which will be forwarded within 3 months following the event. The aim of this survey is to track employment, training, education, volunteering, social inclusion outcomes of attendees.
2. Stallholders by signing this permit agree that information pertaining to their involvement is likely to be included in City of Playford media collateral developed for the purposes of this event.
3. All stallholders must comply with the current SA Covid Restrictions.

Remember that if you provide your agencies branding materials it can/may be utilised as part of the promotion of this event on the City of Playford webpage or other media as agreed by the Planning Committee.

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I acknowledge that I have read and understand the permit conditions and agree to abide by and be bound by the said conditions.

Signed for and on behalf of the permit holder

Name _____ Date _____

Position _____ Signature _____

Signed by or on behalf of the Council (Permit Authorisation)

Name _____ Date _____

Position _____ Signature _____

Council Use Only

Proof of Insurance provided **Yes** **No**

Payment made: **Yes** **No**

Payment waived: **Yes** **No**

Signed:

Date:

Invoice for payment to be forwarded to Finance Dept – Completed: **Yes** **No**

Permits must be returned to:

Positive Futures Expo 2026
City of Playford
12 Bishopstone Street
Davoren Park 5113

Contact Cyndi Neuuserling
8256 0333
if you require further information
about this permit